

# **County of Albany**

112 State Street  
Albany, NY 12207



## **Meeting Agenda**

**2021 BUDGET SESSION 2**

**Tuesday, October 20, 2020**

**5:30 PM**

**Held Remotely**

**Audit and Finance Committee**

2021 BUDGET SESSION 2

INFRASTRUCTURE & GENERAL GOVERNMENT

1. ECONOMIC DEVELOPMENT AND PLANNING
2. TIMES UNION CENTER
3. RECREATION/HOCKEY FACILITY
4. CORNELL COOPERATIVE EXTENSION
5. WATER PURIFICATION
6. STORM WATER COALITION
7. INFORMATION SERVICES
8. HUMAN RESOURCES
9. CIVIL SERVICES
10. PUBLIC WORKS
11. GENERAL SERVICES

**ECONOMIC  
DEVELOPMENT  
AND PLANNING**

**Albany County**  
**Department of Economic Development, Conservation and Planning**  
 112 State Street, Room 1310  
 Albany, NY 12207-2021  
 Telephone: (518) 447-5670  
<http://www.albanycounty.com>

## MEMORANDUM

**TO:** Hon Wanda F. Willingham  
**CC:**  
**FROM:** Kevin O'Connor  
**DATE:** October 8, 2020  
**RE:** Proposed 2021 Budget  
**SUBJECT:** Request for Information

The following is in response to your request for information regarding the Audit and Finance Committee's analysis of the Proposed 2021 Executive Budget related to the Department of Economic Development, Conservation and Planning. Should you have any questions or require additional information, please feel free to contact Kevin O'Connor at 518-447-3048 or [Kevin.OConnor@albanycountyny.gov](mailto:Kevin.OConnor@albanycountyny.gov).

- 1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation.**  
 Kevin O'Connor, Director
- 2. Identify by line item all vacant positions in your department.**  
 There are no vacant positions in the department.
- 3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.**  
 No new positions are included in the 2021 budget.
- 4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s).**  
 There are no proposed salary increases in the 2020 proposed budget for Economic Development, Conservation & Planning other than Cost of Living Adjustments.
- 5. Identify by line item any position proposed to be eliminated or salary decreased.**  
 There are none proposed for 2021.
- 6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021.**  
 No positions are currently funded by grant money.



**7. Identify by line item all job titles proposed to be changed or moved to another line item.**

No proposed changes.

**8. Provide a breakdown of specific expenditures regarding fees for services lines and miscellaneous contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.**

In 2020 the fees for service line was utilized in two ways: (1) implementation of the County's Strategic Economic Development Plan with the support of Camoin Associates and (2) Efforts to ensure a Complete Count in the 2020 Census. Neither of these expenditures carry over to the 2021 Budget.

**9. Identify any new initiatives and/or eliminated programs and reimbursements associated with those programs.**

In 2021 the Department will continue to lead the implementation of the County's Strategic Economic Development Plan released in April of this year. The primary focus of these efforts will be fully launching and staffing the new economic development LDC: the Advance Albany County Alliance. This new organization will serve as the lead economic development entity for Albany County and coordinate efforts among local and regional partners. Once launched, the LDC will immediately begin working to address the economic impact of COVID-19. These efforts will include business retention and expansion, landing investment associated with the offshore wind industry, and improving communication and coordination among the diverse economic development stakeholders in the County.

**10. Identify all County vehicles used by your department. Include the title of the employee(s) using each vehicle and the reason for the use of a County vehicle.**

No County-owned vehicle is specifically assigned to the Department for staff use. Staff relies on County motor pool vehicles when available and a personal vehicle when not available. The County vehicle is used by the Sr. Natural Resource Planner to attend meetings and trainings and to conduct field work.

**11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.**

There is no overtime included for 2021 and there have not been any overtime expenditures over the previous two years.

**12. Identify by line any positions that were established/changed during the 2020 fiscal year.**

There were no positions established/changed during the 2020 fiscal year.

**13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand risk and mitigate it.**

There has been a need to look at the long-term plan for economic development and planning at the county level. To meet this need, our Department is working to establish an LDC to implement the County's Economic Development Strategy.

**14. Please list the performance indicators and metrics used by your department and current statistics for those metrics.**

No performance indicators or metrics are used.

**15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source.**

None

# **TIMES UNION CENTER**



# TIMES UNION CENTER

ALBANY, NEW YORK



AN  MANAGED FACILITY

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51 South Pearl Street Albany, New York 12207 (518) 487-2000 Fax (518) 487-2020

## MEMORANDUM

To: Albany County Legislature  
Audit and Finance Committee  
Honorable Wanda F. Willingham, Chair  
Honorable Members of the Committee  
Honorable Andrew Joyce – Chairman – Albany County Legislature

From: Bob Belber – General Manager  
Times Union Center

Date: October 15, 2020

Re: Response to October 6<sup>th</sup> Request for Information Re: Proposed 2021 Budget

See the attached answers to the questions that were asked in your 10/6 memo. The TU Center has been shut down since mid-March due to the pandemic. There are 23 full time employees that are on furlough and close to 600 part time employees have not worked in over six months. We are in discussions with the governor's office and we have submitted an extensive reopening plan that includes a request to host events with only 30% capacity compared to normal full seating using social distance seating models. Safety protocols and procedures will keep patrons 6' apart from arrival to departure and masks will be required at all times. We have no requested changes to our budget at this time. We are hoping that funding of the COVID19 related expenses will be paid for using funds that have been supplied from the federal government within the CARES ACT. Our goal is to get the building back open as soon as possible so suite holders can begin to use their suites again and advertisers will once again start to receive benefits. The loss of these revenues continues if we remain closed. The budget for the arena includes an assumption that there will be no events presented in the building for the first three months of 2021. It also assumes that the reduced staffing and continued operational cost savings due to not hosting events will exist. While the 2021 Budget projects a small net profit compared to the expected loss in 2020 of close to \$1 million dollars; the pandemic is currently continuing to impact our business and year-end actual numbers for 2021 could be considerably different depending on how soon we can reopen and what events we will be able to book in these circumstances.

We do believe that there will be a boom in bookings once the states ease restrictions, once the vaccine has been administered in mass numbers and once we get somewhat back to normal.



TIMES UNION CENTER

October 15, 2020

**INFORMATION REQUIRED BY AUDIT & FINANCE COMMITTEE – ALBANY COUNTY LEGISLATURE**

TO: All Department Heads FROM: Hon. Wanda F. Willingham, Chair Audit and Finance Committee DATE: October 6, 2020 RE: Proposed 2021 Budget In anticipation of the 2021 Tentative Annual Budget to be submitted by the County Executive, the following information is required by the Audit & Finance Committee:

1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation. **Bob Belber – General Manager**
2. Identify by line item all vacant positions in your department. **No vacant positions.**
3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable. **There are no new positions available.**
4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s). **No salary increases.**
5. Identify by line item any position proposed to be eliminated or salary decreased (please indicate whether the eliminated item or salary decrease is related to the County Buyout Program of 2020 with C.B.O. designated next to the listed item). **No eliminated positions and no salary decreases once the facility gets back open.**
6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021 (please indicate any potential funding reductions for NYS revenue sources). **No positions are funded with grant money.**
7. Identify by line item all job titles proposed to be changed or moved to another line item (e.g., reclassifications). **No job title changes and no moving of positions to other line items.**
8. Provide a breakdown of specific expenditures regarding fees for services lines and contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures. **No fees are being paid out for services. SMG will not receive a fee for 2020 and SMG is forecasting not to receive a fee in the 2021 Budget due to the impact COVID19 has had on the operations at the arena.**
9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs. **SMG furloughed 23 full time employees in 2020 and Directors and GM were forced to take pay cuts of 20% - 25% in compensation. Major cuts in operational expenses, utilities and other areas helped save over \$1.5 million dollars to Albany County's bottom line in 2020. These same cuts will continue thru the first quarter of 2021. Assuming the facility is allowed to reopen in January, a limited number of employees will be asked to return to work until the allowable capacity for events increases.**

ANDREW JOYCE CHAIRMAN COUNTY OF ALBANY COUNTY LEGISLATURE HAROLD L. JOYCE ALBANY COUNTY OFFICE BUILDING 112 STATE STREET, ROOM 710 ALBANY, NEW YORK 12207 PHONE: (518) 447-7168 FAX: (518) 447-5683 WWW.ALBANYCOUNTY.COM NECOLE M. CHAMBERS CLERK PAUL T. DEVANE FIRST DEPUTY CLERK

10. Identify all County vehicles used by your department. Include the title of any employee(s) assigned each vehicle and the reason for the assignment of a County vehicle to that employee. No County vehicles used at the TU Center.
11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years. **No overtime permitted.**
12. Identify by line item any positions that were established/changed during the 2020 fiscal year. **23 full time positions furloughed. No changes to remaining positions other than pay cuts by Directors and GM.**
13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it. **The TU Center has operated with an average net profit for Albany County of over \$1 million dollars for the last 23 years. Success in the sale of advertising, suites and naming rights have fueled that success along with an outstanding schedule of events annually. However, without being permitted to host events, the suite holders cannot use their suites and advertisers are not receiving exposure to their signs etc. This will impact revenues coming into the building even if events start being presented again. Credits will have to be provided in the form of extended time/term on their agreements at no cost. If the arena reopens in January 2021 with limited fans using social distance seating, that will result in a nine (9) month credit that will be extended. This will impact revenues coming into the building even if events start being presented again. SMG, now know as ASM Global has extensive Venue Shield Reopening Plans with safety measures installed so patrons, performers and employees can enter the facility and attend events safely. While watching the bottom line for Albany County in all areas, we will also make sure all CDC, NY State Health and Albany County Health Department guidelines and requirements are complied with.**
14. Please list performance indicators and metrics used by your department and current statistics for those metrics. **Prior to the Pandemic the TU Center was one of the most successful arenas in the country with an annual net operating profit that has been at the top of many lists of venues in the industry. With our company now operating more than 325 stadiums, arenas, convention centers and theaters on five continents, we are held to a high standard and the company places very high expectations on each building's performance. Based on the recent SMG management contract renewal terms, SMG only receives a management fee if the net operating profits are above \$600K annually. Albany County receives the first \$600K in net operating profits. SMG receives a split of profits thereafter. SMG has a big incentive to operate the TU Center in an efficient manner and driving events to Albany will only help our company earn management fees while Albany County receives the benefit of growing profits.**
15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source (e.g., indicate any potential funding reductions for NYS revenue sources). **No mandates and no grants.**

**RECREATION/  
HOCKEY FACILITY**





TO: Hon. Wanda F. Willingham, Chair  
Audit and Finance Committee

FROM: John D'Antonio, Department of Recreation Commissioner

DATE: October 15, 2020

RE: Proposed 2021 Budget

In Response to your October 6<sup>th</sup>, 2020 memo, the following information is presented regarding the Albany County 2021 Executive Budget, as related to the Recreation Department.

**1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation.**

John D'Antonio, Commissioner, will be our budget presenter for the Audit and Finance Committee.

**2. Identify by line item all vacant positions in your department.**

There are no vacant positions.

**3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.**

The recreation department does not have any new positions for the 2021 fiscal year.

**4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s).**

All positions at the Recreation Department are non-union positions and received a 2% cost of living adjustment proposal.

**5. Identify by line item any position proposed to be eliminated or salary decreased (please indicate whether the eliminated item or salary decrease is related to the County Buyout Program of 2020 with C.B.O. designated next to the listed item).**

No positions are proposed to be eliminated, or salaries decreased.





6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021 (please indicate any potential funding reductions for NYS revenue sources).

None.

7. Identify by line item all job titles proposed to be changed or moved to another line item (e.g., reclassifications).

None.

8. Provide a breakdown of specific expenditures regarding fees for services lines and contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.

In 2020, our fees for services line was used mainly for pest control, internet bills, heating bills, garbage and recycling services, water bills, and other miscellaneous expenses. In 2021, we plan to use fees for services similarly.

9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs.

None.

10. Identify all County vehicles used by your department. Include the title of any employee(s) assigned each vehicle and the reason for the assignment of a County vehicle to that employee.

John D'Antonio, Commissioner, drives our only car for the department. He uses the vehicle for transportation between sites.

11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.

There is no overtime in our department.

12. Identify by line item any positions that were established/changed during the 2020 fiscal year.

There were no positions created during the 2020 fiscal year.



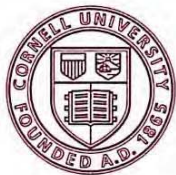
**13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it.**

Our biggest risk is Covid-19. Recreation is still not fully back up and running since it was fully shut down this past March. In order to combat that, we used some creativity and ran a five week summer day program in the towns of Cohoes and Bethlehem. For 2021, we will continue to be creative with our programming, and adapt to the new guidelines as they are released. We do have risk to revenue at the Hockey facility. The hockey facility normally runs year round, and due to Covid, had to be shut down since March. It has recently reopened to groups, however, not to the public. In 2021, depending on if we are able to keep the facility open, we are hoping to have a rebound in our revenues.

**14. Please list performance indicators and metrics used by your department and current statistics for those metrics. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source (e.g., indicate any potential funding reductions for NYS revenue sources).**

In 2020 we served 1,322 individuals, most of whom participated in multiple activities. Activities offered included a week long basketball clinic, karate, and a five week summer fun program. In our summer fun program, we averaged 50 kids registered per week. At the basketball program, we ran programs for different age groups on the same night, allowing us to register 231 children. Karate is by far our most popular program, running consistently year round with 538 participants for the 2020 fiscal year.

**CORNELL  
COOPERATIVE  
EXTENSION**



Cornell University  
Cooperative Extension  
Albany County

Lisa V. Godlewski  
Association Executive Director  
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October 15, 2020

Honorable Wanda F. Willingham, Chair  
Albany County Legislature  
Audit and Finance Committee  
112 State Street, Room 710  
Albany, New York 12207

Dear Chairperson Willingham,

The 2021 Albany County Executive Budget proposes \$864,646.00 for Cornell Cooperative Extension's (CCE) core appropriation, which is in line with our request. However, cost of living (COL) increases were included in the Executive Budget; therefore, as in past years we ask that the legislature also add 2% to CCE's core appropriation, as we try to keep in line with Albany County's recommendations. This request would amount to an additional \$17,293.00 bringing the proposed county share to \$ 881,939.00.

The \$246,552.00 line item is the designated rental value of the office building in Voorheesville (which is returned to the county on a quarterly basis). We continue to work with the Board of Directors to bring Cornell Cooperative Extension's 2021 budget into balance through proposed grants and contracts, program prioritization and county partnerships and collaborations.

Please let me know if you have any questions about Cornell Cooperative Extension's 2021 proposed budget, request for additional COL dollars, and the various ways Extension assists the county.

Sincerely,

Lisa V. Godlewski  
Association Executive Director

*Helping New Yorkers Improve Their Lives and Communities*

# **WATER PURIFICATION**



DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
WATER PURIFICATION DISTRICT  
1 CANAL ROAD SOUTH  
ALBANY, NEW YORK 12204  
PHONE: (518) 447-1611 FAX: (518) 433-0369  
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COMMISSION  
JOHN R. ADAIR, JR.  
CHAIRMAN  
JOHN W. BISHOP, JR.  
NICHOLAS W. FOGLIA  
DENNIS RIGOSU  
SEAN E. WARD  
ANGELO S. GAUDIO  
EXECUTIVE DIRECTOR

To: Hon. Wanda F. Willingham, Chair, Audit and Finance Committee

From: Angelo Gaudio, Executive Director

CC: File

Date: October 15, 2020

Re: 2021 Proposed Budget

Per the Proposed 2020 Budget memo dated October 6, 2020, please accept the following as the Water Purification District's responses. Should you have any questions I can be reached at 518-447-1617.

1. Identify department representative appearing before the Audit & Finance Committee:  
*Angelo Gaudio, Executive Director*
2. Identify by line item all vacant positions in your department:

<i>Senior Laboratory Technician</i>	<i>G8130.1.3121.001</i>	<i>630005</i>	
<i>Process Operator II</i>	<i>G8130.1.7006.004</i>	<i>630023</i>	<i>Pending Approval to Fill</i>
<i>Process Operator II</i>	<i>G8130.1.7006.006</i>	<i>630025</i>	
<i>Process Operator II</i>	<i>G8130.1.7006.007</i>	<i>630026</i>	
<i>Chief Maintenance Mechanic</i>	<i>G8130.1.7020.001</i>	<i>630051</i>	<i>Pending Approval to Fill</i>
<i>Maintenance Mechanic II</i>	<i>G8130.1.7024.002</i>	<i>630054</i>	
<i>Maintenance Mechanic II</i>	<i>G8130.1.7024.008</i>	<i>630060</i>	<i>Interviewing Candidates</i>
<i>Laborer</i>	<i>G8130.1.8403.003</i>	<i>630078</i>	

*The above vacant positions are essential for the continued effective and efficient operation and maintenance of the District's two wastewater treatment plants. The District is currently in the process of filling open positions.*

3. Identify by line item any new position(s), how the position will be funded and the reimbursement rate(s), if applicable.  
*No new positions are anticipated in 2020.*

- Identify by line item any proposed salary increase(s) and justification for the raise(s) beyond the union contract commitments.

*Nonunion employees are programmed for a 2% increase as proposed by the County. CSEA is currently in the process of creating a collective bargaining unit for District staff. The contract negotiations are ongoing and the final salary adjustments for represented staff is unknown as of the date of this memo.*

- Identify by line any position proposed to be eliminated or salary decreased.

*No positions are anticipated to be eliminated in 2021.*

- Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021.

*None*

- Identify by line item all job titles and/or employees by name proposed to be changed or moved to another line item. Clearly indicate the line item that is being moved from and to.

*None*

- Provide a breakdown of specific expenditures regarding fees for services lines and miscellaneous contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.

**G98110.4.4046 Fees for services**

**2020 Adopted**

<u>Description</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Total</u>
Board of Commissioners Mtgs.	\$250.00	6	\$1,500
IMA Board of Commissioner Mtgs	\$100.00	5	\$500
Random Drug Testing (CDL)	\$40.00	4	\$160.00
Pre-emp. Physicals	\$90.00	4	\$360.00
Lead & Respiratory physicals (Maint.)	\$250.00	16	\$4,000.00
Extra Fit Testing	\$40.00	3	\$120.00
NYWEA Utility Membership	\$1,800.00	1	2,026.00
NACWA membership	\$12,765.00	1	\$12,765.00
<b><i>Administrative Fees EFC</i></b>			
EFC Bar Screen 2012-E	\$824.00		\$824.00
EFC Roof 2005-B	\$225.00		\$225.00
EFC Incinerator 2006-C	\$4,300.00		\$4,300.00
EFC Disinfection 2015-B	\$7,400.00		\$7,400.00
<b>TOTAL</b>			<b>\$34,180.00</b>



**2021 Proposed**

<u>Description</u>	<u>Unit Cost</u>	<u>Quantity</u>	<u>Total</u>
Board of Commissioners Mtgs.	\$250.00	6	\$1,500.00
IMA Board of Commissioner Mtgs	\$100.00	5	\$500.00
Random Drug Testing (CDL)	\$90.00	4	\$360.00
Pre-emp. Physicals	\$180.00	4	\$720.00
Lead & Respiratory physicals (Maint.)	\$280.00	12	\$3,360.00
Extra fit testing	\$60.00	3	\$180.00
NYWEA Utility Membership	\$2,200.00	1	\$2,200.00
NACWA membership	\$12,000.00	0	\$0.00
Cleaning Service (COVID)	17,000	1	17,000
<b>Administrative Fees EFC</b>			
EFC Bar Screen 2015-E	\$824.00		\$ 424.00
EFC Roof 2005-B	\$225.00		\$0.00
EFC Incinerator 2006-C	\$4,300.00		\$3,287.00
EFC Disinfection 2015-B	\$7,400.00		\$6,574.00
<b>TOTAL</b>			<b>\$36,105.00</b>

**G98130.4.4046 Fees for services****2020 Adopted**

North & South Plants SPDES permits	\$ 31,000.00
NYSDEC transporter fee (dumpster trucks)	\$ 1,100.00
Misc. fees	\$ 500.00
ELAP FEES	\$ 850.00
Title 5	\$ 10,000.00
County Waste Recycling	\$ 600.00
Electrical Service Contract	\$ 75,000.00
Water back flow testing	\$ 500.00
Laboratory scale calibration	\$ 600.00
Aeration blower service	\$ 15,000.00
<b>TOTAL</b>	<b>\$ 135,150.00</b>

**2021 Proposed**

North & South Plants SPDES permits	\$ 31,000.00
NYSDEC transporter fee (dumpster trucks)	\$ 1,100.00
Misc. fees	\$ 500.00
ELAP FEES	\$ 850.00
Title 5 Incinerator Emissions	\$ 10,000.00
County Waste Recycling	\$ 600.00
Electrical Service Contract	\$ 75,000.00
City water backflow testing 2@\$250 (mandated)	\$ 500.00
Laboratory scale calibration 4@\$150 (mandated)	\$ 600.00
Aeration Blower Service	\$ 15,000.00
<b>TOTAL</b>	<b>\$ 135,150.00</b>



**Miscellaneous Contractual expenditures**  
**G98130.4.4107 Chemicals**

**2020 Adopted**

Total Cost Polymer	\$	273,680.00
Total Cost Oxidant	\$	230,400.00
Sodium Hypochlorite	\$	50,180.00
Sodium Bisulfite	\$	20,250.00
<b>Grand Total</b>	<b>\$</b>	<b>574,510.00</b>

**2021 Proposed**

Total Cost Polymer	\$	279,153.60
Total Cost Oxidant	\$	235,008.00
Sodium Hypochlorite	\$	51,183.60
Sodium Bisulfite	\$	20,655.00
<b>Grand Total</b>	<b>\$</b>	<b>586,000.00</b>

9. Identify any new initiatives and/or eliminated programs.

*No programs were eliminated, our mission to protect the environment remains the same.*

*New/Ongoing Initiatives:*

- *Continue succession planning efforts and staff development to ensure critical positions are adequately staffed to ensure long term compliance and efficiencies.*
- *Continue the development of an asset management program for preventive maintenance.*
- *Continue efforts to optimize operations and identify efficiency measures while ensuring permit compliance.*
- *Continue partnership with our Combined Sewer Overflow communities to implement the requirements of the CSO / LTCP and improve water quality of the Hudson River.*
- *Achieve greater than 90% removal efficiency for permitted discharge parameters.*
- *Continue to evaluate District infrastructure needs and identify improvements while minimizing user fees.*
- *Continue to evaluate opportunities to increase revenues from outside sources in order to minimize rates for our member communities.*

10. Identify all County vehicles used by your department. Include the title of the employee(s) using each vehicle and the reason for the use of a County vehicle.

Year / Make of Vehicle	Personnel Using Vehicle	Reason of Use
1995 Ford Jet VAC CON	Sewer Crew	Used to clean metering pits
2015 Ford Fusion	Courier / North Plant Personnel	Daily mail
2003 Ford F250 Pick Up	Maintenance Personnel	Maintenance Operations
2005 Chevy Silverado Pick Up	Instrumentation Personnel	Daily Instrumentation Monitoring
2008 International Dumpster	Sewer Crew	Transport of debris to Landfill
2008 Ford 150 Pick Up	South Plant Maintenance	Maintenance Operations
2010 Ford F350 Pick Up	North Plant Maintenance	Maintenance
2010 Ford Ranger Pick Up	Lab Personnel	Sampling pick up / delivery between plants
2011 Ford Pick Up XL Ranger	South Plant Process	Daily South Plant Operations
2015 Ford F550 Dump Truck	Sewer Crew	Metering Pit monitoring/Plant Usage/Snow Plowing
2017 Ford F250 Pickup Truck	Lab North Plant	Sampling
2020 Chevy Silverado 2500 Pickup	North Plant Maintenance	Maintenance Operations

11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.

Sanitary Sewers G98120.19900 - Overtime Expenses		
2019 OT Expenses	2020 OT Expenses	2021 Proposed OT Expenses
\$ 1,706.64 (Actual)	\$ 2,055.76 (YTD)	
\$ 2,500.00 (Budget)	\$ 2,500 (Budget)	\$ 2,500

Sewage Treatment G98130.19900 - Overtime Expenses		
2019 OT Expenses	2020 Actual OT Expenses	2021 Proposed OT Expenses
\$ 218,205.12 (Actual)	\$ 147,271 (YTD)	\$ 212,500
\$ 170,000.00 (Budget)	\$ 212,500 Budget	

12. Identify by line item any positions that were established/changed during the 2020 fiscal year.

*No position were changed in 2020*

13. Identify the biggest risk your department faces and the actions you have taken (or will take in 2020) to better understand that risk and mitigate it.

*While there are many inherent risks in operating two wastewater treatment plants that service combine sewers systems, the largest risk is in maintaining a skilled workforce that is capable of supporting our operations. For 2021 the District will be focused on staff training and developing a program for operators to obtain operator certifications. Additionally, the District continues to work with New York State Civil Service to provide incentives and make it easier for certified candidates to accept positions at our facilities.*

14. Please list performance indicators and metrics used by your department and current statistics for those metrics:

*Our treatment plants are required to meet New York State Department of Environmental Conservation State Pollution Discharge Elimination System (SPDES) Permit limits. To date the removal efficiencies for our primary water quality parameters are as follows:*

<b>Parameter – North Plant</b>	<b>Permitted Removal %</b>	<b>Actual Removal %</b>
Biochemical Oxygen Demand (BOD)	85%	98%
Total Suspended Solids (TSS)	85%	98%
<b>Parameter – South Plant</b>		
Biochemical Oxygen Demand (BOD)	85%	96%
Total Suspended Solids (TSS)	85%	95%

15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source (eg, indicate any potential funding reductions for NYS revenue sources).

*No District specific unfunded mandates are anticipated for 2021.*

# **STORM WATER COALITION**



# Stormwater Coalition of Albany County

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## Members

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Albany County

City of Albany

Town of  
Bethlehem

City of Cohoes

Town of  
Colonie

Village of  
Green Island

Town of  
Guilderland

Village of  
Menands

Town of New  
Scotland

Village of  
Voorheesville

City of  
Watervliet

University at  
Albany-SUNY

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## Support

Capital District  
Regional Planning  
Commission

## MEMO

To: Hon. Wanda F. Willingham, Chair  
Albany County Audit and Finance Committee

From: Nancy Heinzen, Stormwater Coalition Program Director

Date: October 15, 2020

Re: Proposed Stormwater Coalition 2021 Budget  
Response to Audit and Finance Committee Questions

Attached please find the information requested by your Committee. All answers refer to the A 8021 Stormwater Coalition account. Please contact me if you need additional information.

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Albany County Health Dept Building, 175 Green Street, Albany, NY 12207  
(518) 447-5645 (voice) • [www.albanycountystormwater.org](http://www.albanycountystormwater.org)

**Stormwater Coalition of Albany County  
Proposed 2021 Budget (A8021)  
Audit and Finance Committee Questions  
Prepared by Nancy Heinzen, Stormwater Coalition of Albany County, Director**

**Background:** On June 25, 2020, the Stormwater Coalition Board of Directors approved the Coalition 2021 budget.

**Questions:**

**1. Identify the department representative appearing before the Audit & Finance Committee for your agency budget presentation.** Nancy Heinzen, Coalition Director

**2. Identify by line item all vacant positions in your department.**

- A8021 12632 001 550025 Geographic GIS Coordinator
- A8021 12735 001 550026 Coalition Stormwater Program Tech
- A8021 12735 001 550027 Coalition Stormwater Outreach Specialist

**3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.** None

**4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s).** None

**5. Identify by line item any position proposed to be eliminated or salary decreased (please indicate whether the eliminated item or salary decrease is related to the County Buyout Program of 2020 with C.B.O. designated next to the listed item).**

- A8021 12735 001 550027 Coalition Stormwater Outreach Specialist

**6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021 (please indicate any potential funding reductions for NYS revenue sources).** None

**7. Identify by line item all job titles proposed to be changed or moved to another line item (e.g., reclassifications).** None.

**8. Provide a breakdown of specific expenditures regarding fees for services lines and contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.**

Encumbered 2019 Fees for Services funds were spent in 2020. No new funds were budgeted in the Fees for Services line for 2020 or 2021.

<b>A8021 44999 Miscellaneous Contractual (Member Dues)</b>	<b>2020</b>	<b>2021</b>
SwIM Web Mapper Maintenance & GIS Support	\$7,000	\$12,149
Albany County Water Purification District Lab Support – ORI Kit	\$1,000	\$1,000
Coalition Website Hosting and Maintenance	\$1,950	\$2,290
<b>Total</b>	<b>\$9,950</b>	<b>\$15,439</b>

**9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs.** None

**10. Identify all County vehicles used by your department. Include the title of the employee(s) assigned each vehicle and the reason for the assignment of a County vehicle to that employee.**

As stated in the Coalition inter-municipal agreement, Coalition staff have access to County vehicles. No vehicles were used in 2020.

**11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years. None.**

**12. Identify by line item any positions that were established/changed during the 2020 fiscal year. None**

**13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it.**

The biggest risk facing the Stormwater Coalition are continued delays in hiring staff. Due to Covid-19 social distancing mandates and related concerns regarding the County and member municipal budgets, the Coalition Board of Directors delayed hiring new staff in 2020.

Now with the financial commitment of member communities for 2021 clearer and Board members reassured that staff hired in 2020 can be supported in 2021, hiring has been initiated for the vacant Coalition Stormwater Program Tech and GIS Coordinator positions.

Both positions directly support the implementation of mandated stormwater program requirements, which if left unattended pose a risk for MS4/municipalities when audited by NYSDEC or EPA.

Given potential delays in recruiting and hiring a GIS Coordinator and any number of Covid related complications, the Coalition renewed and expanded their ongoing contract for GIS consultant services. This is a stop gap measure until the GIS Coordinator is hired.

**14. Please list performance indicators and metrics used by your department and current statistics for those metrics.**

Each year in June, the Coalition Board of Directors adopts a work plan which is posted on the Coalition website: <http://www.stormwateralbanycounty.org/stormwater-coalition/coalition-work-plan/>. The work plan describes activities for the upcoming year.

These same Coalition goals are incorporated into a shared Stormwater Management Program Plan (SWMP Plan) which lists annual goals for all Coalition members. This SWMP Plan Annual Evaluation is posted on the Coalition website: <https://stormwateralbanycounty.org/programs/> and the document describes progress meeting goals, along with new goals for the upcoming year. These goals are based on MS4 permit requirements.

Metrics regarding compliance are tracked in the NYSDEC Joint Annual Report document which is posted on the Coalition website: <https://stormwateralbanycounty.org/stormwater-coalition/annual-report/>

Here there is stormwater program data for all Coalition member communities (Albany County/DPW; University at Albany-SUNY; City of Albany; Town of Bethlehem; City of Cohoes; Town of Colonie; Village of Green Island; Town of Guilderland; Village of Menands; Town of New Scotland; Village of Voorheesville; and the City of Watervliet). Coalition permit activities applicable to all Coalition members are tracked in Coalition Annual Report pages.

**15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source.**

NYSDEC may release the DRAFT MS4 Permit by the end of 2020. Should that happen and the MS4 Permit is finalized in 2021, new, more detailed and comprehensive stormwater program requirements are anticipated.

# **INFORMATION SERVICES**





DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF MANAGEMENT AND BUDGET  
DIVISION OF INFORMATION SERVICES  
112 STATE STREET, ROOM 500  
ALBANY, NEW YORK 12207  
PHONE: (518) 447-7200 FAX: (518) 447-3000  
www.albanycounty.com

SHAWN A. THELEN  
COMMISSIONER

M. DAVID REILLY  
DEPUTY COMMISSIONER

PERRY J. BLANCHARD  
CHIEF INFORMATION OFFICER

To: Hon. Wanda Willingham  
From: Perry J. Blanchard, CIO  
Date: October 15, 2020  
Re: Proposed 2021 Budget – Dept of Management and Budget, Division of Information Services

Please find responses for the Division of Information Services regarding the proposed 2021 budget inquiry.

1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation.
  - a. Perry Blanchard, Chief Information Officer
2. Identify by line item all vacant positions in your department.
  - a. **A1680.12714.350030 – Application Developer** – will need to fill to give new employees time to have the proper skillset to fill duties of those who may retire in the next 2-3 years.
3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.
  - a. No new positions requested
4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s).
  - a. No requested salary increases
5. Identify by line item any position proposed to be eliminated or salary decreased (please indicate whether the eliminated item or salary decrease is related to the County Buyout Program of 2020 with C.B.O. designated next to the listed item).
  - a. **A1680.12729.350071 Computer Technician** – decreased to 1\$ due to County Buyout Program
6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant

has been renewed for 2021 (please indicate any potential funding reductions for NYS revenue sources).

a. No positions funded by grants

7. Identify by line item all job titles proposed to be changed or moved to another line item (e.g., reclassifications).

a. No requested changes

8. Provide a breakdown of specific expenditures regarding fees for services lines and contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.

a. Please see Contractual Listing report – Decreases have been made for Microsoft Licensing as Information Services will purchase less workstations for 2021. Information Services budgeted for cyber security software but will seek out grant funding if available.

9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs

a. None

10. Identify all County vehicles used by your department. Include the title of any employee(s) assigned each vehicle and the reason for the assignment of a County vehicle to that employee.

a. No assigned vehicles

11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.

a. No Overtime lines

12. Identify by line item any positions that were established/changed during the 2020 fiscal year.

a. No new positions in 2020

13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it.

a. Cyber Security – cyber threats are only increasing and with the increase in telework it has opened another potential avenue for those threats. We will continue to educate employees and educate IT personnel to make best use of the tools we have available. Additionally, we will continue to evaluate other cyber security tools to enhance our security posture.

14. Please list performance indicators and metrics used by your department and current statistics for those metrics.

a. N/A

15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source (e.g., indicate any potential funding reductions for NYS revenue sources).

a. **Cyber Security Grant (NYS)** – was not offered in 2020 and I anticipate that it will not be in 2021. Funding was used to procure new cyber security technology in the past.

b. **DHSES Grant** - fear a reduction in the Homeland Security grant that would impact Cyber Security renewals and security infrastructure renewals and enhancements (ex. Cameras).

## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
<b>A1680 Information Services</b>									
Office Supplies									
A168044020	1 WB Mason Bottled Water	A	\$50.00	12	\$600.00	12.00	\$600	0.00	\$0.00
A168044020	2 Printer Toner	A	\$100.00	10	\$1,000.00	10.00	\$1,000	0.00	\$0.00
A168044020	3 Office Supplies, DVD's, Flash Drives, CD's, Batteries, etc.	A	\$900.00	1	\$900.00	1.00	\$900	0.00	\$0.00
<i>Subtotal for: Office Supplies</i>					<u>\$1,050.00</u>	<u>\$2,500.00</u>	<u>\$2,500</u>		<u>\$0.00</u>
Computer Supplies									
A168044021	1 Adtran Maintenance	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	2 AnyNode Session Border Controller	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	3 Barracuda Essentials - Advanced Email Security Account and Advanced Email Security 1 year user license (quantity 1900)	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	4 Brainstorm Quickhelp Annual Subscription - Enterprise Edition - Office 365 (305 seats)	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	5 CCS-SR Sharepoint Quick Start Help Desk Software Maintenance	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	6 CHA - Website Hosting and Maintenance - GIS Application on albanycounty.com	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	7 Cisco Smartnet for 2811 Router (quantity - 2) and 3750G Switch	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	8 Citrix VDI in a box - Netscaler Gateway Enterprise VPX Support	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	9 Cyber Security Intrusion Detection Software	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	10 CyberArk(previously Viewfinity Management Suite) w/3 years of technical support	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	11 Digicert SSL License - Multi-Domain	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	12 DocuSign system Automated Premium Edition support	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	13 E6500 (SonicWall) Support/Maintenance - 24x7 Device reached EOL in 2019. Cannot renew anymore.	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	14 Easy DNS - albanycountyny.gov	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	15 FireEye - NX 4400 Platinum Support and Dynamic Threat Intelligence	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00



## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
A168044021	16 FTK Standalone - Perpetual License - 1 Year SMS	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	17 GFI Events manager Software Maintenance	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	18 ManageEngine AD Manager Plus Professional Edition - Annual Subscription fee for 1 domain (unrestricted objects)	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	19 Microsoft CRM Licensing & Cloud Support Replication	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	20 MS Dynamics 365 Maintenance	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	21 Power Vault NX3200's Support/Maintenance SN:'s 3P6Y8Z1, 86P0DZ1 and 86N2DZ1	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	22 Session Border Controller - Audio Codes Maintenance	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	23 Symantic Veritas Backup Exec.	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	24 Tenable Nessus Professional - Yearly Software Support/Subscription.	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	25 Vital Link Hosted Service - Annual Subscription - Notification Service for County Employees	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	26 VMware Horizon License Support	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	27 Wyse Xenith Software Maintenance/Support - 3 years (VDI Equipment Support)	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044021	28 EasyDNS - Albanycountyny.gov	A	\$100.00	1	\$100.00	1.00	\$100	0.00	\$0.00
A168044021	29 Network Solutions - albanykids.com domain name renewal	A	\$120.00	1	\$120.00	1.00	\$120	0.00	\$0.00
A168044021	30 Kiwi Syslog Server Single Instance License with 12 months maintenance	A	\$150.00	1	\$150.00	1.00	\$150	0.00	\$0.00
A168044021	31 Kroll Ontrack Easy Recovery Professional - 1 year license	A	\$160.00	1	\$160.00	1.00	\$160	0.00	\$0.00
A168044021	32 Network Solutions - Domain Name - albanycountycollaboration.net - including private registration and web forwarding	A	\$200.00	1	\$200.00	1.00	\$200	0.00	\$0.00
A168044021	33 Technician Tools (screwdrivers, cable testers, carts, etc.)	A	\$200.00	1	\$200.00	1.00	\$200	0.00	\$0.00
A168044021	34 Cisco IP Phone Replacement Parts and Smartnet	A	\$250.00	1	\$250.00	1.00	\$250	0.00	\$0.00
A168044021	35 MS Office Licenses (Matches the number of PC's and laptops we are purchasing)	A	\$261.00	196	\$51,156.00	196.00	\$51,156	0.00	\$0.00

## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
A168044021	36 Iron Mountain - Munis Software Source Code	A	\$275.00	1	\$275.00	1.00	\$275	0.00	\$0.00
A168044021	37 Spools of network cabling or fiber cabling	A	\$276.00	10	\$2,760.00	10.00	\$2,760	0.00	\$0.00
A168044021	38 Overhead Projector Lamp Replacements	A	\$300.00	1	\$300.00	1.00	\$300	0.00	\$0.00
A168044021	39 Wake on Lan EMCO (enterprise license)	A	\$300.00	1	\$300.00	1.00	\$300	0.00	\$0.00
A168044021	40 AlbanyCOOP.Com Annual Subscription	A	\$350.00	1	\$350.00	1.00	\$350	0.00	\$0.00
A168044021	41 Readyalbanycounty-ny.Gov domain name renewal - price increased in 2017	A	\$400.00	1	\$400.00	1.00	\$400	0.00	\$0.00
A168044021	42 Laserfiche Connector Full User - quantity 25 and Laserfiche Connector Rio LSAP (support) - Quantity - 50	A	\$405.00	1	\$405.00	1.00	\$405	0.00	\$0.00
A168044021	43 BMI Software Maintenance - Fixed Asset System (Munis)	A	\$495.00	1	\$495.00	1.00	\$495	0.00	\$0.00
A168044021	44 Albanycountyny.gov Domain name Registration and Easy DNS	A	\$500.00	1	\$500.00	1.00	\$500	0.00	\$0.00
A168044021	45 BatchPatch Software - this is used for the windows 10 feature release updates	A	\$550.00	1	\$550.00	1.00	\$550	0.00	\$0.00
A168044021	46 Solar Winds Patch Manager	A	\$639.00	1	\$639.00	1.00	\$639	0.00	\$0.00
A168044021	47 Comodo SSL License - Wildcard Certificate for *.albanycounty.com	A	\$1,000.00	1	\$1,000.00	1.00	\$1,000	0.00	\$0.00
A168044021	48 LanSweeper Premium Subscription	A	\$1,000.00	1	\$1,000.00	1.00	\$1,000	0.00	\$0.00
A168044021	49 Printer Replacement Parts (Rollers, Drums and Maintenance Kits)	A	\$1,000.00	1	\$1,000.00	1.00	\$1,000	0.00	\$0.00
A168044021	50 Dell Extended Warranties - Laptops and Servers	A	\$1,086.00	1	\$1,086.00	1.00	\$1,086	0.00	\$0.00
A168044021	51 Linstar Employee ID Software Maintenance for ID Centre Gold v6.5	A	\$1,112.00	1	\$1,112.00	1.00	\$1,112	0.00	\$0.00
A168044021	52 Meraki Renewals	A	\$1,400.00	1	\$1,400.00	1.00	\$1,400	0.00	\$0.00
A168044021	53 AV Supplies	A	\$1,500.00	1	\$1,500.00	1.00	\$1,500	0.00	\$0.00
A168044021	54 AD Self Service Plus Professional Edition - Annual Subscription Employee Password Reset Licensing and Maintenance	A	\$2,128.00	1	\$2,128.00	1.00	\$2,128	0.00	\$0.00
A168044021	55 Manage Engine Mobile Device Manager Plus Professional Edition with Cloud and Additional Technicians Professional Edition	A	\$2,800.00	1	\$2,800.00	1.00	\$2,800	0.00	\$0.00

## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
A168044021	56 Telerik - RAD Controls for ASP.net AJAX Developer and Premium Collection for .NET Developer	A	\$2,800.00	1	\$2,800.00	1.00	\$2,800	0.00	\$0.00
A168044021	57 Duo Access Two Factor Authentication with Device Trust Security - 1 year (quantity - 50)	A	\$3,200.00	1	\$3,200.00	1.00	\$3,200	0.00	\$0.00
A168044021	58 HP Munis Printer Maintenance - 2 printers in HR, 1 printer in Purchasing and 1 printer in Finance.	A	\$3,500.00	1	\$3,500.00	1.00	\$3,500	0.00	\$0.00
A168044021	59 Xmedius Maintenance - Fax Over IP Software Support/Maintenance	A	\$4,200.00	1	\$4,200.00	1.00	\$4,200	0.00	\$0.00
A168044021	60 Microcall Call Accounting Software Maintenance	A	\$4,676.00	1	\$4,676.00	1.00	\$4,676	0.00	\$0.00
A168044021	61 LogMeIn Central Base 500 Annual Fee	A	\$5,220.00	1	\$5,220.00	1.00	\$5,220	0.00	\$0.00
A168044021	62 Diskeeper Undelete Server & Pro Maintenance & Diskeeper 16 Server & Diskeeper SVR Standard 12.0 Maintenance	A	\$5,617.00	1	\$5,617.00	1.00	\$5,617	0.00	\$0.00
A168044021	63 What's Up Gold Software renewal and What's Up Gold Configuration Management Plug In - 100 Devices with 2 years service	A	\$6,200.00	1	\$6,200.00	1.00	\$6,200	0.00	\$0.00
A168044021	64 Manage Engine Patch Manager Plus Enterprise Addition - Subscription Fee for 2000 Computers and 2 Additional Users	A	\$8,056.00	1	\$8,056.00	1.00	\$8,056	0.00	\$0.00
A168044021	65 Support/Subscription for VMWare Horizon 7 Advance 100 PK for 1 year	A	\$9,500.00	1	\$9,500.00	1.00	\$9,500	0.00	\$0.00
A168044021	66 VLA Virtual Desktop Access per Device Monthly Subscription (Quantity - 100) - Yearly cost.	A	\$9,586.00	1	\$9,586.00	1.00	\$9,586	0.00	\$0.00
A168044021	67 Ocularis Enterprise Camera Licensing - County Video Surveillance System	A	\$9,900.00	1	\$9,900.00	1.00	\$9,900	0.00	\$0.00
A168044021	68 Microsoft CRM Licensing & Cloud Support Replication and MS Dynamics 365 Maintenance	A	\$12,000.00	1	\$12,000.00	1.00	\$12,000	0.00	\$0.00
A168044021	69 Forescout Security Maintenance SN: D15J700VA00830AP	A	\$15,000.00	1	\$15,000.00	1.00	\$15,000	0.00	\$0.00
A168044021	70 Legistar Open Platform Package Yearly Subscription Should Legislature be paying for this?	A	\$15,600.00	1	\$15,600.00	1.00	\$15,600	0.00	\$0.00
A168044021	71 Barracuda Instant Replacement for the SSL-VPN 280 and Barracuda 850 - Energize Updates and Instant Replacement	A	\$17,000.00	1	\$17,000.00	1.00	\$17,000	0.00	\$0.00
A168044021	72 VEEAM Renewal Backup for 32 Sockets	A	\$19,000.00	1	\$19,000.00	1.00	\$19,000	0.00	\$0.00
A168044021	73 Palo Alto Networks Maintenance and Support and Palo Alto 3020 and 220 Threat Prevention Subscription and Premium Support	A	\$20,250.00	1	\$20,250.00	1.00	\$20,250	0.00	\$0.00
A168044021	74 VMWare Support	A	\$30,000.00	1	\$30,000.00	1.00	\$30,000	0.00	\$0.00
A168044021	75 Varonis Data Security Platform and Varonis - DataAdvantage - AD	A	\$42,720.00	1	\$42,720.00	1.00	\$42,720	0.00	\$0.00

## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
A168044021	76 Sophos Endpoint Security - 3 year license - purchased in 2017	A	\$56,000.00	1	\$56,000.00	1.00	\$56,000	0.00	\$0.00
A168044021	77 Cisco Smartnet for 2811's, ATA's, 3845's, 7965's, VG224's, 3750's, call manager software, VMware, Emergency Responder and Call Center and	A	\$90,000.00	1	\$90,000.00	1.00	\$90,000	0.00	\$0.00
A168044021	78 Microsoft Enterprise Agreement - Including Microsoft Forefront	A	\$359,933.00	1	\$359,933.00	1.00	\$359,933	0.00	\$0.00
A168044021	79 Munis Modules, OSDBA & GUI Licensing and Support	A	\$395,000.00	1	\$395,000.00	1.00	\$395,000	0.00	\$0.00
<i>Subtotal for: Computer Supplies</i>					<u>\$1,163,915.00</u>	<u>\$1,217,294.00</u>	<u>\$1,217,294</u>		<u>\$0.00</u>
<i>Postage</i>									
A168044035	1 Yearly Postage	A	\$75.00	1	\$75.00	1.00	\$75	0.00	\$0.00
<i>Subtotal for: Postage</i>					<u>\$75.00</u>	<u>\$75.00</u>	<u>\$75</u>		<u>\$0.00</u>
<i>Telephone</i>									
A168044036	1 Yearly Cost for Kronos Analog Line	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044036	2 Verizon - Division of Information Services - Telephone Service - Yearly Cost	A	\$315.00	1	\$315.00	1.00	\$315	0.00	\$0.00
A168044036	3 Verizon Wireless - Division of Information Services - Yearly Cost	A	\$610.00	1	\$610.00	1.00	\$610	0.00	\$0.00
A168044036	4 First Light - Division of Information Services - Telephone Service - Yearly Cost	A	\$2,500.00	1	\$2,500.00	1.00	\$2,500	0.00	\$0.00
<i>Subtotal for: Telephone</i>					<u>\$3,425.00</u>	<u>\$3,425.00</u>	<u>\$3,425</u>		<u>\$0.00</u>
<i>Insurance</i>									
A168044037	1 2020 Budgeted Amount	A	\$11,949.00	1	\$11,949.00	1.00	\$11,949	0.00	\$0.00
<i>Subtotal for: Insurance</i>					<u>\$11,949.00</u>	<u>\$11,949.00</u>	<u>\$11,949</u>		<u>\$0.00</u>
<i>Travel Mileage Freight</i>									
A168044038	1 Travel to NYALGRO and NYSLGITDA Conferences and Training Programs.	A	\$275.00	1	\$275.00	1.00	\$275	0.00	\$0.00
<i>Subtotal for: Travel Mileage Freight</i>					<u>\$275.00</u>	<u>\$275.00</u>	<u>\$275</u>		<u>\$0.00</u>
<i>Conferences Training Tuitio</i>									
A168044039	1 Info-Tech Research - Software, Training & Services for CIO to create DR Plan and IT Plans for Albany County Systems.	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044039	2 NYALGRO and NYSLGITDA Membership Dues	A	\$80.00	1	\$80.00	1.00	\$80	0.00	\$0.00



## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
A168044039	3 NYALGRO and NYSLGITDA Conference Registration Fees	A	\$400.00	1	\$400.00	1.00	\$400	0.00	\$0.00
A168044039	4 Training Manuals, Books and DVD's	A	\$500.00	1	\$500.00	1.00	\$500	0.00	\$0.00
A168044039	5 Microsoft Training Courses	A	\$1,500.00	1	\$1,500.00	1.00	\$1,500	0.00	\$0.00
A168044039	6 Laserfiche Training Center	A	\$2,840.00	1	\$2,840.00	1.00	\$2,840	0.00	\$0.00
A168044039	7 Lynda Pro 2.0 Training Portal - 10 Seats	A	\$3,300.00	1	\$3,300.00	1.00	\$3,300	0.00	\$0.00
A168044039	8 KnowBe4 Security Awareness Training	A	\$14,000.00	1	\$14,000.00	1.00	\$14,000	0.00	\$0.00
<i>Subtotal for: Conferences Training Tuition Printing And Advertising</i>					<u>\$22,620.00</u>	<u>\$22,620.00</u>	<u>\$22,620</u>		<u>\$0.00</u>
A168044042	1 Print Shop Costs - Business Cards, Training Materials, Misc. Printing charges for County Executive's Office	A	\$100.00	1	\$100.00	1.00	\$100	0.00	\$0.00
<i>Subtotal for: Printing And Advertising Fees For Services</i>					<u>\$100.00</u>	<u>\$100.00</u>	<u>\$100</u>		<u>\$0.00</u>
A168044046	1 Brainstorm Quickhelp Yearly Subscription - 305 Seats	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044046	2 Cyber Security Intrusion Detection (Albert)	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044046	3 Rise Vision - Weather Forecast & Conditions for Welcome TV at Albany County NH	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044046	4 Website Hosting - albanycounty.com - Nessit, LLC	A	\$0.00	0	\$0.00	0.00	\$0	0.00	\$0.00
A168044046	5 Network Solutions - Admin@albanycountycollaboration.com - Professional email for Probation	A	\$5.00	12	\$60.00	12.00	\$60	0.00	\$0.00
A168044046	6 Big Stock photo Subscription for Graphic Design work done by DIS for other Departments	A	\$79.00	12	\$948.00	12.00	\$948	0.00	\$0.00
A168044046	7 Adobe Creative Cloud Subscription (Media Center) - 1 License	A	\$80.00	12	\$960.00	12.00	\$960	0.00	\$0.00
A168044046	8 Verizon Wireless - Wireless Access Mi-Fi Devices	A	\$161.00	12	\$1,932.00	12.00	\$1,932	0.00	\$0.00
A168044046	9 Spectrum Internet Connection (Needed for amount of people working from home during Covid)	A	\$300.00	12	\$3,600.00	12.00	\$3,600	0.00	\$0.00
A168044046	10 Kyocera quarterly photocopier lease payments plus overage charges.	A	\$884.00	1	\$884.00	1.00	\$884	0.00	\$0.00
A168044046	11 AV Professional Services	A	\$1,000.00	1	\$1,000.00	1.00	\$1,000	0.00	\$0.00

## Contractual Listing

Account	Description	Item Status	Unit Cost	Qty	Requested	Qty	Recomm.	Qty	Adopted
A168044046	12 Microsoft Advanced Support	A	\$1,500.00	1	\$1,500.00	1.00	\$1,500	0.00	\$0.00
A168044046	13 HVAC maintenance for Lieberts in DIS Server Room (Vendor - Eastern Heating and Cooling)	A	\$3,500.00	1	\$3,500.00	1.00	\$3,500	0.00	\$0.00
A168044046	14 Music Royalties - per Dave Reilly	A	\$4,000.00	1	\$4,000.00	1.00	\$4,000	0.00	\$0.00
A168044046	15 Interactive Mapping (GIS) - Yearly Updates - CHA	A	\$5,000.00	1	\$5,000.00	1.00	\$5,000	0.00	\$0.00
A168044046	16 Carahsoft Technology Corp- Website for Albany County	A	\$13,000.00	1	\$13,000.00	1.00	\$13,000	0.00	\$0.00
A168044046	17 Cisco Professional Services	A	\$15,000.00	1	\$15,000.00	1.00	\$15,000	0.00	\$0.00
A168044046	18 First Light - Fiber Services and Internet Connectivity	A	\$68,000.00	1	\$68,000.00	1.00	\$68,000	0.00	\$0.00
A168044046	19	A							
A168044046	20	A							
<i>Subtotal for: Fees For Services</i>			<u>\$112,509.00</u>		<u>\$119,384.00</u>		<u>\$119,384</u>		<u>\$0.00</u>
Equipment Repair And Rental									
A168044070	1	A							
<i>Subtotal for: Equipment Repair And Rental</i>									
DGS Shared Services Charges									
A168044903	1 2020 Budgeted Amount	A	\$202,273.00	1	\$202,273.00	1.00	\$202,273	0.00	\$0.00
<i>Subtotal for: DGS Shared Services Charges</i>			<u>\$202,273.00</u>		<u>\$202,273.00</u>		<u>\$202,273</u>		<u>\$0.00</u>
Mainframe Migration Project									
A168044916	1	A							
<i>Subtotal for: Mainframe Migration Project</i>									
<b>Total for: A 1680</b>			<b>\$1,518,191.00</b>		<b>\$1,579,895.00</b>		<b>\$1,579,895.00</b>		<b>\$0.00</b>

**HUMAN RESOURCES/  
CIVIL SERVICES**

## Albany County

Department of **HUMAN RESOURCES**

Daniel P. McCoy, Albany County Executive

Jennifer S. Clement, Commissioner

MEMORANDUM

TO: Hon. Wanda F. Willingham, Chair  
Audit and Finance Committee

FROM: Jennifer Clement

DATE: October 15, 2020

RE: Human Resources 2021 Budget

---

1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation. **Jennifer Clement**
2. Identify by line item all vacant positions in your department.

**The Department currently has no vacant positions**

3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.  
**There are no new positions in the proposed 2021 Human Resources budget.**
4. Identify by line item any proposed salary increase(s) beyond the 2% County increase, and the justification for those raise(s).  
**The Department's personnel lines reflect only a 2% increase for 2021, with the exception of the following equity raise for the payroll supervisor. The 2021 salary is reflected below. This pay rate was determined to be consistent with like titles in other municipalities within the state and local governments.**

Pos No	Payroll Title	2020 Budget	2021 Budget	Note
270007	Personnel Administrator	\$64,300.00	67,000.00	Equity

5. Identify by line item any position proposed to be eliminated or salary decreased.  
**There are no positions proposed to be eliminated or salaries decreased at this time.**

6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2020.

**The department has no grant funding at this time.**

7. Identify by line item all job titles proposed to be changed or moved to another line item.

**There are no job titles and/or employees proposed to be changed or moved to another line item at this time.**

8. Provide a breakdown of specific expenditures regarding fees for services lines and miscellaneous contractual expense lines and indicate 2017 expenditures compared to 2018 proposed expenditures.

<b>Fees for Services</b>	<b>2020</b>	<b>2021</b>
Benefits Consultant	\$35,000	\$35,000
EAP Program	\$47,850	\$47,850
Preferred Group – Section 125 Plan	\$5,500	\$5,500
Civil Service Fees	\$30,000	\$30,000
<b>Total</b>	<b>\$118,350</b>	<b>\$118,350</b>

9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs.

**There are no new programs proposed for new funding or elimination.**

10. Identify all County vehicles used by your department. Include the title of any employee(s) assigned each vehicle and the reason for the assignment of a County vehicle to that employee. **There are no vehicles assigned to the Department of Human Resources.**

11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.

**There is no overtime budget for the Department.**

12. Identify by line item any positions that were established/changed during the 2019 fiscal year.

**There were no positions changed during the 2019 fiscal year.**



13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it.

**COVID-19**

The largest risk facing Human Resources will be to continue to address employee issues and concerns relating to the global pandemic. Specifically, reasonable accommodations, remote work capabilities, workplace/site health and safety protocols, employee daycare concerns, and every day responsiveness to COVID-19 related issues.

14. Please list the performance indicators and the metrics used by your department and current statistics for those metrics.

**Performance Measurements:**

**1. Affirmative Action Employment Program:**

**For all eligible vacancies candidate referrals and hires:**

Goals	Referrals	Hires
2018	80	20
2019	85	22
2020	90	25

**2. Employee Survey Activities**

**2020 countywide employee surveys: 3**

**3. Safety and Security Measurements**

**Conduct on Work Site Safety and Security Site Inspections: 26**

15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source.

**COVID-19 Workforce Executive Orders, State and Federal Law, Guidelines and Protocols:** The Department of Human Resources is responsible for the administrative of all COVID-19 Workforce and worksite protocols. These may include but are not limited to protocols for social distancing, employer provided masks, reasonable accommodations, and administration of Family First Coronavirus Response Act (FFCRA).

# **CIVIL SERVICES**



DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF CIVIL SERVICE  
112 STATE STREET - SUITE 1200  
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(518) 447-7770 - FAX (518) 447-5586  
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MICHAEL LALLI  
DIRECTOR

DAVID WALKER  
DEPUTY PERSONNEL OFFICER

TO: Hon. Wanda F. Willingham, Chair  
Audit and Finance Committee

FROM: Michael Lalli, Director of Civil Service

DATE: October 15, 2020

RE: Proposed 2021 Budget

Below you will find our answers to the questions posed in your October 6<sup>th</sup> memo.

1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation.

***Civil Service is not schedule for an appearance.***

2. Identify by line item all vacant positions in your department.

***There are no vacant positions.***

3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.

***There are no new positions requested.***

4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s).

***There are no proposed salary increases beyond the 2% county wide raise.***

5. Identify by line item any position proposed to be eliminated or salary decreased.

***There are no positions proposed to be eliminated or salaries to be decreased.***

6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021

***Civil Service does not have any positions funded by grant money.***

7. Identify by line item all job titles proposed to be changed or moved to another line item (e.g., reclassifications).

***There are no job titles or employees being changed or moved to another line item.***



8. Provide a breakdown of specific expenditures regarding fees for services lines and contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.

***2021 requested fees for services in the amount of \$10,000. The fees for services line is used to pay for exam monitoring and the rental of facilities for times when county buildings cannot accommodate the number of exam applicants. \$5,700 of the requested amount is used for the annual maintenance hosting fee for our civil service information tracking computer system.***

***2021 requested assessment line in the amount of \$18,000. The assessment line is used to pay New York State Civil Service for exams we conduct. New York State produces all exam materials and we must pay a fee for each approved applicant.***

9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs.

***Civil Service, with Legislative approval, has authorized a fee waiver for veterans. Due to the low number of veterans who sit for exams annually, we do not anticipate a change in the budget. Civil Service has also implemented an electronic, online application system which will streamline services and create a better experience for applicants. We anticipate this will save the department costs associated with postage.***

10. Identify all County vehicles used by your department.

***Civil Service rarely uses county cars. In the rare instances that we do, they are used to conduct site visits to the many jurisdictions we serve.***

11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.

***Civil Service does not have an overtime line.***

12. Identify by line item any positions that were established/changed during the 2020 fiscal year.

***There were no positions established or changes in Civil Service in the 2020 fiscal year.***

13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it.

***The biggest risk this department faces is exam security, mainly that of the exam materials themselves. We follow all of New York State Civil Service's exam security guidelines and house our exam materials in a secure area.***

14. Please list performance indicators and metrics used by your department and current statistics for those metrics.

***Due to the COVID-19 pandemic, Civil Service has postponed exams and community interaction. The performance of our department in 2020 is unable to be properly reflected by metrics from this year.***

15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source.

***Not applicable.***

# **PUBLIC WORKS**



DANIEL P. McCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF PUBLIC WORKS  
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LISA M. RAMUNDO, PE  
COMMISSIONER

SCOTT D. DUNCAN  
DEPUTY COMMISSIONER

## ***MEMORANDUM***

---

TO: Hon. Wanda Willingham, Chair  
Audit and Finance Committee

FROM: Lisa M. Ramundo  
Commissioner

DATE: October 13, 2020

RE: PROPOSED 2021 BUDGET

The following are answers to Audit and Finance Committee Questions posed in a Memo to Department Heads dated October 6, 2020:

1. Lisa Ramundo, Commissioner and Scott Duncan, Deputy Commissioner, will appear before the Audit and Finance Committee
2. See attached Spreadsheet 1 for a list of DPW vacant positions
3. There are no new positions being proposed 2021.
4. Outside of union contracts, nonunion employees are programmed for a 2% increase as proposed by the County.
5. See attached Spreadsheet 2 for a list of DPW positions that will not be funded in 2021
6. D5020 12812 001 580007, Traffic Safety Instructor, is funded by the Governor's Traffic Safety Grant. The grant was renewed in full for 2021. The grant covers 84% of the salary and 100% of the fringe benefits.
7. N/A
8. See attached Spreadsheet 3 for a breakdown of specific expenditures regarding fees for services lines and contractual expense lines in 2020 and 2021.

9. N/A
10. See Spreadsheet 4 for County Vehicle List.
11. See Spreadsheet 5 for Overtime expenditures in 2020 and 2021.
12. N/A
13. The biggest risk our Department faces is finding qualified Equipment Operator candidates to fill our vacant positions. We are hopeful that recent investments in upgrading County fleet will attract candidates. We plan on investigating the use of social media to recruit drivers.
14. N/A
15. The County depends on State Consolidated Highway Improvement (CHIPS) revenue to fund our yearly Hauling and Placing Contract. Typically we receive approximately \$3 Million/year in CHIPS funding. We use this money to repave approximately 25 miles of County roadways each year. If we do not receive CHIPS funding in 2021, the County will fall behind in our paving program.

D5110.4046 FEES FOR SERVICES 2020	AMOUNTS	D5110.4999 MISC. CONTRACTUAL 2020	AMOUNTS	DM5130.4999 MISC. CONTRACTUAL 2020	AMOUNTS	D5110.4046 FEES FOR SERVICES 2021	D5110.4999 MISC. CONTRACTUAL 2021	DM5130.4999 MISC. CONTRACTUAL 2021
	\$50,000.00		\$6,400.00		\$28,100.00			
Yrly NYS DOT fees for traffic signals	\$7,509.72	Maintenance Items	\$706.52	Yrly HVAC Preventative Maintenance	\$5,750.00	Yrly fees will be the same in 2021	Minor maintenance items	Yrly fees will be the same in 2021
Yrly. Generator Inspection Fee	\$1,110.00	Minor Maintenance Items (Supplies from Lowes)	\$4,970.00	Yrly Gas Cylinder Rentals	\$11,600.00			
Yrly Landfill Charges/Permit Fees/Trash Disposal	\$3,555.00			Yrly waste disposal from garage Safety Kleen	\$10,000.00	Repairs vary from year to year	Expenses vary from year to year	Services/Disposal Fees vary from year to year
Yrly Rental of Culligan System	\$650.00			Crane Inspection	\$668.00			
NYS Water Transport Permit Fee	\$500.00							
Annual Fire Alarm Inspec. Fee	\$945.00							
Fire Extinguisher Inspec.	\$1,941.00							
Septic Pumping	\$3,457.24							
Energetix (drug screening)	\$2,000.00							
Overhead Door Repairs	\$1,750.00							
Heat/Air Conditioning Repairs	\$2,607.68							
CDL Renewals	\$2,220.50							
Waste Disposal Fees	\$1,400.00							
Bond Sale	\$3,489.08							
YTD Misc. Services	\$5,011.08							
Rabbies Vaccination	\$620.00							
								X



VEHICLES

Purchase Price	TOWN	TRUCK	YEAR	MAKE	MODEL	TYPE	VIN	Current Mileage	LICENSE
	Commissioner		2018	Ford	Fusion	Sedan	3FA6POLU6JR117982	16,656	HVP6107
\$29,434.30	Pool	0001	2020	Chevrolet	4 Door Blazer	Blazer	3GNKBBRA6LS672885	0	BD2931
\$21,639.00	Deputy Commissioner	0002	2013	Ford	F150 Supercab 4x4	Pick Up Truck	1FTFX1EF1DKF27161	127,923	AB1734
\$29,434.30	Pool	0004	2020	Chevrolet	4 Door Blazer	Blazer	3GNKBBRAXLS672887	302	BD2930
\$23,478.00	Shop	0010	2008	Ford	F350	Pick Up	1FTWF31538EC83237	169,025	AB1743
\$26,759.99	Shop	0011	2017	Chevrolet	Silverado 1500	Pick Up	1GCVKNEHOHZ172399	55,432	AY7600
\$21,170.00	Shop	0012	2008	Doosan	Fork Lift	D25G3	QM-70466	0	N/A
\$14,710.50	Shop	0015	2004	Jeep	Sport Utility 4-dr	Liberty	1J4GL48K64WZ74271	189,563	AB1719
\$0	Stormwater	0016	2011	Chevrolet	Suburban	Tahoe	1GNSK2E0XBR164031	153,811	BC6262
\$9,126.00	Pool	0018	2018	Felling	FT-12	Trailer	5FTCF2920J1004286	0	BA1774
\$5,945.00	Pool	0019	2018	Felling	FT-12100931	Trailer	5FTCE2221J2003722	0	BA1771
\$6,000.00	Pool	0020	1987	Tebr	Utility Trailer	Utility Trailer	17XFP1011H1871224	0	AB1804
\$0.00	Pool	0021	2012	Chevrolet	Tahoe	Suburban	1GNSK2E0XCR256130	229,054	AY9494
\$12,004.00	Pool	0023	2017	Felling	20' Trailer	FT-182	5FTCF3127H1004300	0	AZ1095
\$6,459.00	Pool	0026	2006	Trail King	TKT12LL	Trailer	1TKU016296M103797	0	AB1798
\$0	Shop	0027	2001	Dodge	Pick Up	Pick Up	3B7KF26Z61M556840	128,693	AW6614
\$0	Shop	0029	2008	Dodge	Durango	Suburban	1D8HB38N18F141622	212,514	AX8910
\$10,000.00	Pool	0030	1988	Starlight	Trailer	Trailer	13YFS1621JC022509	0	AB1787
\$10,000.00	Pool	0031	1988	Starlight	Trailer	Trailer	13YFS0914JC022498	0	AG1657
\$9,751.00	Pool	0033	2019	Felling	Trailer	FT-141T 16'	5FTCE2525K2001890	0	BA9275
\$0.00	Water Truck	0040	1985	International	Box Truck	Van (Bus)	1HTLAHEL1FHA20222	50,080	AB1786
\$11,000.00	Pool	0041	1994	Modern	Utility Trailer	Utility Trailer	1UN10AA17R1002402	0	AA7579
\$27,696.88	Service Truck	0045	2008	Dodge	Ram350	Rack Truck	3D6WH46D98G234224	114,500	AB1745
\$32,174.00	Shop	0049	2000	International	Utility	4700 Series	1HTSCABL41H338228	64,303	AB1718
\$81,245.00	Pool	0051	2002	John Deere	TC54H	Loader	DWTC54H583785	0	AB1763
\$0.00	Pool	0058	1981	Homemade	Utility Trailer	Utility Trailer	A336792	0	AB1805
\$61,261.00	Pool	0087	2000	New Holland/Alamo	Ride Mower 1 seat	TS100 B100C5	OPF893380	3,689	AB1789
\$6,187.00	Pool	0070	2006	Trail King	7KT12LL	Trailer	1TKU020236M103793	0	AB1801
\$12,634.00	Pool	0073	2003	Roger	TAG20	Red Trailer	1RBT352003AR24347	0	AG1659
\$5,029.40	Pool	0074	2021	Felling	FT3	Trailer	5FTBE1614M1000766	0	BD2927
\$103,796.00	New Scotland	0081	2018	John Deere	Tractor	6105E	1P06105ETJ0011327	3,001	BB8723
\$89,223.80	New Scotland	0086	2018	New Holland	Tractor	Powerstar 4.65	ZHAH52315	4,286	BA4650
\$103,796.00	Pool	0089	2017	John Deere	Tractor	EQ-5100E	1LV5100RKHH402623	909	AZ8590
\$7,500.00	Shop	0092	1976	Caterpillar	Fork Lift		81M3469	0	N/A
\$107,850.00	New Scotland	0095	2008	Chevrolet	C7500	Tree Truck	1GBM7C1B08F417727	44,615	AB1749
\$0.00	Westerlo	0097	1993	Vohl	CSA-B-352M1980		930	100	N/A
\$7,500.00	Pool	0098	1995	Phoenix	Tilt Trailer	Tilt Trailer	1P9712224SC232047	0	L61284
\$49,000.00	Shop/Garbage	0099	1996	International	Crew Cab	Dump Truck	1HTSCABM4TH268516	3,873	AB1785
\$25,995.08	Berne	0101	2015	Chevrolet	Silverado 1500	Pick Up	1GCVKPEHOFZ382896	127,552	AW7892
\$49,699.48	Berne	0112	2016	Chevrolet	Silverado	Dump	1GB3KYCG5GZ197143	52,485	AX6392
\$24,164.00	Berne	0113	2004	Ford	1 Ton Crew Cab	Dump Truck	1FDWW36S14EC74170	237,265	AB1721
\$38,650.19	Berne	0115	2019	Chevrolet	Silverado	Dump 3500	1GB4CVC9G9KF137599	37,514	BB4995
\$109,815.10	Berne	0122	2006	International	7600 4x2	Dump Truck	1HTWZAHRX6J266673		AB1782
\$130,406.88	Berne	0123	2007	International	7600 4x2	Dump Truck	1HTWZAHXR17J403257	139,270	AB1808
\$187,467.94	Berne	0131	2015	International	7600 6x4	Dump Truck	1HTGRSNT1FH141420	65,780	AB1738
\$186,672.00	Berne	0134	2012	International	7600 6x4	Tandum Dumps	1HTGRSHT6CJ624689	78,405	AB1727
\$243,500.40	Berne	0135	2019	Western Star	Dump Truck	4800SB	5KKKBBDVXKJPJ23366	25,497	BA7223

VEHICLES

\$193,948.00	Berne	137	2020	Western Star	4700SF	Tandum Dump 6x4	5KKHAVDV4LPLX8089		100	N/A
\$114,900.00	Berne	0150	2006	Case	721D	Loader	JEE0140594	7,728		AB1773
\$35,167.00	Berne	0160	2008	John Deere	Utility Tractor 5403	Flail Mower	PY5403U003151	3,243		N/A
\$21,639.00	Coeymans	0201	2013	Ford	F150 Supercab 4x4	Pick Up Truck	1FTFX1EF3DKF27162	181,331		AB1733
\$53,851.49	Coeymans	0210	2012	Ford	F350	1 Ton Dump Truck	1FDRF3DT3CEA48798	162,457		AB1724
\$24,164.00	Coeymans	0211	2004	Ford	1 Ton Crew Cab	Dump Truck	1FDWW36S54EC74169	279,710		AA7573
\$20,513.50	Coeymans	0212	2008	Ford	F350	1Ton Crew Cab	1FTWW30598EC71417	215,620		AB1740
\$38,650.19	Coeymans	0215	2019	Chevrolet	Silverado	Dump 3500	1GB4CVCG5KF137602	51,091		BB4998
\$156,000.00	Coeymans	0220	2008	International	7600 4x2	Dump Truck	1HTWZAHRX9J086727	97,276		AB1747
\$156,000.00	Coeymans	0221	2008	International	7600 4x2	Dump Truck	1HTWZAHR19J086728	107,935		AB1746
\$179,157.00	Coeymans	0222	2016	International	7600 4x2	Dump	3HTGPSNR9GN262701	47,027		AX4957
\$109,815.10	Coeymans	0223	2006	International	7600 4x2	Dump Truck	1HTWZHR16J266674	94,383		AB1761
\$130,406.88	Coeymans	0224	2007	International	7600 4X2	Dump Truck	1HTWZAHRX7J403256	126,396		AB1807
\$186,672.00	Coeymans	0235	2012	International	7600 6X4	Tandum Dumps	1HTGRSHT2CJ264690	75,669		AB1728
\$196,515.00	Coeymans	0236	2019	Western Star	4700S	Dump Truck	5KKHAVDV4KPKV4841	8,379		BC2465
\$128,971.90	Coeymans	0250	2014	Case	621F	Loader	NEF221656	2,963		AF2771
\$29,484.00	Coeymans	0260	2006	John Deere	5203 Utility Tractor	Tractor	PY5203U005021	1,561		AG1656
\$35,167.00	Coeymans	0261	2008	John Deere	Utility Tractor	Flail Mower	PY5403U003143	2,659		N/A
\$189,815.00	Colonie	0300	2008	Elgin/Nissan	Sweeper	Sweeper	JNAPC81L78AE70163	26,890		AB1748
\$32,233.54	Colonie	0301	2015	Ford	F250	Pick Up	1FT7X2B69FEB61840	102,245		AV1025
\$274,250.00	Colonie	0302	2020	Freightliner	Street Sweeper	M2106	1FVACXFC1LHKM56550	2,073		BD2132
\$49,744.85	Colonie	0310	2008	Ford	F350	1 Ton Dump Truck	1FDWF33R78EC96228	113,696		AB1779
\$38,042.38	Colonie	0312	2017	Chevrolet	Silverado 3500	Dump	1GB4CYCG3HF123949	55,101		AY9225
\$187,150.62	Colonie	0321	2015	International	7600 4x2	Dump Truck	1HTGPSNR7FH141478	39,644		AB1737
\$159,958.14	Colonie	0322	2010	International	7600 4X2	Dump Truck	1HTWZHR6AJ212375	50,708		AB1752
\$187,602.27	Colonie	0324	2015	International	7600 4x2	Dump Truck	3HAGPSNR4FL710703	38,702		AV9855
\$99,821.00	Colonie	0350	2004	John Deere	624J	Loader	DW624JT593193	825		AA7576
\$149,629.00	Colonie	0351	2019	Case	Wheel Loader	621G	JEEN0621CKF246918	98		N/A
\$17,000.00	Colonie	0362	1995	Toro	Riding Mower		30789-6479	0		N/A
\$35,167.00	Colonie	0365	2008	John Deere	Utility Tractor	Flail Mower	PY5403U003153	0		N/A
\$21,639.00	Knox	0401	2013	Ford	F150 Supercab 4x4	Pick Up Truck	1FTFX1EFXDKF27160	215,580		AB1732
\$49,744.85	Knox	0410	2008	Ford	F350	1 Ton Dump Truck	1FDWF33R98EC96229	112,748		AB1800
\$24,164.00	Colonie	0412	2004	Ford	1 Ton Crew Cab	Dump Truck	1FDWW36S34EC74168	241,325		AA7572
\$38,650.19	Knox	0415	2019	Chevrolet	Silverado 4x2	Dump 3500	1GB4CVCG9KF137604	40,242		BB4996
\$187,602.27	Knox	0421	2015	International	7600 4x2	Dump Truck	3HAGPSNR6FL710704	66,158		AV9852
\$159,958.14	Knox	0422	2010	International	7600 4X2	Dump Truck	1HTWZHR4AJ212374	112,565		AB1753
\$159,958.14	Knox	0423	2010	International	7600 4X2	Dump Truck	1HTWZHR2AJ212373	112,347		AB1754
\$119,635.85	Knox	0430	2006	International	7600 6x4	Tandum Dump	1HTWYAHTX6J266672	136,599		AB1770
\$191,800.00	Knox	0431	2017	Western	4700SF	Dump	5KKHAVDV2HPJF9652	41,477		AZ2065
\$193,948.00	Knox	434	2020	Western Star	4700SF	Tandum Dump 6x4	5KKHAVDV0LPLX8090	100		N/A
\$135,679.50	Knox	0450	2016	Case	621G	Loader	NHF240391	1,993		N/A
\$14,638.00	Knox	0463	2007	John Deere	Utility Tractor	5203	PY5203U004601	2,450		AB1777
\$32,233.54	New Scotland	0501	2015	Ford	F250	Pick Up	1FT7X2B60FEB61841	106,323		AT6231
\$75,000.00	New Scotland	0006	1995	Freightliner	Tractor	Tractor	2FU9FDYB6SA732695	233,092		AB1793
\$47,520.00	New Scotland	0507	2012	Eager Beaver	Trailer	35GS4BR	112SAZ490CLO77654	0		AB1730
\$53,851.49	New Scotland	0510	2012	Ford	F350	1 Ton Dump Truck	1FDRF3DT8CEA48800	119,529		AB1723
\$38,042.38	New Scotland	0511	2017	Chevrolet	Silverado 3500	Dump	1GB4CYCGOHF124301	59,484		AY9226
\$38,600.00	New Scotland	0520	2007	International	4200 4x2	Rack Truck	1HTMPAFN57H411544	13,310		AB1742
\$187,150.62	New Scotland	0521	2015	International	7600 4x2	Dump Truck	1HTGPSNR9FH141479	54,845		AG1652



VEHICLES

\$171,099.00	New Scotland	0525	2012	International	7600 4x2	Dump Truck	1HTGPSHR2CJ624697	56,809	AB1729
\$109,815.10	New Scotland	0526	2006	International	7600 4x2	Dump Truck	1HTWZahr36J266675	131,165	AB1769
\$159,958.14	New Scotland	0527	2010	International	7600 4X2	Dump Truck	1HTWZahrXAj212377	97,184	AB1750
\$191,800.00	New Scotland	0530	2017	Western	4700SF	Dump	5KKHAVDV9HPJF9650	36,338	AZ1096
\$196,515.00	New Scotland	0535	2019	Western Star	4700SF	Dump	5KKHAVDV6PKV4842	5,603	BC5864
\$164,617.88	New Scotland	0538	2008	International	7600 sba6x4	Dump Truck	1HTWYAHT38J643507	124,265	AB1783
\$75,000.00	New Scotland	0550	2006	Case	721E	Loader	N6F200189	0	AB1774
\$35,167.00	New Scotland	0560	2008	John Deere	Utility Tractor 5403	Flail Mower	PY5403U003095	0	N/A
\$29,484.00	New Scotland	0561	2006	John Deere	5203 Utility Tractor	Tractor	PY5203U003286	0	AG1655
\$61,261.00	New Scotland	0568	2000	Alamo	Ride Mower 1 seat	TS100 B100C5	OPF893360	0	AB1788
\$25,995.08	Rens'v	0601	2015	Chevrolet	Silverado 1500	Pick Up	1GCVKPEH7FZ382247	78,775	AW7896
\$20,405.75	Rens'v	0610	2008	Ford	F350 Crew Cab	1 Ton Dump Truck	1FTWW30538E03409	243,739	AB1744
\$53,851.49	Rens'v	0611	2012	Ford	F350 4x4	1 Ton Dump Truck	1FDRF3DT5CEA48799	120,220	AG1653
\$37,614.00	Rens'v	0612	2018	Chevrolet	Silverado	3500 4x2 1 ton	1GB4CYCG8JF123399	82,986	AZ9408
\$156,000.00	Rens'v	0620	2009	International	7600 4x2	Dump Truck	1HTWZahr39J086729	96,349	AG1651
\$159,958.14	Rens'v	0623	2010	International	7600 4X2	Dump Truck	1HTWZahr1AJ212378	93,954	AG1650
\$191,800.00	Rens'v	0630	2017	Western	4700SF	Dump 6x4	5KKHAVDV0HPJF9651	43,350	AZ2066
\$248,387.00	Rens'v	0631	2020	Western Star	4800SB	Dump	5KKKBBDV5LPLX7969	0	
\$147,049.75	Rens'v	0636	2007	International	7600 6x4	Tandum Dump	1HTWYAHT57J403258	115,092	AB1806
\$85,781.00	Rens'v	0650	2005	John Deere	624J 4wd	Loader	DW624JZ599996	8,989	AB1802
\$14,638.00	Rens'v	0660	2007	John Deere	Utility Tractor		5203 PY5203U005531	3,070	AB1776
\$25,995.08	Westerlo	0701	2015	Chevrolet	Silverado 1500	Pick Up	1GCVKPEH9FZ388163	122,771	AW7894
\$81,537.00	Westerlo	0706	2006	Sterling	LT9500	Tractor	2FWJAZCK86AV72420	114,727	AB1709
\$49,364.85	Westerlo	0711	2008	Ford	F350	1 Ton Dump Truck	1FDWF33R58EC96230	85,896	AB1799
\$37,614.00	Westerlo	0713	2018	Chevrolet	Silverado 4x2 1ton	3500	1GB4CYCG4JF123402	79,813	AZ9406
\$52,641.33	Westerlo	0716	2010	Raven	RFA-34-SF	Dump Trailer	1K9SD3437AK226861	0	AB1735
\$159,958.14	Westerlo	0723	2010	International	7600 4X2	Dump Truck	1HTWZahr8AJ212376	98,540	AB1751
\$61,399.60	Westerlo	0724	2005	International	7600 4x2	Guiderail Truck	1HTWZahrX5J042768	14,572	AA7578
\$148,324.30	Westerlo	0727	2008	International	7600 SFA4x2	Dump Truck	1HTWZahrX8J641495	122,176	AB1781
\$188,644.64	Westerlo	0732	2015	International	7600 6x4	Dump Truck	1HTGRSNT4FH710700	56,052	AV9851
\$176,672.83	Westerlo	0733	2010	International	7600 6x4	Tandum Dump	1HTWYAHTXAj212362	114,884	AB1757
\$196,515.00	Westerlo	0734	2019	Western Star	4700SF	Dump	5KKHAVDV2PKV4840	11,491	BC5861
\$115,255.81	Westerlo	0750	2013	Case	Loader #621F	Loader	NCF219209	3,005	R34353
\$14,638.00	Westerlo	0760	2007	John Deere	Utility Tractor		5203 PY3029D136471	1,205	AB1778
\$12,500.00	Pool	0801	1995	Wood Chuck	Chipper		2898	9,142	
\$24,788.00	Pool	0805	2007	Salsco	813XT	Wood & Brush	7071600101222710	0	
\$36,752.00	Pool	0806	2017	Chipper	DC1317	13" Disc Style	5WDS41511HC2000241	438	
\$12,280.00	Pool	0810	2005	Bomag	BW900-2	Roller	9 0 1 8 000 111 6 4	763	
\$52,309.00	Pool	0811	2006	Bomag	BW5AS	Roller	901B15803880	705	
\$32,681.64	Pool	0812	2017	Case	DV23	Double Drum Roller	NHNTT0309	232	
\$231,326.00	Pool	0821	2003	Gradall	Excavator	Excavator	SN0415558	21,569	AB1795
\$61,907.00	Pool	0823	2008	New Holland	Extendahoe	B95B	N8GH17920	2,700	AB1758
\$190,581.00	Pool	0828	2003	Gradall	XL3100	Gradall	SNO313342	0	AG1658
\$0.00	Pool	0832	1986	Case	850D	Dozer	7402815	2,300	
\$93,299.00	Pool	0833	2020	Case	Crawler Dozer	650M	JJGN650MHKC100768	0	
\$322,013.60	Pool	0837	2017	Gradall	XL3100	RBM	3120000435	2,387	AZ7330
\$27,241.30	Pool	0840	2013	Mobark	Brush Chipper	M12D	4S8SZ161 2EW0 11200	1,003	
\$168,674.77	Pool	0841	2014	Case	CX145C	Excavator	NES6E1445	1,219	
\$82,266.96	Pool	0842	2015	Bobcat	T650	Compact Track Loader	ALJ614287	2,506	



VEHICLES

\$51,321.80	Pool	0843	2015	Bobcat	E50 T4	Compact Excavator	AJ1812092	1,000	
\$40,900.00	Pool	0844	2007	Bobcat	S220	Skid Steer Loader	530713509	1,277	
\$171,258.94	Pool	0845	2015	Doosan	Excavator	DX190W-5	DHKCEWBDF5001013	1,067	AX7260
\$55,073.25	Pool	0846	2018	Bobcat	Compact Loader	T650 T4 M0271	ALJG27619	333	
\$72,000.00	Pool	0847	1981	Caterpillar	D6D	Dozer	4X06208	10	
\$55,537.86	Pool	0848	2018	Bobcat	Compact Excavator	E50 T4 M3219	AJ1815389	0	
\$75,845.78	Pool	0849	2020	Bobcat	Track Loader	T76 T4 Compact	B4CE12001	0	
\$58,003.45	Pool	0851	2002	Case	Backhoe		JJG0284829	4,720	AG1654
\$78,123.00	Pool	0852	2012	Case	580SN	Trac/Loader/Backhoe	JJGN58SNVCC564764	1,045	AB1736
\$49,618.00	Pool	0861	2007	Dynapac	Vibratory Roller	CC142C	60213715	1,300	
\$49,618.00	Pool	0865	2007	Dynapac	CC142C	Vibratory Roller	60213714	922	
\$124,880.00	Pool	0875	1998	Midland	Shoulder Widner			2,245	
\$219,940.00	Pool	0876	2015	Blaw-Knox	RW80A	Shoulder Machine	129622 Eng.72011607	184	AX5219
\$0.00	Pool	0877	2004	Blaw-Knox	PF161	Paver		4,896	
\$144,397.00	Pool	0895	2004	Volvo	Grader	G726B	36114	1,892	AB1796
\$275,500.00	Pool	0896	2020	John Deere	622G Grader	622G with 6WD	1DW622GXTLF707219	0	
\$17,443.76	Engineering	0904	2011	Chevrolet	Van	Express	1GCWGFCA2B1166949	27,218	AB1760
\$17,838.96	Engineering	0908	2012	Chevrolet	Express	Van	1GCWGFCA3C1133170	75,473	AB1726
\$29,058.43	Engineering	0915	2019	Chevrolet	Silverado	1500 Crew Cab	2GCVKNEC7K1140263	14,955	BB4990
\$29,058.43	Carney	0922	2019	Chevrolet	Silverado	1500 Crew Cab	2GCVKNEC9K1142502	9,332	BB4994
\$27,588.00	Engineering	0928	2009	Ford	Hybrid	Escape	1FMCU59339KB61760	113,000	MS2587
\$3,055.00	Traffic	0933	2003	Interstate	Cargo	Trailer	1UK500D1531042487	0	AB1794
\$4,388.00	Traffic	0934	2017	American Hauler	Trailer	ALC714TA2	593200F24H1055671	0	AX9281
\$15,742.00	Engineering	0962	2008	Chevy	Impala	Blue	2G1WB58N881258633	67,407	AB1780
\$21,928.29	Engineering	0986	2012	Dodge	Ram 1500	Pickup	1C6RD7FP3CS190093	46,930	AB1725
\$29,058.43	Electrician	0987	2019	Chevrolet	Silverado	1500 Crew Cab	2GCVKNEC0K1139309	26,873	BB4988
\$29,058.43	Engineering	0991	2019	Chevrolet	Silverado	1500 Crew Cab	2GCVKNEC3K1140728	13,713	BB4992

## OVERTIME EXPENDITURES FOR PUBLIC WORKS

	2020(YTD)	2019	2018
D95110.19900			
Budgeted Amount	\$243,000.00	\$243,000.00	\$243,000.00
Used Amount	\$40,763.12	\$370,734.19	\$381,310.18
DM9513.19900			
Budgeted Amount	\$10,000.00	\$10,000.00	\$10,000.00
Used Amount	\$6,933.48	\$13,338.95	\$13,466.74

## SPREADSHEET 1

## QUESTION 2 - VACANT POSITIONS

LINE	TITLE	NOTES
D5020 13601 001 580008	Principal Engineering Technician	plan on filling in 2021
D5110 16206 001 590001	Clerk I	Agreed not to fill in 2021 - C.B.O.
D5110 17202 001 590120	Highway Foreman III	Agreed not to fill in 2021 - C.B.O.
D5110 17212 003 590015	Equipment Operator I	In process of filling
D5110 17212 012 590024	Equipment Operator I	In process of filling
D5110 17215 021 590065	Equipment Operator II	plan on filling in 2021
D5110 17215 024 590068	Equipment Operator II	Agreed not to fill in 2021 - C.B.O.
D5110 17215 023 590067	Equipment Operator II	In process of filling, waiting on PA
D5110 17217 001 590070	Equipment Operator III	Agreed not to fill in 2021 - C.B.O.
D5110 17217 005 590074	Equipment Operator III	In process of filling, waiting on PA
DM5130 18413 001 600020	Shop Laborer	In process of filling, waiting on PA

## SPREADSHEET 2

## QUESTION 5 - C.B.O. POSITIONS

LINE	TITLE	NOTES
D5110 16206 001 590001	Clerk I	Agreed not to fill in 2021 - C.B.O.
D5110 17202 001 590120	Highway Foreman III	Agreed not to fill in 2021 - C.B.O.
D5110 17215 024 590068	Equipment Operator II	Agreed not to fill in 2021 - C.B.O.
D5110 17217 001 590070	Equipment Operator III	Agreed not to fill in 2021 - C.B.O.

# **GENERAL SERVICES**



DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ  
DEPUTY COUNTY EXECUTIVE

DAVID M. LATINA  
COMMISSIONER

MARTIN V. MCCLUNE  
DEPUTY COMMISSIONER

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
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TO: Hon. Wanda F. Willingham, Chair

Audit and Finance Committee

FROM: Department Of General Service

Date: October 15, 2020

RE: Proposed 2021 Budget

In anticipation of the 2021 Tentative Annual Budget to be submitted by the County Executive, the following information is required by the Audit & Finance Committee:

- 1. Identify department representative appearing before the Audit & Finance Committee for your agency budget presentation.

Commissioner David M. Latina

- 2. Identify by line item all vacant positions in your department.

Position #	Description	Employee Name	Emp #	Job	Gr/BU	Org	Obj
<u>210013</u>	PROCUREMENT CLERK		0	1422	NONU	A91345	15541
<u>300010</u>	ACCOUNT CLERK I		0	9001	GSEA	A91610	16102
<u>300025</u>	LABORER PT 20		0	1321	GSEA	A91620	18404
<u>310004</u>	CODE ENFORCEMENT OFF		0	1148	NONU	A91620	11833
<u>310012</u>	SECURITY GUARD		0	9460	GSEA	A91620	14415
<u>310023</u>	SECURITY GUARD		0	9460	GSEA	A91620	14415



<u>310026</u>	SECURITY GUARD	0	9460	GSEA	A91620	14415
<u>310052</u>	SENIOR MAINT MECH	0	9478	GSEA	A91620	18112
<u>310061</u>	BUILDING MAINT MECH	0	9089	GSEA	A91620	18114
<u>310103</u>	CUSTODIAL WORKER PT	0	9206	GSEA	A91620	18148
<u>310116</u>	CUSTODIAL WORKER PT	0	9206	GSEA	A91620	18148
<u>310121</u>	CUSTODIAL WORKER PT	0	9206	GSEA	A91620	18148
<u>310143</u>	CUSTODIAL WORKER PT	0	9206	GSEA	A91620	18148
<u>310149</u>	LABORER	0	9317	GSEA	A91620	18403
<u>310169</u>	SENIOR MAINT MECH	0	9478	GSEA	A91620	18112
<u>320004</u>	GARAGE ATTENDANT PT	0	9282	GSEA	A91640	18192
<u>340007</u>	OFFSET PRINTING MACH	0	1376	NONU	A91670	17301
<u>340010</u>	LABORER	0	9317	GSEA	A91670	18403
<u>490009</u>	INSPECTOR	0	1309	NONU	A96610	17905
<u>680038</u>	CUSTODIAL WORKER	0	9205	GSEA	A91164	18147

3. Identify by line item any new position(s), how the position(s) will be funded and the reimbursement rate(s), if applicable.

None

4. Identify by line item any proposed salary increase(s) beyond union contract commitments. Include justification for those raise(s).

None

5. Identify by line item any position proposed to be eliminated or salary decreased (please indicate whether the eliminated item or salary decrease is related to the County Buyout Program of 2020 with C.B.O. designated next to the listed item).

<u>300023</u>	LABORER PT 20	0	1320	GSEA	A91620	18404
<u>300024</u>	LABORER PT 20.00	0	1320	GSEA	A91620	18404
<u>330018</u>	Messenger 40.00	0	9362	GSEA	A91660	18147

6. Identify by line item all positions that are funded by grant money, the percentage of funding provided by the grant and indicate whether there is a commitment that the grant has been renewed for 2021 (please indicate any potential funding reductions for NYS revenue sources).

None

7. Identify by line item all job titles proposed to be changed or moved to another line item (e.g., reclassifications).

None

8. Provide a breakdown of specific expenditures regarding fees for services lines and contractual expense lines and indicate 2020 expenditures compared to 2021 proposed expenditures.

See Attached Spreadsheet

9. Identify any new initiatives and/or eliminated programs, and reimbursements associated with those programs.

None



10. Identify all County vehicles used by your department. Include the title of any employee(s) assigned each vehicle and the reason for the assignment of a County vehicle to that employee.

See Attached Spreadsheet

11. Provide a specific breakdown of overtime line items in your department budget including the actual overtime expenditures for the previous two years.

See Attached Spreadsheet

12. Identify by line item any positions that were established/changed during the 2020 fiscal year.

None

13. Please describe the biggest risk your department faces and the actions you have taken (or will take in 2021) to better understand that risk and mitigate it.

Health and Security

We have enhanced cleaning and Sanitizing, and developed health screening with are Security Division due to Covid 19

14. Please list performance indicators and metrics used by your department and current statistics for those metrics.

None

15. Note specifically all potential new unfunded mandates, regulations, risks to grant revenues, risks to reimbursement revenues, from any source (e.g., indicate any potential funding reductions for NYS revenue sources).

None

Forward four copies of the above information to me in Rm. 710 at Harold L. Joyce Albany County Office Building, 112 State Street, no later than October 15, 2020. Please submit complete, clear and thorough information.

Thank you in advance for your anticipated cooperation.

								current	current
						mileage	purchase price	value/ trade	private sale
013	AY1898	2016	1FADP3E27GL365040	Ford Focus	A6772	9,296	\$15,336.81	\$5,787.00	\$7,318.00
123	AK7660	2008	1FDWE35L68DB51277	Ford Econoline Van	A1450	13,855	\$29,618.00	N/A	N/A
124	AK7659	2009	1GCFH154991154153	Chevrolet Van	A1450	8,088	\$22,205.00	N/A	N/A
006	AW8960	2015	1FADP3E26FL376269	Ford Focus	A4059	21,487	\$14,818.00	\$5,097.00	\$6,033.00
019	AW9103	2015	1FADP3E24FL376268	Ford Focus	A4059	27,073	\$14,818.00	\$5,097.00	\$6,033.00
027	AW9107	2015	1FADP3E21FL376261	Ford Focus	A4059	28,934	\$14,818.00	\$5,097.00	\$6,033.00
025	AZ4675	2017	1FADP3E23HL291151	Ford Focus	A4059	14,783	\$15,414.65	\$6,418.00	\$7,944.00
001	BB7694	2019	3FA6POLUOKR151384	Ford Fusion	A4059	5,998	\$25,294.16	\$13,726.00	\$15,118.00
038	AY4358	2017	3FA6POLU4HR196384	Ford Fusion	A1640	32,452	\$23,165.69	\$9,285.00	\$10,944.00
122	AU9223	2008	1FTVF145538KC8710	Ford 150 Pick-up w/Plow	A1620	59,086	\$18,033.00	N/A	N/A
043	HLW8878	2017	3FA6POLU6HR196385	Ford Fusion	A1230	11,500	\$23,165.69	\$9,285.00	\$10,944.00
102	DPK2512	2006	2G1WB58K4693822337	Chevy Impala	A1640	58,526	\$14,440.00	N/A	N/A
002	AZ7837	2018	3FA6POLU4JR117978	Ford Fusion	A6119	16,516	\$23,458.25	\$10,367.00	\$11,956.00
022	AZ7836	2018	3FA6POLU9JR117975	Ford Fusion	A6119	17,436	\$23,468.25	\$10,367.00	\$11,956.00
024	AY4362	2017	3FA6POLU3HR196389	Ford Fusion	A6119	36,109	\$23,165.69	\$9,285.00	\$10,944.00
030	BB7697	2019	3FA6POLU5KR151381	Ford Fusion	A6119	8,803	\$25,294.16	\$13,726.00	\$15,118.00
021	AW9105	2015	1FADP3E23FL376262	Ford Focus	A6119	19,698	\$14,818.00	\$5,097.00	\$6,033.00
020	AW9104	2015	1FADP3E29FL376265	Ford Focus	A6119	34,482	\$14,818.00	\$5,097.00	\$6,033.00
002	AZ7837	2018	3FA6POLU4JR117978	Ford Fusion	A6119	16,156	\$23,468.25	\$10,367.00	\$11,956.00
064	BB7683	2019	3FA6POLU9KR151383	Ford Fusion	A6119	12,040	\$25,294.16	\$13,726.00	\$15,118.00
049	AY43564	2017	3FA6POLUXHR196390	Ford Fusion	A6119	22,849	\$23,155.69	\$9,285.00	\$10,944.00
061	AZ7831	2018	3FA6POLU6JR117979	Ford Fusion	A6119	14,078	\$23,468.25	\$10,367.00	\$11,956.00
039	AZ7835	2018	3FA6POLU4JR117981	Ford Fusion	A6119	7,679	\$23,468.25	\$10,367.00	\$11,956.00
023	BA9287	2019	NM0GE9F23K1392009	Ford Transit Van	A6119	8,017	\$25,294.16	\$14,826.00	\$16,556.00
034	AY2796	2016	1FADP3E29GL370130	Ford Focus	A6119	43,080	\$15,336.81	\$5,787.00	\$7,318.00

031	AY1688	2016	1FADP3E27GL365041	Ford Focus	A6119	34,915	\$15,336.81	\$5,787.00	\$7,318.00
062	BB7681	2019	3FA6POLU7KR151382	Ford Fusion	A6119	9,544	\$25,294.16	\$14,826.00	\$16,556.00
044	AZ4674	2017	1FADP3E25HL291149	Ford Focus	A6119	9,467	\$15,414.65	\$6,418.00	\$7,944.00
053	AZ7829	2018	3FA6POLU5JR117973	Ford Fusion	A6119	29,838	\$23,468.25	\$10,367.00	\$11,956.00
037	AZ7839	2018	3FA6POLU0JR117976	Ford Fusion	A6119	27,133	\$23,468.25	\$10,367.00	\$11,956.00
054	BB7684	2019	3FA6POLUXKR151389	Ford Fusion	A1640	13,306	\$25,294.16	\$14,826.00	\$16,556.00
101	AF8506	2006	1D4GP21R36B682441	Dodge Caravan	A6610	57,435	\$25,294.16	N/A	N/A
131	AF7987	2013		Chevy Pick-up	A1640	83,061	\$26,683.00	N/A	N/A
132	AF7988	2013		Chevy Pick-up	A1640	13,225	\$26,683.00	N/A	N/A
133	AF7989	2013		Chevy Pick-up	A1640	35,825	\$29,782.00	N/A	N/A
134	AF7990	2012	WDAPF4CC6C9511337	Box Truck	A1640	1,450	\$49,865.00	N/A	N/A
026	BB8497	2019	1FMCU9GDOKUB31967	Ford Escape	A1310	7,250	\$22,371.50	\$13,547	\$15,181.00
040	AZ4676	2017	1FADP3E20HL291155	Ford Focus	A1640	14,211	\$15,414.65	\$6,418.00	\$7,944.00
135	AF7985	2013	1GNK2E00DR282673	Chevy Tahoe	A4010	11,083	\$28,416.05	\$11,339	\$14,339
003	AY1349	2017	3FA6POG70HR144030	Ford Fusion	A4010	18,187	\$23,165.69	\$9,285.00	\$10,944.00
017	AW9100	2015	1FADP3E24FL376271	Ford Focus	A4010	31,876	\$14,818.00	\$5,097.00	\$6,033.00
028	AY2797	2016	1FADP3E20GL370128	Ford Focus	A4010	29,356	\$15,336.81	\$5,787.00	\$7,318.00
047	AY4364	2017	3FA6POLUXHR196387	Ford Fusion	A4010	17,499	\$23,165.69	\$9,285.00	\$10,944.00
050	AZ4679	2017	1FADP3E27HL291153	Ford Focus	A4010	29,151	\$15,414.65	\$6,418.00	\$7,944.00
052	AZ4682	2017	1FADP3E21HL291150	Ford Focus	A4010	17,765	\$15,414.65	\$6,418.00	\$7,944.00
055	BB7692	2019	3FA6POLU8KR151391	Ford Fusion	A4010	7,313	\$25,294.16	\$14,826.00	\$16,556.00
056	AZ4684	2017	1FADP3E2XHL291146	Ford Focus	A4010	32,595	\$15,414.65	\$6,418.00	\$7,944.00
057	BB7693	2019	3FA6POLU2KR151385	Ford Fusion	A4010	6,971	\$25,294.16	\$14,826.00	\$16,556.00
058	AZ4688	2017	1FADP3E23HL291148	Ford Focus	A4010	18,014	\$15,414.65	\$6,418.00	\$7,944.00
059	AZ4691	2017	1FADP3E21HL291147	Ford Focus	A4010	16,290	\$15,414.65	\$6,418.00	\$7,944.00
060	BB7682	2019	3FA6POLU4KR151386	Ford Fusion	A4010	9,585	\$25,294.16	\$14,826.00	\$16,556.00
063	BB7695	2019	3FA6POLU6KR151387	Ford Fusion	A4010	7,191	\$25,294.16	\$14,826.00	\$16,556.00



065	BC2109	2019	3FA6POG72KR238983	Ford Fusion	A4010	3,678	\$25,294.16	\$14,826.00	\$16,556.00
029	AW9108	2015	1FADP3E2XFL376260	Ford Focus	A6119	22,516	\$14,818.00	\$5,097.00	\$6,033.00
041	BB7691	2019	3FA6POLUXKR151392	Ford Fusion	D5010	6,210	\$25,294.16	\$14,826.00	\$16,556.00
004	BB7649	2019	3FA6POLU6KR151390	Ford Fusion	A4310	5,090	\$25,294.16	\$14,826.00	\$16,556.00
005	BC8641	2020	1FMCU9F61LUA59522	Ford Escape	A4310	1,781	\$23,586.59	N/A	N/A
009	AY2794	2016	1FADP3E29GL370127	Ford Focus	A4310	13,415	\$15,336.81	\$5,787.00	\$7,318.00
010	AZ4673	2017	1FADP3E25HL291152	Ford Focus	A4310	6,161	\$15,414.65	\$6,418.00	\$7,944.00
014	AZ7832	2018	3FA6POLU8JR117983	Ford Fusion	A4310	17,092	\$23,468.25	\$10,367.00	\$11,956.00
015	AW9098	2015	1FADP3E27FL376264	Ford Focus	A4310	11,303	\$14,818.00	\$5,097.00	\$6,033.00
016	AW9099	2015	1FADP3E25FL376263	Ford Focus	A4310	17,826	\$14,818.00	\$5,097.00	\$6,033.00
033	BB7690	2019	3FA6POLU8KR151388	Ford Fusion	A4310	7,657	\$25,294.16	\$14,826.00	\$16,556.00
042	AZ4678	2017	1FADP3E29HL291154	Ford Focus	A4310	10,324	\$15,414.65	\$6,418.00	\$7,944.00
045	AY4360	2017	3FA6POLU1HR196388	Ford Fusion	A4310	17,142	\$23,165.69	\$9,285.00	\$10,944.00
048	AY4365	2017	3FA6POLU1HR196391	Ford Fusion	A4310	14,786	\$23,165.69	\$9,285.00	\$10,944.00
007	AW9081	2015	1FADP3E22FL376267	Ford Focus	A3140	32,466	\$14,818.00	\$5,097.00	\$6,033.00
008	AW9097	2015	1FADP3E20FL376266	Ford Focus	A3140	26,819	\$14,818.00	\$5,097.00	\$6,033.00
035	AZ7833	2018	3FA6POLU3JR117972	Ford Fusion	A3140	21,226	\$23,468.25	\$10,367.00	\$11,956.00
036	AZ7834	2018	3FA6POLU7JR117974	Ford Fusion	A3140	24,261	\$23,468.25	\$10,367.00	\$11,956.00
121	AU9225	2007	2B3KA43H77H817858	Dodge Charger	A3140	54,187	\$14,902.00	N/A	N/A
125	AU9227	2009	2B3KA43V09H620104	Dodge Charger	A3140	48,846	\$14,847.00	N/A	N/A
012	AZ7838	2018	3FA6POLU2JR117980	Ford Fusion	A7410	36,194	\$23,468.25	\$10,367.00	\$11,956.00
011	AY2790	2016	1FADP3E22GL370129	Ford Focus	A6010	13,793	\$15,336.81	\$5,787.00	\$7,318.00
018	AW9102	2015	1FADP3E22FL376270	Ford Focus	A6010	22,684	\$14,818.00	\$5,097.00	\$6,033.00
112	AZ7827	2018	3FA6POLU2JR117977	Ford Fusion	A6010	12,910	\$23,468.25	\$10,367.00	\$11,956.00
141	BC9109	2018	3FA6POLU6JR117982	Ford Fusion	A1640	27,073	\$23,468.25	\$10,367.00	\$11,956.00
146	BA6527	2018	1G1FW6S02J4130602	Chevy Bolt	A1230	2,011	\$31,777.05	\$18,213.00	\$20,061.00
147	BA6529	2018	1G1FW6S07J4130417	Chevy Bolt	A1640	10,932	\$31,777.05	\$18,213.00	\$20,061.00

149	BA6529	2020	1G1FW6S00L4109220	Chevy Bolt	A1640	000,025		\$31,083.35	N/A	N/A
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141	BC9109	2018	3FA6POLU6JR117982	Ford Fusion	Veterans dept	A1640
147	BA6529	2018	1G1FW6S07J4130417	Chevy Bolt	Fleet Motor Pool	A1640

## DGS Contract Obligations 20 vs 21

Contract #	Expiration Date	2020 Total	Projected 2021 Total	Increase
4958	9/30/20	\$5,600	\$5,600	\$0
5192	12/31/20	\$1,200	\$1,200	\$0
4781	12/31/20	\$2,041	\$2,041	\$0
3910	12/31/20	\$43,560	\$50,000	\$6,440
3724	12/31/20	\$4,718	\$4,953	\$235
3799	12/31/20	\$136,386	\$142,699	\$6,313
3801	12/31/20	\$131,535	\$137,394	\$5,859
*	1/31/21	\$345	\$345	\$0
5436	2/28/21	\$26,000	\$26,000	\$0
5558	3/31/21	\$6,719	\$7,868	\$1,149
5478	4/30/21	\$58,157	\$58,926	\$770
5753	5/31/21	\$2,100	\$50,200	\$48,100
3780	12/31/21	\$70,740	\$70,740	\$0
4424	12/31/21	\$26,157	\$26,157	\$0
4425	12/31/21	\$20,871	\$20,871	\$0
4429	12/31/21	\$12,200	\$12,200	\$0
4430	12/31/21	\$6,224	\$6,224	\$0
4431	12/31/21	\$14,956	\$14,956	\$0
4432	12/31/21	\$13,510	\$13,510	\$0
4433	12/31/21	\$17,570	\$17,570	\$0
4718	12/31/21	\$3,368	\$3,368	\$0
4742	3/31/22	\$2,530	\$3,000	\$470
4049	4/30/23	\$8,150	\$8,150	\$0
4702	1/31/24	\$600	\$600	\$0
5625	6/30/25	\$0	\$35,295	\$35,295
4168	6/31/21	\$2,779	\$2,779	\$0
4169	6/31/21	\$4,164	\$4,164	\$0
3316	M 2 M	\$240	\$240	\$0
		\$622,420	\$727,050	\$104,629

Contract #	Expiration Date	Vendor	Service Provided	Facility	2020 Total	Projected 2021 Total	Increase
3316	M 2 M	Hart Alarm	Security Alarm Monitoring	112 State Street	\$240	\$240	\$0
5192	12/31/20	Pro-Bel	Fall Protection System Annual Inspection	Judicial Center	\$1,200	\$1,200	\$0
	1/31/21	Fire, Security & Sound		Clarksville Sheriff	\$345	\$345	\$0
5436	2/28/21	Unifirst		DGS	\$26,000	\$26,000	\$0
	3/31/21	SI Technologies, Inc. dba Security Integrations	Software Service Agreement	DGS	\$6,719	\$7,868	\$1,149
4781	12/31/20	Chemenergy	Boiler Cosed Loop Water treatment	Family Court	\$2,041	\$2,041	\$0
5478	4/30/20	Johnson Controls Fire Protection	Semi Annual	Social Services	\$58,157	\$58,926	\$770
			fire alarm and fire sprinkler	County Court House			\$0
			system testing and	Family Court			\$0
			system testing and inspections	Health Dept.			\$0
				Mental Health Dept./CAC			\$0
				Spruce Street Garage			\$0
				Hall of Records			\$0
				Stedman House			\$0
				BOE			\$0
				Clarksville			\$0
5753	5/31/20	A Cut Above Landscaping	snow removal (Per Storm Invoicing)	Health Department/BOE Complex	\$2,100	\$50,200	\$48,100

Contract #	Expiration Date	Vendor	Service Provided	Facility	2020 Total	Projected 2021 Total	
3910	12/31/20	County Waste	Trash and Recycling Services	Health Dept.	\$43,560	\$50,000	\$6,440
				BOE/Mental health /CAC			\$0
				Social Services			\$0
				County Office Building			\$0
				County Court House			\$0
				Judicial Center			\$0
				Family Court			\$0
				Cooperative Extension			\$0
				Mercantile			\$0
4958	9/30/20	O'Donnell Custom Finishes		112 State St	\$5,600	\$5,600	\$0
3724	12/31/20	NYSID	Stedman House Cleaning Services	Stedman House	\$4,718	\$4,953	\$235
3799	12/31/20	NYSID	Family Court Janitorial Services	Family Court	\$136,386	\$142,699	\$6,313
3801	12/31/20	NYSID	Judicial Center Janitorial Services	Judicial Center	\$131,535	\$137,394	\$5,859
3780	12/31/21	Otis Elevator Services	Elevator	Judicial Center	\$70,740	\$70,740	\$0
				Family Court			\$0
			Maintenance	Court House			\$0
				Health Dept.			\$0
			Agreement	Mental Health Dept.			\$0
				Mercantile			\$0
				Social Services			\$0
				112 State Street			\$0



Contract #	Expiration Date	Vendor	Service Provided	Facility	2020 Total	Projected 2021 Total	
4424	12/31/21	BPI Mechanical	HVAC PM	County Office Building	\$12,257	\$12,257	\$0
				Mercantile	\$8,850	\$8,850	\$0
				Social Services	\$2,190	\$2,190	\$0
				Family Court	\$2,860	\$2,860	\$0
4425	12/31/21	Eckert Mechanical	HVAC PM	Social Services	\$10,253	\$10,253	\$0
				Social Services	\$3,500	\$3,500	\$0
				Judicial Center	\$3,500	\$3,500	\$0
				Family Court	\$3,618	\$3,618	\$0
4429	12/31/21	Eastern Heating&Cooling		Court House	\$12,200	\$12,200	\$0
4430	12/31/21	J W Danforth	HVAC PM	County Office Building	\$4,097	\$4,097	\$0
				Mercantile	\$2,127	\$2,127	\$0
4431	12/31/21	Johnson Controls Chillers	HVAC PM	County Office Building	\$4,491	\$4,491	\$0
				Judicial Center	\$10,465	\$10,465	\$0
4432	12/31/21	Johnson Controls HVAC	HVAC PM	County Office Building	\$5,950	\$5,950	\$0
				Judicial Center	\$7,560	\$7,560	\$0
4433	12/31/21	Postler & Jaekle	HVAC PM	Mercantile	\$6,550	\$6,550	\$0
				Health Dept.	\$4,330	\$4,330	\$0
				Mental Health/CAC	\$2,470	\$2,470	\$0
				Board of Elections	\$2,430	\$2,430	\$0
				Cooperative Extension	\$1,790	\$1,790	\$0
4718	12/31/21	Eckert Mechanical	HVAC PM	Clarksville	\$3,368	\$3,368	\$0
4168	6/31/21	Pestmaster Services	Pest control Services	County Office Building	\$1,853	\$1,853	\$0
				County Court House	\$463	\$463	\$0
				Mercantile	\$463	\$463	\$0

Contract #	Expiration Date	Vendor	Service Provided	Facility	2020 Total	Projected 2021 Total	
4169	6/31/21	Attention Pest Service	Pest control Services	Social Services	\$456	\$456	\$0
				Judicial Center	\$540	\$540	\$0
				Family Court	\$540	\$540	\$0
				Health Dept.	\$420	\$420	\$0
				Mental Health Dept.	\$420	\$420	\$0
				CAC	\$456	\$456	\$0
				DMV	\$420	\$420	\$0
				Cooperative Extension	\$456	\$456	\$0
				Lawson Lake House	\$456	\$456	\$0
4742	3/31/22	Moore Fire Extinguisher Co.	Cost based on number of extinguishers and type of service needed.	Social Services	\$2,530	\$3,000	\$470
				County Office Building			\$0
				County Court House			\$0
				Judicial Center			\$0
				Family Court			\$0
				Mercantile			\$0
				Health Dept.			\$0
				Mental Health Dept.			\$0
				CAC			\$0
				Board of Elections			\$0
				Shaker Meeting House			\$0
				Lawson Lake			\$0
				Spruce Street Garage			\$0
				Cooperative Extension			\$0



Contract #	Expiration Date	Vendor	Service Provided	Facility	2020 Total	Projected 2021 Total	
4049	4/30/23	Power Secure Services	Emergency Generator PM	County Office Building	\$2,145	\$2,145	\$0
				County Court House	\$2,000	\$2,000	\$0
				Judicial Center	\$2,540	\$2,540	\$0
				Family Court	\$1,465	\$1,465	\$0
4702	1/31/24	JC Security Solutions	Fire Alarm Monitoring	112 State St	\$600	\$600	\$0
5625	6/30/25	Liberty Elevator Experts LLC	Elevator Inspections	Various Buildings	\$0	\$35,295	\$35,295
					\$622,420	\$727,050	\$104,629

DGS OVERTIME (1620 - 19900)															
HISTORICAL YTD 2017 - 2020															
	2017				2018				2019				2020		
	FYE				FYE				FYE				YTD		
BUDGET	\$	120,000			\$	100,000			\$	100,000			\$	75,000	
TRANSFERS	\$	20,000			\$	-			\$	-			\$	-	
REVISED BUDGET	\$	140,000			\$	100,000			\$	100,000			\$	75,000	
EXPENSE	\$	125,728			\$	91,007			\$	50,058			\$	36,928	
AVAILABLE	\$	14,272			\$	8,993			\$	49,942			\$	38,072	
% USED		90%				91%				50%				49%	
Thru September															
Comparison By Week															
EFF DATE	AMOUNT	SUBTOTAL	AVG	EFF DATE	AMOUNT	SUBTOT	AVG	EFF DATE	AMOUNT	SUBTOTAL	AVG	EFF DATE	AMOUNT	SUBTOTAL	AVG
1/7/16	\$ 4,051			1/4/2018	\$ 3,390			1/3/2019	\$ 802			1/2/2020	\$ -	1,384	
1/14/16	\$ 4,130			1/11/2018	\$ 2,864			1/10/2019	\$ 1,182			1/9/2020	\$ 1,243		
1/21/16	\$ 3,024			1/18/2018	\$ 2,185			1/17/2019	\$ 1,065			1/16/2020	\$ 275		
1/28/16	\$ 3,970	\$ 15,174	\$ 3,793	1/25/2018	\$ 4,355	\$12,794	\$ 3,199	1/24/2019	\$ 477			1/23/2020	\$ 262		
								1/31/2019	\$ 1,757	\$ 5,283	\$ 1,057	1/30/2020	\$ 928	\$ 4,092	\$ 818
2/4/16	\$ 2,443			2/1/2018	\$ 2,003			2/7/2019	\$ 2,087			2/6/2020	\$ 406		
2/11/16	\$ 3,733			2/8/2018	\$ 1,674			2/14/2019	\$ 453			2/13/2020	\$ 500		
2/18/16	\$ 4,156			2/15/2018	\$ 3,041			2/21/2019	\$ 1,317			2/20/2020	\$ 1,404		
2/25/16	\$ 4,574	\$ 14,907	\$ 3,727	2/22/2018	\$ 1,914	\$ 8,631	\$ 2,158	2/28/2019	\$ 2,355	\$ 6,212	\$ 1,553	2/27/2020	\$ 265	\$ 2,574	\$ 644
3/3/16	\$ 4,417			3/1/2018	\$ 2,486										
3/10/16	\$ 3,456			3/8/2018	\$ 1,104			3/7/2019	\$ 1,170			3/5/2020	\$ 684		
3/17/16	\$ 3,116			3/15/2018	\$ 1,751			3/14/2019	\$ 1,162			3/12/2020	\$ 380		
3/24/16	\$ 4,309			3/22/2018	\$ 2,428			3/21/2019	\$ 572			3/19/2020	\$ 749		
3/31/16	\$ 3,634	\$ 18,933	\$ 3,787	3/29/2018	\$ 2,142	\$ 9,911	\$ 1,982	3/28/2019	\$ 200	\$ 3,103	\$ 776	3/26/2020	\$ 559	\$ 2,371	\$ 593
												4/2/2020	\$ 1,768		
4/7/16	\$ 3,106			4/5/2018	\$ 1,789			4/4/2019	\$ 613			4/9/2020	\$ 1,328		
4/14/16	\$ 2,711			4/12/2018	\$ 2,252			4/11/2019	\$ 415			4/16/2020	\$ 1,486		
4/21/16	\$ 2,599			4/19/2018	\$ 2,032			4/18/2019	\$ 1,101			4/23/2020	\$ 1,259		
4/28/16	\$ 3,649	\$ 12,065	\$ 3,016	4/26/2018	\$ 2,011	\$ 8,085	\$ 2,021	4/25/2019	\$ 737	\$ 2,865	\$ 716	4/30/2020	\$ 2,182	\$ 8,023	\$ 1,605
				5/3/2018	\$ 1,145			5/2/2019	\$ 1,269						
5/5/16	\$ 3,347			5/10/2018	\$ 6,003	(\$4160 -Boots)		5/9/2019	\$ 6,236	(\$5400 -Boots)		5/7/2020	\$ 1,673		
5/12/16	\$ 3,376			5/17/2018	\$ 1,684			5/16/2019	\$ 1,091			5/14/2020	\$ 1,528		
5/19/16	\$ 1,437			5/24/2018	\$ 2,016			5/23/2019	\$ 518			5/21/2020	\$ 1,779		
5/26/16	\$ 923	\$ 9,083	\$ 2,271	5/31/2018	\$ 1,801	\$12,648	\$ 2,530	5/30/2019	\$ 200	\$ 9,314	\$ 1,863	5/28/2020	\$ 1,326	\$ 6,306	\$ 1,577
						Net of Boots	\$ 8,488	\$ 1,697			Net of Boots	\$ 3,914	\$ 783		
EFF DATE	AMOUNT	SUBTOTAL	AVG	EFF DATE	AMOUNT	SUBTOT	AVG	EFF DATE	AMOUNT	SUBTOTAL	AVG	EFF DATE	AMOUNT	SUBTOTAL	AVG

