

**RESOLUTION NO. 480**

**AMENDING THE ALBANY COUNTY PROCUREMENT POLICY**

Introduced: 12/6/21

By Audit and Finance Committee:

WHEREAS, The Purchasing Agent of the Albany County Department of General Services, Division of Purchasing has requested that this Honorable Body adopt amendments to the Albany County Procurement Policy to include updates to the requirements for professional service procurement, and E-procurement, now, therefore, be it

RESOLVED, By the Albany County Legislature, that the Albany County Procurement Policy is hereby amended as follows:

“Professional Services and Consultants” is hereby amended by deleting subsections (A) through (D) and replacing them with subsections (A) through (C) as follows:

- “A. \$.00 - \$ 9,999.99      Minimum of 1 vendor written price quote with award recommendation being made by the Department Head, and with the approval of the Purchasing Agent and the award being made pursuant to the Albany County Charter.
  
- B. \$ 10,000 - \$49,999.99    Minimum of three (3) vendor written price quotes with the award recommendation being made by the Department Head, and with the approval of the Purchasing Agent and the award being made pursuant to the Albany County Charter.
  
- C. \$50,000 and over      Written Request for Proposal with award recommendation by the Department Head with approval from the Purchasing Agent and the award pursuant to the Albany County Charter.”;

“E-Procurement” is hereby amended by deleting and replacing all references to “CRPG (Capital Region Purchasing Group)” with “ESPG (Empire State Purchasing Group)”

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of the resolution the appropriate County Officials.

*Adopted by unanimous vote – 12/6/21*