

MMD Redistricting Committee Agenda
Saturday, January 29, 2022
9:00 A.M.- 10:30 A.M.

Meeting started: 9:05

Attendees: Keshana, Dominic, Larry, Marie, Adrienne, Connie

- I. Review and Approve Meeting Minutes
 - i. Marie made corrections that will be presented to the committee.
- II. Updates (Review all follow up and action items)
 - a. Commissioners will need to split into teams to review both Legal Services and Mapping
 - i. **Action Item:** Marie will place people into teams
 - ii. Marie talked to procurement and we will be able to pick up hard copies. They will need to be picked up in person and will be available on February 3rd. 112 State Street- Room 1000 between (9 a.m. – 10 a.m.)
 - Larry will deliver the documents to everyone.
 - Dominic- potential conflict. Scoring will need to be done by February 7th. We have until the weekend to complete. Dominic is going out of town 8th, 9th, and 10th. Won't be available any of those dates to meet.
 - Constance won't be back and will need them sent electronically.
 - Teams are:
 - **Legal**- Larry, Dominic and Adrienne
 - **Mapping**- Keshana, Marie, Constance
 - b. Once approved by the Procurement, Albany County Department of Law will prepare contracts, with clear deliverables to the awardee.
 - i. **Action Item:** Marie to learn more about the process post approval.
- III. Interns
 - a. One intern interview took place last week.
 - i. Justine McCarthy - Monday Jan 31, 2022, at 2:30
 1. Marie
 2. Constance
 - ii. Amritraj Dammar - Monday Jan 31, 2022, at 4:00
Action Item: will need to be moved due to the committee
 - iii. One more resume is expected. If doable we will schedule that interview for 5:00
 1. Miguel's resume was sent on 1/29/22 from Connie.
- IV. Communications/Community Engagement
 - a. No lists have been sent to Adrienne from Commissioners
 - b. Adrienne has received information on the Baptist Church Association
 - i. 100 Black Men supposedly no longer exists
 - ii. Commissioners encouraged to share their lists.
 - iii. Black Women's' Association/100 Black Women- Adrienne to look into it.
 - c. Adrienne did not have a chance to connect with Joan Ramsey
 - i. **Action Item:** Connie will continue to work on the list of libraries.

- d. Marie created a MMD Subcommittee FAQ that will be placed on the site.
 - i. **Action Items:** (Marie and Commissioners) Review FAQ, and create talking points

V. Commissioner Updates

- a. Action Item: Keshana to share census data.
- b. Action Item: Keshana will support IT, Communications and reach out to Jennifer Cross regarding the website. Including Patricia in all emails.
- c. **Follow Up Item:** Marie to send more information on the Contract Administration Board.
 - 1. Was able to connect with Necole Chambers. When we need to spend any money, it will come through her. Once interns are hired, she will need to place them on the payroll. Discussed public hearings and meetings and she discussed how legislative meetings are conducted. There is usually an hour ahead of the meeting to speak. She will set up a zoom account for Albany County. Albany County has a stenographer we could use at the public meetings. Once we create a calendar, she will schedule the stenographer. Any purchases that need to be made will be under her. Facilities/Virtual Meetings were discussed in terms of public hearings. Venues were discussed in terms of where public meetings can take place within the county.
- d. **Follow Up Item:** Once Commissioners have access to their emails, they will be required to take trainings as traditional Albany County employees.
 - i. Dominic is set up.
 - ii. Larry to meet with Mr. LaFontaine on Monday.
- e. **Follow Up Item: Budget Committee:**
 - i. Larry did talk to Mr. Leif regarding the budget.
 - ii. Draft has been sent
 - iii. Responsive functions, roles and responsibilities, with no numbers.
 - 1. Justifying our need for the funding, and ensure the MMD Subcommittee gets their fair share.
 - 2. Hopeful to meet at 4 p.m. today (1/29/22)
 - 3. If Connie and Dominic can join that would be great, but Larry is able to join.
- f. Court Decision Review
 - i. **Action Item:** All Commissioners need to review the court decision from the last lawsuit against Albany County. This will help us all understand our roles, and pitfalls to avoid during this process.
- g. Legal Women Voters Event Attendance
- h. Dominic attended the commission meeting and was able to learn from other counties how their redistricting process has worked thus far.
- i. Discussion- Politics and the Redistricting Committee
 - i. Trying not to have the committee be seen as political. Show that it's part of civic engagement
 - ii. **Item:** Share civic engagement information, include a glossary of terms, stress that we are not associated with political

Meeting Ended at 10:25 a.m.