RESOLUTION NO. 303

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH, INC. REGARDING COVID-19 GRANT FUNDING AND AMENDING THE 2020 DEPARTMENT OF HEALTH BUDGET

Introduced: 9/14/20

By Health Committee and Messrs. A. Joyce, Feeney, Beston, Ms. Chapman, Messrs. Clay, Cleary, Commisso, Ms. Cunningham, Messrs. Efekoro, Ethier, Fein, Kuhn, Ms. Lekakis, Mr. Mayo, Mss. McLaughlin, McLean Lane, Messrs. Miller, O'Brien, Peter, Ms. Plotsky, Messrs. Reidy, Reinhardt, Ricard, Simpson, Ward and Ms. Willingham:

WHEREAS, The Commissioner of the Albany County Department of Health has indicated that the New York State Department of Health/Health Research, Inc. (NYSDOH/HRI), has made grant funding available in an amount not to exceed \$830,466 for COVID-19 response activities for a term commencing July 1, 2020 and ending June 30, 2022, and

WHEREAS, The Commissioner indicated these funds will be used to increase health department staff in order to provide rapid and complete case investigations by creating four positions, three positions as case investigators and one position for community education regarding mask and social distancing compliance, and

WHEREAS, The Commissioner further requested a budget amendment to increase the overtime line which is currently negative and to increase equipment/supply lines for the new employees, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the New York State Department of Health/Health Research, Inc., in an amount not to exceed \$830,466 for COVID-19 response activities for a term commencing July 1, 2020 and ending June 30, 2022, and, be it further

RESOLVED, That the 2020 Department of Health Budget is amended as follows:

Increase Revenue Account A3343 COVID19 Epidemiology by \$124,382

Decrease Appropriation Account A4010.4 by \$50,000 by decreasing Line Item $4010\ 4\ 4046$ Fees for Services by \$50,000

Increase Appropriation Account A4010.1 by \$161,182 by increasing the following line items:

Create and increase Line Item A4010 1 2120 001 Registered Nurse II by \$12,838 with an annual salary of \$56,700

Create and increase Line Item A4010 1 2802 002 Public Health Educator by \$12,328 with an annual salary of \$54,447

Create and increase Line Item A4010 1 3192 002 Disease Intervention Specialist II by \$12,967 with an annual salary of \$57,269

Create and increase Line Item A4010 1 3192 003 Disease Intervention Specialist II by \$13,049 with an annual salary of \$57,629 Increase Line Item A4010 1 9982 Overtime by \$110,000

Increase Appropriation Account A4010.2 by \$13,200 by increasing the following line items:

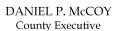
Increase Line Item A4010 2 2001 Office Equipment by \$6,000 Increase Line Item A4010 2 2050 Computer Equipment by \$7,200

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

 $Adopted\ by\ unanimous\ vote-9/14/20$



ELIZABETH F. WHALEN, MD, MPH Commissioner of Health



175 GREEN STREET ALBANY, NEW YORK 12202

The Dr. John J.A. Lyons ALBANY COUNTY HEALTH FACILITY (518) 447-4580 FAX (518) 447-4698

MARIBETH MILLER, BSN, MS Assistant Commissioner for Public Health

SHANNA F. WITHERSPOON, MPA Assistant Commissioner Finance and Administration

August 3, 2020

Honorable Andrew Joyce, Chairman Albany County Legislature 112 State Street, Room 710 Albany, New York 12207

Dear Chairman Joyce:

Enclosed is a Request for Legislative Action (RLA) for the September meeting of the Legislature. Albany County Department of Health (ACDOH) has been notified of \$830,466 in grant funding for COVID-19 response activities for the period of 7/1/20 - 6/30/22. The funding is to be used to increase health department staff in order to provide rapid and complete case investigations. ACDOH would like to create four positions, three of the positions will be used as case investigators and one position will be used for community education around mask and social distance compliance and help with call center volume. We are also requesting to increase the overtime line which is currently negative and to increase equipment/supply lines for the new employees.

Please don't hesitate to contact me if you have any questions or need additional information.

Sincerely,

Elizabeth F. Whalen, MD, MPH Commissioner of Health

cc: Hon. Dennis Feeney, Majority Leader

Hon. Frank A. Mauriello, Minority Leader

Rebekah Kennedy, Majority Counsel

Minority Counsel

Enclosures



Albany County Department of Health is nationally accredited and meets rigorous public health standards set forth to best meet the needs of our community.



County of Albany

112 State Street Albany, NY 12207

Legislation Text

File #: TMP-1821, Version:	1	

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Request to enter into a contract with NYSDOH/HRI and amend the 2020 Health Department budget for COVID-19 grant funding.

for COVID-19 grant funding.	
Date:	August 3, 2020
Submitted By:	Dr. Elizabeth Whalen
Department:	Health
Title:	Commissioner of Health
Phone:	518-447-4584
Department Rep.	
Attending Meeting:	Dr. Elizabeth Whalen
Purpose of Request:	
☐ Adopting of Local Law	
☐ Amendment of Prior Legislation	
☐ Approval/Adoption of Plan/Procedure	
☐ Bond Approval	
☑ Budget Amendment☑ Contract Authorization	
☐ Countywide Services	
☐ Environmental Impact/SEQR	
☐ Home Rule Request	
☐ Property Conveyance	
☐ Other: (state if not listed)	Click or tap here to enter text.
CONCERNING BUDGET AMENDMENT	ΓS

Increase/decrease	category	(choose	all that	apply)
☑ Contractual				

- ☐ Fringe
- □ Personnel
- □ Personnel Non-Individual

File #: TMP-1821, Version: 1	
⊠ Revenue	
Increase Account/Line No.: Source of Funds: Title Change:	Various lines NYS Department of Health Click or tap here to enter text.
CONCERNING CONTRACT AUTHORI	<u>ZATIONS</u>
Type of Contract: ☐ Change Order/Contract Amendment ☐ Purchase (Equipment/Supplies) ☐ Lease (Equipment/Supplies) ☐ Requirements ☐ Professional Services ☐ Education/Training ☐ Grant	
Choose an item. Submission Date Deadline Click ☐ Settlement of a Claim ☐ Polyage of Liability	or tap to enter a date.
□ Release of Liability□ Other: (state if not listed)	Click or tap here to enter text.
Contract Terms/Conditions:	
Party (Name/address): NYSDOH/HRI 150 Riverview Center, Suite 516 Menands, NY 12204 Additional Parties (Names/addresses):	
Click or tap here to enter text.	
Amount/Raise Schedule/Fee: Scope of Services: capacity. Increasing case investigators will allow	\$830,466 The ELC COVID-19 funds are intended to increase public health staffing w for rapid and complete case investigations.
Bond Res. No.: Date of Adoption:	Click or tap here to enter text. Click or tap here to enter text.
CONCERNING ALL REQUESTS	
Mandated Program/Service: If Mandated Cite Authority:	Yes □ No ⊠ Click or tap here to enter text.
Is there a Fiscal Impact:	Yes ⊠ No □

File #: TMP-1821, Version: 1

Anticipated in Current Budget: Yes □ No ☒

County Budget Accounts:

Revenue Account and Line: A34010.0.3343
Revenue Amount: \$124,382

Appropriation Account and Line: Various lines Appropriation Amount: \$174,382

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: 100%

County: Click or tap here to enter text. Local: Click or tap here to enter text.

<u>Term</u>

Term: (Start and end date) 07/01/2020 - 6/30/2022

Length of Contract: 24 months

Impact on Pending Litigation Yes □ No ☒

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 175/2020
Date of Adoption: May 11, 2020

Justification: (state briefly why legislative action is requested)

Albany County Department of Health (ACDOH) has been notified of \$830,466 in grant funding for COVID-19 response activities for the period of 7/1/20 - 6/30/22. The funding is to be used to increase health department staff in order to provide rapid and complete case investigations. ACDOH would like to create four positions, three of the positions will be used as case investigators and one position will be used for community education around mask and social distance compliance and help with call center volume. We are also requesting to increase the overtime line which is currently negative and to increase equipment/supply lines for the new employees.

Exhibit A - Deliverables Epidemiology & Laboratory Capacity (ELC) - COVID-19 Capacity Building for Case Investigations and Contact Tracing Coordination 7/1/20 – 6/30/22

Funding is provided to Local Health Departments (LHD) for increased capacity to conduct case and contact investigations. The majority of this funding is expected to support new personnel to strengthen case investigations. Additional staff for coordination of contact investigation and reporting will be eligible under this award. Some funding may be allocated to travel, computers and other miscellaneous expenses in support of staff activities.

Deliverables:

- Increased staffing to conduct rapid and complete case investigations. Case investigation staff must be:
 - o reflective of the demographics of the community
 - o have experience in public health or clinical services
 - staffing ratios must be appropriate for current case counts and be flexible based on possible variations
 - staffing levels must be appropriate to investigate cases within 24 hours of reporting
- Increased staffing to coordinate contact tracing activities with State contact tracers to ensure contacts are reached within 48 hours of contact elicitation.
- Increase staffing where necessary to ensure contacts have access to testing within three days of initial notification, establish and maintain a current testing protocol within the county, provide transportation and coordination for contacts to be tested, and provide proper reporting in CDCMS of suspect cases/PUIs.
- Ensure daily monitoring of cases and contacts and any social support needs are being met for effective isolation/quarantine.
- Utilize the CDCMS (CommCare) to report all case and contact data.

Reporting Requirements:

CDCMS (CommCare) must be used to report all case and contact data. Data input into this system will be used to report to CDC on all performance measures.

NOTE: The ELC COVID-19 funds are intended to increase public health staffing capacity and cannot supplant existing commitments. Should existing County-funded staff be moved to these funds, their existing position must be backfilled by the County. These funds should result in a net increase of total County public health staff.

ELC COVID-19 Funding - LHD Allocations for 7/1/20 - 6/30/22

Metropolitan NASSAU \$ 1,250,000 \$ 1,750,779 \$ 3,000,779 \$2,250,584 \$ 750,195 \$ 3,000,779 \$ 1,000,000	Total Contract Amount \$ 4,051,424 \$ 4,000,779 \$ 3,312,196 \$ 2,261,818 \$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Region County Metropolitan SUFFOLK \$ 1,250,000 \$ 1,801,424 \$ 3,051,424 \$2,288,568 \$ 762,856 \$ 3,051,424 \$1,000,000 \$ 1,000,00	Contract Amount \$ 4,051,424 \$ 4,000,779 \$ 3,312,196 \$ 2,261,818 \$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Region County SUFFOLK \$ 1,250,000 \$ 1,801,424 \$ 3,051,424 \$2,288,568 \$ 762,856 \$ 3,051,424 \$1,000,000 \$ 1,000,000	\$ 4,051,424 \$ 4,000,779 \$ 3,312,196 \$ 2,261,818 \$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Metropolitan SUFFOLK \$ 1,250,000 \$ 1,801,424 \$ 3,051,424 \$2,288,568 \$ 762,856 \$ 3,051,424 \$1,000,000 \$ 1,000,000	\$ 4,000,779 \$ 3,312,196 \$ 2,261,818 \$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Metropolitan NASSAU \$ 1,250,000 \$ 1,750,779 \$ 3,000,779 \$2,250,584 \$ 750,195 \$ 3,000,779 \$ 1,000,000	\$ 4,000,779 \$ 3,312,196 \$ 2,261,818 \$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Metropolitan WESTCHESTER \$ 1,000,000 \$ 1,312,196 \$ 2,312,196 \$ 1,734,147 \$ 578,049 \$ 2,312,196 \$ 1,000,000	\$ 3,312,196 \$ 2,261,818 \$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Western ERIE \$ 1,000,000 \$ 261,818 \$ 1,261,818 \$ 946,364 \$ 315,454 \$ 1,261,818 Western MONROE \$ 1,000,000 \$ 123,825 \$ 1,123,825 \$ 842,869 \$ 280,956 \$ 1,123,825 \$ 1,000,000 \$ 1,000,000	\$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Western MONROE \$ 1,000,000 \$ 123,825 \$ 1,123,825 \$ 842,869 \$ 280,956 \$ 1,123,825 \$ 1,000,000 \$	\$ 2,123,825 \$ 1,840,946 \$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
	\$ 2,227,399 \$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Central ONONDAGA \$ 750,000 \$ 90,946 \$ 840,946 \$ 630,710 \$ 210,236 \$ 840,946 \$ 1,000,000 \$	\$ 2,345,872 \$ 1,830,466 \$ 1,917,184
Metropolitan ORANGE \$ 750,000 \$ 477,399 \$ 1,227,399 \$ 920,549 \$ 306,850 \$ 1,227,399 \$ 1,000,000 \$	\$ 1,830,466 \$ 1,917,184
Metropolitan ROCKLAND \$ 750,000 \$ 595,872 \$ 1,345,872 \$1,009,404 \$ 336,468 \$ 1,345,872 \$1,000,000 \$	\$ 1,917,184
	\$ 1,520,735
	\$ 1,543,854
	\$ 1,543,314
	\$ 1,423,614
	\$ 1,477,048
	\$ 1,420,915 \$ 1,420,731
	\$ 1,429,731 \$ 1,303,643
	\$ 1,303,043
	\$ 1,303,148
	\$ 1,308,996
	\$ 1,308,906
	\$ 1,306,837
	\$ 1,360,136
	\$ 1,310,840
Western WAYNE \$ 300,000 \$ 4,948 \$ 304,948 \$ 228,711 \$ 76,237 \$ 304,948 \$1,000,000 \$	\$ 1,304,948
Western CHEMUNG \$ 300,000 \$ 6,117 \$ 306,117 \$ 229,588 \$ 76,529 \$ 306,117 \$1,000,000 \$	\$ 1,306,117
	\$ 1,304,453
	\$ 1,303,733
	\$ 1,303,553
	\$ 1,359,686
	\$ 1,313,718
	\$ 1,261,379
	\$ 1,255,217
Central HERKIMER \$ 250,000 \$ 4,543 \$ 254,543 \$ 190,907 \$ 63,636 \$ 254,543 \$1,000,000 \$	
	\$ 1,260,345 \$ 1,266,867
	\$ 1,260,667
	\$ 1,253,703 \$ 1,258,726
	\$ 1,258,681
	\$ 1,250,945
	\$ 1,253,643
	\$ 1,255,487
	\$ 1,251,799
	\$ 1,255,577
Capital GREENE \$ 250,000 \$ 10,615 \$ 260,615 \$ 195,461 \$ 65,154 \$ 260,615 \$1,000,000 \$	\$ 1,260,615
Western ALLEGANY \$ 250,000 \$ 1,934 \$ 251,934 \$ 188,951 \$ 62,983 \$ 251,934 \$1,000,000 \$	\$ 1,251,934
	\$ 1,253,688
	\$ 1,259,355
	\$ 1,253,688
	\$ 1,201,664
	\$ 1,202,384
	\$ 1,202,114
	\$ 1,200,945
	\$ 1,201,799 \$ 1,200,540
	\$ 1,200,540 \$ 1,200,180
	87,000,000

AGREEMENT
AGREEVIEW
This Agreement, made this 3154 day of 2020 by and between HEALTH RESEARCH, INC., with offices located at Riverview
Center, 150 Broadway, Ste. 560, Menands, NY, 12204, hereinafter referred to as "HRI, a domestic not-for profit corporation, and
Albany County Department of Health
175 Green Street
Albany, NY 12202- hereinafter referred to as the "Contractor"
(a(n) State/Local Government
WITNESSETH

WHEREAS, part of the overall project involves the following:

COVID-19 Enhanced Detection

WHEREAS, the Contractor has represented to HRI that it is knowledgeable, qualified, and experienced in the skill(s) required for this project, and that it is willing and capable of performing the services required hereunder

WHEREAS, HRI has been awarded a grant/contract from the Center Disease Control Prevent, hereinafter referred to as the "Project

Now therefore, in consideration of the promises and mutual covenants herein, the parties hereto agree as follows:

Sponsor" under grant/contract number 6NU50CK0005160107, hereinafter referred to as "Sponsor Reference"; and,

Definitions: Throughout this Agreement, the following terms shall have the following definitions:

"Contract Start Date": 07/01/2020

"Contract End Date": 06/30/2022

"Total Contract Amount": \$1,830,466

"Maximum Reimbursable Amount": \$622,850

"HRI Project Director": Blog, Dr. Debra S.

"Required Voucher Frequency": Monthly

"FAIN Number": NU50CK000516

"HRI Contract Number": 6446-01

"Catalog of Federal Domestic Assistance Number": 93.323 ("This contract is "Federally" funded.")

Budget Flexibility Percentage": 25 % Percent of Total - Cumulative re-budget among categories is allowed by this percentage of the Total Contract Amount, or \$250,000, whichever is less

Attachments / Exhibits: The following are hereby incorporated and made a part of this Agreement:

Exhibit A - "Scope of Work"

Exhibit B - "Budget"

Exhibit C - "Reporting/Vouchering Instructions"

Exhibit D - "Prime Federal Award Information" (if checked) [x]

Attachment A - "General Conditions for HRI Contracts"

Attachment B - "Program Specific Clauses" (if checked) [x]

Attachment C - "Modifications to General Conditions and/or Program Specific Clauses" (if checked) [x]

Attachment D - "Modifications to General Conditions and/or Program Specific Clauses" (if checked) [x]

IN WITNESS WHEREOF, this Agreement has been duly executed by the parties hereto as of the date first above set forth.

Health Research, Inc	c
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Albany County Department of Health

Federal ID: 14-6002563-DUNS#:060536653

Mattox Title: Executive Director

Name:

Title:

2020 Hea**l**th Dept. Budget Amendment

APPROPRIATIONS

		AC	COUNT	NO.		RESOLUTION DESCRIPTION		NCREASE	۵	ECREASE	U	NIT COST	DEPARTMENT NAME
Α	4010	1	3192	002	410063	Disease Intervention Specialist II	\$	13,049.00	\$	-	\$	57,629.00	Health Dept.
Α	4010	1	3192	003	410064	Disease Intervention Specialist II	\$	13,049.00	\$	-	\$	57,629.00	Health Dept.
Α	4010	1	2120	001	410066	Registered Nurse II	\$	12,838.00	\$	-	\$	56,700.00	Health Dept.
Α	4010	1	2802	002	410044	Public Health Educator	\$	12,328.00	\$	-	\$	54,447.00	Health Dept.
Α	4010	1	9982			Overtime	\$	110,000.00	\$	-	\$	-	Health Dept.
Α	4010	2	2001			Office Equipment	\$	6,000.00	\$	-	\$	-	Health Dept.
Α	4010	2	2050			Computer Equipment	\$	7,200.00	\$	-	\$	-	Health Dept.
Α	4010	4	4046			Fees for Services	\$	-	\$	50,000.00	\$	-	Health Dept.
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		┡				TOTAL APPROPRATIONS	\$	174,464.00	\$	50,000.00			
		Δ	COUNT	NO		RESOLUTION DESCRIPTION	-	ECREASE	-	NCREASE	-11	NIT COST	DEPARTMENT NAME
		,		<u> </u>		REVENUES		ZOTE		TOTAL	Ť		
Α	4010	0	3343			COVID19 Epidemiology			\$	124,464.00			Health Dept.
		⊢					_						
		┢				 TOTAL ESTIMATED REVENUES	\$	_	\$	124,464,00			
		t					Ť		*	,			
						GRAND TOTALS	\$	174,464.00	\$	174,464.00			

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