

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Tuesday, August 23, 2022

5:30 PM

Held Remotely

Social Services Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES

CURRENT BUSINESS:

2. AUTHORIZING AN AGREEMENT WITH TRINITY ALLIANCE OF THE CAPITAL REGION, INC. REGARDING THE PROVISION OF FAMILY AND NEIGHBORHOOD RESOURCE CENTER SERVICES
3. AUTHORIZING AGREEMENTS REGARDING THE 2022 SUMMER YOUTH EMPLOYMENT PROGRAM
4. AUTHORIZING AN AGREEMENT WITH THE UNIVERSITY AT ALBANY SCHOOL OF SOCIAL WELFARE FOR THE PROVISION OF MANAGEMENT TRAINING

County of Albany

*Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207*



Meeting Minutes

Monday, June 27, 2022

5:30 PM

Held Remotely

Social Services Committee

PREVIOUS BUSINESS:

Present: Samuel I. Fein, Merton D. Simpson, Nathan L. Bruschi, Norma J. Chapman, Mickey Cleary, Patrice Lockart, Carolyn McLaughlin, Jeff S. Perlee and Christopher H. Smith

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:**2. AUTHORIZING AGREEMENTS REGARDING THE HEALTHY FAMILIES HOME VISITING PROGRAM**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

3. AUTHORIZING AN AGREEMENT WITH REJHA GROUP, LLC REGARDING TRANSPORTATION FOR CHILDREN WITH SPECIAL NEEDS TO EDUCATION AND THERAPY PROGRAMS

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

4. AMENDING RESOLUTION NO. 387 FOR 2021 REGARDING AGREEMENTS WITH FOSTER CARE PROVIDERS

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote. Mr. Perlee abstained.

5. AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING AND AN AGREEMENT WITH NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES REGARDING THE FAMILY PEER ADVOCATES PROGRAM AND AMENDING THE 2022 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

6. AUTHORIZING AGREEMENTS REGARDING THE CHILDREN'S ADVOCACY CENTER AND AMENDING THE 2022 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

7. AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING AND AGREEMENTS REGARDING THE MOBILE RESPONSE INITIATIVE AND AMENDING THE 2022 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

8. AUTHORIZING AN AGREEMENT WITH CORNELL COOPERATIVE EXTENSION REGARDING THE HOME ENERGY ASSISTANCE PROGRAM (HEAP)

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

9. AUTHORIZING AN AGREEMENT WITH HOMELESS AND TRAVELERS AID SOCIETY REGARDING HOMELESS HOUSING EMERGENCY SERVICES

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

10. AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING AND AMENDING THE 2022 DEPARTMENT OF SOCIAL SERVICES BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

11. AMENDING THE 2022 DEPARTMENT OF SOCIAL SERVICES BUDGET: REGISTERED NURSE

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

12. AMENDING THE 2022 DEPARTMENT OF SOCIAL SERVICES BUDGET: ACCOUNT CLERK II

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.



DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES
112 STATE STREET – SUITE 300
ALBANY, NEW YORK 12207
(518) 447-7324 - FAX (518) 447-7578
www.albanycounty.com

MOIRA E. MANNING
COMMISSIONER

NICOLE WARD
Deputy Commissioner

July 27, 2022

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to enter into a renewal contract with Trinity Alliance of the Capital Region, Inc. for Family and Neighborhood Resource Center Services.

The requested contract is for the term of October 1, 2022 – September 30, 2023 for \$170,000 and involves a local share of approximately 30.5%.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-3476, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for the Provision of Family and Neighborhood Resource Center Services with Trinity Alliance

Date: July 27, 2022
Submitted By: Scott McNelis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Moira Manning, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Trinity Alliance of the Capital Region, Inc
15 Trinity Pl
Albany, NY 12202

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$170,000.00
Scope of Services: Provision of Family and Neighborhood Resource Center Services
Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Title 4 of Article 6 of the Social Services Law, sections 409 through 409-b

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: AA6071 03670
Revenue Amount: \$118,150

Appropriation Account and Line: AA6071 44046
Appropriation Amount: \$170,000

Source of Funding - (Percentages)

Federal: 0
State: 69.5
County: 30.5
Local: [Click or tap here to enter text.](#)

Term

Term: (Start and end date) October 1, 2022 - September 30, 2023
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes No
[Click or tap here to enter text.](#)

Previous requests for Identical or Similar Action:

Resolution/Law Number: 21-286, 21-13, 19-332, 18-298, 18-22, 16-328,
Date of Adoption: 9/13/21, 2/8/21, 7/9/19, 7/9/18, 2/12/18, 8/8/16,

Justification: (state briefly why legislative action is requested)

Please see attached

The Department for Children, Youth and Families
Justification for Contract Renewal Authorization with Trinity Alliance of the Capital Region, Inc. for the Provision of Family and Neighborhood Resource Center Services

The Department for Children, Youth and Families respectfully requests legislative authorization to renew a contractual agreement with Trinity Alliance of the Capital Region, Inc. for the provision of Clinical Prevention Services with Community and Recreational Supports. The requested contract term is for October 1, 2022 – September 30, 2023 for the amount of \$170,000.

The Trinity Family and Neighborhood Resource Center (FNRC) opened in 2005 as a neighborhood initiative as a preventive service by the Department and funded through a particular State funding stream of Community Optional Preventive Services (COPS). Only COPS programs approved by OCFS on or before October 1, 2008 are eligible for funding through the COPS program.

The Family and Neighborhood Resource Center brings together the individual programs and services of the agency under a seamless service delivery mechanism. Using a strengths- based, solution oriented evidence based holistic approach, this system allows for immediate assessment of the presenting problem, family team conferencing, identification of ancillary needs, designation of appropriate intervention, and rapid engagement in crisis intervention services, program specific enrollment, referral to supportive resources or engagement in preventative services. All of Trinity Alliance services are trauma informed and are culturally competent, including the fact that we employ three Spanish speaking individuals.

A chief goal of the FNRC is family stabilization through the provision of family strengthening primary, secondary and tertiary preventative measures, all aimed at aversion of foster care, mental health hospitalization and criminal justice entanglement. The FNRC actively averts homelessness, intervenes in domestic violence situations, aids in treatment service location for those actively addicted, provides reunification support for families with individuals returning from incarceration or residential treatment, supports solutions outside the income maintenance system through the distribution of emergency food supplies and is a provider of multiple supports for youth returning from foster care. The FNRC staff plays a major role in preventing the abuse and neglect of children.

Individuals and families who come to access other specific Trinity services are funneled to the array of FNRC program offerings and services. These consumers are encouraged to utilize the programs that reach all members of the family, from infants to seniors. On any given day, over one hundred and fifty community members will be engaged in the various FNRC programs. The agency is open for these activities seven days a week. Over five hundred consumers take part in FNRC programming monthly, the vast majority of them being African-American, Latino/Hispanic and from immigrant populations including Butanese, Burmese, Iraqis.

As it coordinates the infusion of resources into the agency, a network of community based interventions designed to strengthen individuals, families and the neighborhood is created. The FNRC staff also delivers direct crisis and intervention services, family education and health and wellness programs. The FNRC reinforces and strengthens the overall ability of families to cope and progress, while it delivers neighborhood-building technical support and empowers South End volunteers who are building their community.

RESOLUTION NO. 286

AUTHORIZING AN AGREEMENT WITH TRINITY ALLIANCE OF THE CAPITAL REGION, INC. REGARDING THE PROVISION OF FAMILY AND NEIGHBORHOOD RESOURCE CENTER SERVICES

Introduced: 9/13/21
By Social Services Committee:

WHEREAS, The Commissioner of the Albany County Department for Children, Youth and Families has requested authorization to enter into an agreement with Trinity Alliance of the Capital Region, Inc. regarding the provision of Family and Neighborhood Resource Center (FNRC) services for the term commencing October 1, 2021 and ending September 30, 2022 in an amount not to exceed \$170,000, and

WHEREAS, The Commissioner has indicated that the funding, which requires a 30.5% County match, will be used to provide family stabilization through the provision of family strengthening primary, secondary and tertiary preventive measures, all aimed at preventing placement of children in foster care, mental health hospitalization and/or criminal justice involvement, and

WHEREAS, The Commissioner has further indicated the FNRC provides reunification support for families with individuals returning from incarceration or residential treatment, and the vast majority of over five hundred monthly consumers of the programming services are African-American, Latino/Hispanic, and from immigrant populations including Butanese, Burmese, and Iraqi, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Trinity Alliance of the Capital Region, Inc., Albany, NY 12202 regarding the provision of Family and Neighborhood Resource Center Services for the term commencing October 1, 2021 and ending September 30, 2022 in an amount not to exceed \$170,000, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 9/13/21



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

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DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING
COMMISSIONER

NICOLE WARD
Deputy Commissioner

July 27, 2022

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for authorization to enter into a Memorandum of Agreement with the Albany County Department of Social Services for the administration of the 2022 Summer Youth Employment Program (SYEP) and with Cornell Cooperative Extension of Albany for their involvement in the 2022 SYEP for the period April 1, 2022-October 31, 2022. Additionally, approval is being sought to amend the 2022 Department for Children, Youth & Families adopted budget concerning these contractual agreements.

Under these agreements, the Department will receive \$45,000.00 in administrative funding for the SYEP of which \$15,000 will be used to support the contract with Cornell Cooperative Extension of Albany County.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

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Albany County Office
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NY 12207

Legislation Text

File #: TMP-3477, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization and Budget Amendment for the Summer Youth Employment Program (SYEP)

Date:	July 27, 2022
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: AA6119 03820
Source of Funds: State ODTA SYEP Funding
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Albany County Dept. of Social Services
162 Washington Avenue
Albany NY 12210

Additional Parties (Names/addresses):

Cornell Cooperative Extension of Albany
24 Martin Road PO Box 497
Voorheesville NY 12186

Amount/Raise Schedule/Fee: \$45,000
Scope of Services: Administration of the Summer Youth Employment Program

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: AA6119 03820

Revenue Amount: \$45,000

Appropriation Account and Line: AA6119 03820 44406 44046

Appropriation Amount: \$15,000 \$30,000

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: 100%

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) April 1, 2022 - October 31, 2022

Length of Contract: 7 Months

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 404-15, 274-16, 319-17, 307-18, 267-19, 244-21

Date of Adoption: 10/13/15, 7/11/16, 8/14/17, 7/9/18, 7/8/19, 8/9/21

Justification: (state briefly why legislative action is requested)

Please See Attached

The Department for Children, Youth and Families

Justification for a Memorandum of Agreement between the Department for Children, Youth, and Families and the Albany County Department for Social Services and an agreement between the Department for Children, Youth, and Families and Cornell Cooperative Extension of Albany County for the 2022 Summer Youth Employment Program

Since 2005, the Office of Temporary Disability and Assistance (OTDA) has administered the New York State Summer Youth Employment Program (SYEP) and has allocated funds to each district to provide summer employment opportunities for youth throughout the State. The total amount allocated to Albany County for SYEP 2022 is \$649,223.

Districts may opt to retain their allocation and use district mechanisms to operate the program, or may assign the funds to their local Workforce Development Board (WDB) to operate the program. Albany County has opted to assign the SYEP allocation to the WDB. Of the \$649,223 that has been allocated to Albany County, \$604,223 will be assigned to WDB. Over the years, the collaboration between the County and WDB in the facilitation of the SYEP has been a successful partnership.

The allocation for SYEP goes to the Department of Social Services (DSS). The coordination of the SYEP program is facilitated through the DCYF. The Department respectfully requests Legislative authorization to enter into a Memorandum of Agreement (MOA) with DSS in the amount of \$45,000, \$30,000 of which is to cover administrative costs associated with the facilitation of SYEP (which includes coordination of the application process, providing public relations, and preparing reports and other documents). The remaining \$15,000 is to establish an Agreement with Cornell Cooperative Extension to cover costs related to preparing program plans, monitoring programs and projects, preparing reports and other documents, as well as providing financial literacy workshops for youth participants.

The New York State SYEP is an important platform to introduce youth into the workforce, helping them to acquire skills that can be used to improve school performance and become responsible adults. Since many low-income youth face the prospect of a difficult transition into work or college, constructive workforce experiences can provide great benefits. In addition to the income it produces, experience in the workforce and interaction with working adults can help youth recognize the importance of educational achievement, and help expand their education and career goals.

The New York State SYEP provides youth from low income households (under the 200% of federal poverty guidelines) with employment opportunities during the summer months. To augment the work component of the SYEP, providers may include educational and/or career exploration activities which will better prepare youth as they continue their education and transition to the world of work. Allowable activities and services for the New York State SYEP include: work subsidies for youth (payment to employer or third party); education and training; and supportive services such as transportation, counseling, and incentive payments.

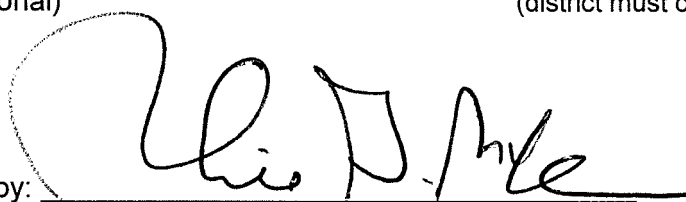
**2022 New York State Summer Youth Employment Program
District Designation Form**

On behalf of the Albany County Department of Social Services, I,

Michele G. McClave, as Commissioner of the Albany County Department of Social Services, hereby instruct the Office of Temporary and Disability Assistance (OTDA) to disburse our 2022 New York State Summer Youth Employment Program (SYEP) allocation as detailed below. I certify that I have the legal authority to authorize the assignment of these funds. The funds dedicated to the operation of the 2022 New York State SYEP will be used in accordance with program and fiscal guidelines established by OTDA. For districts opting to assign all or a portion of their 2022 allocation to their Local Workforce Development Board (LWDB), districts will be held liable for funds not used in a manner consistent with the requirements of the New York State SYEP allocation or where funds are due from the LWDB.

- A. 2022 SYEP Allocation \$ 649,223
- B. Amount of Transfer to FFFS \$ 0
(optional) (must not exceed 10.8% of allocation, round down)
- C. Amount Dedicated to SYEP \$ 604,223*
(must be at least 89.2% of allocation)
- D. Amount Assigned to LWDB \$ 604,223*
(optional) (district must coordinate SYEP services with LWDB)

Completed by: _____



Commissioner's Signature

Date: 5/19/22

*Please note: Albany County will retain a portion of the allocation (\$45,000) and reduce the amount assigned to WDB by this amount.

RESOLUTION NO. 244

AUTHORIZING AGREEMENTS REGARDING THE 2021 SUMMER YOUTH EMPLOYMENT PROGRAM AND AMENDING THE 2021 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET

Introduced: 8/9/21

By Social Services Committee:

WHEREAS, The Commissioner of the Department for Children, Youth and Families has indicated that the New York State Office of Temporary Disability Assistance funding is available to the Department for the operation of the 2021 Summer Youth Employment Program in cooperation with Cornell Cooperative Extension, and

WHEREAS, The Commissioner has requested authorization to enter into an agreement with Albany County Department of Social Services (DSS) regarding the 2021 Summer Youth Employment Program in the amount of \$45,000 for a term commencing April 1, 2021 and ending October 31, 2021, and

WHEREAS, The Commissioner has also requested authorization to enter into an agreement with Cornell Cooperative Extension to cover costs related to preparing program plans, monitoring programs and projects, preparing reports and other documents, as well as providing financial literacy workshops for youth participants in the 2021 Summer Youth Employment Program in the amount of \$15,000 for the term commencing April 1, 2021 and ending October 31, 2021, and

WHEREAS, The Summer Youth Employment Program is intended to introduce youth into the workforce and to help them acquire skills that can be used to improve school performance and become responsible adults while recognizing the importance of establishing education and career goals, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Albany County Department of Social Services regarding the 2021 Summer Youth Employment Program in the amount of \$45,000 for a term commencing April 1, 2021 and ending October 31, 2021, and, be it further

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Cornell Cooperative Extension in the amount of \$15,000 in order to transfer appropriated funds from DSS to the Department for Children Youth and Families regarding the funding and administration of the 2021 Summer Youth Employment Program for the term commencing April 1, 2021 and ending October 31, 2021, and, be it further



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

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NICOLE WARD
Deputy Commissioner

July 27, 2022

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to renew a contractual agreement with the State University of Albany for the provision of management training and coaching.

The requested agreement is for \$40,134 for the term of January 1, 2023 – December 31, 2023 and carries a local share of approximately \$3,000.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

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NY 12207

Legislation Text

File #: TMP-3479, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization - Management Training and Coaching with The Research Foundation State University of New York

Date:	July 27, 2022
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) [Click or tap here to enter text.](#)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
The Research Foundation SUNY
1400 Washington Avenue
Albany NY 12222

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$40,134
Scope of Services: Workforce Training

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No

If Mandated Cite Authority: [Click or tap here to enter text.](#)

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: AA6119 03610 04610
Revenue Amount: \$10,034 \$20,067

Appropriation Account and Line: AA6119 44039
Appropriation Amount: \$40,134

Source of Funding - (Percentages)

Federal: 50
State: 25
County: 7.5
Local: 17.5

Term

Term: (Start and end date) 1/1/2023 - 12/31/2023

Length of Contract: 12 Months

Impact on Pending Litigation Yes No

If yes, explain: [Click or tap here to enter text.](#)

Previous requests for Identical or Similar Action:

Resolution/Law Number: 283-21, 344-20, 19-379, 18-404, 17-346, 16-376, 15-403

Date of Adoption: 9/13/21, 10/13/20, 9/9/19, 9/12/18, 9/11/17, 9/12/16, 10/13/15

Justification: (state briefly why legislative action is requested)

Please See Attached

Department for Children, Youth and Families

Backup Material for Renewal Contractual Authorization with the University at Albany School of Social Welfare

The Department respectfully requests Legislative authorization to enter into a renewal contract with The Research Foundation for the State University of New York at Albany in the amount of \$40,134 for the term of January 1, 2023 – December 31, 2023.

As part of the Departments' restructuring plan, as well as continued improvement in practices and service delivery, the Department has secured the collaboration of The Research Foundation for the State University of New York at Albany to provide Management and Leadership training and coaching as well as staff training. The Department has worked diligently to put into place the infrastructure to support consistent and effective supervision, management and leadership of staff and programs. However, as with any organization, the supervisory, management and leadership skill level of employees is varied. Therefore, as a continued effort to improve practices of the Department, this collaboration was pursued.

The University at Albany will continue to deliver a Leadership and Management training Series that provides advanced training to managers and supervisors to help build leadership skills and to improve their respective programs and staffs. The training consists of a series of leadership and management topics selected through an assessment of need. The topics may include: fundamentals of leadership, teambuilding, workforce management, leading for results, effective performance reporting, measuring program improvement and leading change.

The Research Foundation for the State University of New York at Albany would also continue to provide on-site training, coaching and mentoring for managers, supervisors and staff through classroom training, individual training or through coaching sessions to help participants put into specific practice the concepts from content training.

The cost/reimbursement structure, as well as the contract deliverables is subject to NYS Office of Children and Family Services Bureau of Training approval, which will be sought pending Legislative authorization. It is anticipated that the County will remain responsible for 7.5% of the cost of this contract following reimbursement through the department's training allocation and SUNY's 17.5% committed cost share.

RESOLUTION NO. 283**AUTHORIZING AN AGREEMENT WITH THE UNIVERSITY AT ALBANY
SCHOOL OF SOCIAL WELFARE FOR THE PROVISION OF MANAGEMENT
TRAINING**

Introduced: 9/13/21

By Social Services Committee and Mr. A. Joyce:

WHEREAS, The Commissioner of the Albany County Department for Children, Youth and Families has requested authorization to enter into an agreement with the University at Albany, School of Social Welfare for the provision of management and leadership training and coaching for the term commencing January 1, 2022 and ending December 31, 2022, and

WHEREAS, The University at Albany has agreed to accept \$40,134 for payment of tuition costs, most of which is being funded by Federal and State funding, with a County share of approximately 7.5%, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the University at Albany, School of Social Welfare for the provision of management and leadership training and coaching in an amount not to exceed \$40,134 for the term commencing January 1, 2022 and ending December 31, 2022, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the University at Albany and appropriate County Officials.

Adopted by unanimous vote – 9/13/21