



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

September 12, 2022 MEETING AGENDA

Lisa Ramundo, Public Works	Caitlin O'Brien, Legislature	Dave Reilly, <i>Mgt. & Bdgt.</i>
Moira Manning, CYF	Pat Collins, Legislature	Patrick Alderson, <i>Mgt. & Bdgt.</i>
Gerry Gould, Clerk	Susan Rizzo, Comptroller	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Joe DeAngelis, DSS	Nicholas Blais, Comptroller	Sameer Modasra, <i>Mgt. & Bdgt.</i>
Eugenia Condon, Law	Tracy Murphy, Law	Amanda Brady, <i>Mgt. & Bdgt.</i>
Pam O'Neill, Purchasing		Chris Herbert, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

The Board will review minutes from the July CAB Meeting, the August CAB Meeting and the August Emergency CAB Meeting. Dan Lynch & Andrew Joyce- July / Andrew Joyce & Bruce Hidley - August / Dan Lynch & Andrew Joyce - August Emergency

David Reilly, Commissioner of Management and Budget opens the Contract Administration Board at 4:01pm. In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Dan Lynch Deputy County Executive. Absent from the meeting today is Bruce Hidley Albany County Clerk. The meeting minutes from the July 11, 2022 meeting are approved. Mr. Reilly entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The August 25, 2022 Emergency meeting minutes are approved. Mr. Reilly entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The meeting minutes from the August 15, 2022 meeting are tabled until Bruce Hidley is present.

2022-429	C) Renewal	A1410 - County Clerk	Info Quick Solutions Inc	Second-1 year renewal per contract (5709 of 2020) for the continuation of the Cashiering, Scanning & Indexing System for Land and Court Records, pistol permits, liens, notary public, maps and various miscellaneous filings, also allowing online access to County Records	6/1/2022 to 5/31/2023	\$96,000.00
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David Reilly reads the details of the contract. Gerry Gould states this is for their main cashiering and scanning indexing system that they use primarily for everything that comes across the counter in the Clerk's office. This includes the pistol permits and land/court records. They had a contract in 2020 that allowed for four additional one year renewals. This would be the second of their renewal. Mr. Reilly entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract passes.

2022-442	A) New	D5110 - Maintenance of Roads and Bridges	Ithaca Steel Buildings	The purchase and delivery of a 60' x 60' steel building for the departments Rensselaerville Subdivision.	9/1/2022 to 9/1/2023	\$77,660.00
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David Reilly reads the details of the contract. Lisa Ramundo states they currently had a shed out at their Rensselaerville Subdivision and it is extremely small, as well as, past it's useful life. Therefore, they are looking to purchase a 60' X 60' metal storage building. They are going to construct it themselves with County workforce to save money. Ithaca Steel was the sole bidder on the building and this building is going to be 100% funded by CHIPS funding. Mr. Reilly entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The contract passes.

2022-494	A) New	D5110 - Maintenance of Roads and Bridges	Clark Equipment Co. (dba Bobcat Co)	The Purchase of one T76 T4 Bobcat Compact Track Loader from NYS Contract PC69396 Award #PGB22792. Bond HHT8 will be used for this purchase.	10/1/2022 to 3/31/2023	\$83,705.00
David Reilly reads the details of the contract. Lisa Ramundo states this is part of their 2022 Capital Plan purchase. They are replenishing equipment and this is 100% County funded. Mr. Reilly entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract passes.						
2022-506	A) New	D5110 - Maintenance of Roads and Bridges	Clark Equipment Co. (dba Bobcat Co.)	The purchase of a E60 R2 Series Bobcat Compact Excavator to be used on various road projects throughout the County. This purchase will be made using NYS Contract PC69396 and Bond HHT8 will be used.	10/1/2022 to 3/31/2023	\$85,091.74
David Reilly reads the details of the contract. Lisa Ramundo states this as well as the last item that was spoken of, these two pieces of equipment are extremely useful for them when they do their in-house projects. They use them for doing shoulder work, culvert replacements and various other types of work. They will also be useful in their construction of the 60' X 60' building. This is also part of their 2022 Capital Plan. Mr. Reilly entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The contract passes.						
2022-507	A) New	A6010 - Social Services	Davies Office, Inc.	The provider will install eight cubicles and provide 8 chairs needed to establish a call center as approved by resolution 337 adopted 10/12/21.	9/1/2022 to 8/31/2023	\$27,019.79
David Reilly reads the details of the contract. Joe DeAngelis states they are requesting approval to purchase and install eight cubicles and purchase eight chairs from Davies Office. This equipment is part of a federal grant for their SNAP Call Center and would piggyback off of a NYS contract, and the funds are also included in their DSS budget. Mr. Reilly entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract passes.						
2022-513	C) Renewal	A6140 - Safety NetA6142 - Emergency Aid for Adults	Capital Area Council of Churches	This is a seasonal shelter which serves homeless men 18 years and older who are chronically homeless with no other shelter options.	11/1/2022 to 4/30/2023	\$95,000.00
David Reilly reads the details of the contract. Joe DeAngelis states this is one of their most important shelters. They are requesting to renew the contract. The vendor provides seasonal shelter to handle many of their chronically homeless men. They also are available extra hours during Code Blue days. Mr. Reilly entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The contract passes.						
2022-509	A) New	A6119 - Children, Youth & Families	Trinity Alliance of the Capital Region	Family Peer Advocate Services / Family First Mobile Response Team Assisting parents coping with crises such as a child protective services (CPS) investigations or family separation by providing empathic understanding from individuals who have faced similar circumstances	5/1/2022 to 3/31/2023	\$62,542.00
David Reilly reads the details of the contract. Moira Manning states they have this opportunity to have a team of workers, including a family peer advocate, that will respond to the children in crisis and hopefully avoid a child going into foster care. However, that safety decision is made because the child is unsafe in their own home. They would have a parent advocate that can assist either a foster family or a kin family. These family peer advocates are critical because they have walked the walk, they have walked in the shoes of many of these parents who are struggling with children that have behavioral health issues, as well as involvement in multiple systems including child protective. This is really something that going back to their system of care principals is something that they really support and think that they will be effective in maintaining children safely in the community. Mr. Reilly entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The contract passes.						

David Reilly entertains a motion to adjourn the meeting at 4:13pm. Andrew Joyce makes a motion and Dan Lynch seconds the motion.