

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Monday, January 11, 2021

7:00 PM

Held Remotely

County Legislature

Call to Order

Roll Call

PREVIOUS BUSINESS

- 540.** RESOLUTION NO. 540 FOR 2020: PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "J" FOR 2021 A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK, LIMITING THIRD-PARTY FOOD DELIVERY SERVICES DURING A DECLARED EMERGENCY

Sponsors: Fein, Peter, Reidy, McLaughlin, Willingham, Plotsky, Efekoro, O'Brien, Reinhardt, Miller, Domalewicz, Cunningham, McLean Lane, Simpson and Ricard

CURRENT BUSINESS:

1. APPOINTMENT OF AN ASSOCIATE DIRECTOR TO THE ALTAMONT FAIR

Sponsors: A. Joyce

2. REAPPOINTMENT OF DIRECTORS TO THE ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION

Sponsors: A. Joyce and Mauriello

3. APPOINTMENT OF DIRECTORS TO THE ALBANY COUNTY LAND BANK CORPORATION

Sponsors: A. Joyce, Feeney, McLean Lane, Bruschi, Mayo, O'Brien and McLaughlin

4. APPOINTMENT OF A MEMBER TO THE BOARD OF DIRECTORS OF CORNELL COOPERATIVE EXTENSION

Sponsors: A. Joyce

5. APPOINTMENT OF MEMBERS TO THE ALBANY COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

Sponsors: A. Joyce

6. APPOINTMENT OF DIRECTORS TO THE ADVANCE ALBANY COUNTY ALLIANCE, A LOCAL DEVELOPMENT CORPORATION

Sponsors: A. Joyce and Feeney

Adjournment

RESOLUTION NO. 540 FOR 2020

PUBLIC HEARING ON PROPOSED LOCAL LAW NO. “J” FOR 2021 A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK, LIMITING THIRD-PARTY FOOD DELIVERY SERVICES DURING A DECLARED EMERGENCY

Introduced: 12/21/20

By Messrs. Fein, Peter, Reidy, Mss. McLaughlin, Willingham, Plotsky, Messrs. Efekoro, O’Brien, Reinhardt, Miller, Domalewicz, Mss. Cunningham, McLean Lane, Messrs. Simpson, Ricard and Reinhardt:

RESOLVED, By the County Legislature of the County of Albany that a public hearing on proposed Local Law No. “J” “A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK, LIMITING THIRD-PARTY FOOD DELIVERY SERVICES DURING A DECLARED EMERGENCY” for 2021”, be held by the County Legislature in the William J. Conboy II Legislative Chambers, Albany County Courthouse, Albany, New York at 7:15 p.m. on Tuesday, January 26, 2021, and the Clerk of the County Legislature is directed to cause notice of such hearing to be published containing the necessary information in accordance with the applicable provisions of law.

Referred to Law Committee – 12/21/20

LOCAL LAW “J” FOR 2020

A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK, LIMITING THIRD-PARTY FOOD DELIVERY SERVICES DURING A DECLARED EMERGENCY

Introduced: 12/21/20

By Messrs. Fein, Peter, Reidy, Mss. McLaughlin, Willingham, Plotsky, Messrs. Efekoro, O’Brien, Reinhardt, Miller, Domalewicz, Mss. Cunningham, McLean Lane, Messrs. Simpson, Ricard and Reinhardt:

BE IT ENACTED by the County Legislature of the County of Albany as follows:

SECTION 1.

Definitions:

- (a) Declared emergency. The term “declared emergency” means the period of time during which a State disaster emergency has been declared by the Governor of the State of New York or a state of emergency has been declared by the Albany County Executive, such declaration is in effect in the County, and there are restrictions placed on on-premises indoor dining at food service establishments in the County.
- (b) Delivery fee. The term "delivery fee" means a fee charged by a third-party food delivery service for providing a food service establishment with a service that delivers food from such establishment to customers. The term does not include any other fee that may be charged by a third-party food delivery service to a food service establishment, such as fees for listing or advertising the food service establishment on the third-party food delivery service platform or fees related to processing the online order.
- (c) Food service establishment. The term "food service establishment" means any fixed or mobile restaurant; drive-in; coffee shop; cafeteria; short-order cafe; delicatessen; luncheonette; grill; tearoom; sandwich shop; soda fountain; bar; tavern; cocktail lounge; night club; roadside stand; take-out prepared food place; retail bakery; industrial feeding establishment; private, public or nonprofit organization or institution, including: schools; nursing homes; day care centers and hospitals; religious and fraternal organizations routinely serving food; catering kitchens; commissary or similar places in which food is prepared for sale or for service on the premises or elsewhere; and any other establishment or operation where food is served or provided for the public, with or without charge.

- (d) Online order. The term "online order" means any order placed by a customer through or with the assistance of a platform provided by a third-party food delivery service, including a telephone order.
- (e) Purchase price. The term "purchase price" means the total price of the items contained in an online order that are listed on the menu of the food service establishment where such order is placed. Such term does not include taxes, gratuities and any other fees that may make up the total cost to the customer of an online order.
- (f) Third-party food delivery service. The term "third-party food delivery service" means any website, mobile application or other internet service that offers or arranges for the sale of food and beverages prepared by, and the same-day delivery or same-day pickup of food and beverages from food service establishments located in the County that are owned and operated by different persons.

SECTION 2.

Fee limits during declared emergencies.

- (a) It shall be unlawful for a third-party food delivery service to charge a food service establishment a delivery fee that totals more than 15% of the purchase price of each online order.
- (b) It shall be unlawful for a third-party food delivery service to charge a food service establishment any fee or fees other than a delivery fee for the use of their service greater than 5% of the purchase price of each online order. Any fees or other charges from a third-party food delivery service to a food service establishment beyond such maximum 5% fee per order, and a delivery fee collected pursuant to subdivision (a) of this section, are unlawful, provided that such cap shall not apply to a credit card fee that is charged to the third-party food delivery service and is charged in the same amount by the third-party food delivery service to such food service establishment.
- (c) It shall be unlawful for a person to cause a third-party food delivery platform to reduce the compensation rate paid to a delivery service driver or garnish gratuities in order to comply with this section.
- (d) The requirements of this section apply only during a declared emergency and for a period of 90 days after the end of a declared emergency.

SECTION 3.

Enforcement.

If a third-party food delivery service charges a food service establishment fees in violation of this law, the food service establishment shall provide written notice to the third-party food delivery service requesting a refund within seven days. If the third-party food delivery service does not provide the refund requested within seven days of receipt of the written notice or the third-party food delivery service continues to charge fees in violation of this law after the initial written notice and seven-day cure period, a food service establishment may enforce this law by means of a civil action seeking damages and injunctive relief. The prevailing party in any such action shall be entitled to an award of reasonable attorney fees.

SECTION 4.

State Environmental Quality Review Act Compliance

This County Legislature determines that the adoption of this Local Law constitutes a “Type II action” as said term is defined in the State Environmental Quality Review Act (“SEQRA”), and that no further action with respect to same is required under SEQRA.

SECTION 5.

Severability.

If any section, subsection, sentence, clause, phrase or other portion of this law is, for any reason, declared unconstitutional or invalid, in whole or in part, by any court of competent jurisdiction, such portion shall be deemed severable, and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law, which remaining portions shall continue in full force and effect.

SECTION 6.

Effective Date.

This local law shall take effect upon filing with the Secretary of State.

Referred to Law Committee – 12/21/20

RESOLUTION NO. 1

APPOINTMENT OF AN ASSOCIATE DIRECTOR TO THE ALTAMONT FAIR

Introduced: 1/11/21

By Mr. A. Joyce:

WHEREAS, The Board of Directors of the Altamont Fair has requested that a Legislative representative be appointed to serve as an Associate Director for 2021, now, therefore be it

RESOLVED, By the Albany County Legislature that Hon. Christopher Smith, Legislator from the 39th District, is hereby appointed as Associate Director of the Altamont Fair for 2021, and, be it further

RESOLVED, That the Clerk of the Legislature is directed to forward certified copies of this resolution to the Altamont Fair Manager and to the appropriate County Officials.

RESOLUTION NO. 2

REAPPOINTMENT OF DIRECTORS TO THE ALBANY COUNTY BUSINESS DEVELOPMENT CORPORATION

Introduced: 1/11/21

By Messrs. A. Joyce and Mauriello:

WHEREAS, According to the By-Laws of the Albany County Business Development Corporation, three directors shall be appointed by the Legislature, of which two shall serve a term of three years, a Majority and Minority appointment, and one shall serve a two year term, a Legislative appointment, and

WHEREAS, The Minority Leader has recommended the reappointment of Pamela Smith Lansing to serve as a Director of the Albany County Business Development Corporation for a three year term, and

WHEREAS, The Legislature has recommended the reappointment of Robert G. Dollar to serve as a Director of the Albany County Business Development Corporation for a two year term, now, therefore be it

RESOLVED, By the Albany County Legislature that the following named individuals be reappointed to the Albany County Business Development Corporation:

Director

Pamela Smith Lansing

Robert G. Dollar

Term Expiration

December 31, 2023

December 31, 2022

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

CHARLES TOUHEY

Charles Touhey is a native of Albany, New York. He attended Princeton University and served in the United States Peace Corps in Micronesia. For ten years, he was the Director of Capital Housing of Albany, a nationally recognized housing rehabilitation and home ownership program, which has provided homes for over 200 families...at no cost to taxpayers and with minimum government involvement.

In recognition of his achievements rehabilitating and restoring neighborhoods, Mr. Touhey was chosen for the Distinguished Service Award by the Albany Junior Chamber of Commerce. He is the author of *The Capital Answer*, a publication on housing rehabilitation for low and moderate income homeowners.

At age 74, Mr. Touhey has strong private sector experience. As Managing Partner of The Latham Four Partnership, he oversees over one million square feet of offices and distribution facilities in New York and Florida. He has developed several residential subdivisions using such innovations as modular housing. He was also the President of Orange Motor Company, Albany's oldest and largest Ford dealer, as well as the President of The Spare Room, Inc., self storage facilities with over 3,000 units.

As part of his campaign for Mayor of Albany in 1981, Mr. Touhey designed and constructed a new "In-Fill" prototype, which is intended to attract middle income homeowners back to central cities. He has constructed and marketed them in five cities and two states in the Northeast.

In 1985, in recognition of his innovative ideas on "In-Fill" housing, one of his projects was selected as the first Affordable Housing demonstration site in New York State by the National Association of Home Builders (NAHB) and the United States Department of Housing and Urban Development (HUD). To date he has developed over 800 units of housing totaling in excess of \$30,000,000.

Mr. Touhey served on the Mayor's Housing Advisory Council from 1989-1993. As a member of his city's presentation team, he was instrumental in Albany's designation in 1991 as an "All-America City" by the National League of Cities.

He is a former Member of the College of Saint Rose Board of Trustees as well as a Board Member of the Albany Center for Economic Success (ACES), a Small Business Incubator, which assists women and minority entrepreneurs in starting up their new enterprises.

In 2002, Mr. Touhey was selected by Mayor Jennings to serve on the Arbor Hill Revitalization Task Force which included the development of new 2 family homes for first time home buyers.

His Touhey Homeownership Foundation partnered with Capital District Habitat for Humanity in the construction of 60 new owner occupied homes in the historic Sheridan Hollow Neighborhood.

Mr. Touhey is Chair of the Board of The Albany County Land Bank Corporation,

NATISHA M. ALEXANDER

SUMMARY OF QUALIFICATIONS

- ◆ 12 years of experience with New York State government
- ◆ 6 years of experience in operational and financial management for not-for-profit and government organizations
- ◆ Combined 6 years of experience in strategic planning for not-for-profit and government organizations
- ◆ Good administrative and organizational skills
- ◆ Ability to identify and solve problems effectively and efficiently
- ◆ Ability to provide guidance to assist individuals in effectively and successfully completing tasks
- ◆ Strong critical and strategic thinking skills
- ◆ Strong written and verbal communication skills
- ◆ Extensive research and analytic skills
- ◆ Self-motivated, proactive, high energy and quick learner

SKILLS

MS Word ◆ MS Excel ◆ MS Access ◆ MS Outlook ◆ MS PowerPoint ◆ Internet browsers
◆ New York State Legislative Retrieval System ◆ QuickBooks ◆ Social Media Platforms

PROFESSIONAL EXPERIENCE

March 2018-

New York State Division of Budget

Present

Senior Budget Examiner

Albany, NY

November 2015-

Budget Examiner

March 2018

- ◆ Analyze the Office of Children and Family Services annual, supplemental and deficiency budgets and make recommendations for initiatives relating to operations related to local assistance programs such as the Child Care Subsidy program including initiatives funded through Temporary Assistance for Needy Families (TANF), Committee on Special Education, Medicaid, Public Private Partnership, Adult Protective, Domestic Violence, Healthy Families NY and Federal Title XX
- ◆ Review agency's budget request and make recommendations to execute necessary revisions
- ◆ Brief State Legislature, staff and public advocates on recommendations included in Executive Budget
- ◆ Negotiate budget with State Legislature
- ◆ Monitor agency program and fiscal operations to ensure budget execution is in accordance with approved plans, applicable statutes and administrative guidelines
- ◆ Research and develop fiscal or policy recommendations related to functional area for complex and sensitive issues
- ◆ Prepare written documents for supervisory review
- ◆ Monitor agency's compliance with approved spending plans by reviewing expenditure activity daily, monthly and/or quarterly as well as analyze any variances
- ◆ Monitor and track monthly disbursements and compare them to the agency's monthly and quarterly cash-flow projections
- ◆ Forecast expenditures and project year end variances as well as forecast the agency's expenditures for the next five years by program area
- ◆ Meet periodically with agency personnel to assess progress made towards program goals and expenditure plans, as well as discuss and make recommendations on adjustments as needed
- ◆ Analyze agency requests for transfer and interchange of funds and positions between program or organizational components to meet changing conditions, and make appropriate determinations as to legality and reasonableness of such action
- ◆ Review and authorize suggested budgetary and programmatic revisions to agency programs
- ◆ Make high-level presentations of issues and recommendations to senior level staff
- ◆ Work with agency personnel to establish strategies for performance management, performance improvement and cost savings actions

NATISHA M. ALEXANDER

January 2014-
November 2015

New York State Assembly

Legislative Budget Analyst, Standing Committee on Ways and Means

Albany, NY

- ◆ Responsible for oversight of several Human Services State agencies including the Department of Labor, Office of Temporary and Disability Assistance, Office of Mental Health, Office of People with Developmental Disabilities, Office of Alcoholism and Substance Abuse Services, and the Justice Center for the Protection of People with Special Needs. Also had oversight responsibility for Workers' Compensation Board and New York State Gaming Commission; Monitored and tracked a \$20 billion portfolio of appropriations and expenditures as well as reviewed financial reports to perform comparative analysis for management's review and to prepare the Overview and Statistical and Narrative Summaries of the Executive Budget for the areas of Mental Health, Human Services, Economic Development and General Government
- ◆ Analyzed Governor's Executive Budget to brief committee Chairs and Conference on the details of the Executive Budget proposal and propose recommendations and relevant legislation as it relates to committee Chairs and Conference priorities; Prepare Assembly's Budget proposal as it relates to committee Chairs and Conference priorities; Represent Assembly at budget briefings with Executive Chamber, Division of Budget and Senate staff; Actively participates in the negotiation and preparation of the New York State Enacted budget; Prepare written briefing documents outlining appropriations and programmatic changes for committee chairs and conference members; and perform extensive research for legislative recommendations and community initiatives
- ◆ Developed, draft and analyze legislation for programs in the Education, Labor and Family Assistance budget bill; Develop policies and programs in the areas of Mental Health, Human Services, Economic Development and General Government well as monitor such programs progress and evaluate its effectiveness
- ◆ Orally presented bills at Committee meetings and answer questions regarding legislation
- ◆ Represented Committee at meetings, conferences and public forums
- ◆ Performed research and prepare documentation with appropriate information per Member's request
- ◆ Tracked legislation pertinent to policy areas
- ◆ Helped train new Analysts during onboarding process

March 2011-
January 2014

New York State Assembly

Legislative Analyst, Standing Committee on Racing and Wagering

Albany, NY

- ◆ Tracked and analyzed legislation regarding racing, pari-mutuel wagering and breeding and made policy recommendations as it pertained to the Chair's priorities; Briefed Chair on policy issues and prepare appropriate information/documentation for floor debates
Negotiated, discussed and communicated with other Members and their staff and government agencies on pending or proposed legislation
- ◆ Analyzed and prepared recommendations related to Executive Budget proposals relevant to Member's legislative priorities; Conducted research, analyzed and interpreted information for legislative initiatives, new programs and services; Developed preliminary drafts of legislation and worked with central staff to move such legislation through the legislative process
- ◆ Monitored and reviewed fiscal and programmatic proposals for the New York Racing Association and other gaming entities throughout the for legislative, regulative and/or statutory compliance and well as reviewed and analyzed financial reports from such gaming entities
- ◆ Wrote speeches for Member as well as draft correspondence to constituents, the Governor, the Senate Majority Leader and/or Assembly Speaker
- ◆ Coordinated media and press events as well as managed social media programs, including Member's webpage and Facebook page
- ◆ Represented Member at meetings, conferences and public forums
- ◆ Supervised office staff; reviewed and approved work assignments delegated to such staff as well as managed day-to-day office operations

NATISHA M. ALEXANDER

Jan. 2008-
March 2011

New York State Assembly

Committee Clerk, Standing Committee on Racing and Wagering

Albany, NY

- ◆ Tracked and analyzed legislation as well as committee bills throughout the legislative process; Reviewed and made recommendations on bill sponsorship relevant to the Member's legislative priorities
- ◆ Prepared and distributed committee meeting agendas to the appropriate Committee Members and House Leadership; Recorded the roll call vote at committee meetings; Prepared necessary documentation to reflect voting results; Prepared final committee report, which summarized the committee's action on bills, for public review
- ◆ Worked with other Legislators and their staff on proposed or pending committee and issue driven legislation
- ◆ Developed press releases' and coordinate press conferences
- ◆ Met with lobbyists, advocate organizations, and constituents to discuss policy issues
- ◆ Performed research and prepared written correspondences to constituents, other Members and government officials
- ◆ Supervised office staff and managed day-to-day office operations

Oct. 2008-
Nov. 2008

Nevada State Democratic Party, President-Elect Barack Obama Campaign

Field Organizer

Las Vegas, NV

- ◆ Successfully won the state of Nevada for Democratic Presidential Candidate Barack Obama by recruiting, training, and mobilizing volunteers to canvass neighborhoods for Get-Out-To-Vote (GOTV) campaign and utilizing the Voter Activation Network (VAN) to identify first time and sporadic voters to encourage participation in Early Voting

LEADERSHIP EXPERIENCE

April 2018-
Present

Albany County Land Bank Corporation

Albany, NY

Board of Directors

Treasurer

May 2017-
April 2018

Director

July 2017-
Present

*Albany, New York Alumnae Chapter
Delta Sigma Theta Sorority, Incorporated*

Albany, NY

Chair, Social Action Committee

May 2013-
June 2017

Chief Fiscal Officer

OTHER EXPERIENCE

July 2018-
Jan. 2019

Beacon Communities LLC

Albany, NY

Consultant

EDUCATION

Marist College, School of Management

Poughkeepsie, NY

Master of Public Administration

University at Albany, Nelson A. Rockefeller College of Public Affairs and Policy Albany, NY

Bachelor of Arts, Political Science

PROFILE

Neighborhood Stabilization Coordinator for the City of Albany (2017 – Present). Former transportation planner for the Capital District Transportation Authority (CDTA, 2015 – 2017). Current Board Member (Secretary) for the Albany County Land Bank (ACLB, 2016 - Present). Thorough knowledge of vacant & abandoned buildings, tax foreclosure & code enforcement processes, comprehensive planning, community development, public policy, and zoning regulations. Experience in developing working relationships with regulatory bodies, commissions, local governments, and private citizens. Skilled in various programs such as the Adobe Suite, GIS, Google Sketchup, and the Microsoft Office Suite, among others. Recently secured \$1.25 million for over a dozen initiatives focused on code enforcement & community development for the City of Albany. Previous work has focused on transportation, land use, economic policies, community development, and geographical information systems. Interested in real estate, rental housing, infill development, and historic preservation. A strong writer with outstanding analytical, communication, and technical writing skills.

ADDITIONAL SKILLS & ABILITIES

Data Analysis: Monitors, records, and evaluates vacant buildings within the City of Albany. Works to improve city processes that impact housing, and maintains various datasets that provide an “early warning” for blight and neighborhood issues. These datasets have allowed the City of Albany to proactively address over 100 potential problem properties in 2020.

Grant Writing: Wrote grant applications for the Cities RISE and Zombies 2.0 grant programs from the NYS Attorney General’s Office that awarded \$1.25 million to the City of Albany for code enforcement and community development. Currently managing both grant programs.

Adobe Illustrator, Photoshop, and InDesign: Creator and editor of various maps for CDTA using Adobe Illustrator and Photoshop. Successfully created, formatted, and wrote a Master’s project and formatted multiple 60+ page reports using these programs, among other projects.

ArcGIS: Master’s project made extensive use of GIS data in identifying vacant parcels of land in the City of Niagara Falls.

Other skills: Google Sketchup, AUTOCAD, Microsoft Office Suite, Prezi

EDUCATION

UNIVERSITY OF BUFFALO February 2015 Master of Urban Planning

Graduated Cum Laude with a GPA of 3.49. Classes taken include ‘Land Use & Physical Planning’, ‘Financing Urban Development’, ‘Site Planning and Design’, ‘Central City Revitalization’, ‘Transportation Analysis’, ‘Geographical Information Systems’, and ‘Tourism Policy and Planning’.

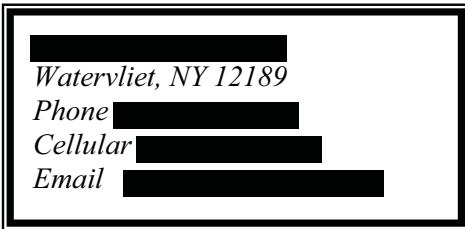
Served as an **Americorps Community Builder** (May ’13 – Dec. ’13) – Successfully coordinated between three different agencies (Buffalo Municipal Housing Authority (BMHA), Buffalo Americorps, and the University of Buffalo Center for Urban Studies) in running a community center, applying for a grant from the Federal Housing and Urban Development Department (HUD), and engaging BMHA residents through various programs and activities.

UNIVERSITY OF BUFFALO February 2013 BACHELORS OF ARTS IN ENVIRONMENTAL DESIGN (CUM LAUDE) AND POLITICAL SCIENCE

Graduated Cum Laude with a GPA of 3.28. Classes taken include ‘Design of Cities’, ‘Cases in Civil Liberties’, ‘Public Policy Making’, ‘Local Government Policy & Politics’, ‘Infrastructure Planning & Design’, ‘Media in American Politics’, ‘Community Resources’, and ‘Urban Development Law & Policy’.



Joseph J. LaCivita



SUMMARY:

Highly organized, results orientated professional with over thirty years of business, governmental and supervisory experience. Possess the ability to analyze and assess through excellent troubleshooting, organizational, policy making skills along with consensus building practices.

ENTREPRENEURAL:

Harmony House Marketplace, LLC, Cohoes NY

April '06 – Nov '16

Co-Owner / Developer

- Assisted with the creation and design of the Business Plan/Model for Harmony House Marketplace a company that specializes in New York State Wines and Pride of New York Products
- Designed and renovated properties on Remsen Street in Cohoes, NY into mixed use location 3 store fronts which include a wine store, bakery, restaurant with additional space to include an art gallery, cheese factory and 4 residential apartment units.
- Successfully obtained and Implemented Grant Funding in excess of \$155,000.00 to help redevelopment the existing 12,000 sq.ft. of commercial space into a mix-use venue

EMPLOYMENT:

City of Watervliet, NY

2020 – Present

General Manager

- Responsible for direct oversight of all day-to-day Citywide Operations
- Serve as Commissioner of Public Safety (Police, Fire and Code Enforcement) and Commissioner of Public Works (Sanitation, Water, Sewer and Highway)
- Direct oversight of all fiscal and administrative processes

Town of Colonie

2008 – 2020

Director of Planning and Economic Development &

Chief Executive Officer of the Town of Colonie Industrial Development Agency &

Local Development Corporation

- Directed oversight of the Town of Colonies' Planning and Economic Development Processes
- Responsible for retention, attraction and job creation of businesses within the Town
- Provided support as liaison to the Town's Planning Board, the Industrial Development Agency, Local Development Corporation, Conservation Advisory Council and SEAMAB
- Served as liaison between our municipality and New York State agencies such as the Office of State Comptroller and Department of Transportation as well as private developers, Town Designated Engineers, legislators and the residents of the Town
- Oversight of Town-wide Construction projects from private development
- Created the new Planning and Economic Development web portal www.colonieportal.org

Major accomplishment – redesigned the Planning and Permitting processes in the Town to enhance the approval process from what was several years to obtain approval to within a few months. Created a business-oriented approach within a governmental setting.

STATE OF NEW YORK (various assignments)

1998 – 2008

Empire State Development Corporation

2004 – 2008

Sr. Vice President, Deputy Commissioner & Chief Administrative Officer

- Directed oversight and responsibilities for all administrative duties for the Department of Economic Development and the Empire State Development Corporation, which includes the following Departments – Budget/Finance, Personnel, Training, Management Information

System (MIS), Contracts, General Services (including Mailing and Distribution), Governmental Relations, Publications and Internal Audit

- Directed oversight of the Department of Economic Development's \$34.9 million dollar appropriation / Economic Development projects and funding sources
- Responsible for the lease management of 12 Regional Offices throughout New York State
- Conducted Labor Management meetings with CSEA and PEF union representatives
- Fiduciary responsibility to execute all contracts on behalf of the New York State Department of Economic Development while monitoring the progress and outcomes
- Compliance Officer for Affirmative Action, Internal Controls and Statewide Emergency Management
- Assisted in the management of, including marketing, website design and brand recognition for I♥NY®

Department of Economic Development

2003 – 2004

(Under the organizational structure of Empire State Development)

Assistant Commissioner Administration & Chief Fiscal Officer

- Oversight responsibility for a \$34 million-dollar annual appropriation for State Agency
- Oversight responsibility for Personnel Administration, Training and Organizational Development
- Oversight responsibility for Contract Compliance, Internal Controls and Reporting

Governor's Office for Small Cities (GOSC)

2000 – 2003

Director of Finance and Administration

- Assisted in the creation of this newly formed State Office
- Guided the development of the Employee Benefit Package, the Agency's Personnel Policies and Procedures, and the drafting of the Reciprocal Agreement with NYS Civil Service Department
- Retained all fiscal records including budgetary reporting to the Agency's Directors
- Maintained operational budget of \$2.1 million (State) and program budget of \$153 million (HUD)
- Responsible for all purchases under New York State Procurement Guidelines
- Processed all travel reimbursements allowable under New York State Travel Guidelines
- Monitored all contractual agreements with communities across New York State for HUD regulatory compliance under the Community Development Block Grant (CDBG) Program
- Processed reimbursements for communities under contract
- Presented on Fiscal Management, Procurement and Contract Compliance at Annual Conference

Office of Public Security, New York, NY (Special Assignment)

2001 - 2002

Duties as assigned by the Director of Public Security for the State of New York

- As a result of the events of September 11, 2001, this office was created under an Executive Order
- Assisted in the creation of Fiscal Reporting Processes
- Procured computer and operational equipment to enable the startup of this agency
- Assisted in the contract agreements for approval and payment
- Assisted in budget analysis of \$5.4 million Operational and approximately \$200 million program
- Assisted in setting up office locations in Albany and New York City

NYS Office of Science, Technology and Academic Research (NYSTAR)

2000 - 2001

Manger of Finance, Contracts and Awards

- Created and designed fiscal operations for this new State Office

- Switched over the external payroll onto New York State PAYSR System, the external health benefits programs onto New York State NYSHIP System and the external accounting software onto New York State Central Accounting System
- Processed all purchases under State Procurement Guidelines
- Prepared and monitored \$108 million dollar New York State Appropriated Budget
- Reviewed all contracts for compliance
- Served as liaison between our agency and other New York State agencies such as the Division of Budget, the Office of State Comptroller and the Attorney General's Office

NYS Science and Technology Foundation (NYSTF)

1998 - 2000

Internal Auditor Finance and Administration

(Under Senate 3B Legislation, merged into Office above)

- Oversaw fiscal operations, vouchering, purchasing, accounts payable processes and contract compliance
- Created and maintained Internal Control Processes, in accordance with New York State IC Act
- Responsible for external contract compliance with SUNY Research Departments, Centers for Advanced Technology (CAT) and Manufacturing Extension Partnerships (MEP) Programs
- Responsible for the conversion of existing computer system to Great Plains Accounting
- Responsible for all financial reporting to the Board of Directors
- Worked extensively with external accounting firm to prepare annual audit, 990 and Federal Single Audit (A-133)
- Responsible for investment banking with the New York State Treasury Department
- Responsible for Federal reimbursement via National Institute for Standards and Technology

Living Resources Corporation

1989 - 1998

Assistant Comptroller

- Prepared all internal and external reporting on state and federal contracts
- Prepared monthly entries to general ledger and prepared year-end work papers for annual audit
- Direct oversight of a \$8.5 million-dollar fiscal budget and individualized budgets of twenty-eight (28) group homes and twenty-two (22) supported apartments
- Developed budgets from inception through project completion
- Supervised Finance Department personnel and supported Maintenance personnel in oversight capacity
- Supported all accounting personnel in computer information systems, billing and receipts
- Direct oversight of vehicle fleet management, lease procurement, repairs and maintenance contracts
- Oversight of repairs and maintenance to group home

EDUCATION AND TRAINING/CERTIFICATIONS:

International Economic Development Council (IEDC)

Completed all course work and currently eligible to sit for Certified Economic Developer Examination

Marist College, Poughkeepsie, NY

Master's degree Candidate – Fall 2021 completion

Working towards Master of Public Administration (MPA)

SUNY Empire State College, Albany New York

2005 Degree: BPS Bachelor of Professional Studies in Business Administration

Relevant Courses: Business Management, Economics and Finance

Hudson Valley Community College, Troy, New York (attended)

Degree: Civil Engineering and Construction Management

Relevant Courses: Construction, Management I & II, Computer Programming, Blueprint Reading, and Construction Planning and Control

SUNY Cobleskill Ag. & Tech., Cobleskill, New York (attended)

Degree: Landscape Design / Management and Business Administration

Relevant Courses: Landscape Design & Maintenance, Business Finance and Accounting

SPEAKING ENGAGEMENTS:

Saratoga County Planning Conference

Presented to attendees on Generic Environment Impact Statement / Transportation & Planning Tools

Capital District Regional Planning Commission Conference

Presented to attendees on Generic Environment Impact Statement – specific to Transportation Mitigation Tools and Funding mechanisms

International Center of Capital Region

Presented to International groups under the Federal Government program for local NGO. In turn was part of an Economic Exchange Program and traveled to Istanbul, Turkey 2015

ACTIVITIES:

Watervliet Civic Center Board Member

Colonie Chamber of Commerce, Board Member (6 years)

Rotary International, Colonie/Guilderland Chapter – Member – (2016-2020)

Christian Brothers Academy (CBA) – Parents Association, Past President (2012-2016)

Joseph E. Zaloga Post 1520, Member of Sons of the American Legion

Colonie Elks Lodge 2192, Member

Friends of Pruyn House, Member

Shaker Heritage Society, Member

American Italian Heritage & Cultural Center, Member

International Center of the Capital Region, Member, Presenter

Choose Cohoes Business Development Committee, Past Chairman

Living Resources License Home Health Care, Past Treasurer of Board

North Colonie Youth Baseball Association, Past Volunteer and Coach

Regional Food Bank of NENY, Past Volunteer

Shaker Rowing Association, Past Vice President of Board

Junior Achievement - Classroom Instructor, Shaker High School, 2004, 2005

Colonie Youth Center, Past Board Member,

United Way Community Investment Funding Committee Member 2003, 2004


Latham Lassies Girls Softball; Manager, Past Secretary of the Board, Past Division Vice President

INTERESTS

Golf, Woodworking, Hiking, Canoe/ kayaking, Fly-fishing, Snow shoeing, Gardening and Winemaking

REFERENCES

Available upon request.



Bio: Anthony J. Capece Jr.
Executive Director
Central District Management
Association
(518) 462-4300
Anthony@CentralBID.com
Updated 05/2019

Overview:

Anthony Capece is the 21 year Executive Director for the Central District Management Association, Inc, in Albany, New York. The CDMA, Inc is also known as the Central BID, by its size is one of the country's largest physical Business Improvement Districts. It's a district that exceeds three miles of retail, residential & commercial properties with an assessed value over 230 million dollars, up from 160 million in 1998 when the BID was formed. The BID area was once a disinvested business district with over 100 vacant buildings, now has seen a remarkable revival and consists of over 400 businesses & nearly 80 places to eat and 18 nationals represented on its international foods. Prior to the Albany BID, Anthony was Director of the Canandaigua, NY BID for 5 years.

Anthony has served as a member of Executive Board of the Northeastern Economic Developers Association (NEDA), He has served as chairman of the Workforce Development Institute of Hudson Valley Community College and is still active on the board. He is a founding partner of the Albany LEAD program and Anthony serves as a member of the board of trustees of Northeast Public Radio and helped to found the start-up regional Capital Carshare- a startup alternative transportation organization.

Detail others:

Anthony has spearheaded Albany's Community engagement with business and local college students. Anthony noticed how students had little or no experience within the local business community even after 4 years of college. Anthony sought out to Innovate such efforts as "All Around Albany" a student meet and greet with local businesses. What started as a small event with a few tables at the downtown Albany Campus, became a full-on part of the Student Orientation program. Filling a Hotel ballroom with interactive displays, games, and food, the students become immersed in an "Albany Experience" that they can carry out the next four years and beyond.

Anthony has been leading an effort with the support of many community partners in the transforming of a former vacant school building into one of the area's first Innovation centers called the STEAM Garden. The 32,000 square foot former Catholic school is being renovated into a first-class incubator space or a "SuperHUB" for startup tech companies, local businesses, social enterprise, and developers. Side by side with creative "makers" and even pod casters, the CBID will be host to a hub for small innovative companies to develop new technology and web-based businesses and other commerce entrepreneurs that will integrate into a diverse and international growing main street and inclusive neighborhood center.

With Anthony's leadership, the CBID has also created such programs as The Work readiness program, an effort to get local young often disadvantaged students employed in jobs right in their neighborhood. Working with SUNY Albany, Hudson Valley Community College and numerous other organizations in the community seeking out young people and connecting them with businesses and matching them with their needs and providing training to make the students real life "work ready" for business and now into their own businesses..

Partnering with the Small Business Development Center in Albany, Anthony has helped establish the SEED (Small Enterprise Economic Development) program by securing the first round of funding and getting the program off the ground with several of the businesses located within the core of the Central Business district.

Anthony is often called upon as an expert by businesses and membership organizations to speak on using Web & Cloud based technology tools and is an expert in GSuite and Google business products and he is sometime he is referred to as "Tech Tony" because of his twitter account @acapec1

MARK BOBB-SEMPL

Mark Bobb-Semple has more than 35 years of experience with community involvement in Albany. He has held positions at the University at Albany, YMCA, Urban League, and more. He has served as a theater director, tennis instructor, community and youth advocate, and community organizer. He currently serves as a commissioner on the Albany Housing Authority, coaches JV girl's basketball for Albany High School, and volunteers at the Boys and Girls Club of the Capital Area.

Mark Bobb-Semple is also a Global's full-time Community Liaison in Albany. As Community Liaison, Mark works to maintain positive relationships and two-way communication between Global Partners and the local Albany community. In this role, Bobb-Semple is responsible for maintaining positive relationships and two-way communication between Global Partners and the local Albany community.

RESOLUTION NO. 3

APPOINTMENT OF DIRECTORS TO THE ALBANY COUNTY LAND BANK CORPORATION

Introduced: 1/11/21

By Messrs. A. Joyce, Feeney, Ms. McLean Lane, Messrs. Bruschi, Mayo, O'Brien and Ms. McLaughlin:

WHEREAS, By Resolution No. 68 for 2014, this Honorable Body appointed the initial Board of Directors to the Albany County Land Bank Corporation, and

WHEREAS, The Directors serve four-year terms that run concurrently with the terms of the members of the Albany County Legislature, and

WHEREAS, Several Directors have expressed interest in continuing to serve as Directors of the Albany County Land Bank, and

WHEREAS, There currently exist several vacancies on the Board of Directors of the Land Bank including those left by David Traynham, Jeffery Collett and Todd Curley, now, therefore be it

RESOLVED, That the following named individuals are reappointed to the Albany County Land Bank Corporation effective immediately:

	<u>Term Expiration</u>
Charles Touhey	December 31, 2023
Natisha Alexander	December 31, 2023
Samuel Wells	December 31, 2023
Chris Spencer	December 31, 2023

and, be it further

RESOLVED, By the Albany County Legislature that the following named individuals are hereby appointed to the Albany County Land Bank Corporation effective immediately:

	<u>Term Expiration</u>
David C. Rowley	December 31, 2023
Joseph LaCivita	December 31, 2023
Anthony J. Capece, Jr.	December 31, 2023
Mark Bobb-Semple	December 31, 2023

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

RESOLUTION NO. 4

**APPOINTMENT OF A MEMBER TO THE BOARD OF DIRECTORS OF
CORNELL COOPERATIVE EXTENSION**

Introduced: 1/11/21

By Mr. A. Joyce:

WHEREAS, The Constitution and By-Laws of the Cornell Cooperative Extension Association of Albany County provide that one member of the Board of Directors shall be appointed by the County Legislature, now, therefore be it

RESOLVED, By the Albany County Legislature that the Hon. Christopher Smith of East Berne, New York is appointed as a member of the Board of Directors of the Cooperative Extension Association of Albany County for 2021, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the Director of the Cooperative Extension Association and the appropriate County Officials.

RESOLUTION NO. 5

APPOINTMENT OF MEMBERS TO THE ALBANY COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

Introduced: 1/11/21
By Mr. A. Joyce:

WHEREAS, The Hon. William Reinhardt has served with distinction as a Legislative representative on the Albany County Soil and Water Conservation District Board and has indicated an interest in continuing to serve on the Board, and

WHEREAS, The Hon. Matthew Miller has indicated an interest in serving as a Legislative representative on the Board, now, therefore be it

RESOLVED, That in accordance with Sections 6 and 7 of the New York State Soil and Water Conservation Districts Law and Section 2506 of the Albany County Charter, the Albany County Legislature hereby appoints the Hon. William Reinhardt and Hon. Matthew Miller to the Albany County Soil and Water Conservation District Board as legislative representatives for terms ending December 31, 2021, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Introduction

A social entrepreneur offering experience with leveraging resources to address the challenges within mission-driven organizations by influencing team members to develop high standards of service through effective project management, communication, and strategic planning.

Education

School of Social Welfare, State University of New York at Albany
Albany, NY

Master of Social Work, May 2012

Rockefeller College of Public Affairs and Policy, State University of New York at Albany
Albany, NY

Certificate in Nonprofit Management and Leadership, May 2012

Sage Colleges of Albany

Albany, NY

Bachelor of Science in Psychology, August 2008

Professional Experience

Mission Accomplished Transition Services
Albany, NY

Chief Coach & Founder, April 2012 – Present

Successfully established and built a private non-profit organization with the mission to prepare aspiring young professionals for the global economy by providing access to coaching, job training and professional development.

- Increased revenue of the organization by over \$700,000 since 2012
 - Develop and sustain an active Board of Directors, staff and volunteers who assist with the delivery of programs and special events
 - Author of workforce development training curriculum specific to various industries in partnership with industry leaders and corporations
 - Facilitate hands-on training to assist entry-level professionals with applying knowledge to practical work responsibilities
 - Identify workforce skills gap such as limited professional networking, communication, critical thinking and project management skills
 - Respond to government and foundation Requests for Proposals by writing and submitting grant proposals
 - Spearhead sponsorship development and retention
 - Manage and direct three major annual fundraising events per year
 - Collect qualitative and quantitative data to evaluate the effectiveness of program delivery, personnel moral and performance and the opportunity for organizational growth
-

Parsons Child and Family Center
Albany, NY
Curriculum Design and Training Specialist
January 2013 – April 2016

- Developed lesson plans for Independent Living Skills classes that relate to the Ansell Casey Life Skills Assessment for youth in the foster care system
- Evaluated and documented feedback from youth, families and staff
- Developed and delivered professional development training to multi-disciplinary teams who worked with children in foster care
- Co-facilitated small and large group discussions about practical life skills for foster parents and youth in foster care

State University of New York at Albany
School of Social Welfare, Graduate Program
Albany, NY
Adjunct, Macro Practice in Social Work
August 2014 – May 2015

- Organized, prepared and implemented the course syllabi
- Introduced students to social work practice at the group, organizational, community, and societal levels with an emphasis on at-risk and oppressed populations
- Designed and graded over 30 research papers
- Strengthened the students' knowledge about non-profit management, administrators in the human service field, advocates for social policy change, community development, resource development, program evaluation and organizational development

Foster Youth in Action Network
Berkeley, CA
Research Assistant, May 2012 – April 2015

- Collected qualitative data from individuals formerly in foster care for the study "A Multi-state Evaluation of Positive Youth Development"
- Input data and generated reports by utilizing the Statistical Package for the Social Sciences (SPSS)
- Co-facilitated live presentations with the lead researcher, Dr. Toni Nacarrato, at nationwide conferences to educate practitioners about the positive impact of including youth voice and leadership in policy change initiatives

Technical Skills

Computer: Microsoft Office (Word, Excel, PowerPoint, Outlook), Inter/Intranet, Statistical Package for the Social Sciences (SPSS), PowerSchool, Blackboard (E-education Information Management System) and Connections (a statewide child welfare documentation system); Zoho and Podio (project management software); Canva (graphic design software)

Current Volunteer Commitments

Co-Chair, Done-in-a-Day, Junior League of Albany, *July 2020 – Present*

Member, Institute of Nonprofit Leadership and Community Development Steering Committee, University at Albany, *June 2020 - Present*

Mentor, Sponsor-A-Scholar, *August 2015 – Present*

Professional Development

New York Association of Training and Employment Professionals, *November 2019 – January 2020*

A 3- month intensive training that helped enhance my understanding of federal and state political, legislative and budgetary processes, workforce politics in New York. In addition, I engaged in experiential learning through legislative visits with Assemblymembers from across NYS and wrote a collaborative policy brief.

Confident Fundraising Mentoring Program-Major Gifts Training, *October 2016 – February 2017*

Mentor/Trainer: Susan Axelrod

A four-month group training and personal career coaching program. Learned the Confident Fundraising Methodology and strategies for high-level personal solicitation.

Leadership Retreat: Being A Successful Executive Director, *December 2014*

Facilitated by New York Council on Nonprofits

A 3-day retreat that helped strengthen my diverse set of executive leadership skills that all me to lead three multi-disciplinary teams – the board of directors, staff and volunteers.



Work & Achievements

Richard A. Rosen

COMMERCIAL REAL ESTATE DEVELOPER

Education

STATE UNIVERSITY OF NEW YORK AT ALBANY
B.S. BUSINESS

COLUMBIA GREENE COMMUNITY COLLEGE
A.S. BUSINESS

Organizations & Affiliations

(Past and Present)

STATE UNIVERSITY OF NEW YORK AT ALBANY
GREAT DANE ATHLETIC CLUB, BOARD MEMBER

DOWNTOWN ALBANY BUSINESS IMPROVEMENT
DISTRICT, FORMER CHAIRMAN & BOARD
MEMBER

JUVENILE DIABETES RESEARCH FOUNDATION,
BOARD MEMBER, FORMER CHAIRMAN & ONE
HOPE BALL HONOREE

LA SALLE INSTITUTE, FORMER BOARD OF
TRUSTEES

ALBANY COUNTRY CLUB, MEMBER

PINE BUSH LITTLE LEAGUE & CYO BASKETBALL,
FORMER COACH



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Albany, New York 12203
www.columbiadev.com

Richard A. Rosen is a Partner and Vice President at Columbia Development Companies where he has been an integral part of the team for 34 years. Throughout his three decades of experience, Richard has been instrumental in developing over 7 million square feet and more than \$1 billion worth of healthcare facilities, commercial office space, retail, hospitality/restaurant, mixed-use and housing properties. He brings a wealth of knowledge to the team and specializes in site evaluation, project design, construction, project approvals and financing of new and existing facilities.

Prior to joining Columbia Development, Richard worked for long time affiliate BBL Construction Services as a Construction Project Manager.

Notable Projects - Albany County

PARK SOUTH / NEW SCOTLAND AVENUE CORRIDOR | ALBANY, NY
\$100 Million, ±500,000 SF, 5-Block, 60+ Tax Parcel, Mixed-Use Office, Medical, & Residential Development

RENAISSANCE ALBANY HOTEL | ALBANY, NY
\$50 Million, 200,000 SF Historic Hotel

WELLINGTON ROW
132, 134-136 & 140 STATE STREET | ALBANY, NY
\$9 Million, 34,000 SF Historic Mixed-Use, Office & Residential Redevelopment

AMC SURGEONS PAVILION - 50 NEW SCOTLAND AVE | ALBANY, NY
\$15 Million, 67,000 SF Medical Building

AMC ADMINISTRATIVE OFFICE BUILDING - 22 NEW SCOTLAND AVE | ALBANY, NY
\$16 Million, 77,000 SF Office Building

16 NEW SCOTLAND AVENUE | ALBANY, NY
\$16 Million, 54,000 SF Mixed-Use Medical Office & Retail Building

AMC INTERNAL MEDICINE & PEDIATRICS FACILITY | LATHAM, NY
\$10 Million, 30,000 SF Medical Office Building

PATROON CREEK CORPORATE CENTER
400, 455 & 555 PATROON CREEK BOULEVARD | ALBANY, NY
\$55 Million, ±260,000 SF, 50 Acres, Professional Medical and Office Park

80 BROADWAY | MENANDS, NY
\$18 Million, 89,900 SF Office Redevelopment

431 BROADWAY | MENANDS, NY
\$16 Million, 140,000 SF Office Redevelopment

677 BROADWAY | ALBANY, NY
\$24 Million, 176,000 SF Office Building

RESOLUTION NO. 6

APPOINTMENT OF DIRECTORS TO THE ADVANCE ALBANY COUNTY ALLIANCE, A LOCAL DEVELOPMENT CORPORATION

Introduced: 1/11/21

By Messrs. A. Joyce, Feeney and Clay:

WHEREAS, By Resolution No. 395 for 2020, the Legislature authorized the incorporation of the Advance Albany County Alliance, a Local Development Corporation, for the purpose of leading economic development efforts in Albany County, and

WHEREAS, Pursuant to the bylaws of the corporation, directors serve staggered terms, with four voting directors appointed by the County Executive and three voting directors appointed by the Chairperson of the Albany County Legislature, now, therefore be it

RESOLVED, By the Albany County Legislature, that the following individuals are appointed to the Board of Directors of the Advance Albany County Alliance Local Development Corporation:

	<u>Expiration of Term</u>
Richard A. Rosen (Legislature)	December 31, 2023
Carmen Duncan (Legislature)	December 31, 2022
Jeffrey Buell (Legislature)	December 31, 2021

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.