



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

November 14, 2022 MEETING AGENDA

Thomas Clingan, Redistricting Commission	Doug Miller, Sheriff	Dave Reilly, <i>Mgt. & Bdgt.</i>
Caitlin O'Brien, Legislature	Tina Simmons, Correctional Facility	Patrick Alderson, <i>Mgt. & Bdgt.</i>
Pam Oneill, Purchasing	Rachel Bledi, BOE	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Tracy Murphy, Law	Kathleen Donovan, BOE	Sameer Modasra, <i>Mgt. & Bdgt.</i>
Angelo Gaudio, Water Purification	Patrick Dillon, Aging	Amanda Brady, <i>Mgt. & Bdgt.</i>
Lisa Ramundo, Public Works	Larry Slatky, Shaker Place	Chris Herbert, <i>Mgt. & Bdgt.</i>
Joe DeAngelis, DSS	Frank Commisso Jr., Shaker Place	
Nicole Ward, CYF	Nicholas Blais, Comptroller	

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

The Board will review minutes from the October CAB Meeting.

Bruce Hidley opens the Contract Administration Board at 4:00pm. In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Dan Lynch Deputy County Executive and Bruce Hidley Albany County Clerk. The meeting minutes from the October 17, 2022 meeting are approved. Bruce Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The meeting minutes are accepted.

2022-626	B) Amendment	A1025 - Redistricting Commission	ArcBridge Consulting & Training, Inc.	MMD is requesting a contract AM2 not to exceed \$15,000 for Mapping Services with ARCBridge. This is required in connection with our need to continue work following the rejection of recommended map by the Legislature, and to review and respond to concerns raised. ARCBridge will, as requested, review and redraw up to two new scenarios/plans. ARCBridge will attend MMD meetings, do research work, review submitted public maps and also do the functional analysis of each of the new options. ARCBridge will create Maps and data reports to support the extended project. In addition, ARCBridge will also make changes to the scenarios as recommended by the MMD committee and if required draw additional plans.	11/1/2022 to 12/31/2022	\$15,000.00
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Bruce Hidley reads the details of the contract. Thomas Clingan states this first contract is mapping for the MMD Subcommittee. There is also a contract for legal services for the MMD Subcommittee that is on the agenda. In addition, the Redistricting Commission itself has two similar items, one for its counsel and one for its mapper. The first one that was mentioned is for ARC Bridge, the MMD mappers is an additional \$15,000 on there existing contract. The other three are all for \$10,000 a piece and are similar to cover services to be provided during the 60 days the Legislature has given to re-exam the redistricting map and the resubmitting. Mr. Clingan states he would be glad to answer any questions that anyone may have on the four contracts and as far as he is concerned, the four can be lumped together. Mr. Hidley comments that they will do them individually. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion.

2022-627	B) Amendment	A1025 - Redistricting Commission	Applied Geographics, Inc.	Redistricting Commission requests a Contract AM2 not exceeding \$10,000 for Mapping Services with AppGeo. The Legislature's rejection of ACRC's proposed redistricting has triggered a 60-day re-review period to rework proposed maps.	11/1/2022 to 12/31/2022	\$10,000.00
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Bruce Hidley reads the details of the contract. Thomas Clingan has no further comments at this time but will answer any questions. There are none. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-628	B) Amendment	A1025 - Redistricting Commission	NY Census & Redistricting Institute - New York Law School	Redistricting Commission requests a Contract AM1 not to exceed \$10,000 for legal services because the Legislature's rejection of ACRC's proposed redistricting map has triggered a 60-day re-review period to rework proposed maps.	11/1/2022 to 12/31/2022	\$10,000.00
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Bruce Hidley reads the details of the contract. Thomas Clingan has no further comments at this time. There is nothing further. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-629	B) Amendment	A1025 - Redistricting Commission	NY Census & Redistricting Institute - New York Law School	MMD is requesting a Contract AM1 not to exceed \$10,000 for legal services because the Legislature's rejection of ACRC's proposed redistricting map has triggered a 60- day re-review period to rework proposed maps.	11/1/2022 to 12/31/2022	\$10,000.00
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Bruce Hidley reads the details of the contract. Thomas Clingan has no further comments at this time. There is nothing further. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-606	A) New	A3110 - Sheriff	SCIOMETRICS, LLC	Purchase Siometrics Mobile Touchless Printing which will be used within the Albany County Sheriff's Office.	9/1/2022 to 8/31/2025	\$50,000.00
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Bruce Hidley reads the details of the contract. Doug Miller states it is modern technology of being able to lift a print on the cellphone and send it straight to the FBI, DCJS and any other data bank that can choose to look it up. There was a sole source on it and that source is in the process of working with the FBI and several other Federal organizations. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-633	A) New	A3150 - Correctional Facility	DeNooyer Chevrolet	Purchase Inmate Transport Vehicle for the Albany County Correctional Facility.	11/7/2022 to 11/6/2023	\$36,955.00
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Bruce Hidley reads the details of the contract. Tina Simmons states purchasing issued a bid and DeNooyer was the only one to submit. This is a purchase for the inmate transports. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-618	C) Renewal	A1450 - Board of Elections	Knowink	We are seeking approval of a contract with Knowink for the maintenance of software for our electronic poll books. The contract is in the amount of \$44,776 for the term of 01/01/2023 to 12/31/2023.	1/1/2023 to 12/31/2023	\$44,776.00
Bruce Hidley reads the details of the contract. Rachel Bledi states Knowink is the company that controls the software for electronic polls books which is used for voters to sign in when they arrive at the polling place. The program is called Epulse and allows BOE to, in live motion, communicate with the polling places as to who has voted and who has not. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-601	B) Amendment	NH6020 - Residential Health Care Facility	LaBella Associates	LaBella Associates is the architectural firm who we contracted with for the Shaker Place Child Day Care Center. Due to the changes of regulatory requirements and location of the front entrance additional revisions needed to be made to the child day care center working drawings. These revisions added cost to the project of \$20,000.00 for architectural fees, bringing the total not to exceed amount to \$118,438.00.	2/1/2022 to 12/31/2023	\$20,000.00
Bruce Hidley reads the details of the contract. Larry Slatky states LaBella is the architect for the Child Day Care Center. Originally they had the front entrance next to the ambulance entrance at the Nursing Home. When the people who were working with Colonie Youth Center saw the location, they felt that it would be best to adhere to the regulatory requirements being further away from the entrance of the Nursing Home. It was moved to what would be considered the North side of the Nursing Home, same wing, and they had to re-do the whole front entrance and the walkway. That cost was an additional \$15,000 in architectural fees because certain rooms had to be moved as well. Shaker Place added \$5,000 that hopefully will not be utilized, just in case they run into any other obstacles for architectural drawings that may come up. The actual cost of this change will be \$15,000 and they put in for \$20,000. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-608	A) New	A6772 - Aging	Catholic Charities	The Contractor shall provide services to Albany County caregivers of older adults age 60 years and older. Services include public information, caregiver counseling, training, and respite care.	1/1/2023 to 12/31/2023	\$34,650.00
Bruce Hidley reads the details of the contract. Pat Dillon states the department issued a RFP for the caregiver services and they received five proposals. They reviewed, scored and awarded them and Catholic Charities is one of the awardees along with the four others. They will be handling the services outlined. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-609	A) New	A6772 - Aging	Senior Projects of Ravenna	The Contractor shall provide in home contact and support services to older adults age 60 years and older in Albany County. These services include; friendly visits, shopping assistance, telephone assurance counseling along with light housekeeping, laundry services, bill paying and other essential errands.	1/1/2023 to 12/31/2023	\$23,920.00
Bruce Hidley reads the details of the contract. Pat Dillon states the department issued a RFP for homecare support services. They received two proposals for that RFP and they awarded them both. Senior Projects of Ravenna will be awarded the services of offering shopping assistance, friendly visiting, telephone assurance to seniors that are isolated and alone in their homes, and also other essential errands. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						

2022-610	A) New	A6772 - Aging	Senior Hope Counseling	The Contractor shall provide services through an evidence based program grant for older adults 60 years and older. The evidence based medication assisted treatment peer recovery program will meet the growing needs of older adults struggling with opioid and other substance misuse.	1/1/2023 to 12/31/2023	\$25,000.00
Bruce Hidley reads the details of the contract. Pat Dillon states they issued a RFP for their evidence base program. They received three proposals from the RFP. He added a definition of what the evidence base programs are; "It provides education along with activities that support healthy lifestyles, promote healthy behaviors, and improve functional status for older adults in our community in the hopes of preventing and reducing chronic disease and falls." The vendor put into proposal that they will deal with their senior community that has problems with opioid addiction, alcohol and substance abuse. The other two that were awarded were Catholic Charities and Life Path, offering a matter of balance program and the other one is an aging mastery program. Mr. Dillon continues that they are trying to offer this RFP where they support the evidence base programs to a point where they become sustainable in their own right and that they offer more coming along. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-594	A) New	G8130 - Sewage Treatment	RESA Power Services LLC	Preventative Maintenance to the high voltage substations and switches at the North Plant.	12/1/2022 to 6/1/2023	\$72,825.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states in response to RFB 2022-114, they received four bids and RESA Power was the lowest responsible bidder. As mentioned, this is for preventative maintenance to the high voltage switch gear at their North Plant. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-630	A) New	G8130 - Sewage Treatment	Koester Associates	Deliver and supply Vogelsang Pump Parts.	12/1/2022 to 12/1/2023	\$90,000.00
Bruce Hidley reads the details of the contract. Angelo Gaudio states in response to RFB 2022-122R, this is for the supply of Vogelsang Pump parts. Koester was the sole responsible bidder and is an authorized salesrep for those pump parts. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2022-614	A) New	D5110 - Maintenance of Roads and Bridges	Robert H. Finke and Sons	The purchase of a Fecon Mulching Head and Accessories to be placed on the department's Bobcat E60 Compact Excavator for mulching/cutting back hard to reach areas. Bond HHT8 (Res. 93 3/14/22) will be used for this purchase.	12/1/2022 to 12/31/2022	\$24,329.00
Bruce Hidley reads the details of the contract. Lisa Ramundo states Robert Finke was the sole bidder for this accessory. This accessory is going to help to reach hard areas off of the road. They can mulch and cut back trees as well as, various growth. It can be mounted on their Compact Excavator which means that it will reduce wear and tear on the mowers. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.						
2022-621	C) Renewal	D5110 - Maintenance of Roads and Bridges	H.L. Gage	The purchase of parts and repairs for the departments International Harvester Trucks. The department budget lines DM5130.4029 (Automobile Parts) and DM5130.4070 (Equipment Repair and Rental) will be used. The purchase of Parts will 95% of this contract and an estimated 5% will be for Equipment Repair and Rental.	1/1/2023 to 12/31/2023	\$99,000.00

Bruce Hidley reads the details of the contract. Lisa Ramundo states H.L. Gage is currently supplying parts and doing repairs for their International Plow trucks. They are satisfied with their service and they would like to utilize the first renewal option of their contract. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-593	C) Renewal	A6070 - Preventative Assistance Program	Home Aide Service of Eastern NY, Inc. dba Trinity Health Alert	The provider will install and maintain electronic communication equipment in the home of frail, elderly or disabled DSS clients. The equipment is designed to signal a monitoring agency for help when activated by the individual.	1/1/2023 to 12/31/2023	\$75,000.00
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Bruce Hidley reads the details of the contract. Joe DeAngelis states Trinity Health Alert will install and monitor electronic equipment in the home of DSS clients which allows it to remain in their homes, thus reducing the need for potential Nursing Home placement. They have contracted with this vendor for many years and they provide satisfactory service. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-624	A) New	A6140 - Safety NetA6142 - Emergency Aid for Adults	Thornton Ave Temporary Shelter	Permission is requested to contract with Peter Young Industries to provide shelter to Albany County homeless who have contracted COVID.	12/1/2022 to 4/30/2023	\$58,890.00
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Bruce Hidley reads the details of the contract. Joe DeAngelis states historically DSS has been able to house Albany County homeless individuals who require a 5-day COVID quarantine in hotels. However, hotels are very reluctant to house these individuals who are in need of healthcare measures. Additionally, due to shelters being full and Code Blue season upon us, if there are no COVID placements we look to utilize this shelter for placements for homeless individuals. They are requesting contract approval so there can be shelter provided to our homeless and anticipate to provide savings for Albany County. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2022-625	A) New	A2960 - Service for Physically Handicapped Children	Cross Country Healthcare	Nurse needed on bus/vehicle to assure that a child in need of individual and continuous care participating in center-based sessions are transported safely and that the child's health needs are being met. The nursing services may include but are not limited to: catheterization, tube feeding and tracheotomy maintenance. Children approved for Special Education center-based programs, may require the same type of nursing services as listed above, during the transporting of the child to and from the center-based program on a vehicle that is contracted through Albany County.	9/1/2022 to 8/31/2023	\$50,000.00
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Bruce Hidley reads the details of the contract. Nicole Ward states this is a mandated service. When they are transporting physically handicap children that have higher needs that they need to have a Nurse or a LPN on the transport with them to facilitate needs. They have not had to use this in a few years but because it is a mandated service they want to have a contract in place, in case they do need it. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Dan Lynch seconds the motion. The motion is carried.

2022-581	C) Renewal	A6119 - Children, Youth & Families	IMA Systems LLC	Subscription and license agreement for operation of patient and billing software	1/1/2023 to 12/31/2023	\$21,000.00
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Bruce Hidley reads the details of the contract. Nicole Ward states this is their subscription and licensing agreement for patient portal and billing software for the Children's Mental Health Clinic. Mr. Hidley entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:27pm. Andrew Joyce makes a motion and Dan Lynch seconds the motion.