



## CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Andrew Joyce, *Chairman, County Legislature*

### April 11, 2022 MEETING AGENDA

Bob Belber, MVP Arena	Tina Simmons, Correctional Facility	Dave Reilly, <i>Mgt. &amp; Bdgt.</i>
Cameron Sagan, County Executive	Lisa Ramundo, Public Works	Patrick Alderson, <i>Mgt. &amp; Bdgt.</i>
Patrick Dillon, Aging	Dr. Giordano, Mental Health	Sarah Cantwell, <i>Mgt. &amp; Bdgt.</i>
Rachel Bledi, BOE	Michael Fitzgerald, Mental Health	Sameer Modasra, <i>Mgt. &amp; Bdgt.</i>
Kathleen Donovan, BOE	William Rice, Sheriff	Amanda Brady, <i>Mgt. &amp; Bdgt.</i>
David Latina, DGS	John Cox, Sheriff	Chris Herbert, <i>Mgt. &amp; Bdgt.</i>
Kevin Demarest, E911	Eugenia Condon, Law	
Pam O'Neill, Purchasing	Tracy Murphy, Law	
Susan Rizzo, Comptroller	Rob Daley, Law	
Pat Collins, Legislature	Caitlin O'Brien, Legislature	

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

**The Board will review minutes from the March CAB Meeting.**

Bruce Hidley opens the Contract Administration Board at 4:03pm. In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Dan Lynch Deputy County Executive and Bruce Hidley Albany County Clerk. The meeting minutes from the March 14, 2022 meeting are approved. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-252	A) New	A3110 - Sheriff	MILO RANGE	THIS IS FOR A 3-YEAR, PLATINUM WARRANTY FOR OUR MILO RANGE THEATER 300 TRAINING SYSTEM. AT THE END OF 3 YEARS, A SYSTEM EXCHANGE WILL TAKE PLACE.	4/1/2022 to 3/31/2025	\$91,817.00
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Bruce Hidley reads the details of the contract. William Rice states this is a training system that they use for the academy. The warranty is up and they would like to extend the warranty for the next three years. The company will come in and replace the whole system for free. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-245	A) New	A3020 - Emergency 911	Emergency Power Systems LLC	Annual generator maintenance at radio tower sites for Albany county 911 communications	4/1/2022 to 5/2/2027	\$62,145.00
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Bruce Hidley reads the details of the contract. Kevin Demarest states this is for the maintenance for the tower sites. It covers all of the generators for the emergency service tower sites. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-137	A) New	A3150 - Correctional Facility	Axon Enterprise, Inc.	Purchase and Replace Taser Devices and Taser Cartridges at the Correctional Facility.	12/1/2021 to 12/1/2025	\$79,330.36
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Bruce Hidley reads the details of the contract. Tina Simmons states this is to enter into a 5 year term contract with Axon. Currently they are in contract with them and it is expiring therefore, they are looking to this service with them. They provide them with Tasers and it is a 5 year contract for \$15,866 annually. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-140	C) Renewal	A1450 - Board of Elections	ES&S	The Albany County Board of Elections is seeking renewal of its annual agreement with ES&S to provide maintenance services for ES&S' proprietary Elections Management Software and Firmware as well as their voting machine equipment used by the Board of Elections to conduct elections. ES&S is the sole and exclusive developer and licensor of the ES&S software. The term of the agreement is 04/01/2022 to 12/31/2022 for \$61,242.	4/4/2022 to 12/31/2022	\$61,242.00
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Bruce Hidley reads the details of the contract. Kathleen Donovan states they are seeking to renew the contract with ES&S on a one year basis because in the future they may be looking to purchase new machines and they did not want to get into a 5 year contract with them. Rachel Bledi states the term of the contract is for the remainder of the year and it is for the \$61,242. They are the licensor and the sole source on this particular product. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-226	A) New	A7128 - Civic Center	Anthony James Partners	Consulting Services related to the replacement of the video scoreboard and ribbon board system, they will produce the design and scope of services.	4/1/2022 to 11/1/2022	\$39,850.00
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Bruce Hidley reads the details of the contract. Bob Belber states this contract is very important as it relates to the replacement of the video scoreboard and installation of the new LED ribbon boards. The company is the same consulting company used the last time the scoreboards were replaced back in 2011. They are the biggest and best in the Country, they work with all of the stadiums and arenas. They make sure from a Project Management standpoint that everything is being handled properly. This price is much lower than others seen. They will be able to assist in reducing cost as well as making sure we have everything we need to operate with. The technology has changed quite a bit and what we have has lasted quite some time and is quickly failing. We would like to get it in by November 1st and all set for Siena's season, the Firewolves and the March NCA men's basketball. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-251	A) New	A7410 - Recreation	All-American Sports	The County of Albany is seeking proposals for a youth flag football program as requested by the Albany County Recreation Department. The County anticipates approximately 30- 50 children will participate in each session at various locations across the county. The first hour will be for children 5-7, second hour form 8-10 year olds and third session for 11-14 year olds.	6/4/2022 to 10/21/2022	\$32,500.00
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Bruce Hidley reads the details of the contract. Cameron Sagan states this is one of our Summer AAU programs we run each year, temporarily paused during the COVID pandemic. The vendor was the only bidder and the price is right on par with what was paid in previous years. Andrew Joyce asks if this is for skills development and not competitive. Cameron responds, that is correct and it is for skills/drills. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-253	A) New	A7410 - Recreation	Grind Time Basketball LLC	The County of Albany is seeking quotes from qualified organizations to provide youth basketball clinics. The purpose of the service is to provide four co-ed basketball programs for children ages 6 to 13 years old in Green Island, Bethlehem, Watervliet, and Ravena. The County anticipates approximately 40 to 80 children will participate in each session.	7/7/2022 to 10/13/2022	\$26,440.00
Bruce Hidley reads the details of the contract. Cameron Sagan states this is another one of our Summer AAU sports programs. This was the only bidder and the price is right on par with what was paid in previous years. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-136	A) New	A7410 - Recreation	Prime Building Corporation	Prime Building Corporation will provide and install new docks for Lawson Lake County Park. This was originally contracted as a County Executive level contract but due to an increase in the scope of work as well a change in time frame this will be done in place of 6646 of 2021. The total cost would of \$28,374.24 includes all material costs as well as installation.	3/10/2022 to 9/1/2022	\$28,374.24
Dan Lynch reads the details of the contract. Dave Reilly states there was originally a County Executive level contract entered. This will preclude that contract that will not be executed and this one will be in its place for a larger scope of purchase. This was the lowest responsible bidder. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-241	A) New	A6772 - Aging	New York State Wide Senior Action Council, Inc.	DFA is requesting contract approval with said Contractor to provide a Health Insurance Information, Counseling and Assistance Program (HIICAP) to Albany County residents age 60 and older and/or disabled.  The Contractor shall provide outreach, access, education, and assistance regarding Medicare, NYS EPIC and other insurance programs.	4/1/2022 to 3/31/2023	\$33,617.00
Bruce Hidley reads the details of the contract. Patrick Dillon states the Aging Department issued a RFP through out Purchasing Department and after they reviewed and scored, they awarded the contract to the mentioned vendor. The statewide will work directly with their beneficiaries and educate them on a various of NYS health insurance programs such as, Medicare, Medicaid, Medigap, Long-term care insurance and low subsidy program. They will roughly serve 1,000-1,500 beneficiaries and offer about 12 education outreach workshops per year. In addition, they have been doing this historically for 50 years and they are very familiar with the high cap regulations and requirements, as well as making sure that the counselors will be certified and trained annually. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-249	A) New	NH6020 - Residential Health Care Facility	Rosch Brothers, Inc.	Rosch Brothers will furnish and install drop ceilings on the 5th floor high rise to all offices and common rooms.	4/15/2022 to 12/31/2022	\$22,500.00
Bruce Hidley reads the details of the contract. Dave Reilly states this is to install drop ceilings on the 5th floor high rise at the Nursing Home. This was the lowest responsible bidder. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						

2022-250	A) New	NH6020 - Residential Health Care Facility	Collett Mechanical Services, Inc.	Collett Mechanical Services will install a ductless splint HVAC system on the 5th floor high rise. This will include, the removal of eight PTAC units, installation equipment and testing and charging of system. Note: this service is for labor only, the equipment will be provider by the owner.	4/15/2022 to 12/31/2022	\$28,845.00
Bruce Hidley reads the details of the contract. Dave Reilly states this is for work to be completed by the end of the year. This replaces the old PTAC units, which is probably 30 year old technology with much more efficient heating and cooling for the area. This was the lowest of the three bids received. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract is carried.						
2022-239	A) New	A4310 - Mental Health	PRA (Policy Research Associates)	PRA (Policy Research Associates) to provide a 1-2 day Sequential Intercept Mapping (SIM) workshop and to subsequently provide to the Albany County Department of Mental Health (ACDMH) a comprehensive systems mapping report and an action plan based upon identified local priorities. The follow-up mapping report and action plan must be made available to ACDMH in a timely manner and the vendor must subsequently be available to ACDMH for technical assistance and any reasonable and necessary follow-up.	1/1/2022 to 12/31/2022	\$24,000.00
Bruce Hidley reads the details of the contract. Dr. Giordano states this is a 100% grant funded opportunity for the Mental Health department. PRA was the sole responder to their request. The Mental Health department is committed to keeping people living with mental health challenges out of the Criminal Justice System as best they can. The Sequential Intercept Mapping mentioned is a nationally recognized evidence based practice of mapping local resources to identify intercept points where interventions can occur, to diminish the numbers of mentally ill individuals who enter the Criminal Justice System. PRA did this mapping for the department 11 years ago. The system has changed markedly since then. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-222	A) New	D5110 - Maintenance of Roads and Bridges	Gorman Brothers, Inc.	Joint and Crack Sealing of Various County Roads	5/1/2022 to 11/30/2022	\$99,000.00
Bruce Hidley reads the details of the contract. Lisa Ramundo states this is their yearly crack sealing contract. Gorman Brothers is on State contract and has been doing an excellent job with crack sealing over the past six years. They will be sealing approximately 24 miles of our County roadways and this will extend the life of our roadways by 3-4 years. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-229	A) New	D5110 - Maintenance of Roads and Bridges	Various as per attached spreadsheet	The purchase of asphalt items by Public Works for various jobs throughout the County for road maintenance and repair.	5/1/2022 to 4/30/2023	\$48,000.00
Bruce Hidley reads the details of the contract. Lisa Ramundo states this is the yearly asphalt material bid. Examples of the items included on this bid are; base, binder and top course. Fuel delivery charges are factored into the bid and this is a cooperative bid that is open to other towns and the City of Albany. The cost differential between this year and last year considering inflation is, the top course difference is \$6 extra per ton this year from \$46.25 to \$52 a ton and the base course from \$40 a ton to \$44 a ton. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						

2022-230	A) New	D5110 - Maintenance of Roads and Bridges	Various as per attached spreadsheet	Various crushed stone items purchased by Public Works as needed for various jobs throughout the County for road maintenance and repair.	5/1/2022 to 4/30/2023	\$90,000.00
Bruce Hidley reads the details of the contract. Lisa Ramundo states this is the annual crushed stone bid. Examples of the items included on this bid are; crusher run and heavy stone fill. The price differential between this year and last year is, crusher went up \$0.55 a ton from \$7.10 to \$7.65 and heavy stone fill from \$14.50 to \$15 a ton. Fuel delivery charges are factored into this bid and it is a cooperative bid that is open to other towns and the City of Albany. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-242	A) New	D5110 - Maintenance of Roads and Bridges	CME Associates, Inc.	Asphalt Coring and Laboratory Testing Services on Various Roads in Albany County.	5/1/2022 to 7/31/2022	\$35,846.80
Bruce Hidley reads the details of the contract. Lisa Ramundo states this is for Asphalt Coring and Laboratory tests for various roads in Albany County. The vendor was the only firm to respond to their request for quotes. Mr. Hidley asks what asphalt coring is and Lisa states they need to take cores on roads that were paved last year. They are seeing an inordinate amount of cracking on the roads and they want to get to the bottom of why this cracking may be occurring and to determine whether or not it is a material issue. They will take core and send it to a laboratory and they are going to study the material content and make sure it meets State specs. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-151	C) Renewal	A1620 - Building Services	Harold R Clune, Inc.	Secondary vendor for emergency electrical services	4/1/2022 to 3/31/2023	\$99,000.00
Bruce Hidley reads the details of the contract. David Latina states this is the first renewal for this contract and this will be for emergency electrical services. Dan Lynch asks for confirmation that the next few contracts are not to exceed \$99,000 and Mr. Latina confirms that is correct. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-149	C) Renewal	A1620 - Building Services	Collett Mechanical Services, Inc.	Secondary vendor for emergency HVAC services	4/1/2022 to 3/31/2023	\$99,000.00
Bruce Hidley reads the details of the contract. David Latina states this is for emergency HVAC. They are the secondary vendor in case there are any issues and this can be used County wide. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-146	C) Renewal	A1620 - Building Services	BPI Mechanical Services, Inc.	Secondary vendor for emergency plumbing services	4/1/2022 to 3/31/2023	\$99,000.00
Bruce Hidley reads the details of the contract. David Latina states this another trade labor agreement with the vendor and they are a secondary vendor for emergency plumbing services. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract is carried.						
2022-144	C) Renewal	A1620 - Building Services	DeBrino Caulking Assoc., Inc.	Secondary vendor for emergency roof repair services	4/1/2022 to 3/31/2023	\$99,000.00
Bruce Hidley reads the details of the contract. David Latina states this is the first renewal of the contract for emergency roof repairs for the County. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The contract is carried.						
2022-255	A) New	A1620 - Building Services	AFSCO FENCE SUPPLY CO., INC.	Furnish and install 185 +/- lineal feet of new, 8' high, 9 gauge, galvanized, chain link fencing on galvanized, industrial grade (SS-40 weight), fencing framework. Included is one 4' wide single gate with standard industrial grade hardware (hinges & latch).	5/1/2022 to 10/31/2022	\$22,100.00

Bruce Hidley reads the details of the contract. David Latina states this is for our Spruce Street garage as they are running into an issue with the homeless and drug use underneath the garage. This is to secure underneath the garage. They will post no trespassing signs and will be able to call the Sheriffs department or APD to ensure this won't happen again. Andrew Joyce asks if this is the garage at the MVP Arena. Mr. Latina confirms this is the garage over by the Courthouse. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:40pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion. All are in favor.

