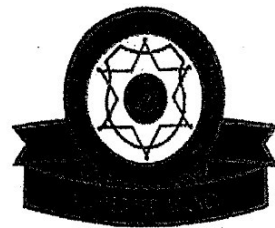




ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400

WWW.ALBANYCOUNTYSHERIFF.COM



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

KERRY B. THOMPSON
CHIEF DEPUTY

WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

October 7, 2020

Honorable Andrew L. Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Re: Amendment / Management and Operation of
Facility Food Service and Commissary

Andrew
Dear Mr. Joyce:

Enclosed please find the Albany County Sheriff's Office Request for Legislative Action relative to the above captioned.

Briefly, this request is to amend an existing contract between Trinity Services Group, Inc. and Albany County. Trinity Services Group, Inc. provide Management and Operation of the Food Service and Commissary Departments at the Albany County Corrections & Rehabilitative Services Center. If approved, this extension represents the first of (5) one year renewal options as outlined in the current agreement.

In this agreement Trinity Services Group, Inc. will receive a 2.8% increase in meal prices. This contract is necessary to meet current expenditures at the facility and will be funded by the adopted 2021 operating budget. Albany County Corrections & Rehabilitative Services Center will continue to reimburse Albany County Director of Finance for operating expenses relating to the Inmate Commissary in the amount of \$128,000.

Therefore, please present the enclosed at the next scheduled Legislative Meeting for consideration and action. Thank you and if you have any comments or questions, please do not hesitate to contact me.

Sincerely,

Craig D. Apple Sr.
Craig D. Apple Sr.
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Committee
Brandon Russell Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel

FOR COUNSEL USE
ONLY

Date Received: _____
Received By: _____
Method: Hand: _____
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

DATE: October 7, 2020
DEPARTMENT: Albany County Sheriff's Office / Correctional Facility
Contact Person: Sheriff Craig D. Apple Sr.
Telephone: 487-5440
Dept. Representative Attending
Committee Meeting: Sheriff Craig D. Apple Sr.

PURPOSE OF REQUEST:

- Adoption of Local Law _____
- Amendment of Prior Legislation _____
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (See below) _____
- Contract Authorization (See below) X
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No: _____
Source of Funds: _____
Title Change: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- Change Order/Contract Amendment _____
- Purchase (Equipment / Supplies) _____
- Lease (Equipment / Supplies) _____
- Requirements _____
- Professional Services X
- Educational / Training _____
- Grant:
 - New _____
 - Renewal _____
 - Submission Deadline Date _____

Settlement of a Claim _____
Release of Liability _____
Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address):

Trinity Services Group, Inc.

477 Commerce Blvd.

Oldsmar, Florida 34677

Amount/Rate Schedule/Fee:

NTE 941,626

Term: 01/01/2021-12/31/2021

Scope of Services: Management and Operation of the Food Service and Commissary Units at the Correctional Facility

Contract Funding:

Anticipated in Current Budget: Yes X No _____

Funding Source: _____

County Budget Accounts:

Revenue: A23150.02263

Appropriation: A93150.44253

Bond (Res. No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program / Service: Yes X No _____

If Mandated Cite: Authority NYCRR 7009, NYCRR 7016.1, NYS Correction Law

Anticipated in Current Adopted Budget: Yes X No _____

If yes, indicate Revenue/Appropriation Accounts: A23150.02263 / A93150.44253

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State _____

County 100%

Term/Length of Funding _____

Previous Requests For Identical or Similar Action:

Resolution/Law Number: 445 409

Date of Adoption: 11/8/10 10/13/15

Justification: (State briefly why legislative action is requested)

Management and Operation of Food Service and Commissary Units at the Correctional Facility.

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: Craig D. Apple Sr.

Title: Sheriff



Albany County Correctional Facility
Attn: Mike Lyons
Superintendent
840 Albany Shaker Rd
Albany, NY 12207

June 4, 2020

RE: Food Service Agreement for Inmate Meals

Dear Superintendent Lyons:

It continues to be an honor and a privilege to provide inmate food services at the Albany County Correctional Facility. As you are aware, the base term of our Agreement expires December 31, 2020, but allows for the parties to extend the term thereafter for up to five (5) one-year renewal periods. Please allow this letter to serve as Trinity's intent to renew the Agreement for another year through December 31, 2021 with a meal price adjustment of 2.8%. Please also note that the pricing scale has been extended on the lower end, to account for the continuing declining inmate population due to the NY Jail Reform and COVID 19 crises. I have attached an updated Price Per Meal Scale with the new pricing. These prices will be effective as of the Agreement renewal date, January 1, 2021.

If this meets with your approval, please sign and return the enclosed confirmation copy of this letter. Of course, please let me know if you have any questions regarding this request.

Trinity Services sincerely appreciates the opportunity to serve the Albany County Correctional Facility. Thank you for your business. We will always strive to exceed our client's expectations and I urge you to call me if you ever have any questions or concerns regarding the food services we provide.

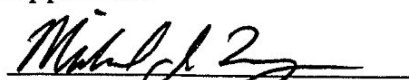
Very truly yours,

John Kester

John Kester
District Manager
757-775-7524

John.Kester@trinityservicesgroup.com

Approved:


Superintendent, Mike Lyons

Date:



TRINITY SERVICES
GROUP, INC.

Albany County Sheriff's Office

Meal Price Scale

Effective January 1, 2021

Number of Inmate		Number of Inmate		Number of Inmate	
/	Cost Per Meal to	/	Cost Per Meal to	/	Cost Per Meal to
Staff Meals Served	Albany County	Staff Meals Served	Albany County	Staff Meals Served	Albany County
Per Day		Per Day		Per Day	
750-799	\$1.978	1600-1649	\$1.316	2450-2499	\$1.084
800-849	\$1.901	1650-1699	\$1.294	2500-2549	\$1.075
850-899	\$1.832	1700-1749	\$1.274	2550-2599	\$1.066
900-949	\$1.771	1750-1799	\$1.255	2600-2649	\$1.059
950-999	\$1.717	1800-1849	\$1.239	2650-2699	\$1.056
1000-1049	\$1.667	1850-1899	\$1.221	2700-2749	\$1.050
1050-1099	\$1.623	1900-1949	\$1.207	2750-2799	\$1.042
1100-1149	\$1.583	1950-1999	\$1.192	2800-2849	\$1.036
1150-1199	\$1.546	2000-2049	\$1.178	2850-2899	\$1.030
1200-1249	\$1.512	2050-2099	\$1.166	2900-2949	\$1.024
1250-1299	\$1.481	2100-2149	\$1.153	2950-2999	\$1.017
1300-1349	\$1.453	2150-2199	\$1.142	3000-3049	\$1.012
1350-1399	\$1.427	2200-2249	\$1.131	3050-3099	\$1.006
1400-1449	\$1.402	2250-2299	\$1.119	3100-3149	\$1.001
1450-1499	\$1.379	2300-2349	\$1.110	3150-3199	\$1.000
1500-1549	\$1.358	2350-2399	\$1.101	3200-3249	\$0.996
1550-1599	\$1.337	2400-2449	\$1.092		

RESOLUTION NO. 445

AUTHORIZING AN AGREEMENT WITH ARAMARK CORRECTIONAL SERVICES REGARDING FOOD SERVICE AT THE ALBANY COUNTY CORRECTIONAL FACILITY

Introduced: 11/8/10

By Messrs. Ethier, Aylward, Ms. Benedict, Messrs. Beston, Carman, Ms. Chapman, Messrs. Clay, Clenahan, Clouse, Commisso, Ms. Connolly, Messrs. Cotrofeld, Dawson, Gordon, Higgins, Hoblock, Horstmyer, Houghtaling, Infante, Joyce, Mss. Lockart, Maffia-Tobler, Messrs. Mayo, McCoy, Ms. McKnight, Messrs. Mendick, Morse, Nichols, Rahm, Reilly, Scavo, Steck, Timmins, Tunny, Ward, Ms. Willingham and Mr. Zeilman:

WHEREAS, As a result of an audit by the NYS Comptroller, the Sheriff's Department requested the County Purchasing Division to seek proposals regarding the food service at the Correctional Facility to address the Comptroller's finding that the Correctional Facility has been paying too much to feed the inmates, and

WHEREAS, After the completion of the RFP process, the Sheriff has requested authorization to enter into a three-year agreement with Aramark Correctional Services to operate food and commissary services at the Correctional Facility, and

WHEREAS, Aramark has agreed to provide all food and materials to operate the food service and commissary at the Correctional Facility for the next three years resulting in a significant savings to the County, and

WHEREAS, The agreement requires the food service workers at the Correctional facility to be County employees, represented by their designated union, which also includes any new food service worker employees hired due to attrition, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Aramark Correctional Services to operate food and commissary services at the Correctional Facility at the following fees: \$945,000 for 2011; \$973,350 for 2012; and \$1,002,550 for 2013 for the term January 1, 2011 to December 31, 2013, in accordance with the submitted proposal and the abovementioned conditions, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, said agreement shall clearly indicate that the current and future food service workers shall be County employees, represented by their designated union, and, be it further

RESOLVED, That the Clerk of the Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Without Recommendation – Public Safety Committee. 10/27/10

Resolution was amended by Mr. Domalewicz as follows:

In 1st Resolved Clause: Delete \$973,350 for 2012 and \$1,002,550 for 2013 and indicate term of 1/1/11 to 12/31/11.

On roll call vote on the amendment the following voted in favor: Messrs. Aylward, Bullock, Mss. Chapman, Connolly, Messrs. Domalewicz, Mayo, Nichols and Scavo – 8.

Those opposed: Ms. Benedict, Messrs. Beston, Carman, Clay, Clenahan, Clouse, Commisso, Cotrofeld, Dawson, Ethier, Gordon, Higgins, Hoblock, Horstmyer, Houghtaling, Joyce, Mss. Lockart, Maffia-Tobler, Mr. McCoy, Ms. McKnight, Messrs. Mendick, Morse, Rahm, Reilly, Steck, Timmins, Tunny, Ward, Ms. Willingham and Mr. Zeilman – 30.

Amendment was defeated.

Resolution adopted by voice vote. 11/8/10

RESOLUTION NO. 409

**AUTHORIZING AN AGREEMENT WITH TRINITY SERVICES GROUP, INC.
REGARDING FOOD SERVICE AT THE ALBANY COUNTY
CORRECTIONAL FACILITY**

Introduced: 10/13/15

By Public Safety Committee:

WHEREAS, After the completion of the RFP process, the Sheriff has requested authorization to enter into a five-year agreement with Trinity Services Group, Inc. in the amount of \$904,491 per year for the period January 1, 2016 to December 31, 2020 regarding food and commissary services at the Correctional Facility, and

WHEREAS, Trinity Services Group, Inc. has agreed to provide all food and materials to operate the food service and commissary at the Correctional Facility for the next five years resulting in a significant savings to the County, and

WHEREAS, The agreement requires the food service workers at the Correctional facility to be County employees, represented by their designated union, which also includes any new food service worker employees hired due to attrition, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into a five-year agreement with Trinity Services Group, Inc. with five one year renewals in the amount of \$904,491 per year for the period January 1, 2016 to December 31, 2020 regarding food and commissary services at the Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, said agreement shall clearly indicate that the current and future food service workers shall be County employees, represented by their designated union, and, be it further

RESOLVED, That the Clerk of the Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote. 10/13/15