

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Wednesday, June 29, 2022

5:30 PM

Held Remotely

Elder Care Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES

CURRENT BUSINESS:

2. AMENDING RESOLUTION NO. 352 FOR 2021 REGARDING ASSESSMENT SERVICES

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Wednesday, May 25, 2022

5:30 PM

Held Remotely

Elder Care Committee

PREVIOUS BUSINESS:

Present: Bill L. Ricard, Robert J. Beston, Norma J. Chapman, Frank J. Commisso, Joanne Cunningham, Gary W. Domalewicz and Jennifer A. Whalen

Excused: Carolyn McLaughlin and Frank A. Mauriello

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:

2. AUTHORIZING AN AGREEMENT WITH CENTURY LINEN & UNIFORM INC. REGARDING THE RENTAL AND CLEANING OF LINENS AND SPECIALTY ITEMS

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

3. AUTHORIZING AN AGREEMENT WITH INTALERE, INC. REGARDING GROUP PURCHASING

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.



DANIEL P. MCCOY
COUNTY EXECUTIVE

DEBORAH C. RIITANO
COMMISSIONER

COUNTY OF ALBANY
DEPARTMENT FOR AGING
162 WASHINGTON AVENUE
ALBANY, NEW YORK 12210
ADMINISTRATION: (518) 447-7198
GENERAL INFORMATION: (518) 447-7177
FAX: (518) 447-7188
WWW.ALBANYCOUNTY.COM

May 23, 2020

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Dear Chairman Joyce:

The Department for Aging (DFA) requests legislative approval to amend the Memorandum of Understanding (MOU) with Department of Social Services to provide additional Home Delivered Meal assessments. Due to the increased demand and need for HDM within Albany County has increased the need for 530 additional assessment units/hours.

Department for Aging (DFA) operates a home delivered meal program for the older adults in Albany County designed to foster good health through the provision of home delivered meals and adult day services. Over the past year, Department of Social Services (DSS) has performed the required assessments and reassessments for older adults referred to the Home Delivered Meal program, which has provided meals to eligible homebound frail older adults in Albany County.

Department of Social Services has requested additional funding due to an increase in Home Delivered Meals for eligible older adults in Albany County. This Amendment, to the prior approved MOU for \$52,500.00, increases the MOU amount by \$15,900.00, totaling \$68,400.00.

Amendment Amount - \$15,900.00
Funding Source – 90% - Federal, 10% - County

Contract Term – 4/1/2021 – 3/31/2022
Budget Amendment – No

Respectfully Submitted,

Deborah C. Riitano
Commissioner

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

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NY 12207

Legislation Text

File #: TMP-3358, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Department for Aging requests legislative approval to amend Memorandum Of Understanding with Department of Social Services regarding Home Delivered Meal Assessments.

Date:	5/23/2022
Submitted By:	Patrick Dillon
Department:	Aging
Title:	Contract Administrator
Phone:	518 447 7733
Department Rep.	
Attending Meeting:	Deborah C. Riitano, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant
 - Choose an item.
 - Submission Date Deadline Click or tap to enter a date.
- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Department of Social Services
162 Washington Avenue
Albany, New York 12210

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$15,900.00
Scope of Services: The Department for Aging (DFA) requests legislative approval to amend the Memorandum of Understanding (MOU) with Department of Social Services to provide additional Home Delivered Meal assessments. Due to the increased demand and need for HDM's within Albany County has increased the need for additional 530 assessment units/hours

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: A36772 04774

Revenue Amount: \$14,310.00

Appropriation Account and Line: A96772 44453

Appropriation Amount: \$15,900.00

Source of Funding - (Percentages)

Federal: 90%

State: Click or tap here to enter text.

County: 10%

Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2021 - 3/31/2022

Length of Contract: 12 Months

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 352

Date of Adoption: 10/12/2021

Justification: (state briefly why legislative action is requested)

Department for Aging (DFA) operates a home delivered meal program for the older adults in Albany County designed to foster good health through the provision of home delivered meals and adult day services. Over the past year, Department of Social Services (DSS) has performed the required assessments and reassessments for older adults referred to the Home Delivered Meal program, which has provided meals to eligible homebound frail older adults in Albany County.

Department of Social Services has requested additional funding due to an increase in Home Delivered Meals for eligible older adults in Albany County. This Amendment, to the prior approved MOU for \$52,500.00, increases the MOU amount by \$15,900.00, totaling \$68,400.00.

NOTIFICATION OF GRANT AWARD UNDER TITLE III-C-1 OF THE OLDER AMERICANS ACT

Name and Address of Area Agency: Albany County Department for Aging 162 Washington Avenue, 6th Floor Albany, NY 12210-2304	Name and Address of Sponsoring Agency/Payee: Albany County
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Program Year - Beginning: 1/1/2021 Ending: 12/31/2021

Fiscal Year from which funds are awarded: 2021	Federal CFDA No. - 93.045	This award is New
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<u>Section I - Cost Categories</u>	<u>Amount</u>	<u>Section II - Grantee Budget - Federal and Matching Funds:</u>	
Personnel	\$0.00	1. Federal Share (see remark 1)	\$406,507.00
Fringe Benefits	0.00	2. Combined Matching Share	
Equipment	0.00	A. In-Kind	0.00
Travel	0.00	B. Cash	45,168.00
Maint. & Operations	0.00	C. Volunteer Match	0.00
Other Expenses	0.00		
Subcontracts	505,500.00	3. Net Cost	\$451,675.00
Food	0.00	<u>Section III - Federal Funds Ceiling:</u>	
Approved Costs	\$505,500.00	A. Carryover	\$18,332.00
Less:		B. Base Allocation	389,497.00
Anticipated Income	20,025.00	C. III-B Transfer	0.00
NSIP	33,800.00	D. III-C-2 Transfer	0.00
Net Cost	\$451,675.00	E. Supplement	0.00
		Federal Funds Ceiling (see remark 1)	\$407,829.00

Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:

(XX) 1. Federal reimbursement is limited to the lower of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice.


(XX) 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed.

(XX) 3. The federal share will not exceed 75% of the cost of Area Agency Administrative Activities and the federal share will not exceed 90% of the cost of Congregate Nutrition Services.

() 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout.

(XX) 5. In accordance with Federal Policy, the funds herein awarded cannot be used to pay the cost for home delivered meals.

() 6. Other:

Name and Title of Authorizing Official: Karen Jackuback Deputy Director	Signature: 	Date: July 20, 2021
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RESOLUTION NO. 352

AUTHORIZING AGREEMENTS WITH THE NEW YORK STATE OFFICE
FOR THE AGING AND THE ALBANY COUNTY DEPARTMENT OF SOCIAL
SERVICES REGARDING THE WELLNESS IN NUTRITION PROGRAM

Introduced: 10/12/21

By Elder Care Committee:

WHEREAS, The Commissioner of the Albany County Department for Aging has requested authorization to enter into an agreement with the New York State Office for the Aging regarding the Wellness in Nutrition program in the amount of \$492,410 for the term commencing April 1, 2021 and ending March 31, 2022, and

WHEREAS, The Commissioner has also requested authorization to enter into an interdepartmental agreement with the Department of Social Services to provide assessment services, and

WHEREAS, The Commissioner indicated that the funding will be used by the Department for Aging in conjunction with the Albany County Department of Social Services to provide home delivered meal services to eligible seniors in Albany County as well as the assessments required for the provision of those meals, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to accept grant funding from the New York State Office for the Aging regarding the Wellness in Nutrition program in the amount of \$492,410 for the term commencing April 1, 2021 and ending March 31, 2022, and, be it further

RESOLVED, That the County Executive is also authorized to enter into an interdepartmental agreement with the Department of Social Services to provide assessment services, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreements as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 10/12/21

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 12th day of October, 2021, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the official seal of the County Legislature this 13th day of October, 2021.

Neale Chamber

Clerk, Albany County Legislature