County of Albany

112 State Street Albany, NY 12207



Meeting Agenda

Monday, November 30, 2020 5:30 PM

Held Remotely

Audit and Finance Committee

CURRENT BUSINESS:

- **1.** AMENDING RESOLUTION NO. 425 FOR 2020 REGARDING THE 2020 SHERIFF'S OFFICE BUDGET
- 2. AUTHORIZING AND DIRECTING THE BOARD OF ELECTIONS TO CERTIFY ITS EXPENSES REGARDING THE 2019 ELECTION CYCLE
- 3. ADOPTION OF THE ALBANY COUNTY BUDGET FOR FISCAL YEAR 2021
- **4.** APPROPRIATION OF AMOUNTS CONTAINED IN THE 2021 ALBANY COUNTY BUDGET



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400 <u>WWW.ALBANYCOUNTYSHERIFF.COM</u>

CRAIG D. APPLE, SR. SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

LEON A. BORMANN
CHIEF DEPUTY

SHAWN P. NOONAN
CHIEF DEPUTY

EXECUTIVE UNDERSHERIFF

September 24, 2020

Honorable Andrew Joyce Legislative Clerk's Office 112 State Street, Room 710 Albany, New York 12207

ANDREW Dear Mr. Joyce:

çc:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

I am respectfully requesting legislative approval for a transfer of funds to cover expenditures for Department 3110 (Sheriff's) through the year end of 2020.

Should there be any questions, do not hesitate to call.

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Hon. Daniel P. McCoy, County Executive Hon. William Clay, Public Safety Chairman Hon. Wanda Willingham, Audit & Finance Brandon Russell, Esq., Majority Counsel Hon. Arnis Zilgme, Esq., Minority Counsel Christian Barnes, Minority Conference

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FOR COUNSEL USE ONLY DATE: RECEIVED: RECEIVED BY: REQUEST FOR LEGISLATIVE ACTION METHOD: HAND COURIER MAIL **SEPTEMBER 24, 2020** DATE: ALBANY COUNTY SHERIFF'S DEPT **DEPARTMENT:** CONTACT PERSON: **CRAIG D APPLE SR TELEPHONE:** 518-447-5440 DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING: CRAIG D APPLE SR **PURPOSE OF REQUEST:** ADOPTION OF LOCAL LAW AMENDMENT OF PRIOR LEGISLATION APPROVAL/ADOPTION OF PLAN/PROCEDURE BOND APPROVAL BUDGET AMENDMENT(SEE BELOW) Χ CONTRACT AUTHORIZATION (SEE BELOW) **ENVIRONMENTAL IMPACT** HOME RULE REQUEST PROPERTY CONVEYANCE OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) CONCERNING BUDGET AMENDMENTS STATE, THE FOLLOWING INCREASE ACCOUNT/LINE NO. SEE ATTACHED SOURCE OF FUNDS: TITLE CHANGE: CONCERNING CONTRACT AUTHORIZATION, STATE THE FOLLOWING: TYPE OF CONTRACT CHANGE ORDER/CONTRACT AMENDMENT PURCHASE (EQUIPMENT/ SUPPLIES) LEASE (EQUIPMENT/SUPPLIES) REQUIREMENTS PROFESSIONAL SERVICES **EDUCATIONAL/TRAINING** NEW GRANT: RENEWAL SUBMISSION DEADLINE DATE SETTLEMENT OF A CLAIM RELEASE OF LIABILITY OTHER: (STATE BRIEFLY)

	(CONDITIONS:	PARTY (NAME/ADDRESS):	
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8	TERM:		
16	SCOPE OF SERVICE	<u>S:</u>	
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	ANTICIPATED IN CURFUNDING SOURCE:	RRENT BUDGET: YES	NO
	COUNTY BUDGET AC	CCOUNTS:	
	REVENUE:		
	APPROPRIATION:		
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JSTIFICATION: RANSFER OF FUN		Y LEGISLATIVE ACTION IS REQUESTED) DITURES FOR DEPARTMENT 3110 (SHER	IFFS)
THRU YEAR END 2			
-			
		UE ADDIGATION (ADDIGATAL MOTION	O EDOM ELBIDINO CO
	L SUBMITTED HEET CIVIL SERVICE	(I.E. APPLICATION/APPROVAL NOTICE APPROVAL NOTICE, PROGRAM ANNOUNC	S FROM FUNDING SO CEMENT, CONTRACTS
ND/OR ANY MATE	RIALS WHICH EXPLAIN	OR SUPPORT THE REQUEST FOR LEGIS	SLATIVE ACTION.)
SUBMITTED BY:	CRAIG D APPLE SR		

020 YE	AR END T	RANSFER O	FFUNDS		The second secon	-	10000000						-
	1				APPROPRIATIONS					-			
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3110	1 9915	10000	-	-	HAZARDOUS DUTY PAY	6.250.00		SHERIFFS	YR END A	DJUSTMEN	VTS		_
3110	1 9930	10000	-		PERSONAL LEAVE PAYOUT	4,786.00		SHERIFFS	YR END A				_
9 3110	1 9900	10000			OVERTIME	470,000.00		SHERIFFS	YR END A	DJUSTMEN	VTS		_
9 3110	1 9850	10000			SICK LEAVE INCENTIVE	12,000.00		SHERIFFS	YR END A	DJUSTMEN	NTS		_
9 3110	1 9952	10000			COMP. TIME PAYOUT	20,000.00		SHERIFFS	YR END A	DJUSTME	VTS	oranii da Carrieri da	
9 3110	1 2310	10000	370012	2	SHERIFFS INSPECTOR		20,000.00	SHERIFFS	YR END A	DJUSTME	NTS		_
9 3110	1 4132	10000	370351	14	SHERIFF INVESTIGATOR		49,036.00	SHERIFFS	YR END A	DJUSTME	NTS		
9 3110	1 4138	10000	370059	8	DEPUTY SHERIFF		31,000.00	SHERIFFS	YR END A	DJUSTME	STP		
9 3110	1 4138	10000	370065	14	DEPUTY SHERIFF		25,000.00	SHERIFFS	YR END A	DJUSTME	NTS		
9 3110	1 4138	10000	370066	15	DEPUTY SHERIFF		16,000.00	SHERIFFS	YR END A	DJUSTME	NTS		
9 3110	1 4138	10000	370072	21	DEPUTY SHERIFF		27,000.00	SHERIFFS	YR END A	DJUSTME	NTS		
9 3110	1 4138	10000	370073	22	DEPUTY SHERIFF		12,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370077	26	DEPUTY SHERIFF		2,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370083	32	DEPUTY SHERIFF		53,000.00	SHERIFFS	YR END A	DJUSTME	NTS		
9 3110		10000	370089	38	DEPUTY SHERIFF		33,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370102	51	DEPUTY SHERIFF		27,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370106	55	DEPUTY SHERIFF		59,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370181	80	DEPUTY SHERIFF		44,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370182	81	DEPUTY SHERIFF		65,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370229	91	DEPUTY SHERIFF		34,000.00	SHERIFFS		DJUSTME			
9 3110	1 4138	10000	370303	92	DEPUTY SHERIFF		16,000.00	SHERIFFS	YR END A	DJUSTME	NTS		_
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9 3020		10000			PERSONAL LEAVE PAYOUT	400.00		SHERIFFS		DJUSTME			_
9 3020	1 9950	10000			LONGEVITY RAISE		400,00	SHERIFFS	YK END A	DJUSTME	NIS		_
	4 4037	10000			INSURANCE	3,000.00		SHERIFFS	VR END A	DJUSTME	NTS		
9 3110		10000			SAFETY SUPPLIES	2,600.00		SHERIFFS		DJUSTME			_
9 3110		10000			AUTOMOBILE PARTS/SUPPLIES	2,300.00		SHERIFFS		DJUSTME			
9 3110	4 4029	10000		-	SECURITY SUPPLIES	1,000.00		SHERIFFS		DJUSTME			-
9 3110		10000		 	TELEPHONE	10,000,00		SHERIFFS		DJUSTME			_
9 3110		10000			EQUIPMENT REPAIR AND RENTAL	10,000.00		SHERIFFS		DJUSTME			-
9 3110		10000		-	SPECIAL PROGRAMS	1	19,900.00	SHERIFFS		DJUSTME			
19 3110		10000			POSTAGE		5,000.00	SHERIFFS	YR END A	DJUSTME	NTS		-
93110		10000			NATURAL GAS	1	4,000.00	SHERIFFS		DJUSTME			
101.0	17134	1.000	1	1									
-	1		1		TOTAL ADDROGRAMONS	542,336,00	542,336.00						
1					TOTAL APPROPRIATIONS	342,336.00	042,000.00	J					_

RESOLUTION NO. 425

AMENDING THE 2020 SHERIFF'S OFFICE BUDGET: ADMINISTRATIVE ADJUSTMENTS

Introduced: 11/9/20

By Audit and Finance Committee:

WHEREAS, The Albany County Sheriff has requested authorization to amend the 2020 Sheriff's Office Budget for year-end administrative adjustments, now, therefore, be it

RESOLVED, By the Albany County Legislature that the 2020 Sheriff's Office Budget is hereby amended as follows:

Decrease Appropriation Account A3110.1 by \$513,036 by decreasing the following line items:

Decrease Line Item A3110 1 2310 Sheriffs Inspector by \$20,000

Decrease Line Item A3110 1 4132 Sheriff Investigator by \$49,036

Decrease Line Item A3110 1 4138 059 Deputy Sheriff by \$31,000

Decrease Line Item A3110 1 4138 065 Deputy Sheriff by \$25,000

Decrease Line Item A3110 1 4138 066 Deputy Sheriff by \$16,000

Decrease Line Item A3110 1 4138 072 Deputy Sheriff by \$27,000

Decrease Line Item A3110 1 4138 073 Deputy Sheriff by \$12,000

Decrease Line Item A3110 1 4138 077 Deputy Sheriff by \$2,000

Decrease Line Item A3110 1 4138 083 Deputy Sheriff by \$53,000

Decrease Line Item A3110 1 4138 089 Deputy Sheriff by \$33,000

Decrease Line Item A3110 1 4138 102 Deputy Sheriff by \$27,000

Decrease Line Item A3110 1 4138 106 Deputy Sheriff by \$59,000

Decrease Line Item A3110 1 4138 181 Deputy Sheriff by \$44,000

Decrease Line Item A3110 1 4138 182 Deputy Sheriff by \$65,000

Decrease Line Item A3110 1 4138 229 Deputy Sheriff by \$34,000 Decrease Line Item A3110 1 4138 303 Deputy Sheriff by \$16,000

Decrease Appropriation Account A3020.1 by \$400 by decreasing Line Item

A3020 1 9950 Longevity Raise by \$400

Decrease Appropriation Account A3110.4 by \$28,900 by decreasing the following line items:

Decrease Line Item A3110 4 4035 Postage by \$5,000

Decrease Line Item A3110 4 4049 Special Programs by \$19,900

Decrease Line Item A3110 4 4104 Natural Gas by \$4,000

Increase Appropriation Account A3110.1 by \$513,036 by increasing the following line items:

Increase Line Item A3110 1 9850 Sick Leave Incentive by \$12,000

Increase Line Item A3110 1 9900 Overtime by \$470,000

Increase Line Item A3110 1 9915 Hazardous Duty Pay by \$6,250

Increase Line Item A3110 1 9930 Personal Leave Payout by \$4,786

Increase Line Item A3110 1 9952 Comp. Time Payout by \$20,000

Increase Appropriation Account A3020.1 by \$400 by increasing Line Item A3020 1 9930 Personal Leave Payout by \$400

Increase Appropriation Account A3110.4 by \$28,900 by increasing the following line items:

Increase Line Item A3110 4 4027 Security Supplies by \$1,000

Increase Line Item A3110 4 4028 Safety Supplies by \$2,600

Increase Line Item A3110 4 4029 Automobile Parts/Supplies by \$2,300

Increase Line Item A3110 4 4036 Telephone by \$10,000

Increase Line Item A3110 4 4037 Insurance by \$3,000

Increase Line Item A3110 4 4070 Equipment Repair and Rental by \$10,000

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Commissioners of Election:

Rachel Bledi, Republican Matthew J. Clyne, Democrat

Deputy Commissioners:

Melissa Kermani, Republican Heidi Connors, Democrat

32 North Russell Rd., Albany, NY 12206 • (518) 487-5060 • www.albanycounty.com/vote

MEMO

TO:

Necole Chambers, Clerk of the Legislature

FROM:

Rachel Bledi, Board of Elections Commissioner

Matthew J. Clyne, Board of Elections Commissioner

CC:

Dennis Feeney, Majority Leader of the Albany County Legislature

Frank Mauriello, Minority Leader of the Albany County Legislature

Shawn A. Thelen, Commissioner, Department of Management and Budget

RE:

2019 Chargeback Certification

DATE:

07/20/2020

Attached is the certified report of chargebacks to municipalities in connection with expenses incurred during the 2019 election cycle.

Commissioners of Election:

Rachel Bledi, Republican

Matthew J. Clyne, Democrat

Deputy Commissioners:

Ellen Graziano, Republican Heidi Connors, Democrat

32 North Russell Rd., Albany, NY 12206 • (518) 487-5060 • www.albanycounty.com/vote

Chargeback Certification for 2019

We, the undersigned Commissioners of Elections, do hereby certify that the attached report contains a true and accurate accounting of expenditures attributed to each municipality during the 2019 Primary and General Elections.

Rachel Bledi

Republican Commissioner

Matthew J. Clyne

Democratic Commissioner

	Day Staff, Inspectors, ans, Party Reps & Red bag pick-up	0.00000	es for Services, noff Moving Co.	vel Mileage for Custodians	P	olling site Fees	20	19 AMOUNT DUE
Albany	\$ 170,403.73	\$	10,678.71	\$ -	\$	10,878.00	\$	191,960.44
Cohoes	\$ 38,112.50	\$	2,433.76	\$ 15.08	\$	1,420.00	\$	41,981.34
Watervliet	\$ 19,937.50	\$	1,216.85	\$ -	\$	900.00	\$	22,054.35
Berne	\$ 9,475.00	\$	486.74	\$ -	\$	1,200.00	\$	11,161.74
Bethlehem	\$ 56,329.16	\$	4,867.40	\$ 35.20	\$	2,400.00	\$	63,631.76
Coeymans	\$ 15,481.94	\$	973.48	\$ 48.08	\$	300.00	\$	16,803.50
Colonie	\$ 109,093.88	\$	9,115.76	\$ 45.53	\$	6,800.00	\$	125,055.17
Green Island	\$ 8,625.00	\$	486.74	\$ -	\$	-	\$	9,111.74
Guilderland	\$ 51,703.84	\$	3,893.92	\$ 20.88	\$	3,000.00	\$	58,618.64
Knox	\$ 8,900.00	\$	354.44	\$ -	\$	-	\$	9,254.44
New Scotland	\$ 14,325.00	\$	1,460.22	\$ 35.38	\$	1,350.00	\$	17,170.60
Rensselaerville	\$ 7,212.50	\$	730.11	\$ 25.52	\$	600.00	\$	8,568.13
Westerlo	\$ 5,050.00	\$	486.74	\$ 11.60	\$	-	\$	5,548.34
TOTAL	\$ 514,650.05	\$	37,184.87	\$ 237.27	\$	28,848.00	\$	580,920.19

			Increa	ses, Additions, Decreases and Deletion	ns to the 2021 Tenta	tive Annual Budget	
<u>FUND</u>	<u>DEPT</u>	LINE	POSITION	<u>TITLE</u>	DECREASE	INCREASE	COMMENT
Α	County Executive						PASS WITHOUT CHANGE
Α	Audit and Control						PASS WITHOUT CHANGE
Α	County Clerk and Hall	of Records					PASS WITHOUT CHANGE
	District Attorney						
Α	1165	12310	001	Inspector		\$1,800	Salary Adjustment
Α	1165	14020	001	Criminal Forensic Auditor		\$3,839	Salary Adjustment
Α	1165	14020	002	Criminal Forensic Auditor		\$1,300	Salary Adjustment
Α	1165	22999		Miscellaneous Equipment	\$18,631		LEGISLATIVE ADJUSTMENT
A	Sheriff						PASS WITHOUT CHANGE
Α	Probation						PASS WITHOUT CHANGE
Α	Public Defender						PASS WITHOUT CHANGE
A	Alternate Public Defen	der					PASS WITHOUT CHANGE
Α	Law						PASS WITHOUT CHANGE
	+						
	Management and Budg						

FUND	DEPT	LINE	POSITION	TITLE	DECREASE	INCREASE	COMMENT
Α	1985	44000		Distribution to Municipalities		\$120,000	LEGISLATIVE ADJUSTMENT
	Social Services						
Α	6010	12222	006	Asst Dir Soc Serv. Prog.		\$1,454	Management and Budget Request
NH	Nursing Home						PASS WITHOUT CHANGE
A	Health						PASS WITHOUT CHANGE
	Mental Health						
Α	4310	12205		Staff Social Worker		\$55,684	CREATE AND INCREASE
Α	4310	12205		Staff Social Worker		\$55,684	CREATE AND INCREASE
Α	4310	89010		State Retirement		\$22,274	LEGISLATIVE ADJUSTMENT
Α	4310	89030		Social Security		\$8,520	LEGISLATIVE ADJUSTMENT
Α	4310	89060		Hospital and Medical Insurance		\$27,842	LEGISLATIVE ADJUSTMENT
Α	Crime Victims						PASS WITHOUT CHANGE
	Aging						
Α	6772	44046		Fees For Services		\$11,952	Management and Budget Request
Α	Veterans Bureau						PASS WITHOUT CHANGE
A	Human Resources/Civ	ril Service					PASS WITHOUT CHANGE
	Children Youth & Fam	ilies					
Α	4059	44046		Fees For Services		\$13,182	Management and Budget Request

POSITION TITLE	DECREASE	INCREASE	COMMENT
			PASS WITHOUT CHANGE
			PASS WITHOUT CHANGE
			PASS WITHOUT CHANGE
001 Deputy Commissioner of Elections		\$2,233	SALARY ADJUSTMENT
002 Deputy Commissioner of Elections	i	\$2,233	SALARY ADJUSTMENT
001 Election Education Specialist		\$1,505	SALARY ADJUSTMENT
002 Election Education Specialist		\$1,505	SALARY ADJUSTMENT
001 Computer Information Specialist		\$1,471	SALARY ADJUSTMENT
002 Computer Information Specialist		\$1,471	SALARY ADJUSTMENT
Social Security		\$797	SALARY ADJUSTMENT
on, and Planning			
Fees for Services		\$100,000	LEGISLATIVE ADJUSTMENT
001 Coroner	\$449		Management and Budget Request
002 Coroner	\$449		Management and Budget Request
003 Coroner	\$540		Management and Budget Request
004 Coroner	\$540		Management and Budget Request
			PASS WITHOUT CHANGE
Cooperative Eut Servi Acces		\$17.203	Management and Budget Request
	Cooperative Ext Serv Assoc	Cooperative Ext Serv Assoc 3	Cooperative Ext Serv Assoc 3 \$17,293

FUND	<u>DEPT</u>	LINE	POSITION	<u>TITLE</u>	<u>DECREASE</u>	<u>INCREASE</u>	COMMENT
Α	Civic Center						PASS WITHOUT CHANGE
A	Soil and Water Conser	vation					PASS WITHOUT CHANGE
	Storm Water						
Α	8021	12632	001	Georgraphic IS GIS Coordinator	\$1,300		Management and Budget Request
Α	8021	12735	001	Coalition Stormwater Prg Tech	\$375		Management and Budget Request
	Legislature						
Α	1010	10006	001	Chief of Staff	\$2,392		SALARY ADJUSTMENT
Α	1010	11890	002	Sr. Document Manager (LBC)		\$1,196	SALARY ADJUSTMENT
Α	1010	12551	003	Policy Analyst (LBC)		\$1,196	SALARY ADJUSTMENT
Α	1010	12551	002	Policy Analyst (MAJ)		\$1,675	SALARY ADJUSTMENT
Α	1010	16401	003	Confidential Secretary (MAJ)		\$1,480	SALARY ADJUSTMENT
Α	1010	12563	001	Sr. Policy Analyst PT (MAJ)	\$3,155		SALARY ADJUSTMENT
Α	1010	11820	001	Clerk of Legislature (CHAIR)		\$8,651	SALARY ADJUSTMENT
Α	1010	10007	001	Council to the Chair			Change Title to: Counsel to the Chair
Α	1010	12051	001	Director of Member Services (CHAIR)			Change Title to: Dep Dir. Comm. & Member Srvcs
Α	1010	19936		Senior Citizens Summer Employment	\$30,000		LEGISLATIVE ADJUSTMENT
Α	1010	19970		Temporary Help	\$7,518		LEGISLATIVE ADJUSTMENT
Α	1010	22100		Miscellaneous Equipment	\$93,000		LEGISLATIVE ADJUSTMENT
Α	1010	22050		Communications Equipment	\$45,000		LEGISLATIVE ADJUSTMENT
Α	1010	44066		Flags	\$3,323		LEGISLATIVE ADJUSTMENT
Α	1010	44511		A.C. Dept. and Comm. Dev. Prgm.	\$225,000		LEGISLATIVE ADJUSTMENT
Α	1010	44011		Comm.Dev., Public Health & Safety		\$425,000	Create and Increase Contractual Line
Α	1010	89030		Social Security		\$663	SALARY ADJUSTMENT
	0 " 10 1						
	Contingent Account	44000		MICC CONTRACTURAL EXPENSE		£000 000	LEGICI ATIVE AD WOTHER!T
Α	1990	44999	1	MISC CONTRACTURAL EXPENSE		\$200,000	LEGISLATIVE ADJUSTMENT

<u>FUND</u>	<u>DEPT</u>	LINE	POSITION	TITLE	DECREASE	INCREASE	COMMENT
	Revenue				<u>Increase</u>	<u>Decrease</u>	
Α	1985	01110		Sales and Use Tax	\$300,000		LEGISLATIVE ADJUSTMENT
Α	1310	01189		Mortgage Recording Fees	\$300,000		LEGISLATIVE ADJUSTMENT
Α	1310	03392		Medical Marijuana Aid	\$20,000		LEGISLATIVE ADJUSTMENT
Α	6772	04778		Nutrition Service Grant	\$19,092		Management and Budget Request
Α	4059	03401		Public Health	\$21,136		Management and Budget Request
					\$1,091,900	\$1,091,900	
				Diff	\$0		