

## Albany County Request for Contract Approval

<b>Contract #</b>	2022-336
<b>Contract Type</b>	B) CAB Contract
<b>Contract Action</b>	A) New
<b>Contract Action Type</b>	A) New
<b>Department</b>	A3110 - Sheriff
<b>Date Submitted</b>	Wednesday, May 18, 2022
<b>Contact Person</b>	Miller, Doug
<b>Contact Phone</b>	() -518
<b>Vendor Info</b>	ECLIPSE NETWORK SOLUTIONS 122 KARNER ROAD, ALBANY, NY 12205
<b>Estimated Amount</b>	\$58,377.00
<b>Estimated Term</b>	6/1/2022 to 5/17/2023
<b>Scope of Services</b>	WE WILL BE PUCHASING, AND THE VENDOR WILL BE INSTALLING, SECURITY CAMERAS AT OUR CLARKSVILLE PUBLIC SAFETY BUILDING. THIS PROJECT WILL BE PAID FOR USING GRANT FUNDS.
<b>Budget Line Item</b>	AA3110 - 22750.LET21 - - -
<b>Fiscal Impact</b>	County: 0.00% State: 100.00% Federal: 0.00% Local: 0.00% Other: 0.00%
<b>BID, RFP, RFQ Completed?</b>	N/A

\_\_\_\_\_  
Budget Analyst

\_\_\_\_\_  
Date

\_\_\_\_\_  
For Contract Board Use:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature



SLETPP 21 GRANT  
Line A93110, 22750, LET 21

## Clarksville Phase 2022

eCLIPSE Network Solutions  
518-218-0130

Prepared for  
Albany County Sheriff  
16 Eagle St  
Albany, NY 12207

### Products

	Part number	Quote price	Quantity	Total
<b>Cameras</b>				
AXIS M3065-V	01707-001	255.55	3	766.65
AXIS M3067-P	01731-004	445.55	1	445.55
AXIS M3075-V	01709-001	284.05	4	1,136.20
AXIS M3115-LVE	01604-001	303.05	1	303.05
AXIS M3116-LVE	01605-001	398.05	1	398.05
AXIS P1447-LE	01054-001	711.55	1	711.55
AXIS P3247-LVE	01596-001	854.05	2	1,708.10
AXIS P3265-LV	02327-001	569.05	8	4,552.40
AXIS P3715-PLVE	01970-001	854.05	3	2,562.15
AXIS P3727-PLE	02218-001	1,281.55	7	8,970.85
<b>Recording</b>				
AXIS S1148 64 TB	01615-001	10,924.05	1	10,924.05
AXIS T8524 PoE+ Network Switch	01192-004	854.05	2	1,708.10
<b>Intercoms</b>				
AXIS I8016-LVE	01995-001	1,044.05	3	3,132.15
<b>Accessories</b>				
AXIS T91A64 Corner Bracket	5017-641	75.05	4	300.20
AXIS T91B47 Pole Mount 100-410 mm	01164-001	80.75	2	161.50
AXIS T91H61 Wall Mount	5507-641	166.25	4	665.00
AXIS T94N01D Pendant Kit	01513-001	84.55	4	338.20

	<b>Part number</b>	<b>Quote price</b>	<b>Quantity</b>	<b>Total</b>
<b>Products total amount (USD)</b>				<b>38,783.75</b>

**Services**

	<b>Part number</b>	<b>Quote price</b>	<b>Quantity</b>	<b>Total</b>
<b>Installation service</b>				
NYS Installtion Labor		15,102.12	1	15,102.12
Ocularis Enterprise Camera License	OC-ENT-1C	170.10	22	3,742.20
Ocularis Enterprise Camera License SMA-Enterprise First Year	OC-ENT-1C-SMA-E-I	34.02	22	748.44
<b>Services total amount (USD)</b>				<b>19,592.76</b>

Installation, cabling and programming of new cameras for Clarksville building.  
 NYS contract # PT68791

POE switch ports to be provided by owner

**\*\*Notice camera lead times are very long due to supply chain issues\*\***

**Products and services total cost: \$58,376.51**

**Sales quote valid until 6/30/2022**

**Prices shown in USD and excluding taxes**

**Albany County Request for Contract Approval**

<b>Contract #</b>	2022-354
<b>Contract Type</b>	B) CAB Contract
<b>Contract Action</b>	A) New
<b>Contract Action Type</b>	A) New
<b>Department</b>	A3110 - Sheriff
<b>Date Submitted</b>	Thursday, May 26, 2022
<b>Contact Person</b>	Rice, William M.
<b>Contact Phone</b>	() -518
<b>Vendor Info</b>	QUALITY PAINTERS AND DECORATORS, INC 4654 STATE HIGHWAY 30, AMSTERDAM, NY 12010
<b>Estimated Amount</b>	\$24,230.00
<b>Estimated Term</b>	6/1/2022 to 12/31/2022
<b>Scope of Services</b>	VENDOR WILL BE PAINTING OUR PUBLIC SAFETY BUILDING AND GARAGE AT 58 VERDA AVE. IN CLARKSVILLE, NY
<b>Budget Line Item</b>	AA3110 - HHKG - - -
<b>Fiscal Impact</b>	County: 100.00% State: 0.00% Federal: 0.00% Local: 0.00% Other: 0.00%
<b>BID, RFP, RFQ Completed?</b>	N/A

\_\_\_\_\_  
Budget Analyst

\_\_\_\_\_  
Date

For Contract Board Use:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature

**Campbell, James T.**

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**From:** Quality Painters & Decorators, Inc. <qualitypainters@nycap.rr.com>  
**Sent:** Wednesday, May 25, 2022 9:16 AM  
**To:** Campbell, James T.  
**Subject:** 58 Verda Avenue

HHKG

J.T.,

As per your request, I am sending you quotes for work at 58 Verda Avenue.

**A) Roof Steel**

1. Remove loose and peeling paint and loose rust.
2. Prime steel with Sherwin Williams Macropoxy 920 Pre-Prime.
3. Top coat with Sherwin Williams Pro Industrial Pre-Catalyzed Waterbased Urethane (the specified product is discontinued, this is the replacement).

Price: thirteen thousand eight hundred dollars (\$13,800.00).

**B) Gable Ends of Training**

1. Prep and paint existing gables.

Price: nine hundred fifty dollars (\$950.00).

13,800.00+

950.00+

**C) Header at Area C**

1. Prep and paint headers over windows.

Price: eight hundred dollars (\$800.00).

800.00+

1,150.00+

6,780.00+

750.00+

24,230.00\*

**D) Door Frames Area C**

1. Prep and paint existing door frames with new doors at Area C.

Price: one thousand one hundred fifty dollars (\$1,150.00).

**E) Steel Beams in Garage**

1. Paint building steel for Garage (excludes lift).

Price: six thousand seven hundred eighty dollars (\$6,780.00).

Add for lift: seven hundred fifty dollars (\$750.00).

If you have any questions, please call.

Jeffrey Jordan  
President  
Quality Painters & Decorators, Inc.  
4654 State Highway 30

~~\$22,480~~

(Bond Funds)

QUALITY PAINTERS & DECORATORS, INC.

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JEFFREY JORDAN  
PRESIDENT  
qualitypainters@nycap.rr.com

4654 STATE HIGHWAY 30 N.  
AMSTERDAM, NY 12010  
PH. (518) 842-5447  
FAX (518) 842-5533



25 Brookwood Road  
 Waterford, NY 12188  
 518-233-1347

Quote Date: 5/9/2022  
 Valid Through: 6/7/2022  
 Client: Albany County Sheriff  
 Job Name: Exterior Painting  
 Address:  
 Contact Name: J.T. Campbell  
 Prepared By: Julian Brennan

Estimate Total  
**\$24,988.00**

TEC Protective Coatings, Inc. proposes to supply labor, material and equipment to complete the above referenced project as follows:

Item Description	Estimated Cost	
Price # 1 - Prep and paint exposed roof steel	\$8,960.00	
Price # 2 - Prep and paint gable ends of training room	\$946.00	
Price # 3 -To prep and paint header above windows area C	\$3,730.00	
Price # 4 -To prep and paint door frames back of area C	\$1,892.00	
Price # 5 - To prep and paint steel beams in garage building	\$8,460.00	
Additional allowance for additional painting	\$1,000.00	
<b>Comments or Special Instructions:</b>		
*PLEASE APPLY APPLICABLE TAX*  THANK YOU FOR YOUR BUSINESS!	<b>Subtotal</b>	\$24,988.00
	<b>Sales Tax</b>	\$0.00
	<b>TOTAL</b>	\$24,988.00

*Ryan*  
**Albany County Sheriff's Office**

**Request for Quote**

**Project:** Exterior Painting

**Location:** ACSD Public Safety Building, 58 Verda Avenue, Clarksville NY

Albany County is requesting quotes for the Painting at the above location.

Contractor shall perform all work, and dispose of all materials and debris in accordance with all applicable Codes, Regulations, and Standards

Coordinate all work with the Albany Sheriff's office.

Contractor shall be responsible for keeping all areas of the work site contained within limits of work zone and provide adequate barricades or means of access. Construction waste and debris shall be moved off site in a timely manner and as regulatory requirements allows/dictates.

Perform all work in such manner as to eliminate hazards to persons and property; to minimize interference with use of adjacent areas, utilities and structures or interruption of use of such utilities; and to provide free passage to and adjacent areas.

Contractor shall assume to perform all general work during regular business hours, between 7:00 AM and 4:00 PM, Monday through Friday, non-holidays.

**Scope of Work:**

**Summary**

The work includes surface preparation and the application of paint systems on exterior substrates to include wood, Steel, and concrete.

Comply with the manufacturer's instructions and recommendations in the MPI Architectural painting manual.

Clean all substrates of surfaces that could impair the bonding of paint.

Apply 1 coat of primer, and 2 coats of exterior paint using a hydroglass water based urethane.

All work to be performed in a professional manner following all painting standards, and without reasonable delay. Start work immediately upon receiving a Notice to Proceed from the County.



## Albany County Request for Contract Approval

<b>Contract #</b>	2022-362
<b>Contract Type</b>	B) CAB Contract
<b>Contract Action</b>	A) New
<b>Contract Action Type</b>	A) New
<b>Department</b>	A3020 - Emergency 911
<b>Date Submitted</b>	Wednesday, June 01, 2022
<b>Contact Person</b>	Demarest, Kevin
<b>Contact Phone</b>	() -518
<b>Vendor Info</b>	KEYSTONE PRECISION SOLUTIONS 1670 E. RACE STREET, ALLENTOWN, PA 18109
<b>Estimated Amount</b>	\$69,530.00
<b>Estimated Term</b>	6/1/2022 to 5/31/2023
<b>Scope of Services</b>	THE SHERIFF'S DEPT. WOULD LIKE TO PURCHASE A TRIMBLE FORENSICS SCANNING SYSTEM
<b>Budget Line Item</b>	AA3020 - 22050 - - -
<b>Fiscal Impact</b>	County: 100.00% State: 0.00% Federal: 0.00% Local: 0.00% Other: 0.00%
<b>BID, RFP, RFQ Completed?</b>	N/A

\_\_\_\_\_  
Budget Analyst

\_\_\_\_\_  
Date

For Contract Board Use:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature

5/31/22

Bill To  
ALBANY COUNTY SHERIFF  
HON CRAIG D APPLE  
16 EAGLE ST COURT HOUSE RM 79  
ALBANY, NY  
12207

Requisition 30200085-00 FY 2022

Acct No:  
A -13-32-3020-017-22050 -10000  
Review:  
Buyer:  
Status: Released

Vendor

Ship To  
SHERIFF'S OFFICE SUBSTATION  
PATROL UNIT  
58 VERDA AVENUE  
CLARKSVILLE, NY 12041

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
05/24/22	100000				SHERIFF'S DEPT/ E-911

LN	Description / Account	Qty	Unit Price	Net Price
001	TRIMBLE FORENSICS X7 SCANNING SYSTEM PER ATTACHED QUOTE # 0198884 Vendor Item	1.00 EACH	69530.00000	69530.00

1 A -13-32-3020-017-22050 -10000

69530.00

69530.00

Requisition Link

Requisition Total

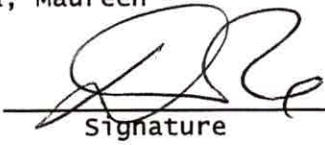
\*\*\*\*\* General Ledger Summary Section \*\*\*\*\*

Account	Amount	Remaining Budget
A -13-32-3020-017-22050 -10000	69530.00	355174.31
E-911 Computer Equipment		

\*\*\*\*\* Approval/Conversion Info \*\*\*\*\*

Activity	Date	Clerk	Comment
Queued	05/24/22	Cox, John	
Pending		Rice, William	
Pending		Lynch, Josie	
Pending		Shea, Maureen	

Authorized By:



Signature

Date:

6/1/22



Trimble Inc.  
10368 Westmoor Drive  
Westminster, CO 80021  
USA

May 2022,

**RE: Trimble Forensics Sole Source Distributor**

To Whom it May Concern:

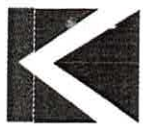
Keystone Precision Solutions is an Authorized Trimble Dealer and is the sole source distributor able to provide and sell Trimble Forensics solutions within New York State.

Please feel free to contact me with any questions

Keegan Kinney

A handwritten signature in black ink, appearing to read "Keegan Kinney".

Channel Manager  
Trimble Inc.  
(250) 574-0188  
keegan\_kinney@trimble.com



## Quotation

# 0198884

1670 E. Race Street  
 Allentown, PA 18109  
 Phone - 800-833-9250  
 Fax - 610-266-3240

QUOTE NUMBER: 0198884  
 QUOTE DATE: 5/16/2022  
 EXPIRE DATE: 2/8/2025  
 SALESPERSON: 0064  
 ENTERED BY: MJA  
 CUSTOMER NUMBER: 0022148

**CUSTOMER INFO:**  
 Albany County Sheriffs Office  
 58 Verda Ave.  
 Voorheesville, NY 12186

**KEYSTONE CONTACT:**  
 Michael Allard  
 774-573-1250  
 mallard@keypre.com

PHONE: (518) 655-7809

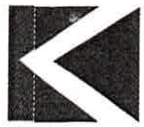
FAX:

CONFIRM TO:

SHIP VIA	F.O.B.	TERMS
UPSGRND		Due Upon Receipt

ITEM NUMBER	UNIT	QUANTITY	PRICE	AMOUNT
FOR010106	EACH	1.00	30,595.00	30,595.00
Trimble Forensics X7 Scanning Sytsem		List Price:	37,480.00	
FOR-01-0106 BOM				
Part Number	Description	Qty		
X7-100-00	Trimble X7 Instrument Pack	1		
90573-QR	QUICK RELEASE ADAPTER, TRIMBLE X7 AND SERIES 3 TRIPOD	1		
90573-TR	GITZO TRIPOD SERIES 3 WITH 5/8 X 11 HEAD	1		
101070-00-01	Dual Battery Charger with Power Supply and Power Cord (North America)	1		
X7-BP-01	TRIMBLE X7 BACKPACK	1		
EWFORX7	EACH	3.00	1,323.00	3,969.00
TPP - Hardware - Forensics X7 Laser Scanner		List Price:	1,543.50	
Replaces P/N: EWLSX7				
FOR020226	EACH	1.00	6,835.00	6,835.00
Trimble T10x WiFi only with Trimble Forensics Capture and X7 module		List Price:	8,710.00	
EWLSTABLETHW	EACH	4.00	315.00	1,260.00
Warranty - Survey Tablet Hardware Only Extended Warranty (software not included)		List Price:	367.50	
EWFORTFCSTOCK	EACH	4.00	424.00	1,696.00
TPP - Software - Trimble Forensics Capture (12m expiration)		List Price:	495.02	
FOR030313NR	EACH	5.00	399.00	1,995.00
Trimble Forensics Suite (Subscription) (Reveal + TRW Forensics)		List Price:	418.95	
FOR010105	EACH	1.00	5,995.00	5,995.00
KIT - Forensics GNSS Bundle		List Price:	7,000.88	

Part Number	Item Description	Qty
114038-10	R4s LE Receiver	1
109000	Dual Slot Charger without Cables or Power Supply	1
78651	Power Cord Kit - USA, EU, UK, AUS with C7 Connector	1
107000	PWR SUP,65W	1
PEGL-Z2001	USB Data Cable (Kit Template)	1
107535	OTG CABLE USB A to Mini USB B	1
95855	Anti-Theft Technology Sticker	1



# KEYSTONE

PRECISION SOLUTIONS

## Quotation

# 0198884

1670 E. Race Street  
Allentown, PA 18109  
Phone - 800-833-9250  
Fax - 610-266-3240

QUOTE NUMBER: 0198884  
QUOTE DATE: 5/16/2022  
EXPIRE DATE: 2/8/2025  
SALESPERSON: 0064  
ENTERED BY: MJA  
CUSTOMER NUMBER: 0022148

**CUSTOMER INFO:**

Albany County Sheriffs Office  
58 Verda Ave.  
Voorheesville, NY 12186

**KEYSTONE CONTACT:**

Michael Allard  
774-573-1250  
mallard@keypre.com

PHONE: (518) 655-7809

FAX:

CONFIRM TO:

SHIP VIA UPSGRND F.O.B. TERMS Due Upon Receipt

ITEM NUMBER	UNIT	QUANTITY	PRICE	AMOUNT
43169-00 Rod - 2.0m Carbon Fiber Range Pole with Bipod		1		
114038-11-QSG QSG, Forensics R4s	1			
114084 TRIMBLE BLACK BAG	1			
92670 BPack,Li-Ion,INDUS	1			
EWFORGNSS EACH		4.00	341.00	1,364.00
Forensics Trimble R4SLE GNSS Receiver HW & FW		List Price:	397.95	
FOR020209 EACH		1.00	3,444.00	3,444.00
Trimble TDC 600 and Trimble Forensics Capture		List Price:	4,018.61	
EWFORTDCSTOCK EACH		4.00	99.00	396.00
TPP - Hardware - Forensics TDC600 Handheld (12 month expiration)		List Price:	115.50	
EWFORTFCSTOCK EACH		4.00	424.00	1,696.00
TPP - Software - Trimble Forensics Capture (12m expiration)		List Price:	495.02	
FOR050500 EACH		1.00	1,885.00	1,885.00
NIST Certified Dual Target		List Price:	2,200.00	
/777019		5.00	1,680.00	8,400.00
Training		List Price:	0.00	

5 day training on site for up to 15.

NET ORDER: 69,530.00

SHIPPING & HANDLING AND SALES TAX WILL BE  
CALCULATED AT THE TIME OF THE ORDER.

SHIPPING & HANDLING:  
SALES TAX:  
QUOTE TOTAL: 69,530.00

## Albany County Request for Contract Approval

<b>Contract #</b>	2022-345
<b>Contract Type</b>	B) CAB Contract
<b>Contract Action</b>	A) New
<b>Contract Action Type</b>	A) New
<b>Department</b>	A1450 - Board of Elections
<b>Date Submitted</b>	Tuesday, May 24, 2022
<b>Contact Person</b>	Bledi, Rachel
<b>Contact Phone</b>	1 (518) 487-5070
<b>Vendor Info</b>	Arnoff Moving & Storage 1 Stonebreak Rd, Malta, NY 12020
<b>Estimated Amount</b>	\$20,777.23
<b>Estimated Term</b>	10/17/2022 to 10/25/2022
<b>Scope of Services</b>	<p>The Board of Elections is seeking contract approval with Arnoff Moving &amp; Storage to provide services for the pick-up, delivery and return of electronic voting machines for use by the electorate during the Federal and State Primary Election, to be held on Tuesday, August 23rd between the hours of 6:00 AM and 9:00 PM.</p> <p>In the tabulation of bids received for RFB #2022-065, NYS contract #79004, Award #23140, Arnoff was the sole bidder in the amount of \$20,777.23</p>
<b>Budget Line Item</b>	AA1450 - 44046    -    -    -
<b>Fiscal Impact</b>	County: 100.00% State: 0.00% Federal: 0.00% Local: 0.00% Other: 0.00%
<b>BID, RFP, RFQ Completed?</b>	Yes - BID

\_\_\_\_\_  
Budget Analyst

\_\_\_\_\_  
Date

\_\_\_\_\_  
For Contract Board Use:

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature



Albany County  
**Board of Elections**

COMMISSIONERS OF ELECTION  
**Rachel L. Bledi (R)**  
**Kathleen Donovan (D)**

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260 S. PEARL ST.  
ALBANY, NEW YORK 12202  
OFFICE HOURS: 8:30 A.M. TO 4:30 P.M.  
TELEPHONE: (518) 487-5060  
FAX: (518) 487-5077  
WWW.ALBANYCOUNTY.COM /VOTE/

DEPUTY COMMISSIONERS  
**Melissa Kermani (R)**  
**Dave Cady (D)**

**MEMO**

TO: The Contract Administration Board

FROM: Rachel Bledi, Board of Elections Commissioner

CC: Sameer Modasra, Budget Analyst, Department of Management and Budget

RE: 2022 Moving of Voting Machines-August 23<sup>rd</sup> Primary

DATE: 05/24/2022

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Please provide contract approval with Arnoff Moving & Storage to provide services for the pick-up, delivery and return of electronic voting machines for use by the electorate during the Federal and State Primary Election, to be held on Tuesday, August 23<sup>rd</sup> between the hours of 6:00 AM and 9:00 PM.

In the tabulation of bids received for RFB #2022-065, NYS contract #79004, Award #23140, Arnoff was the sole bidder in the amount of \$20,777.23



COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DANIEL P. McCOY  
COUNTY EXECUTIVE

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** Rachel Bledi, Commissioner  
Kathleen Donovan, Commissioner

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** May 19, 2022

**RE:** RFB#2022-065 Mini Bid NYS Contract Group#79004 Award#23140

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I am in receipt of your recommendation to award the aforementioned to Arnoff Moving and Storage in the amount of \$20,777.23.

As Arnoff Moving and Storage is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the Contract Administration Board so that we may issue a Notice of Award.



## SCOPE OF SERVICES

The County of Albany is requesting proposals for the pick-up, delivery and return of its electronic voting machines for use by the electorate during the Federal Local Primary, to be held on Tuesday, August 23, 2022 between the hours of 6:00 AM and 9:00 PM.

**(a) In General:** Albany County employs two (2) types of electronic voting machines: 1) a machine to mark the ballot, known as a ballot marking device (BMD), sold under the trade name of AutoMark; and 2) an optical scan machine used to scan and tabulate the paper ballots individually marked by the voting public, either by hand or by way of the AutoMark BMD, sold under the trade name of DS 200. These machines are placed, one opposed to the other, on opposite sides of a tube-frame push cart, sold under the trade name of Autocart. These push carts, and the machines which they carry, will be delivered to approximately 108 polling sites in the following thirteen (13) jurisdictions throughout the County of Albany: City of Albany (34 sites), City of Cohoes (9 sites), City of Watervliet (4 sites), Town of Berne (2 sites), Town of Bethlehem (14 sites), Town of Coeymans (4 sites), Town of Colonie (19 sites), Town of Green Island (2 sites), Town of Guilderland (9 sites), Town of Knox (1 site), Town of New Scotland (6 sites), Town of Rensselaerville (3 sites) and Town of Westerlo (1 site). The names and locations of the polling sites are identified in the 2022 Machine Pick-Up and Drop-Off Schedule for the Primary election. The total number of Autocarts to be delivered for the Primary elections is 143; this number could fluctuate to a very slight extent depending on whether two or more poll sites are consolidated. The bid solicited hereby is for the pickup, delivery and return of the 143 Autocarts for the Primary Election fully loaded with an optical scanner (DS 200), an AutoMark BMD, and peripheral supplies, devices, paper ballots and related election day paraphernalia. All bidders shall inspect a sample push cart, fully loaded, prior to submitting a bid.

The machines are to be picked up at the County's central voting machine storage facility located at 260 S. Pearl St., Albany, New York 12202 for the Primary Election. The machines are to be delivered to the individual election districts at the polling sites enumerated on the machine delivery schedule.

In each case, a representative of the Albany County Board of Elections shall accompany the drivers who deliver the machines to ensure the accessibility of the polling facility to which the machines are being delivered. The delivery of the machines shall be made in accordance with a strict time line commencing the Wednesday before the primary elections and will require that the vendor have a **sufficient number of delivery vehicles and personnel to deliver and return the machines in a short time frame before and after each election**. In general, pick-up and delivery to the polling places will begin on the Wednesday preceding the primary. **Delivery of all machines must be completed**

**the Friday before the primary election. Return of the machines to central storage shall commence the Wednesday after the Primary Election and shall continue until all machines are returned to the Albany County Board of Elections by end of the day the primary election.** In both instances, time is of the essence in the performance of the obligations under the contract. In the event of delays in programming ballot data into the machines because of legal proceedings to determine whether or not candidates' names are to be placed on the ballot, or for any other reason beyond the control of the County, the Contractor may be required to deliver all voting machines in less than three (3) days. If any such delay is occasioned, Contractor shall not be compensated therefor in an amount exceeding the bid price. The voting machines are available for inspection at the County's central storage facility Monday through Friday between the hours of 8:30 AM and 4:00 PM. To arrange for any such inspection, bidders may contact the Albany County Board of Elections at 518-487-5060.

**(b) Labor, Equipment and Vehicles.** Contractor must supply all labor necessary to load and unload the voting machines, and all equipment and apparatus required therefor, including padding for safeguarding the voting machines while in transit and straps for securing the machines to prevent their movement while in the delivery vehicle. **All delivery vehicles will be required to have a lift gate and be equipped with loading ramps.** *Bidders must demonstrate an acceptable history of moving voting machines or similar equipment pursuant to a demanding time schedule.*

**(c) Documentation.** Each piece of voting equipment will be plainly marked with the Ward and District for which it has been set up, and must be delivered to and placed in the voting room of the polling place of the specified election district and to no other location. When removing a voting machine from the central storage facility, the vendor's representative must sign for and acknowledge receipt of the voting machine on the designated control log. When delivering a voting machine to the specified polling site location and the particular room therein, the vendor's representative must complete the delivery log. Upon retrieval and return of the machine to the central storage facility, the vendor's representative must complete the retrieval log. Prior to reloading any truck for a subsequent delivery, all documents used in the preceding delivery must be returned to the person designated by the Board of Elections for that purpose.

**(d) Right of Termination.** The County of Albany reserves the right to terminate the contract resulting from this bid at any time upon the non-performance or unsatisfactory performance of work on the part of the vendor.

**(e) Injury or Damage to Person or Property.** Contractor shall be responsible for any and all injuries to persons and/or damage to property, including but not limited to damage to the County's voting machines, and to real and personal property at the various

polling sites, that may be caused by or arise from Contractor's actions or inaction in performing its obligations under the contract to be awarded herein.

**GROUP - 79004 - MOVING SERVICES**  
**PROJECT DEFINITION - AWARD# 23140**

**Project Name:** Albany Board of Elections August Federal Primary 2022 **Project #** 0

**AUTHORIZED USER COMPLETES THIS SECTION**

**Project Definition - Date of Issue:** May / 17 / 20 22

**Authorized User's Information:**

Project Name: Albany Board of Elections August Federal Primary 2022 Project #             
Entity: Albany Board of Elections  
Contact Name: Pamela O'Neill  
Phone Number: 518-447-7139

**Key Events/Dates:**

Site Visit Required: Yes  
Date: 04/29/22 Time 9:45 AM  
(If a Site Visit is required, please refer to the Site Visit tab to complete the form)  
Project Definition Must be Returned by: Date: 05/19/22  
Anticipated Project Start Date: 08/17/22

**Current Site Location:**

Region: 4

Facility Name: Albany Board of Elections  
Current Address: 260 South Pearl Street  
County: Albany City: Albany Zip Code: 12203

**New Site Location:**

Region: 4

Facility Name: Various Election site drop off locations  
New Address: tbd  
County: Albany City: Albany Zip Code: 12203

**Optional Items**

Enter a check mark if any of the Optional Items are required in the Project Definition (for services such as removing & installing shelves, etc.):

- Electrician
- Carpenter

**GROUP - 79004 - MOVING SERVICES**  
**PROJECT DEFINITION - AWARD# 23140**

**Project Name:** Albany Board of Elections August Federal Primary 2022    **Project #**    0

**Description of Furniture/Equipment/Records to be Moved:**

(List quantity & size) (Note: Press Alt+Enter to create a new line)

Please note that no more than 15 x autocarts can fit on one delivery truck at a time.

**Pertinent Details:**

(List any details that may affect the move such as expected delays, unusual circumstances or special equipment that may be required)

stabilizers included below per bid request. This quotes has been prepared to address only the August 2022 Federal Primary Election voting machine delivery & pick up requirements.

**GROUP - 79004 - MOVING SERVICES  
PROJECT DEFINITION - AWARD# 23140**

**Project Name:** Albany Board of Elections August Federal Primary 2022 **Project #** 0

**CONTRACTOR COMPLETES THIS SECTION**

Contractor Name & PS #: Arnoff Moving and Storage, Inc.

**Note:** Hourly Rates offered in this Project Definition cannot exceed the Hourly Rates published by NYS OGS at [https://www.ogs.ny.gov/purchase/snt/lists/gp\\_79004.asp](https://www.ogs.ny.gov/purchase/snt/lists/gp_79004.asp)

**Supervisor (Mandatory to remain on-site during entire duration of the move)**

Hourly Rate for each Supervisor = \$53.01  
Number of Supervisors = 7      Number of Hours = 22.50  
**Total Amount (Supervisors) = \$8,349.08**

**Helper (Mover)**

Hourly Rate for each Helper (Mover) =  
Number of Helpers (Movers) =      Number of Hours =  
**Total Amount (Helpers) = \$0.00**

**Packer**

Hourly Rate for each Packer =  
Number of Packers =      Number of Hours =  
**Total Amount (Packers) = \$0.00**

**Driver**

Hourly Rate for each Driver = \$40.02  
Number of Drivers = 7      Number of Hours = 22.50  
**Total Amount (Drivers) = \$6,303.15**

**Medium Truck (Not including Driver)**

Hourly Rate for Medium Truck =  
Number of Medium Trucks =      Number of Hours =  
**Total Amount (Medium Trucks) = \$0.00**

**GROUP - 79004 - MOVING SERVICES**  
**PROJECT DEFINITION - AWARD# 23140**

**Project Name:** Albany Board of Elections August Federal Primary 2022 **Project #** 0

**Large Truck (Not including Driver)**

Hourly Rate for Large Truck = \$30.00  
 Number of Large Trucks = 7      Number of Hours = 22.50  
**Total Amount (Large Trucks) = \$4,725.00**

**Electrician and Carpenter Rate**

(The hourly rate for either Electrician or Carpenter must be entered ONLY if the Authorized User required any of them in the Project Definition. The hourly rate to be entered should match the current Prevailing wage for that area at the time of the Project Definition's issue date. The Contractor will also enter the percentage (%) up charged (which cannot exceed the % shown within the contract's price pages).

Hourly Rate for Electrician =                       
 % up charge for Electrician =                           Number of Hours =                       
**Total Amount (Electrician) = \$0.00**

Hourly Rate for Carpenter =                       
 % up charge for Carpenter =                           Number of Hours =                       
**Total Amount (Carpenter) = \$0.00**

**Overnight Storage of Furniture/Equipment/Records on Truck per Night**

(Only where necessary, the Contractor could provide security overnight for truck storage of furniture, equipment and records being moved at the truck rate stated in the Contract).

**Medium** Truck Overnight Storage Rate =                      per Night  
 Number of Medium Trucks =                           Number of Nights =                       
**Total Amount (Medium Truck Overnight Storage) = \$0.00**

**Large** Truck Overnight Storage Rate =                      per Night  
 Number of Large Trucks =                           Number of Nights =                       
**Total Amount (Large Truck Overnight Storage) = \$0.00**

**GROUP - 79004 - MOVING SERVICES  
PROJECT DEFINITION - AWARD# 23140**

**Project Name:** Albany Board of Elections August Federal Primary 2022 **Project #** 0

<u>Ancillary Items</u>			
<u>Item/Size</u>	<u>Unit Cost</u>	<u># of Units</u>	<u>Total Cost</u>
			\$0.00
stabilizers	\$100.00	14	\$1,400.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
<b>Total Amount (Ancillary Items) =</b>			<b>\$1,400.00</b>

<b>Project Definition's Total Cost =</b>	<b>\$20,777.23</b>
--	--------------------

Print Name Todd C. Stromberg Date 05/18/22

Contractor Signature \_\_\_\_\_



BID PROPOSAL

BID IDENTIFICATION:

Title: Moving of Voting Machines for AUGUST FEDERAL PRIMARY  
Bid Number: 2022-065

PLEASE NOTE: SINCE THIS IS A REDISTRICTING YEAR DATES ARE SUBJECT TO CHANGE

Primary Election  
August 23, 2022

\$ 20,777.83  
(Total lump sum not to exceed cost)

\*\*\*Vendors shall submit the NYS itemized price sheets along with this bid form of lump sum pricing.

COMPANY: Arnoff Moving & Storage.

ADDRESS: 10 Stonebreak Rd

CITY, STATE, ZIP: Melts, NY 12000

TEL. NO.: 202-~~33~~ 246-3098

FAX NO.: 518-426-4229

FEDERAL TAX ID NO.: 06-1122206

REPRESENTATIVE: Todd Stambick

SIGNATURE AND TITLE [Signature] Manager of Business Development

DATE 5/18/2022

**CONTRACT NO.** \_\_\_\_\_  
(To be completed by Authorized User's)

*Authorized User*  
*Address*  
*City, State, Zip Code*

**BID PROPOSAL FORM**

NOTE: Bid Proposal Form must be completed and signed.

AeroB Moving & Storage Agrees to provide all necessary Moving Services in accordance with OGS Proposal No. 23140 for the price bid below. If the actual move is accomplished in less time and or with fewer employees/trucks that are provided for in the best and final quote, the final charges to the agency for all items affected **MUST** be adjusted downward to reflect the actual hours and/or employees/trucks. The Authorized User must verify the actual hours/employees and trucks used for each move. However, if the actual move requires more time and/ or more employees/trucks than provided for in the bid, the final charge **MAY NOT** be adjusted upward. That is, item hour, item rate and number of employee/truck charges **CANNOT** exceed those provided in response to the Authorized User's best and final quote. Exceptions where additional charges would be allowed may include but not be limited to: acts of God, building equipment malfunction, or police department/fire company blocking access to or egress from a building where a move is taking place. All such charges **MUST** be fully documented as to occurrence, location, time and duration and shall require the authorization of the Office of General Service Procurement Services Group or the Authorized User. Also it is **ABSOLUTELY NECESSARY** that every attempt be made to notify the agency representative of the problem during the actual occurrence. No charges shall be allowed for traffic delays that do not directly block access to the building. The Contractor further certifies that these prices do not exceed their bid in the initial OGS Proposal No. 23140 and resultant contract and any approved increases by Procurement Services Group.

**Medium loading capacity van/truck shall mean any van with a box length of less than 24 feet. Large loading capacity van/truck shall mean any van with a box length of 24 feet or more. The word "truck" shall be interchangeable with "van" for the purposes of this offering.**

**FACILITY SITE VISIT  
VERIFICATION FORM**

I, 1000 SIDEMISE-RL,  
representing

(name)

Aerobit Moving & Storage by personal examination of the  
(company name)

specifications and review of the actual work to be performed at the

Albany B.O.E. offices at 210 South Pearl St, Albany  
(facility name and address)

on Friday, April 29th, at 7:45 am  
(day and date) (time)

met with the facility manager or designated representative to comply with the  
site visit verification requirement as stated in the Project Definition.

[Signature]  
(company representative signature)  
(date)

5/18/2021

**FOR THE AUTHORIZED USER'S USE ONLY**

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**TENATIVE DELIVERY SCHEDULE - Primary August 23rd**

**TRUCK NO. 1 AM WATERVLIET/GREEN ISLAND/ALBANY Date: Wed August 17th**

**Delivery Schedule**

**CBOE Employee : TBD**

<b>Pollsite</b>	<b>Stop #</b>	<b>Machine No.</b>	<b>Address</b>
Watervliet Elks Lodge	1	56	501 4 <sup>th</sup> Ave. <b>(Call Tracy 339-3749)</b>
Ancient Order of Hibernians	2	57	1021 9 <sup>th</sup> Ave. <b>( Call Liam 378-4696)</b>
Leo O'Brien Senior Center	3	58	1501 Broadway
Immaculate Heart of Mary	4	59	2416 7th Ave
Maplewood Vol. Fire house	5	120	61 Cohoes Rd <b>(Key @ BOE)</b>
Green Island Municipal Center	6	125	19 George St. <b>(Call 273-4959 when outside)</b>
Green Island American Legion	7	126	35 Cohoes Ave
Albany Comm. Development	8	15	200 Henry Johnson blvd
Capitol Woods Apts.	9	14	200 Lark Dr.
Ida Yarbrough Homes	10	13	270 N. Pearl St <b>( Call Tony 380-5593) 2nd no. below</b>
<b>St Francis Mission</b>	11	8	20 Robin St. <b>(KEY @ BOE)</b>
<b>St Francis Mission</b>	11	34	20 Robin St. <b>(KEY @ BOE)</b>
City Harvest Church	12	33	585 Central Ave
Blessed Sacrament	13	35	605 Central Ave
Westview Apts.	14	38	680 Central Ave. <b>Call Tamara when on way @ 482-2120</b>

**TOTAL STOPS: 14**

**15 machines**

**Vendor Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CBOE Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NOTE: Blessed Sacrament machine needs to be delivered after 11:30am therefore switched route and deliver Westview Homes before Blessed Sacrament in order to make the post 11:30am delievery.**

**Note: Ida Yarbrough contact is Tony office phone ( 518-380-5593) Cell Phone (518-369-8816)**

**WATERVLIET ELKS is CLOSED ON MONDAYS FUTURE REFERENCE !!!!!**

Truck No. 2 AM COHOES Date: Wed August 17th

Delivery Schedule

CBOE Employee : TBD

Poll site	Stop #	Machine No.	Address
Boght Fire Dept	1	121	8 Preston Drive
Boght Fire Dept	1	122	8 Preston Drive
Cohoes Senior Center	2	47	10 Cayuga Plaza
Holy Trinity Church	3	50	1 Saint Marie Lane (NOTE MAY ONLY NEED 1 Mach.)
Holy Trinity Church	3	51	1 Saint Marie Lane
Cohoes-Waterford Elks	4	46	45 N. Mohawk St. (Call 779-0242) opens @ 10am
Cohoes Middle School	5	53	7 Bevan St.
Abram Lansing School	6	49	27 James St.
Harmony Hill Elementary	7	52	Madelon Hickey Way
Knights of Columbus	8	48	255 Remsen St
Ukrainian American Center	9	54	1 Pulaski Ave. Call Dave 429-8925 (2nd No. Below if no ans.)
Van Schaick School	10	55	150 Continental Ave

TOTAL STOPS: 10

12 Machines

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Note: 2nd number for Ukranian American Ctr. if running late, call Big Chuck 518-237-0417 (H)

Note: Cohoes Waterford Elks does not open until 10am

Truck No. 3 AM ALBANY Date: Wed August 17th

Delivery Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
Polish Comm. Ctr	1	42	200 Washington Ave. Ext
McKownville Methodist Church	2	129	1565 Western Ave (KEY @ BOE)
McKownville Fire House	3	128	1250 Western Ave (KEY @ BOE)
SUNY Campus Ctr	4	45	1400 Washington Ave-Multi media Room
New Cove. Presbyterian Church	5	43	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
New Cove. Presbyterian Church	5	44	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
Conregation Ohav Shalom	6	41	113 Krumkill Rd
B'nai Sholom	7	26	420 Whitehall Rd
Maria College (McCauley Hall)	8	27	700 New Scotland Ave (Enter on S. Manning Blvd)
John J. Bach Library	9	30	455 New Scotland Ave (Call 330-9038)
St Andrews Episcopal Church	10	39	10 N. Main Ave
St Andrews Episcopal Church	10	40	10 N. Main Ave

TOTAL STOPS: 10

13 Machines

New Cove. Presbyterian Church call 30 Mins before delivery 281-2725

Truck No. 1 PM ALBANY Date: Wed August 17th

Delivery Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
1 <sup>st</sup> Presbyterian Church	1	19	362 State St (call 505-3140) MUST BE DELV'D Before 2PM
A.C.E.S.	2	10	255 Orange St.
1st Church	3	9	110 N. Pearl st (Deliver by 2pm)
South Mall Towers	4	17	101 S. Pearl St
Albany Public Library-Delaware Ave	5	4	331 Delaware Ave.
Knox Street Community Room	6	20	139 Knox St. (Key @ BOE)
Robinson Sqr. Apts.	7	16	325 Hamilton St. (Key @ BOE)
Thurlow Terrace Apts.	8	18	2 Thurlow Terrace
Albany Police Ath. League	9	32	844 Madison Ave.
Ancient Order of Hibernians	10	28	375 Ontario St- Call Kathy 30 mins before 331-6116
Ancient Order of Hibernians	10	29	375 Ontario St- Call Kathy 30 mins before 331-6116
Pine Hills Library	11	31	517 Western Ave.

**CALL KATHY FOR AOH 30 MINS BEFORE ARRIVAL 331-6116**

TOTAL STOPS: 11

12 Machines

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Truck No. 2 PM ALBANY Date: Wed August 17th

Delivery Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
St. Sophia's Orthodox Church	1	21	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	22	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	23	440 Whitehall Rd.
Sheehy Palmer_VFW	2	24	525 Delaware Ave
Parks & Recreation Dept	3	1	7 Hoffman Ave. (518-434-5699) office
Parks & Recreation Dept	3	2	7 Hoffman Ave. (518-434-5699) office
Ezra Prentice Homes	4	7	625 S. Pearl St
Creighton Storey Homes	5	3	158 3 <sup>rd</sup> Ave.
Salvation Army	6	5	20 S. Ferry St. (MAY ONLY NEED 1 MACH)
Salvation Army	6	6	20 S. Ferry St.

TOTAL STOPS: 6

10 Machines

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_



**Truck No. 3 PM Bethlehem Date: Wed August 17th**  
**Delivery Schedule CBOE Employee: TBD**

Poll site	Stop #	Machine No.	Address
N. Bethlehem Fire Dept.	1	63	589 Russell Rd (MAY ONLY NEED 1 MACH.)
N. Bethlehem Fire Dept.	1	64	589 Russell Rd (KEY @ BOE)
Slingerlands Fire District	2	65	1520 New Scotland Rd CODE ( 8462)
First United Methodist Church	3	73	428 Kenwood Ave
Bethlehem Town Hall	4	66	445 Delaware Ave
Bethlehem Town Hall	4	67	445 Delaware Ave
Delmar Presbyterian Church	5	68	585 Delaware Ave (MAY ONLY NEED 1 MACH)
Delmar Presbyterian Church	5	74	585 Delaware Ave
Bethlehem Lutheran Church	6	75	85 Elm Ave Call Marie when on way (518) 439-4328
Bethlehem Parks and Rec	7	76	261 Elm Ave
St. Stephen's Church	8	69	16 Elmsmere Ave (MAY ONLY NEED 1 MACH)
St. Stephen's Church	8	70	16 Elmsmere Ave

**TOTAL STOPS: 8** **12 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: Bridge next to St. Stephens is marked 12ft-4in but truck will fit under the bridge.**

**Note: Park on Nathaniel St to get access to both the Methodist Church and Delmar Fire Dept. poll sites**

**Truck No. 1 Hilltowns    Date: Thurs August 18th**  
**Delivery Schedule                      CBOE Employee: TBD**  
**Knox**

Poll site	Stop #	Machine No.	Address
Knox Town Hall	1	144	2192 Berne-Altamont Rd <b>call Russ when on way 669-6459</b>
Knox Town Hall	1	145	2192 Berne-Altamont Rd <b>call Russ when on way 669-6459</b>

**Berne**

Poll site	Stop #	Machine No.	Address
Berne Volunteer Fire Dept	2	61	30 Canaday Hill Rd <b>call Jerry on way 526-6861 or Alan 466-3866</b>
Helderberg Ambulance	3	62	978 Cole Hill Rd <b>Code(13524)</b>

**Westerlo**

Poll site	Stop #	Machine No.	Address
Westerlo Town Hall	4	156	933 CR 401
Westerlo Town Hall	4	157	933 CR 401

**Rensselaerville**

Poll site	Stop #	Machine No.	Address
Medusa Fire Dept.	5	155	28 CR 351 <b>(MEET @ R'ville TOWN HALL 1ST) Phone 797-3793/Cell 239-4225</b>
Tri Vill. Preston Hollow Fire Dept.	6	154	3096 CR 145
Rensselaerville Fire Dept.	7	153	State Route 85

**New Scotland**

Poll site	Stop #	Machine No.	Address
Onesquathaw Fire Dept.	8	147	2178 Tarrytown Rd.
Unionville Reformed Church	9	148	1134 Delaware Tpk.
Wyman Osterhout Comm. Center	10	146	7 Old New Salem Rd.
St. Matthew's Church	11	152	25 Mountain View St.
Voorheesville Fire Dept.	12	151	12 Altamont Rd.
New Scotland Town Hall	13	149	2029 New Scotland Rd.

**TOTAL STOPS: 13                                      15 Machines**

**Vendor Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CBOE Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Truck No. 2 AM Guilderland Date: Thurs August 18th**  
**Delivery Schedule CBOE Employee: TBD**

Poll site	Stop #	Machine No.	Address
Guilderland Town Hall	1	135	5209 Western Ave <b>(Stop here 1st to get keys)</b>
Guilderland Town Hall	1	136	5209 Western Ave <b>(MAY ONLY NEED 1 MACH)</b>
Lynwood Reformed Church	2	139	3714 Carman Rd
Lynwood Reformed Church	2	140	3714 Carman Rd
FortHunter Fire Dept.	3	138	3525 Carman Rd
Guilderland Center Fire House	4	143	30 School Rd
Altamont Village Hall / Firehouse	5	141	115 Main St
Altamont Village Hall / Firehouse	5	142	115 Main St
Guilderland Public Library	6	130	2228 Western Ave
Guilderland Public Library	6	131	2228 Western Ave
Westmere Fire House	7	132	1741 Western Ave
Westmere Fire House	7	133	1741 Western Ave

**TOTAL STOPS: 7** **12 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Note : If Grace Baptist Church is locked go to the house behind the church to get access**  
**Phone No. for Grace Baptist is : 218-1209**

**Truck No. 3 AM Bethlehem/Coeymans Date: Thurs August 18th  
Delivery Schedule CBOE Employee: TBD**

Poll site	Stop #	Machine No.	Address
Mt. Moriah Christian Academy	1	79	262 Rt 9W
Selkirk Fire Dept. #2	2	80	301 Glenmont Rd. (KEY @ BOE)
Bethlehem Historical Museum	3	81	1003 River Rd call Greg on way 518 857-7981
Selkirk Fire Dept #1	4	72	126 Maple Ave. (KEY @ BOE)
Bethlehem Vol. Ambulance	5	77	1121 Rt. 9W (KEY @ BOE)
Selkirk Fire Dept. #3	6	78	480 Bridge St.(KEY @ BOE)
Coeymans Fire District	7	83	67 Church St call Cindy on way to 1st stop 518-423-3689
Congregational Christian Church	8	84	175 Main St Ravena
Coeymans Hollow Vol. Fire Co.	9	85	1290 State Rt. 143
Abounding Love Christian Church	10	82	2480 US Rt 9W Glenmont

**TOTAL STOPS: 10**

**10 Machines**

**Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

Truck No. 2 PM Colonie Date: Thurs August 18th

Delivery Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
Latham Fire Dept. # 1	1	118	226 Old Loudon Rd
Latham Fire Dept. # 1	1	119	226 Old Loudon Rd
Our Lady of Assumption Church	2	112	498 Watervliet Shaker Rd (MAY ONLY NEED 2 MACH's)
Our Lady of Assumption Church	2	113	498 Watervliet Shaker Rd
Our Lady of Assumption Church	2	114	498 Watervliet Shaker Rd
Colonie Memorial Town Hall	3	115	534 Loudon Rd.
Colonie Memorial Town Hall	3	116	534 Loudon Rd.
Schuyler Heights Fire Dept.	4	88	900 1 <sup>st</sup> St. (Key @ BOE)
Menands Fire Dept.	5	86	250 Broadway (MAY ONLY NEED 1 MACH)
Menands Fire Dept.	5	87	250 Broadway
North Albany Post # 1610	6	11	35 North 1 <sup>st</sup> St. (Call 928-2565)
North Albany Post # 1610	6	12	35 North 1 <sup>st</sup> St. (Call 928-2565)

**TOTAL STOPS: 6**

**12 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Truck No. 3 PM Colonie Date: Thurs August 18th**

**Delivery Schedule**

**CBOE Employee: TBD**

**Poll site                                      Stop #                      Machine No.                      Address**

Montessori Magnet School	1	37	65 Tremont St.
Fuller Rd Fire house	2	95	1342 Central Ave
West Albany Fire Dept. #2	3	92	36 Osborne Rd. <b>(KEY @ BOE)</b>
<b>West Albany Fire Dept #1</b>	4	90	<b>113 Sand Creek Rd. (KEY @ BOE) (MAY ONLY NEED 1 MACH)</b>
<b>West Albany Fire Dept #1</b>	4	91	<b>113 Sand Creek Rd. (KEY @ BOE)</b>
Loudonville Presbyterian Church	5	89	22 Old Niskayuna Rd <b>(Key under mat)</b>
Shaker Rd. Loudonvill F H	6	110	550 Albany Shaker Rd
Shaker Rd. Loudonvill F H	6	111	550 Albany Shaker Rd
<b>The Crossings</b>	7	93	<b>580 Albany Shaker Rd</b>
<b>The Crossings</b>	7	94	<b>580 Albany Shaker Rd</b>
Verdoy Fire Dept.	8	106	988 Troy Schenectady Rd.
Verdoy Fire Dept.	8	107	988 Troy Schenectady Rd.

**TOTAL STOPS: 8**

**12 Machines**

**Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**Truck No. 1 AM Colonie Date: Friday August 19th**

**Delivery Schedule**

**CBOE Employee: TBD**

**Poll site                                      Stop #                      Machine No.                      Address**

Public Safety Center	1	108	312 Wolf Rd. (MAY NEED ONLY 1 MACH)
Public Safety Center	1	109	312 Wolf Rd.
Colonie Village Rec. Center	2	96	3 Thunder Rd
Colonie Village Rec. Center	2	97	3 Thunder Rd
Midway Fire Dept. #2	3	104	200 Consaul Rd (closes @ noon)
Pine Grove Methodist Church	4	99	1580 Central Ave
Pine Grove Methodist Church	4	102	1580 Central Ave
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM
St Clare's Church	5	101	1947 Central Ave. closes @ 3:00PM

**TOTAL STOPS: 5**

**9 Machines**

**Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

***NOTE: MAY NEED TO CHANGE DELIVERY ORDER TO GET TO ST CLARE'S BEFORE CHURCH BEFORE 3PM  
USE YOUR DESCRETION***

**Need to deliver Midway FD #2 before noon closes at noon**

**Need to deliver ST. Claires Church before 3pm closes at 3 pm**

**PICK UP SCHEDULE - August 24th**

Truck No. 1 Hilltowns    Date: Wed August 24th  
 Pick up Schedule                      CBOE Employee: Fred T.

**Knox**

Poll site	Stop #	Machine No.	Address
Knox Town Hall	1	144	2192 Berne-Altamont Rd call Russ when on way 669-6459
Knox Town Hall	1	145	2192 Berne-Altamont Rd call Russ when on way 669-6459

**Berne**

Poll site	Stop #	Machine No.	Address
Berne Volunteer Fire Dept	2	61	30 Canaday Hill Rd call Jerry on way 526-6861 or Alan 466-3866
Helderberg Ambulance	3	62	978 Cole Hill Rd Code(13524)

**Westerlo**

Poll site	Stop #	Machine No.	Address
Westerlo Town Hall	4	156	933 CR 401
Westerlo Town Hall	4	157	933 CR 401

**Rensselaerville**

Poll site	Stop #	Machine No.	Address
Medusa Fire Dept.	5	155	28 CR 351 MEET @ R'ville TOWN HALL 1ST Phone 797-3793/Cell 239-4225
Tri Vill. Preston Hollow Fire Dept.	6	154	3096 CR 145
Rensselaerville Fire Dept.	7	153	State Route 85

**New Scotland**

Poll site	Stop #	Machine No.	Address
Onesquathaw Fire Dept.	8	147	2178 Tarrytown Rd.
Unionville Reformed Church	9	148	1134 Delaware Tpk.
Wyman Osterhout Comm. Center	10	146	7 Old New Salem Rd.
St. Matthew's Church	11	152	25 Mountain View St.
Voorheesville Fire Dept.	12	151	12 Altamont Rd.
New Scotland Town Hall	13	149	2029 New Scotland Rd.

**TOTAL STOPS: 13**                                      **15 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_



Truck No. 2 AM Guilderland Date: Thurs August 24th  
 Pick Up Schedule CBOE Employee: Ed K.

Poll site	Stop #	Machine No.	Address
Guilderland Town Hall	1	135	5209 Western Ave (Stop here 1st to get keys)
Guilderland Town Hall	1	136	5209 Western Ave (MAY ONLY NEED 1 MACH)
Lynwood Reformed Church	2	139	3714 Carman Rd
Lynwood Reformed Church	2	140	3714 Carman Rd
Fort Hunter Fire Dept.	3	138	3525 Carman Rd
Guilderland Center Fire House	4	143	30 School Rd
Altamont Village Hall / Firehouse	5	141	115 Main St
Altamont Village Hall / Firehouse	5	142	115 Main St
Guilderland Public Library	6	130	2228 Western Ave
Guilderland Public Library	6	131	2228 Western Ave
Westmere Fire Dept.	7	132	1741 Western Ave
Westmere Fire Dept.	7	133	1741 Western Ave

TOTAL STOPS: 7 **12 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Truck No. 3 AM Colonie Date: Wednesday August 24th

Pick up Schedule

CBOE Employee: TBD

Poll site                                      Stop #                                      Machine No.                                      Address

Public Safety Center	1	108	312 Wolf Rd.
Public Safety Center	1	109	312 Wolf Rd.
Colonie Village Rec. Center	2	96	3 Thunder Rd
Colonie Village Rec. Center	2	97	3 Thunder Rd
Midway Fire Dept. #2	3	104	200 Consaul Rd (closes @ noon)
Pine Grove Methodist Church	4	99	1580 Central Ave
Pine Grove Methodist Church	4	102	1580 Central Ave
St Clare's Church	5	100	1947 Central Ave. closes @ 3:00PM
St Clare's Church	5	101	1947 Central Ave. closes @ 3:00PM

TOTAL STOPS: 5

9 Machines

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: MAY NEED TO CHANGE DELIVERY ORDER TO GET TO ST CLARE'S BEFORE CHURCH BEFORE 3PM  
USE YOUR DISCRETION**

**Need to deliver Midway FD #2 before noon closes at noon**

**Need to deliver ST. Claires Church before 3pm closes at 3 pm**

**Truck No. 4 AM Bethlehem/Coeymans Date: Wed August 24th**

**Pick up Schedule**

**CBOE Employee: TBD**

<b>Poll site</b>	<b>Stop #</b>	<b>Machine No.</b>	<b>Address</b>
Mt. Moriah Christian Academy	1	79	262 Rt 9W
Selkirk Fire Dept. #2	2	80	301 Glenmont Rd. <b>(KEY @ BOE)</b>
Bethlehem Historical Society	3	81	1003 River Rd <b>call Greg on way 518 857-7981</b>
Selkirk Fire Dept #1	4	72	126 Maple Ave. <b>(KEY @ BOE)</b>
Bethlehem Ambulance	5	77	1121 Rt. 9W <b>(KEY @ BOE)</b>
Selkirk Fire Dept. #3	6	78	480 Bridge St. <b>(KEY @ BOE)</b>
Coeymans Fire District	7	83	67 Church St <b>call Cindy on way to 1st stop 518-423-3689</b>
Congregational Christian Church	8	84	175 Main St Ravena
Coeymans Hollow Fire House	9	85	1290 State Rt. 143
Abounding Love Christian Church	10	82	2480 US Rt 9W Glenmont

**TOTAL STOPS: 10**

**10 Machines**

**Vendor Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CBOE Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Truck No. 5 AM Colonie Date: Wed August 24th

Pik Up Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
Latham Fire Dept. # 1	1	118	226 Old Loudon Rd
Latham Fire Dept. # 1	1	119	226 Old Loudon Rd
Our Lady of Assumption Church	2	112	498 Watervliet Shaker Rd
Our Lady of Assumption Church	2	113	498 Watervliet Shaker Rd
Our Lady of Assumption Church	2	114	498 Watervliet Shaker Rd
Colonie Memorial Town Hall	3	115	534 Loudon Rd.
Colonie Memorial Town Hall	3	116	534 Loudon Rd.
Schuyler Heights Fire Dept.	4	88	900 1 <sup>st</sup> St. (Key @ BOE)
Menands Fire Dept.	5	86	250 Broadway
Menands Fire Dept.	5	87	250 Broadway
North Albany Post # 1610	6	11	35 North 1 <sup>st</sup> St. (Call 928-2565)
North Albany Post # 1610	6	12	35 North 1 <sup>st</sup> St. (Call 928-2565)

**TOTAL STOPS: 6**

**12 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Truck No. 6 AM Bethlehem Date: Wed August 24th**  
**Pick up Schedule CBOE Employee: TBD**

Poll site	Stop #	Machine No.	Address
N. Bethlehem Fire Dept.	1	63	589 Russell Rd (KEY @ BOE)
N. Bethlehem Fire Dept.	1	64	589 Russell Rd (KEY @ BOE)
Slingerlands Fire District	2	65	1520 New Scotland Rd CODE ( 8462)
First United Methodist Church	3	73	428 Kenwood Ave
Bethlehem Town Hall	4	66	445 Delaware Ave
Bethlehem Town Hall	4	67	445 Delaware Ave
Delmar Presbyterian Church	5	68	585 Delaware Ave
Delmar Presbyterian Church	5	74	585 Delaware Ave
Bethlehem Lutheran Church	6	75	85 Elm Ave Call Marie when on way (518) 439-4328
Bethlehem Parks and Rec	7	76	261 Elm Ave
St. Stephen's Church	8	69	16 Elmsmere Ave
St. Stephen's Church	8	70	16 Elmsmere Ave

**TOTAL STOPS: 8** **12 Machines**

**Vendor Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CBOE Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note: Bridge next to St. Stephens is marked 12ft-4in but truck will fit under the bridge.**

**Note: Park on Nathaniel St to get access to both the Methodist Church and Delmar Fire Dept. poll sites**

**Truck No. 7 AM Colonie Date: Wed August 24th**

**Pik Up Schedule**

**CBOE Employee: TBD**

**Poll site                                      Stop #                      Machine No.                      Address**

Montessori Magnet School	1	37	65 Tremont St.
Fuller Rd Fire house	2	95	1342 Central Ave
West Albany Fire Dept. #2	3	92	36 Osborne Rd. <b>(KEY @ BOE)</b>
<b>West Albany Fire Dept #1</b>	4	<b>90</b>	<b>113 Sand Creek Rd. (KEY @ BOE)</b>
<b>West Albany Fire Dept #1</b>	4	<b>91</b>	<b>113 Sand Creek Rd. (KEY @ BOE)</b>
Loudonville Presbyterian Church	5	89	22 Old Niskayuna Rd <b>(Key under mat)</b>
<b>Shaker Rd. Loudonvill F H</b>	6	<b>110</b>	<b>550 Albany Shaker Rd</b>
<b>Shaker Rd. Loudonvill F H</b>	6	<b>111</b>	<b>550 Albany Shaker Rd</b>
<b>The Crossings</b>	7	<b>93</b>	<b>580 Albany Shaker Rd</b>
<b>The Crossings</b>	7	<b>94</b>	<b>580 Albany Shaker Rd</b>
<b>Verdoy Fire Dept.</b>	8	<b>106</b>	<b>988 Troy Schenectady Rd.</b>
<b>Verdoy Fire Dept.</b>	8	<b>107</b>	<b>988 Troy Schenectady Rd.</b>

**TOTAL STOPS: 8**

**12 Machines**

**Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**TRUCK NO. 2 PM WATERVLIIET/GREEN ISLAND/ALBANY Date: Wed August 24th**

**Pick up Schedule**

**CBOE Employee : Ed K.**

<b>Pollsite</b>	<b>Stop #</b>	<b>Machine No.</b>	<b>Address</b>
Watervliet Elks Lodge	1	56	501 4 <sup>th</sup> Ave. <b>(Call Tracy 339-3749)</b>
Ancient Order of Hibernians	2	57	1021 9 <sup>th</sup> Ave. <b>( Call Liam 378-4696)</b>
Leo O'Brien Senior Center	3	58	1501 Broadway
Immaculate Heart of Mary	4	59	2416 7th Ave
Maplewood Vol. Fire house	5	120	61 Cohoes Rd <b>(Key @ BOE)</b>
Green Island Municipal Center	6	125	19 George St. <b>(Call 273-4959 when outside)</b>
Green Island American Legion	7	126	35 Cohoes Ave
Albany Comm. Development	8	15	200 Henry Johnson blvd
Capitol Woods Apts.	9	14	200 Lark Dr.
Ida Yarbrough Homes	10	13	270 N. Pearl St <b>( Call Tony 380-5593) 2nd no. below</b>
St Francis Mission	11	8	20 Robin St. <b>(KEY @ BOE)</b>
City Harvest Church	12	33	585 Central Ave
Blessed Sacrament	13	35	605 Central Ave
Westview Homes	14	38	680 Central Ave <b>Call Tamara when on way 482-2120</b>

**TOTAL STOPS: 14**

**14 machines**

**Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_**

**NOTE: Blessed Sacrament machine needs to be delivered after 11:30am therefore switched route and deliver Westview Homes before Blessed Sacrament in order to make the post 11:30am delievery.**

**Note: Ida Yarbrough contact is Tony office phone ( 518-380-5593) Cell Phone (518-369-8816)**

**WATERVLIIET ELKS is CLOSED ON MONDAYS FUTURE REFERENCE !!!!!**

Truck No. 3 PM ALBANY Date: Wed August 24th

Pick up Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
1 <sup>st</sup> Presbyterian Church	1	19	362 State St (call 505-3140) MUST BE DELV'D Before 2PM
A.C.E.S.	2	10	255 Orange St.
1st Church	3	9	110 N. Pearl st (Deliver by 2pm)
South Mall Towers	4	17	101 S. Pearl St
Albany Public Library-Delaware Ave	5	4	331 Delaware Ave
Knox Street Community Room	6	20	139 Knox St. (Key @ BOE)
Robinson Sqr. Apts.	7	16	325 Hamilton St. (Key @ BOE)
Thurlow Terrace Apts.	8	18	2 Thurlow Terrace
<b>Police Athletic League</b>	9	32	<b>844 Madison Ave.</b>
Ancient Order of Hibernians	10	28	375 Ontario St <b>CALL Kathy 30 mins before 331-6116</b>
Ancient Order of Hibernians	10	29	375 Ontario St <b>CALL Kathy 30 mins before 331-6116</b>
Pine Hills Library	11	31	517 Western Ave.

**CALL KATHY FOR AOH 30 MINS BEFORE ARRIVAL 331-6116**

TOTAL STOPS: 11

**12 Machines**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_



**Truck No. 4 PM ALBANY Date: Wed August 24th**

**Pick up Schedule**

**CBOE Employee: TBD**

Poll site	Stop #	Machine No.	Address
Polish Comm. Ctr	1	42	200 Washington Ave. Ext
McKownville Methodist Church	2	129	1565 Western Ave (KEY @ BOE)
McKownville Fire House	3	128	1250 Western Ave (KEY @ BOE)
SUNY Campus Ctr	4	45	1400 Washington Ave-Multi media Room
SUNY Campus Ctr	4	127	1400 Washington Ave-Multi media Room
New Cove. Presbyterian Church	5	43	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
New Cove. Presbyterian Church	5	44	916 Western Ave (deliver before 1pm) call Susan 30 mins before 281-2725
Conregation Ohav Shalom	6	41	113 Krumkill Rd
B'nai Sholom	7	26	420 Whitehall Rd
Maria College (McCauley Hall)	8	27	700 New Scotland Ave (Enter on S. Manning Blvd)
John J. Bach Library	9	30	455 New Scotland Ave (Call 330-9038)
St Andrews Episcopal Church	10	39	10 N. Main Ave
St Andrews Episcopal Church	10	40	10 N. Main Ave

**TOTAL STOPS: 10**

**13 Machines**

**New Cove. Presbyterian Church call 30 Mins before delivery 281-2725**

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Maria College Call when on way 518-248-1827**

Truck No.5 PM ALBANY Date: Wed August 24th

Pick up Schedule

CBOE Employee: TBD

Poll site	Stop #	Machine No.	Address
St. Sophia's Orthodox Church	1	21	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	22	440 Whitehall Rd.
St. Sophia's Orthodox Church	1	23	440 Whitehall Rd.
Sheehy Palmer_VFW	2	24	525 Delaware Ave
Parks & Recreation Dept	3	1	7 Hoffman Ave. (518-434-5699) office
Parks & Recreation Dept	3	2	7 Hoffman Ave. (518-434-5699) office
Ezra Prentice Homes	4	7	625 S. Pearl St
Creighton Storey Homes	5	3	158 3 <sup>rd</sup> Ave.
Salvation Army	6	5	20 S. Ferry St.
Salvation Army	6	6	20 S. Ferry St.

TOTAL STOPS: 6

10 Machines

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Truck No. 6 PM COHOES Date: Wed August 24th

Pick up Schedule

CBOE Employee : TBD

Poll site	Stop #	Machine No.	Address
Boght Fire Dept	1	121	8 Preston Drive
Boght Fire Dept	1	122	8 Preston Drive
Cohoes Senior Center	2	47	10 Cayuga Plaza
Holy Trinity Church	3	50	1 Saint Marie Lane
Holy Trinity Church	3	51	1 Saint Marie Lane
Cohoes-Waterford Elks	4	46	45 N. Mohawk St. (Call 779-0242) opens @ 10am
Cohoes Middle School	5	53	7 Bevan St.
Abram Lansing School	6	49	27 James St.
Harmony Hill Elementary	7	52	Madelon Hickey Way
Knights of Columbus	8	48	255 Remsen St
Ukrainian American Center	9	54	1 Pulaski Ave. Call Dave 429-8925 (2nd No. Below if no ans.)
Van Schaick School	10	55	150 Continental Ave

TOTAL STOPS: 10

12 Machines

Vendor Representative: \_\_\_\_\_ Date: \_\_\_\_\_

CBOE Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Note: 2nd number for Ukranian American Ctr. if running late, call Big Chuck 518-237-0417 (H)

Note: Cohoes Waterford Elks does not open until 10am

**Albany County Request for Contract Approval**

<b>Contract #</b>	2022-371
<b>Contract Type</b>	B) CAB Contract
<b>Contract Action</b>	A) New
<b>Contract Action Type</b>	A) New
<b>Department</b>	G8130 - Sewage Treatment
<b>Date Submitted</b>	Monday, June 06, 2022
<b>Contact Person</b>	Gaudio, Angelo
<b>Contact Phone</b>	() -518
<b>Vendor Info</b>	Blue Siren Inc. 3030 Venture Lane, Suite 103, Melbourne Beach, Florida 32934
<b>Estimated Amount</b>	\$60,000.00
<b>Estimated Term</b>	6/15/2022 to 6/15/2024
<b>Scope of Services</b>	Supply and set up of 32 cellular flow monitoring units and annual data hosting for 32 units for two years. Contract to be paid from, encumbrance #22177142.
<b>Budget Line Item</b>	GG8130 - 44046    -    -    -
<b>Fiscal Impact</b>	County: 100.00%    State: 0.00%    Federal: 0.00% Local: 0.00%    Other: 0.00%
<b>BID, RFP, RFQ Completed?</b>	Yes - BID

\_\_\_\_\_  
**Budget Analyst**

\_\_\_\_\_  
**Date**

**For Contract Board Use:**

\_\_\_\_\_  
**Date Approved**

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature



DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
WATER PURIFICATION DISTRICT  
1 CANAL ROAD, SOUTH  
ALBANY, NEW YORK 12204  
REMITTANCE: 112 STATE ST., BASEMENT, ALBANY, NY 12207  
PHONE: (518) 447-1611 FAX: (518) 433-0369  
www.albanycounty.com

COMMISSION  
DENNIS RIGOSU  
CHAIRMAN

JOHN W. BISHOP, JR.  
NICHOLAS W. FOGLIA  
MAGGIE ALIX

June 3, 2022

ANGELO GAUDIO, P.E.  
EXECUTIVE DIRECTOR

Hon. Daniel P. McCoy  
County Executive  
112 State Street  
Albany, NY 12207

Hon. Andrew Joyce  
Chairman  
Albany County Legislature  
112 State Street – Suite 710  
Albany, NY 12207

Hon. Bruce Hidley  
County Clerk  
112 State Street  
Albany, NY 12207

**Re: RFB-2022-055 – Flow Monitoring Equipment  
Blue Siren Inc.**

Dear Messrs. McCoy, Joyce, Hidley:

The Water Purification District is requesting authorization to purchase flow monitoring equipment from Blue Siren Inc., in the amount of \$60,000. The new monitoring equipment will be used to replace an obsolete radio monitoring system used at the District's thirty-two (32) metering pits located throughout the collection system. The new monitoring equipment will allow the District to monitor flows in real time and allow us to share that data with our eight (8) member communities. Blue Siren Inc., was the sole bidder and is considered the lowest responsible bidder for the above referenced bid. A copy of the bid results, the District's award recommendation memo and the Purchasing Department's concurrence memo to award the contract to Blue Siren Inc., is attached for your reference.

If you have any questions or concerns you may reach me at (518) 447-1617.

Sincerely,

A handwritten signature in blue ink, appearing to read "Angelo Gaudio".

Angelo Gaudio, P.E.  
Executive Director

Enc.: District Recommendation Memo  
Purchasing Dept. Memo



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** Angelo Gaudio  
Water Purification District

**FROM:** Pamela O Neill  
Purchasing Agent

**DATE:** May 16, 2022

**RE:** RFB #2022-055

---

I am in receipt of your recommendation to award the aforementioned to Blue Siren, Inc. in an amount not to exceed \$60,000.00.

As Blue Siren, Inc. is the lowest responsible and responsive bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the Contract Administration Board, so that we may issue a Notice of Award.



DANIEL P. MCCOY  
COUNTY EXECUTIVE


COUNTY OF ALBANY  
WATER PURIFICATION DISTRICT  
1 CANAL ROAD, SOUTH  
ALBANY, NEW YORK 12204  
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COMMISSION  
DENNIS RIGOSU  
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MAGGIE A. ALIX  
JOHN W. BISHOP, JR.  
NICHOLAS W. FOGLIA

ANGELOS. GAUDIO, P.E.  
EXECUTIVE DIRECTOR

## MEMORANDUM

To: Pamela O'Neill, Purchasing Agent  
From: Angelo Gaudio, Executive Director   
Subject: RFB-2022-055 Flow Monitoring Equipment  
Date: May 16, 2022

---

The Water Purification District recommends award RFB-2022-055, Flow Monitoring Equipment to, Blue Siren Inc., for a total not to exceed amount of \$60,000.00. Blue Siren Inc., was the lowest responsible bidder.

If you have any questions, please feel free to contact me at 447-1617.



## Albany County Request for Contract Approval

<b>Contract #</b>	2022-337
<b>Contract Type</b>	B) CAB Contract
<b>Contract Action</b>	B) Amendment
<b>Contract Action Type</b>	B) Amendment
<b>Department</b>	D5010 - Public Works
<b>Date Submitted</b>	Wednesday, May 18, 2022
<b>Contact Person</b>	Ramundo, Lisa
<b>Contact Phone</b>	() -518
<b>Vendor Info</b>	Creighton Manning Engineering, LLP 2 Winners Circle, Albany, NY 12205
<b>Estimated Amount</b>	\$72,000.00
<b>Estimated Term</b>	7/1/2022 to 11/30/2022
<b>Scope of Services</b>	Supplemental #2 Agreement with CME for additional engineering services (i.e. construction inspection and administration) for Gifford Hollow Road over Tributary to the Switzkill Culvert Rehabilitation Project.
	Bond HHT65197 (Res. 519 11/12/19) will be used for funding this project.
<b>Budget Line Item</b>	DD5010 - 00000 - - -
<b>Fiscal Impact</b>	County: 100.00% State: 0.00% Federal: 0.00% Local: 0.00% Other: 0.00%
<b>BID, RFP, RFQ Completed?</b>	N/A

\_\_\_\_\_  
**Budget Analyst**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**For Contract Board Use:**

\_\_\_\_\_  
**Date Approved**

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature



DANIEL P. McCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF PUBLIC WORKS  
449 NEW SALEM ROAD  
VOORHEESVILLE, NEW YORK 12186-4826  
(518) 765-2055 - FAX (518)447-7047  
[WWW.ALBANYCOUNTY.COM](http://WWW.ALBANYCOUNTY.COM)

LISA M. RAMUNDO  
COMMISSIONER

SCOTT D. DUNCAN  
DEPUTY COMMISSIONER

## MEMORANDUM

**To:** Hon. Daniel P. McCoy, County Executive  
Hon. Andrew Joyce, Chairman of the Legislature  
Hon. Bruce Hidley, County Clerk

**From:** Lisa M. Ramundo, Commissioner

**Date:** May 18, 2022

**Re:** Contract Request

---

The Department of Public Works is requesting approval for Supplemental #2 Agreement with Creighton Manning Engineering, LLP for additional engineering services (i.e. Construction Inspection and Administration as per attached Proposal dated 5/5/22) for Gifford Hollow Road over Tributary to the Switzkill Culvert Rehabilitation Project in an amount not to exceed \$72,000.00. Bond HHT65197 (Res. 519 11/12/19) to fund this project.

If there are any questions or further information is needed, please feel free to contact my office.



May 05, 2022

Mr. Bill Anslow  
County Engineer  
County of Albany  
Department of Public Works  
449 New Salem Road  
Voorheesville, NY 12186

**RE: Supplemental Proposal for Gifford Hollow Road over Tributary to the Switzkill Culvert Rehabilitation Project, Contract No. 6329 for 2021 , Town of Berne, Albany County, NY; CM No. 121-096 SWA#2**

Dear Mr. Anslow,

Creighton Manning Engineering, LLP (CM) has prepared this supplemental proposal to our previously approved contract for engineering services on the subject project. This supplemental includes additional tasks as requested by Albany County to provide additional construction inspection and administration services to the project.

**Scope of Additional Services:**

**Construction Inspection and Administration**

- CM will provide construction inspection and administration as detailed on the attached Scope of Services.

**Technical Assumptions**

- Technical assumptions will be as detailed on the attached Scope of Services.

**Fee Proposal**

All engineering fees will be billed on an hourly time and material basis in accordance with Creighton Manning Engineering's terms and conditions. It is our assumption that an effort equivalent to 12 weeks at 50/hours week will be required. Monthly payments for engineering services will be made to the consultant based upon actual work completed. The person signing the proposal represents that he or she is authorized to legally bind the Client for payment of all bills incurred. Invoices will be mailed monthly, with payment due upon receipt.

**Construction Inspection and Administration**

**\$72,000**

Thank you for the opportunity to submit this supplemental proposal. If it is acceptable, please sign and return it for our records. Emailed executed proposals are suitable for a notice to proceed and our records. Receipt of the signed proposal will serve as our notice to proceed.

Respectfully submitted,  
**Creighton Manning Engineering, LLP**



Luke Thompson, PE  
Project Manager

**CONTENTS NOTED AND APPROVED:**

**CM Supplemental No. 121-096 SWA#2**

---

Name (Please Print)

---

Signature

Date

---

Company Name (Please Print)

---

Telephone

---

Street

---

Town/City/Village, State

**Gifford Hollow Road over Tributary to the Switzkill  
Culvert Rehabilitation  
Town of Berne, Albany County, NY**

Creighton Manning Engineering, LLP (CM) shall provide Engineering Services to Albany County for the rehabilitation of the bridge carrying Gifford Hollow Road over Tributary to the Switzkill in the Town of Berne, Albany County.

The scope of work includes providing construction inspection and administration services during construction. All work will be performed in accordance with the requirements and standards of the New York State Department of Transportation (NYSDOT) and Albany County DPW.

**PART I -SCOPE OF SERVICES**

**Construction Inspection and Administration**

- 1) Attend the construction bid opening, review the bids and recommend award of the contract.
- 2) Provide contract administration inclusive of attending preconstruction meeting, review and approve shop drawings, prepare meetings minutes, resolve contract disputes, review, approve, and prepare change orders for approval by the County.
- 3) Provide one inspector to perform full time on-site inspection services for the duration of this construction project. The inspector shall possess, at a minimum, NICET Level III certification and shall have at least five years of actual bridge construction field experience. As part of the services required under this contract, CM shall:
  - a) Attend all preconstruction meetings and prepare meetings minutes.
  - b) Review all shop drawings associated with proposed construction and inform the County of approvals and any discrepancies.
  - c) Create and maintain inspection reports using the APPIA Software, which upon completion of the project, will be turned over to the County.
  - d) Maintain inspection reports for sediment and erosion control during construction activity.
  - e) Prepare a monthly estimate for work completed by contractor.
  - f) Review and prepare change order(s) to be submitted to the County for approval.
  - g) Assist the County with all construction contract disputes that arise while the contract is in effect.
  - h) Prepare final as-built drawings. Submit one paper copy along with an electronic copy for County's files.
- 4) CM shall observe on site construction material testing services performed by an independent testing firm, as necessary, to meet all of the NYSDOT standard specifications, including any modified specifications, as per Albany County DPW.

**Technical Assumptions**

1. Assume 12 weeks of construction at 50 hrs/week for determining construction inspection and administration cost.
2. The contractor shall be responsible for providing construction material testing services through an independent testing firm, as necessary, to meet all of the NYSDOT standard specifications, including any modified specifications, as per Albany County DPW.

Scope of Services  
Gifford Hollow Road over Tributary to the Switzkill

**PART II – FEE PROPOSAL**

Gifford Hollow Road over Tributary to the Switzkill  
Town of Berne, Albany County

All engineering fees will be billed on an hourly time and material basis in accordance with Creighton Manning Engineering's terms and conditions. It is our assumption that an effort equivalent to 12 weeks at 50/hours week will be required. Monthly payments for engineering services will be made to the consultant based upon actual work completed.

**Construction Inspection and Administration** **\$72,000**

RESOLUTION NO. 519

BOND RESOLUTION OF THE COUNTY OF ALBANY, NEW YORK, AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS FOR THE DEPARTMENT OF PUBLIC WORKS, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$3,920,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$3,920,000 OF SERIAL BONDS OF SAID COUNTY TO FINANCE SAID APPROPRIATION

Introduced: 11/12/19

By Audit and Finance Committee:

THE COUNTY LEGISLATURE OF THE COUNTY OF ALBANY, NEW YORK, HEREBY RESOLVES AS FOLLOWS:

Section 1. The County of Albany, New York (the "County") is hereby authorized to construct and reconstruct various roads in Albany County, New York, together with any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purposes, together with the preparation of planning, engineering and feasibility studies and review, as further described in the 2020 Capital Plan in the County's 2020-2024 Capital Program, as amended and supplemented (hereinafter referred to as the "Capital Program"). The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$950,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$950,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$950,000 to pay the cost of the capital projects.

The period of probable usefulness of the class of objects or purposes herein authorized and for which \$950,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(20)(b) or (c) of the New York Local Finance Law (the "Law"), is at least ten (10) years.

Section 2. The County is hereby authorized to construct and reconstruct various bridges in Albany County, New York, together with any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purposes, together with the preparation of planning, engineering and feasibility studies and review, as further described in the 2020 Capital Plan in the County's Capital Program. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this

resolution), is an amount not to exceed \$1,282,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$1,282,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$1,282,000 to pay the cost of the capital projects.

The period of probable usefulness of the class of objects or purposes herein authorized and for which \$1,282,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(10) of the Law, is twenty (20) years.

Section 3. The County is hereby authorized to acquire heavy duty trucks and various other equipment, as further described in the 2020 Capital Plan in the County's Capital Program. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$1,255,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$1,255,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$1,255,000.

The periods of probable usefulness of the class of objects or purposes herein authorized and for which \$1,255,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(28) of the Law, are described as follows: (a) for equipment having a cost in excess of \$30,000, fifteen (15) years and (b) for equipment having a cost in excess of \$15,000, but less than or equal to \$30,000, ten (10) years.

Section 4. The County is hereby authorized to construct and reconstruct Watervliet-Shaker Road in Albany County, New York, together with any necessary site work and the acquisition and installation of furnishings, equipment, machinery and apparatus for the foregoing purposes, together with the preparation of planning, engineering and feasibility studies and review, as further described in the 2020 Capital Plan in the County's Capital Program. The estimated maximum cost of said class of objects or purposes, including preliminary costs and costs incidental thereto and the financing thereof (including costs relating to the issuance of the obligations authorized by this resolution), is an amount not to exceed \$433,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of an amount not to exceed \$433,000 of serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in such series and amounts as may be necessary to pay the cost thereof, but in no event in excess of \$433,000 to pay the cost of the capital project.

The period of probable usefulness of the class of objects or purposes herein authorized and for which \$433,000 of said serial bonds are herein authorized to be issued, within the limitations of Section 11.00(a)(62) of the Law, is five (5) years.



Section 5. Serial bonds (and bond anticipation notes in anticipation of the issuance of such serial bonds) in the aggregate principal amount not to exceed \$3,920,000 to finance said appropriations are hereby authorized to be issued pursuant to the provisions of the Law.

Section 6. The following additional matters are hereby determined and stated:

(a) Current funds are not required by the Law to be provided as a down payment prior to the issuance of the serial bonds authorized by this resolution or any bond anticipation notes issued in anticipation thereof in accordance with Section 107.00 of the Law.

(b) The proposed maturity of a portion of the bonds authorized by this resolution will exceed five (5) years.

Section 7. The serial bonds authorized by this resolution and any notes issued in anticipation of the sale of such bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any notes issued in anticipation of said bonds shall be general obligations of the County, payable as to both principal and interest by a general tax upon all the taxable real property within the County without limitation of rate or amount. The faith and credit of the County are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and provision shall be made annually in the budget of the County by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 8. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 23.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 63.00 and Section 164.00 of the Law, the powers and duties of the County Legislature pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the County Comptroller, the chief fiscal officer of the County.

Section 9. The County Comptroller is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as "qualified tax exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

Section 10. The County Comptroller is further authorized to enter into a continuing disclosure undertaking with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

Section 11. Pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-B of the Consolidated Laws of New York, as amended (the "SEQR Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State of New York, being 6 NYCRR Part 617, as amended (the "Regulations" and collectively with the SEQR Act, "SEQRA"), the County must satisfy the requirements contained in SEQRA prior to making a final determination whether to proceed with the above referenced projects.

(a) Based upon an examination of the projects and memoranda from the Albany County Department of Economic Development, Conservation and Planning, the County hereby makes the following determination: The various road projects authorized by this resolution described in Section 1 constitute a "Type II action" pursuant to 6 NYCRR 617.5(c)(5), and therefore that, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to those projects.

(b) Based upon an examination of the projects and memoranda from the Albany County Department of Economic Development, Conservation and Planning, the County hereby makes the following determination: The projects authorized by this resolution described in Section 2 constitute a "Type II action" pursuant to 6 NYCRR 617.5(c)(2), and therefore, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to those projects.

(c) Based upon an examination of the project and a memorandum from the Albany County Department of Economic Development, Conservation and Planning, the County hereby makes the following determination: The project authorized by this resolution described in Section 3 constitutes a "Type II action" pursuant to 6 NYCRR 617.5(c)(31), and therefore, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to that project.

(d) Based upon an examination of the project and a memorandum from the Albany County Department of Economic Development, Conservation and Planning, the County hereby makes the following determination: The project authorized by this resolution described in Section 4 constitutes a "Type II action" pursuant to 6 NYCRR 617.5(c)(24) and (27), and therefore, pursuant to 6 NYCRR 617.6(a)(1)(i), the County has no further responsibilities under SEQRA with respect to that project.

Section 12. The County may initially use funds from the General Fund or such other funds that may be available to pay the cost of the specific objects or purposes authorized by this resolution, pursuant to Section 165.10 of the Law. The County then reasonably expects to reimburse such expenditure with the proceeds of the bonds or bond anticipation notes authorized by Section 5 of this resolution. This resolution

shall constitute the declaration of the County's "official intent" to reimburse the expenditures authorized by Sections 1, 2, 3, and 4 hereof with the proceeds of the bonds and notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

Section 13. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) (1) such obligations are authorized for an object or purpose for which the County is not authorized to expend money, or

(2) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(b) such obligations are authorized in violation of the provisions of the constitution.

Section 14. This bond resolution shall take effect immediately and the Clerk of the County Legislature is hereby authorized and directed to publish the foregoing resolution in full, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the newspaper(s) designated as the official newspaper(s) of the County for such publication.

*On long roll call vote the following members voted in favor: Messrs. Beston, Bullock, Burgdorf, Cahill, Ms. Chapman, Messrs. Clay, Commisso, Crouse, Ms. Cunningham, Messrs. Dawson, Domalewicz, Drake, Ethier, Feeney, Fein, Frainier, Grimm, Hogan, A. Joyce, R. Joyce, Mss. Lekakis, Lockart, Messrs. Mauriello, Mayo, Mss. McKnight, McLean Lane, Messrs. Miller, Peter, Ms. Plotsky, Messrs. Reinhardt, Simpson, Smith, Stevens, Tunny, Ward and Ms. Willingham - 36*

*Those opposed - 0*

*Resolution was adopted - 11/12/19*

**Albany County Request for Contract Approval**

**Contract #** 2022-343  
**Contract Type** B) CAB Contract  
**Contract Action** A) New  
**Contract Action Type** A) New  
**Department** A4010 - Health  
**Date Submitted** Tuesday, May 24, 2022  
**Contact Person** Morin, Maegan  
**Contact Phone** 1 (518) 447-4587  
**Vendor Info** Mohawk Hudson Humane Society  
3 Oakland Avenue, Menands, NY 12204  
**Estimated Amount** \$30,000.00  
**Estimated Term** 6/1/2022 to 12/31/2023  
**Scope of Services** Inclusive of six rabies vaccination clinics (three per calendar year) at a cost of \$4,000 per clinic. Two clinics will be held in Menands, NY, two in the vicinity of Berne, NY, and two at varying locations based on predicted need and on the accessibility and safety of the sites available. MHHS also provides rabies sampling on an as needed basis at a cost of \$75.00 per sample without delivery, and \$100.00 with delivery.  
**Budget Line Item** AA4010 - 44046 - - -  
**Fiscal Impact** County: 64.00% State: 36.00% Federal: 0.00%  
Local: 0.00% Other: 0.00%  
**BID, RFP, RFQ Completed?** Yes - RFQ

\_\_\_\_\_  
**Budget Analyst**

\_\_\_\_\_  
**Date**

**For Contract Board Use:**

\_\_\_\_\_  
**Date Approved**

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature



DANIEL P. McCOY  
County Executive

ELIZABETH F. WHALEN, MD, MPH  
Commissioner of Health

**DEPARTMENT OF HEALTH**  
COUNTY OF ALBANY  
175 GREEN STREET  
ALBANY, NEW YORK 12202

*The Dr. John J.A. Lyons*  
ALBANY COUNTY HEALTH FACILITY  
(518) 447-4580 FAX (518) 447-4698  
[www.albanycounty.com](http://www.albanycounty.com)

MARIBETH MILLER, BSN, MS  
Assistant Commissioner for Public Health

SHANNA F. WITHERSPOON, MPA  
Assistant Commissioner Finance and Administration

## MEMORANDUM

**TO:** Honorable Daniel P. McCoy, County Executive  
Honorable Bruce A. Hidley, County Clerk  
Honorable Andrew Joyce, Chairman, County Legislature

**FROM:** Elizabeth F. Whalen MD, MPH, Commissioner of Health

**DATE:** May 24, 2022

**RE:** Mohawk Hudson Humane Society

---

Albany County DOH is requesting to contract with Mohawk Hudson Humane Society (MHHS) to provide rabies vaccination clinics for pet cats, dogs and ferrets.

MHHS will provide six rabies vaccination clinics (three per calendar year) at a cost of \$4,000 per clinic. Two clinics will be held in Menands, NY, two in the vicinity of Berne, NY, and two at varying locations based on predicted need and on the accessibility and safety of the sites available. MHHS also provides rabies sampling on an as needed basis at a cost of \$75.00 per sample without delivery, and \$100.00 with delivery.

If you have any questions or are in need of additional information, please do not hesitate to contact me directly at 447-4695.

Thank you for your consideration of this request.



Albany County Department of Health is nationally accredited and meets rigorous public health standards set forth to best meet the needs of our community.



MOHAWK HUDSON  
**HUMANE  
SOCIETY**

3 Oakland Avenue, Menands NY 12204 TEL (518) 434-8128 FAX (518) 434-0217 WEB mohawkhumane.org

Date: May 3, 2022  
To: Albany County Department of Health  
From: Mohawk Hudson Humane Society (MHHS)  
Re: MHHS Rabies Clinics Proposal and Quote 2022-2023

The following quote is for three county wide vaccination clinics and as needed decapitation and sample preparation for rabies testing. MHHS proposes a contract beginning 6/1/22 and ending 12/31/23, inclusive of six rabies vaccination clinics (three per calendar year) at a cost of \$4,000 per clinic. Two clinics will be held in Menands, NY, two in the vicinity of Berne, NY, and two at varying locations based on predicted need and on the accessibility and safety of the sites available. We further propose this contract have the option to renew for the term 1/1/24-12/31/24, pending agreement of both parties.

Due to the extensive preparation, set-up, break-down, and staff time involved in preparing for a rabies vaccination clinic, MHHS prices clinic services on a per-event basis, and not on a per-pet basis. The costs incurred by MHHS will be substantial, regardless of the number of pets served at each clinic. We will provide a report of the number of animals vaccinated following each clinic, however, and consider changes of location in consultation with the county to ensure adequate vaccine availability.

MHHS also provides rabies sampling on an as needed basis at a cost of \$75.00 per sample without delivery, and \$100.00 with delivery.

We look forward to your reply, and hope to be working with you to provide this very important service.

Sincerely,

Gail Hughes-Morey, PhD, CAWA, ACO-2  
Senior Vice President for Operations  
Mohawk Hudson Humane Society

*Animals. Advocacy. Adoption.*



MOHAWK HUDSON  
**HUMANE  
SOCIETY**

3 Oakland Avenue, Menands NY 12204 TEL (518) 434-8128 FAX (518) 434-0217 WEB mohawkhumane.org

Quote for Services			
Item	Location	Duration	Cost to County
2022 Rabies Vaccination Clinic 1	June, 2022	Approx. 7 hours, all inclusive*	\$4000
2022 Rabies Vaccination Clinic 2	August 2022	Approx. 7 hours, all inclusive*	\$4000
2022 Rabies Vaccination Clinic 3	October 2022	Approx. 7 hours, all inclusive*	\$4000
2023 Rabies Vaccination Clinic 1	May 2023	Approx. 7 hours, all inclusive*	\$4000
2023 Rabies Vaccination Clinic 2	August 2023	Approx. 7 hours, all inclusive*	\$4000
2023 Rabies Vaccination Clinic 3	November 2023	Approx. 7 hours, all inclusive*	\$4000
Decapitations w/ delivery	Menands, NY to DOH	90-120 minutes, all inclusive**	\$100 each
Decapitations w/o delivery	Menands, NY	30-45 minutes, all inclusive**	\$75 each

\* - Includes: Preparation (scheduling, planning, supply ordering, all supply costs, travel as needed, set-up), staffing (check-in, veterinarian, veterinary technician, animal handlers, crowd control, check-out, data entry and production of rabies certificates), use of MHHS' animal management software for tracking and reporting, break-down of vaccination site.

\*\* - Requires veterinarian and veterinary technician and closure of our veterinary suite for 30-45 minutes, as well as time to properly prepare the sample for transport, and transport if needed.

Prepared by:

Gail Hughes-Morey

Senior Vice President for Operations

Mohawk Hudson Humane Society

3 Oakland Avenue, Menands, NY 12204

Email: gmorey@mohawkhumane.org

*Animals. Advocacy. Adoption.*

**RE: Rabies Clinics**

ONEill, Pamela &lt;Pamela.O'Neill@albanycountyny.gov&gt;

Tue 5/3/2022 12:27 PM

To: Witherspoon, Shanna &lt;Shanna.Witherspoon@albanycountyny.gov&gt;

Ok thank you.

I concur that you can move forward with your CAB submission.

Thank you!

Pamela O Neill, CPPB  
Purchasing Agent  
Albany County Division of Purchasing  
112 State Street, Room 1000  
Albany, NY 12207  
tel 518.447.7139  
fax 518.447.5588  
[www.albanycounty.com](http://www.albanycounty.com)  
[pamela.oneill@albanycountyny.gov](mailto:pamela.oneill@albanycountyny.gov)

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**From:** Witherspoon, Shanna <Shanna.Witherspoon@albanycountyny.gov>**Sent:** Tuesday, May 3, 2022 12:26 PM**To:** ONEill, Pamela <Pamela.O'Neill@albanycountyny.gov>**Subject:** Re: Rabies Clinics

Lets do 30K since the amount of rabies testing/decapitations we will have is unknown.

Shanna F. Witherspoon, MPA  
Assistant Commissioner for Finance and Administration  
Albany County Department of Health  
175 Green Street  
Albany, NY 12202  
(W) 518.447.4584  
(F) 518.447.4698  
[Shanna.Witherspoon@albanycountyny.gov](mailto:Shanna.Witherspoon@albanycountyny.gov)  
[www.albanycounty.com](http://www.albanycounty.com)



**Albany County Request for Contract Approval**

**Contract #** 2022-347  
**Contract Type** B) CAB Contract  
**Contract Action** A) New  
**Contract Action Type** A) New  
**Department** A1620 - Building Services  
**Date Submitted** Wednesday, May 25, 2022  
**Contact Person** Stover, Thomas  
**Contact Phone** 1 (518) 447-3020  
**Vendor Info** IGEN Networks Corporation  
31772 Casino Dr., Suite C, Lake Elsinore, CA 92530  
**Estimated Amount** \$29,920.00  
**Estimated Term** 9/1/2022 to 8/31/2024  
**Scope of Services** GPS hardware and monitoring services for eighty one (81) DGS fleet vehicles.  
**Budget Line Item** AA1620 - 4046 - - -  
**Fiscal Impact** County: 100.00% State: 0.00% Federal: 0.00%  
Local: 0.00% Other: 0.00%  
**BID, RFP, RFQ Completed?** Yes - RFP

\_\_\_\_\_  
**Budget Analyst**

\_\_\_\_\_  
**Date**

**For Contract Board Use:**

\_\_\_\_\_  
**Date Approved**

\_\_\_\_\_  
Daniel P. McCoy  
Albany County Executive

\_\_\_\_\_  
Bruce A. Hidley  
Albany County Clerk

\_\_\_\_\_  
Andrew Joyce, Chairman  
Albany County Legislature



DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ.  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
112 STATE STREET, SUITE 825  
ALBANY, NEW YORK 12207  
(518) 447-7210 FAX (518) 447-7747  
[WWW.ALBANYCOUNTY.COM](http://WWW.ALBANYCOUNTY.COM)

DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
DEPUTY COMMISSIONER

May 19, 2022

Honorable Daniel P. McCoy  
Albany County Executive  
112 State Street, 9th Floor  
Albany, New York 12207

Honorable Andrew Joyce, Chairman  
Albany County Legislature  
112 State Street, 7th Floor  
Albany, New York 12207

Honorable Bruce A. Hidley  
Albany County Clerk  
Albany County Courthouse  
15 Eagle Street, 1st Floor  
Albany, New York 12207

Dear Messrs. McCoy, Joyce and Hidley:


The Department of General Services respectfully requests the approval an agreement with IGEN Networks Corporation to supply GPS hardware and monitoring services for DGS fleet vehicles. The proposed initial cost of \$16,200 will cover the one time hardware costs of \$6,480 and first year of monitoring at \$9,720 for eighty one (81) vehicles. The proposed cost of \$9,720 will cover the second year of monitoring services for eighty one (81) vehicles. An additional contingency amount of \$4,000 has been included to allow for additional vehicles if needed.

The total cost will vary based on the number of vehicles included in the monitoring service and the not to exceed total for this agreement is \$29,920.

The term will commence once the hardware has been installed and the monitoring services begin with a term of two years.

Please do not hesitate to contact me if I can be of further assistance.

Thank you,

  
David M. Latina  
Commissioner

DML:tasl  
Enclosure(s)

Vehicles	Expenses	Per Vehicle	Contract cost
81	1st Year Monitoring	\$120.00	\$9,720.00
	Initial Hardware	\$80.00	\$6,480.00
			<hr/>
			\$16,200.00
	2nd Year Monitoring	\$120.00	\$9,720.00
			<hr/>
			\$25,920.00
	Contingency Allowance for Additional Vehicles		\$4,000.00
			<hr/>
		Not to Exceed	\$29,920.00

IGEN Networks Corporation  
31772 Casino Dr, Suite C,  
Lake Elsinore, CA 92530  
(855) 912-5378

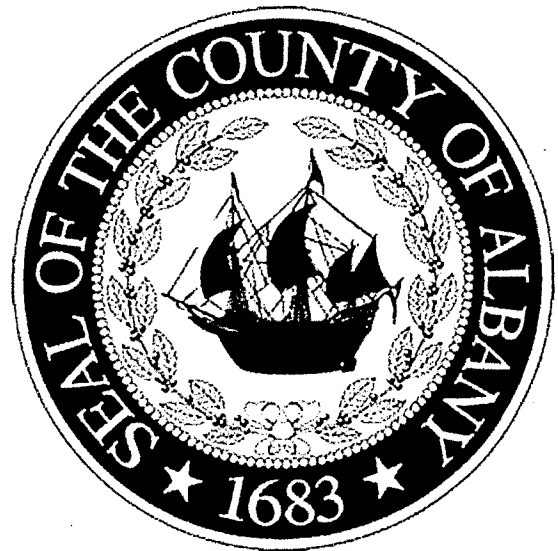


Abel I. Sierra  
Vice President Business Development  
[asierra@nimbollc.com](mailto:asierra@nimbollc.com)  
(855) 912-5378 ext. 2000

Proposal to:

COUNTY OF ALBANY  
RFP #2022-032  
GLOBAL POSITIONING  
SYSTEM/AUTOMATIC VEHICLE  
LOCATION SERVICES

March 29, 2022





COUNTY OF ALBANY  
RFP #2022-032  
GPS/AVL SERVICES  
March 29, 2022



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## SECTION II: Qualifications / Experience

### IGEN Networks Corporation

IGEN Networks Corporation is a leading innovator of cloud-based and Internet of Things (IoT) solutions for the protection and management of mobile assets. IGEN Networks Corporation has been selling GPS and automatic vehicle location solutions since our founding in 2010. Our GPS/AVL devices have been installed in nearly 100,000 vehicles during our 12 years of operations.

In addition to our fleet management and maintenance solution Medallion GPS, which we are proposing for this RFP, IGEN Networks Corporation also offers four additional GPS/AVL solutions geared to various market segments.

IGEN is a fully reporting company in both Canada and the United States. It is publicly traded on the OTCQB under the symbol IGEN, and listed on the CSE under the symbol IGN.

### 2.1 IGEN Networks professional staff members

The following individuals will be involved in the County of Albany's GPS/AVL solution:

Mr. Abel I. Sierra  
Vice President Business Development  
15 years – Telecommunication  
9 years of experience GPS/AVL solutions  
IGEN Networks Corporate Headquarters – Lake Elsinore, California

In 2013, Mr. Sierra began his career in the telematics industry and was hired by IGEN Networks Corp. shortly after. Since joining the IGEN Networks Corp. team, partnerships have been set up with Verizon, Sprint, T-Mobile, AT&T and in the process with Sierra Wireless. Multiple hardware companies and 3rd party vendors have been introduced to IGEN Networks Corp to evolve into its current platform. While most business has been domestic, international markets have been set up and are currently being developed for market growth to include Canada, Puerto Rico, Dominican Republic, Mexico and Colombia.

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Mr. Ryan Vener  
Business Development Manager  
20 years - Fortune 500 Account Management  
9 years - Fleet Management Consulting  
IGEN Networks Corporate Headquarters – Lake Elsinore, California

Mr. Vener has over 20 years of experience managing Fortune 500 accounts. In 2004, Mr. Vener joined PHH Arval as a fleet management consultant. He spent the next 9 years managing some of PHH Arval's largest and oldest clients.

## 2.2 Authorization to Bind Proposer

The following individuals are authorized to bind IGEN Networks Corporation and sign contracts:

Abel I. Sierra  
Vice President Business Development  
IGEN Networks Corporation  
[asierra@nimbollc.com](mailto:asierra@nimbollc.com)

Mr. Neil G. Chan  
Chief Executive Officer, Director  
IGEN Networks Corporation  
[nchan@nimbollc.com](mailto:nchan@nimbollc.com)

IGEN Networks Corporation Headquarters  
31772 Casino Dr Suite C, Lake Elsinore, CA 92530  
(855) 912-5378



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### 2.3 IGEN Network’s Experience with GPS/AVL systems

IGEN Networks has been developing and selling GPS/AVL solutions for over 12 years. Our devices have been installed in nearly 100,000 vehicles throughout North America, Puerto Rico, and Dominican Republic.

In addition to our Medallion GPS solution, which we are proposing for the County of Albany, IGEN Networks has 4 additional brands of GPS/AVL devices on the market. These include:

- Nimbo Tracking – an inventory management and vehicle theft recovery solution for automotive dealerships.
- CU Trak – an asset tracking solution for Credit Unions to reduce the risk of lending to members with low credit scores.
- Family Shield – a consumer product geared to monitoring family vehicles, teen drivers, and automobile theft prevention.
- Medallion GPS Pro - next level GPS/AVL applications for Medium to Heavy Duty commercial fleets.

### 2.4 References

Below are references with similar scope of services:

Interconnect, Inc. 914 N 73RD Place Scottsdale, AZ 85257 Dave Ginsberg - Director (480) 282-3750 info@interconnect.net www.interconnectsolutions.net	Douglas Pipeline 502 Chaney Street, Unit A Lake Elsinore, CA. 92530 Adam Hudson - Owner (951) 471-2901 dhudson@douglaspipeline.com www.douglaspipeline.com/
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## 2.5 Differentiating Factors

IGEN Network's Patented Driver Telematics Signature (DTS):

Medallion GPS, our proposed solution for the County of Albany, includes our patented driver scoring feature known as Driver Telematics Signature (DTS). The DTS Patent is a method and system designed to create a unique signature of driver performance, driver habits, and risk assessment of driver maneuvers. IGEN Networks goal with DTS is to establish a standard of measurement for driver risk and behavior regardless of the type of vehicle or source of the data (e.g., smartphones, vehicle-based GPS systems, and artificial intelligence).

Patent No. 11,037,378 was issued from the U.S. Patent Office on Tuesday, June 15, 2021. This U.S. patent becomes enforceable on the day of issuance. **All competitors offering a driver scoring system within their GPS/AVL software solution are in violation of this patent.**

The DTS Patent reduces what the insurance industry refers to as "rating-errors" equating to loss of revenue for the insurer from not having an accurate assessment of driver performance and policyholder misinformation. According to the most recent studies published by Insurance Journal, the cost of rating errors exceeded \$15B in 2010 with approximately \$8B attributing to missing information on driving habits.

## SECTION III: References

Below are references with similar scope of services:

Interconnect, Inc.  
914 N 73RD PL, Scottsdale, AZ 85257  
Dave Ginsberg - Director  
480-282-3750  
info@interconnect.net  
www.interconnectsolutions.net

Douglas Pipeline  
502 Chaney Street, Unit A, Lake Elsinore, CA. 92530  
Adam Hudson - Owner  
(951) 471-2901  
dhudson@douglaspipeline.com  
www.douglaspipeline.com/



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## SECTION IV: Plan Implementation / Scope of Services

### GPS/AVL Solution Overview

Medallion GPS is IGEN Networks' proposed solution for the County of Albany. Our best-in-class GPS/AVL solution covers all requested features and capabilities outlined in the RFP's Scope of Services. Responses to specific questions regarding the scope of services can be found in the section titled "Response to questions posted on page RFP3 - SECTION 4: SCOPE OF SERVICES" below.

The Medallion GPS solution consists of a hardware device that's installed in each vehicle along with a cloud-based web portal for administration and accessing reports.

### Medallion GPS Web Portal

The IGEN Network's Medallion GPS Web Portal is a cloud-based application accessible through most internet web browsers including Microsoft Internet Explorer and Edge. No software installation is required to access Medallion GPS Web Portal data. Users simply log into the website and begin viewing and generating reports.

Medallion GPS software and databases are hosted on Amazon Web Services (AWS) cloud servers. County of Albany data is encrypted and backed up remotely every day.

### System Administration

The Medallion GPS Web Portal allows County of Albany administrators to create New Users within the system. User privileges can be set up to restrict access to selected reports and alerts based on vehicle IDs and Groups. New users will be provided usernames and temporary passwords automatically through the system once the GPS devices have been installed and onboarded. Administrators can easily remove users through the web portal at any time resulting in immediate access denial. An unlimited number of groups can be created to restrict access and generate reports. Our system allows for customization of the vehicle's identity in our system including by Vehicle Identification Number.

### Mobile Apps

The Medallion GPS Web Portal is accessible through any internet web browser. In addition, the web portal is also available through our Android and Apple IOS mobile applications. These apps are available for both smartphones and tablets and can be downloaded through the Google Play and Apple App Stores. These applications are free to download and use and have all the reporting and functionality as a web browser



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## Reports

The following reports are accessible within Medallion GPS Web Portal:

**Vehicles Report** – A real-time listing of all vehicles in the fleet being monitored. The view can be switched to a map view showing current locations of all vehicles. The vehicle report can filter vehicles by groups or individual vehicles. Individual vehicles can be searched by VIN, device serial number or an administrator defined label. Other filters include vehicles currently: inside a boundary, outside a boundary, vehicles with low batteries, as well as vehicles not reporting today. These reports can be exported in .CVS or .XLSX formats.

**Maps Report** – Map view of the route individual vehicles drove on a given date or date range. The report is a breadcrumb trail showing reported locations and events.

**Driver Signature Report** – DTS, Driver Telematics Signature, is a patented scoring and reporting methodology included in Medallion GPS. All GPS/AVL competitors with a driver scoring report included in their solutions are in violation of our patent. Each driver is given an overall score based on a proprietary algorithm developed by IGEN Networks. Some of the criteria used to generate an overall score include recorded events such as speeding, harsh braking, harsh acceleration, harsh right turn, and harsh left turn.

Views within the Driver Signature Report include: Percentage of time driving over the posted speed limit, a map showing the location where each harsh event occurred, and a listing of historical events contributing to the overall score.

**Nearest Vehicle Report** – By entering an address, easily locate the nearest County of Albany vehicle.

**Route Optimization** – By entering one or more destination addresses, quickly determine the optimal route to take.

**History Reports** – Individual vehicle reports for a given date or date range. These reports can be exported in .CVS or .XLSX formats. Reports available in this section include:

- **Basic Report** – basic vehicle information.
- **Detailed Report** – detailed information about the individual vehicle including make, model, year and VIN number.
- **Boundary Report** – (Geo-fencing) A boundary is a geographical location designated in the system by the system administrators. The Boundary Report shows the entry time, exit time and duration inside or outside a given boundary for a given date or date range.



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- **Ignition Report** - A report showing ignition on and off by date or date range.
- **Mileage Report** – Report showing miles driven on a given date or date range.
- **Speed Report** – Report showing all speeding events on a given date or date range. Displays the speed driven and the location where each excessive speeding event occurred.
- **Alert Report** – Report showing all alerts for a given date or date range. Displays date and time, type of alert and the message sent.
- **Idle Report** – Report showing idle times and location for a given date or date range.

#### Alerts

The Medallion GPS Web Portal alerts can be configured so that multiple recipients will receive alerts when triggered. Alerts can be set up to send messages via e-mail, SMS text message or both to any recipient designated in the system.

Alerts in our system can be created, updated, and deleted easily based on Vehicle IDs or Vehicle Groups. Current alerts available in the system include:

- **Boundaries (Geo-Fences) Alerts** – An alert is sent when a vehicle enters or exits a designated geographical boundary. Alerts can be configured based on days of the week and hours of the day. For example, alerts can be set up to send a notification if a County of Albany vehicle is not authorized to be driven on the weekends or after a specified time of day.
- **State Border Alerts** – An alert can be configured to notify any time a vehicle crosses a state line.
- **Maintenance Alerts** – Alerts triggered when maintenance events occur including oil changes and brake inspections.
- **Idle Time Alerts** – Alerts triggered when idle times are exceeded. Vehicles and groups of vehicles can be designated to trigger idle alerts.
- **Speed Alerts** - Alerts triggered when a designated speed has been exceeded.
- **Off hours Alerts** - Alerts triggered when a vehicle is driven during designated off hours.
- **Tow/Theft Alerts** - Alerts triggered when a vehicle is being towed or potentially stolen. The GPS location can be used to recover the vehicle quickly.



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- **Low Battery Alerts** - Alerts triggered when the voltage drops below a designated threshold.
- **Power Connect Alerts** - Alerts triggered when a GPS unit is tampered with or removed from the vehicles power source.

#### Installation of Devices

Medallion GPS devices are simple and easy to install. IGEN Networks can install the Medallion GPS devices into County of Albany vehicles for a small fee. If the County of Albany decides to have IGEN Networks install the devices, a dedicated project manager will be assigned to the County of Albany account. The project manager will coordinate with County installers and fleet personnel on an implementation plan and installation schedule.

The County of Albany also has the option of installing the devices internally. Training and support for county installers will be provided to ensure proper installation and configuration of the devices.

Our devices can be uninstalled in one vehicle and transferred to another vehicle with ease. The units can be reconfigured with the new vehicles' information online through the Medallion GPS reporting portal.

#### Training

IGEN will provide live training sessions on the Medallion GPS system to ensure complete understanding of our solution to all relevant County of Albany staff. These training sessions will be made available through both in-person training events as well as over the internet using ZOOM or similar meeting websites.

The in-person training sessions shall be held at locations specified by the County of Albany for administrative, driver, dispatch, executive, maintenance, and all other relevant parties. All materials and manuals will be provided in both printed and electronic format. We also offer a comprehensive train-the-trainer program for selected County personnel to maximize long-term worker productivity and understanding of our solution.

#### Warranty

We warranty our devices for one year from the date of installation. If the hardware fails or doesn't work properly during the first twelve months, the units will be replaced by IGEN Networks within 48 hours. Loaner devices will be provided to the County of Albany to use in emergencies. Issues with our devices should be submitted to [support@nimbotracking.com](mailto:support@nimbotracking.com). If an issue is determined to be hardware related, a new device will be shipped to the County of Albany within 48 hours. The defective unit will be shipped back to IGEN Networks Headquarters at 31772 Casino Dr Suite C, Lake Elsinore, CA 92530.



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**Response to questions posted on page RFP3 - SECTION 4: SCOPE OF SERVICES**

4.1 The County of Albany, hereinafter referred to as the County, desires to solicit proposals relating to the purchase of a Vehicle Tracking and Management System. The system will be utilized in over 50 vehicles passenger vehicles, ranging from sedans to vans, in various departments, including but not limited to, see Appendix "B" Department of Children, Youth and Families Department of General Services, Department of Health, Department of Mental Health, Department of Social Services, and the Probation Department. Specifically, the system should provide for the following:

1. Proposer equipment that has the ability to provide tracking that ranges from real-time to once each day.

RESPONSE: YES. Medallion GPS devices report events in real-time as well as status and location data every minutes.

2. System should provide a web-based software application for enrollment, scheduling, and reviewing driver location and mapping.

RESPONSE: YES. Medallion GPS Web Portal is a cloud-based application accessible through a web browser. All administration and reporting is available through the website including driver location and mapping. (See Reporting section above for details).

3. Proposer equipment should also provide the following information:

- a. System should provide maintenance updates;
- b. An alert system that would indicate when a vehicle has been idle for an extended period of time or when the safety of a driver is a concern due to a failure to return to the vehicle in a reasonable amount of time;
- c. Route optimization which would allow staff to carry out duties in the most efficient manner;

RESPONSE: YES. Our system includes maintenance updates and alerts set by County of Albany fleet managers and system administrators. Our system can also be configured to send alerts when a vehicle has been idling for an extended period. (See the Alerts section above) Our system is also capable of route optimization based on one or more destinations entered.



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4. Mapping software utilized shall include, but not be limited to, the following:
- a. Zooming/scaling from street level to statewide;
  - b. Identification/labeling of streets;
  - c. Display that provides driver location information in a sequenced event and/or at a specific date and time;

**RESPONSE:** Because the Medallion GPS Web Portal uses Google Maps in the navigation sections, zoom in, zoom out and panning are available. The integrated Google Maps feature includes street and road names, to show the location of each vehicle. The included Map Report shows the route an individual vehicle drove on a given date or date range. This report is a breadcrumb trail showing reported locations and events.

5. The ability for the County to add and/or delete vehicles throughout the term of the contract.

**RESPONSE:** YES. Administrators can use the Medallion GPS Web Portal to add and/or delete vehicles throughout the term of the contract. Medallion GPS devices can also be transferred from one vehicle to another easily.

6. System must interface with current County operated software application and platforms.  
See attached technology directives. Appendix A

**RESPONSE:** See sections "County's Preferred Standards for Technology" and "Cloud Based Applications" below.

**County's Preferred Standards for Technology**

Included within the County of Albany's RFP 2022-032 is a document titled "County's Preferred Standards for Technology" issued by the Department of Management and Budget, Division of Information Services. The following statement is found within this document:

"The provider of information technology to the County of Albany shall certify applications are fully functional and operate correctly as intended on systems using the U.S. Government Configuration Baseline (USGCB), formerly known as the Federal Desktop Core Configuration (FDCC). This includes browser-based applications configured to operate on Windows desktops."

**RESPONSE:**

IGEN Networks Corporation certifies that our web-based application, Medallion GPS, is fully functional and operates correctly as intended on systems using the USGC Baseline.

IGEN Networks Corporation



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#### Cloud Based Applications

Included within the County of Albany's RFP 2022-032 is a document titled "Cloud Based Applications" issued by the Department of Management and Budget, Division of Information Services. The following statement was included in this document: "When purchasing cloud-based applications, the proposed vendor should respond to the following questions:". Below is our response to each question.

1) Proposer should address how it meets industry security standards to include authentication, encryption and data storage. Proposer should also indicate what is offered in regard to logging access to data including what is available, how long it is retained and how it is delivered to the customer.

**RESPONSE:** Medallion GPS is a cloud-based solution with all software and databases hosted on Amazon Web Services (AWS) servers. AWS supports more security standards and compliance certifications than any other offering, including PCI-DSS, HIPAA/HITECH, FedRAMP, GDPR, FIPS 140-2, and NIST 800-171, helping customers satisfy compliance requirements for virtually every regulatory agency around the globe. The County of Albany will have total control over adding users and restricting data access to certain groups of users. Data access logging is stored and retained until the contract has expired. Access logging reports are available to system administrators upon request.

2) Proposer should address Disaster Recovery solutions including data retention schedules and business continuity.

**RESPONSE:** AWS has the most up to date Disaster Recovery solutions available. Medallion GPS databases are backed up off-site daily. In the event of a disaster related to AWS hosting servers, we can recover data quickly and securely. Restoring application functionality would be achieved by relocating database servers to other AWS locations across the United States.

3) Proposer should provide geographical location of primary and secondary data storage locations.

**RESPONSE:** Our primary data storage location is hosted at Amazon Web Services US-EAST-1 facility located in North Virginia. There is a redundant secondary data storage location with AWS in the Western United States.

4) Proposer should address policy regarding intellectual property rights as it pertains to data, database rights and software design rights.

**RESPONSE:** Medallion GPS data would be co-own by the County of Albany and IGEN Networks Corporation. The intellectual property rights to the Medallion GPS databases and software design are wholly owned by IGEN Networks.

5) Proposer should address Freedom of Information Obligations

IGEN Networks Corporation





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**RESPONSE:** IGEN Networks Corporation will fully comply with the New York Freedom of Information Law.

6) Proposer should address possession of data upon termination of the contract with respect to return of data and deletion of stored data.

**RESPONSE:** Upon termination of contract, with written request, IGEN Networks Corporation will return all data to the County of Albany and delete all stored data associated.

7) Proposer should address scope of what is provided for monitoring of services in regards to quality of service, bandwidth consumption and statistical analysis. Proposer should also indicate the incident response policy as it pertains to the customer in the event of a data breach.

**RESPONSE:** The County of Albany will be able to monitor the service via the Medallion GPS web portal through both a desktop web browser or mobile app. IGEN Network's technical operations team will monitor the County of Albany's data and application access on a weekly basis. Medallion GPS web portal bandwidth consumption is very minimal. In the event of a data breach, AWS will notify IGEN Networks. IGEN Network will notify the County of Albany immediately.



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**SECTION V: Cost Proposal**

Service	\$240.00 each
2 years of service	
Hardware	\$80.00 each
Included with each unit shipped: <ul style="list-style-type: none"> <li>· Medallion GPS device</li> <li>· Universal Wiring Harness (T-harness)</li> <li>· Zip Ties for Mounting</li> </ul>	
Installation	\$50.00 each
Costs of installation if performed by IGEN Networks. No cost if device is installed by The County of Albany.	
Total Cost per unit WITHOUT IGEN Networks Installation	\$320.00 each
Total Cost per unit with IGEN Networks Installation	\$370.00 each

IGEN Networks GPS/AVL devices can easily be transferred from vehicle to vehicle.

The universal wiring harness included allows the vehicle's OBD-II port to be utilized for other purposes without disturbing the Medallion GPS device. It also allows the GPS device to be concealed out of sight to avoid tampering or removal.

We warranty our Medallion GPS devices for one year from the date of installation. If the hardware fails or doesn't work properly during the first twelve months, a replacement device will be shipped to the County of Albany. Loaner devices will be provided to the County to use in emergencies. If an issue is determined to be hardware related, a new device will be shipped to the County of Albany within 48 hours. The defective unit will be shipped back to IGEN Networks Headquarters at 31772 Casino Dr Suite C, Lake Elsinore, CA 92530.

**COUNTY OF ALBANY**

**COST PROPOSAL FORM**

**PROPOSAL IDENTIFICATION:**

Title: Global Positioning System/Automatic Vehicle Location Services for Various Albany  
County Vehicles  
RFP Number: 2022-032

Submit a cost proposal as described for the Scope of Services, Section 4

**COMPANY:** IGEN Networks Corporation

**ADDRESS:** 31772 Casino Dr., Suite C

**CITY, STATE, ZIP:** Lake Elsinore, CA 92530

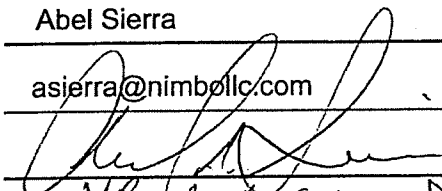
**TEL. NO.:** (855) 912-5378

**FAX NO.:** (888) 516-7590

**FEDERAL TAX ID NO.:** 20-5879021

**REPRESENTATIVE:** Abel Sierra

**E-MAIL:** asierra@nimbollc.com

**SIGNATURE AND TITLE**   
VP of BUSINESS DEVELOPMENT

**DATE** 3/29/2022



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## SECTION VI: Mandatory Documentation

Mandatory Documentation Section includes:

- A. The Non-Collusive Bidding Certificate (Attachment "A")
- B. Acknowledgment by Proposer (Attachment "B")
- C. Vendor Responsibility Questionnaire (Attachment "C")
- D. Iranian Energy Divestment Certification (Attachment "D")

# COUNTY OF ALBANY

## PROPOSAL FORM

### PROPOSAL IDENTIFICATION:

Title: Global Positioning System/Automatic Vehicle Location Services for Various Albany County Vehicles

RFP Number: 2022-032

### THIS PROPOSAL IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent  
Albany County Department of General Services  
Purchasing Division  
112 State Street, Room 1000  
Albany, NY 12207

1. The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Proposal and in accordance with the Contract Documents.
2. Proposer accepts all of the terms and conditions of the Instructions to Proposers, including without limitation those dealing with the Disposition of Proposal Security. This Proposal may remain open for ninety (90) days after the day of Proposal opening. Proposer will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of County's Notice of Award.
3. In submitting this Proposal, Proposer represents, as more fully set forth in this Contract, that:

- (a) Proposer has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
March 22, 2022	Addenda #1
March 28, 2022	Addenda #2

(receipt of all of which is hereby acknowledges) and also copies of the Notice to Proposers and the Instructions to Proposers;

- (b) Proposer has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as Proposer deems necessary;

(c) This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; PROPOSER has not solicited or induced any person, firm or a corporation to refrain from Proposing; and Proposer has not sought by collusion to obtain for himself any advantage over any other Proposer or over the owner.

4. Proposer will complete the Work for the following prices(s): (Attach Proposal)
5. Proposer agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. Proposer agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Proposal:
  - (a) Non-Collusive Bidding Certificate (Attachment "A")
  - (b) Acknowledgment by Bidder (Attachment "B")
  - (c) Vendor Responsibility Questionnaire (Attachment "C")
  - (d) Iranian Energy Divestment Certification (Attachment "D")

7. Communication concerning this Proposal shall be addressed to:

Abel Sierra - Vice President Business Development

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IGEN Networks Corporation

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31772 Casino Dr., Suite C, Lake Elsinore, CA 92530

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Phone: (855) 912-5378 ext. 2000

8. Terms used in this Proposal have the meanings assigned to them in the Contract and General Provisions.

**ATTACHMENT "A"**  
**NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO**  
**SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW**

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

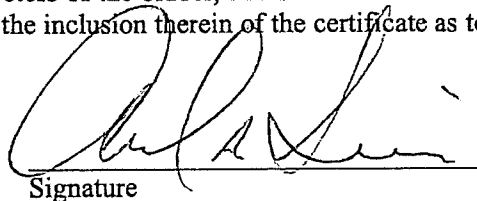
(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation



Signature

Vice President Business Development  
Title

IGEN Networks Corporation  
Company Name

3/28/2022  
Date

**ATTACHMENT "B"**  
**ACKNOWLEDGMENT BY PROPOSER**

If Individual or Individuals:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.:

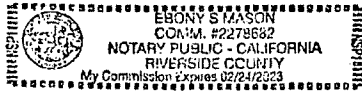
On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally appeared \_\_\_\_\_ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
Qualified in \_\_\_\_\_  
Commission Expires \_\_\_\_\_

If Corporation:

STATE OF California )  
COUNTY OF Riverside ) SS.:

On this 28<sup>th</sup> day of March, 2022 before me personally appeared Abel S. Sierra to me known, who, being by me sworn, did say that he resides at (give address) 32040 Cottage Glen Dr. Lake Elsinore that he is the (give title) Vice President Business Development of the (name of corporation) IGEN Networks Corporation, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.



Ebony S. Mason  
Notary Public, State of California  
Qualified in \_\_\_\_\_  
Commission Expires 02/24/2023

If Partnership:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) SS.:

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_ to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of \_\_\_\_\_ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_  
Qualified in \_\_\_\_\_  
Commission Expires \_\_\_\_\_



**ATTACHMENT "C"  
ALBANY COUNTY  
VENDOR RESPONSIBILITY QUESTIONNAIRE**

1. VENDOR IS: <input checked="" type="checkbox"/> PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME  IGEN Networks Corporation		3. IDENTIFICATION NUMBERS a) FEIN # 20-5879021 b) DUNS # 079089086	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD:		5. WEBSITE ADDRESS (if applicable)  www.igennetworks.net	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE  31772 Casino Dr. Suite C, Lake Elsinore, CA 92530		7. TELEPHONE NUMBER  (855) 912-5378	8. FAX NUMBER  (888) 516-7590
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i>		10. TELEPHONE NUMBER	11. FAX NUMBER
12. AUTHORIZED CONTACT FOR THIS QUESTIONNAIRE Name Abel Sierra Title VP Business Development Telephone Number (855) 912-5378 ext. 2000 Fax Number e-mail asierra@nimbollc.com			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME	TITLE	b) NAME	TITLE
c) NAME	TITLE	d) NAME	TITLE
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

16.	<p>WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;</p> <p>2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;</p> <p>3. entered into an agreement to a voluntary exclusion from bidding/contracting;</p> <p>4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;</p> <p>5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;</p> <p>6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;</p> <p>7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;</p> <p>8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or</p> <p>9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:</p> <p>1. federal, state or local health laws, rules or regulations.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
17.	<p>IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES 1 HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
18.	<p>DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:</p> <p>a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i></p> <p>b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i></p> <p>c) Property Tax <i>Indicate the years the vendor failed to file.</i></p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
19.	<p>HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES 1 WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
20.	<p>IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ration, Debt Ration, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES:

Yes  No

a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;

Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

1 "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

**ALBANY COUNTY  
VENDOR RESPONSIBILITY QUESTIONNAIRE**

FEIN #

State of:                    )  
                                  ) ss:  
County of:                 )


**CERTIFICATION:**

The undersigned: recognizes that this questionnaire is submitted for the express purpose of assisting the County of Albany in making a determination regarding an award of contract or approval of a subcontract; acknowledges that the County may in its discretion, by means which it may choose, verify the truth and accuracy of all statements made herein; acknowledges that intentional submission of false or misleading information may constitute a felony under Penal Law Section 210.40 or a misdemeanor under Penal Law Section 210.35 or Section 210.45, and may also be punishable by a fine and/or imprisonment of up to five years under 18 USC Section 1001 and may result in contract termination; and states that the information submitted in this questionnaire and any attached pages is true, accurate and complete.

The undersigned certifies that he/she:

- Has not altered the content of the questions in the questionnaire in any manner;
- Has read and understands all of the items contained in the questionnaire and any pages attached by the submitting vendor;
- Has supplied full and complete responses to each item therein to the best of his/her knowledge, information ad belief;
- Is knowledgeable about the submitting vendor's business and operations;
- Understands that Albany County will rely on the information supplied in the questionnaire when entering into a contract with the vendor;
- Is under duty to notify the Albany County Purchasing Division of any material changes to the vendor's responses.

Name of Business

Signature of Owner 

Address

Printed Name of Signatory ABEL F. SIERRA

City, State, Zip

Title VP of BUSINESS DEVELOPMENT

Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_;

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**See Attached**

# All-purpose Acknowledgment California

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

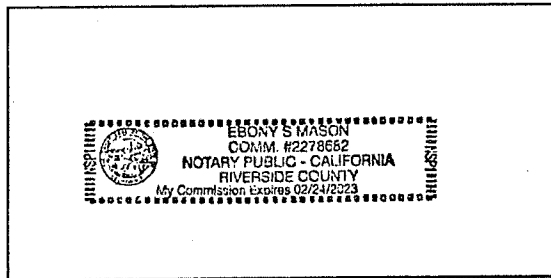
State of California

County of RIVERSIDE

On 03/28/2022 before me, Ebony S. Mason - notary public (here insert name and title of the officer),

personally appeared Abel I Sierra

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



Notary Seal

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Ebony S. Mason

**For Bank Purposes Only**

Description of Attached Document

Type or Title of Document Albany County Vendor Responsibility Questionnaire

Document Date 03/28/2022 Number of Pages 2

Signer(s) Other Than Named Above n/a

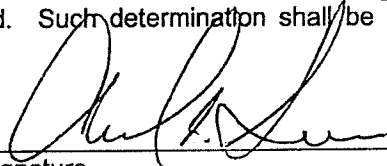
Account Number (if applicable) \_\_\_\_\_



F001-000DSG5350CA-01

**Attachment "D"**  
**Certification Pursuant to Section 103-g**  
**Of the New York State**  
**General Municipal Law**

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
  2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



Signature

Abel Sierra - Vice President Business Development

Title

IGEN Networks Corporation

Company Name

3/29/2012  
Date

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES PURCHASING DIVISION  
112 STATE STREET, ROOM 1000, ALBANY, NY 12207  
TELEPHONE: 518-447-7140/ FAX: 518-447-5588

TITLE: Global Positioning System/Automatic Vehicle Location Services for Various  
Albany County Vehicles  
RFP NUMBER: 2022-032

**Receipt Confirmation Form**

Please complete and return this confirmation form as soon as possible:

Karen A. Storm  
Purchasing Agent  
County of Albany  
112 State Street, Room 1000  
Albany, NY 12207

**IF YOU PLAN TO SUBMIT A PROPOSAL, YOU MUST RETURN  
THIS FORM TO ENSURE THAT YOU WILL RECEIVE ALL  
FURTHER COMMUNICATION REGARDING THIS RFP.**

Company Name: IGEN Networks Corporation

Address: 31772 Casino Dr, Suite C

City: Lake Elsinore State: CA Zip Code: 92530

Contact Person: Abel I. Sierra

Title: Vice President Business Development

Phone Number: (855) 912-5378 Fax Number: (888) 516-7590 E-Mail: asierra@nimbollc.com

If a Bidders/Proposers meeting has been arranged for this Bid/RFP, please indicate if you plan to attend:

Yes /  No

I authorize the County of Albany to send further correspondence that the County deems to be of an  
urgent nature by the following method (check):

Fax Number: (888) 516-7590 E-Mail asierra@nimbollc.com

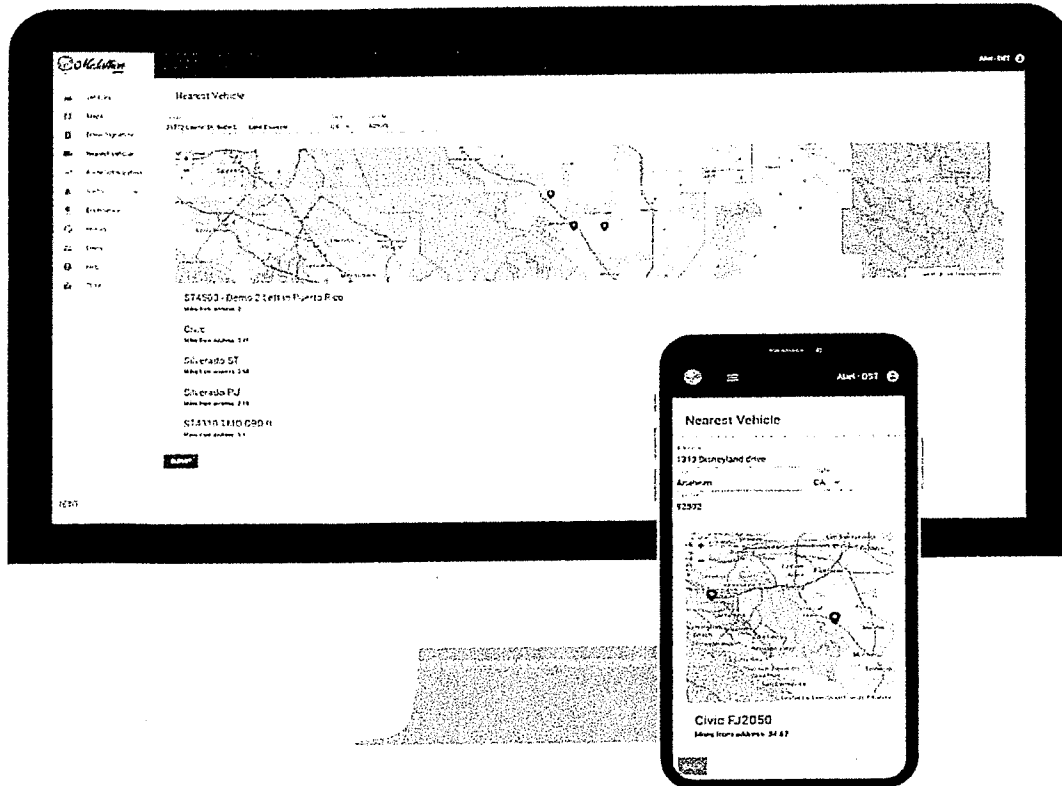


COUNTY OF ALBANY  
RFP #2022-032  
GPS/AVL SERVICES  
March 29, 2022



## NEAREST VEHICLE REPORT

Find the nearest vehicle to any location for dispatching purposes





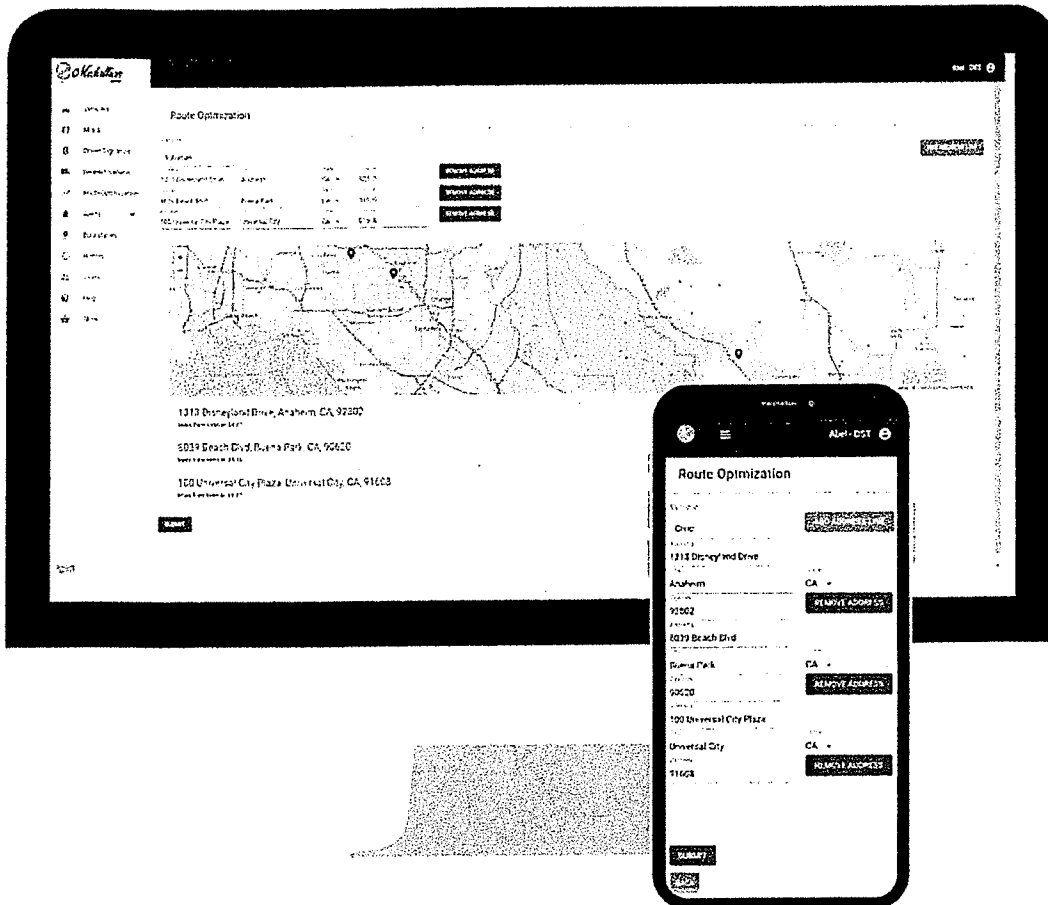


COUNTY OF ALBANY  
RFP #2022-032  
GPS/AVL SERVICES  
March 29, 2022



## ROUTE OPTIMIZATION REPORT

Enter a list of addresses and our system will shuffle for efficiency





DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ.  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
112 STATE STREET, SUITE 1300  
ALBANY, NEW YORK 12207  
(518) 447-7210 FAX (518) 447-7747  
[WWW.ALBANYCOUNTY.COM](http://WWW.ALBANYCOUNTY.COM)

DAVID M. LATINA  
COMMISSIONER

SCOTT D. ALLARDICE  
DEPUTY COMMISSIONER

To: Karen Storm, Purchasing Agent

From: David M. Latina, Commissioner

Date: April 27, 2022

Re: RFP #2022-032 Global Positioning System/Automatic Vehicle Location Services  
Recommendation Memo

---

After reviewing the proposals and score sheets for RFP #2022-032 Global Positioning System/Automatic Vehicle Location Services, I recommend awarding the contract to IGEN Networks Corporation.

If you need any further information or have any questions, please feel free to contact me.

DML:tas



DANIEL P. McCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF GENERAL SERVICES  
PURCHASING DIVISION  
112 STATE STREET, ROOM 1000  
ALBANY, NEW YORK 12207-2021  
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA  
COMMISSIONER OF GENERAL SERVICES

PAMELA O NEILL  
PURCHASING AGENT

## MEMORANDUM

**TO:** David M. Latina, Commissioner  
General Services

**FROM:** Pamela O Neill *Pamela*  
Purchasing Agent

**DATE:** May 12, 2022

**RE:** RFP#2022-032 Global Positioning System/Automatic Vehicle Location Services

---

I am in receipt of your recommendation to award the aforementioned to Igen Networks Corporation in the amount of \$25,920.00.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposal(s) submitted. I have no objection to the selection of Igen Networks Corporation.

Please obtain the necessary contract approval of the Contract Administration Board so that we may issue a Notice of Award.

Grand Totals

RFP #2022-032 : Global Positioning Sytem/ Automatic Vehicle Location Services											
Proposal Rating Worksheet											
Reviewers	Advantage Asset Tracking	Brite	Cal/Amp	Emergent	Fleet Analytics	Forward Thinking	Igen Networks	NexTraq	Samsara	Verizon	
DL	2.99	3.795	4.165	3.68	2.96	3.955	4.225	3.13	3.43	3.62	
EC	3.275	2.1	4.475	2.825	3.7	3.7	4.8	2.975	3.725	4.1	
ML	3.15	2.6	3.55	3.15	3.25	3.7	3.9	3.85	3.65	3.25	
<b>Totals</b>	<b>9.415</b>	<b>8.495</b>	<b>12.19</b>	<b>9.655</b>	<b>9.91</b>	<b>11.355</b>	<b>12.925</b>	<b>9.955</b>	<b>10.805</b>	<b>10.97</b>	