

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Thursday, July 29, 2021

6:30 PM

Harold L. Joyce Albany County Office Building
Room 730

Audit and Finance Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES
2. AUTHORIZING A ONE-TIME AMNESTY PERIOD FOR REDUCTION OF INTEREST CHARGED ON DELINQUENT PROPERTY TAXES
3. ADOPTING THE PROPOSED 2022-2026 ALBANY COUNTY CAPITAL PROGRAM

CURRENT BUSINESS:

5. AUTHORIZING A CORRECTION TO THE TAX ROLL FOR THE CITY OF COHOES
6. AUTHORIZING AN AGREEMENT WITH HORAN, MARTELLO AND MORRONE, CPAS, LLP REGARDING ONGOING ACCOUNTING AND CONSULTING SERVICES AT THE SHAKER PLACE REHABILITATION AND NURSING CENTER
7. AUTHORIZING AN AGREEMENT WITH RONCO SPECIALIZED SYSTEMS REGARDING A NURSE CALL INTEGRATION SYSTEM FOR SHAKER PLACE REHABILITATION AND NURSING CENTER
8. AMENDING THE 2021 DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES BUDGET: SECURITY GUARDS
9. AMENDING THE 2021 DEPARTMENT OF RESIDENTIAL HEALTH CARE FACILITIES BUDGET: ADMINISTRATIVE ADJUSTMENTS
11. RESCINDING AUTHORIZATION TO CONVEY REAL PROPERTY PURSUANT TO RESOLUTION NO. 439 FOR 2020 AND AUTHORIZING THE CONVEYANCE OF 8 DELAWARE STREET (TAX MAP NO. 76.65-1-54) IN THE CITY OF ALBANY
12. AUTHORIZING THE CONVEYANCE OF REAL PROPERTY LOCATED AT 4092 ALBANY STREET (TAX MAP NO. 16.4-6-35) IN THE TOWN OF COLONIE
13. PUBLIC HEARING REGARDING MULTIPLE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATIONS

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Thursday, July 1, 2021

6:00 PM

Harold L. Joyce Albany County Office Building
Room 730

Audit and Finance Committee

PREVIOUS BUSINESS:

Present: Legislator Wanda F. Willingham, Legislator Matthew T. Peter, William M. Clay, Raymond F. Joyce, David B. Mayo, Joseph E. O'Brien, Lynne Lekakis, Mark E. Grimm and Paul J. Burgdorf

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

2. AUTHORIZING A ONE-TIME AMNESTY PERIOD FOR REDUCTION OF INTEREST CHARGED ON DELINQUENT PROPERTY TAXES

This proposal was tabled at the request of the Sponsor.

CURRENT BUSINESS:**3. AUTHORIZING A CORRECTION TO THE TAX ROLL FOR THE CITY OF ALBANY**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

4. AUTHORIZING THE REFUND OF REAL PROPERTY TAXES IN THE TOWN OF COLONIE

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

5. RESCINDING AUTHORIZATION TO CONVEY REAL PROPERTY PURSUANT TO RESOLUTION NO. 439 FOR 2020 AND AUTHORIZING THE CONVEYANCE OF 92 ALEXANDER STREET (TAX MAP NO. 76.64-2-13) AND 507 FIRST STREET (TAX MAP NO. 65.47-2-25) IN THE CITY OF ALBANY

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

6. PUBLIC HEARING ON THE PROPOSED 2022-2026 ALBANY COUNTY CAPITAL PROGRAM

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

7. ADOPTING THE PROPOSED 2022-2026 ALBANY COUNTY CAPITAL PROGRAM

This proposal was tabled at the request of the Sponsor.

8. AMENDING RESOLUTION NO. 188 FOR 2021 REGARDING THE WATER PURIFICATION DISTRICT COLLECTIVE BARGAINING AGREEMENT

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

RESOLUTION NO. 216

AUTHORIZING A ONE-TIME AMNESTY PERIOD FOR REDUCTION OF INTEREST CHARGED ON DELINQUENT PROPERTY TAXES

Introduced: 6/8/20

By Mr. Commisso:

WHEREAS, The ongoing coronavirus pandemic has greatly impacted the expected revenues for the 2020 Fiscal Year for the County of Albany, which are necessary in order to maintain the functions and services of government that many rely upon, and

WHEREAS, In an effort to reduce the budget deficit facing Albany County, this Honorable Body has proposed to offer a one-time amnesty period to provide taxpayers a brief 90 day period to clear past-due taxes at a lowered interest rate, and

WHEREAS, During the proposed amnesty period, intended to motivate payments, the interest rate on unpaid delinquent taxes will be reduced by half from 1% added per month to .5% added, and

WHEREAS, There is proposed a handling fee of \$100 per property for all properties in which more than \$1,000 is owed in taxes, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to implement a one-time amnesty period from August 1, 2020 to October 31, 2020 for the reduction of interest charged on delinquent property taxes, and, be it further

RESOLVED, That the County Attorney is authorized to approve as to form and content agreements and documents necessary for the implementation of the aforementioned amnesty program, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Referred to Audit and Finance Committee – 6/8/20



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

June 25, 2021

Honorable Andrew Joyce
Chairman, Alban County Legislature
112 State Street, Suite 710
Albany, New York, 12207

Dear Chairman Joyce:

In accordance with Article 6, section 608 of the Albany County Charter, I hereby submit the 2022-2026 Albany County Capital Program for legislative review and action. The plan provided is based on the recommendation made by the Capital Projects Committee at its June 15th, 2021 meeting.

The attached plan provides an estimate of Albany County's capital needs, their associated costs and funding mechanisms over the course of the next five (5) years. It is important to note that the Capital Program is a plan that does not commit the County to any particular project, schedule, cost or funding source. The projects found in the Capital Program will be continually revisited taking into consideration changes in project needs and priorities, cash flow, and budget constraints. Given the impact of property tax cap legislation on the County's budget processes and the County's cash situation, the flexibility to undertake capital projects, in general and defined as part of this plan, may be limited.

If there are any questions regarding this plan, please contact David Reilly, who will be available during the legislative committee schedule to address any questions.

Sincerely,

Daniel P. McCoy

Cc: Dennis A. Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel
David M. Reilly



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2556, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Approval for the Albany County 2022-2026 Capital Plan

Date: 6/22/2021
Submitted By: Sarah Cantwell
Department: Management and Budget
Title: Senior Budget Analyst
Phone: 518-447-5698
Department Rep.
Attending Meeting: David Reilly

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

Change Order/Contract Amendment

Purchase (Equipment/Supplies)

Lease (Equipment/Supplies)

Requirements

Professional Services

Education/Training

Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

Settlement of a Claim

Release of Liability

Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Click or tap here to enter text.

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.

Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

File #: TMP-2556, **Version:** 1

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 2022 - 2026
Length of Contract: 5 years

Impact on Pending Litigation Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Article 6 of Section 608 of the Albany County Charter requires the submission of a 5-year capital plan from the Office of the County Executive to the Legislature. The plan provided is based on the recommendations made by the Capital Projects Committee at its June 15th, 2021 meeting. Please see attachments for a detailed breakdown of the proposed plan.

2022-2026 Capital Plan Summary

New Projects:	12							
Existing Projects:	42							
Amended Projects:	24							
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	156.073	24.637	47.42	50.656	40.165	9.930	3.255	332.136
Appropriations	0.200	1.550	1.600	0.050	-	-	-	3.400
State Reimbursement	(1.003)	(1.310)	(0.310)	(0.310)	(0.310)	-	-	(3.243)
Federal Reimbursement	(1.872)	(0.368)	-	(4.049)	-	-	-	(6.289)
Saratoga County, NY	(0.200)	(0.400)	(1.500)	(18.500)	(12.900)	-	-	(33.500)
Other	0.200	0.400	1.500	18.500	12.900	-	-	33.500
Total County Cost	153.398	24.509	48.71	46.347	39.855	9.930	3.255	326.004

AFUND - Civic Center

Upper Level Seating Replacement								
The chairs in the upper level are 25 years old. The lower level seating was replaced in 2010. This plan was originally spread over two years utilizing Facility Fees. Combining the projects into the same year we would realize an approximate savings of \$100,000. Given lead time of the chairs, installation of chairs will begin spring of 2019, purchase of chairs will be in 2018.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	3.375							3.375
Total County Cost	3.375	-	-	-	-	-	-	3.375
Management & Budget Recommendation:								

LED Expansion								
Install New LED Fascia to run all the way around the bowl. Move the back lit signs up. The fascia lights will increase the effects of the arena in the bowl and increased square footage could help increase revenues from these signs. Existing LED lights would relocate to the concourse for increased revenue. Back lit signs have been proven and long standing source of revenue and should be relocated and not replaced. Scoreboard modification would be replacing power supplies that are failing and cleaning.								
New Project:			Existing Projects:			Amended Projects: 1		
Amended for 2022-2026 due to increased cost of project.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.375		2.403					3.778
Total County Cost	1.375	-	2.403	-	-	-	-	3.778
Management & Budget Recommendation:								

Main Arena Sound System								
The intent is to design and install a new sound system. The existing system has been maintained for over 20 years. It has been maintained and still operates, but the sound quality is failing. The components are outdated and difficult to replace. There are few assisted listening devices active. The purchase of over 200 units will be needed to keep up with ADA code.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.100	0.850						0.950
Total County Cost	0.100	0.850	-	-	-	-	-	0.950
Management & Budget Recommendation:								

WiFi Network								
The wireless network system in the building has been peiced together over the years. The system does not have the capacity for the growing needs of the shows, media and patrons. The wired network has been upgraded. The awards of the NCAA Basketball Championship has put the need of this project to forefront to accommodate National Media needs.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.826							0.826
Total County Cost	0.826	-	-	-	-	-	-	0.826
Management & Budget Recommendation:								

Arena Equipment Replacement

All equipment is at least 15 years old. Replace staging the is old and degrading. Spotlights are in need of frequent repair and replacement parts. Existing barricade lacks step to assist patrons from GA floor. The turnstiles are needed for accurate counts of patrons entering. Forklifts are up in age. The West End curtains will cover the lights in the suites for end stage shows that production often have concerns

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.597							0.597
Total County Cost	0.597	-	-	-	-	-	-	0.597
Management & Budget Recommendation:								

Replacement of Chiller, BMS Control, Concourse heat/Fan Coil Replacement, Lighting Upgrade

Comfort Chiller is original to building construction and is past its useful life. The work for this project would also include replacement of motors, pumps, valves and suction diffusers. This work will offer significant energy reduction savings. This project is needed to run the building more efficiently and help accommodate the increased building load of the front atrium enclosure. Building sealing is needed to prevent loss of conditioned air. Concourse heat is needed rather than ambient from arena bowl. Additional BMS controls to automate more systems for energy conservation. Lighting upgrades are to replace high energy consumption bulbs.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.700	1.250		-	-	-	-	1.950
Total County Cost	0.700	1.250	-	-	-	-	-	1.950
Management & Budget Recommendation:								

Arena Floor, Kitchen Floor, Quad Stairs Refinishing and Atrium door patching

The main arena floor has sustained several significant gouges. Rebar is showing in several areas. There have been several attempts to patch, but they continue to come out. The kitchen floor has had years of wear and tear. The existing floor covering is coming up in pieces and makes the kitchen look unsanitary. The Quad stairs going to the bathrooms stick out because it sits next to the refinished concourse and bathroom lobby floors.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.250	0.250						0.500
Total County Cost	0.250	0.250	-	-	-	-	-	0.500
Management & Budget Recommendation:								

Loading Dock Renovation

Design and construction of loading dock platforms, doors and bays. Trucks have found it increasingly more difficult to back into the dock area. The dock plates are old and in constant need of adjustment. Weather proof doorways to keep the elements out.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.500						0.500
Total County Cost	-	0.500	-	-	-	-	-	0.500
Management & Budget Recommendation:								

Locker Room Renovations

The locker rooms are starting to look dated. They have not been renovated since 2014. Some of the rooms still have finishes from former teams. The heating and cooling in each room is controlled as one area. The modifications would allow for individual room temperature control.

New Project:		Existing Projects:			1		Amended Projects:		
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	0.850	0.850	0.350					2.050	
Total County Cost	0.850	0.850	0.350	-	-	-	-	2.050	
Management & Budget Recommendation:									

Additional Show Power and Transformer Replacement

Events are getting bigger and their expectations are higher. We have 2000 amps of show power. Shows often require more and they need to bring in a generator. This may make the building less desirable to put a show in than the next arena. There is available power in our switchgear, but work is needed to extend it and make it available. There are also several transformers that are over 20 years old and should be replaced before they fail.

New Project:		Existing Projects:					Amended Projects:			1
Amended for 2022-2026 - to increase cost.										
Project Financing (in millions of dollars)										
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total		
County Debt (Bonds & BANS)		0.306	0.100					0.406		
Total County Cost	-	0.306	0.100	-	-	-	-	0.406		
Management & Budget Recommendation:										

Low Roof Replacement

The low roof is the last of the roofs that need replacement. There have been several leaks over renovated areas that need patching. The leaks seem to be coming from age, seals coming loose and general wear and tear.

New Project:		Existing Projects:			1		Amended Projects:		
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)		0.308						0.308	
Total County Cost	-	0.308	-	-	-	-	-	0.308	
Management & Budget Recommendation:									

East Side Stairwell Enclosure

The stairwells on the East side of the arena has been unsightly due to being unable to keep wildlife out. There have been multiple attempts by several means with no success. Enclosing these stairwells will allow us to keep animals out. It will also provide an extra level of security and utility savings to the adjacent area. There are multiple railings that are determined due to street salt and weather damage. There are various con-crete steps / facades that need reconstruction or replacing around the entire property. The concrete and railing replacement / design are anticipated to start in 2021.

New Project:		1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)										
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total		
County Debt (Bonds & BANS)			0.500	1.500				2.000		
Total County Cost	-		0.500	1.500	-	-	-	2.000		
Management & Budget Recommendation:										

Civic Center Capital Plan Summary: All Projects								
New Projects:		1						
Existing Projects:		9						
Amended Projects:		2						
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	8.073	4.314	3.353	1.500	-	-	-	17.240
Total County Cost	8.073	4.314	3.353	1.500	-	-	-	17.240

AFUND - General Services

Albany County Office Building Renovations								
This project provides for the renovation of the Harold L. Joyce Albany County Office Building. The project includes a new roof, HVAC and electrical systems, ADA compliance, elevator modernization and various interior and exterior upgrades. This project began in the Fall of 2002 and is estimated to be complete in 2023. The project has a useful life of 20 to 30 years.								
New Project:		Existing Projects:			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	19.734	0.750	0.500	0.500				21.484
Total County Cost	19.734	0.750	0.500	0.500	-	-	-	21.484
Management & Budget Recommendation:								

Facility Improvement Project								
As part of a continuing program to maintain existing facilities, this project consists of interior painting, carpeting, HVAC modifications, departmental relocation costs, design fees, construction fit-up costs (retrofit / office buildout), moving expenses and the installation of energy management systems at various facilities. Also included are expenses for Times Union Center garage and Spruce Street garage from 2016.								
New Project:		Existing Projects:			Amended Projects:			
Project Amended in 2022-2026 plan - to reduce total costs.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	7.412	1.000	0.500	0.300				9.212
Total County Cost	7.412	1.000	0.500	0.300	-	-	-	9.212
Management & Budget Recommendation:								

Vehicle and Truck Replacement Project								
This project would replace fleet pool vehicles in accordance with our Department Vehicle Replacement Plan. This plan would replace 11 +/- vehicles per year for the next 2 years and the vehicles being replace are 10 years old or older. This project was amended to change the completion date to 2024.								
New Project:		Existing Projects:			Amended Projects:			
Project amended in 2022-2026 to add additional year to project.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.864	0.250	0.250	0.250	0.250			2.864
Total County Cost	1.864	0.250	0.250	0.250	0.250	-	-	2.864
Management & Budget Recommendation:								

County-wide Facilities Evaluation								
Many of the County's facilities are aged and would benefit from a structural and engineering evaluation. The proposed evaluation will allow the County to make the best use of it's resources. This project will include evaluation and engineering fees starting in 2015, with any construction beginning in the out years.								
New Project:		Existing Projects:			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.000	0.350						1.350
Total County Cost	1.000	0.350	-	-	-	-	-	1.350
Management & Budget Recommendation:								

Energy Systems Upgrade								
The purpose of this project is to upgrade the energy systems throughout the various County properties. Our energy systems have outlived their useful life (or are close to) and the repair costs are increasing. The completed changes will make our many structures more efficient and lower the overall operating costs. This project could also include solar systems, where feasible, along with other cost saving measures in the properties and continue to be more economical going forward.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.075	0.525	0.500	0.500				2.600
Total County Cost	1.075	0.525	0.500	0.500	-	-	-	2.600
Management & Budget Recommendation:								

Office Modernization & Relocation								
The project will address the long term renovation of various County owned properties, including but not limited to DMV, Probation, BOE, & Shaker Place, that require updating prior to the relocation of various departments. Improvements will include various upgrades such as mechanical, HVAC, chillers, electrical, roofs (when necessary), painting & carpeting, moving costs, and energy management systems. Initial expenses will be essentially centered in structural & engineering evaluations.								
New Project:			Existing Projects:			Amended Projects:		
						1		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.500	2.500					3.000
Total County Cost	-	0.500	2.500	-	-	-	-	3.000
Management & Budget Recommendation:								

Youth Facility Renovation & Upgrade								
The State of New York has stipulated that Albany County modify / renovate their youth facilities to be more conducive to both the age & sex of the child. Therefore, we must address revamping our facilities at DCYF as well as Family Court to comply. Initial cost estimates of this NYS reimbursable project are \$6.2 million. The scope of the makeover project shall include, but are not limited to, design fees, HVAC modification, renovation and fitup of viewing rooms & common areas, electrical, plumbing & bathroom facilities, painting & carpeting as well as furniture & fixtures. Reimbursement from NYS will be long term, most likely over a 20 year period.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	6.200							6.200
NYS Reimbursement		(0.310)	(0.310)	(0.310)	(0.310)			(1.240)
Total County Cost	6.200	(0.310)	(0.310)	(0.310)	(0.310)	-	-	4.960
Management & Budget Recommendation:								

Building Renovations at 175 Green St. & 240,250 & 260 S Pearl St								
As part of our continuing program to maintain existing facilities, this project addresses the building renovations at our structures located at 175 Green St., 240, 250 & 260 S. Pearl St. Improvements will primarily focus on HVAC, mechanicals, generators & energy management systems, construction fit-up costs (retro fit /office build out), design fees, office moving & relocation fees, painting & carpeting, the parking lot (paving & striping), and fencing. We anticipate this project to be completed in three to four years.								
New Project:			Existing Projects:			Amended Projects:		
						1		
Project Amended in 2022-2026 to increase total cost.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		3.000	2.000	0.500				5.500
Total County Cost	-	3.000	2.000	0.500	-	-	-	5.500
Management & Budget Recommendation:								

Parking Facility Renovations

The purpose of this project is to address the ongoing needed parking facility renovation, preservation /upkeep to County owned garages & facilities. We are proposing this plan to address the overall concern over the needed maintenance. The project has a projected completion date of 2024.

New Project:	Existing Projects:	Amended Projects:	1
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Amended for 2022-2026 - to extend timeline.

Project Financing (in millions of dollars)

Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		1.500	0.500	0.500	0.500			3.000
Total County Cost	-	1.500	0.500	0.500	0.500	-	-	3.000

Management & Budget Recommendation:

Albany County Green Capital Projects

This project will include the purchase some electric vehicles and zero emission vehicles. It will also include some infrastructure improvements with renewable energy technology and energy efficient improvements.

New Project:	1	Existing Projects:	Amended Projects:
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Project Financing (in millions of dollars)

Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			1.000	1.000	1.000	1.000	1.000	5.000
Total County Cost	-	-	1.000	1.000	1.000	1.000	1.000	5.000

Management & Budget Recommendation:

General Services Capital Plan Summary: All Projects

New Projects:	1
Existing Projects:	4
Amended Projects:	5

Project Financing (in millions of dollars)

Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	37.285	7.875	7.750	3.550	1.750	1.000	1.000	60.210
NYS Reimbursement	-	(0.310)	(0.310)	(0.310)	(0.310)	-	-	(1.240)
Total County Cost	37.285	7.565	7.440	3.240	1.440	1.000	1.000	58.970

AFUND - Sheriff's Department

Public Safety Building, 58 Verda Ave., Clarksville, NY Renovations & Upgrade									
Renovation and modification to upgrade the Public Safety Building in Clarksville, NY. This project includes modifications to the interior of the facility to maximize space and upgrade technology. This project also includes the erection of a large building to allow for the storage of numerous specialized vehicles and equipment.									
Project amended for 2022-2026- Remaining funding bonded in 2021.									
New Project:			Existing Projects:			Amended Projects:			1
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	2.200	3.700						5.900	
Appropriations								-	
NYS Grant								-	
Total County Cost	2.200	3.700	-	-	-	-	-	5.900	
Management & Budget Recommendation:									

911 Communication's Center & Emergency Management Relocation and Upgrade									
Relocation, renovation and modification to existing space and structure, together with new construction, located at the Albany County Nursing Home, primarily the Shaker Wing located at 780 Albany Shaker Road in Albany. This project would include design, demolition, construction modifications, relocation and installation of existing communications equipment as well as the purchase of additional communications equipment which would maximize space and upgrade technology. This would afford the sheriff's office the ability to provide additional and enhanced services to the citizens of Albany County and allow for future growth and consolidation efforts.									
CONTINUATION OF THE RELOCATION, RENOVATION AND MODIFICATION OF EXISTING SPACE AND STRUCTURE AT THE CLARKSVILLE PUBLIC SAFETY BUILDING. THIS PROJECT INCLUDES DESIGN, DEMOLITION, CONSTRUCTION MODIFICATIONS, RELOCATION AND INSTALLATION OF EXISTING COMMUNICATIONS EQUIPMENT AS WELL AS THE PURCHASE OF ADDITIONAL COMMUNICATIONS EQUIPMENT. UPON COMPLETION, THIS PROJECT WOULD ALLOW FOR THE COMPLETE RELOCATION OF OUR E-911 DEPARTMENT.									
New Project:			Existing Projects:			Amended Projects:			1
Amendment: The 911 Center will be relocated to the Clarksville Public Safety Building building and not Shaker Place Rehabilitation & Nursing Center. No fiscal changes are being made at this time.									
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	8.000	1.000						9.000	
Appropriations		1.000						1.000	
Project Total								10.000	
NYS Grant		(1.000)						(1.000)	
Total County Cost	8.000	1.000	-	-	-	-	-	9.000	
Management & Budget Recommendation:									

Sheriff's Capital Plan Summary: All Projects								
New Projects:	0							
Existing:	0							
Amended Projects:	2							
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	10.200	4.700	-	-	-	-	-	14.900
Appropriations	-	1.000	-	-	-	-	-	1.000
NYS Grant	-	(1.000)	-	-	-	-	-	(1.000)
Total County Cost	10.200	4.700	-	-	-	-	-	14.900

DFUND - Public Works

CR 157, SR 155 Watervliet-Shaker Road (New Karner Road to Sand Creek Road) [Airport Area FGEIS]									
This project is Phase 3 of the Watervliet-Shaker Road Realignment Project. The section of Watervliet-Shaker Road (WSR) included in this project extends from New Karner Rd. to Sand Creek Rd. The project includes reconstruction and widening of approximately 0.75 miles of CR157 which could include the addition of a center or two additional lanes (depending on traffic study outcome), a new traffic signal at the intersection of New Karner Rd. and WSR, drainage improvements and new pavement. This last phase will complete the Albany-Shaker Rd/WSR Airport Improvement Project started in 2001.									
New Project:			Existing Projects:			Amended Projects:			1
Project amended for 2022-2026 - The project was amended to reflect an updated construction cost and completed SEQR.									
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)		0.433	5.193					5.626	
State Reimbursement								-	
Federal Reimbursement								-	
Total County Cost	-	0.433	5.193	-		-	-	5.626	
Management & Budget Recommendation:									

CR 9 (Bradt Hollow Road) Over Fox Creek Bridge Replacement Project									
Replacement of a 156 ft. long x 32ft. wide, 3 span pre stressed concrete box beam bridge over Fox Creek in the Town of Berne. The bridge was built in 1985, and its NYS DOT rating is currently at the minimum acceptable level. The NYS DOT rating is expected to decrease despite continued maintenance and repairs. The bridge is currently been reduced in lane width due to deteriorated fascia beams.									
New Project:			Existing Projects:			Amended Projects:			1
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	2.342							2.342	
State Reimbursement								-	
Federal Reimbursement	(1.872)							(1.872)	
Total County Cost	0.470	-	-	-	-	-	-	0.470	
Management & Budget Recommendation:									

HHRT Phase I Paving Project									
Pave approximately five miles of 10' wide trail using 2" binder course asphalt and 2" top course asphalt. Subbase to be provided and installed by Albany County forces. Also included is installation of three rail wooden fencing, pedestrian fencing and misc. signage. County forces to provide shoulder backup and turf establishment.									
New Project:			Existing Projects:			Amended Projects:			1
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	1.500							1.500	
State Reimbursement	(1.003)							(1.003)	
Federal Reimbursement								-	
Total County Cost	0.497	-	-	-	-	-	-	0.497	
Management & Budget Recommendation:									

Highway Pavement Recycling Projects									
Rehabilitation of several lane miles of County roadways by recycling pavement, re-establishing sub-base and repaving entire road. This pavement process is a very cost effective method of rehabilitating certain low traffic volume, rural County roadways.									
New Project:			Existing Projects:			Amended Projects:			1
Project amended in 2022-2026 to add additional year and increase total cost.									
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	3.200	0.950	0.950	0.950	0.950	0.950	0.950	8.900	
State Reimbursement								-	
Federal Reimbursement								-	
Total County Cost	3.200	0.950	0.950	0.950	0.950	0.950	0.950	8.900	
Management & Budget Recommendation:									

New Karner Road (NY 155) From US 20 to NY 5: Corridor Improvements								
The project involves pavement rehabilitation, safety improvements, signal timing updates and addition of complete streets components along New Karner Road (NY 155) from US 20 to Watervliet Shaker Road.								
New Project:			Existing Projects: 1		Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.460		5.061				5.521
State Reimbursement								-
Federal Reimbursement		(0.368)		(4.049)				(4.417)
Total County Cost	-	0.092		1.012	-	-	-	1.104
Management & Budget Recommendation:								

Vehicle and Truck Replacement								
This project would replace heavy-duty trucks and equipment and light-duty pickup trucks and cars in accordance with our Department Vehicle and Equipment Replacement Plan.								
New Project:			Existing Projects:		Amended Projects: 1			
Project amended in 2022-2026 - to add an additional year and update vehicle costs								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	3.924	1.270	1.450	1.435	1.445	1.305	1.305	12.134
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	3.924	1.270	1.450	1.435	1.445	1.305	1.305	12.134
Management & Budget Recommendation:								

Traffic Sign Compliance Project								
This project will ensure that the County of Albany complies with Federal and State regulations contained in the national Manual on Uniform Traffic Control Devices and the New York State Supplement to the Manual on Uniform Traffic Control Devices, primarily regarding traffic sign retro reflectivity (night-time visibility). All regulatory, warning and guide signs other than street name signs must meet minimum requirements for retro reflectivity as they are replaced. There are close to 8,000 signs on County roadways, in various conditions.								
New Project:			Existing Projects: 1		Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.790							0.790
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	0.790	-	-	-	-	-	-	0.790
Management & Budget Recommendation:								

DPW Facilities Assessment/Building/Salt Sheds/Fuel Monitoring System								
This project is an assessment to determine the feasibility of renovation or replacement of DPW facilities, buildings, salt sheds, and the fuel monitoring system. (Will also explore shared services)								
New Project:			Existing Projects: 1		Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.000							1.000
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	1.000	-	-	-	-	-	-	1.000
Management & Budget Recommendation:								

CR 11 Highway Rehabilitation Project								
Rehabilitation of approximately 3/4 miles of CR11 between CR412 and NY85 in the Town of Berne. Work includes rehabilitation of roadway by recycling existing asphalt pavement and repaving with base binder and top course asphalt. Also includes modifications to intersection at NY85, replacement of deteriorated concrete box culvert and upgrades to poorly functioning drainage system. Spot full depth replacement will be required at various locations along roadway. Pavement striping will also be included.								
New Project:			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.250							1.250
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	1.250	-	-	-	-	-	-	1.250
Management & Budget Recommendation:								

CR55 (Creble Rd.) over Vlomankill Culvert Project								
CR55 (Creble Rd.) over Vlomankill Culvert Relining Project (BIN 3363610) - Slip line in place, 3 deteriorated corrugated metal pipes built in 1976 145' long x 35' wide. The culverts have deteriorated to the point that rehabilitation or replacement is necessary. The cost to rehabilitate will be 3-4 times less expensive than replacement.								
New Project:			Existing Projects:			Amended Projects:		
Amended 2022-2026 Plan - to reflect new Construction year.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)					0.100	0.850		0.950
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	-	-	0.100	0.850	-	0.950
Management & Budget Recommendation:								

CR 404 / CR402 over Eight Mile Creek (BIN3369600) Box Culvert Replacement Project								
These projects were previously listed separately in the capital plan. They were combined into one project in an effort to save on construction costs. Replacement of two deteriorated Culverts: CR404 between CR10 and Basic Lane and CR402 over 8 Mile Ck (BIN 3369300) in the Town of Westerlo. Minor approach work and new rail will be included in the project.								
New Project:			Existing Projects:			Amended Projects:		
Amended 2022-2026 Plan - to reflect new construction completion date.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.500	0.750					1.250
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	0.500	0.750	-	-	-	-	1.250
Management & Budget Recommendation:								

CR 412 Culvert Replacement Project								
This project was previously programmed as two separate projects in the capital plan. They were combined in an effort to save on construction costs. Two Culvert replacement projects on CR412 in the Town of Westerlo were combined into one project. Site 1 is located Just South of the Berne/Westerlo Line and Site 2 is located 0.25miles North of Slade Hill Rd. The existing corrugated metal pipes and reinforced concrete pipe culverts will be replaced with precast concrete box culverts.								
New Project:			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Amended 2022-2026 Plan - to reflect new construction end date.								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			1.200					1.200
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	1.200	-	-	-	-	1.200
Management & Budget Recommendation:								

Gifford Hollow Rd. over Tributary to the Switzkill								
Gifford Hollow Rd. over Tributary to the Switzkill Bridge Rehabilitation Project (BIN 3300960). Replacement of a 27' x 18' concrete box culvert located in the Town of Berne. The box culvert was built in 1932 and its NYS DOT rating is approaching the minimum acceptable level. The project also includes minor approach paving on each side of the structure along with new bridge rail. The bridge is beyond its useful life.								
New Project:			Existing Projects:			Amended Projects:		
						1		
Amended 2022-2026 - to change construction completion date and construction cost.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.157		0.535					0.692
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	0.157	-	0.535	-	-	-	-	0.692
Management & Budget Recommendation:								

Knox Cave Rd. Rehabilitation Project								
Amended to include addition of intersection work at Barber's corners and updated construction cost. Revised completion date. Knox Cave Road Rehabilitation Project - CR254-NY157A includes replacing/rehabbing one large culvert. Mill out top and binder course asphalt approximately 4" depth. Recycle in-place base 3" course, sub-base 2"-3" and inject liquid asphalt, grade and compact. Place 2 1/2" binder course and 1 1/2" top course.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.492	1.900						2.392
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	0.492	1.900	-	-	-	-	-	2.392
Management & Budget Recommendation:								

Krumkill Rd. Truss over Normanskill Bridge								
Krumkill Rd. Truss over Normanskill Bridge Rehabilitation Project - BIN 3301270 Rehabilitation of a 137' x 29' steel truss structure. The bridge was built in 1939 and has undergone a few repairs over the past years. The bridge will be stripped and repainted along with minor repairs to the truss as part of this project. The bridge is located in the Town of New Scotland.								
New Project:			Existing Projects:			Amended Projects:		
						1		
Project amended 2022-2026 - to reflect new construction year and update project costs.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			0.120	1.380				1.500
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	0.120	1.380	-	-	-	1.500
Management & Budget Recommendation:								

Lawson Lake Facility Improvements								
This project includes planning, studies, survey, mapping permitting design and construction required to update the infrastructure at Lawson Lake County Park. The project is a follow up to the Lawson Lake County Park Feasibility Study dated September 2016. Provide potable running water and sanitary waste removal systems to park users. No change in funding.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.160	0.700						0.860
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	0.160	0.700	-	-	-	-	-	0.860
Management & Budget Recommendation:								

Old Ravena Rd. over Coeymans Creek/CR 405 over Basic Creek									
These projects were previously separate in the capital plan. They were combined in an effort to save on construction costs. Old Ravena Road over Coeymans Creek (BIN 3301030) and CR 405 over Basic Creek (BIN 3301590) Bridge Rehabilitation Project. Repair/replace existing deteriorated pre-stressed concrete beam structures with galvanized rolled steel beams.									
New Project:			Existing Projects:			Amended Projects:			1
2022-2026 - Amended to reflect updated construction cost.									
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)			1.800					1.800	
State Reimbursement								-	
Federal Reimbursement								-	
Total County Cost	-	-	1.800	-	-	-	-	1.800	
Management & Budget Recommendation:									

CR311 and CR 303 (Beaver Dam Road) Rehabilitation Project									
This project will rehabilitate 1.7 miles along CR311 from CR303 to NY157 and 2.0 miles along CR303 from CR303 to NY157A in the Towns of New Scotland and Berne. Full Depth Reclamation of 3.7 miles of existing asphalt followed by placing 3" base, 2 1/2" binder and 1 1/2" of top course asphalt over recycled roadway.									
New Project:			Existing Projects:			Amended Projects:			1
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)	1.750	0.850						2.600	
State Reimbursement								-	
Federal Reimbursement								-	
Total County Cost	1.750	0.850	-	-	-	-	-	2.600	
Management & Budget Recommendation:									

357 over Ten Mile Creek Superstructure Replacement									
Superstructure replacement of CR357 over Ten Mile Creek (BIN 3301460). The existing 42' x 33' pre-stressed concrete box beam superstructure with a concrete deck was constructed in 1987. The superstructure is in need of replacement.									
New Project:			Existing Projects:			Amended Projects:			1
Amended 2022-2026 - to reflect new design and construction year.									
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)				0.150	0.700			0.850	
State Reimbursement								-	
Federal Reimbursement								-	
Total County Cost	-	-	-	0.150	0.700	-	-	0.850	
Management & Budget Recommendation:									

CR403 over Wolf Fly Creek and CR 405 over Basic Creek Superstructure Repl.									
This superstructure replacement project was previously paired in the capital plan with the CR405 superstructure replacement project. The project includes replacing the 33' long x 32 Wide pre-stressed concrete I-beam superstructure on CR403 over Wolf Fly Creek (BIN 3301570).									
New Project:			Existing Projects:			Amended Projects:			1
Amended 2022-2026 Plan - to reflect new project schedule.									
Project Financing (in millions of dollars)									
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total	
County Debt (Bonds & BANS)				0.150	0.900			1.050	
State Reimbursement								-	
Federal Reimbursement								-	
Total County Cost	-	-	-	0.150	0.900	-	-	1.050	
Management & Budget Recommendation:									

HHRT Bridge over State RTE 85								
Replacement of the existing HHRT Bridge (BIN 7032650) over New Scotland Road (State RTE 85) with a pedestrian structure. The existing girder and floorbeam structure was built approximately in 1912. It is located in the Town of Bethlehem. The bridge is not currently posted as it is used for pedestrian traffic only, however advanced section loss in the many of the steel columns combined with severe impact distortion to two columns makes this bridge a candidate for replacement. The bridge also has substandard vertical clearance of 12'-2", 14' is the required minimum.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Amended 2022-2026 Plan to reflect new construction completion date.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.150		2.800					2.950
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	0.150	-	2.800	-	-	-	-	2.950
Management & Budget Recommendation:								

DPW Facilities Improvement Project								
Replacement of mechanical equipment, garage doors, entry doors, carwash updates, plumbing updates, roofing, windows, internet services, and flooring in various DPW subdivisions.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.350							0.350
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	0.350	-	-	-	-	-	-	0.350
Management & Budget Recommendation:								

CR 201 over Black Creek Bridge Replacement								
This project will replace the 28 foot long concrete superstructure bridge over Black Creek in Guilderland. Minor approach work and new railing will be included in the project.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.175	0.900			1.075
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	-	0.175	0.900	-	-	1.075
Management & Budget Recommendation:								

CR352 over Fox Creek Bridge Replacement Project								
This project will replace the existing 40' long A588 steel bridge over Fox Creek in the Town of Rensselaerville. Minor approach work and new railing will be included in the project.								
New Project:			Existing Projects:			Amended Projects:		
						1		
Amended in 2022-2026 - to reflect new construction year and updated construction cost.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.180	1.800					1.980
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	0.180	1.800	-	-	-	-	1.980
Management & Budget Recommendation:								

CR405 over 8 Mile Creek Culvert Replacement								
This project replaces the existing triple, 60 foot long, 4 foot diameter corrugated metal pipe culverts with a single pre-cast concrete box culvert. The project is in the Town of Westerlo. Minor approach work and new railing will be included.								
New Project:			Existing Projects:			Amended Projects: 1		
Amended: This project was amended to reflect a new construction year and to update design and construction costs. We applied for Bridge NY funding for this project. Funding for Bridge NY expected December 2021.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.155		1.200				1.355
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	0.155	-	1.200	-	-	-	1.355
Management & Budget Recommendation:								

DPW Fuel Remediation Project								
Project involves the remediation of a fuel leak at the Voorheesville DPW facility.								
New Project:			Existing Project: 1			Amended Project:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.350				0.350
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	-	0.350	-	-	-	0.350
Management & Budget Recommendation:								

CR 102 over Onesquethaw Creek Bridge Rehabilitation								
This project will rehabilitate the 66'L x 26'W, concrete filled stone arch bridge, BIN 3301040, built in 1934 in the Town of Bethlehem. Minor approach, substructure, and railing work will also be performed.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.160	0.840			1.000
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	-	0.160	0.840	-	-	1.000
Management & Budget Recommendation:								

CR 111 over Unnamed Stream Culvert Replacement								
This project will replace the existing three barrel corrugated metal pipe culverts with a 3 sided concrete box culvert in the Town of Coeymans. Hydraulic capacity will be improved, alleviating flooding potential. Mi-nor approach work and new railing will be included in the project.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.160	0.840			1.000
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	-	0.160	0.840	-	-	1.000
Management & Budget Recommendation:								

CR 352 (Fox Creek Rd.) over Fox Creek								
This project will replace the 32'L x 24'W Inverset Structure, BIN 3301500, built in 1990 in the Town of Rensselaerville. Minor approach and railing work will also be performed.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.160	1.840			2.000
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	-	0.160	1.840	-	-	2.000
Management & Budget Recommendation:								

Construction New Garage Buildings with Office Space for Various Subdivisions								
This project will construct new garages and office space at our Knox and Coeymans subdivisions. The ex-isting structures are beyond their useful life. The new structures will be large enough to house our plow trucks and heavy equipment and will save on future energy costs. Deficiencies noted in the "Department of Public Works Facility Assessment" report by C&S Companies in 2016, noted extensive structural, mechanical, and electrical system upgrades are needed at both locations. The existing structures, are undersized and deteriorated to the point that rehabilitation is not cost effective.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			5.000					5.000
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	5.000	-	-	-	-	5.000
Management & Budget Recommendation:								

Various Bridge Deck Replacements								
This project will replace the deteriorated wooden bridge decks on three Ohio Truss Structures in the Town of New Scotland. The bridges are as follows: BIN 3301340 - Old Plank Rd. over Onesquethaw Creek, BIN 3301310 - Onesquethaw Creek Rd. over Onesquethaw Creek and BIN 3301300- Rowe Rd. over Onesquethaw Creek. The existing bridge dimensions are as follows: L 65' W 12', L 47' W 14' and L 68' W 12' respectively. Minor work will be done on approaches, railings bearings and substructures.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			0.200	0.350				0.550
State Reimbursement								-
Federal Reimbursement								-
Total County Cost	-	-	0.200	0.350	-	-	-	0.550
Management & Budget Recommendation:								

Public Works Capital Plan Summary: All Projects								
New Projects:		5						
Existing Projects:		12						
Amended Projects:		14						
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	17.065	7.398	21.798	11.681	8.515	3.105	2.255	71.817
State Reimbursement	(1.003)	-	-	-	-	-	-	(1.003)
Federal Reimbursement	(1.872)	(0.368)	-	(4.049)	-	-	-	(6.289)
Total County Cost	14.190	7.030	21.798	7.632	8.515	3.105	2.255	64.525

GFUND - Water Purification District

Anaerobic Digestion of Bio-solids / Regional Biosolids Facility								
To design, construct and operate a regional anaerobic digester to energy facility to replace existing ultimate disposal method of sewage sludge at the North plant with related improvements at the South plant. The facility will also be a regional source separated organic (SSO) facility with shared construction, operation and maintenance costs with the Saratoga County Sewer District. This project will replace aging equipment, generate electricity and provide a regional disposal location for SSO's to remove organic waste from landfills. This project would be a major "green" initiative and beneficially use renewable energy resources. This could also be a public / private partnership facility. This project, in 2018, was previously amended to consider consolidation of solids handling operations of both the North, South plants and Saratoga WWTP biosolids and locating it at the North plant providing the greatest economic benefit for the rate payers.								
Project is suspended to evaluate other alternatives.								
To design, construct and operate a regional anaerobic digester facility at the North Plant with related improvements at the South Plant in order to replace existing sewage sludge incinerators at both North and South plants. The facility will also be a regional facility with shared construction, operation and maintenance costs with the Saratoga County Sewer District. This project was amended in 2020 to include a sludge dryer to mitigate sludge disposal cost escalations due to PFAS concerns and to eliminate onsite electric generation to keep the project cost down.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project amended for 2020-2024 - updating funding sources and total cost of project.								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				18.500	14.900			33.400
Appropriations	0.200	0.400	1.500					2.100
Saratoga County, NY	(0.200)	(0.400)	(1.500)	(18.500)	(12.900)			(33.500)
State Reimbursement								-
Federal Reimbursement								-
Other	0.200	0.400	1.500	18.500	12.900			33.500
Total County Cost	0.200	0.400	1.500	18.500	14.900	-	-	35.500

South Plant Preliminary Treatment Building Rebuild Project								
The South plant was constructed in the early 1970's with much of the facility built on pilings. The Preliminary Treatment building, though built on bedrock, has shifted horizontally causing two major cracks in two walls supporting the concrete roof panels each weighing over 2,000 lbs. The District will perform an engineering evaluation to determine what step need to be taken to rebuild the building.								
Amended for 2020-2024 - changed funding sources.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.600				0.600
Appropriations				0.050				0.050
Private Investment								
NYSERDA/ARRA/GIGP								-
State Reimbursement								-
Federal Reimbursement								-
Other	-	-	-	-	-	-	-	-
Total County Cost	-	-	-	0.650	-	-	-	0.650
Management & Budget Recommendation:								

Clarifier Upgrade Project

Project to include the study, design, and construction of improvements to the existing primary and secondary clarifiers at both the North and South treatment plants. The clarifiers are required for the removal of solids and are a critical process for meeting permit compliance. The majority of the clarifiers mechanical systems are original to both facilities and at the end of their useful life.

Project Amended for 2021-2025 plan to push out start date.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				0.125	6.000	5.825		11.950
Appropriations			0.050					0.050
Private Investment								-
NYSERDA/ARRA/GIGP								-
State Reimbursement								-
Federal Reimbursement								-
Other	-	-	-	-	-	-	-	-
Total County Cost	-	-	0.050	0.125	6.000	5.825	-	12.000
Management & Budget Recommendation:								

High Voltage Upgrade

Project to include the study, design, and construction of improvement to the high voltage electrical service equipment at both the North and South treatment plants. Electric service is critical to the operations of both facilities and the high voltage equipment is original to both facilities and at the end of its useful life.

Project Amended for 2021-2025 plan to push out start date.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)				1.300	2.000			3.300
Appropriations			0.050					0.050
Private Investment								-
NYSERDA/ARRA/GIGP								-
State Reimbursement								-
Federal Reimbursement								-
Other	-	-	-	-	-	-	-	-
Total County Cost	-	-	0.050	1.300	2.000	-	-	3.350
Management & Budget Recommendation:								

Septage and FOG Receiving Station

Project to include the study, design and construction of a new septage and Fats, Oils and Grease (FOG) receiving stations. Study will evaluate alternatives for both the septage receiving station and the FOG receiving station. For the FOG system a brown grease separation process that can produce a biodiesel feed stock will be evaluated against directly injected the grease into the sludge incinerators. Engineering services are estimated to be \$500,000 and the construction cost are estimated to be \$3,500,000.

New Project: 1		Existing Projects:			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			1.500	2.450				3.950
Appropriations		0.050						0.050
Private Investment								-
NYSERDA/ARRA/GIGP								-
State Reimbursement								-
Federal Reimbursement								-
Other								-
Total County Cost	-	0.050	1.500	2.450	-	-	-	4.000
Management & Budget Recommendation:								

North Plant Mechanical Bar Screen Replacement								
Project to include the study, design and construction of a new mechanical bar screens at the North Plant. The study will evaluate the use of narrower screen openings to provide more efficient screening removal and provide additional protection to downstream equipment. Screens are anticipated to similar in design to the screens that are currently being installed at the South Plant. Engineering services are estimated to be \$400,000 and the construction cost are estimated to be \$2,600,000.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			0.050	0.950	2.000			3.000
Appropriations								-
Private Investment								
NYSERDA/ARRA/GIGP								-
State Reimbursement								-
Federal Reimbursement								-
Other	-							-
Total County Cost	-	-	0.050	0.950	2.000	-	-	3.000
Management & Budget Recommendation:								

Sludge Processing Improvements								
Project to include the study, design and construction of improvements to the existing sludge processing systems. The study will evaluate the option of consolidating both South Plant and North Plant sludge operations to the North Plant. Cost estimate includes \$1,000,000 for engineering services, \$6,000,000 for a new sludge forcemain and pump system to pump sludge from the South Plant to the North Plant and \$13,00,000 in improvements to the existing North Plant sludge incinerators.								
New Project: 1			Existing Projects:			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			4.900	10.000	5.000			19.900
Appropriations		0.100						0.100
Private Investment								
NYSERDA/ARRA/GIGP								-
State Reimbursement								-
Federal Reimbursement								-
Other								-
Total County Cost	-	0.100	4.900	10.000	5.000	-	-	20.000
Management & Budget Recommendation:								

Water Purification District Capital Plan Summary: All Projects								
New Projects:		3						
Existing Projects:		3						
Amended Projects:		1						
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	-	-	6.450	33.925	29.900	5.825	-	76.100
Appropriations	0.200	0.550	1.600	0.050	-	-	-	2.400
Federal Reimbursement	-	-	-	-	-	-	-	-
Saratoga County, NY	(0.200)	(0.400)	(1.500)	(18.500)	(12.900)	-	-	(33.500)
Other	0.200	0.400	1.500	18.500	12.900	-	-	33.500
Total County Cost	0.200	0.550	8.050	33.975	29.900	5.825	-	78.500

NHFUND - Nursing Home

Albany County Nursing Common Areas Renovations								
The modernization of common areas. This would include remodeling the main bathrooms and showers to a functional level. Modernizing outer restrooms to a more appealing look and increased functionality. Replacing tables, chairs and wall coverings in common areas and to a more up to date style. Also, the remodeling of an area to an ADL (Activities of Daily Living) apartment for increased therapy billings.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.385							0.385
Total County Cost	0.385	-	-	-	-	-	-	0.385
Management & Budget Recommendation:								

Albany County Nursing Room Furnishings								
The replacement of the current beds, bureaus, bedside stands, over-bed tables and high-back chairs in the resident's personal rooms. This replacement would be to modernize the current room furnishings as many are past the end of their useful life, in disrepair or damaged, mismatched and/or outdated.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.571							0.571
Total County Cost	0.571	-	-	-	-	-	-	0.571
Management & Budget Recommendation:								

Albany County Nursing Unit Living Areas Replacement								
The modernization of resident rooms and living areas. This would include new drapes, cubicles, HVAC units, a facelift for personal bathrooms and updating the flooring on the units. Two units would be started and completed in 2015 with the four other units being completed in 2016.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.500							1.500
Total County Cost	1.500	-	-	-	-	-	-	1.500
Management & Budget Recommendation:								

Fire System and Kronos Workforce Management Upgrades								
A Fire Alarm system, in working order, is required for the nursing home. The current system has many components that have reached the end of their useful lives. A modification to our existing system to a more modern one is necessary. This upgrade coincides with current capital projects that are involved in the renovation plan at the Nursing Home. This will also upgrade the system to current NFPA Standards of compliance.								
New Project:			Existing Projects:			Amended Projects:		
			1					
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.269							0.269
Total County Cost	0.269	-	-	-	-	-	-	0.269
Management & Budget Recommendation:								

Basement and Kitchen Renovation

Renovation and re-equipping of approximately 19,500 square feet of Nursing Home basement space consisting of: kitchen, dishwasher room, food storage room, boiler room, central supply, maintenance shops, compressor rooms, delivery area receiving area, dietary offices, housekeeping offices and supply and linen area.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.626							0.626
Total County Cost	0.626	-	-	-	-	-	-	0.626
Management & Budget Recommendation:								

Albany County Nursing Home Elevator Modernization

The Nursing Home elevators are original to the facility and date back to the early 1970's when the building was first constructed. The mechanical system has reached the end of its useful life and are in need of major improvements to comply with current Department of Health regulations. Due to the age of the mechanical systems, frequent downtime of the elevators occur. The modernization will include updating the cars and the mechanical system to a compliant and reliable elevator system.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.300							1.300
Total County Cost	1.300	-	-	-	-	-	-	1.300
Management & Budget Recommendation:								

Exterior Renovations

To: a) Re-pave (asphalt) all of the parking areas and roadways of the Nursing Home and provide updated and proper lighting for those areas, b) Replace and upgrade the outdoor signage and c) Replace the entrance walkway and canopy.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.365							0.365
Total County Cost	0.365	-	-	-	-	-	-	0.365
Management & Budget Recommendation:								

Main Floor Renovations

Renovation of the main floor, unit hallways and resident's outdoor area of the Nursing Home. This approximately 19,000 square feet of space contains the following functional services/areas: Physical Therapy, Occupational Therapy, Medical Records, Finance/Business, Social Work, Administration, Clinical, In-service (training), Maintenance Director, Nurse Manager, Staff Conference Room, Human Resources, Barber and Beauty Shops, Mail Room, Recreation Director and Recreation rooms, Infection control, Lobby and 12 Bathrooms. This includes providing solar-like inserts into the two hallways from the main floor to the North and South Wings and a Metal Sun-Protection Awning and Seating for the Resident's Outdoor Area.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.184							1.184
Total County Cost	1.184	-	-	-	-	-	-	1.184
Management & Budget Recommendation:								

Renovation and Reconfiguration of North Wing (D, E & F)								
Currently our resident wings D, E and F are 40 bed units and we are utilizing wing E only for residents and D and F for storage. Since all the units connect to one common area one of the three units would have no revenue value. Therefore, we are proposing to use all units for residents and through renovation increase our private rooms. The compliment would be 30 residents per unit, 8 double bedded rooms and 14 private.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	1.100							1.100
Total County Cost	1.100	-	-	-	-	-	-	1.100
Management & Budget Recommendation:								

Renovation of Shaker Place								
Shaker Place is a 20 bed Skilled Nursing Facility wing, this unit was closed about a year ago. We are proposing that this unit be renovated as the others so all are in the same condition and can be used as needed. This unit could be used for a ventilator CON or a heavy care rehabilitation unit.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	0.550							0.550
Total County Cost	0.550	-	-	-	-	-	-	0.550
Management & Budget Recommendation:								

Renovation and re-purposing of South Wing (A, B & C)								
In order for Units A, B, and C to have a positive economic value (revenue generating) for the Nursing Home, renovations of these units is required. These units are outdated and non-conforming. This renovation will bring the resident rooms to code requirements, allow for additional private rooms, permit the admission of higher acuity residents and create an environment that meets NYSDOH requirements.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	2.600							2.600
Total County Cost	2.600	-	-	-	-	-	-	2.600
Management & Budget Recommendation:								

Albany County Nursing Home Energy Upgrades								
An Investment Grade Audit has been conducted by consultants retained by Albany County for the Albany County Nursing Home. This audit yielded considerable recommendations to improve the energy efficiency and the overall attractiveness of the facility. The plan includes lighting improvements, water conservation measures, improvement to the envelope of the building (windows, doors, insulation, etc.) a variety of HVAC measures and an overhaul of the kitchen. These improvements will be paid for in part by the NYSDOH Medicaid capital reimbursement methodology, lower energy costs and the possibility of NYS Energy Savings Programs. The total project cost is approximately \$11 million and is part of the 2015 and 2016 Capital Plan, commencing in 2016. Reso 18-310 An Investment Grade Audit was conducted in 2016 to determine the Energy Efficiencies. The plan included lighting improvements, water conservation measures, improvement to the envelope of the building, a variety of HVAC upgrades and an overhaul of the kitchen. Since that audit a architectural consultant and an energy efficiency expert was retained to validate the findings and issue a revised program. It was determine that upgrades or replacement of windows, boilers, HVAC, lighting, kitchen equipment, refrigerators, generators, insulation, doors, outdoor surfaces, alternative energy, circulating pipes and water conservation systems and or the purchase of new equipment were required. These energy efficiencies were incorporated into our NYSDOH CON and approved as part of the renovation and new construction project.								
New Project:			Existing Projects: 1			Amended Projects:		
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	15.000							15.000
Total County Cost	15.000	-	-	-	-	-	-	15.000
Management & Budget Recommendation:								

Albany County Nursing Home New Construction Project

The purpose of this project is to add an addition to the existing nursing home with approximately 125 new conforming beds, ancillary areas, resident dining and activity rooms, handicapped bathrooms and country style kitchens. This addition will be located on the same site as the existing nursing home. This project will require NYSDOH approval, architectural and engineering with drawings, land studies, surveys, subcontracting, construction management and will permit the current capital plan to be implemented that has been approved and funded by Albany County and the Legislature, however, this initiative will require additional funding. This construction project will require modifications to the existing high rise some mandated and others to accommodate alternate uses, since this part of the facility after the new construction will not be used by the nursing residents. This construction /renovation including the cost of architect, construction manager, sub-contractors, HVAC, moveable equipment and non-moveable equipment under the NYSDOH capital expenditure regulations is considered reimbursable through our Medicaid Rate. A Certificate of Need application will be filed with the NYSDOH. Reso 18-310 The purpose of this project is to add an addition to the existing nursing home with approximately 125 new conforming beds, ancillary areas, resident dining and activity rooms, handicapped bathrooms and country style kitchens. By creating this new facility that will be attached to the current nursing home we will meet the NYSDOH and ADA requirements. It has been determined that remediation of the Albany County Nursing Home is required. To perform this remediation which is outside of the original new construction and renovation project it will be necessary to remove in the existing nursing home all the of walls, partitions, showers, sinks and toilets. Through discussion with the New York State Department of Health they agreed since all resident rooms will be gutted that this new construction should be made handicap accessible and we agreed. This redesign will include the reconfiguration to accommodate a new medical record department with appropriate protected storage and a ADA staff bathing and locker facilities.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	58.000							58.000
Total County Cost	58.000	-	-	-	-	-	-	58.000
Management & Budget Recommendation:								

Albany County Nursing Home Vehicle Replacement

Albany County Nursing Home is in need of replacing our current vehicle fleet. The vehicles have been in service for over 15 years without replacement and are at end of life. It is our plan to replace the entire fleet over the next 2 years.

New Project:		Existing Projects: 1			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)		0.350						0.350
Total County Cost	-	0.350	-	-	-	-	-	0.350
Management & Budget Recommendation:								

Shaker Place Garage and Parking Lot Extension

To construct a new garage to house the vehicles of Shaker Place Rehabilitation and Nursing Center and to create additional parking facilities across the street at the current DPW worksite. These projects will require the demolish-ing of buildings on the Shaker Place property and DPW. The garage will include appropriate climate equipment, offices, storage compartments and the roadway to the location will require site work, paving, electric and plumb-ing.

New Project: 1		Existing Projects:			Amended Projects:			
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			3.512					3.512
Total County Cost	-	-	3.512	-	-	-	-	3.512
Management & Budget Recommendation:								

Day Care Center								
Shaker Place will be renovating/constructing the vacant Shaker Place Wing into a child day care center, following the requirements of the New York Office of Children and Family Services, Division of Child Care Services. This project will include the renovation of ex-isting rooms to suite the child day care program, install and or update the sprinkler and fire alarm system, replace all windows, lighting, bathrooms, flooring and electrical panels and wiring, install HVAC system for air conditioning and heating, create a fenced in outdoor playground, conduct asbestos survey and remove as required by regulation, install security cameras and monitoring system, create new front entrance and furnishings.								
New Project:			Existing Projects:			Amended Projects:		
1								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)			4.557					4.557
Total County Cost	-	-	4.557	-	-	-	-	4.557
Management & Budget Recommendation:								

Albany County Nursing Home Capital Plan Summary: All Projects								
New Projects:								
2								
Existing Projects:								
14								
Amended Projects:								
0								
Project Financing (in millions of dollars)								
Year	Pre 2021	2021	2022	2023	2024	2025	2026	Total
County Debt (Bonds & BANS)	83.450	0.350	8.069	-	-	-	-	91.869
Total County Cost	83.450	0.350	8.069	-	-	-	-	91.869



Daniel P. McCoy
County Executive

Michael McGuire
Director

COUNTY OF ALBANY
REAL PROPERTY TAX SERVICE AGENCY
112 State Street, Room 1340
ALBANY, NEW YORK 12207
OFFICE: (518) 487-5291
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www.albanycounty.com

June 22, 2021

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm 710
Albany, NY 12207

Re: RP-554 Application for Corrected Tax Roll – Albany County Land Bank

Dear Chairman Joyce,

Please refer to the enclosed Application for Corrected Tax Roll from the Albany County Land Bank. The NYS Legislature passed a bill, effective December 28, 2018, that exempts real property of a land bank from taxation upon the date of transfer of title, notwithstanding the applicable taxable status date. The Land Bank acquired the property in question just before the 2021 property tax bills were issued.

According to Real Property Tax Law, the county legislature of any county shall direct the cancellation of any unpaid tax levied or imposed by such county where the lien of such tax is rendered permanently unenforceable. Pursuant to the legislation, and the administration of the Land Bank exemption, I recommend correcting the unlawful entries by cancelling the appropriate tax.

Sincerely,

Michael McGuire, Director
Real Property Tax Service Agency

CC: Dennis Feeny, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2557, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Authorization to correct 1 tax bill issued to the Albany County Land Bank

Date: 6/23/2021
Submitted By: Michael McGuire
Department: Real Property Tax Service Agency
Title: Director
Phone: 518-487-5292
Department Rep.
Attending Meeting: Michael McGuire

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Authorization to correct 1 tax bill issued to the Albany County Land Bank

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The NYS Legislature passed a bill, effective December 28, 2018, that exempts real property of a land bank from taxation upon the date of transfer of title, notwithstanding the applicable taxable status date. The Land Bank acquired the property in question just before the 2021 property tax bills were issued.

According to Real Property Tax Law, the county legislature of any county shall direct the cancellation of any unpaid tax levied or imposed by such county where the lien of such tax is rendered permanently unenforceable. Pursuant to the legislation, and the administration of the Land Bank exemption, I recommend correcting the unlawful entries by cancelling the appropriate tax.



ALBANY COUNTY
LAND BANK CORPORATION

June 22, 2021

Board of Directors

Charles Touhey, Chair
Touhey Associates

Natisha M. Alexander,
Treasurer
Resident

Samuel Wells, Secretary
Resident

Mark Bobb-Semple
Resident

Anthony Capece
*Executive Director, Central
Avenue BID*

Joseph J. LaCivita
City of Watervliet

Juanita Nabors
Resident

David C. Rowley
*Managing Partner, Cooper
Erving & Savage*

Chris Spencer
City of Albany

Executive Director

Adam Zaranko

Michael McGuire
Director
Albany County Real Property Tax Service Agency
112 State Street, Room 1340
Albany, NY 12207

Re: New York State Land Bank Statutory Exemptions

Mr. McGuire,

The Albany County Land Bank was established in 2014 by Albany County to facilitate the process of acquiring, improving, and redistributing tax-foreclosed, vacant, or abandoned properties.

As a New York State Land Bank established under Article 16 of the New York State Not-For-Profit Corporation Law (the Land Bank Act) all income, operations and real property of the Albany County Land Bank Corporation is exempt from taxation by the State of New York and by any of its political subdivisions.

New York State Land Banks are also exempt from all special ad valorem levies, special assessments, sewer rents and user charges. In accordance with §1608(a) of the Land Bank Act, the tax-exempt status of all land bank property, inclusive of all statutory exemptions, is effective upon the date of transfer of title to a land bank.

Enclosed, please find tax correction forms pertaining to property taxes levied on real property owned by the Albany County Land Bank Corporation. I respectfully request these corrections be reviewed and corrected in accordance with the exemptions provided to us under New York State law.

I have attached more information pertaining to the statutory exemptions provided to New York State Land Banks for your reference. Should you have any questions, please do not hesitate to contact Erica Ganns, Assistant Director of Operations at (518) 407-0309 or eganns@albanycountylandbank.org.

Thank you for your time and consideration,

Adam Zaranko
Executive Director

BARCLAY DAMON LLP

MEMORANDUM

TO: New York Land Bank Association

FROM: John P. Sidd, Esq.

DATE: February 1, 2019

RE: §1608(a) of the Land Bank Act

=====

On December 28, 2018 Governor Cuomo signed into law the latest amendment to §1608(a) of the Land Bank Act. Section 1608(a) has now been amended on four occasions since its original passage in 2011 and, as such, this memorandum is intended to summarize the current version of this important section of the Land Bank Act. The current version of §1608(a) is inserted at the end of this memorandum for your convenience.

Section 1608(a) begins by setting forth the fundamental tax exempt status of land banks by exempting the real property of a land bank and its income and operations from all taxation by the State of New York and by any of its political subdivisions. No additional filings are necessary or required with the State of New York or any of its political subdivisions, including local real property assessors, to implement the tax exemption applicable to income, operations or real property.

The real property tax exemption set forth in the first sentence of §1608(a) is applicable to the general purpose local tax levy. The general purpose local tax levy finances the activity of local government by an ad valorem levy upon taxable real property within the jurisdiction of the local government to provide a general benefit to the entire jurisdiction. The ad valorem general purpose local tax is a tax that is imposed proportionately based upon the assessed value of real property. In addition to the general purpose local tax, real property is often subject to additional fees which generally fall into the following three categories: special ad valorem levies, special assessments or user charges (please note there are no special ad valorem levies in cities). These additional fees may be ad valorem or unit/usage-based and are imposed on real property located within a special district for municipal improvements or services benefitting the particular real property assessed.

For most real property tax exempt owners, their tax exemption begins and ends with exemption from the general purpose local tax and they remain responsible for all special ad valorem levies, special assessments and user charges. Fortunately, the

second sentence of §1608(a) entitles land banks to a complete exemption from special ad valorem levies, special assessments, sewer rent (a type of user charge imposed by Article Fourteen-F of the General Municipal Law) and all other user charges imposed by any municipal corporation, special district or other political subdivisions of the state.

The exemption to user charges, however, is not applicable to real property for which a land bank receives rent, fees, or other charges for the use of such real property. While this limitation will most often impact land bank real property which is occupied by a rent paying tenant, please keep in mind that onetime event use of land bank real property for a fee could jeopardize this additional exemption. Land banks should be prepared to demonstrate to their local assessors which of its properties generate rent, fees, or other charges and, more importantly, which do not.

The December 2018 amendment provides that the tax exempt status of land bank property, which includes all of the exemptions discussed above, shall be effective upon the date of transfer of title to a land bank. There is no longer a need to wait until the next taxable status date as land bank property will now be transferred to the tax exempt roll immediately upon acquisition. An immediate real property tax exemption upon acquisition is uncommon and, therefore, land banks should be prepared to bring this exemption to the attention of local assessors and taxing jurisdictions.

The exemption to the general purpose local tax has been in place since the original adoption of the Land Bank Act in 2011. The exemption to special ad valorem levies and special assessments has been in place since November of 2016. The exemption to user charges, including sewer rent, has been in place since October of 2017. All of the above exemptions being effective upon the date of transfer of title to a land bank was immediately effective as of December 28, 2018.

Section 1608(a) concludes by providing land banks with an exemption to all filing and recording fees imposed by County Clerks. Land banks join only the State of New York and County Governments in being exempt from such recording fees. While the exemption applies to any and all documents either filed or recorded with a County Clerk, land banks will most frequently enjoy the benefit in relation to the recording of deeds, mortgages, mortgage discharges and the filing of Transfer Tax Returns (TP-584) and Real Property Transfer Reports (RP-5217).

§1608(a) of the Land Bank Act

The real property of a land bank and its income and operations are exempt from all taxation by the state of New York and by any of its political subdivisions. The real property of a land bank shall be exempt from: (i) all special ad valorem levies and special assessments as defined in section one hundred two of the real property tax law; (ii) sewer rent imposed under article fourteen-F of the general municipal law; and (iii) any and all user charges imposed by any municipal corporation, special district or other political subdivisions of the state, provided, however, that real property of a land bank for which such land bank receives rent, fees, or other charges for the use of such real property shall not be exempt from subparagraphs (ii) and (iii) of this paragraph. Such exempt status shall be effective upon the date of transfer of title to a land bank, notwithstanding the applicable taxable status date. Notwithstanding any other general, special or local law relating to fees of clerks, no clerk shall charge or collect a fee for filing, recording or indexing any paper, document, map or proceeding filed, recorded or indexed for a land bank, or an officer thereof acting in an official capacity, nor for furnishing a transcript, certification or copy of any paper, document, map or proceeding to be used for land bank purposes.

Assessor Manual, Exemption Administration: NPCL section 1608

Exemption Administration Manual—Part 2: Private Community Service and Social Organizations

Section 4.05, NPCL section 1608: Land Banks

Exemption code: 25900

Year originally enacted: 2011

Related statutes: NPCL Art. 16; RPTL §1102(6)

Summary:

If a city, town, village or county adopts a local option to create a land bank under Not-for-Profit Corporation Law Article 16 for purposes of acquiring, holding, managing and developing tax-delinquent, tax foreclosed, vacant, and abandoned property for the eventual return of such property to productive use, such property acquired or transferred to the land bank or a lawfully organized subsidiary becomes exempt from all taxation, special ad valorem levies and special assessments. Each land bank created must be a Type-C not-for-profit corporation, with the power to design, develop, construct, demolish, reconstruct, rehabilitate, renovate, relocate and otherwise improve real property or rights or real property rights and interests. The term of the exemption benefit for an acquired property extends up to when the land bank transfers the property, or until the land bank dissolves, whichever comes first.

Eligibility requirements:

Ownership requirements:

Property must be owned by a land bank created under Article 16 of the NPCL, which for purposes of this exemption is defined as a Type-C not for profit corporation, and created by a foreclosing governmental unit or units (defined as a taxing district of a city, town, village or county). Or the property must be owned by a lawfully organized subsidiary of such land bank.

Property location requirements: Property acquired or held by a land bank must be located within the foreclosing governmental unit or units which created the land bank, unless the land bank is granted authority under an intergovernmental cooperation agreement with another municipality (city, town, village, or county) to manage and maintain the property located within such other municipality. If a county creates a land bank, such land bank's power to acquire real property is limited to those portions of the county located outside of the geographic boundaries of any other land bank created by other foreclosing governmental units located partially or entirely within such county.

Note: A school district partially or wholly located in a foreclosing governmental unit or units which created the land bank may participate in such land bank under an intergovernmental cooperation agreement concerning the land bank's operation.

Property use requirements:

Property acquired by the land bank must be limited to real property that is tax-delinquent, tax foreclosed, vacant or abandoned. However, a land bank may enter into an agreement to purchase other real property that is consistent with a redevelopment plan approved by the foreclosing governmental unit or units which created the land bank. In any event, the land bank must maintain all of the real property according to the laws and ordinances of the jurisdiction in which the property is located.

Certification by state or local government:

Creation of a land bank must be approved by the New York State Urban Development Corporation (doing business as the Empire State Development Corporation). No more than thirty-five land banks may exist at any given time across the state. Furthermore, each land bank that produces a redevelopment plan must submit such a plan to the foreclosing governmental unit or units for approval.

Required construction start date or other time requirement:

Exempt status is effective upon the date of transfer of title to a land bank.

Local option:

Yes - Each foreclosing governmental unit may choose whether or not to create a land bank under Article 16 of the Not-for-Profit Corporation Law. The option must be exercised through adoption of a local law, ordinance or resolution after a public hearing. Once the option to create the land bank is adopted, exemption from taxation becomes available to property acquired by the land bank.

Limitation on exemption:

Limitation on exemption by amount, duration, and taxing jurisdiction

Type of limitation	General municipal taxes	School district taxes	Special ad valorem levies	Special assessments
Amount	No limit*	No limit*	No limit*	No limit*

Duration	No limit**	No limit**	No limit**	No limit**
Taxing jurisdiction: county or county special district	Exempt***	Not applicable	Exempt***	Exempt***
Taxing jurisdiction: city	Exempt*	Not applicable	Not applicable	Exempt*
Taxing jurisdiction: town or town special district	Exempt*	Not applicable	Exempt*	Exempt*
Taxing jurisdiction: village	Exempt*	Not applicable	Not applicable	Exempt*
Taxing jurisdiction: school district	Not applicable	Exempt****	Not applicable	Not applicable

*If land bank is created by municipal option;

**Unless and until sold or transferred by land bank, or until dissolution of land bank, whichever occurs first

***Exemption by county-created land bank is limited to areas outside of land banks created by other municipalities located partially or wholly within such county

****If property is located in portion of school district that is part of land bank

Payments in lieu of taxes:

None required.

Calculation of exemption:

General municipal and school district taxes: 100% of assessed value.

Special ad valorem levies and special assessments: 100% of assessed value.

Assessment roll section:

Exempt (RPS Roll Section 8)

Filing requirements (owner or occupant of property):

None.

Reporting requirements (Assessor):

None.

Similar exemptions:

None.

Updated: January 02, 2019



Department of Taxation and Finance
Office of Real Property Tax Services

Application for Corrected Tax Roll

RP-554
(12/19)

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners Albany County Land Bank Corporation			
Mailing address of owners (number and street or PO box) 69 State Street 8th Floor		Location of property (street address) 58 Vliet Street	
City, village, or post office Albany	State NY	ZIP code 12207	City, town, or village Cohoes
			State NY
			ZIP code 12047
Daytime contact number 5184070309	Evening contact number	Tax map number of section/block/lot: Property Identification (see tax bill or assessment roll) 10.50-1-34	
Account number (as appears on tax bill)		Amount of taxes currently billed 1405.11 / 1325.58	
Reasons for requesting a correction to tax roll: The ACLB is tax exempt upon the day of transfer of title, notwithstanding the applicable taxable status date.			

I hereby request a correction of tax levied by Albany for the year(s) 2021
(County, city, village, etc.)

Signature of applicant 	Date 1/7/2021
----------------------------	-------------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received 6/23/2021	Period of warrant for collection of taxes 1/1/2021
Last day for collection of taxes without interest 2/31/2021	Recommendation Approve application <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official 	Date 6/23/2021

If approved, the County Director must file a copy of this form with the assessor and board of assessment review of the city/town/village of _____ who must consider the attached report and recommendation as equivalent of petitions filed under section 553.

Part 3 – For use by the tax levying body or official designated by resolution _____:

Application approved (mark an X in the applicable box): (insert number or date, if applicable)

Clerical error Error in essential fact Unlawful Entry

Amount of taxes currently billed 1325.58	Corrected tax 0
Date notice of approval mailed to applicant	Date order transmitted to collecting officer

Application denied (reason): _____

Signature of chief executive officer, or official designated by resolution	Date
--	------

City of Cohoes
97 Mohawk Street
Cohoes, NY 12047
(518) 233-2111

BANK CORP ALBANY COUNTY LAND
69 STATE ST FL 8TH
ALBANY NY 12207

April 7, 2021

010300 10.50-1-34
Location : 58 VLIET ST

*** DELINQUENT NOTICE ***

In accordance with the New York State Real Property Law you are hereby notified that the parcel described above has delinquent taxes and / or water / sewer remaining unpaid.

The following bills are due:

YEAR	TYPE	BILL NO	PRINCIPAL	FEES	INTEREST	TOTAL
2021	CI/CO	2799	1,325.58		79.53	1,405.11
		Inst 1				

Please make checks payable to the City of Cohoes

Additional interest accrues monthly.

Taxes unpaid as of 10/15/2021 will be re-levied to Albany County.

Water/Sewer unpaid as of 1/31/2022 will be re-levied onto the 2022 City/County tax bill.

If you have any questions, please call the Treasurer's Office at (518) 233-2111



Daniel P. McCoy
County Executive

Larry I. Slatky
Executive Director

June 25, 2021

The Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairman Joyce:

Shaker Place Rehabilitation and Nursing Center respectfully requests to enter into a three year contract with Horan, Martello and Morrone, CPAs who will be responsible to submit our Medicaid, Medicare cost reports, monthly fiscal statements, assist and complete New York State Department of Health Certificates of Need and education and consultation as may be needed.

HMM was recommended for this award through RFP-2021-075 after conducting the mandated cost analysis and rating process. This three year contract will be at a cost of \$131,700.00 and will include two, one year renewal options.

We respectfully request the approval of this contract with Horan Martello and Morrone, CPAs. Thank you for your consideration.

Sincerely,

Larry I. Slatky
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel





County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2563, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Horan, Martello and Morrone, CPA's to Provide Financial Consulting Services

Date: June 25, 2021
Submitted By: Larry I Slatky
Department: Shaker Place Rehabilitation and Nursing Center
Title: Executive Director
Phone: 518-213-8940
Department Rep.
Attending Meeting: Larry I Slatky

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

Change Order/Contract Amendment

Purchase (Equipment/Supplies)

Lease (Equipment/Supplies)

Requirements

Professional Services

Education/Training

Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

Settlement of a Claim

Release of Liability

Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Horan, Martello and Morrone, CPA's
527 Townline Road
Suite 203, Hauppauge
New York 11788

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$131,700.00

Scope of Services: Horan, Martello and Morrone, CPA's will provide financial services to Shaker Place Rehabilitation and Nursing Center that will include the submission of our Medicare and Medicaid Cost Reports, monthly financial statements, NYSDOH CON submissions, education and consultation as needed.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

If Mandated Cite Authority: NYSDOH and CMS

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: 44069
Appropriation Amount: \$131,700.00

Source of Funding - (Percentages)

Federal: 0
State: 0
County: 100
Local: 0

Term

Term: (Start and end date) 11/1/2021-10/31/2024
Length of Contract: 36 months

Impact on Pending Litigation Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 225
Date of Adoption: 7/14/2020

Justification: (state briefly why legislative action is requested)

HMM, CPA.s is our current accounting firm and consultant. Their contract will expire in October 2021 and therefore, a new RFP (2021-075) was required and conducted. HMM after review through a cost analysis (see attached) was the lowest bidder. We also conducted as mandated by the RFP the ratings of the companies who responded to the RFP (see attached) and HMM through this process was recommended for the award and this was concurred by our procurement department (see attached).

PROPOSAL

Albany County Shaker Place Rehabilitation and Nursing Center

Financial Consulting Services

RFP #2021-075

Contract Period

***Three (3) year contract term,
with optional two (2) additional years,
in two (2) consecutive one-year intervals***

June 2, 2021

PREPARED BY:

***Joseph Martello, CPA
jmartello@horanmm.com***

*Healthcare Accounting & Consulting Professionals
Proprietary * Not-for-Profit * Public Facilities
Representing 1 out of every 10 nursing home beds in New York State*

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RFP #2021-075

**Albany County Shaker
Place Rehabilitation
and Nursing Center****SECTION I – LETTER OF TRANSMITTAL**

June 2, 2021

Ms. Karen A. Storm
Albany County Purchasing Agent
112 State Street, Room 1000
Albany, New York 12207

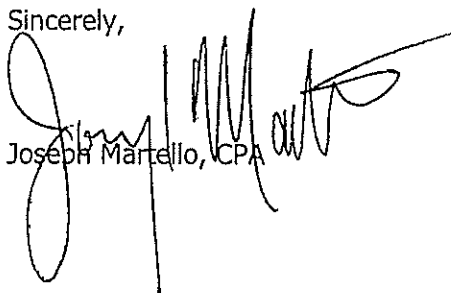
RE: Albany County Shaker Place Rehabilitation
and Nursing Center

Dear Ms. Storm:

We appreciate this opportunity to respond to Albany County Shaker Place Rehabilitation and Nursing Center's Request for Proposal to provide professional and consulting financial services to assist in the preparation, certification and electronic filing of the Medicaid and Medicare Cost Reports as well as other financial reports and documents as specified in the "Scope of Services". This is a very important selection for you and we are confident HMM, CPAs LLP (HMM) can assist in attaining the goals set forth in this request for proposal in a timely fashion. On behalf of HMM, please direct all questions regarding this proposal to the undersigned (call 631-265-6289, fax 631-265-6523) or email Joseph Martello as follows: jmartello@horanmm.com.

Your consideration of our proposal is greatly appreciated.

Sincerely,



Joseph Martello, CPA

JM/ac
Enc.

SECTION II: QUALIFICATION/EXPERIENCE**General Information/Contractor's History**

HMM, CPAs LLP (f/k/a Horan, Martello, Morrone, P.C.) was formed by the founding partners Daniel Horan (1938 – 2005), Joseph Martello and Anthony Morrone in 1980. The firm has reflected double digit growth for the past five years and currently employs twenty (20) + accountants. Joseph Martello will be the contact person for this engagement.

HMM, CPAs LLP (HMM), a limited liability partnership, is pleased to submit our proposal to Albany County Shaker Place Rehabilitation and Nursing Center to provide professional and consulting financial services as it relates to assisting in the annual preparation, certification and electronic filing of the Medicaid and Medicare Cost Reports as well as other financial reports and documents as specified in the "Scope of Services". We are confident we can provide your organization with quality and timely services for all aspects of the RFP. Our proposal addresses our understanding of Albany County Shaker Place Rehabilitation and Nursing Center's current needs, our proposed methodology, our qualifications for supporting Albany County Shaker Place Rehabilitation and Nursing Center in accomplishing their objectives, and the benefits HMM believes Albany County Shaker Place Rehabilitation and Nursing Center will obtain from our participation in this engagement.

HMM believes that Albany County Shaker Place Rehabilitation and Nursing Center requires a senior public accounting firm with a broad range of experience in healthcare accounting and consulting services. The HMM team possesses the diverse capabilities required to successfully complete this challenging engagement. We are particularly concerned with, and knowledgeable in, advising our clients through the changing healthcare landscape. With the implementation of managed care, it is very important to maximize reimbursement while understanding costs. Specifically, HMM is:

- An accounting firm committed to the health care industry with a pool of financial and operational experts that can be drawn upon to assist you in managing, analyzing and evaluating your operations during these rapidly changing times.
- A firm that possesses expertise in the current regulatory environment and can serve as proactive fiscal advisors to management in their decision-making process throughout the year.
- A firm that can develop meaningful operational and financial recommendations.
- A firm that will commit to have its senior engagement team members readily available to meet regularly with management or be available for on-going consultations regarding your operating matters.
- HMM has the ability to address the vast variety of health care issues that continue to arise in an industry that is constantly changing.

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**General Information/Contractor's History Continued:**

- Experience to serve the needs of Albany County Shaker Place Rehabilitation and Nursing Center with professional and consulting financial services as it relates to assisting in the annual preparation, certification and electronic filing of the Medicaid and Medicare Cost Reports as well as other financial reports and documents as specified in the "Scope of Services".
- A firm that will commit to have its senior engagement team members readily available to meet regularly with management or be available for on-going consultations regarding your operating matters.
- Proven track record in the timely performance of effective and efficient audits and consulting engagements.

We have substantial healthcare accounting and consulting services experience. For over the last thirty years, HMM has served clients with a high level of satisfaction throughout New York State. HMM currently serves as independent auditors and consultants for numerous Residential Health Care Facilities in the State of New York. Included among their clients are governmental, not-for-profit, and for-profit facilities. A detailed list of our health care clients is enclosed (See Exhibits).

The principals of the organization, Joseph Martello, Wayne I. Robinson, Suzanne Breit, James Budd, Brian Lee, Peter Vogel, Certified Public Accountants, are eminently qualified in the Health Care field. Through our years of dedicated service to the long-term health care industry HMM has developed significant expertise and in-depth knowledge of the current regulations in the industry. This valuable information has enabled the firm to formulate a unique understanding of the relationship between spending patterns and revenues. HMM is particularly concerned with and knowledgeable in the determination of allowable cost under a variety of complex government reimbursement formulas.

HMM has served both the local and state wide health care industry. We have allocated significant resources in the design and improvement of the reimbursement, accounting and reporting methodology used in New York State.

We appreciate this opportunity to respond to Albany County Shaker Place Rehabilitation and Nursing Center's request for professional and consulting financial services as it relates to assisting in the annual preparation, certification and electronic filing of the Medicaid and Medicare Cost Reports as well as other financial reports and documents as specified in the "Scope of Services". If you have any questions regarding this proposal, please contact Joseph Martello, 527 Townline Road, Suite 203, Hauppauge, New York 11788, (631) 265-6289 or email jmartello@horanmm.com.

SECTION II: QUALIFICATION /EXPERIENCE - CONTINUED**PROFILE OF HMM, CPAS LLP...AT A GLANCE**

- ◆ HMM currently serves as independent auditors and consultants for over 70 residential health care facilities representing one out of every ten beds in the State of New York (A detailed list of health care clients is enclosed - See Exhibits – HMM services facilities as far west as Buffalo, north as Plattsburgh, east as Hamptons and the metropolitan New York City area).
- ◆ Impeccable health-care reputation for quality services given in a timely manner. Personalized services by founding partners Joseph Martello and Anthony Morrone who blend their individual talents and attributes to create unique strategies for their clientele.
- ◆ Active members in state accounting societies and health care associations. Lecturers on matters dealing with compliance relating to State and Federal regulations and policies.
- ◆ Member of reimbursement advisory committee for New York State Health Facilities Association involved with the new reimbursement methodology for New York State Skilled Nursing Facilities.
- ◆ Was a member of the Technical Advisory Committee for the development of the Nursing Home Accounting and Reporting Manual.
- ◆ Developed manuals to systematically accumulate data for third-party reports, as a basis to optimize operating results.
- ◆ Extensive knowledge of the Medicare and Medicaid reimbursement systems.
- ◆ Our dedicated staff has been well-educated and trained in the auditing and reimbursement of health care facilities.
- ◆ An accounting firm committed to the health care industry with a pool of financial and operational experts that can be drawn upon to assist you in managing your operations during these rapidly changing times.
- ◆ A firm that possesses expertise in the current regulatory environment and can serve as proactive fiscal advisors to management in their decision-making process throughout the year.
- ◆ A firm that can develop meaningful operational and financial recommendations.
- ◆ A firm that will commit to having its senior engagement team members readily available to meet regularly with management or be available for on-going consultations regarding your operating matters.
- ◆ An AICPA, quality-reviewed, certified public accounting firm.

RFP #2021-075

**Albany County Shaker
Place Rehabilitation
and Nursing Center**
SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED
ENGAGEMENT ASSIGNMENT

Our present staffing plan, specific to Albany County Shaker Place Rehabilitation and Nursing Center for professional and consulting financial services as it relates to the HMM assisting in the annual preparation, certification and electronic filing of the Medicaid and Medicare Cost Reports as well as other financial reports and documents as specified in the "Scope of Services" is estimated as follows as it relates to partners and senior managers. HMM's staff of accountants will meet your service needs and deadlines in a timely manner.

Staff Employee Classification	Assignment	Supervision
Partner*	1	Joseph Martello
Senior Manager	1	
Senior	1	
Staff	1	

HMM serves all its clients from their Hauppauge, New York Office. Please direct all questions regarding this proposal to Joseph Martello (telephone number 631-265-6289, fax 631-265-6523) or email Joseph Martello as follows: jmartello@horanmm.com.

*See resumes

AVERAGE STAFF EXPERIENCE

Staff Employee Classification	Total Number	# of CPA'S	Average Experience in Years
Partners	6	6	20 years & over*
Employed Associates of HMM	1	0	20 years & over*
Managers	6	3	17 years & over*
Seniors	2	0	8 years & over
Staff - Support	9	0	5 years & over
TOTAL:	24	9	

*See resumes

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**DEFINITION OF CLASSIFICATIONS*****A Partner Will:***

- ◆ Motivate and assist staff in their professional development.
- ◆ Represent the firm in professional and service organizations.
- ◆ Develop the firm's reputation through conducting seminars, making speeches.
- ◆ Practice development and practice management.
- ◆ Review appropriateness of audit programs and time budgets.
- ◆ Be responsible for staff scheduling and timing of audits and accounting work.
- ◆ Review and update as necessary office policies and procedures.
- ◆ Represent clients at entrance and exit conferences.

A Senior Manager Will:

- ◆ Assume full responsibility for large audit assignments falling within his/her expertise.
- ◆ Supervise the assignment of duties to, and the training of, personnel assigned to the engagement.
- ◆ In connection with engagements, be responsible for personnel scheduling, compliance with due dates and monitoring time budgets.
- ◆ Adequately review all working papers and the completed reports to ascertain that both meet firm standards.
- ◆ Resolve all problems prior to the submission of the report for final partner review.
- ◆ Communicate firm policies and technical information to accounting and auditing personnel through individual or group meetings.
- ◆ Respond to Medicare and Medicaid audit adjustments.

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**DEFINITION OF CLASSIFICATIONS - CONTINUED****A Senior Will:**

- ◆ Assume full responsibility for small and medium-size audit engagements requiring the services of one or more staff personnel and large accounting engagements involving unaudited financial statements.
- ◆ Review and analyze internal control and prepare management letters.
- ◆ Train and supervise the staff persons assigned to the engagement.
- ◆ Recognize, in advance, the possible problem areas of an engagement.
- ◆ Review rate sheets and prepare appeals.
- ◆ Pass the CPA examination, if not already certified.
- ◆ Assume full responsibility under supervision for small accounting engagements involving unaudited financial statements.
- ◆ Work on more involved portions of large audit and accounting engagements
- ◆ Prepare financial statements.
- ◆ Prepare Medicaid and Medicare Reports.

A Staff Person Will:

- ◆ Work on portions of audit and accounting engagements.
- ◆ Become familiar with the firm policies and procedures.
- ◆ Become familiar with health care accounting and reimbursement systems.
- ◆ Know the rules, regulations, & code of conduct of the AICPA & the New York State Society of CPA's as well as be familiar with the pronouncements of the Financial Accounting Standards (SASs) and Accounting Principles Board Opinions (APBs).
- ◆ Progress professionally by working toward passing the CPA examination as soon as possible.

HMM has significant experience in successfully performing comprehensive engagements.

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED

HISTORY OF STANDARD BILLING RATES

Staff Employee Classification	Effective 10/1/2020	Effective 10/1/2019	Effective 10/1/2018
Partner	\$295 - \$475	\$275 - \$475	\$275 - \$475
Senior Manager & Senior	\$250 - \$295	\$250 - \$295	\$250 - \$295
Staff Accountant	\$225 - \$275	\$225 - \$275	\$225 - \$250

STAFF CONTINUITY

On each engagement HMM has a commitment to staff continuity as it relates to the Engagement Partner, Review Partner and Manager. The continuity benefits both our firm and the client, in that, our staff gains a rapport with the client and the client gains a level of confidence and comfort with our staff. This results in a more efficient and effective audit process.

Our hiring philosophy is to hire new graduates and train them in the field of healthcare auditing. Our staff turnover experience is very low. This is evidenced by the fact that four partners promoted after inception of the company came to the firm as new graduates and have been with us for anywhere from 5 – 25 years.

PRIOR EXPERIENCE

HMM has provided consulting services for A. Holly Patterson Geriatric Center in Nassau County, John J Foley Skilled Nursing Facility in Suffolk County and the Dutchess County Department of Health in Dutchess County. HMM is also the current auditors and consultants for The Valley View Center for Nursing Care and Rehabilitation (an Orange County RHCF) for more than fifteen (15) years.

HMM has provided auditing and consulting services for Bethel Nursing & Rehabilitation Center, Maria Regina Residence, San Simeon by the Sound, Workmen’s Circle Multicare Center, The Long Island Home. HMM is also the current auditors and consultants for Bethany Village Corporations for more than five (5) years.

VENDOR RESPONSIBILITY QUESTIONNAIRE

See Attachment "C" = Vendor Responsibility Questionnaire.

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED

RESIDENTIAL HEALTH CARE INDUSTRY CONSULTING QUALIFICATIONS AND EXPERIENCE

HMM currently serve as independent auditors and consultants for numerous Residential Health Care Facilities in the State of New York. A detailed list of our health care consulting clients (See Exhibits) illustrates that our health-care practice services a variety of regions and sponsorships throughout the State of New York. Our client mix has enabled our firm to develop a unique understanding of how regulations, or changes thereto, effect patient case mix, wage scale and staffing patterns. The partners and associates employed by HMM offer a combined 225 years of professional accounting, auditing and consulting services to the long-term care industry.

SUPERVISORY & REVIEW PROCEDURES IN OUR FIRM

This engagement will be adequately planned and supervised by Joseph Martello.

HMM routinely uses a variety of sophisticated project-control software packages. These programs are necessary for properly allocating resources; monitoring task completions and costs; thereby assuring adherence to budget; identifying potential problems or delays; and reallocating resource to maintain schedules and achieve time and cost objectives. These control techniques will ensure that the engagement will be completed smoothly, on time and within budget.

In addition to our agreement to perform the above mentioned services, we will also agree to conform to Section 952 of the Omnibus Reconciliation Act of 1980. More specifically, we agree to make accessible to the Health and Human Services Secretary and U.S. Comptroller General books and records which are necessary to verify the cost of services furnished under the contract.

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**RESUMES**

A Certified Public Accounting firm is personified by the expertise and personality of its principals and staff. Visit us at our website: www.horanmm.com. The following is a synopsis of the attributes and talents of the principals, management, staff accountants and associate consultants on our team:

JOSEPH F. MARTELLO, CPA

A founding member of the firm since 1980, Joe is a Certified Public Accountant with thirty-eight years of practice in the healthcare industry, Joe has lectured extensively throughout New York State on reimbursement concepts and financial reporting. His lengthy involvement with associations and committees dealing with healthcare include the Hospital Financial Management Association and the Technical Advisory Committee for the Nursing Home Accounting and Reporting Manual. Joe was sought out by the New York State Department of Health, Office of Health Systems Management, as a member of the technical advisory group responsible for developing a new reimbursement methodology. He is a former chair of the Long-Term Care Committee for the Healthcare Finance Management Association (HFMA) and a member of the HFMA Annual Institute Committee, Hudson Valley Chapter. He also served as a director of the HFMA Hudson Valley Chapter, and has lectured for nursing home administrator courses at the C.W. Post campus of Long Island University.

Joe earned a Bachelor's Degree in Business Administration from Pace University. He is a member of the New York State Society of Certified Public Accountants, the American Institute of Certified Public Accountants, and the healthcare Finance Management Association.

President/Treasurer of HMM

Pace University, B.B.A.

CPA since 1978

Member of NYSSCPA, AICPA

38+ years in the Healthcare Industry

Responsible for running and maintaining CPA practice, consulting, accounting and auditing services.

Email: jmartello@horanmm.com

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**RESUMES – CONTINUED:****WAYNE I. ROBINSON, CPA**

Wayne joined the firm in 1988, and received his Certified Public Accountant designation in 1993. Formerly a Senior Tax Manager with the firm, Wayne was promoted to Director in November 2005 and made Partner in early 2006. He is known as the "steady and sure one", a testament to his dedication to the firm and its clients.

With expertise in auditing, accounting and taxation, Wayne has provided services to more than fifty healthcare facilities throughout New York State. His more than twenty-seven years in the healthcare industry, has provided him with the know-how to effectively navigate the Medicare and Medicaid reimbursement systems, and an intimate familiarity with the rules and regulations relating those systems.

His expert proficiency in tax preparation and research results in the successful representation of clients in tax audits.

Wayne received a Bachelor of Science degree from Hofstra University, and is a member of the New York State Society of Certified Public Accountants (NYSSCPA), the NYSSCPA's Suffolk Chapter General Taxation Committee, and the American Institute of Certified Public Accountants.

Partner of HMM

Hofstra University, B.S.

Member of NYSSCPA, AICPA

27+ years in the Healthcare Industry

Responsible for tax, auditing and accounting services.

Email: wrobinson@horanmm.com

SECTION II: QUALIFICATION/EXPERIENCE – CONTINUED**RESUMES – CONTINUED:****SUZANNE BREIT, CPA**

Suzanne Breit has been a certified public accountant since 1988 and has been a member of the firm since 1985. Along with celebrating her twentieth anniversary with the firm in 2005, Suzanne was promoted from Senior Tax Manager to Director in November of that year. In 2006, Suzanne made the transition from the tax department to the audit department and was promoted to Partner. She is known as the “care setter” because she sets the standard at HMM for dedication to her work and her concern for the professional needs of her clients. Her responsibilities include auditing (of both healthcare facilities and employee benefit plans), accounting and providing tax services to HMM’s clients. Along with her auditing experience of over twenty years, Suzanne has extensive experience in tax preparation, research and has successfully represented clients in tax audits. Suzanne has been involved in matters relating to more than fifty healthcare facilities throughout New York State. Her work requires an extensive practical knowledge of the Medicare and Medicaid reimbursement systems, and the rules and regulations relating those systems.

Suzanne also manages her firm’s employee benefit plan (EBP) practice, bringing value to clients by staying in front of ever changing EBP regulations. Suzanne is a member of the New York State Society of Certified Public Accountants Healthcare Committee, and the American Institute of Certified Public Accountants. She is also an active member of the NYSSCPA’s Healthcare Committee and NYSSCPA’s Suffolk Chapter Employee Benefits Committee. She also volunteers her time in in her local community.

Partner of HMM

L.I.U. – C.W. Post College, B.S.

Member of NYSSCPA, AICPA

30+ years in the Healthcare Industry

Responsible for auditing, accounting and tax services.

Email: sbreit@horanmm.com

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**RESUMES – CONTINUED:****JAMES V. BUDD, CPA**

James V. Budd joined HMM in 2004, earned his Certified Public Accounting designation in 2009 and is currently a partner at the firm. He is knowledgeable in budgets, projections and operational studies as well as preparing and auditing financial statements and third-party cost reports. He has assisted in the preparation of HEAL NY grants. He has assisted in sales and purchases of facilities including valuation and closing adjustments. He is currently involved in the development and implementation of a software program to be used by nursing homes estimate and track daily profits and losses. James has over ten years of experience in the healthcare industry and has been involved in matters relating to more than fifty healthcare facilities throughout New York State. James earned a Bachelor of Business Administration degree in Accounting from Hofstra University. He is a member of the New York State Society of Certified Public Accountants and is a member of the American Institute of Certified Public Accountants.

Partner of HMM

Hofstra University, B.S.

Member of NYSSCPA, AICPA

10+ years in the Healthcare Industry

Responsible for auditing, accounting and consulting services.

Email: jbudd@horanmm.com

SECTION II: QUALIFICATION/EXPERIENCE - CONTINUED**RESUMES – CONTINUED:****BRIAN P. LEE, CPA**

Brian P. Lee joined HMM in 2008, earned his Certified Public Accounting designation in 2011 and is currently a partner at the firm. Brian has experience working in matters relating to more than fifty healthcare facilities throughout New York State. He has experience with budgets, projections and operational studies as well as preparing and auditing financial statements, auditing employee benefit plans and preparing third-party cost report submissions. As part of the New York State's Medicaid Redesign efforts, Brian has assisted in the preparation of successful Partial Cap Managed Long Term Care (MLTCP) and Certified Home Health Agency (CHHA) Applications.

Brian has successfully leveraged technology and data to develop successful strategies and bring results for clients. He is currently involved in the development and implementation of a strategic planning platform which combines the power of HMM's operational study with a software program to be used by nursing homes to estimate and track daily profits and losses, as well as assess the financial impact of admissions decisions.

Brian earned a Bachelor of Science degree from Loyola College in Maryland (now Loyola University Maryland) and a Master of Business Administration Degree from Hofstra University. He is a member of the New York State Society of Certified Public Accountants and is a member of the American Institute of Certified Public Accountants

Partner of HMM

Loyola College in Maryland (now Loyola University Maryland), B.S.

Hofstra University, M.B.A.

Member of NYSSCPA, AICPA

7 years in the Healthcare Industry

Responsible for auditing, accounting and consulting services.

Email: blee@horanmm.com

SECTION II: QUALIFICATIONS/EXPERIENCE - CONTINUED**RESUMES – CONTINUED:****PETER C. VOGEL**

Peter C. Vogel joined HMM in 2004, earned his Certified Public Accounting designation in 2008 and is currently a partner at the firm. He is knowledgeable in tax preparation as well as preparing and auditing financial statements, auditing employee benefit plans and third-party cost reports. Peter has over ten years of experience in the healthcare industry and has been involved in matters relating to more than fifty healthcare facilities throughout New York State.

Peter earned a Bachelor of Science degree in Accounting from L.I.U. – C.W. Post. He is a member of the New York State Society of Certified Public Accountants and is a member of the American Institute of Certified Public Accountants.

Partner of HMM

L.I.U. – C.W. Post

Member of NYSSCPA, AICPA

10+ years in the Healthcare Industry

Responsible for auditing, accounting and tax services.

Email: pvogel@horanmm.com

OUR STAFF ACCOUNTANTS

Our staff has been well educated and trained in the auditing and reimbursement of health care facilities. All staff responsible for planning and performing audits complete professional education on an annual basis.

SECTION III: REFERENCES**REFERENCES – PUBLIC:**

The following clients are municipal or county government clients we presently have or previously had contracts with (within the past five years):

1. A. Holly Patterson Geriatric Center

Christine Paul
875 Jerusalem Avenue
Uniondale, NY 11553
(516) 572-1698
Services Provided: Reimbursement Consulting, Prepare Medicare Report

2. Orange County Department of Health

Anne Vradenburgh, Fiscal Manager
124 Mail Street
Goshen, NY 10924-2199
(845) 291-2348
Services Provided: Prepare and certify to Medicare/Medicaid cost reports

3. Valley View Center for Nursing Care and Rehabilitation

Laurence LaDue, Administrator
Glenmere Cove Road, Box 59
Goshen, NY 10924
(845) 291-4740
Services Provided: Audit and Reimbursement Consulting Services

SECTION III: REFERENCES - CONTINUED

REFERENCES – OTHER THAN PUBLIC HOMES:

1. The Long Island Home
400 Sunrise Highway
Amityville, NY 11701
Ms. Patricia Porter, CFO, 631-608-5107
Services Provided: Audit and Reimbursement Consulting Services
 - ◆ 320- Bed Skilled Nursing Facility
 - ◆ Adult Day Care Program and Adult Home
 - ◆ Psychiatric Center
 - ◆ Foundation

2. Maria Regina Residence
Administrative Offices
Sisters of St. Joseph
101 Executive Blvd.
Elmsford, NY 10523
Sister Janet Kenney, 631-273-1187
Services Provided: Audit and Reimbursement Consulting Services
 - ◆ 188-Bed Skilled Nursing Facility
 - ◆ 50-Slot Adult Day Care Program

3. Our Lady of Consolation
111 Beach Drive
West Islip, NY 11795
Mr. John Haight, Director of Finance
Health Services, 631-465-6442
Services Provided: Reimbursement Consulting Services
 - ◆ 450-Bed Skilled Nursing Facility

4. Workmen's Circle Multicare Center
3155 Grace Avenue
Bronx, NY 10469-3134
Mr. Arthur Cooperberg, 516-422-7882
Services Provided: Audit and Reimbursement Consulting Services
 - ◆ 524-Bed Skilled Nursing Facility

SECTION III: REFERENCES - CONTINUED**REFERENCES – OTHER THAN PUBLIC HOMES:**

5. Bethel Nursing & Rehabilitation Center
67 Springvale Road
Croton-on-Hudson, NY 10520
Mr. Anastasios Markopoulos, CFO, 914-739-6700 x 227
Services Provided: Audit and Reimbursement Consulting Services (inclusive of Long Term Health Care Program)
 - ◆ Two Skilled Nursing Facilities (200-Bed and 78-Bed)
 - ◆ Two Adult Day Care Programs
 - ◆ A Long Term Home Health Care Program
 - ◆ An Independent Living Residence
 - ◆ Outpatient Therapy Program
 - ◆ Personal Emergency Response Service

6. St. Barnabas Hospital

Mary Grochowski, CFO
Third Avenue and 183rd Street
Bronx, NY 10457-2594
(718) 960-3839
Services Provided: Reimbursement Consulting Services

7. Bethany Village

Mr. Michael Kaiser, CFO
3005 Watkins Road
Horseheads, NY 14845
(607) 378-6574
Services Provided: Audit and Reimbursement Consulting Services
 - ◆ 120-Bed Skilled Nursing Facility
 - ◆ An Assisted Living Residence
 - ◆ An Independent Living Residence
 - ◆ Outpatient Rehabilitation Program
 - ◆ Walk-In Clinic
 - ◆ Adult Social Day Care Program

Other not-for-profit facilities serviced by HMM include: Good Samaritan Nursing Home, Peconic Landing at Southold, Inc., San Simeon by the Sound, St. Catherine's of Siena, Victoria Home.

SECTION IV: PLAN IMPLEMENTATION**SCOPE OF SERVICES**

HMM, CPAs LLP will provide professional and consulting services for the Albany County Shaker Place Rehabilitation and Nursing Center as it relates to the RHCF-4 Medicaid Cost Report for the Department of Health and to assist in the preparation and filing of the Medicare Cost Report and Compilation of Financial Statements. Services are expected to include, but not limited to:

HMM will be responsible for the preparation, certification and electronic filing (facility needs to get HMM access to HPN) of the required RHCF-4 Medicaid Cost Report.

HMM will assist in the preparation and filing of the Medicare Cost Report.

HMM will compile financial statements on a monthly basis. Compilations will include Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position and Notes to Financial Statements. On a quarterly basis, HMM will conference or meet with the Executive Director to discuss the financial statements (Upon approval of our proposal HMM will send a compilation engagement).

HMM will inform Albany County Shaker Place Rehabilitation and Nursing Center of any regulation, reporting and/or rate changes; and preparation and filing of an appeal if such should be appealed.

HMM will prepare Certificate of Need applications for filing with the NYS Department of Health.

HMM will provide quarterly educational training to the business office staff and other staff as necessary.

Related to Cost Reporting: Albany County Shaker Place Rehabilitation and Nursing Center will supply HMM with the following:

1. Year-end audited financial statement.
2. A trial balance in excel format.
3. Statistics and other information as requested (in the attachments to be sent at a later date).
4. Preparation of Part I of the RHCF-4 from admissions/discharges and patient days from the facility records (blank to be sent at a later date).
5. PS&R.

Related to Compiling Financial Statements: Albany County Shaker Place Rehabilitation and Nursing Center will electronically supply HMM with the following on a monthly basis, preferably 45-60 days after each months end:

1. Trial balance in Excel or similar format. Trial balance must include account numbers, account names/descriptions, debit and credit amounts and must balance.
2. Cumulative general ledger supporting the trial balance.
3. Bank reconciliations for all cash accounts. These must reconcile to the trial balance.
4. Accounts receivable ledger, detailed by resident, by payer, with totals. This must reconcile to the trial balance.

SECTION IV – PLAN IMPLEMENTATION - CONTINUED**SCOPE OF SERVICES – CONTINUED:**

5. Accounts payable ledger. This must reconcile to the trial balance.
6. Detailed Sales journals (billed days, gross charges, contractual allowances, rates). Additional detail showing Medicare RUG days and rates must be provided.
7. Audited financial statement with supporting trial balance. A cross-walk from the trial balance to the financial should accompany this if available.

ADDITIONAL SERVICES NOT SPECIFIED IN RFP:

1. HMM will provide consulting services on matters not related to the cost reports on a fee-for-service basis, including but not limited to: reimbursement consulting; advice regarding regulatory process; review of regulations and legislation; and review and consultation regarding third party audits. An hourly fee will be charged separately for these types of activities. As additional consulting services arise, a Scope of Objectives shall be provided by Albany County Shaker Place Rehabilitation and Nursing Center to HMM in order for the firm to provide a Scope of Work, set of deliverables, timeline matrix and a project cost based on the hourly rates provided in the fee for services.

TERM OF CONTRACT

The contract period shall be for three (3) years from the execution of the contract.

At the end of the initial three (3) year contract term, upon mutual agreement of the County of Albany and HMM, the agreement may be renewed for two (2) additional years, in two (2) consecutive one-year intervals.

SECTION V: COST PROPOSAL SECTION

FEE FOR SERVICES

See attached "Cost Proposal Form"

Our fee to Albany County Shaker Place Rehabilitation and Nursing Center for the aforementioned cost report services to provide professional and consulting financial services for the Albany County Shaker Place Rehabilitation and Nursing Center as it relates to the RHCF-4 Medicaid Cost Report for the Department of Health and the Medicare Cost report will be billed on an hourly basis at the rates in effect at the time the work is performed (noted below) not to exceed \$4,900 per contract year:

<u>2023 Cost Reports</u>	<u>2022 Cost Reports</u>	<u>2021 Cost Reports</u>
\$4,900	\$4,900	\$4,900

Optional two (2) additional years, in two (2) consecutive one-year intervals (to be billed on an hourly basis at the rates in effect at the time the work is performed) not to exceed:

<u>2024 Cost Reports</u>	<u>2025 Cost Reports</u>
\$4,900	\$4,900

Our fee to Albany County Shaker Place Rehabilitation and Nursing Center for the aforementioned compilation services will be billed in twelve equal monthly per contract year as follows:

<u>2021/2022</u>	<u>2022/2023</u>	<u>2023/2024</u>
\$2,700/month	\$2,750/month	\$2,800/month

Optional two (2) additional years, in two (2) consecutive one-year intervals will each be billed in twelve equal monthly installments per contract year as follows:

<u>2024/2025</u>	<u>2025/2026</u>
\$2,850/month	\$2,900/month

Our fee to inform Albany County Shaker Place Rehabilitation and Nursing Center of any regulation, reporting and/or rate changes; and preparation and filing an appeal if such should be appealed will be billed hourly using the current hourly rates noted below but not to exceed \$4,500 per contract year. Optional two (2) additional years, in two (2) consecutive one-year intervals will not exceed \$4,500 per contract year.

SECTION V: COST PROPOSAL SECTION - CONTINUED**Fees for Services – Continued**

Our fee to Albany County Shaker Place Rehabilitation and Nursing Center for HMM to prepare Certificate of Need applications for filing with the NYS Department of Health will be billed on an hourly basis at the rates in effect at the time the work is performed not to exceed \$4,500 per contract year. Standard hourly rates are used, which vary with the staff level and experience of the personnel assigned. Current hourly rates are listed below.

Our fee for HMM to provide quarterly educational training to the business office staff and other staff as necessary will be based on actual time spent by personnel and will be billed hourly at the rates in effect at the time the work is performed. Standard hourly rates are used, which vary with the staff level and experience of the personnel assigned. Current hourly rates are listed below.

ADDITIONAL SERVICES NOT SPECIFIED IN RFP:

1. Our fee for consulting services on matters not related to the cost reports will be on a fee-for-service basis at the rates in effect at the time the work is performed, including but not limited to: reimbursement consulting; advice regarding regulatory process; review of regulations and legislation; and review and consultation regarding third party audits. As additional consulting services arise, a Scope of Objectives shall be provided by Albany County Shaker Place Rehabilitation and Nursing Center to HMM in order for the firm to provide a Scope of Work, set of deliverables, timeline matrix and a project cost based on the current hourly rates provided below in this Request for Proposal.

In addition, out-of-pocket expenses (i.e. computer software fees, bank confirmation fees, Federal Express, UPS, Postage, etc.) will be billed separately. Standard hourly rates are used, which vary with staff level and experience of the personnel assigned. HMM current hourly rates are as follows:

Partners	\$295 - \$475
Senior Managers & Senior	\$250 - \$295
Staff Accountant	\$225 - \$275
Associate Consultant	\$195 - \$325

Our fee for these services will be billed progressively on a monthly basis. Payment is due within (60) days. Timely payment of our retainer does not go unnoticed and is greatly appreciated; our fee proposal is developed based upon prompt payment of our bill. Our fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you.

We reserve the right to discuss these fees with you during the course of the engagement if any unforeseen and unexpected problems arise.

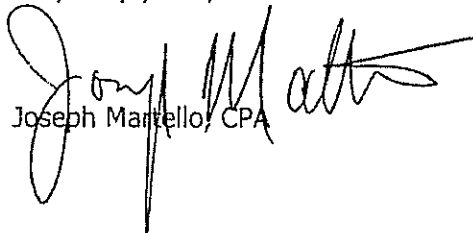
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**Albany County Shaker
Place Rehabilitation
and Nursing Center**

We appreciate this opportunity to present our proposal for your consideration. If you would like to discuss this proposal in greater detail, please contact me at (631) 265-6289. Our firm is confident that we can serve you well and are pleased to have the opportunity to do so. We look forward to discussing this proposal further with you and to serving your facility.

If you are in agreement with the above mentioned fee, please sign below and return one copy to our office.

Very truly yours,


Joseph Martello, CPA

AGREED:

Date

SECTION VI: MANDATORY DOCUMENTATION

MANDATORY DOCUMENTATION ATTACHMENTS INCLUDED:

THE NON-COLLUSIVE BIDDING CERTIFICATE – SEE ATTACHMENT "A"

ACKNOWLEDGEMENT BY PROPOSER – SEE ATTACHMENT "B"

VENDOR RESPONSIBILITY QUESTIONNAIRE – SEE ATTACHMENT "C"

IRANIAN ENERGY DIVESTMENT CERTIFICATION – SEE ATTACHMENT "D"

ADDITIONAL ATTACHMENTS:

PROPOSAL FORM

COST PROPOSAL FORM

CERTIFICATES OF INSURANCE

- Workers Compensation
- Employer's Liability Insurance
- Automobile Liability Insurance – N/A
- General Liability Insurance
- Professional Liability Insurance

CASH DISCOUNT

HMM will offer a 2% Cash discount for prompt payment of bills. For purposes of any applicable cash discount, the payment date shall be calculated from the receipt of invoice or final acceptance of the goods, whichever is later.

EXHIBITS**EXHIBIT I – CURRENT AUDIT CLIENTS**

Adira at Riverside Rehabilitation & Nursing – Yonkers, NY

Apex Rehab and Care Center - Huntington, NY

Bellhaven Nursing Center - Brookhaven, NY

Bethany Nursing Home and Health Related Facility - Horseheads, NY

Bethel Nursing Home - Ossining, NY

Bethel Nursing and Rehab Center - Croton-on-Hudson, NY

Bridge View Nursing Home - Whitestone, NY

Bronx Park Rehabilitation & Nursing Center - Bronx, NY

Central Island Healthcare – Plainview, NY

Contractor for Kids, Inc. – Islandia, NY

Cortlandt Healthcare - Cortlandt Manor, NY

Crown Nursing and Rehabilitation Center - Brooklyn, NY

Daleview Care Center - Farmingdale, NY

Epic Healthcare Management, LLC – Croton On Hudson, NY

Excel at Woodbury Rehabilitation and Nursing, LLC - Woodbury, NY

Flushing House - Flushing, NY

Fulton Commons Care Center - East Meadow, NY

Greene Meadows Nursing and Rehabilitation – Catskill, NY 12414

Hauppauge Industrial Association - Hauppauge, NY

Highfield Gardens Care Center – Great Neck, NY

Highland Care Center - Jamaica, NY

Hillside Manor Rehab and Extended Care Ctr. - Jamaica Estates, NY

Hudson Valley Rehab and Extended Care Ctr. - Highland, NY

EXHIBIT I – CURRENT AUDIT CLIENTS – CONTINUED:

Intercounty Health Facilities Association - Manhasset, NY

James Square Nursing and Rehabilitation Centre - Syracuse, NY

Lakeview Rehabilitation and Care Center - Middle Island, NY

Lynbrook Restorative Therapy & Nursing - Lynbrook, NY

Maria Regina Residence - Brentwood, NY

Mayfair Care Center, Inc. - Hempstead, NY

Meadowbrook Healthcare - Plattsburgh, NY

MDJ Realty, LLC – Woodcliff Lake, NJ

Middletown Park Rehabilitation and Health Care Center – Middletown, NY

Midway Nursing Home - Maspeth, NY

Momentum at South Bay for Rehabilitation - East Islip, NY

Niagara Rehab and Nursing Center - Niagara Falls, NY

New York Endoscopy Center LLC - White Plains, NY

North Westchester Restorative Therapy and Nursing Center - Mohegan Lake, NY

Oak Hollow Nursing Center - Middle Island, NY

Oasis Rehabilitation and Nursing, LLC, - Center Moriches, NY

Pine Haven Home, Philmont, NY

Port Chester Nursing & Rehab Centre - Port Chester, NY

Riverhead Care Center - Riverhead, NY

River Ridge Living Center - Amsterdam, NY

River Valley Care Center - Poughkeepsie, NY

St. James Rehabilitation and Healthcare Center - St. James, NY

Salem Hills Health Care Center, Inc. - Purdys, NY

San Simeon By The Sound - Greenport, NY

San Simeon By The Sound - Greenport, NY

EXHIBIT I – CURRENT AUDIT CLIENTS - CONTINUED

Sayville Nursing and Rehabilitation Center - Sayville, NY

Sea-Crest Health Care Center – Brooklyn, NY

Seafield Care Center - Westhampton Beach, NY

Shoreview Nursing Home – Brooklyn, NY

South Shore Healthcare - Freeport, NY

Sunharbor Manor Nursing Home - Roslyn Heights, NY

Sutton Park Center for Nursing and Rehabilitation - New Rochelle, NY

Terrace Healthcare Center - Bronx, NY

The Citadel Rehab and Nursing Center at Kingsbridge – Bronx, NY

Valley View Center for Nursing Care, The (Orange County) - Goshen, NY

Victoria Home - Ossining, NY

Waterview Hills Nursing Center - Purdys, NY

Westchester Center for Rehabilitation & Nursing - Mount Vernon, NY

Westhampton Care Center - Westhampton, NY

White Oaks Nursing Home - Woodbury, NY

Woodhaven Home for Adults - Port Jefferson Station, NY

Woodhaven Nursing Home - Port Jefferson Station, NY

Workmen's Circle MultiCare Center - Bronx, NY

EXHIBIT II – CURRENT CONSULTING CLIENTS

A. Holly Patterson Geriatric Center - Uniondale, NY

Adira at Riverside Rehabilitation & Nursing – Yonkers, NY

Albany County Shaker Place Rehabilitation and Nursing Center, Albany, NY

Apex Rehab and Care Center - Huntington, NY

Bainbridge Nursing & Rehab Center - Bronx, NY

Barnwell Nursing and Rehab Center - Valatie, NY

Bellhaven Nursing Center - Brookhaven, NY

Bethany Village - Horseheads, NY

Bethel Nursing Home - Ossining, NY

Bethel Nursing and Rehab Center - Croton-on-Hudson, NY

Bridge View Nursing Home - Whitestone, NY

Broadlawn Manor - Amityville, NY

Bronx Park Rehabilitation & Nursing Center - Bronx, NY

Brooklyn United Methodist Church Home - Brooklyn, NY

Carillon Nursing and Rehab Center - Huntington, NY

Central Island Healthcare – Plainview, NY

Cortlandt Healthcare - Cortlandt Manor, NY

Crown Nursing and Rehabilitation Center - Brooklyn, NY

Daleview Care Center - Farmingdale, NY

Dutchess County Dept. of Health - Poughkeepsie, NY

East Haven Nursing & Rehab Center - Bronx, NY

East Neck Nursing and Rehab Center - West Babylon, NY

Emerald North Nursing and Rehabilitation Center – Buffalo, NY

EXHIBIT II – CURRENT CONSULTING CLIENTS – CONTINUED:

Emerald South Nursing and Rehabilitation Center – Buffalo, NY

Excel at Woodbury Rehabilitation and Nursing, LLC - Woodbury, NY

Flushing House - Flushing - NY

Fulton Commons Care Center - East Meadow, NY

Glen Cove Center for Nursing and Rehabilitation - Glen Cove, NY

Greene Meadows Nursing and Rehabilitation Center – Catskill, NY

Good Samaritan Nursing Home - Sayville, NY

Grand Manor Nursing Home - Bronx, NY

Highfield Gardens Care Center – Great Neck, NY

Highland Care Center - Jamaica, NY

Hilaire Rehabilitation & Nursing - Huntington, NY

Hillside Manor Rehab and Extended Care Center - Jamaica Estates, NY

Hudson Valley Rehab and Extended Care Center - Highland, NY

Intercounty Health Facilities Association - Long Island, NY

James Square Nursing and Rehabilitation Centre - Syracuse, NY

Lakeview Rehabilitation and Care Center - Middle Island, NY

Long Island Health Facilities Association - New York, NY

Long Island Home, The (South Oaks Hospital) - Amityville, NY

Lynbrook Restorative Therapy & Nursing - Lynbrook, NY

Maria Regina Residence - Brentwood, NY

Mayfair Care Center, Inc. - Hempstead, NY

Meadowbrook Healthcare - Plattsburgh, NY

EXHIBIT II – CURRENT CONSULTING CLIENTS – CONTINUED:

Middletown Park Rehabilitation and Health Care Center – Middletown, NY

Midway Nursing Home - Maspeth, NY

Mills Pond Nursing & Rehabilitation Center - St. James, NY

Momentum at South Bay for Rehabilitation - East Islip, NY

Mosholu Parkway Nursing & Rehab Center - Bronx, NY

Nesconset Center for Nursing and Rehabilitation - Nesconset, NY

New York Endoscopy Center LLC - White Plains, NY

Niagara Rehab and Nursing Center - Niagara Falls, NY

North Shore Long Island Jewish Health System - Westbury, NY

North Westchester Restorative Therapy and Nursing Center - Mohegan Lake, NY

Oak Hollow Nursing Center - Middle Island, NY

Oasis Rehabilitation and Nursing, LLC, Center Moriches - NY

Orange County Dept. of Health - Goshen, NY

Our Lady of Consolation - West Islip, NY

Peconic Landing (CCRC) - Greenport, NY

Peconic Landing at Southold - Greenport, NY

Phoenix Medical Center, Inc. - Brooklyn, NY

Pine Haven Home, Philmont, NY

Port Chester Nursing & Rehab Centre - Port Chester, NY

Port Jefferson Health Care Facility - Port Jefferson, NY

Riverhead Care Center - Riverhead, NY

River Ridge Living Center - Amsterdam, NY

River Valley Care Center - Poughkeepsie, NY

EXHIBIT II – CURRENT CONSULTING CLIENTS – CONTINUED:

St. Barnabas Hospital - Bronx, NY

St. Catherine of Siena - Smithtown, NY

St. James Healthcare Center - St. James, NY

Salem Hills Health Care Center, Inc. - Purdys, NY

San Simeon By The Sound - Greenport, NY

Sayville Nursing and Rehabilitation Center - Sayville, NY

Sea-Crest Health Care Center – Brooklyn, NY

Seaford Care Center - Westhampton, NY

Shoreview Nursing Home – Brooklyn, NY

South Shore Healthcare - Freeport, NY

Sprain Brook Manor Rehab, LLC - Scarsdale, NY

Sunharbor Manor - Roslyn Heights, NY

Sunrise Nursing Home - Oswego, NY

Sutton Park Center for Nursing and Rehabilitation - New Rochelle, NY

Terrace Healthcare Center - Bronx, NY

The Citadel Rehab and Nursing Center at Kingsbridge – Bronx, NY

Valley View Ctr. for Nursing Care, The (Orange County) - Goshen, NY

Victoria Home - Ossining, NY

Waterview Hills Nursing Center - Purdys, NY

Wayne Center for Nursing & Rehab - Bronx, NY

Westchester Center for Rehabilitation & Nursing - Mount Vernon, NY

Westhampton Care Center - Westhampton, NY

Westhampton Senior Living, Inc., Riverhead, NY

EXHIBIT II – CURRENT CONSULTING CLIENTS – CONTINUED:

White Oaks Nursing Home - Woodbury, NY

Woodbury Center For Health Care - Woodbury, NY

Woodhaven Home for Adults - Port Jefferson, NY

Woodhaven Nursing Home - Port Jefferson, NY

Workmen's Circle MultiCare Center - Bronx, NY

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

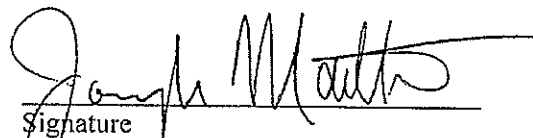
A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation

6/2/2021

Date



Signature

President

Title

HMM, CPAs LLP

Company Name

ATTACHMENT "B"
ACKNOWLEDGMENT BY PROPOSER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 20____, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____
Qualified in _____
Commission Expires _____

If Corporation:

STATE OF _____)
COUNTY OF _____) SS.:

On this _____ day of _____, 20____, before me personally appeared _____ to me known, who, being by me sworn, did say that he resides at (give address) _____; that he is the (give title) _____ of the (name of corporation) _____, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.

Notary Public, State of _____
Qualified in _____
Commission Expires _____

If Partnership:

STATE OF New York)
COUNTY OF Suffolk) SS.:

On the 2nd day of June, 2021, before me personally came Joseph F. Martello, Jr. to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of Hmm PA LLP and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

McGourty
MARIA R. CARRIGATO
Notary Public, State of New York
No. 4988975
Qualified in Suffolk County 2021
Commission Expires Nov 25, 1921

Maria R. McGourty
Notary Public, State of New York
Qualified in Suffolk County
Commission Expires 11/25/2021

X

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: <input checked="" type="checkbox"/> PRIME CONTRACTOR		
2. VENDOR'S LEGAL BUSINESS NAME HMM, CPAs LLP		3. IDENTIFICATION NUMBERS a) FEIN # 46-5416249 b) DUNS #
4. D/B/A - Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable) www.horanmm.com
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 527 Townline Rd. Ste 203 Hawppauge NY 11788		7. TELEPHONE NUMBER 631 265 6289
		8. FAX NUMBER 631 265 6523
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i>		10. TELEPHONE NUMBER
		11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name Joseph Martello Title president Telephone Number 631-265-6289 Fax Number 631-265-6523 e-mail jmartello@horanmm.com		
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS. Joseph Martello - President / Partner Peter Voogel - Partner		
a) NAME Wynne Robinson	TITLE Partner	b) NAME James Budd TITLE Partner
c) NAME Suzanne Breit	TITLE Partner	d) NAME Brian Lee TITLE Partner
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.		
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:		
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

16.	<p>WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;</p> <p>2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;</p> <p>3. entered into an agreement to a voluntary exclusion from bidding/contracting;</p> <p>4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;</p> <p>5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;</p> <p>6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;</p> <p>7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;</p> <p>8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or</p> <p>9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.</p>	
	<p>b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud, extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:</p> <p>1. federal, state or local health laws, rules or regulations.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
17.	<p>IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
18.	<p>DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:</p> <p>a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i></p> <p>b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i></p> <p>c) Property Tax <i>Indicate the years the vendor failed to file.</i></p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
19.	<p>HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
20.	<p>IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ratio, Debt Ratio, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES : Yes No

a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

1 "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

FEIN #

State of:)
) ss:
County of:)

CERTIFICATION:

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business HMMCPALLP
Address 527 Town Line Rd
City, State, Zip Hempstead, NY, 11788

Signature of Owner *Joseph F Martello Jr.*
Printed Name of Signatory JOSEPH F MARTELLO JR
Title President

Sworn before me this 2nd day of June, 2021
Maria R. Carricato
Notary Public

Maria R. Carricato
MARIA R. CARRICATO
Notary Public, State of New York
No. 4988975
Qualified in Suffolk County
Commission Expires Nov 25, 2021

JOSEPH F MARTELLO JR
Printed Name
Joseph F Martello Jr
Signature
6/2/2021
Date

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

6/2/2021
Date

Joseph F. M. [Signature]
Signature
President
Title
HMM CPAS LLP
Company Name

COUNTY OF ALBANY

PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Financial Consulting Services
RFP Number: 2021-075

THIS PROPOSAL IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent
Albany County Department of General Services
Purchasing Division
112 State Street, Room 1000
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

(a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
------	--------

None

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

(b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
 - (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
7. Communication concerning this Proposal shall be addressed to:

Himm CPAS LLP
557 Townline Rd - Suite 203 - Hamppauge NY 11788
Attn: Mr. Joseph Martello
 Phone: 631 265 6289

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

COST PROPOSAL FORM

PROPOSAL IDENTIFICATION:

Title: Financial Consulting Services
RFP Number: 2021-075

TOTAL COST FOR FINANCIAL CONSULTING SERVICES FOR THREE YEARS

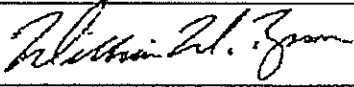
\$ 140,700

OPTIONAL YEARS:

TOTAL COST FOR YEAR FOUR (4) \$ 48,100

TOTAL COST FOR YEAR FIVE (5) \$ 48,700

COMPANY: HMM, CPAs LLP
 ADDRESS: 527 Townline Rd Ste 203
 CITY, STATE, ZIP: Hempstead NY 11788
 TEL. NO.: 631 2105 6289
 FAX NO.: 631 2105 6523
 E-MAIL: jmartello@horanmm.com
 FEDERAL TAX ID NO.: 46-541 6249
 REPRESENTATIVE: Joseph F Martello Jr
 SIGNATURE AND TITLE Joseph F Martello Jr
 DATE 6/2/2021

CERTIFICATE OF PROFESSIONAL LIABILITY INSURANCE					DATE: 09/22/2020	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY. CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER.						
THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY LISTED BELOW.						
NAMED INSURED: HMM CPAs LLP 527 Townline Rd Ste 203 Hauppauge NY 11788				CERTIFICATE HOLDER: County of Albany Albany County Nursing Home Albany Shaker Road Albany NY 11211-1086		
IF THE DESCRIBED POLICY IS CANCELLED BEFORE ITS EXPIRATION DATE CPA MUTUAL INSURANCE WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED ABOVE, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON CPA MUTUAL INSURANCE, ITS AGENTS OR REPRESENTATIVES COVERAGES.						
THE POLICY OF INSURANCE LISTED BELOW HAS BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICY DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
TYPE OF INSURANCE:	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	RETROACTIVE DATE	LIMIT OF LIABILITY	
ACCOUNTANTS PROFESSIONAL LIABILITY INSURANCE	APLP10386-28	6/26/2020	6/26/2021	6/26/1988	EACH CLAIM	\$2,000,000
LIABILITY					AGGREGATE	\$2,000,000
CLAIMS MADE						
DEDUCTIBLE:		\$10,000				
PER CLAIM						
THE DEDUCTIBLE SHALL BE SUBTRACTED FROM THE CLAIM EXPENSE ALLOWANCE THEN THE TOTAL LIMIT OF LIABILITY RESULTING FROM EACH CLAIM REPORTED TO THE COMPANY DURING THE POLICY PERIOD, SUBJECT TO AN ANNUAL AGGREGATE DEDUCTIBLE EQUAL TO TWICE THE DEDUCTIBLE AMOUNT LISTED IN THE DECLARATIONS.						
ENDORSEMENTS SHOWN UNDER ITEM 8 OF THE DECLARATION AT INCEPTION:						
Named Insured includes: Horan Martello Morrone PC. CyberProtect Endorsement, CP-01, \$250,000						
AGENCY OFFICE LOCATED:						
CPA MUTUAL INSURANCE 4923 NW 43 St. Ste C, Gainesville, FL 32606				 AUTHORIZED REPRESENTATIVE CPA MUTUAL INS COMPANY OF AMERICA, IRG		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARK A SMITH AGENCY, INC. STATE FARM INSURANCE COMPANIES 141 CONKLIN STREET FARMINGDALE, NY 11735	CONTACT NAME: NICOLE CAIOLA PHONE (A/C, No., Ext.): 516-293-8684 FAX (A/C, No.): 844-546-2851 E-MAIL ADDRESS: TEAM@MARKASMITHAAGENCY.COM <hr/> INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: State Farm Fire and Casualty Company 25143 INSURER B: _____ INSURER C: _____ INSURER D: _____ INSURER E: _____ INSURER F: _____
INSURED HMM CPAS LLP 527 TOWNLINE RD STE 203 HAUPPAUGE, NY 11788-2833	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <hr/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	Y		82-B1-G444-1	07/06/2020	07/06/2021	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 600,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 Business Property \$ 100,200 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						EACH OCCURRENCE \$ AGGREGATE \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE OED RETENTION \$						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
ACCOUNTING SERVICES
 ADDITIONAL INSURED: HORAN, MARTELLO, MORRONE, P.C. 527 TOWNLINE RD STE 203 HAUPPAUGE, NY 11788-2833

CERTIFICATE HOLDER COUNTY OF ALBANY ALBANY COUNTY NURSING HOME 780 ALBANY SHAKER RD ALBANY, NY 12211	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <hr/> AUTHORIZED REPRESENTATIVE 9/23/2020
---	---



9/26/2020

County of Albany
Albany County Nursing Home
Albany Shaker Road
Albany, NY 12211

RE: Insured: HMM CPAs LLP
Policy # WC 027129125
Form # C105.2

Dear Certificate Holder,

Please note the attached certificate of insurance is issued as a matter of information only and confers no rights upon you.

- This document does not amend, extend or alter the coverage terms, exclusions and conditions afforded by the referenced policies.
- This document does not specify all endorsements, coverages, terms, conditions, and exclusions of the policies shown. All limits shown are as requested, and a self insured retention may apply to the limits shown per terms and conditions of the policy.
- The policies of insurance are in effect only for the policy periods indicated, and aggregate limits shown in the certificate may have been reduced by paid claims.

Sincerely,

ADP TotalSource Certificate Center

Attachment – Certificate of NYS Workers' Compensation Insurance Coverage-C105.2



Workers'
Compensation
Board

CERTIFICATE OF
NYS WORKERS' COMPENSATION INSURANCE COVERAGE

<p>1a. Legal Name & Address of Insured (use street address only) ADP TotalSource FL XVI, Inc. 10200 Sunset Drive Miami, FL 33173 L/C/IF HMM CPAs LLP 527 Townline Rd Suite 203 Hauppauge, NY 11788</p> <p>Work Location of Insured (Only required if coverage is specifically limited to certain localities in New York State, i.e., a Wrap-Up Policy)</p>	<p>1b. Business Telephone Number of Insured 631/265-6289</p> <p>1c. NYS Unemployment Insurance Employer Registration Number of Insured 4735300 2</p> <p>1d. Federal Employer Identification Number of Insured or Social Security Number 465416249</p>
<p>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</p> <p>County of Albany Albany County Nursing Home Albany Shaker Road Albany, NY 12211</p>	<p>3a. Name of Insurance Carrier New Hampshire Ins Co</p> <p>3b. Policy Number of Entity Listed in Box "1a" WC 027129125</p> <p>3c. Policy effective period <u>07/01/2020</u> to <u>07/01/2021</u></p> <p>3d. The Proprietor, Partners or Executive Officers are <input checked="" type="checkbox"/> included. (Only check box if all partners/officers included) <input type="checkbox"/> all excluded or certain partners/officers excluded.</p>

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.


This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

Please Note: Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative ~~or licensed agent of the insurance carrier~~ referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Adriana Sanchez
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  9/26/2020
(Signature) (Date)

Title: Account Specialist II

Telephone Number of authorized representative ~~or licensed agent of insurance carrier~~: 800-743-8130

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.

C-105.2 (9-17).....

www.wcb.ny.gov

Workers' Compensation Law

Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.

Shaker Place Rehabilitation and Nursing Center
 Financial Consulting Services - Cost Analysis
 June 11, 2021

Three Year Pricing		
	The Bonadio Group	HMM, CPAs
RHCF-4	\$22,500	\$7,350
Medicare	\$10,500	\$7,350
Financial Statements	\$73,500	\$99,000
Appeals	\$15,000	\$13,500
Education	\$10,500	Rate
CONs	Rate	\$4,500
Total	\$132,000	\$131,700

**Shaker Place Rehabilitation and Nursing Center
RFP #2021-075
Financial Consulting Service**

Shaker Place Rehabilitation and Nursing Center received a total of two (2) proposals in response to the RFP for Financial Consulting Service. The proposals were reviewed by staff members, Thomas Coffey, Administrator, Frank Commisso, Finance and Laura Vartanian, RN, Administration. The criterion that was established to evaluate the proposals was utilized by each individual to rank each firm's ability to effectively and efficiently meet the Scope of Services.

Comments:

1. HMM, CPAs LLP - Total Average Rating Score: 5

HMM, CPAs LLP has an extensive history of providing financial consulting services to skilled nursing facilities. HMM's response demonstrated both the capability and professional qualifications necessary to fulfill all aspects of the Scope of Services. Our work history with HMM confirms this, as all RHCF-4 and Medicare Cost Reports have been prepared professionally and submitted timely during our engagement with this firm for the past five years.

2. The Bonadio Group – Total Average Rating Score: 5

The Bonadio Group has an extensive history of providing financial consulting to skilled nursing facilities. Bonadio's response demonstrated both the capability and professional qualifications necessary to fulfill all aspects of the Scope of Services.

Recommendation:

Both firms demonstrated the capabilities and qualifications necessary to fulfill the facility's expectations in relation to prior experience, demonstrated capabilities, professional qualifications and meeting the requirements of the Scope of Services. Additionally, both firms submitted highly competitive cost proposals.

A side by side cost analysis (included) was completed, which demonstrated a negligible difference in the total cost of the contract over a three year period. This analysis was based on our anticipated need for educational training of staff and the likelihood of the submission of a CON. Both of these cost factors were enumerated in the Scope of Services. The distinguishing factors are that HMM stipulated that education would be billed at standard hourly rates, while Bonadio quoted a not to exceed fee for education. Upon review of the cost for preparation of a CON application, Bonadio stated that the rate would be determined, while HMM quoted a not to exceed fee.

Based on our critical review of both proposals, the committee recommends that the contract be awarded to HMM, CPAs, LLP.

RFP #2021-075- Financial Consulting Service

Proposal Rating Worksheet

Proposer: HMM

Weight	Tom Coffey		Frank Commisso		Laura Vartanian	
	Rate	Score	Rate	Score	Rate	Score
40%	5	2	5	2	5	2
40%	5	2	5	2	5	2
20%	5	1	5	1	5	1
TOTALS:		5		5		5

Prior experience in providing professional and consulting financial services to skilled nursing facilities.

Proposed cost of the entire three (3) year contract

Proposer's demonstrated capabilities and professional qualifications including, but not limited to, evaluation of the firm's financial solvency and length of time in business

RFP #2021-075- Financial Consulting Service

Proposal Rating Worksheet

Proposer: The Bonadio Group

Weight	Tom Coffey		Frank Commisso		Laura Vartanian	
	Rate	Score	Rate	Score	Rate	Score
40%	5	2	5	2	5	2
40%	5	2	5	2	5	2
20%	5	1	5	1	5	1
TOTALS:		5		5		5



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Thomas Coffey
Albany County Shaker Place Rehabilitation and Nursing Center

FROM: Karen Storm *Karen Storm*
Purchasing Agent

DATE: June 17, 2021

RE: RFP #2021-075 Financial Consulting Services

I am in receipt of your recommendation to award the aforementioned Request for Proposals to HMM, CPAs, LLP in the amount of \$131,700.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of \$131,700.00 for an award.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful proposer.

RESOLUTION NO. 225

AUTHORIZING AN AGREEMENT WITH HORAN, MARTELLO AND MORRONE, CPAS, LLP REGARDING ONGOING ACCOUNTING AND CONSULTING SERVICES AT THE SHAKER PLACE REHABILITATION AND NURSING CENTER

Introduced: 7/13/20
By Audit and Finance Committee:

WHEREAS, By Resolution No. 443 for 2016, this Honorable Body authorized an agreement with Horan, Martello and Morrone, CPAs LLP, for accounting and consulting services at the Shaker Place Rehabilitation and Nursing Center for a three year term commencing October 3, 2016 and ending October 2, 2019, with two optional consecutive one year renewals, in an amount not to exceed \$133,500, and

WHEREAS, By Resolution No. 283 for 2019, this Honorable Body authorized a renewal agreement with Horan, Martello and Morrone, CPAs LLP, for the first year of the optional one year agreement commencing November 1, 2019 and ending October 31, 2020, in an amount not to exceed \$44,500, and

WHEREAS, The Executive Director of the Residential Healthcare Facility has requested authorization to renew the contract and enter into the second year of the optional one year agreements with Horan, Martello and Morrone, CPAs LLP, for accounting and consulting services related to Medicaid and Medicare programs for the Shaker Place Rehabilitation and Nursing Center, including cost reporting, variance reports and training of staff for a term commencing November 1, 2020 and ending October 31, 2021, in an amount not to exceed \$44,500; now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized enter into the second year of the optional one year agreements with Horan, Martello and Morrone, CPAs LLP, Hauppauge, New York 11788 for accounting and consulting services related to Medicaid and Medicare programs for the Shaker Place Rehabilitation and Nursing Center, commencing November 1, 2020 and ending October 31, 2021, in an amount not to exceed \$44,500, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

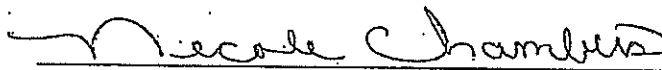
Adopted by unanimous vote - 7/13/20

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 13th day of July, 2020, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the official seal of the County Legislature this 14th day of July, 2020.



Clerk, Albany County Legislature



Daniel P. McCoy
County Executive

Larry I. Slatky
Executive Director

June 25, 2021

The Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairman Joyce:

Shaker Place Rehabilitation and Nursing Center respectfully requests to enter into a lease, contractually, for a Nurse Call Integration System for our nursing staff through Ronco, our current call system provider.

The agreement will be for a sixty (60) month period for a total cost of \$115,000.00, which will include the possibility of additional expenses after the warranty period for equipment repairs and replacement. The cost per year, excluding the above, will be \$21,391.00.

This Nursing Notification System was not purchased at the time of the Ronco Nurse Call System for the residents, since we wanted to evaluate the best possible notification system for our staff that would integrate with the Ronco Resident Call Bell System. This equipment is considered sole source since it is the only product that integrates with Ronco. This system is required so that our staff can immediately be made aware when residents need their services or when another staff member needs their assistance.

We respectfully request approval to enter into this agreement. We thank you for your consideration.

Sincerely,

Larry I. Slatky
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel





County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2565, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Ronco Nurse Call Integration System for Nursing Staff

Date: June 25, 2021
Submitted By: Larry I Slatky
Department: Shaker Place Rehabilitation and Nursing Center
Title: Executive Director
Phone: 518-213-8940
Department Rep.
Attending Meeting: Larry I Slatky

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.

Source of Funds: Click or tap here to enter text.

Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

Change Order/Contract Amendment

Purchase (Equipment/Supplies)

Lease (Equipment/Supplies)

Requirements

Professional Services

Education/Training

Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

Settlement of a Claim

Release of Liability

Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Ronco

1 Northway Lane

Latham, New York 12110

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$115,000.00

Scope of Services: Ronco will supply a complete Nurse Call Integration System for the use of the nursing staff that is compatible with our Ronco Resident Call Bell System. This will include Handsets, batteries, belt clip, desktop chargers and power supply. The pricing will include all setup and software.

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

If Mandated Cite Authority: Click or tap here to enter text.

File #: TMP-2565, Version: 1

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: 44070
Appropriation Amount: \$115,000.00

Source of Funding - (Percentages)

Federal: 0
State: 0
County: 100
Local: 0

Term

Term: (Start and end date) 8/1/2021-7/31/2026
Length of Contract: 60 months

Impact on Pending Litigation

Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

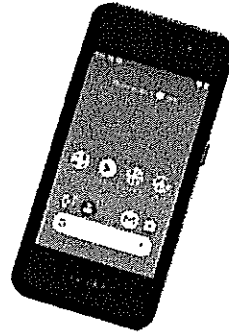
Resolution/Law Number: N/A
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Shaker Place as part of its renovation and new construction installed the Ronco Call Bell and Communication System. Since that time we have been evaluating the best equipment to be utilized by our staff to communicate with each other and the residents, a device that integrated with the Ronco system and will enable our staff to be able to communicate with each other no matter what the shift they are working. Due to the size of the resident units staff need to be able to have constant communication with each other and this system will allow that to happen and will give us the ability to provide prompt care to residents and be able to communicate in any emergency. The total cost will be \$115,000.00, which will include the possibility of additional expenses after the warrantee period for equipment repairs and replacement. The cost per year, excluding repairs and replacement, will be \$21,391.00.



RONCO



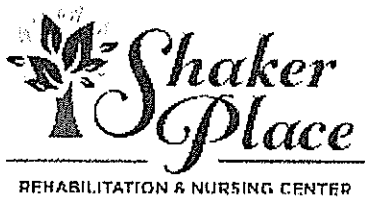
Prepared For:

Shaker Place

100 Heritage Ln, Albany, NY 12211

Attention:

Andy Lukarelli



Nurse Call System Integration

Rauland Responder 5000

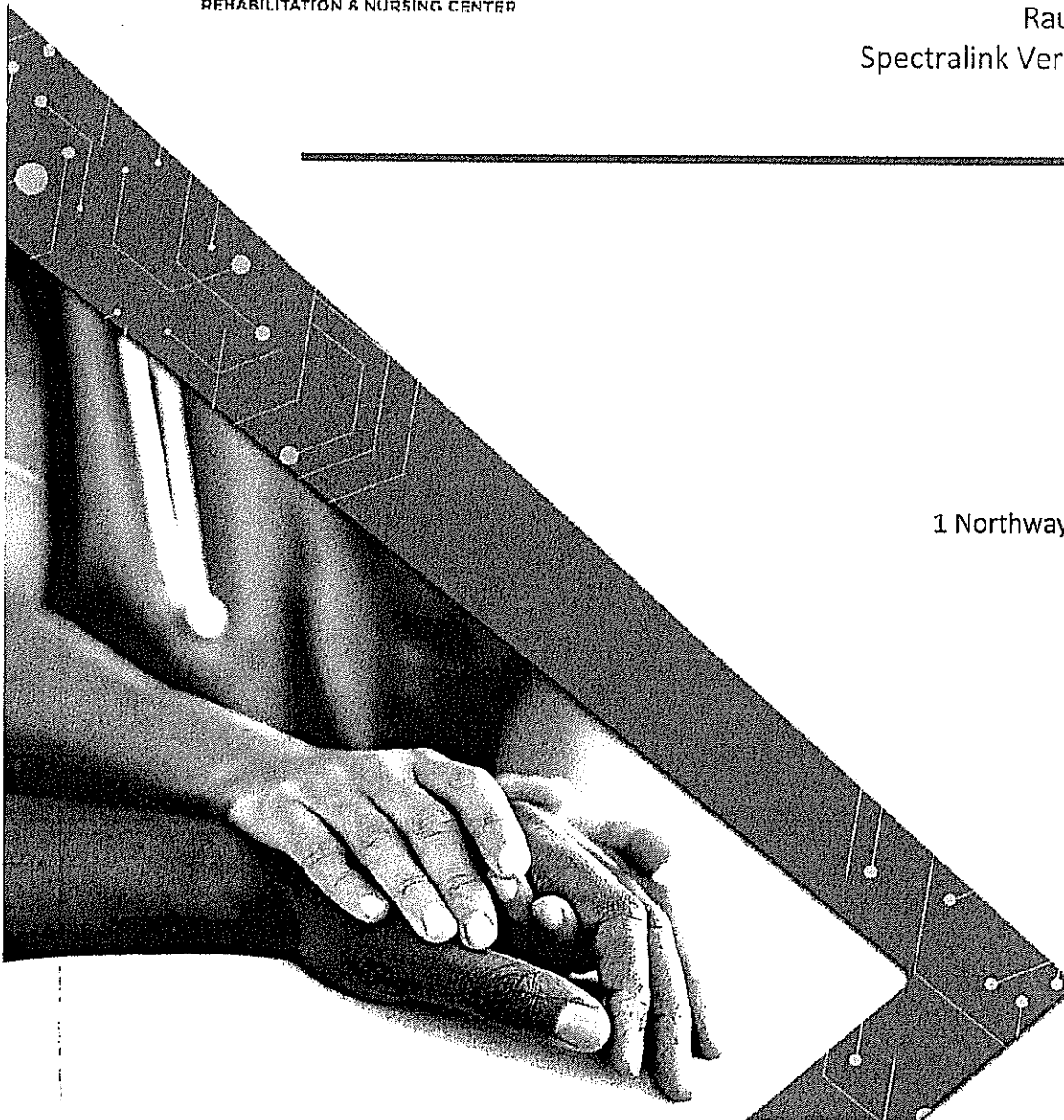
Spectralink Versity Phone Installation

Presented By:

Larry Charette

1 Northway Lane, Latham, NY 12110

lcharette@ronco.net



Shaker Place – Spectralink Phones

Proposal Description

This proposal is to add Spectralinks Versity 92 series Wireless telephones to the existing Rauland Responder 5000 nurse call system. Each phone will be programmed to receive a group of calls pre-programmed by Ronco.

For example:

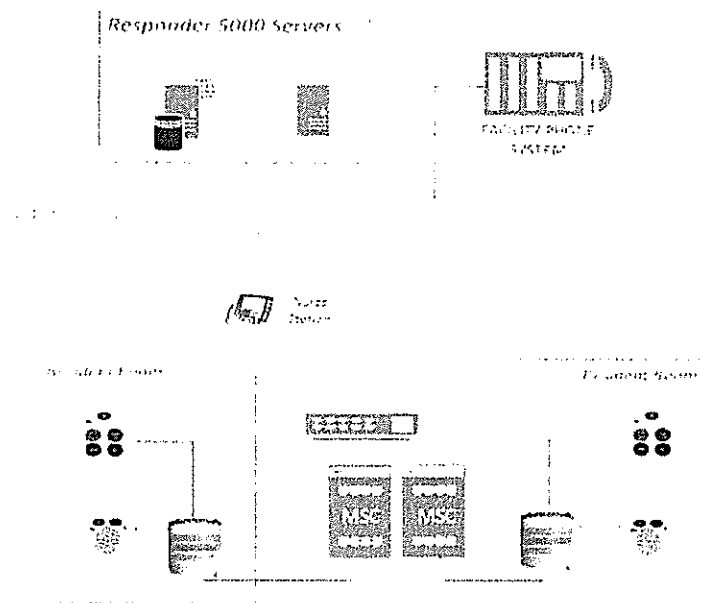
- Phone 401 receives all A wing calls
- Phone 402 receives all B wing calls
- Phone 403 receives all A, B, and C wing calls
- Etc...

This programming will be established during the initial needs assessment.

Benefits Include

- Deliver high-quality and secure voice communications across all enterprise environments.
- Enable Staff to be reached immediately and reliably throughout workplace.
- Notify Staff of Nurse Call alarms instantly.
- Combine mobile phone, pager, two-way radio in one device.
- Leverage existing wireless LAN infrastructure for voice and data applications.
- Capable to Integrate directly into corporate voice mail, voiceactivated dialing, and directories.
- Support text alerts and instant messaging that can replace overhead paging for a quieter environment.





The diagram below is an example of a direct SIP integration to a wireless SIP-capable phone/device platform, without the use of middleware or third party integration vendors.



Shaker Place – Spectralink Phones

Material List

Field Equipment

Quantity	Model #	Description	Image
30	KBK9240100	Versity 9240 Handset Bundle w Battery	
30	BLI9200100	3000 mAh replaceable battery for 92 series handset.	
30	ACL9240100	Swivel Belt Clip Holster 9240 Handset	
30	ACH9200101	2 slot desktop charger for 92 series desktop handset and dual chargers	
30	APS9240100	Power supply for 92-series desktop handset charger	

Shaker Place – Spectralink Phones

Software and Services

Quantity	Model #	Description
1	Design Disclaimer (Network Analysis)	Please note that you have opted out of a Spectralink certified Network Analysis services. Spectralink offers Network Design options to help ensure a successful implementation. Pricing is dependent on the requested square foot coverage.
1	SVB-BAS-010	Spectralink WiFi Family (84, 92, 95, 96-series) Basic 50 device bundled services to help ensure customer success with deployment. Feature Summary (Full Description in Associated Service Description): a) Project Management b) Device Management Services - Spectralink EMM and AMIE Essential Setup and Configuration Guidance (up to 12 hours remote) c) Post Go-Live Consulting (up to 4 hours remote) d) High Level Admin Training for Spectralink Devices and Configuration Management Tools (up to 1 hour) e) Onsite Configuration, Staging Support, and Functional Testing (up to 50 devices) f) Super User Training (Half day/ ~50 devices) -Initial 50 Devices (no partial deployments, must include all handsets purchased unless otherwise approved) -This service does not include a Spectralink certified Network Analysis service. Additional charges may apply if Spectralink is needed for support with Network Analysis services. -Assumes Spectralink VIEW & CSI certified equipment and Voice Ready system -Travel and expenses not included
1	STE-C-000	Travel for SVB-BAS-010 basic bundle without network assessment
30	SMS84100	First year SpectraCare, Spectralink Versity 9240 - WiFi no scanner MUST BE PURCHASED AT TIME OF SALE. -Technical Support: 24x7 -Water Damage Protection -Accidental Damage Protection -RMA: advanced replacement -Maximum yrs without approval: 5yrs
30	FPK9562164	AMIE Advanced for Versity (first year). Includes AMIE Essentials plus Analytics Console. Price per device per year
1	R5KMSIP	SIP Telephony Module

Shaker Place – Spectralink Phones

Quantity	Model#	Description
1	355005	Responder SIP Server (Optional depending on existing phone system) SIP Server performs as a registrar and proxy for SIP-enabled wireless phones that may not be part of an in-house phone system (phones only used for Responder 5000 calls).

Statement of Work

Installation

- Ronco to provide the material as listed above.
- Ronco to provide new network drawing.
- Ronco to provide a Needs Assessment meeting with staff to develop the programming of the phones.
- Ronco and Staff to define call coverage through Needs Assessment meeting.
- Facility to provide servers, OS and all network configurations.
- Ronco and Spectralink to work with the facility for software and network setup.
- See Spectralink SOW for more details and other customer responsibilities.
- Ronco to program phones on Rauland system based on Needs Assessment.
- Ronco/Spectralink to provide Training to staff on phone use at the end of the project.
- Ronco to provide final certification of hardware and closeout documentation.

Terms & Conditions

1. Payment Terms: 50/40/10 - Net 30
 - o Fifty percent (50%) due upon acceptance.
 - o Forty percent (40%) due upon delivery of material.
 - o Ten percent (10%) due upon completion of project.
2. Prices do not include sales tax.
3. Proposal does not include express shipment of equipment.
4. Any alteration or deviation from above specification involving extra costs, will be executed upon written order, and will become an extra charge over and above the estimate.
5. Installation will be completed working 8am to 5pm shift. Changes to this timeframe may incur an additional charge.

Ronco One (1) Year Labor Warranty

- Ronco is the authorized Rauland-Borg distributor and provides 24-hour, 7 day a week service. All calls for service are through our manned 24-hour service center. After the acceptance of the new system(s), warranty service shall be provided on the following basis for one (1) full year:
 - o Non-emergency ("routine") calls will be responded to within 24 hours of notification during normal business hours, Monday through Friday (8 a.m. to 5 p.m.,) excluding holidays. A routine call is defined as a problem which affects a minor part of the system such as a single patient station or patient room. Routine calls include peripheral equipment such as control stations, corridor lights, pull-cord stations, etc. All routine warranty work is provided during normal business hours only.
 - o Emergency calls will be responded to within 4 hours of notification, 24 hours a day/ 7 day a week. An emergency call is defined as a problem with a major part of the signaling system or total system failure.
- Labor Warranty Exclusions
 - o The repair or replacement of equipment which has become defective by reason of accident, physical abuse or misuse, water damage, or fires.
 - o Any repairs of damage to System caused by faulty supporting equipment such as air conditioning and/or power.

Document Sign Off

Description	TOTAL
Spectralink Labor, Material, Freight, & Warranty Shown in Material List above	\$64,068.00
Ronco Labor (Engineering, Headend, Programming, Testing, and Training) Described in SOW	\$21,632.00
PROJECT TOTAL	
\$85,700.00	

Optional Project Financing Terms:

The information below describes the financing contract's approximate monthly payment and security deposit based upon the contract type and term in months. The contract is based on the Project Total: **\$88,700.00**. Any change in the amount financed will change this information. These amounts do not include applicable taxes.

- Financing terms are subject to credit approval.
- Financing terms are valid until 07/11/2021.
- Contract Type Detail: **\$1 Buyout**. Customer owns the equipment after all payments are made.

Contract Type	Term	Security Deposit	Payment
\$1 Buyout	36 month	\$0.00	\$2,785.25
\$1 Buyout	60 month	\$0.00	\$1,782.56

Shaker Place
100 Heritage Lane
Albany, NY 12211

RONCO
1 Northway Avenue
Latham, NY 12110

Signature: _____

Signed By: _____

Print: _____

Print: _____

Title: _____

Title: _____

Date: _____

Date: _____



RONCO

855-84-RODGE | WWW.RODGE.COM

Better Connections



AMETEK®

March 17, 2021

This letter will certify that –

Ronco Specialized Systems
Latham, NY

Is the Authorized Rauland Distributor of our products in the states of New York and Vermont

As the Authorized Rauland Distributor, Ronco may represent itself as such, and is entitled to supply, install and service our products and provide warranty services. Rauland products can only be serviced and maintained by Rauland certified technicians.

If you have any questions concerning our distribution policies, please feel free to contact me directly

Sincerely,

Mark Howgate
Healthcare Region Manager
Rauland Corporation
(847) 722 6826
mark.howgate@ametek.com



Daniel P. McCoy
County Executive

Larry I. Slatky
Executive Director

June 3, 2021

The Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairman Joyce:

Shaker Place Rehabilitation and Nursing Center respectfully requests to revise our 2021 budget. This revision being requested, if approved, will eliminate two (2) part-time security guard positions that will be replaced with one (1) full-time security guard position.

This request is being made since we have been unable to fill the part-time positions. The new salary will be \$31,644.00 for a full time security guard and the elimination of the two (2) part-time security guards will total \$37,872.00 for a 2021 budget savings of \$6,228.00.

We respectfully request the approval of these staffing and budget revisions. Thank you for your consideration.

Sincerely,

Larry I. Slatky
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Annis Zilgme, Minority Counsel





County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2522, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Eliminate 2 Part Time Security Guards and Replace with 1 Full Time Security Guard

Date:	June 3, 2021
Submitted By:	Larry I. Slatky
Department:	Shaker Place Rehabilitation and Nursing Center
Title:	Executive Director
Phone:	518-213-8940
Department Rep.	
Attending Meeting:	Larry I. Slatky

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: NH6020 14416 002 640209/14416 004 640210 Decrease and NH6020
14415 308 640200 Increase
Source of Funds: N/A
Title Change: Security Guard

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Shaker Place Rehabilitation and Nursing Center
100 Heritage Lane
Albany, New York 12211

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$31,633.00
Scope of Services: Shaker Place is requesting to revise the 2021 Budget by eliminating 2 Part Time Security Guard Positions and create 1 Full Time Security Guard position. This change is being requested since we cannot find part time security guards and will reduce our 2021 budget by \$6,228.00.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: NH6020 14416 002 640209/14416 004 640210 and NH6020 14415 308
640200
Appropriation Amount: - \$37,872.00/+\$31,644.00

Source of Funding - (Percentages)

Federal: 0
State: 0
County: 100
Local: 0

Term

Term: (Start and end date) N/A
Length of Contract: N/A

Impact on Pending Litigation

Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: N/A
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

This request is being made to permit proper coverage in our security department.

ACCOUNT NO.		RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
NH6020	14416	002		18,936.00	\$	Shaker Place Rehabilitation and Nursing Center
				18,936.00	\$	Shaker Place Rehabilitation and Nursing Center
NH6020	14416	004	31,643.00		\$	Shaker Place Rehabilitation and Nursing Center
NH6020	14415	308	6,229.00		\$	Shaker Place Rehabilitation and Nursing Center
NH6020	19900			1,006,229.00	\$	Shaker Place Rehabilitation and Nursing Center
		TOTAL APPROPRIATIONS	37,872.00	37,872.00		

ACCOUNT NO.		RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
		TOTAL ESTIMATED REVENUES		0.00		
		GRAND TOTAL	37,872.00	37,872.00		



Daniel P. McCoy
County Executive

Larry I. Slatky
Executive Director

May 3, 2021

The Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Suite 710
Albany, New York 12207

Dear Chairman Joyce:

Shaker Place Rehabilitation and Nursing Center respectfully requests to adjust the 2021 Shaker Place budget that will increase the titles of Licensed Practical Nurse, Quality Improvement Coordinator and Director of Food Services. The total amount of this increase will be \$186,272.00 if every vacant position for the entire year was occupied.

Currently we have ten (10) Full Time and eight (8) Part Time Licensed Practical Nurse positions vacant, as well as the Directors of Quality Improvement and Food Services. The actual annual increase for the occupied positions currently in our budget would be \$90,000.00 if they were paid this increase for the entire year. This increase will be funded utilizing \$113,276.00 from the New York State Department of Health Advanced Training Initiative revenue and defunding one (1) Full Time and two (2) Part Time Licensed Practical Nurse budgeted positions for \$72,996.00.

Once approved, we will need amendments to the 1199 SEIU and NYSUT Collective Bargaining Agreement.

These increases will, hopefully, allow us to retain existing nursing staff and recruit nurses and directors with salaries that we believe to be competitive. We have utilized the Associations salary studies to determine the mean salary of our region.

We respectfully request that these adjustments be approved so that we can implement immediately. We thank you in advance for your consideration.

Sincerely,

Larry I. Slatky
Executive Director

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel





County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2477, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Shaker Place 2021 Salary Budget Adjustments

Date:	May 3, 2021
Submitted By:	Larry I. Slatky
Department:	Shaker Place Rehabilitation and Nursing Center
Title:	Executive Director
Phone:	518-213-8940
Department Rep.	
Attending Meeting:	Larry I. Slatky

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: NH 6020
Source of Funds: NH 6021/NH 6020 44039
Title Change: N/A

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant
 - Choose an item.
 - Submission Date Deadline Click or tap to enter a date.
- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Shaker Place Rehabilitation and Nursing Center
100 Heritage Lane
Albany, New York 12211

Additional Parties (Names/addresses):

1199 SEIU	NYSUT
310 West 43 rd Street	PO Box 13251
New York, New York 10036	Albany, New York 12212

Amount/Raise Schedule/Fee: \$186,272.00
Scope of Services: To increase the annual salaries in an effort to be competitive with industry norms, we are requesting to have the full and part time Licensed Practical Nurses, Food Service Director and Quality Improvement Coordinator annual salaries adjusted for the retention and recruitment of staff.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

File #: TMP-2477, Version: 1

If Mandated Cite Authority: NYSDOH

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: NH 6020

Appropriation Amount: \$186,272.00

Source of Funding - (Percentages)

Federal: 00

State: 00

County: 100

Local: 00

Term

Term: (Start and end date) 1/1/2019-12/31/2023

Length of Contract: 60 months

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: N/A

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Shaker Place has endeavored to recruit and retain Licensed Practical Nurses utilizing the current annual rate structure with no success. We currently have 10 full time and 8 part time openings. In addition, we have tried to recruit a Director of Food Service and Quality Improvement for 4 months with no candidates at the current annual salary. We feel that adjustments must be made to retain our current staff and create a recruitment effort with this new salary structure. We have reviewed the regions salaries using our Association studies and this adjustment would allow Shaker Place to be competitive for these titles in an effort to fill vacant positions. This adjustment/increase to our 2021 budget will be funded through the elimination of 1 full time, 2 part time LPN's and using our NYSDOH Advanced Training Initiative revenue. It should be noted that the actual increase, as of this date, will be \$90,000.00, which represents those positions currently occupied.

ACCOUNT NO.		RESOLUTION DESCRIPTION	APPROPRIATIONS	DEPARTMENT NAME
ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST
NH6020 13132 027	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 002	Licensed Practical Nurse	6,000.00		\$ 50,150.00
NH6020 13132 003	Licensed Practical Nurse	6,000.00		\$ 49,048.00
NH6020 13132 006	Licensed Practical Nurse	6,000.00		\$ 45,100.00
NH6020 13132 009	Licensed Practical Nurse	6,000.00		\$ 45,346.00
NH6020 13132 012	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 015	Licensed Practical Nurse	6,000.00		\$ 59,150.00
NH6020 13132 019	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 021	Licensed Practical Nurse	6,000.00		\$ 45,346.00
NH6020 13132 022	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 024	Licensed Practical Nurse	6,000.00		\$ 49,100.00
NH6020 13132 025	Licensed Practical Nurse	6,000.00		\$ 57,177.00
NH6020 13132 027	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 029	Licensed Practical Nurse	6,000.00		\$ 51,049.00
NH6020 13132 031	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 038	Licensed Practical Nurse	37,038.00		\$ 1.00
NH6020 13132 041	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 042	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 053	Licensed Practical Nurse	6,000.00		\$ 45,346.00
NH6020 13132 301	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 305	Licensed Practical Nurse	6,000.00		\$ 48,449.00
NH6020 13132 311	Licensed Practical Nurse	6,000.00		\$ 51,293.00
NH6020 13132 316	Licensed Practical Nurse	6,000.00		\$ 45,346.00
NH6020 13132 328	Licensed Practical Nurse	6,000.00		\$ 50,150.00
NH6020 13132 330	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13132 331	Licensed Practical Nurse	6,000.00		\$ 43,099.00
NH6020 13134 004	Licensed Practical Nurse PT	14,839.00		\$ 1.00
NH6020 13134 005	Licensed Practical Nurse PT	14,839.00		\$ 1.00
NH6020 13134 007	Licensed Practical Nurse PT	6,220.00		\$ 8,620.00
NH6020 13134 009	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 006	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 003	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 010	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 011	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 008	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 001	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13134 002	Licensed Practical Nurse PT	2,400.00		\$ 17,240.00
NH6020 13138 001	Director of Dietary Services	9,422.00		\$ 75,000.00
NH6020 13166 001	Quality Improvement Coordinator	7,650.00		\$ 75,515.00
NH6020 44039	Conferences, Training, Tuition	113,276.00		\$ 155,624.00
TOTAL APPROPRIATIONS		186,272.00	186,272.00	

ACCOUNT NO.		RESOLUTION DESCRIPTION	ESTIMATED REVENUES	DEPARTMENT NAME
ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST
TOTAL ESTIMATED REVENUES		0.00	0.00	
GRAND TOTAL		186,272.00	186,272.00	



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF MANAGEMENT AND BUDGET
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207
PHONE: (518) 447-5525 FAX: (518) 447-5589
www.albanycounty.com

M. DAVID REILLY, JR
COMMISSIONER

CHANDRA WILLIAMS
DEPUTY COMMISSIONER

June 22, 2021

Honorable Andrew Joyce
Chair, Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Legislative authorization is requested to rescind the authorization to transfer tax-foreclosed property located in the City of Albany, 8 Delaware Street to the Albany County Land Bank Corporation pursuant to ABL Resolution No. 439 of 2020 and convey this property to an abutting property owner Walls Temple A.M.E Zion Church.

This transfer is in accordance with Resolution No. 29 of 2019, which states "Properties which will be discretionally conveyed by the County to individuals or entities who own abutting or adjacent parcels".

If you have any questions regarding this request, I can make myself available at your earliest convenience.

Thank you for your consideration.

Sincerely Yours,

M. David Reilly, Jr
Commissioner

cc:

Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Majority Counsel
Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2567, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Requesting Legislative Action to rescind the authorization to convey property located in the City of Albany 8 Delaware Street to the Albany County Land Bank Corporation and authorize the conveyance to an abutting property owner Walls Temple A.M.E Zion Church

Date: June 28, 2021
Submitted By: David Reilly
Department: Management and Budget
Title: Commissioner
Phone: 518-447-7040
Department Rep. Anthony DiLella
Attending Meeting: David Reilly/Michael Mc Laughlin

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe

- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Requesting Legislative authority to rescind the authorization to convey property located in the City of Albany, 8 Delaware Street (Map No. 76.65-1-54) to the Albany County Land Bank Corporation per ABL Res No. 439 of 2020 and convey this property to an abutting property owner, Walls Temple A.M.E Zion Church, 27 Delaware Street, Albany NY 12202 for \$300.00. This transfer is in accordance with Resolution No. 29 of 2019 which states "Properties which will be discretionally conveyed by the County to individuals or entities who own abutting or adjacent parcels ".

Walls Temple A.M.E Zion Church plans to use this lot for additional congregation parking and social activities they conduct in the South End of Albany.

A review of Walls Temple A.M.E Zion Church properties indicates there are no delinquent taxes and no outstanding code violations assessed against them.

The following will be part of the sale of this property and is requested to be stated in the resolution of sale:

At the closing: All closings costs

After the closing: All taxes, water, sewer and other charges billed on and after September 1, 2022 shall be the responsibility of Walls Temple A.M.E Zion Church.

WALLS TEMPLE

134


The Church Where Love Overflows

June 11, 2021

Honorable Daniel P. McCoy
Albany County Executive
Harold L. Joyce County Office Building
112 State Street, Room 1200
Albany, NY 12207

Dear County Executive McCoy,

Walls Temple AME Zion Church currently owns vacant lots 10 through 22 Delaware Street, which serves as parking for the church congregation. It has come to our attention that the County of Albany is in possession of 8 Delaware Street. The Church as an abutting owner to this now vacant lot would like to offer \$300.00 to purchase this property.

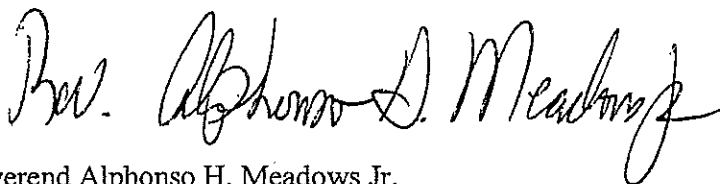
This property would help the church as it sponsors community events such as a COVID-19 Vaccine site in the months of April and May, festivals, sidewalk sales, outreach activities for South End residents which include overnight use of the lot for parking. These activities along with our expanding membership has demonstrated the need for additional parking.

I thank you for your consideration.

If you should require further information, please feel free to contact me and I would be glad to provide it. My phone number is (518) 650-7526.

Sincerely,

Reverend Alphonso H. Meadows Jr.



Reverend Alphonso H. Meadows Jr.
Pastor- Walls Temple A.M.E. Zion Church
Presiding Elder – Albany District



Rev. Alphonso H. Meadows Jr., Pastor

27 Delaware Street
Albany, NY 12202
(518) 449-1447
wallstempleamez@gmail.com



DEPARTMENT OF MANGEMENT AND BUDGET

Purchaser Review

PROPERTY INFORMATION

Municipality - Albany
Address of Property -8 Delaware Street
Tax Map Number-76.65-1-54
Property Description-Vacant lot

PROPOSED PURCHASER AND PROPERTIES OWNED

Purchaser-Walls Temple A.M.E Zion Church
City of Albany- 10 thru 22 Delaware Street, 27 Delaware Street

CODE ENFORCEMENT INFORMATION

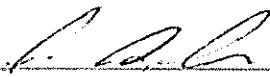
No outstanding violations-Verified with City of Albany Code Enforcement officer 6/22/2021

DELINQUENT TAX INFORMATION

No delinquent taxes-Verified with Albany County Tax Records Supervisor 6/22/2021

COUNTY FORECLOSURE INFORMATION

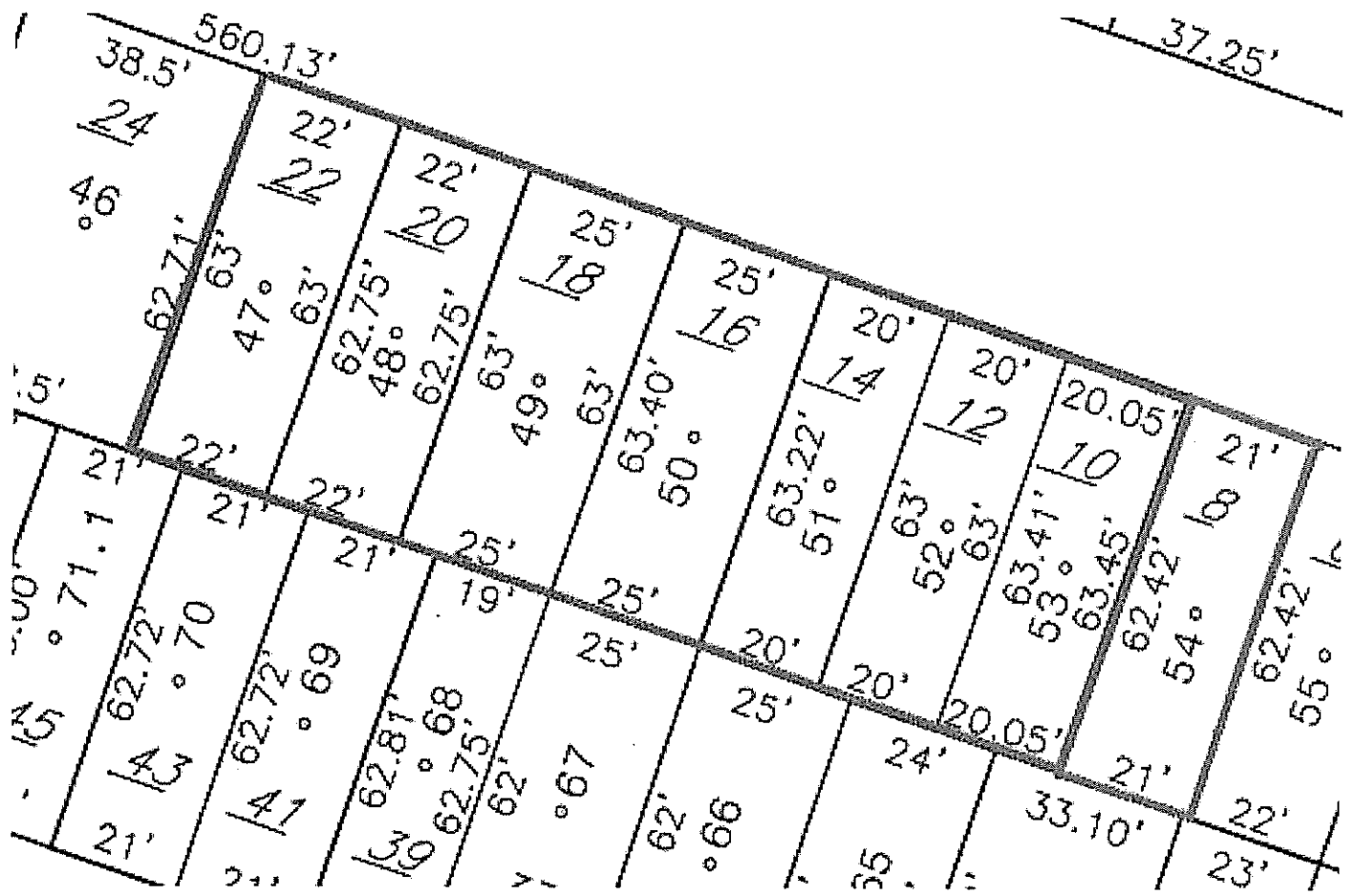
Not Applicable as properties were never delinquent

Signed- 

ANTHONY DILELLA

Property Manager

DATE----June 22, 2021---



06/22/2021 11:09
cmurray

COUNTY OF ALBANY
Real Estate Tax Statement

P 1
txtaxstm

PARCEL: 07606500010540000000

LOCATION: 8 DELAWARE ST

OWNER:
CEP ENTERPRISES LLC
6951 NY ROUTE 66
EAST NASSAU NY 12062

STATUS:
SQUARE FEET 0
LAND VALUATION 10,000
BUILDING VALUATION 0
EXEMPTIONS 0
TAXABLE VALUATION 10,000
INTEREST PER DIEM 1,587.34

LEGAL DESCRIPTION:

DEED DATE: BOOK/PAGE: INTEREST DATE: 06/22/2021

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2020	RE-E	4798				
1	ALBANY SCH		235.17	235.17	14.11	249.28
	5% PERCENT		11.76	11.76	.00	11.76
			246.93	246.93	14.11	261.04
2020	RE-1	6476				
1	ALBANY PRO		72.11	72.11	14.42	86.53
	5 PERCENT		3.61	3.61	.00	3.61
			75.72	75.72	14.42	90.14
2019	RE-E	4901				
1	ALBANY SCH		230.69	230.69	53.06	283.75
	5% PERCENT		11.53	11.53	.00	11.53
	MAILING CH		1.00	1.00	.00	1.00
			243.22	243.22	53.06	296.28
			243.22	243.22	53.06	296.28
2019	RE-1	7487				
1	ALBANY PRO		144.33	144.33	46.19	190.52
	5 PERCENT		18.03	18.03	.00	18.03
	OTHER CHAR		216.30	216.30	69.22	285.52
	MAILING CH		1.00	1.00	.00	1.00
			379.66	379.66	115.41	495.07
			379.66	379.66	115.41	495.07



06/22/2021 11:09
cmurray

COUNTY OF ALBANY
Real Estate Tax Statement

P 2
txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2018	LIEN	148				
1	ALB SCH LN		260.59	260.59	78.18	338.77
			260.59	260.59	78.18	338.77
2018	LIEN	993				
1	ALB LIENS		406.94	406.94	179.05	585.99
			406.94	406.94	179.05	585.99
2017	LIEN	997				
1	ALB SCH LN		260.54	260.54	104.22	364.76
			260.54	260.54	104.22	364.76
2017	LIEN	1637				
1	ALB LIENS		894.48	894.48	500.91	1,395.39
			894.48	894.48	500.91	1,395.39
2016	LIEN	1932				
1	ALB SCH LN		278.36	278.36	161.45	439.81
			278.36	278.36	161.45	439.81
2015	LIEN	1410				
1	ALB SCH LN		266.91	266.91	192.18	459.09
			266.91	266.91	192.18	459.09
2014	LIEN	1572				
1	ALB LIENS		139.74	139.74	128.56	268.30
	TITLE SEAR		290.00	290.00	.00	290.00
	MAIL CHARG		35.00	35.00	.00	35.00
			464.74	464.74	128.56	593.30
			464.74	464.74	128.56	593.30
GRAND TOTALS			3,778.09	3,778.09	1,541.55	5,319.64

PARTIAL PAYMENTS ARE NOT ACCEPTED WITHOUT AN INSTALLMENT AGREEMENT
IF ANY PARCEL REMAINS SUBJECT TO ONE OR MORE DELINQUENT TAX LIENS,

06/22/2021 11:09
cmurrayCOUNTY OF ALBANY
Real Estate Tax StatementP 3
txtaxstm

YEAR TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST CHARGE					

THE PAYMENT YOU HAVE MADE WILL NOT POSTPONE THE ENFORCEMENT OF THE
OUTSTANDING LIEN OR LIENS. CONTINUED FAILURE TO PAY THE ENTIRE
AMOUNT OWED WILL RESULT IN THE LOSS OF THE PROPERTY(IES).

PAYMENT MADE TO:

ALBANY COUNTY DIVISION OF FINANCE
112 STATE ST. ROOM 1340
ALBANY, NY 12207
TEL: 447-7082

\$35.00 WILL BE CHARGED FOR ANY RETURNED CHECK
INTEREST WILL INCREASE ON THE 1ST OF THE MONTH

Land Parcels (2020)

Municipality: City of Albany
Parcel Location: 8 Delaware St
Land Parcel: 76.65-1-54
Owner Name: Cep Enterprises LLC
Property Class Code: 220
Property Class Description: Two Family Year-Round Residence
School District Code: 010100
School District: Albany City School District
Acres: 0.03 ac.
Land Assessment: \$4,600.00
Total Assessment: \$10,000.00

[PDF Tax Map](#)

[Google Maps](#)

[Zoom to](#) ***



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF MANAGEMENT AND BUDGET
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207
PHONE: (518) 447-5525 FAX: (518) 447-5589
www.albanycounty.com

M. DAVID REILLY, JR
COMMISSIONER

CHANDRA WILLIAMS
DEPUTY COMMISSIONER

June 15, 2021

Honorable Andrew Joyce
Chair, Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Pursuant to the "Albany County Disposition Plan" adopted per ABL Resolution # 29 of 2019, property withdrawn from tax foreclosure can be conditionally offered for sale by a Sealed Bid.

In this regard, the Department of Management and Budget conducted an online sealed bid process through the county website from the period beginning May 10, 2021 and ending June 10, 2021 at noon. This site allowed prospective bidders to view property information through individual "property folders" and were given the ability to place a bid online for the properties offered. Property known as 4092 Albany Street located in the Town of Colonie was listed as part of this process.

Legislative authorization is requested to approve the conveyance of 4092 Albany Street to the sole bidder Eric Opuana. The submission made by Eric Opuana was evaluated as a description of how his ownership would be a benefit to the community stemming from the proposed use of this property.

If you have any questions regarding this request, I can make myself available at your earliest convenience. Thank you for your consideration.

Sincerely Yours,

M. David Reilly, Jr

cc:

Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Majority Counsel
Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2574, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Requesting Legislative Authority to Convey Property offered per a Sealed Bid Process

Date: June 29, 2021
Submitted By: David Reilly
Department: Mangement and Budget
Title: Commissioner
Phone: 518-447-7040
Department Rep: Anthony DiLella
Attending Meeting: David Reilly/Michael Mc Laughlin

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

File #: TMP-2574, Version: 1

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

Properties are withdrawn from tax foreclosure as there exists a significant risk that the County of Albany might be exposed to a liability substantially in excess of the amount that could be recovered by foreclosing the tax lien.

Pursuant to ABL resolution No 29 of 2019 the Albany County Disposition Plan, properties "withdrawn" from a foreclosure proceeding can be offered for sale through a sealed bid process with the sale price criteria being "an amount which reflects the benefit to the community stemming from the proposed use of the property. In this regard the Department of Management and Budget through the county website offered properties online through a sealed bid process that was conducted from May 10, 2021 until June 10th, 2021.

Authorization is requested to convey property located in the Town of Colonie, 4092 Albany Street, Tax Map No. 16.4-6-35 to Eric Opuana, 430 Clinton Avenue, Albany, NY 12206 for \$3,000. Eric Opuana was the sole bidder on this property and his submission indicates a detailed plan to rehabilitate this tax delinquent property which intern will benefit the community.

Eric Opuana has deposited the full amount of the bid offered \$3,000 by certified funds with the Albany County Division of Finance.

A review of property owned by Eric Opuana indicates there are no outstanding taxes or code violations against this property.

The following shall be the responsibility of Eric Opuana and is requested to be stated in the resolution:
All closing costs.

File #: TMP-2574, **Version:** 1

All Real Estate Taxes (property and school), water, sewer and other municipal charges due on and after January 1, 2022.

**Albany County Legislative Resolution No. 29 of 2019
SEALED BID
BIDDER SUBMISSION FORM**

INSTRUCTIONS

**THIS PROCESS WILL BE CONDUCTED ONLINE ONLY AT
WWW.ALBANYCOUNTY.COM/SEALEDBIDS**

PLEASE REVIEW PROPERTY FOLDER SHOWN ON WEBSITE

PLEASE READ ALL TERMS OF SALE CAREFULLY BEFORE BIDDING

**FILL IN ALL INFORMATION RELATIVE TO YOUR BID ON THIS BID SUBMISSION FORM.
INCOMPLETE FORMS CAN BE REJECTED.**

**PLEASE SIGN THE BIDDER CERTIFICATION ON THE BID SUBMISSION FORM OR
YOUR BID WILL BE REJECTED**

**THIS SUBMISSION MUST BE EMAILED WITHIN THE ALLOTTED TIME AS
SPECIFIED ON WWW.ALBANYCOUNTY.COM/SEALEDBIDS
* TO SEALEDID@ALBANYCOUNTYNY.GOV**

**ANY QUESTIONS CONCERNING THIS FORM CAN BE EMAILED TO
IDINFO@ALBANYCOUNTYNY.GOV**

ALBANY COUNTY DISPOSITION PLAN

“Properties which will be discretionally conveyed by the County to individuals or entities for economic development purposes.”

Adopted per Albany County Legislative Resolution No. 29 of 2019

B. If they have been withdrawn from foreclosure, these properties shall be conditionally offered for sale via sealed bid for either its appraised value, outstanding delinquent tax liability (inclusive of interest, penalties and legal charges) prior to foreclosure, or an amount which reflects the benefit to the community stemming from the proposed use of the property with disclosure of the reasons for their withdrawal. It shall be the bidder’s responsibility to research all information in the County’s property file in this regard. Written notice to the local municipality(s) in which the property is located shall be required no less than 30 days prior to consideration by the County Legislature of such property transfer. Proof of compliance with the aforementioned written notice requirement shall be provided to the Legislature as a precondition to the Legislature’s consideration of any conveyance falling under this section. Upon bid approval by the County Legislature, the full amount of the sale price and closing costs must be submitted to the County in escrow prior to and as a prerequisite to the completion of the foreclosure process. A signed statement by the bidder acknowledging receipt of full disclosure regarding the condition of the property in so far as known to the County will be required at that time. The County shall not be liable for any conditions known or unknown on these properties, and the purchaser will be required to execute a release, hold harmless, and indemnification agreement in this regard at the closing on the sale. Deed title will be transferred directly to the successful bidder pursuant to assignment without recourse

§ 1138. Withdrawal of parcels from foreclosure

“The enforcing officer of any tax district may at any time prior to final judgment withdraw any parcel of real property from a foreclosure proceeding under this title for one or more of the following reasons if the tax district were to acquire the parcel, there is a significant risk that it might be exposed to a liability substantially in excess of the amount that could be recovered by enforcing the tax lien “

TERMS AND CONDITIONS OF SEALED BID PROPERTY SALES

A. Bidding Process and Procedure:

1. All bids shall be sealed with collusive bidding being prohibited.
2. All bids shall be submitted and processed online using the electronic bid submission form annexed hereto.
3. A bidder is permitted to submit only one bid per property being offered for sale.
4. All sections of the bid submission form shall be completed and the bid submitted together with all required back-up materials within the allowable timeframe for bidding indicated on the "Sealed Auction Bids" page of the Albany County website: www.albanycounty.com/sealedbids.
5. The length of time a sealed bid shall be required to remain open will be indicated on the bid submission form and will also be indicated on the website.

B. Bidder Eligibility and Implied Representations.

1. A prospective bidder is ineligible to bid if:
 - a) The bidder has failed to satisfactorily comply with any material representation made to Albany County with respect to the bidder's plans for the use, rehabilitation or economic development of any property previously purchased by the bidder from Albany County.
 - b) The bidder or the bidder's immediate family member(s), or anyone bidding on the bidder's behalf is/are the tax delinquent owner(s) or former owner(s) of any property located within Albany County.
 - c) The bidder has lost title to property to Albany County by reason of delinquent tax foreclosure within the preceding 24 month time period.
 - d) The bidder has an unresolved building construction and fire safety code violation in connection with another property located within Albany County.

C. Terms of Sale Relating to Condition of Sealed Bid Properties Being Offered for Sale.

1. All sales are subject to non-reviewable discretionary approval of the County Executive and the Albany County Legislature, which approvals may for any reason be denied.
2. All properties offered for sale through the Sealed Bid process are sold without recourse in "where is" and "as is" condition as per its assessment roll description at the time it was foreclosed upon by Albany County with no representations or warranties of any kind made regarding the property's actual location, physical condition, title or legally permissible use.
3. Albany County shall not be liable for any conditions known or unknown on these properties, and the selected bidder shall be required to execute a release, hold harmless, and indemnification agreement in this regard at the closing on the sale thereof.
4. Properties offered for sale through the Sealed Bid process shall be sold with disclosure of the reasons for its withdrawal for either its appraised value, outstanding delinquent tax liability (inclusive of interest, penalties and legal charges) prior to its foreclosure, or an amount which in the sole non-reviewable discretionary opinion of Albany County reflects the best benefit to the community as a whole stemming from its proposed use.
5. A signed statement by the selected bidder will be required at the time of sale acknowledging bidder's receipt of full disclosure regarding the condition of the property offered for sale in so far as known to Albany County.
6. Deed title to the property will be transferred directly to the selected bidder pursuant to assignment without recourse.

D. Bidder's Due Diligence Requirements with Respect to "Sealed Bid" Properties.

1. The bidder assumes all responsibility to investigate the physical condition of the property or of any structures or improvements located thereon.
2. By making a bid, bidder certifies the bidder has made an on-site inspection of the property and has reviewed the online folder containing all information known to Albany County concerning the property available on the Albany County website page Sealed Auctions Bids (www.albanycounty.com/sealedbids).

E. Bid Payment Process and Procedure

Upon notification, the bidder chosen by the Commissioner of Management and Budget or his assignees shall immediately deposit the full bid amount with the Albany County Division of Finance, 112 State Street, Room 1340, Albany, New York 12207 either by certified mail or in person. Checks are to be made payable to Albany County Department of Management and Budget. No request for conveyance will be forwarded to the Albany County Legislature unless these funds are received. Upon Legislative approval, the approved bidder shall be responsible for any and all closing costs.

F. Sale Closing and Property Conveyance Process and Procedure

1. The selected bidder shall provide the information necessary to complete the required forms and documents for recording the deed from the County of Albany in the Albany County Clerk's office.
2. All real estate taxes not in the collection process of the Albany County Division of Finance at the scheduled date of closing are the responsibility of the selected bidder to pay.
3. All current and past due water bills not in the collection process of the Albany County Division of Finance at the scheduled date of closing are the responsibility of the selected bidder to pay.
4. All municipal charges or fees not in the collection process of the Albany County Division of Finance at the scheduled date of closing are the responsibility of the selected bidder to pay.
5. The County Legislature may set the responsibility for the Real Estate Taxes, Water Bills and Municipal Charges for the selected bidder by resolution.
6. All recording fees are the responsibility of the selected bidder.

BIDDER INFORMATION - CONTACT AND DEED INFORMATION

*Bidder Name: ERIC Opuana
*As it will appear on County deed

Address: 430 Clinton ave albany NY 12206

Phone: 518 269 2369 Email: mangos6565@icloud.com

Preferred method of contact: Phone Email

TYPE OF ENTITY

Individual

Corporation
Incorporated in what state: _____ Date incorporated: _____
Authorized to do business in New York State? Yes No

Partnership
Indicate type of partnership: _____
Number of general partners: _____ Number of limited partners: _____

Not-for-profit
Incorporated in what state: _____ Date incorporated: _____

Limited Liability Company
Formed in what state: _____ Date incorporated: _____
Authorized to do business in New York State? Yes No

Sole Proprietorship
Name of Sole Proprietor: _____

PROPERTY INFORMATION AND BID AMOUNT OFFERED

COUNTY USE ONLY

PROPERTY INFORMATION

Property Address: 4092 ALBANY STREET

Municipality: TOWN OF COLONIE

Tax map No: 16.4-6-35

Description: ONE FAMILY RESIDENCE

Reason for Withdrawal from Foreclosure:

Environmental Concerns

"If the tax district were to acquire the parcel, there is a significant risk that it might be exposed to a liability substantially in excess of the amount that could be recovered by enforcing the tax lien."

Disposition plan excerpt being invoked:

An amount which reflects the benefit to the community stemming from the proposed use of the property.

Amount offered by bidder: \$ 3,000.00

REASON FOR BIDDING ON PROPERTY

COMPLETE THIS SECTION IF YOU ARE SEEKING TO PURCHASE A BUILDING

- | | |
|--|---|
| <input checked="" type="checkbox"/> Renovate | <input checked="" type="checkbox"/> Occupy as owner occupant (use as primary residence) |
| <input checked="" type="checkbox"/> Rehabilitate | <input type="checkbox"/> Occupy this property as a rental |
| <input type="checkbox"/> Occupy/operate As Is | <input type="checkbox"/> Redevelop and re-sell |
| <input type="checkbox"/> Demolish/deconstruct | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> New construction | |

COMPLETE THIS SECTION IF YOU ARE SEEKING TO PURCHASE A LOT

- New Construction
- Property Improvements (example: fencing, landscaping, garden/green space)
- Other _____

COMPLETE THIS SECTION IF YOU ARE SEEKING TO PURCHASE A SIDE-LOT*

- | | |
|--------------------------------------|--------------------------------------|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Deck/Patio |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Garage |
| <input type="checkbox"/> Driveway | <input type="checkbox"/> Other _____ |

Note: Bidders are responsible for verifying their respective property plan is compliant with local zoning. If the property plan does not comply with current zoning or land use laws, additional approvals may be required and are the sole responsibility of the bidder. Contact the appropriate municipality to find out more information.

GENERAL COST ESTIMATE

Complete this section if bidding on a BUILDING

Estimated MATERIAL Cost: \$ 46,000.00 Estimated LABOR Cost: \$ 45,500.00

Total: \$ 86,500

Complete this section if bidding on a VACANT LOT

Estimated MATERIAL Cost: \$ _____ Estimated LABOR Cost: \$ _____

Total: \$ 0

Explanation of costs:

See attached page

Use the below space or attach additional sheets to indicate how your ownership and development of this property will benefit the community (attach additional supporting material as needed):

I am writing this letter in reference to the property located at 4092 Albany st. I would like to put in an offer of \$3000.00 for this property, as I would like to relocate there and make it my primary/permanent residence. I will rehabilitate this property so that it meets all the provisions of the city of Albany and up to code. I invite you to review the rehabilitation plan for said property. I would like to make it beneficial to the community.

New roof: \$11000.00

Complete internal restoration and clean up: \$5000.00

Framing and replacing insulation and drywall installation: \$22000.00

Installing new door and windows: \$4500.00

Plumbing: new heating and cooling unit: \$18000.00

Electric for entire building: \$15000.00

New flooring: \$8000.00

Backyard landscaping: \$3000.00

Labor Cost for entire restoration: \$45,500.00

I respectfully invite you to consider my application for the purchase of this property. I intent to make it my primary and permanent residence and relocate there with my family .

This relocation will afford me both the opportunity to assist our community and make a better life for me and my family.

Should you have any question ,please contact me at 5182692369. I look forward to our collaboration and thank you for your time and consideration .

Very respectfully

Eric opuana

PROPERTY OWNERSHIP HISTORY

If you answer YES to any of these questions, attach an explanation. Please provide complete, accurate and current information. Please be advised information provided will be independently verified.

THIS INFORMATION APPLIES TO ALL MEMBERS, PARTNERS AND SHAREHOLDERS

Do you own any properties in Albany County?
(attach a list with addresses, property type and year acquired)

Yes No

Does any property you own currently have code violations?

Yes No

Are you an owner of tax delinquent property?

Yes No

Have you filed for bankruptcy within the past 7 years?

Yes No

Have you owned property foreclosed on for tax-delinquency?

Yes No

Have you or a family member previously owned the property for which you are applying?

Yes No

I own 220 myrtle ave albany
NY 12202


BIDDER CERTIFICATION (PLEASE READ CAREFULLY BEFORE SIGNING)

I HEREBY CERTIFY THAT:

1. I understand that by submitting a bid on the listed parcel, I am accepting the terms and conditions stated in the Albany County Disposition Plan adopted by Albany County Legislative Resolution No. 29 of 2019 "Properties which will be discretionally conveyed by the County to individuals or entities for economic development purposes" section B and all terms and conditions for the Sealed Bid process.
2. I also understand that all properties offered though the "Sealed Bid" process by Albany County are sold in "as is" condition and no warranties are made regarding property condition. The bidder assumes all responsibility to investigate, and if necessary, repair the physical condition of the properties or of any structures or improvements located on any of the properties
3. I have reviewed the online folder with information concerning this property listed on the Albany County website page www.albanycounty.com/sealedbids.
4. I understand that the Albany County Executive or the Albany County Legislature may decline my offer to acquire this property for any reason.
5. If I am the approved Bidder, upon notification I will immediately deposit the full purchase price via certified funds with the Albany County Division of Finance either by certified mail or in person as without this deposit my bid will not be forwarded to the Albany County Legislature for review.
6. I understand that all real estate taxes, past due water bills and municipal charges not in the collection of Albany County at the date of closing are my responsibly to pay. I also understand that any and all closing costs are also my responsibility.

BY ENTERING YOUR NAME(S) BELOW, YOU CERTIFY THAT YOU HAVE READ, UNDERSTAND AND AGREE TO BE BOUND BY ALL TERMS CONTAINED HEREIN AND YOU FURTHER CERTIFY THAT ALL OF THE STATEMENTS SET FORTH BY YOU IN THIS DOCUMENT ARE COMPLETE AND TRUE.

ERIC Opuana
Applicant Name (Print)


Signature

6/4/21
Date

Co-Applicant Name (Print)

Signature

Date

THIS ENTIRE FORM MUST BE SUBMITTED BY EMAIL TO SEALEDID@ALBANYCOUNTYNY.GOV
BY THE FOLLOWING DATE: June 10, 2021 12 noon



DEPARTMENT OF MANGEMENT AND BUDGET

Purchaser Review

PROPERTY INFORMATION

<p>Municipality - Colonie Address of Property – 4092 Albany Street Tax Map Number-16.4-6-35 Property Description-One Family Residence</p>

BIDDER NAME AND PROPERTIES OWNED BY BIDDER

<p>Purchaser- Eric Opuana City of Albany-220 Myrtle Avenue</p>
--

CODE ENFORCEMENT INFORMATION

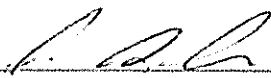
There are no outstanding violations-Verified City of Albany Code Enforcement Officer 6/20/2021

DELINQUENT TAX INFORMATION

No delinquent taxes-Verified with Albany County Tax Records Supervisor 6/20/2021

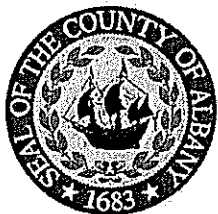
COUNTY FORECLOSURE INFORMATION

Not Applicable as properties were never delinquent

Signed- -----

ANTHONY DILELLA
Property Manager

DATE----June 20, 2021



COUNTY OF ALBANY DIVISION OF FINANCE

D E P O S I T T R A N S M I T T A L

Division of Finance, Cash Receipts, 112 State Street, Suite 117, Albany, New York 12207
Office: (518) 447-7070, Fax: (518) 447-5516
PLEASE PRINT OR TYPE INFORMATION

DEPARTMENT: Management and Budget

ADDRESS: 112 STATE ST

Total Number of Checks: 1

Total Amount of Checks: \$3,000.00

Total Amount of Cash: \$0.00

Total Deposit: \$3,000.00

<u>ORG</u>	<u>OBJECT</u>	<u>PROJECT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A	00690		4092 ALBANY STREET 6/10/21	\$ 3,000.00
			SEALED BID DEPOSIT	\$
				\$
			RECEIVED FROM:	\$
			ERIC OPUANA	\$
			430 CLINTON AVENUE	\$
			ALBANY NY, 12206	\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

VERIFIED BY: C. Murray DATE: 6/28/2021

TITLE: Tax Record Mgr.

If Problems with Deposit, Contact: C. Murray Phone: 3030

FOR OFFICE USE ONLY: DIVISION OF FINANCE	PAID RECEIPT STAMP
RECEIVED BY (Initial): <u></u>	 Albany Co. Dept. of Management & Budget Division of Finance

Notice to Purchaser: In the event that this check is lost, misplaced or stolen, a sworn statement and 90-day waiting period will be required prior to replacement. This check should be negotiated within 90 days.

Void After 90 Days

30-1/1140

Date 06/28/21 11:54:35 AM

CENTURY MAIL

0901 0000367 0026

Pay



BANK OF AMERICA THREE ZERO ZERO ZERO CTSCTS

\$3,000.00

Three Thousand and 00/100 Dollars

To The Order Of COUNTY OF ALBANY

RE: 4092 ALBANY ST -430 CLINTON AVE

Remitter (Purchased By): ERIC OPUANA

Bank of America, N.A. SAN ANTONIO, TX

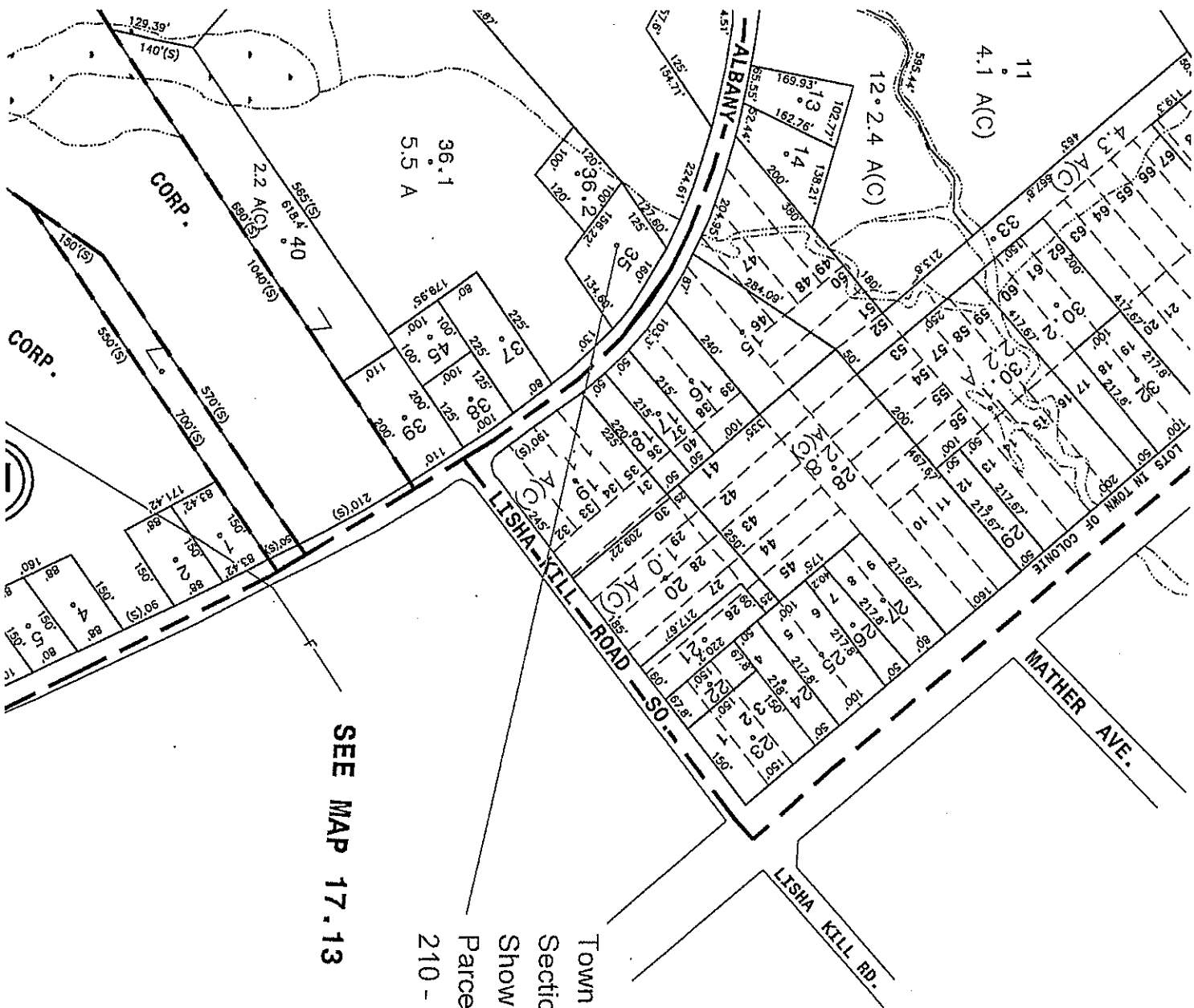
[Handwritten Signature]
AUTHORIZED SIGNATURE

⑈ 1314308879⑈ ⑆ 114000019⑆ 00164100497⑈

THE ORIGINAL DOCUMENT HAS A WHITE REFLECTIVE WATERMARK ON THE BACK. HOLD AT AN ANGLE TO VIEW WHEN CHECKING THE ENDORSEMENTS.

[Handwritten initials RH]

RECEIVED
JUN 29 2021
Albany Co. Dept. of Management & Budget
Division of Finance



SEE MAP 17.13

Town of Colonie
 Section of Map 16.4
 Showing 4092 Albany St.
 Parcel 16.4-6-35
 210 - One family dwelling

CERTIFICATE OF WITHDRAWAL

(Real Property Tax Law, §1138 (subds.1, 2 and 3))

INDEX NO. 6159-13

TO THE ALBANY COUNTY CLERK:

PLEASE TAKE NOTICE that the following parcel of real property included on the List of Delinquent Taxes for the "In Rem" delinquent tax lien foreclosure proceeding filed by the County of Albany, New York, Tax District in your Office under the above Index No. on November 21, 20 13 covering the Town of Colonie in Albany County:

PARCEL No. 6159-13-0000053
OWNER(S) Otto G. Moller, Jr (LE)
ADDRESS 4092 Albany St
Town of Colonie
TAX MAP No. 016 004 000 6035 000 0000

ALBANY COUNTY CLERK
2013 NOV 15 PM 3:52

is hereby WITHDRAWN from said foreclosure proceeding by me for one or more of the following reasons (check all that apply):

There is reason to believe that there may be a legal impediment to the enforcement of the tax lien(s) affecting said parcel.

The tax lien(s) on said parcel has/have been canceled or is/are subject to cancellation pursuant to section 558 of the Real Property Tax Law.

The enforcement of the tax lien(s) on said parcel has/have been stayed by the filing of a petition pursuant to the Bankruptcy Code of 1978 (Title 11 of the United States Code).

If the Tax District were to acquire said parcel, there is a significant risk that it might be exposed to a liability substantially in excess of the amount that could be recovered by enforcing said tax lien(s).

_____ The owner of said parcel has entered into an agreement to pay said tax lien(s) in installments pursuant to section 1184 of the Real Property Tax Law and has not defaulted thereon.

_____ Said parcel was included in the Petition for Foreclosure in said proceeding, but it has since been demonstrated to my satisfaction as Enforcing Officer that said parcel is residential or farm property, and as such, said parcel is not yet subject to inclusion in such a Petition.

The facts which render said parcel eligible for withdrawal from said proceeding are as follows:

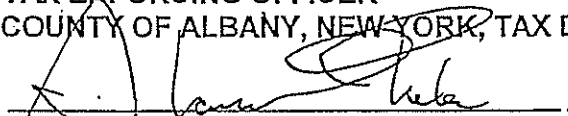
Possible Environmental Issues

PLEASE TAKE FURTHER NOTICE that pursuant to Real Property Tax Law, §1138 (sub. 2 (b) you are therefore required and directed to upon the filing of this Certificate of Withdrawal in your Office enter on said List of Delinquent Taxes the word "withdrawn" and the date of such filing opposite the description of said parcel.

PLEASE TAKE FURTHER NOTICE that pursuant to Real Property Tax Law, §1138 (subd. 3) the filing of this Certificate of Withdrawal has no effect upon the delinquent real property tax lien(s) against said parcel, or upon the notice of pendency of said proceeding as to said parcel, unless such lien(s) are canceled and, if said lien(s) are not canceled, said proceeding may be reinstated against said parcel.

DATED: 11/15/17, 20 17

TAX ENFORCING OFFICER
COUNTY OF ALBANY, NEW YORK, TAX DISTRICT


SHAWN A. THELEN, Albany County
Commissioner of Management and Budget



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

September 30, 2020

John H. Cunningham
Commissioner
Department of Public Works
Town of Colonie
Public Operations Center
347 Old Niskayuna Road
Latham, NY 12110-2290

Commissioner Cunningham,

Pursuant to the Albany County Property Disposition Plan, I am contacting you to make you aware we are undertaking a sealed bid auction to dispense of the property located at 4092 Albany Street in the Town of Colonie. Provided an appropriate bid is received and that bid gains passage in the County Legislature, we will convey tax map parcel number 16.4-6-35 to a private entity.

We view this transaction as beneficial to both County and Town residents since it will put a potentially environmentally problematic and tax delinquent property back into productive use. Please let us know if you know of any potential issues that might arise with such a transfer or if the Town of Colonie has any objection.

Best,

Mike McLaughlin
Director of Policy and Research

LEGAL NOTICE

In accordance with Albany County Legislative Resolution No. 29 of 2019, notice shall be given for any property that will be considered for transfer by the Albany County Legislature for economic development purposes. Pursuant to said resolution, notice is hereby given that the following properties will be given consideration by the Albany County Legislature for transfer:

Town of Coeymans

172 Main Street - 168.10-3-14

Town of Colonie

4092 Albany Street -
Tax Map# 16.4-6-35

Green Island

29 Arch Street –
Tax Map# 20.76-4-14
56 James Street –
Tax Map# 20.76-4-12

ALBANY COUNTY DEPARTMENT
OF MANAGEMENT AND BUDGET
Albany, NY
EV 8/20, 8/27/20

TIMES UNION

timesunion.com

Order Confirmation

Ad Order Number 0004120100	Customer Account 040365006
Sales Rep. tomest	Customer Information ALBANY COUNTY DEPT OF FINANC 112 STATE ST ALBANY NY 122072019 USA
Order Taker tomest	Phone: 5184477074
Ordered By Anthony DiLella	Fax:
Order Source Phone	EMail: Jeff.Neal@albanycountyny.gov

Ad Content Proof

Note: Ad size does not reflect actual ad

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Town of Coeymans
172 Main Street - 168.10-3-14

Town of Colonie
4092 Albany Street - Tax Map# 16.4-6-35

Green Island
29 Arch Street - Tax Map# 20.76-4-14

56 James Street - Tax Map# 20.76-4-12

ALBANY COUNTY DEPARTMENT OF MANAGEMENT
AND BUDGET

Albany, NY

TU51 4120100

Ad Cost
\$177.75

Payment Amt
\$0.00

Amount Due
\$177.75

Blind Box

Materials

Invoice Text

Required Per Disposition Plan (2020 PART 2)

Ad Number 0004120100-01	External Ad #	Pick Up Number
Ad Type 120 Legal Liner	Ad Size 2 X 25 li	PO Number
Color \$0.00	Color Requests	

Product and Zone Times Union, Full	# Inserts 5	Placement Legals
--	-----------------------	----------------------------

Note: Retail Display Ads May Not End in Identified Placement

Run Dates

8/7/2020, 8/8/2020, 8/9/2020, 8/10/2020, 8/11/2020

Product and Zone timesunion.com, Full	# Inserts 5	Placement Legals
---	-----------------------	----------------------------

Note: Retail Display Ads May Not End in Identified Placement

Run Dates

8/7/2020, 8/8/2020, 8/9/2020, 8/10/2020, 8/11/2020

06/15/2021 09:57
cmurray

COUNTY OF ALBANY
Real Estate Tax Statement

P 1
txtaxstm

PARCEL: 01600400060350000000

LOCATION: 4092 ALBANY ST

OWNER:
MULLER JR (LE) OTTO G
BOURDEAU KATHY A
4092 ALBANY ST
SCHENECTADY NY 12304

STATUS:
SQUARE FEET 20,037
LAND VALUATION 100,800
BUILDING VALUATION 0
EXEMPTIONS 0
TAXABLE VALUATION 100,800
INTEREST PER DIEM 26,904.91

LEGAL DESCRIPTION:

DEED DATE: BOOK/PAGE: INTEREST DATE: 06/15/2021

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2021	RE-5	1593				
1	COLONIE TO		4,797.64	4,797.64	239.88	5,037.52
			4,797.64	4,797.64	239.88	5,037.52
2020	RE-5	1539				
1	COLONIE TO		4,799.73	4,799.73	815.95	5,615.68
	LEGAL CHAR		225.00	225.00	.00	225.00
			5,024.73	5,024.73	815.95	5,840.68
			5,024.73	5,024.73	815.95	5,840.68
2019	RE-5	962				
1	COLONIE TO		4,630.97	4,630.97	1,342.98	5,973.95
	LEGAL CHAR		225.00	225.00	.00	225.00
			4,855.97	4,855.97	1,342.98	6,198.95
			4,855.97	4,855.97	1,342.98	6,198.95
2018	LIEN	2437				
1	COLONIE TL		4,513.54	4,513.54	1,850.55	6,364.09
	LEGAL CHAR		225.00	225.00	.00	225.00
			4,738.54	4,738.54	1,850.55	6,589.09
			4,738.54	4,738.54	1,850.55	6,589.09

06/15/2021 09:57
 cmurray

 COUNTY OF ALBANY
 Real Estate Tax Statement

 P 2
 txtaxstm

YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
INST	CHARGE					
2017	LIEN	660				
1	COLONIE TL		4,562.35	4,562.35	2,418.05	6,980.40
	LEGAL CHAR		225.00	225.00	.00	225.00
			4,787.35	4,787.35	2,418.05	7,205.40
			4,787.35	4,787.35	2,418.05	7,205.40
2016	LIEN	369				
1	COLONIE TL		4,556.81	4,556.81	2,961.93	7,518.74
	LEGAL CHAR		150.00	150.00	.00	150.00
			4,706.81	4,706.81	2,961.93	7,668.74
			4,706.81	4,706.81	2,961.93	7,668.74
2015	LIEN	476				
1	COLONIE TL		4,630.18	4,630.18	3,565.24	8,195.42
	LEGAL CHAR		150.00	150.00	.00	150.00
			4,780.18	4,780.18	3,565.24	8,345.42
			4,780.18	4,780.18	3,565.24	8,345.42
2014	LIEN	413				
1	COLONIE TL		4,538.01	4,538.01	4,038.83	8,576.84
	LEGAL CHAR		150.00	150.00	.00	150.00
			4,688.01	4,688.01	4,038.83	8,726.84
			4,688.01	4,688.01	4,038.83	8,726.84
2013	LIEN	420				
1	COLONIE TO		4,371.69	4,371.69	4,415.41	8,787.10
	LEGAL CHAR		150.00	150.00	.00	150.00
	MAIL CHARG		1.00	1.00	.00	1.00
	TITLE SEAR		290.00	290.00	.00	290.00
			4,812.69	4,812.69	4,415.41	9,228.10
			4,812.69	4,812.69	4,415.41	9,228.10
2012	LIEN	497				
1	COLONIE TL		4,247.45	4,247.45	4,799.62	9,047.07
	LEGAL CHAR		150.00	150.00	.00	150.00
	TITLE SEAR		195.00	195.00	.00	195.00
	MAIL CHARG		27.00	27.00	.00	27.00

06/15/2021 09:57
 cmurray

COUNTY OF ALBANY
 Real Estate Tax Statement

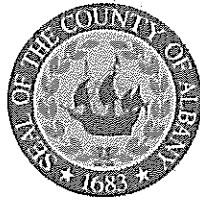
P 3
 txtaxstm

YEAR TYPE INST CHARGE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
		4,619.45	4,619.45	4,799.62	9,419.07
		4,619.45	4,619.45	4,799.62	9,419.07
GRAND TOTALS		47,811.37	47,811.37	26,448.44	74,259.81

PARTIAL PAYMENTS ARE NOT ACCEPTED WITHOUT AN INSTALLMENT AGREEMENT
 IF ANY PARCEL REMAINS SUBJECT TO ONE OR MORE DELINQUENT TAX LIENS,
 THE PAYMENT YOU HAVE MADE WILL NOT POSTPONE THE ENFORCEMENT OF THE
 OUTSTANDING LIEN OR LIENS. CONTINUED FAILURE TO PAY THE ENTIRE
 AMOUNT OWED WILL RESULT IN THE LOSS OF THE PROPERTY(IES).
 PAYMENT MADE TO:

ALBANY COUNTY DIVISION OF FINANCE
 112 STATE ST. ROOM 1340
 ALBANY, NY 12207
 TEL: 447-7082

\$35.00 WILL BE CHARGED FOR ANY RETURNED CHECK
 INTEREST WILL INCREASE ON THE 1ST OF THE MONTH



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

July 16, 2021

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

The Office of the County Executive is requesting that the Legislature schedule public hearings for two Community Development Block Grant (CDBG) - CARES Act Applications. Per program requirements, Applicant communities must conduct a public hearing before a quorum of the full legislative body in compliance with NYS Citizen Participation requirements, prior to submitting a full application for funding.

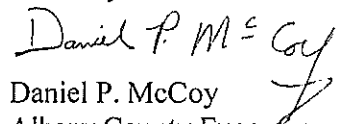
Project 1: Under this proposed project Albany County would partner with the Albany County Land Bank, a 501c(3) to rehabilitate (3) two-unit residential buildings into affordable homeownership opportunities for members of underserved and vulnerable populations that have been disproportionately impacted by COVID-19. Under this proposal, Albany County with the Albany County Land Bank as sub-recipient, would utilize CDBG funds to fully rehabilitate three vacant structures, which are owned by the Albany County Land Bank. The Albany County Land Bank is exploring rehabilitating additional vacant buildings in the project area under New York State HCR's Legacy Cities Program. Under that program, other vacant buildings in the project area could be transformed into additional affordable homeownership opportunities for members of underserved and vulnerable populations.

Project 2: Public Services Project - Support for Mental Health Services. A 4-pronged strategy to bolster mental health system supports in underserved areas of Albany County. Total Cost: \$389,890:

1. Expanding Albany Law Enforcement Assisted Diversion/Let Everyone Advance with Dignity (LEAD) Client Engagement Capacity
2. Improving Outcomes and Cross-Systems Management of Albany County Mental Health Patient Services Coordinating Committee (PSCC)
3. Expanding Mental Health and Substance Use Disorder (SUD) Treatment Provision in Rural Hilltowns
4. Expanding Alternative Mental Health Related Crisis Response in Rural Hilltowns

If you should have any questions, please do not hesitate to contact me.

Sincerely


Daniel P. McCoy
Albany County Executive

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-2612, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Request for Legislative Public Hearing for Community Development Block Grant (CDBG) - CARES Applications

Date:	7/16/2021
Submitted By:	Lucas Rogers
Department:	County Executive
Title:	Senior Policy Analyst
Phone:	518-447-5566
Department Rep.	
Attending Meeting:	Lucas Rogers

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Public Hearing

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

File #: TMP-2612, Version: 1

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
 - Purchase (Equipment/Supplies)
 - Lease (Equipment/Supplies)
 - Requirements
 - Professional Services
 - Education/Training
 - Grant
- Choose an item.
Submission Date Deadline Click or tap to enter a date.
- Settlement of a Claim
 - Release of Liability
 - Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) N/A
Length of Contract: N/A

Impact on Pending Litigation Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Office of the County Executive is requesting that the Legislature schedule public hearings for two Community Development Block Grant (CDBG) - CARES Act Applications. Per program requirements, Applicant communities must conduct a public hearing before a quorum of the full legislative body in compliance with NYS Citizen Participation requirements, prior to submitting a full application for funding.

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3. Expanding Mental Health and Substance Use Disorder (SUD) Treatment Provision in Rural Hilltowns

4. Expanding Alternative Mental Health Related Crisis Response in Rural Hilltowns

B. PUBLIC HEARING PRE-APPLICATION REQUIREMENT

Applicant communities must conduct a public hearing before a quorum of the full legislative body in compliance with NYS Citizen Participation requirements, prior to submitting a full application for funding. A public hearing template is available in the full application document and with the funding round materials on the website.

- (1) The municipality must provide a minimum seven (7) day period between the publication of the hearing notice and the hearing itself. Note that the date of publication is day "zero."
- (2) The hearing notice must be conspicuously posted in one or more public locations at least seventy-two (72) hours prior to the actual hearing. This may also be accomplished by posting to the municipal website
- (3) The hearing must be conducted by a quorum of the legislative body of the municipality only, not by a sub recipient, department or arm of the applicant
- (4) Public hearings must be held in a location accessible to persons with disabilities and/or provide reasonable accommodations to allow all interested parties to participate
- (5) The hearing notice, affidavit of publication, hearing minutes, and evidence of conspicuous public posting must be included as an attachment to the application
- (6) A copy of the application must be available for public inspection at the municipal office(s). Templates for both public hearings can be found in Chapter 8 of the NYS CDBG Grant Administration Manual (GAM) here: <https://hcr.ny.gov/system/files/documents/2019/11/cdbg-grant-administration-manual-chapter-8-filemaintenance.pdf>

C. SUBMITTING APPLICATION

Once an applicant has received approval to submit a full application, applicants must submit an electronic copy of the application to OCR at:

CDBG CARES@nyshcr.org

Subject: Application – Town/Village/City Name

The ORIGINAL application with all original signatures must be retained by the applicant.

D. TECHNICAL ASSISTANCE

OCR will provide technical assistance regarding the application, proposed projects, and program regulations to applicants upon receipt of the initial Project Consultation Form but will continue to be available to answer questions regarding the application and/or the NYS CDBG Program. Applicants should contact OCR staff at CDBG CARES@nyshcr.org or 518-474-2057 for assistance.