

# **County of Albany**

Harold L. Joyce  
Albany County Office Building  
112 State Street - Albany, NY 12207



## **Meeting Agenda**

**Thursday, May 27, 2021**

**5:30 PM**

**Held Remotely**

### **Public Safety Committee**

**PREVIOUS BUSINESS:**

1. APPROVING PREVIOUS MEETING MINUTES

**CURRENT BUSINESS:**

2. AMENDING RESOLUTION NO. 74 FOR 2021 REGARDING THE 2021 ALBANY COUNTY STOP-DWI PLAN
3. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS
4. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE EXPLOSIVE DETECTION CANINE TEAM GRANT PROGRAM AND AMENDING THE 2021 SHERIFF'S OFFICE BUDGET
5. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE STATE HOMELAND SECURITY AND LAW ENFORCEMENT TERRORISM PREVENTION PROGRAMS

# **County of Albany**

*Harold L. Joyce  
Albany County Office Building  
112 State Street - Albany, NY 12207*



## **Meeting Minutes**

**Thursday, April 29, 2021**

**5:30 PM**

**Held Remotely**

**Public Safety Committee**

**PREVIOUS BUSINESS:**

**Present:** Frank J. Commisso, Gilbert F. Ethier, Gary W. Domalewicz, Beroro T. Efekoro, Sean E. Ward and Patrice Lockart

**Excused:** Robert J. Beston

**1. APPROVING PREVIOUS MEETING MINUTES**

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

**CURRENT BUSINESS:****2. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES, OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS REGARDING THE PUBLIC SAFETY ANSWERING POINTS OPERATIONS GRANT PROGRAM**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.



# ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400  
[WWW.ALBANYCOUNTYSHERIFF.COM](http://WWW.ALBANYCOUNTYSHERIFF.COM)



**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**CRAIG D. APPLE, SR.**  
SHERIFF

**WILLIAM M. RICE**  
UNDERSHERIFF

**SHAWN P. NOONAN**  
CHIEF DEPUTY

**LEON A. BORMANN**  
CHIEF DEPUTY

April 22, 2021

Honorable Andrew Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

I am respectfully requesting an amendment for Resolution No. 74 dated March 8, 2021 authorizing the County Executive to enter into an agreement with the New York State Governor's Traffic Safety Committee in the amount of \$629,507.00 for the 2021 Albany County STOP-DWI Plan. While the 2021 Albany County STOP-DWI Plan that is approved by the New York State Governor's Traffic Safety Committee is for a period of October 1, 2021 – September 30, 2022, the cover letter failed to point out that the County Contracts are paid for a period of January 1, 2021 – December 31, 2021.

Should there be any questions, do not hesitate to call.

Sincerely,

*Craig D. Apple Sr.*  
Craig D. Apple Sr.  
Sheriff

Att.

- Cc: Hon. Daniel P. McCoy, County Executive
- Hon. William Clay, Public Safety Chairman
- Hon. Wanda Willingham, Audit & Finance Committee
- Brandon Russell, Esq., Majority Counsel
- Arnis Zilgme, Esq., Minority Counsel
- Christian Barnes, Minority Conference

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	HAND _____
	COURIER _____
	MAIL _____

DATE: APRIL 22, 2021

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D. APPLE SR  
TELEPHONE: 487-5438  
DEPT. REPRESENTATIVE ATTENDING

COMMITTEE MEETING: \_\_\_\_\_

**PURPOSE OF REQUEST:**

- ADOPTION OF LOCAL LAW \_\_\_\_\_
- AMENDMENT OF PRIOR LEGISLATION         X
- APPROVAL/ADOPTION OF PLAN/PROCEDURE \_\_\_\_\_
- BOND APPROVAL \_\_\_\_\_
- BUDGET AMENDMENT(SEE BELOW) \_\_\_\_\_
- CONTRACT AUTHORIZATION (SEE BELOW) \_\_\_\_\_
- ENVIRONMENTAL IMPACT \_\_\_\_\_
- HOME RULE REQUEST \_\_\_\_\_
- PROPERTY CONVEYANCE \_\_\_\_\_
- OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_

WE NEED TO CHANGE THE TERM (DATES) ON RESOLUTION # 74, ADOPTED 3/8/21

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING**

INCREASE ACCOUNT/LINE NO. \_\_\_\_\_  
SOURCE OF FUNDS: \_\_\_\_\_  
TITLE CHANGE: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

- CHANGE ORDER/CONTRACT AMENDMENT \_\_\_\_\_
- PURCHASE (EQUIPMENT/ SUPPLIES) \_\_\_\_\_
- LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_
- REQUIREMENTS \_\_\_\_\_
- PROFESSIONAL SERVICES \_\_\_\_\_
- EDUCATIONAL/TRAINING \_\_\_\_\_
- GRANT: NEW \_\_\_\_\_
- RENEWAL \_\_\_\_\_
- SUBMISSION DEADLINE DATE \_\_\_\_\_
- SETTLEMENT OF A CLAIM \_\_\_\_\_
- RELEASE OF LIABILITY \_\_\_\_\_
- OTHER: (STATE BRIEFLY) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

CONTRACT TERMS/CONDITIONS: \_\_\_\_\_ PARTY (NAME/ADDRESS): \_\_\_\_\_

AMOUNT/RATE SCHEDULE/FEE: \_\_\_\_\_

TERM: \_\_\_\_\_

SCOPE OF SERVICES: \_\_\_\_\_

**CONTRACT FUNDING:**

ANTICIPATED IN CURRENT BUDGET: YES \_\_\_\_\_ NO \_\_\_\_\_

FUNDING SOURCE: \_\_\_\_\_

COUNTY BUDGET ACCOUNTS: \_\_\_\_\_

REVENUE: \_\_\_\_\_

APPROPRIATION: \_\_\_\_\_

BOND(RES. NO. & DATE OF ADOPTION) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

MANDATED PROGRAM/SERVICE: \_\_\_\_\_ YES \_\_\_\_\_ NO X

IF MANDATED CITE: AUTHORITY \_\_\_\_\_

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES \_\_\_\_\_ NO X

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: \_\_\_\_\_

**FISCAL IMPACT - FUNDING:** \_\_\_\_\_ (DOLLARS OR PERCENTAGES)

FEDERAL \_\_\_\_\_

STATE \_\_\_\_\_

COUNTY 100%

TERM/LENGTH OF FUNDING \_\_\_\_\_

**PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:**

RESOLUTION/LAW NUMBER: 74 OF 2021 (COPY ATTACHED)

DATE OF ADOPTION: 3/8/2021

**JUSTIFICATION:** \_\_\_\_\_ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THE ALBANY COUNTY SHERIFF'S OFFICE RESPECTFULLY REQUESTS LEGISLATIVE APPROVAL

TO AMEND PRIOR RESOLUTION 74, ADOPTED ON 3/8/2021. THE TERM NEEDS TO BE AMENDED.

THE TERM SHOULD BE FROM JANUARY 1, 2021 THRU DECEMBER 31, 2021.

BACK-UP MATERIAL SUBMITTED \_\_\_\_\_ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SEE ATTACHED LETTER

SUBMITTED BY: CRAIG D APPLE SR  
TITLE: SHERIFF

RESOLUTION NO. 74

APPROVING THE 2021 ALBANY COUNTY STOP-DWI PLAN AND AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE

Introduced: 3/8/21  
By Public Safety Committee:

WHEREAS, The Coordinator of the Albany County STOP-DWI Program has prepared a STOP-DWI Plan pursuant to the New York State Vehicle and Traffic Law, and

WHEREAS, The proposed STOP-DWI Plan for 2021 must be certified by the Albany County Legislature and approved by the New York State Department of Motor Vehicles (DMV), and

WHEREAS, Upon approval by the New York State DMV, the County will receive \$629,507 for multi-agency police enforcement, prosecution, probation, rehabilitation, public information, and education in an effort to reduce alcohol-related crashes, injuries and deaths, now, therefore be it

RESOLVED, By the Albany County Legislature that the 2021 Albany County STOP-DWI Plan is hereby ratified and approved, and, be it further

RESOLVED, That the County Executive is authorized to enter into any and all necessary agreements regarding the implementation of the approved 2021 STOP-DWI Plan, including agreements for the receipt of \$629,507 from the New York State DMV for a term commencing October 1, 2020 and ending September 30, 2021, and, be it further

5/13 1/1/21 - 12/31/21

RESOLVED, That the County Attorney is authorized to approve any agreements associated with the aforementioned approved plan as to form and content, and, be it further

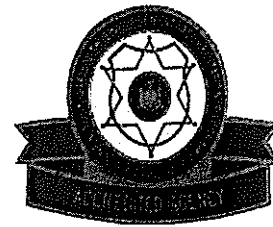
RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.





# ALBANY COUNTY SHERIFF'S OFFICE

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**MICHAEL S. MONTELEONE**  
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CHIEF DEPUTY

**LEON A. BORMANN**  
CHIEF DEPUTY

April 22, 2021

Honorable Andrew L. Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

Re: Request for Legislative Action  
Grant Approval

*Andrew*  
Dear Mr. Joyce:

Enclosed please find the Albany County Sheriff's Office Request for Legislative Action relative to the above captioned.

Briefly, this request will authorize the Albany County Executive to apply for a grant for incurring costs due to the incarceration of undocumented criminal aliens. The United States Department of Justice, Bureau of Justice Assistance has made available assistance to states and local governments that are affected by incarceration costs for criminal aliens through the State Criminal Alien Assistance Program (SCAAP). The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) states these funds must be used for Correctional purposes only.

Please present the enclosed at the next available Legislative Meeting for consideration and action. Thank you and if you have any questions, please feel free to contact me

Sincerely,  
*Craig D. Apple Sr.*  
Craig D. Apple Sr.  
Sheriff

Cc. Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Committee  
Brandon Russell Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel  
Christian Barnes

Date Received: \_\_\_\_\_  
Received By: \_\_\_\_\_  
Method: Hand: \_\_\_\_\_  
Courier: \_\_\_\_\_  
Mail: \_\_\_\_\_

**REQUEST FOR LEGISLATIVE ACTION**

**DATE:** April 22, 2021  
**DEPARTMENT:** Albany County Sheriff's Office / Correctional Facility  
Contact Person: Sheriff Craig D. Apple, Sr.  
Telephone: 487-5440  
Dept. Representative Attending  
Committee Meeting: Sheriff Craig D. Apple, Sr.

**PURPOSE OF REQUEST:**

- Adoption of Local Law \_\_\_\_\_
- Amendment of Prior Legislation \_\_\_\_\_
- Approval/Adoption of Plan/Procedure \_\_\_\_\_
- Bond Approval \_\_\_\_\_
- Budget Amendment (See below) \_\_\_\_\_
- Contract Authorization (See below) X
- Environmental Impact \_\_\_\_\_
- Home Rule Request \_\_\_\_\_
- Property Conveyance \_\_\_\_\_
- Other: (State briefly if not listed above) \_\_\_\_\_

**CONCERNING BUDGET AMENDMENTS**

**STATE THE FOLLOWING:**

Increase Account/Line No: \_\_\_\_\_  
Source of Funds: \_\_\_\_\_  
Title Change: \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION,**

**STATE THE FOLLOWING:**

**TYPE OF CONTRACT**

- Change Order/Contract Amendment \_\_\_\_\_
- Purchase (Equipment / Supplies) \_\_\_\_\_
- Lease (Equipment / Supplies) \_\_\_\_\_
- Requirements \_\_\_\_\_
- Professional Services \_\_\_\_\_
- Educational / Training \_\_\_\_\_
- Grant:
  - New X
  - Renewal \_\_\_\_\_
  - Submission Deadline Date \_\_\_\_\_
- Settlement of a Claim \_\_\_\_\_
- Release of Liability \_\_\_\_\_
- Other: (State briefly) \_\_\_\_\_

**STATE THE FOLLOWING:**

Contract Terms/Conditions:

(Party Name/Address):

US Dept. of Justice, Bureau of Justice Assistance

810 7<sup>th</sup> Street, N.W. – SCAAP

Washington, DC 20531

Amount/Rate Schedule/Fee:

\$25,000 (estimate)

Term: July 1, 2018 through June 30, 2019

Scope of Services: Reimbursement for incurring costs due to the incarceration of undocumented criminal aliens.

Contract Funding:

Anticipated in Current Budget: Yes \_\_\_\_\_ No X

Funding Source: US Dept. of Justice

County Budget Accounts:

Revenue: \_\_\_\_\_

Appropriation: A93150.22750

Bond (Res. No. & Date of Adoption) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**

Mandated Program / Service: Yes \_\_\_\_\_ No X

If Mandated Cite: Authority \_\_\_\_\_

Anticipated in Current Adopted Budget: Yes \_\_\_\_\_ No X

If yes, indicate Revenue/Appropriation Accounts: \_\_\_\_\_

Fiscal Impact - Funding: (Dollars or Percentages)

Federal \_\_\_\_\_

State \_\_\_\_\_

County \_\_\_\_\_

Term/Length of Funding July 1, 2018 through June 30, 2019

Previous Requests For Identical or Similar Action:

Resolution/Law Number: #278 #561 #157 #160 #193 #176 #153

Date of Adoption: 7/8/19 12/3/18 4/9/18 4/11/16 5/11/15 5/12/14 5/13/13

Justification: (State briefly why legislative action is requested)

*To authorize Albany County to apply for a reimbursement grant for incurring costs due to the incarceration of undocumented criminal aliens.*

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: Craig D. Apple Sr.

Title: Sheriff

FY2019

RESOLUTION NO. 273

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS

Introduced: 7/8/19  
By Public Safety Committee:

WHEREAS, The Albany County Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance, has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the United States Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 7/8/19*

RESOLUTION NO. 561

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS**

Introduced: 12/3/18

By Public Safety Committee:

WHEREAS, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 12/3/18*

RESOLUTION NO. 157

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE  
REGARDING REIMBURSEMENT FOR THE INCARCERATION OF  
CRIMINAL ALIENS**

Introduced: 4/9/18  
By Public Safety Committee:

WHEREAS, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and,

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote. 4/9/18*

**RESOLUTION NO. 160**

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE  
REGARDING REIMBURSEMENT FOR THE INCARCERATION OF  
CRIMINAL ALIENS**

Introduced: 4/11/16  
By Public Safety Committee:

WHEREAS, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote. 4/11/16*

**RESOLUTION NO. 198**

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS**

Introduced: 5/11/15

By Public Safety Committee:

WHEREAS, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it:

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote. 5/11/15*



**RESOLUTION NO. 176**

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE  
REGARDING REIMBURSEMENT FOR THE INCARCERATION OF  
CRIMINAL ALIENS**

Introduced: 5/12/14

By Public Safety Committee and Mr. Clonahan:

**WHEREAS**, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

**WHEREAS**, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

**RESOLVED**, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

**RESOLVED**, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

**RESOLVED**, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote. 5/12/14*

**RESOLUTION NO. 158**

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION  
REGARDING REIMBURSEMENT FOR THE INCARCERATION OF  
CRIMINAL ALIENS**

Introduced: 5/13/13  
By Public Safety Committee:

**WHEREAS**, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

**WHEREAS**, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

**RESOLVED**, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

**RESOLVED**, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

**RESOLVED**, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote. 5/13/13*



# ALBANY COUNTY SHERIFF'S OFFICE

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**MICHAEL S. MONTELEONE**  
EXECUTIVE UNDERSHERIFF

**CRAIG D. APPLE, SR.**  
SHERIFF

**WILLIAM M. RICE**  
UNDERSHERIFF

**SHAWN P. NOONAN**  
CHIEF DEPUTY

**LEON A. BORMANN**  
CHIEF DEPUTY

April 13, 2021

Honorable Andrew Joyce  
Legislative Clerk's Office  
112 State Street, Room 710  
Albany, New York 12207

*Andrew*  
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

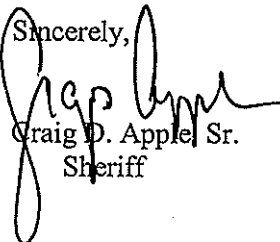
Legislative approval is required in order to allow Albany County to enter into a Grant contract with the State of New York, Division of Homeland Security and Emergency Services, as a recipient of a 2019 Explosive Detection Canine Team Grant application and award.

The application for this grant was approved under resolution 21-36.

The grant award for the Albany County Sheriff's Office is \$15,000.00 for the period of April 1, 2021 to August 31, 2022, with no match. These grant funds will be utilized for the purchase of Explosive Detection Canine supplies and equipment.

These grant funds will expire on August 31, 2022.

Should there be any questions, do not hesitate to call.

Sincerely,  
  
Craig D. Apple, Sr.  
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive  
Hon. William Clay, Public Safety Chairman  
Hon. Wanda Willingham, Audit & Finance Committee  
Brandon Russell, Esq., Majority Counsel  
Arnis Zilgme, Esq., Minority Counsel  
Christian Barnes, Minority Counsel

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE : APRIL 14, 2021

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: SHERIFF CRAIG D APPLE SR  
 TELEPHONE: 518-447-5440  
 DEPT. REPRESENTATIVE ATTENDING  
 COMMITTEE MEETING: CRAIG D APPLE SR

PURPOSE OF REQUEST:

- ADOPTION OF LOCAL LAW \_\_\_\_\_
- AMENDMENT OF PRIOR LEGISLATION \_\_\_\_\_
- APPROVAL/ADOPTION OF PLAN/PROCEDURE \_\_\_\_\_
- BOND APPROVAL \_\_\_\_\_
- BUDGET AMENDMENT (SEE BELOW)
- CONTRACT AUTHORIZATION (SEE BELOW)
- ENVIRONMENTAL IMPACT \_\_\_\_\_
- HOME RULE REQUEST \_\_\_\_\_
- PROPERTY CONVEYANCE \_\_\_\_\_
- OTHER: (STATE BRIEFLY IF NOT LISTED ABOVE) \_\_\_\_\_

TO ACCEPT THE FY2019 EXPLOSIVE DETECTION CANINE GRANT FROM HOMLEAND SECURITY  
 WHICH WE HAVE BEEN AWARDED.  
 ALSO, TO AUTHORIZE THE CORRESPONDING BUDGET AMENDMENT

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. A33110.03306 (HOMELAND SECURITY)  
 SOURCE OF FUNDS: NYS DIVISION OF HOMELAND SECURITY  
 TITLE CHANGE: \_\_\_\_\_

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- CHANGE ORDER/CONTRACT AMENDMENT \_\_\_\_\_
- PURCHASE (EQUIPMENT/ SUPPLIES) \_\_\_\_\_
- LEASE (EQUIPMENT/SUPPLIES) \_\_\_\_\_
- REQUIREMENTS \_\_\_\_\_
- PROFESSIONAL SERVICES \_\_\_\_\_
- EDUCATIONAL/TRAINING \_\_\_\_\_
- GRANT: NEW
- RENEWAL \_\_\_\_\_
- SUBMISSION DEADLINE DATE \_\_\_\_\_

SETTLEMENT OF A CLAIM \_\_\_\_\_  
 RELEASE OF LIABILITY \_\_\_\_\_  
 OTHER: (STATE BRIEFLY) \_\_\_\_\_

**CONCERNING CONTRACT AUTHORIZATION (CONT'D)**

**STATE THE FOLLOWING:**

**CONTRACT TERMS/CONDITIONS:** **PARTY (NAME/ADDRESS):**  
NYS DIVISION OF HOMELAND SECURITY, ATT: SHELLEY WAHRLICH  
1220 WASHINGTON AVE., STATE CAMPUS BUILDING 7A  
ALBANY, NY 12242  
**AMOUNT/RATE SCHEDULE/FEE:**  
\$15,000.00  
**TERM:** 4/1/2021 THRU 8/31/2022  
**SCOPE OF SERVICES:** THESE FUNDS WILL BE USED FOR THE PURCHASE  
OF EXPLOSIVE DETECTION CANINE SUPPLIES AND EQUIPMENT

**CONTRACT FUNDING:**  
ANTICIPATED IN CURRENT BUDGET: YES \_\_\_\_\_ NO X  
FUNDING SOURCE: NYS DIVISION OF HOMELAND SECURITY  
**COUNTY BUDGET ACCOUNTS:**  
REVENUE: A33310.03306 (HOMELAND SECURITY)  
APPROPRIATION: A93110.2.2750 (SECURITY EQUIPMENT)  
BOND(RES. NO. & DATE OF ADOPTION) \_\_\_\_\_

**CONCERNING ALL REQUESTS:**  
MANDATED PROGRAM/SERVICE: YES \_\_\_\_\_ NO X  
IF MANDATED CITE: AUTHORITY \_\_\_\_\_  
ANTICIPATED IN CURRENT ADOPTED BUDGET: YES \_\_\_\_\_ NO X  
IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: \_\_\_\_\_

**FISCAL IMPACT - FUNDING:** \_\_\_\_\_ (DOLLARS OR PERCENTAGES)  
FEDERAL \_\_\_\_\_  
STATE 100%  
COUNTY \_\_\_\_\_  
TERM/LENGTH OF FUNDING \_\_\_\_\_

**PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION:**  
RESOLUTION/LAW NUMBER: 21-036  
DATE OF ADOPTION: 2/8/2021

**JUSTIFICATION:** \_\_\_\_\_ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)  
FUNDS WILL BE USED TO SUSTAIN AND ENHANCE CAPABILITIES FOR A PREVIOUSLY  
DEVELOPED EXPLOSIVE DETECTION CANINE TEAM.

**BACK-UP MATERIAL SUBMITTED** \_\_\_\_\_ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,  
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS  
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR  
TITLE: SHERIFF

2021 BUDGET AMENDMENT											
APPROPRIATIONS											
RESOLUTION NO.	BTCH			ACCOUNT NO.			RESOLUTION DESCRIPTION	INCREASE	DECREASE		
			A9	3110	2	2750	EXP19	SECURITY EQUIPMENT	15,000.00	CREATE	
							TOTAL APPROPRIATIONS	15,000.00	0.00		
REVENUES											
RESOLUTION NO.	BTCH			ACCOUNT NO.			RESOLUTION DESCRIPTION	DECREASE	INCREASE		
			A3	3110		03306	EXP19	HOMELAND SECURITY		15,000.00	CREATE
							TOTAL REVENUES	0.00	15,000.00		
							GRAND TOTALS	15,000.00	15,000.00		

Attn: Comptrollers Office - new project code - EXP19 (Description "EXPLOSIVE DETECTION CANINE GRANT 2019")

RESOLUTION NO. 36

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE  
NEW YORK STATE DIVISION OF HOMELAND SECURITY AND  
EMERGENCY SERVICES REGARDING THE EXPLOSIVE DETECTION  
CANINE TEAM PROGRAM

Introduced: 2/8/21

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the 2019 Explosive Detection Canine Team grant in the amount of \$15,000 for the term commencing September 1, 2020 and ending August 31, 2022, and

WHEREAS, The Sheriff has indicated the grant will be allocated for the training of Explosive Detection Canines and handlers, the purchase of related equipment and general program sustainment and enhancement, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the 2019 Explosive Detection Canine Team grant in the amount of \$15,000 for the term commencing September 1, 2020 and ending August 31, 2022, and, be it further

RESOLVED, That the County Attorney is authorized to approve said application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 2/8/21*

*Mr. A. Joyce abstained.*



DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
OFFICE OF THE EXECUTIVE  
112 STATE STREET, ROOM 1200  
ALBANY, NEW YORK 12207-2021  
(518) 447-7040 - FAX (518) 447-5589  
WWW.ALBANYCOUNTY.COM

DANIEL C. LYNCH, ESQ.  
DEPUTY COUNTY EXECUTIVE

April 28, 2021

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
112 State Street, Room 710  
Albany, New York 12207

Dear Chairman Joyce:

The Office of the Albany County Executive, on behalf of the Department of Health and the Division of Information Services, and the Office of the Albany County Sheriff respectfully request authorization to apply for NYS Division of Homeland Security and Emergency Services FY2021 State Homeland Security Program (SHSP) and State Law Enforcement Terrorism Prevention Program (SLETPP) grant. The County is eligible for \$ \$635,472.00 in FY2021 funding.

The SHSP and SLETPP annual funding opportunities support sustainment of existing capabilities and development of new ones. The funding will be used to support (1) sustainment of the Albany County Citizen Corps; (2) sustainment of health preparedness planning, equipment, training and exercises; (3) enhancements to County cyber security; and (4) to combat domestic violent extremism. The County Executive departments and Sheriff will require separate contracts with NYS DHSES.

If you should have any questions, please do not hesitate to contact me.

Sincerely

Daniel P. McCoy  
Albany County Executive

cc: Hon. Craig Apple, Albany County Sheriff  
Hon. Dennis Feeney, Majority Leader  
Hon. Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel





# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-2473, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Request to Apply for NYS Division of Homeland Security and Emergency Services (DHSES) FY2021 SHSP/SLETPP Local Sub-Recipient Program

Date:	4/28/21
Submitted By:	Patrick Alderson
Department:	County Executive's Office
Title:	Policy Analyst
Phone:	518-447-3033
Department Rep.	
Attending Meeting:	Patrick Alderson

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: [Click or tap here to enter text.](#)  
Source of Funds: [Click or tap here to enter text.](#)  
Title Change: [Click or tap here to enter text.](#)

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Renewal

Submission Date Deadline 4/28/2021

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) [Click or tap here to enter text.](#)

#### **Contract Terms/Conditions:**

##### Party (Name/address):

NYS Division of Homeland Security and Emergency Services  
1220 Washington Avenue  
State Office Campus  
Building 7A Suite 710  
Albany, NY 12242

##### Additional Parties (Names/addresses):

[Click or tap here to enter text.](#)

Amount/Raise Schedule/Fee: \$635,472  
Scope of Services: Provides funding for the Department of Health, Division of Information Services and the Sheriff's Office. Funding covers a wide array of areas including cyber security, public health, and combatting domestic violent extremism.

Bond Res. No.: [Click or tap here to enter text.](#)  
Date of Adoption: [Click or tap here to enter text.](#)

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.  
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.  
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 100%  
County: Click or tap here to enter text.  
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 10/01/2021-09/30/2024 (anticipated)  
Length of Contract: 36 months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 2020-211 (Apply); 2020-370 and 2020-371 (Accept)  
Date of Adoption: 6/8/20; 10/13/20

**Justification:** (state briefly why legislative action is requested)

The County Executive's Office is requesting authorization to apply for the NYS Division of Homeland Security and Emergency Services (DHSES) FY2021 State Homeland Security Program/State Law Enforcement Terrorism Prevention Program (SHSP/SLETPP) Local Sub-Recipient Program. This application is submitted on behalf of the Department of Health, Division of Information Service and the Albany County Sheriff. Albany County DIS will receive \$184,000.00 of the total, utilized for the enhancement of cyber security within the county infrastructure. DOH will receive \$381,210 of the total, utilized to coordinate and sustain citizen preparedness, public health planning, and training/exercise programs. The second contract will be with the Albany County Sheriff's Office under SLETPP in the amount of \$70,262.00, utilized for combatting domestic violent extremism.

**RESOLUTION NO. 211**

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE STATE HOMELAND SECURITY AND LAW ENFORCEMENT TERRORISM PREVENTION PROGRAMS**

Introduced: 6/8/20

By Audit and Finance Committee:

WHEREAS, The County Executive and the Albany County Sheriff have requested authorization to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the State Homeland Security Program and State Law Enforcement Terrorism Prevention Program, and

WHEREAS, The County Executive and Sheriff have indicated that such funding would be used to sustain health preparedness programs, update county cybersecurity and information systems and strengthen counter-terrorism and law enforcement programs, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application to the New York State Division of Homeland Security and Emergency Services regarding the State Homeland Security and State Law Enforcement Terrorism Prevention Programs, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.



# Homeland Security and Emergency Services

## FY2021 Local Sub-Recipient Program Guidance: Former Tier II UASI Groups, NYC Urban Area Partners and Top 100 MSA's

State Homeland Security Program  
State Law Enforcement Terrorism Prevention Program



NYS Division of Homeland Security and Emergency Services (DHSES)  
April 2021

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# Section I: Program Overview

## *Program Descriptions*

The FY2021 State Homeland Security Program (SHSP) and the State Law Enforcement Terrorism Prevention Program (SLETPP) are the two-core homeland security grant programs in New York State. Every county in the State, along with the City of New York, receives funding under these programs. The SHSP and SLETPP are designed to build and sustain critical homeland security capabilities across the State.

The Federal Emergency Management Agency (FEMA) and the NYS Division of Homeland Security and Emergency Services (DHSES) identify key programmatic priorities for the SHSP and SLETPP grants. This funding cycle, FEMA has continued the four (4) National Priorities from the FY2020 SHSP/SLETPP cycle as well as added a new National Priority. There are spending requirements of 30% of New York State's award within the areas of Cyber Security, Protection at Soft Targets/Crowded Places, Intelligence and Information Sharing, Addressing Emerging Threats and Combating Domestic Violence Extremism. This change will require a realignment of some of your projects to ensure that the spending goals are met. There still will be some flexibility in determining priorities based on your own unique risk profiles and some of your long-standing grant projects could apply to these priority areas. To ensure statewide coordination, all funding must be spent in support of the new priorities and the State's 2017-2020 Homeland Security Strategy and must be allowable per Federal and State guidelines.

**Activities implemented under the SHSP and SLETPP must support terrorism preparedness, by building or sustaining capabilities that relate to terrorism prevention, protection, and/or response activities.** However, many of the capabilities that support terrorism preparedness simultaneously support preparedness for other hazards. Sub-recipients must demonstrate this "dual-use" quality for any activities implemented under these grants that are not explicitly focused on terrorism preparedness. **Also, please note that ALL SLETPP funding (totaling 25% of your allocation) must be used in support of law enforcement terrorism prevention-oriented planning, organization, equipment, training, and exercise activities,**

## *Important Funding Reminders*

**Drawdown of Funds/Interest:** This is a reimbursement program; however, sub-recipients may request an advance of funds (if needed). If DHSES approves such a request, sub-recipients may drawdown funds for up to 120 days prior to expenditure/disbursement. Advanced funds must be placed in an interest-bearing account and are subject to the rules outlined in 2 C.F.R. Part 200. Sub-recipients must account for this interest earned. Local units of government may keep interest earned on Federal grant funds up to \$500 per fiscal year. This maximum limit is not per award; rather, it is inclusive of all interest earned as a result of all Federal grant programs received per year. Interest earned in excess of \$500 must be remitted to DHSES.

**Notice of Waiver for FY2021 SHSP/SLETPP Grants:** Jurisdictions may choose from the following options if they do not want to accept their FY2021 SHSP/SLETPP award:

1. Jurisdictions may request that the State retain the local unit of government's allocation of grant funds and spend it on their jurisdictions' behalf; or

2. Jurisdictions may refuse an allocation for their jurisdiction with the understanding that the allocation will be expended by the State of New York in direct support of other local homeland security efforts in accordance with FY2021 grant guidelines.

If your jurisdiction wishes to exercise either of the above options, please contact DHSES at (866) 837-9133 or send an e-mail to [Grant.Info@dhses.ny.gov](mailto:Grant.Info@dhses.ny.gov).

**NIMS Implementation:** All sub-recipients must ensure and maintain adoption and implementation of the National Incident Management System (NIMS). Emergency management and incident response activities require carefully managed resources (personnel, teams, facilities, equipment, supplies) to meet incident needs. Information on FEMA's NIMS Resource Typing can be accessed online: <https://www.fema.gov/resource-management-mutual-aid>. **DHSES engages counties statewide regarding NIMS and annually captures information regarding NIMS compliance. Updates to NIMS Typing have occurred this year, please review carefully. Every county must maintain a NIMS point of contact and supply DHSES with any requested information in support of the NIMS compliance reporting.**



## Section II: FY2021 State Priorities for the SHSP/SLETPP

### Overview

New York State is committed to ensuring that SHSP/SLETPP funds are used effectively to build and sustain the critical capabilities that are needed to address the diverse risks that the State faces. New York State has been the target of at least 39 terrorism plots since 9/11 and the State has more Federal Disaster Declarations than all but three other states. In the past nine years alone, the State has endured the catastrophic impacts of Superstorm Sandy (2012), significant terrorist-linked bombing incidents (Chelsea Bombings, and the NYC Subway Bombings), has contended with significant domestic violent extremist activities across the state as well as other major incidents ranging from natural disasters, COVID-19 health emergency to an explosion in the number cyberattacks. The increased frequency and scope of these events has been coined the “**New Normal**” in New York State by Governor Cuomo. Given these risks, it is imperative that SHSP/SLETPP funds are leveraged effectively to build capabilities based on the State’s risk profile and in support of the State’s Homeland Security Strategy.

### ***NYS Homeland Security Strategy***

The New York State Homeland Security Strategy was developed in conjunction with hundreds of local, State, and Federal stakeholders, and other partners from the “Whole Community”. The Strategy includes 10 major goals (ranging from Citizen Preparedness to Cyber Security). Each Goal has supporting Objectives and each Objective has associated Targets and Measures. **All SHSP/SLETPP funding must support of the State Homeland Security Strategy.** The Strategy is available online:

<http://www.dhSES.ny.gov/media/documents/NYS-Homeland-Security-Strategy.pdf>

### ***NYS Critical Capabilities List***

In 2012, DHSES developed the NYS Critical Capabilities List to provide a capabilities-based framework for the State’s homeland security and emergency management efforts. The Critical Capabilities List includes 28 distinct capabilities that address the five primary mission areas identified by FEMA (prevent, protect, respond, recover, mitigate). These capabilities were developed in conjunction with State Agency Partners, the NYS Emergency Managers Association (NYSEMA), and other key local stakeholders. The Critical Capabilities List includes the functions that State and local governments actually perform in terms of homeland security and emergency management. That said, alignment to the DHS/FEMA’s Core Capabilities this year will be essential in your project discussions. A crosswalk from the DHS/FEMA’s Core Capabilities list to the NYS Target Capability List is available at **Exhibit B** of this Program Guidance.

### ***County Emergency Preparedness Assessment (CEPA) Program***

In 2014, DHSES launched the County Emergency Preparedness Assessment (CEPA) Program. The CEPA is a framework and tool to help State and local stakeholders assess risk, capabilities, and the potential need for support and resources during emergencies or disasters. The CEPA Process was initially conducted in 2015, in which all New York State counties participated and then again in 2018, and efforts continue for 2021. CEPA updates happen on a three-year planning cycle. **Counties are strongly encouraged to use the results of their completed CEPAs to inform their priorities under the FY2021 SHSP/SLETPP grant programs.** It is

important to note that the CEPA program does not impact how much funding counties receive under the SHSP/SLETPP grants (this is determined by the DHSES Risk Formula); rather, the CEPA results may inform how a county chooses to allocate their SHSP/SLETPP funding. This update occurs on a three-year cycle – counties should use their most current CEPA results to inform their applications. In addition to CEPA, DHSES maintains the right to request (at any time during the life of the grant contract) information related to the nature and extent of any threats/hazards faced by the sub-recipient and the status of a sub-recipient’s capabilities related to these threats/hazards.

### ***Statewide Engagement in Critical Programs***

DHSES is committed to engaging key stakeholders across New York State in our preparedness efforts. **Funded subrecipients must agree to attend and participate in any DHSES-sponsored conferences, training, workshops, or meetings (excluding those identified by DHSES as voluntary) that may be conducted by, and at the request of DHSES during the life of the grant contract.** This includes county participation in initiatives such as the County Emergency Preparedness Assessment (CEPA) Program and the Emergency Management Certification and Training (EMC & T) Program. Additionally, pursuant to Article 26 of NYS Executive law, DHSES is authorized to undertake periodic drills and simulations designed to assess and prepare responses to terrorist acts (or threats) and natural disasters. These efforts will generally involve local stakeholders.

### ***FY2021 SHSP/SLETPP DHSES Priorities***

DHSES has identified a series of Priorities for the FY2021 SHSP and SLETPP funding programs. In addition to meeting the requisite federal requirements and supporting the larger NYS Homeland Security Strategy, all Counties/Cities receiving FY2021 SHSP/SLETPP funding must certify compliance with the Preparedness Objectives outlined below. If these objectives have not been addressed, homeland security funding, or other local resources, must be dedicated to meet compliance in these areas. DHSES reserves the right to monitor compliance and withhold funding until compliance is achieved. A template for signature has been included as a fillable PDF document attached to your funding allocation e-mail. Please be sure to include all the relevant details requested in this document. **A signed copy of this form with all the required information is due to DHSES along with your application by April 28, 2021.**

**Priority 1 - Advancement of Regional Partnerships:** DHSES continues to promote the advancement of multi-disciplinary, multi-jurisdictional regional partnerships across New York State. These partnerships allow capabilities to be developed in a coordinated and cost-effective way. Over the past 10-12 years, effective regional partnerships have been developed in a number of different areas, including regional Counter Terrorism Zones (CTZs), HazMat Partnerships, Interoperable Communications Consortia, Explosive Detection Canine Team partnerships, Tactical Team Partnerships, Bomb Squad regional coordination efforts, etc. Under the FY2021 SHSP/SLETPP grants, support for these (and other) regional partnerships and programs are strongly encouraged.

- **Preparedness Objective 1:** Ensure the lead law enforcement agency in the County/City maintains active participation in Counter Terrorism Zone (CTZ) activities; including the Operation Safeguard and the Red Team Program. The County/City’s lead law enforcement agency must attend at least one (1) CTZ meeting per quarter, support Operation Safeguard related taskings, and participate in Red Team exercises as requested by DHSES.

**Priority 2 - Maturation of Citizen Preparedness Efforts:** The presence of an active and engaged citizen participation is a critical component of the State’s preparedness posture. While several jurisdictions in the State have developed innovative citizen preparedness programs, the CEPA Program (along with other capability assessments) has found that this continues to remain a low rated capability across the State. Under Governor Cuomo’s leadership, the State has worked to address this issue through the State’s Citizen Preparedness Corps Program, however, there is still additional work that local jurisdictions can do, building on and in support of existing models in the State. SHSP funds can be used for a variety of Citizen Preparedness projects, including the development (or sustainment) of citizen preparedness campaigns, training/outreach efforts involving Citizen Corps Councils and Community Emergency Response Teams, and for citizen preparedness kits and supplies.

- **Preparedness Objective 2:** Maintain a Citizen Preparedness Coordinator to collaborate on Citizen Preparedness efforts with New York State.

**Priority 3 - Development of Effective Cyber Security Programs and Policies:** All levels of government, the private sector, and the general public have been impacted by the dramatic increase in cyberattacks over the past five years. The proper detection, interdiction, and remediation of cyber vulnerabilities is critical. Through the CEPA program, DHSES has found that counties tend to be very concerned about the threat of cyberattacks, however, their capabilities to prevent and address these attacks are often underdeveloped. As such, DHSES is emphasizing the importance of cyber security in the FY2021 SHSP and SLETPP grant programs. This core capability is not only a focus of New York State but also a concern nationwide. To that end, DHS/FEMA has prioritized this capability by increasing the spending requirement of SHSP/SLETPP grant funding to 7.5% of the jurisdiction(s) overall allocation amount to enhance and support cyber security projects across the state. Grant funding can be used for cyber security planning, cyber security enhancement equipment (including encryption software, malware protection, intrusion/detection prevention systems, and vulnerability scanning), cyber security training (which may require pre-approval; please consult with your Contracts Representative at DHSES); and cyber security exercises.

- **Preparedness Objective 3:** Maintain an Information Security Officer (ISO) to coordinate cyber security efforts with New York State.

**Priority 4 - Enhancement of Law Enforcement Information-Sharing Capabilities:** Since 9/11, the enhancement of law enforcement information-sharing capabilities has been a top priority in New York State. In addition, this core capability is a fundamental focus of DHS/FEMA and as such there is a requirement of 5% of your SHSP/SLETPP grant funding to be spent in the area of Intelligence and Information Sharing. Additionally, this capability remains a fundamental focus in the new Combating Domestic Violence Extremism national priority requirement, given the criticality of the sharing of information and intelligence in instances where there are threats of domestic extremists. The importance of this mission remains in the forefront, jurisdictions are encouraged to sustain and enhance their information-sharing efforts with the New York State Intelligence Center (NYSIC) and their local CTZ. Not only should the information-sharing efforts be from local, county, and state, but also must incorporate federal law enforcement intelligence agencies as well. Within this area, support for major outreach programs is prioritized, including participation in the Field Intelligence Officer (FIO) Program, and the engagement of Fire/EMS personnel in information-sharing activities through the Intelligence Liaison Officer (ILO) Program.

- **Preparedness Objective 4A:** Maintain participation in the Field Intelligence Officer (FIO) Program (to ensure information sharing between the New York State Intelligence Center and local law enforcement within your jurisdiction).
- **Preparedness Objective 4B:** Maintain participation in the Intelligence Liaison Officer (ILO) Program (to ensure information sharing between the New York State Intelligence Center and local Fire and Emergency Medical Services agencies within your jurisdiction).

**Priority 5 - Continued Coordination of Emergency Management Planning Efforts:** Proper Emergency Management planning provides the foundation for effective response, recovery, and mitigation activities. Jurisdictions are encouraged to utilize their grant awards to maintain and update critical plans including Comprehensive Emergency Management Plans (CEMPs), HazMat Response Plans, COOP/COG plans, and Fatality Management Plans. Participation in the Emergency Management Accreditation Program (EMAP) is highly encouraged. Additional information to include the program guidance and standards can be found at: <http://www.dhSES.ny.gov/oem/ema/documents/NY-EM-Accreditation-Program-Guidance-Standards.pdf>. Planning gaps identified during your county’s CEPA process can often be addressed by leveraging SHSP (or SLETPP) funding.

- **Preparedness Objective 5A:** Develop and maintain a Comprehensive Emergency Management Plan or basic emergency plan in accordance with Article 2-B of Executive Law. The plan should be reviewed annually and submitted by December 31 each year to the DHSES Office of Emergency Management.
- **Preparedness Objective 5B:** Participate in the Emergency Management Certification and Training (EMC & T) Program, to include the County Chief Elected Official (Tier 1) and the County Emergency Manager (Tier 2).
- **Preparedness Objective 5C:** Maintain a County Hazardous Materials Response Plan that is updated every three years and submitted to the DHSES Office of Fire Prevention and Control.

**Priority 6 - Sustainment of Effective Programs and Existing Capabilities:** In the last decade, New York State has effectively leveraged homeland security grant program funds to build critical programs to enhance our prevention, protection, response, recovery, and mitigation capabilities. Under the FY2021 SHSP/SLETPP grants, the sustainment and advancement of effective programs is a top priority in ensuring that core capabilities are maintained statewide. Emphasis will be placed on building, maintaining, and assessing sustainable programs, rather than simply purchasing disparate pieces of equipment.

- **Preparedness Objective 6:** Participate in updates to the County Emergency Preparedness Assessment (CEPA) process every three years or as otherwise directed by DHSES.

## **Alignment of FY2021 SHSP/SLETPP to Requirements for Specialty Teams**

Starting in FY2016, DHSES began to set standard priorities and requirements associated with Specialty Teams. DHSES will continue to support this alignment for FY2021.

**Bomb Squads:** Subrecipients using FY2021 SHSP/SLETPP funding for Bomb Squads should:

- Align requests with the Bomb Squad's **Capability Assessment** conducted in conjunction with the DHS Office for Bombing Prevention (OBP) and that is updated annually.
- Ensure that incidents and activities as it relates to all counter-IED response operations are reported within the U.S. Bomb Data Centers' Bomb Arson and Tracking System (BATS).
- Note that all Bomb Squad training requests under the FY2021 SHSP/SLETPP must be pre-approved by DHSES. Please refer to Section V for more details.

**Explosive Detection Canine Teams:** Subrecipients using FY2021 SHSP/SLETPP funding to develop or sustain an Explosive Detection Canine Team should:

- Ensure that the **Certification and Re-Certification** of the Canine Handler is done through a program that is certified by the NYS Division of Criminal Justice Services (DCJS).
- Align requests with the Team's **Capability Assessment** conducted in conjunction with DHS Office for Bombing Prevention (OBP).
- Report incidents and activities as it relates to all counter-IED response operations in the U.S. Bomb Data Centers' Bomb Arson and Tracking System (BATS).
- Note that all Explosive Detection Canine Team training requests under the FY2021 SHSP/SLETPP must be pre-approved by DHSES. Please refer to Section V for more details.

**Tactical Teams:** Subrecipients using FY2021 SHSP/SLETPP funding for Tactical Teams should:

- Ensure that existing capabilities are being sustained. New investments being made to increase Tactical Team capabilities should be in line with the NYS SWAT Team Standards issued by DCJS with the priority being focused on the team's attainment of DCJS certification, if not already a certified team.
- Note that all training requests for Tactical Teams under the FY2021 SHSP/SLETPP must be pre-approved by DHSES. Please refer to Section V for more details.

**HazMat Teams:** Subrecipients using FY2021 SHSP/SLETPP funding for HazMat Teams should:

- Update your jurisdiction's **Hazardous Materials Response Plan** every three years and submit it to OFPC in accordance with the NYS Homeland Security Strategy.
- In 2016, HazMat teams were required to complete the HazMat Team Accreditation Program as a part of the HazMat Targeted Grant Program. The results of the HazMat Team Accreditation Program should be used to guide new investments into HazMat team capabilities. Please feel free to reach out to OFPC for additional information on the HazMat Team Accreditation Program at [OFPC.Fire@dhses.ny.gov](mailto:OFPC.Fire@dhses.ny.gov).
- Note that all HazMat Team training requests under the FY2021 SHSP/SLETPP must be pre-approved by DHSES. Please refer to Section V for more details.
- Note that **biological detection** equipment is not eligible under the FY2021 SHSP/SLETPP.

**Technical Rescue/USAR Teams:** Subrecipients using FY2021 SHSP/SLETPP funding for Technical Rescue/USAR Teams should:

- Align requests with DHSES Office of Fire Prevention and Control (OFPC) Typing and Accreditation Standards for Technical Rescue/USAR Teams. Please reach out to OFPC for additional information on the standards at [OFPC.Fire@dhses.ny.gov](mailto:OFPC.Fire@dhses.ny.gov).
- It is important to keep in mind that the purchase of SWIFT water equipment is not an allowable expense under FY2021 SHSP/SLETPP funding.
- Note that all training requests for Technical Rescue/USAR Teams under the FY2021 SHSP/SLETPP must be pre-approved by DHSES. Please refer to Section V for more details.

# Section III: FEMA Priorities and Spending Requirements for the SHSP/SLETPP

## *FY2021 FEMA SHSP/SLETPP Priorities and Spending Requirements*

For FY2021 SHSP/SLETPP program funding, DHS/FEMA has identified five (5) National priority areas and has required that at least thirty (30%) of your allocation amount are required to be spent in support of these key areas (each area has its own spending requirement). The National Priority areas are as follows:

- 1) Cyber Security;
- 2) Protection of Soft Targets/Crowded Places;
- 3) Intelligence and Information Sharing;
- 4) Addressing Emerging Threats; and
- 5) Combating Domestic Violence Extremism

DHS/FEMA has provided various resources in each area to assist subrecipients in development their projects and determining their needs. In addition, please be reminded your project for each of these priorities will be evaluated for Grant Effectiveness. Details on that scoring process are under Section IV.

### **Cyber Security National Priority Project (Minimum Spending Requirement – 7.5%) – Please note this is an increase from the FY2020 SHSP/SLETPP cycle.**

Cybersecurity investments must support the security and functioning of critical infrastructure and core capabilities as the relate to preventing, preparing for, protecting against, or responding to acts of terrorism. Subrecipients are encouraged to utilize the Nationwide Cyber Security Review (NCSR) results to help inform their project development. As noted, the NCSR is required to be completed by December 31, 2021 for all subrecipients of SHSP/SLETPP funding.

In addition, several resources at the state-level are available to help inform your cyber security investments to include coordinating with the DHSES Office of Counter Terrorism’s Cyber Incident Response Team (OCT-CIRT) and Cyber Support Element (CSE). Available information can be found on DHSES website at <http://www.dhSES.ny.gov/oct/cirt/index.cfm>. Although not a requirement, jurisdictions are encouraged to also apply for membership to the Multi-State Information Sharing and Analysis Center (MS-ISAC). The MS-ISAC is the focal point for cyber threat prevention, protection, response and recover for the nation’s state, local. Tribal and territorial (SLTT) governments. Direct members in the MS-ISAC and access to all its resources are available at no cost to New York’s local governments. More information is available at: <https://www.cisecurity.org/ms-isac/>.

### **Soft Target /Crowded Places National Priority Project (Minimum Spending Requirement - 5%)**

Soft targets and crowded places are increasingly appealing to terrorists and other extremist actors because of their relative accessibility and the large number of potential targeted. This challenge is complicated by the frequent use of simple tactics and less sophisticated attacks. Given the increased frequency for terrorist to target these types of venues and inflict harm in public areas, it is vital that public and private sectors

collaborate to enhance security of locations such as transportation centers, parks, restaurants, shopping centers, special event venues, and similar facilities. Additional resources and information regarding securing soft targets and crowded places are available through the DHS Cybersecurity and Infrastructure Security Agency (<https://www.cisa.gov/>).

### **Intelligence and Information Sharing National Priority Project (Minimum Spending Requirement – 5%)**

Effective homeland security operations rely on access to, analysis of, and the timely sharing of open source, unclassified, and classified information, suspicious activity reports, tips/leads, and actionable intelligence on indicators and behaviors to accurately assess, and mitigate a wide array of threats against the United States, including terrorism, threats to life, targeted violence, among others. Cooperation and coordination between local, state and federal partners is key to ensuring that missions to eradicate those threats are successful and first responders remain safe while protecting our communities. Given the importance of information sharing and collaboration to effective homeland security solutions, at least one project must be in support of your jurisdiction's efforts to enhance information sharing and cooperation with local, state, and federal agencies. Additional resources and information regarding collaboration and information sharing are available at [Office of Intelligence and Analysis](#).

### **Emerging Threats National Priority Project (Minimum Spending Requirement – 5 %)**

The spread of rapidly evolving and innovative technology, equipment, techniques, and knowledge presents new and emerging dangers for homeland security in the years ahead. Terrorists remain intent on acquiring weapons of mass destruction capabilities working to develop, acquire and modernize WMDs so that can be used against the homeland. Meanwhile, biological and chemical materials and technologies have become more accessible throughout the global market. Devices such as unmanned aircraft systems, artificial intelligence, and biotechnology increase opportunities of threat actors to acquire and use them for harm. Given the importance of these emerging threats, at least one project must be in support of enhancing your jurisdiction's abilities to mitigate these threats.

### **Combating Domestic Violent Extremism National Priority Project (Minimum Spending Requirement – 7.5 %)**

As stated in the October 2020 [DHS Homeland Threat Assessment](#), domestic violent extremists, including ideologically motivated lone offenders and small groups, present the most persistent and lethal terrorist threat to the Homeland. These violent extremists capitalize on social and political tensions, which have resulted in an elevated threat environment. They utilize social media platforms and other technologies to spread violent extremist ideologies that encourage violence and influence action within the United States. The COVID-19 pandemic has further created an environment that may lead to accelerated mobilization to targeted violence and/or radicalization to domestic terrorism, including driving lawful protests to incite violence, intimidate targets, and promote their violent extremist ideologies.



Projects within this given area should focus on planning, organizational, equipment, training and exercises that support the mitigation of this prevalent threat. The projects under this national priority must articulate how the specific activity will support combating domestic violent extremism. Such activities may include (please note that this list is not exhaustive):

- **Planning:** The development of plans and protocols to operationalize response to these types of events; hiring consultants to analyze misinformation campaigns to include reviewing social media and other technology platforms to identify the threats; development of Threat Assessment Management teams to coordinate the flow of a multitude of resources expanding above and beyond law enforcement (e.g. education, mental health offices, corrections/parole, etc.) to aid in identifying individual's prone to extremism.
- **Organizational:** Hiring of intelligence analysts to research, compile and develop products to be disseminated and shared to help law enforcement identify potential threat actors; hiring a program manager to oversee the implementation of a Threat Assessment Management team to include program development (on-line or otherwise); Operational Overtime for counter terrorism missions.
- **Equipment:** The purchasing of information technology systems and software to help aid in analysis of open source and/or classified intelligence, physical protective measures utilized for target hardening of critical infrastructure and mass gathering sites (e.g. CCTV, lighting, bollards, perimeter fencing, access controls, etc.); purchasing of emergency alerting, warning and notification systems to for first responders and the public, specialized equipment for law enforcement and CBRNE first responders.
- **Training:** Development and implementation of training and awareness programs to educate the public and first responders on suspicious activity and how to report (e.g. Operation Safeguard); training for law enforcement to include both specialized teams (Bomb, Explosive Detection Canine Teams, Tactical Teams), patrol, and fire response operations to prepare for a response to these types of incidents.
- **Exercise:** The development, execution, and evaluation of exercises aimed at identifying capability gaps as it results to responding to incidents involving domestic terrorism and targeted violence.

### ***Reminder - Mutual Aid Requirements***

All new capabilities supported in part (or entirely) with FY2021 SHSP/SLETPP funding must be readily deployable to support emergency or disaster operations, per existing Emergency Management Assistance Compact (EMAC) agreements. In addition, funding may be used to sustain critical capabilities that may not be physically deployable but would support national response capabilities (e.g. interoperable communications systems).

# Section IV: Application Process and Requirements

## *Application Process*

Please review this Program Guidance document before completing your application materials. It will provide you with all the pertinent requirements for receiving funding under the FY2021 SHSP and SLETPP grants. Please note that only one application per jurisdiction will be accepted. Coordination with across your jurisdiction will be required. All budgetary and programmatic information must be entered onto the Excel-Based Application Worksheet provided by DHSES. **This information must be submitted to DHSES by April 28, 2021 in order to receive funding.** Completed applications must be sent to the Grants Inbox ([grant.info@dhses.ny.gov](mailto:grant.info@dhses.ny.gov)).

## **Revised Excel-Based Application Worksheet**

In an effort to ensure that your requested projects are aligned properly and the spending requirements within DHS/FEMA's national priority areas are met, the Application Worksheet has been modified extensively. Formulas have been embedded to calculate the percentage of your allocation amount in an effort to verify that at least 30% of your projects meet those required thresholds of each of the National Priorities. In addition to the alignment of your projects, DHS/FEMA will be evaluating the Grant Effectiveness of your projects that are within each of the five (5) National Priority areas. Much more detail will be required even at the application phase. Funding decisions will be based on the quality of your project and if it is deemed "effective". The following criteria is outlined in the Funding Opportunity will be required and will be used to make those decisions:

1) **Investment Strategy (30%):** Proposals will be evaluated based on the quality and extent to which applicants describe an effective strategy that demonstrates that proposed projects support program objectives of preventing, preparing for, protecting against and responding to acts of terrorism, to meet its target capabilities, and otherwise reduce the overall risk to the high-risk urban area, the State, or Nation.

2) **Budget (10%):** Proposals will be evaluated based on the extent to which applicants describe a budget plan for each investment demonstrating how the applicant will maximize cost effectiveness of grant expenditures.

3) **Impact/Outcomes (30%):** Proposals will be evaluated how this investment helps the jurisdiction close capability gaps identified in its Stakeholder Preparedness Review and addresses national priorities outlines in the FY2021 NOFO. Further, proposals will be evaluated on their identification and estimated improvement of core capabilities, the associated standardized targets that align to their proposed investment, and the ways in which the applicant will measure and/or evaluate improvement.

4) **Collaboration (30%):** Proposals will be evaluated based on the degree to which the proposal adequately details how the recipient will use investments and other means to overcome existing logistical, technological, legal, policy, and other impediments to collaborating, networking, sharing information, cooperating, and fostering a culture of national preparedness with federal, state, tribal, and local governments, as well as other regional and nonprofit partners in efforts to prevent, prepare for, protect against, and respond to acts of terrorism, to meet its target capabilities, support the national security mission of DHS and other federal agencies, and to otherwise reduce the overall risk to the high-risk urban area, the State, or the Nation. In evaluating applicants under this factor FEMA will consider the information provided by the applicant and may also consider relevant information from other sources.

Please note that you may submit additional descriptions of your projects along with your application, if the space required is not enough to describe your project. This can be submitted as an additional attachment to your Excel-based Application Worksheet. DHSES will then collate the information and attach it to our application submission.

## **Application Submission**

Sub-recipients will not have to enter information directly into the E-Grants System; rather, staff from DHSES will enter application materials into E-Grants for sub-recipients after the Application Worksheet is submitted. Once this information is entered, DHSES will contact the sub-recipient's authorized Point of Contact to accept the certified assurances within E-Grants.

**Please note that the Period of Performance for the FY2021 SHSP and SLETPP grants is 36 months**; the anticipated performance period is estimated to be from 10/1/2021 through 9/30/2024. When you develop your applications for these funds, please be sure to select critical projects that can be implemented within a 36-month period. FEMA has indicated that extensions will not be issued, so projects must be completed within the performance period. As you develop your application for these funds, DHSES strongly recommends that your jurisdiction carefully consider what projects you prioritize and select this year. FEMA has dramatically increased the level of project detail required from sub-recipients and with the shifts in priority areas and spending requirements in the national priority, you must submit projects that you will complete within the period of performance. Changes to projects without strong justification, especially projects that fall under the five (5) National Priority Areas, will not be possible to consider. You must maintain the 30% spending requirement in all of the National Priority areas for the entire three-year period of performance for the FY2021 SHSP/SLETPP funding cycle.

To assist with your application development process, DHSES has developed a “**Project Linkages Standardization Form**” for your use. This form will guide you through how projects should be linked appropriately to the new Investment Justifications (which include the five (5) National Priority Areas), the NYS Homeland Security Strategy, DHS/FEMA Core Capabilities List, FEMA NIMS Typing Standards, etc. This document has changed substantially, so please be sure to read it carefully and ask questions. Your Contract Representative will be available to assist with any questions throughout the entire application process. Alternatively, you may send an e-mail to the Grant Info mailbox at [grant.info@dhses.ny.gov](mailto:grant.info@dhses.ny.gov) to obtain a written response, if needed.

# Section V: Authorized Program Expenditures

## ***SLETPP Reminder***

All SLETPP funding must be used in support of allowable law enforcement terrorism prevention-oriented planning, organization, training, exercise, equipment activities, and/or management and administration (M&A) costs. Please be sure that you meet the minimum twenty-five (25) percent of your allocation amount. As previously mentioned, new to this year, you must submit one application per county and coordinate appropriately across your jurisdiction to meet this requirement. Please note that a large number of projects that fall within the given National Priority areas (30% of your projects) would count towards meeting the twenty-five (25) percent Law Enforcement Terrorism Prevention activity requirement.

## ***Grants Programs Directorate Information Bulletin (IB) 426:***

This bulletin is in support of Executive Order 13809 and rescinds restrictions placed on certain controlled equipment that was previously articulated in Information Bulletins 407 and 407a issued by DHS/FEMA in March of 2016. In addition, IB#426 outlines specific policy and documentation requirements for some equipment which continues to require DHS/FEMA approval. Please note that specific guidance with regards to the information required for approvals of Unmanned Aerial Systems (UAS's) is articulated as they are categorized as aircraft. For further details on that process, please refer to the IB at: [https://www.fema.gov/sites/default/files/2020-08/ib\\_426\\_controlled\\_equipment\\_recission\\_11-1-17.pdf](https://www.fema.gov/sites/default/files/2020-08/ib_426_controlled_equipment_recission_11-1-17.pdf)

## ***FEMA Policy #405-143-1***

Please note that effective August 13, 2020, DHS/FEMA issued a policy and directive which prohibited expending any FEMA Award funds for covered Telecommunications Equipment or Services provided through certain entities for national security reasons. Please be sure to be mindful as you develop your telecommunication equipment projects (e.g. communication, surveillance equipment – e.g. Unmanned Aerial Systems, etc.) As you procure your grant funded equipment, please ensure that you are mindful of this requirement. If you have any questions, please reach out to your Contract Representative for clarification.

The summary of the policy can be found at [Prohibition on Certain Telecommunications Equipment Services](#).

## ***Interoperable Communications Reminder***

Recipients (including sub-recipients) who receive awards under HSGP that wholly or partially provide funding for emergency communication projects and related activities must comply with the SAFECOM Guidance on Emergency Communications Grants. Additional information can be accessed online at: <http://www.dhs.gov/safecom/funding>. In addition, recipients must describe how proposed communications investments align to needs identified in the Statewide Communication Interoperability Plan (SCIP), which can be found at: <http://www.dhSES.ny.gov/oiec/plans-policies-guidelines/>, and coordinate the development of their communication investment with the Statewide Interoperability Coordinator (SWIC).

## ***Additional Guidance for Cybersecurity Project Development***

1. **Information Bulletin #429a:** In July of 2018, DHS/FEMA issued IB#429a outlining recommendations and resources to aid in the development of cyber security projects that recipients (including sub-recipients) who receive awards under HSGP are encouraged to consider. In addition, specific examples with regards to types of projects (planning, organization, equipment, training, and exercise costs) that are allowable and encouraged can be found at the following link: [Information Bulletin #429a](#)
2. **Required participation in the Nationwide Cybersecurity Review (NCSR):** Recipients of FY2021 SHSP/SLETPP awards will be required to complete the 2021 Nationwide Cybersecurity Review. This process will enable agencies to benchmark and measure progress of improving their cybersecurity posture. The CIO or CISO or equivalent for each recipient should complete the NCSR. The NCSR will be open from October-December 2021. More detailed information can be found in Information Bulletin #439 – see link: [Information Bulletin #439](#)

## ***Personnel Cap Reminder***

Per the PRICE Act, there is a 50% cap on personnel-related costs associated with your FY2021 SHSP/SLETPP awards. Based on guidance from FEMA, the following costs count towards the 50% personnel cap:

- Organizational Costs:
  - Operational overtime, salaries and personnel costs.
  - Overtime to participate in information-sharing activities, as well as salaries and personnel costs for intelligence analysts.
- Salaries and personnel costs for planners, equipment managers, training coordinators, exercise coordinators, etc.
- Salaries and personnel costs (up to 5% of your award amount) for Management and Administrative (M&A) costs
- Overtime/backfill to participate in approved training and/or exercise deliveries
- Contractor/Consultant costs associated with performing the above duties. Note: A Contractor that is procured for a set period of time to produce a defined product or deliverable (i.e. the development of a HazMat Plan, installation of equipment items) does not count towards the personnel cap. However, if a Contractor is hired to do general support activities (i.e. a Training Director), then this expense would count towards the personnel cap.

## ***Maintenance and Sustainment Reminder***

The use of FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and users' fees are allowable under all active and future grant awards, unless otherwise noted. With the exception of maintenance plans purchased incidental to the original purchase of the equipment, the period covered by a maintenance or warranty plan must not exceed the period of performance of the specific grant funds used to purchase the plan or warranty.

As outlined in Information Bulletin #379, FEMA allows preparedness grant funds to be used to sustain and maintain equipment that has previously been purchased with both Federal grant funding and equipment purchased using other funding sources. Sub-recipients still need to ensure that eligible costs for maintenance and sustainment be an allowable expenditure under applicable grant programs.

Differentiating maintenance and sustainment costs (vs. new costs) in your budget for FY2021 SHSP/SLETPP funding is important (as FEMA requires different information depending on what type of project is being funded). As you are completing your application for FY2021 SHSP/SLETPP funding (in the Excel template provided), please keep the following guidelines in mind (please refer to **Exhibit A** for additional instructions and guidance on completing the federal programmatic reporting requirements collected in your application):

## **Planning**

Planning activities are central to both the FY2021 SHSP/SLETPP grants. Funding can be used for a variety of allowable costs related to planning, including hiring part or full-time consultants and/or staff to develop and maintain critical homeland security plans.

## **Organizational – SHSP/SLETPP**

Under the SHSP/SLETPP grant, up to 50% of your award may be spent on allowable organizational activities (outlined below). Please keep in mind that all organizational activities, count towards the 50% personnel cap.

1. **Overtime Costs:** Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities specifically related to homeland security and specifically requested by a Federal Agency. Allowable costs are limited to overtime associated with federally requested participation in eligible fusion activities, including Anti-Terrorism Task Forces, Joint Terrorism Task Forces, Area Maritime Security Committees, DHSES Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams. Grant funding can only be used in proportion to the Federal man-hour estimate, and only after funding for these activities from other Federal sources (e.g. FBI JTTF payments to State and local agencies) have been exhausted. **Under no circumstances should FEMA grant funding be used to pay for costs already supported by funding from another Federal source.**
2. **Intelligence Analysts:** SHSP/SLETPP funds may be used to hire new staff and/or contractor positions to serve as Intelligence Analysts to enable information/intelligence-sharing capabilities, as well as to support existing Intelligence Analysts funded with previous years' SHSP/SLETPP funding. In order to be hired as an Intelligence Analyst, staff and/or contract personnel must meet at least one of the following criteria:
  - a. Successfully complete training to ensure baseline proficiency in intelligence analysis and production within six months of being hired; and/or
  - b. Previously served as an Intelligence Analyst for a minimum of two years either in a Federal Intelligence Agency, the Military, or a State or Local Law Enforcement Intelligence Unit.

All fusion center analytic personnel must demonstrate qualifications that meet or exceed competencies identified in the *Common Competencies for State, Local, and Tribal Intelligence Analysts*, which outlines the minimum

categories of training needed for intelligence analysts. **A certificate of completion of such training must be kept on file and made available to FEMA upon request.**

3. **Operational Overtime:** Operational overtime costs are allowable for increased security measures at critical infrastructure sites or other high-risk locations and to enhance public safety during mass gatherings and high-profile events. In that regard, SHSP recipients are urged to consider using grant funding to support soft target preparedness activities. This is one of the project types that is listed under the Soft Target/Crowded Places National Priority and can be counted towards meeting the 5% spending requirement within that required category. **Important Note:** Prior approval in writing from the FEMA Administrator is required for all Operational Overtime requested other than those that are security measures in response in the threat level under the National Terrorism Advisory System (NTAS) as an “elevated” or “imminent” alert status.

FY2021 SHSP/SLETPP funds may be used to support select operational expenses associated with increased security the following authorized categories (note this list is not exhaustive – DHS/FEMA retains the discretion to approve):

- a. National Security Special Event (NSSE) as deemed by DHS.
- b. Special Event Assessment Rating (SEAR) Level 1 through Level 4 event
- c. States of Emergency declared by the Governor associated with a terrorism-related threat or incident (excludes Presidentially declared major disasters or emergencies).
- d. National Critical Infrastructure Prioritization Program (NCIPP) – Protection of Level 1 and Level 2 facilities as defined by the NCIPP.
- e. Directed Transit Patrols – Targeted security patrols in airports and major transit hubs based on a terrorism-related threat to transportation systems.
- f. Other Related Personnel Overtime Costs – Overtime costs may be authorized for personnel assigned to support any of the security relating to the above categories.
- g. Operational Support to a Federal Agency - Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities related to homeland security/terrorism preparedness and specifically requested by a federal agency.

Additional details with regards to these authorized categories can be found in the FEMA Preparedness Grants Manual on (A-4-A-6) at the following link: [Preparedness Grants Manual](#).

**Important Reminders for Operational Overtime Requests:** Requests for Operational Overtime should be completed in advance and must include the following details:

1. Written requests must clearly explain how the request meets the criteria of one or more of the authorized categories (listed above) with relevant details.
2. Request must be within the award’s period of performance. FEMA will consider requests for special events up to one year in advance.
3. Under no circumstances may SHSP/SLETPP funding be used to pay for costs already supported by funding from another federal source.
4. FEMA will consult and coordinate with appropriate DHS components as necessary to verify information used to support operational overtime requests. Start the process as soon as practical, especially for planned events.

## ***Equipment***

FY2021 SHSP funds may be used for equipment acquisition from the 21 equipment categories lists on the Authorized Equipment List (AEL). For more information on the AEL, please visit FEMA's website at: <http://www.fema.gov/authorized-equipment-list>. Please note that activities eligible for use of LETPA focused funds are outlined in the [National Prevention Framework](#) (and where capabilities are shared with the protection mission area, the National Protection Framework). **Reminder on ALL vehicle purchases: All types of vehicles must be pre-approved by DHSES.**

## ***Training***

To support training activities, FY2021 SHSP/SLETPP funds can be used for OT/Backfill costs, for travel costs, and for the hiring of full-time or part-time staff or consultants to support training activities. Any non-DHS training course to be supported with SHSP/SLETPP funds must be submitted in advance to DHSES for written approval. Attendance at Conferences, Workshops, and/or Out-of-State travel for training opportunities will also require DHSES prior approval. Any training gaps should be identified in the AAR/IP and addressed in the State or Urban Area's training cycle. All training and exercises conducted with SHSP/SLETPP funds should support the development and testing of the jurisdiction's Emergency Operations Plan (EOP), or specific annexes, where applicable.

If you have questions regarding training, please contact the Training and Exercise Section at DHSES's Office of Emergency Management (OEM) at [OEM.Training@dhSES.ny.gov](mailto:OEM.Training@dhSES.ny.gov) or call 518-292-2351.

## ***Exercises***

All exercises conducted using SHSP/SLETPP funds should be designed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) guidance. HSEEP highlights include:

- **Basic Guidelines:** HSEEP policy and guidance can be obtained online at the following link:  
<https://www.fema.gov/media-library/assets/documents/32326>
- **HSEEP Courses:**
  - **Mobile Courses:** HSEEP mobile courses are scheduled periodically, as requested, throughout the State to help increase understanding of HSEEP guidelines. For more information, please refer to DHSES's Training Calendar: <http://www.dhSES.ny.gov/training/calendar/>
  - FEMA's Emergency Management Institute (EMI) also offers *Course # K0146 – Homeland Security Exercise Evaluation Program (HSEEP) Basic Course*, a distance learning (on-line) course.
- **Exercise Notification:** All planned exercises must be submitted for review to the DHSES Office of Emergency Management (OEM) Training and Exercise Section, using the method prescribed by DHSES OEM, **sixty days** prior to the start of each exercise supported with SHSP/SLETPP funds, including any exercise supported by the county through a sub-allocation of its award. DHSES will place exercise information on the National Exercise Schedule, in accordance with HSEEP guidelines.



- **Exercise Evaluation:** HSEEP requires all exercises to be evaluated. Within **sixty days** of the completion of an exercise, a jurisdiction must submit an After-Action Report/Improvement Plan (AAR/IP) to the DHSES OEM Training and Exercise Section for review and identification and initiation of any necessary state-level activity. Sub-recipients must submit the AARs/IPs through NY Responds.
- **Exercise Assistance:** The DHSES OEM Training and Exercise Section is available to provide exercise assistance to jurisdictions. Please contact the OEM Exercise Branch at [Exercises@dhSES.ny.gov](mailto:Exercises@dhSES.ny.gov) or at 518-292-2351 if you are interested in conducting an exercise using FY2021 SHSP/SLETPP funds.

### ***Management and Administration (M&A)***

Up to 5% of the award amount may be used to support Management and Administrative costs associated with the implementation of the grant award. Examples of allowable M&A costs include:

- Hiring of full or part time staff to administer grants
- Travel costs
- Meeting related expenses
- Authorized office equipment
- Leasing or renting of space for newly hired personnel during the period of performance for the grant program

### **Environmental Planning and Historic Preservation (EHP) Compliance**

As a Federal agency, DHS/FEMA is required to consider the effects of its actions on the environment and/or historic properties to ensure that all activities and programs funded by the agency, including grants-funded projects, comply with federal EHP regulations, laws and Executive Orders as applicable. Recipients and sub-recipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the DHS/FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that DHS/FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. In some cases, DHS/FEMA is also required to consult with other regulatory agencies and the public in order to complete the review process. The EHP review process must be completed before funds are released to carry out the proposed project. DHS/FEMA will not fund projects that are initiated without the required EHP review.

Additionally, all recipients are required to comply with DHS/FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in FP 108-023-1, [Environmental Planning and Historic Preservation Policy Guidance](#) and FP 108.24.4, [Environmental Planning and Historical Preservation Policy](#).

Projects that were initiated or completed before an EHP review was concluded are unallowable for reimbursement using SHSP and SLETPP funds. For more information on FEMA’s EHP requirements, sub-recipients should refer to FEMA’s Information Bulletin #329 “Environmental Planning and Historical Preservation Requirements for Grants” available online at: <http://www.fema.gov/pdf/government/grant/bulletins/info329.pdf>

## ***Construction and Renovation***

Use of FY2021 HSGP funds for construction and renovation is generally prohibited except as outlined below. For construction costs to be allowed, they must be specifically approved by DHS/FEMA in writing prior to the use of any program funds for construction or renovation. Additionally, sub-recipients are required to submit a SF-424C Budget and Budget detail citing the project costs.

Project construction and renovation not exceeding \$1,000,000 or 15% of the grant award is allowable, as deemed necessary. For the purposes of the limitations on funding levels, communications towers are not considered construction.

Written approval must be provided by FEMA prior to the use of any HSGP funds for construction or renovation. When applying for construction funds, including communications towers, at the time of application, recipients must submit evidence of approved zoning ordinances, architectural plans, any other locally required planning permits, and a notice of federal interest.

When applying for funds to construct communications towers, recipients and sub-recipients must submit evidence that the FCC's Section 106 review process has been completed and submit all documentation resulting from that review to GPD using the guidelines in EHP Supplement prior to submitting materials for EHP review.

HSGP Program sub-recipients using funds for construction projects must comply with the Davis-Bacon Act (40 U.S.C. § 3141 et seq.). Recipients must ensure that their contractors or subcontractors for construction projects pay workers no less than the prevailing wages for laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the state in which the work is to be performed. Additional information regarding compliance with the Davis-Bacon Act, including Department of Labor (DOL) wage determinations, is available from the following website <http://www.dol.gov/whd/govcontracts/dbra.htm>.

Projects that were initiated or completed before an EHP review was concluded are unallowable for reimbursement using SHSP and SLETPP funds. For more information on FEMA's EHP requirements, sub-recipients should refer to FEMA's Information Bulletin #329 "Environmental Planning and Historical Preservation Requirements for Grants" available online at: <http://www.fema.gov/pdf/government/grant/bulletins/info329.pdf>

## ***Supplanting***

Grant funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose.

## ***Grant Contracting Process***

Any resulting contract or agreement is contingent upon the continued availability of funding and will be effective only upon approval by the New York State Office of the Comptroller and the Office of the Attorney General.

Sub-recipients must agree to DHSES terms and conditions included in DHSES grant contracts. Sample grant contract language, including but not limited to Appendices A-1 and C are available for review on the DHSES website at <http://www.dhSES.ny.gov/grants/forms-egrants.cfm>

## ***Minority and Women-Owned Businesses***

Pursuant to New York State Executive Law Article 15-A, the New York State Division of Homeland Security and Emergency Services recognizes its obligation under the law to promote opportunities for maximum feasible participation of certified minority- and women-owned business enterprises and the employment of minority group members and women in the performance of New York State Division of Homeland Security and Emergency Services contracts. Minority and women-owned business enterprises can be readily identified on the directory of certified businesses at: <https://ny.newnycontracts.com/>.

All qualified applicants shall be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Consistent with 2 CFR §200.321, non-Federal contracting entities must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

For purposes of this solicitation, applicants and subcontractors are hereby notified the State of New York has set an overall goal of **30% for MWBE participation** or more, **15% for Minority-Owned Business Enterprises** ("MBE") participation and **15% for Women-Owned Business Enterprises** ("WBE") participation, based on the current availability of qualified MBEs and WBEs for your project needs.

An applicant on any contract resulting from this procurement ("Contract") must incorporate the affirmative steps above into its grant management policies and procedures.

Further, pursuant to Article 15 of the Executive Law (the "Human Rights Law"), all other State and Federal statutory and constitutional non-discrimination provisions, the applicant and subrecipients will not discriminate against any employee or applicant for employment because of race, creed (religion), color, sex, national origin, sexual orientation, military status, age, disability, predisposing genetic characteristic, marital status or domestic violence victim status, and shall also follow the requirements of Human Rights Law with regard to non-discrimination on the basis of prior criminal conviction and prior arrest.

## ***Uniform Administrative Requirements, Costs Principles, and Audit Requirements***

The U.S. Department of Homeland Security adopted 2 C.F.R. Part 200. Now that DHS has adopted 2 C.F.R. Part 200, these regulations will apply to all new Federal Emergency Management Agency (FEMA) grant awards that are made on or after December 26, 2014. These regulations will supersede 44 C.F.R. Part 13, and the Office of Management and Budget (OMB) Circulars A-21, A-87, A-89, A-102, A-110, A-122, A-133, and sections of A-50 for all FEMA awards made on or after December 26, 2014. This means that recipients of HSGP funding must follow new administrative requirements and Cost Principles codified in 2 C.F.R. Part 200 instead of the previous regulations in 44 C.F.R. Part 13.

# Exhibit A

## Federal Programmatic Reporting Requirements “Instructions and Guidance”

**Instructions:** The following provides some summary background on the federal programmatic reporting requirements on which grant recipients are required to report in order for DHSES to satisfy its reporting obligations to DHS. Please refer to the associated instructions to appropriately complete the requirements throughout the application process.

### NIMS Resource Typing

**NIMS Resource Typing:** For all projects that support a NIMS Resource, recipients must identify the typed asset being supported through the investment. At this point, only one typed asset can be identified in the BSIR; therefore, if multiple typed assets are being supported, please identify the asset with the largest budget.

### Project Support to Previously Awarded Investment and Project Milestones

**I. Sustain vs. Build:** As you complete your application, it is important to distinguish the type of investment you are making. DHS has identified two project types:

**1) Sustain Capabilities** - Refers to activities that maintain a capability at its current level (this includes replacing and/or upgrading outdated equipment),

**2) Build Capabilities** - Refers to activities that start a new capability or increase a capability.

If your project is both sustaining and building capabilities, please select the project type that best represents the majority of your project.

<b>Sustain</b>	Applicants who are utilizing a resource to sustain a capability previously developed through homeland security grant funding or local revenues should select "Sustain" from the drop-down menu. An example would be purchasing Personal Protective Equipment (PPE) to replace PPE that was purchased several years ago and is no longer safe to use at an incident.
<b>Build</b>	<b>Increase a Current Capability:</b> Applicants who are utilizing a resource to increase a capability previously developed through homeland security grant funding or local revenues should select "Build" from the drop-down menu. An example of increasing a current capability would be the purchase of communications equipment for first responders, in order for them to communicate using an interoperable communications system previously developed by the sub-recipient.
	<b>Build a New Capability:</b> Applicants who are utilizing a resource to build a new capability should select "Build" from the drop-down menu. An example of building a new capability would be a sub-recipient developing an explosive detection canine team to enhance explosive device response operations capabilities in their jurisdiction, where they presently have no ability to perform this capability and/or currently rely on regional or state partners to perform the capability in their jurisdiction.

**II. Previously Supported Fiscal Year:** DHS requires that for any current project investment which supports a previously awarded investment, that the most recent fiscal year of that prior investment be identified. Presently, this goes back 4 years from the current fiscal year (i.e. for FY2021, please identify the most recent fiscal year supported between FY2017-FY2020).

**III. Last Completed Milestone for Previously Awarded Investment:** DHS requires that the recipient identify the last completed milestone of the previously awarded investment that is being supported through the current fiscal year. These milestones align with the federal POETE criteria (Planning, Organization, Equipment, Training and Exercises) and follow the performance metrics utilized in your E-Grants workplan.

**IV. Anticipated Project Completion Date:** For each project, DHS requires the anticipated completion date. Please select which quarter you anticipate completing the proposed project within the period of performance.

### Project Details

**I. Construction, Renovation and Retrofits to Existing Structures:** DHS requires prior approval, and often EHP review, of any project that will involve construction, renovation, retrofits and modifications to existing structures. If this project requires any such activity, please select "Yes."

**II. Deployability of Capabilities:** DHS is seeking more information on whether capabilities supported through this grant opportunity are either deployable or sharable outside of the host jurisdiction. When assessing the deployability of the capabilities supported through this project, please assess this at the "core capability" level (e.g. HazMat Team capability or mass sheltering capability) rather than at the individual budget item level. For example, if you are making an investment to support the ability of your HazMat Team to perform its core functions, please determine if these core functions are by and large deployable and/or sharable.

<b>Deployable</b>	<b>Is the core capability supported by this project deployable to other jurisdictions?</b> DHS identifies a deployable asset as any capability that is physically mobile and can be used anywhere in the United States. Examples include response teams (e.g. HazMat, Tactical or CERT), mobile radios, CBRNE detection equipment, sheltering supplies, etc.
<b>Sharable</b>	<b>Is the core capability supported by this project sharable (if it cannot be physically deployed) with other jurisdictions?</b> DHS identifies are sharable asset as any non-deployable capability that can be utilized to augment and sustain reinforced response at the regional, state or national level. Examples include a fusion center, emergency operations center, etc.

# Exhibit B:

## NYS Critical Capabilities List and DHS/FEMA Core Capabilities Crosswalk

### Common Capabilities (5)

**Planning:** *The ability to develop, validate, and maintain plans to address identified threats and hazards.*

**Interoperable and Emergency Communications:** *The ability to ensure public safety agencies and other community partners can communicate with one another on demand, in real time, when needed, and when authorized.*

**Public Information and Warning:** *The ability to deliver coordinated, prompt, and actionable information to the public through the use of clear, consistent approaches and leveraging multiple delivery methods.*

**Citizen Awareness and Preparedness:** *The ability to ensure citizens are fully aware, trained, and practiced on how to prevent, protect, prepare for, respond to, and recover from any threat or hazard.*

**Private Sector/Non-Governmental Organizations (NGO):** *The ability to coordinate with the private sector and other non-governmental organizations to leverage their resources and subject-matter expertise.*

### Prevention and Protection Capabilities (5)

**Information-Sharing and Intelligence Analysis:** *The ability to receive, analyze and distribute accurate, timely, and actionable information and intelligence to agencies and key stakeholders, including the private sector.*

**Critical Infrastructure/Key Resources Protection:** *The ability to identify and protect critical infrastructure and key resource sites through risk management and by improving protections against all threats and hazards.*

**Cyber Security:** *The ability to protect cyber networks and services from damage, unauthorized use, and exploitation and restore systems that are compromised.*

**CBRNE Detection and Interdiction:** *The ability to detect and interdict CBRNE materials at points of manufacture, transport, and use.*

**Law Enforcement Counter-Terrorism Operations:** *The ability to support the range of activities taken by law enforcement to detect, investigate, and conduct operations related to potential terrorist activities.*

### Response Capabilities (12)

**EOC Management:** *The ability to establish and operate an Emergency Operations Center to support onsite incident management activities during an event.*

**Onsite Incident Management:** *The ability to establish a unified and coordinated operational structure at the scene of an incident.*

**CBRNE Response and Decontamination:** *The ability to assess and manage the consequences of a hazardous materials release, either accidental or intentional.*

**Search and Rescue Operations:** *The ability to deliver search and rescue capabilities and assets to affected communities, with the goal of saving the greatest number of endangered lives in the shortest time possible.*

**Law Enforcement Response Operations:** *The ability to leverage law enforcement assets and specialty teams (e.g. Bomb Squads, SWAT Teams, Dive Teams) to support site security and response to terrorist attacks and other hazards.*

**Firefighting Support and Operations:** *The ability to coordinate and implement fire suppression operations and support mutual aid within the fire service.*

**Mass Care and Sheltering:** *The ability to provide life-sustaining services to communities in need, with a focus on evacuating, sheltering, hydrating, and feeding the individuals most impacted during an event, including special needs populations.*

**Transportation:** *The ability to prioritize transportation infrastructure restoration to provide for the efficient movement of citizens, responders, and goods into and out of areas impacted during an event through the utilization of various transportation systems and routes.*

**Health Emergency Preparedness:** *The ability to support health emergency preparedness by developing and maintaining the ability to identify public health threats, provide medical countermeasures, and surge the hospital system to manage large numbers of sick or injured during any incident.*

**Emergency Medical Services (EMS) Operations:** *The ability to appropriately dispatch EMS and provide suitable pre-hospital treatment and support to healthcare facilities.*

**Fatality Management:** *The ability to provide effective, efficient mass fatality services to communities in need, including body recovery and victim identification, the development of temporary mortuary solutions, and coordination with victims' families.*

**Logistics and Resource Management:** *The ability to identify, inventory, mobilize, and dispatch available critical resources (including those obtained via mutual aid and donations) and human capital throughout the duration of an incident.*

## Disaster Recovery/Mitigation Capabilities (6)

**Continuity of Operations/Continuity of Government (COOP/COG):** *The ability to develop and implement plans and programs to maintain essential operations and government services during an emergency.*

**Damage Assessment:** *The ability to conduct damage assessments in conjunction with partners at multiple levels of government to help inform resources needed to ensure an efficient recovery from an incident.*

**Restoration of Infrastructure and Critical Services:** *The ability to initiate and sustain the restoration of critical services to affected communities, including drinking water, wastewater, electricity, transportation services, and economic services through effective planning and other related efforts.*

**Debris Management:** *The ability to develop and maintain debris management plans to restore public services and ensure public health and safety in the aftermath of a disaster.*

**Recovery:** *The ability to provide ongoing support to communities after a major incident occurs to help re-build affected areas and to increase their resiliency to face future incidents to include long-term housing and infrastructure replacement.*

**Mitigation:** *The ability to, through traditional mitigation programs and other efforts build and sustain resilient systems, communities, and infrastructure to reduce their vulnerability to any threat or hazard.*

