



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

January 10, 2022 MEETING AGENDA

Thomas Clingan, Redistricting Commission	Rob Daley, Law	Dave Reilly, <i>Mgt. & Bdgt.</i>
Larry Slatky, Shaker Place	Tracy Murphy, Law	Chris Herbert, <i>Mgt. & Bdgt.</i>
Daniel Mahoney, Recreation	Tina Simmons, Correctional Facility	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Karen Storm, Purchasing	David Latina, DGS	Sameer Modasra, <i>Mgt. & Bdgt.</i>
Eugenia Condon, Law	Pat Collins, Leg.	Amanda Brady, <i>Mgt. & Bdgt.</i>
Susan Rizzo, Comptroller	Ransom Moore, Comptroller	
Kevin Cannizzaro, Law		

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

The Board will review minutes from the August CAB meeting and the December CAB meeting. Daniel P. McCoy and Andrew Joyce-August meeting minutes. Bruce Hidley and/or Andrew Joyce and/or Daniel Lynch-December meeting minutes.

Bruce Hidley opens the Contract Administration Board at 4:02pm. In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Dan Lynch Deputy County Executive and Bruce Hidley Albany County Clerk. The August 9, 2021 meeting minutes still cannot be approved without County Executive Dan McCoy. The meeting minutes from the December 13, 2021 CAB meeting are approved. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

6,769	A) New	A1025 - Redistricting Commission	AppGeo Empowering People with Spatial Solutions	Mapping Services for the Albany County Commission on Redistricting	1/1/22-12/31/22	\$62,500.00
-------	--------	----------------------------------	---	--	-----------------	-------------

Bruce Hidley reads the details of the contract. Thomas Clingan states this is for mapping services. They are required by the local law that established their commission to go out on a RFP for these services. They received three proposals by the deadline and a fourth came in after the deadline. Their committee reviewed the proposals and chose the above vendor that best met the requirements. It also has the benefit of being the least expensive. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The contract is carried.

6,770	A) New	A1025 - Redistricting Commission	NY Census & Redistricting Institute - New York Law School	Provide Legal Services to the County of Albany Redistricting Commission.	1/1/22-12/31/22	\$60,000.00
-------	--------	----------------------------------	---	--	-----------------	-------------

Bruce Hidley reads the details of the contract. Thomas Clingan states they attempted the RFP but believed the timing was bad. No responses were received due to that therefore, under the County's procurement policy they went over to a RFQ and tried to find any law firms that were interested in bidding on this. Most expressed no interest but, did end up getting two proposals. The one they went with and the other was from Messina Perillo and Hill. Dan Lynch has a question asking, based on the non-responsiveness of the first RFP and the two bids received by quote, are they satisfied with the selection or is there a need to seek counsel on the very important initiative. Mr. Clingan states they are very satisfied with the chosen proposal. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract is carried.

6,771	C) Renewal	A3150 - Correctional Facility	POWERDMS, INC.	Annual Subscription Renewal for PowerDms Software w/730 License manuals, accreditations	8/16/2022-8/15/2023	\$22,786.60
-------	------------	-------------------------------	----------------	---	---------------------	-------------

Bruce Hidley reads the details of the contract. Tina Simmons states this is an annual subscription and this vendor is a sole source that they use for their law enforcement and corrections training. This manages their policies and assists in their accreditations. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

6,742	A) New	A3150 - Correctional Facility	BPI MECHANICAL - DANIEL KEATING	REPLACE TWO RECO HOT WATER TANKS AND RECONNET PIPING & WIRING TO THE TANKS LOCATED IN THE SUB BASEMENT AT THE ALBANY COUNTY CORRECTIONAL FACILITY.	01-01/22-06/15/22	\$89,692.96
Bruce Hidley reads the details of the contract. Tina Simmons states this is to replace two hot water tanks that they have in their sub basement at the Correctional Facility. The existing tanks are leaking and in need of repair. BPI holds a mini bid with the County therefore, they recommend using them. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
6,765	A) New	NH6020 - Nursing Home	Eckert Mechanical	Eckert Mechanical will provide preventative maintenance and emergency services to the nursing home HVAC system and repairs with labor as detailed in the Eckert contract.	January 1, 2022 through December 31, 2024	\$33,750.00
Bruce Hidley reads the details of the contract. Larry Slatky states Eckert Mechanical has been the vendor at the Nursing Home. They will be responsible to provide preventative maintenance and emergency services to the HVAC system, in addition to annual surveillance of those systems to make sure they are operating properly. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The contract is carried.						
6,762	B) Amendment	A7410 - Recreation Department	All-American Sports Recreation	The original contract, Contract 6528 of 2021, had an incorrect term listed. There was an error with the start date of the term. In the original contract it read as beginning on 10/17/2021. The first of the six-week programs for Flag Football began on 09/17/2021.	09/17/2021-11/04/2021	\$30,000.00
Bruce Hidley reads the details of the contract. Daniel Mahoney states they are requesting approval to amend contract 6528 with All-American Sports Recreation to ensure the dates accurately represent the timeline of the actual program. The updated term would be 9/17-11/4. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
6,767	B) Amendment	A7410 - Recreation Department	Will Harris/Grind Time Basketball, LLC	This proposed amendment corrects Contract 6471 of 2021 to include a second three-week clinic which elapsed from 10/30/21 to 11/13/21. The original value of \$23,070.00 listed on the contract ought to be increased by \$5,960.00 for a new total cost of \$29,030.00.	7/13/2021-11/14/2021	\$29,030.00
Bruce Hidley reads the details of the contract. Daniel Mahoney states they are requesting approval to amend contract 6471 Grind Time Basketball, LLC. This is to include a second three week clinic and the term will be from 7/13-11/14 on the contract for a total cost of \$29,030. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						

6,763	A) New	A1620 - Building Services	Rosch Brothers Inc	7th Floor Partial Office Renovation Project at the Harold L. Joyce Albany County Office Building at 112 State Street, further detailed in RFB 2021-151. Construction of a new office within an existing open meeting space and removals of adjacent knee-walls, counters and interconnected power & data. The General Contractor shall be solely responsible for satisfaction of all requirements described herein, including all attachments, drawings, and addendums.	2/1/2022 - 1/31/2023	\$29,726.00
-------	--------	---------------------------	--------------------	---	----------------------	-------------

Bruce Hidley reads the details of the contract. David Latina states they were tasked with creating more space for the Legislature on the 7th floor. They put the drawings together and out for bid. Rosch Brothers were the lowest responsible bidder at \$29,726 which \$28,310 is the pricing with a \$1,416 contingency. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

Mr. Hidley would like to make a motion to break for Executive Session at 4:15pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion. Adjournment into session begins.

	A)New	A1420- Law		Confidential Settlement		
--	-------	------------	--	-------------------------	--	--

Bruce Hidley re-opens the regular meeting at 4:26pm. Mr. Hidley would like to make a motion to accept the agreement for the Executive Session. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried for Executive Session.

Mr. Hidley entertains a motion to adjourn the meeting at 4:27pm. Dan Lynch makes the motion and Andrew Joyce seconds the motion. All are in favor.

