



## CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Andrew Joyce, *Chairman, County Legislature*

### June 21, 2022 MEETING AGENDA

Eugenia Condon, Law	Doug Miller, Sheriff	Dave Reilly, <i>Mgt. &amp; Bdgt.</i>
Tracy Murphy, Law	William Rice, Sheriff	Patrick Alderson, <i>Mgt. &amp; Bdgt.</i>
Caitlin O'Brien, Legislature	Kevin Demarest, E911	Sarah Cantwell, <i>Mgt. &amp; Bdgt.</i>
Pam O'Neill, Purchasing	Angelo Gaudio, Water Purification	Sameer Modasra, <i>Mgt. &amp; Bdgt.</i>
Susan Rizzo, Comptroller	Rachel Bledi, BOE	Amanda Brady, <i>Mgt. &amp; Bdgt.</i>
Ransom Moore, Comptroller	Kathleen Donovan, BOE	Chris Herbert, <i>Mgt. &amp; Bdgt.</i>
Michael Wheeler, Comptroller	Lisa Ramundo, Public Works	
Shanna Witherspoon, Health	David Latina, DGS	

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

**The Board will review minutes from the May CAB Meeting.**

Bruce Hidley opens the Contract Administration Board at 4:04pm. In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Dan Lynch Deputy County Executive and Bruce Hidley Albany County Clerk. The meeting minutes from the May 9, 2022 meeting are approved. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-336	A) New	A3110 - Sheriff	ECLIPSE NETWORK SOLUTIONS	WE WILL BE PURCHASING, AND THE VENDOR WILL BE INSTALLING, SECURITY CAMERAS AT OUR CLARKSVILLE PUBLIC SAFETY BUILDING. THIS PROJECT WILL BE PAID FOR USING GRANT FUNDS.	6/1/2022 to 5/17/2023	\$58,377.00
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Bruce Hidley reads the details of the contract. Doug Miller states this is being paid for through Homeland Security grant funds. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-354	A) New	A3110 - Sheriff	QUALITY PAINTERS AND DECORATORS, INC	VENDOR WILL BE PAINTING OUR PUBLIC SAFETY BUILDING AND GARAGE AT 58 VERDA AVE. IN CLARKSVILLE, NY	6/1/2022 to 12/31/2022	\$24,230.00
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Bruce Hidley reads the details of the contract. William Rice states this is hopefully the final renovation part for Clarksville. They are looking to have painting done within and outside of the building and should finish up the renovation portion. This is also part of the bond that is outstanding with the building for the renovation portion. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-362	A) New	A3020 - Emergency 911	KEYSTONE PRECISION SOLUTIONS	THE SHERIFF'S DEPT. WOULD LIKE TO PURCHASE A TRIMBLE FORENSICS SCANNING SYSTEM	6/1/2022 to 5/31/2023	\$69,530.00
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Bruce Hidley reads the details of the contract. William Rice states they are looking to purchase this as a two-fold. One is for the law enforcement side for investigating crime scenes and crashes, which was recommended by the State police, they are a sole source provider for that system. They are also going to use it through the 911 system. Dan Lynch asks what the forensic scanning system does. William Rice responds that it is for crash scenes and the State police use it. It documents the scenes for core purposes for the ACSO. It also interjects GPS locations, as you scan it, it locks in GPS of exactly the crime scene itself. Bruce Hidley adds that it appears they are updating the equipment to a more newer model to do things. Mr. Rice confirms that is correct. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-345	A) New	A1450 - Board of Elections	Arnoff Moving & Storage	The Board of Elections is seeking contract approval with Arnoff Moving & Storage to provide services for the pick-up, delivery and return of electronic voting machines for use by the electorate during the Federal and State Primary Election, to be held on Tuesday, August 23rd between the hours of 6:00 AM and 9:00 PM. In the tabulation of bids received for RFB #2022-065, NYS contract #79004, Award #23140, Arnoff was the sole bidder in the amount of \$20,777.23	8/1/2022 to 10/25/2022	\$20,777.23
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Bruce Hidley reads the details of the contract. Kathleen Donovan states they had to have trucking services for the unexpected August primary and Arnoff was the sole bidder. Rachel Bledi states they were fortunate enough to get Arnoff because they quit on them for the June election. This is why they are trying to expedite this contract and move forward. They were the sole bidder. Dan Lynch adds a follow up that it is understanding what is going on in the June election. Mr. Lynch wants the other members of the Contract Administration Board to know that there is a plan in place to assist with the moving of the machines, if he is correct. Kathleen Donovan responds that there is a plan however, they received no cooperation from the County Executive's office or OGS. They had to go through the Sheriff's department to get help. Mr. Lynch responds and states that is news to him and he will discuss further with her offline. David Reilly asks if the estimated term can be changed to encompass the date of the election. It will have a start date of August 1st and an end date of October 25th. Mr. Hidley adds that there is now an amendment to the contracts estimated term from August 1st of 2022 until October 25th of 2022. Bruce Hidley asks if there are any further amendments and David Reilly states there are no further at this time. Kathleen Donovan asks why the end date is October 25th. Mr. Reilly responds that is the date the department entered and he left the end in case they needed it for some reason. Mr. Hidley adds that he would think it would end in November. Rachel Bledi adds this was the second contract that was entered separately because it was a new election and they had the original contract, that encompassed June 28th and November 8th because they did not anticipate the August primary at the time. Therefore, there were two contracts being floated at the time. Mr. Reilly adds that they can make the end whatever they want and he was just leaving it in case there was a reason for it. Rachel Bledi states the end date doesn't quite matter as long as the contract is in place for the August 23rd primary. Mr. Hidley adds that they don't want them to be shorted for the November election if they cut it off for October 25th. Rachel states the November election is on a separate bid and was on an original bid that was with the June 28th primary because August 23rd primary was unanticipated. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-371	A) New	G8130 - Sewage Treatment	Blue Siren Inc.	Supply and set up of 32 cellular flow monitoring units and annual data hosting for 32 units for two years. Contract to be paid from, encumbrance #22177142.	6/15/2022 to 6/15/2024	\$60,000.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states this contract is for the purchase of new flow monitoring units. They monitor flow from communities with this equipment. Currently there is a radio system which is outdated and they are looking to replace that with a more robust system that would be hosted on a web server, which would allow them remote access as well as, allow their communities to access that and get real-time flow data. This would also assist with their billing systems. The vendor was the sole bidder and was under RFP 2022-055. Based on their review, they are capable of providing the equipment and will be hosting the web services for the data for the two year increment of the contract. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-337	B) Amendment	D5010 - Public Works	Creighton Manning Engineering, LLP	Supplemental #2 Agreement with CME for additional engineering services (i.e. construction inspection and administration) for Gifford Hollow Road over Tributary to the Switzkill Culvert Rehabilitation Project. Bond HHT65197 (Res. 519 11/12/19) will be used for funding this project.	7/1/2022 to 11/30/2022	\$72,000.00
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Bruce Hidley reads the details of the contract. Lisa Ramundo states they are requesting supplemental approval for additional engineering services from Creighton Manning. CME designed the Gifford Hollow Culvert Rehabilitation project and they would like for them to continue with the project and perform construction inspection services. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-343	A) New	A4010 - Health	Mohawk Hudson Humane Society	Inclusive of six rabies vaccination clinics (three per calendar year) at a cost of \$4,000 per clinic. Two clinics will be held in Menands, NY, two in the vicinity of Berne, NY, and two at varying locations based on predicted need and on the accessibility and safety of the sites available. MHHS also provides rabies sampling on an as needed basis at a cost of \$75.00 per sample without delivery, and \$100.00 with delivery.	6/1/2022 to 12/31/2023	\$30,000.00
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Bruce Hidley reads the details of the contract. Shanna Witherspoon states this is a mandated service. They are mandated to hold three rabies clinics each year and this is for pets, which include cats, dogs and ferrets. Mohawk was the only response to their RFQ. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-347	A) New	A1620 - Building Services	IGEN Networks Corporation	GPS hardware and monitoring services for eighty one (81) DGS fleet vehicles.	9/1/2022 to 8/31/2024	\$29,920.00
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Bruce Hidley reads the details of the contract. David Latina states a RFP was issued and IGEN was scored at the highest for what they needed for monitoring service for their GPS for fleet. The first year is \$16,200 because of the hardware that needs to be purchased. The monitoring then goes down to \$9,720 a year and an extra \$4,000 was put into the contract amount for future vehicles they may need to do. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

**Addendum Contract Below**

2022-388	A) New	A1450 - Board of Elections	Vincy's Printing LTD	We are seeking approval of a contract with Vincy's Printing, Ltd., which will provide ballot stock paper on an as-needed basis for the primary, general and any special elections held within July 1, 2022 and December 31, 2022. Vincy's was the sole bidder for RFB#2022-069, a purchasing cooperative agreement.	7/1/2022 to 12/31/2022	\$99,999.00
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Bruce Hidley reads the details of the contract. Rachel Bledi states this is the bid that they had to go out for with the vendor for ballot paper renewal. Unfortunately, due to inflationary costs, they are unable to renew an old bid that existed with them. They had to go out to a new bid and there was a slight increase in cost but not too bad. The vendor was the sole bidder on this bid and this is a bid that other Counties bounce off of on obtaining their ballot paper as well. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:25pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion. All are in favor.