

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Thursday, March 2, 2023

5:30 PM

**Harold L. Joyce Albany County Office Building
Cahill Room - First Floor**

Public Safety Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES
2. LOCAL LAW NO. "B" FOR 2022: A LOCAL LAW OF THE COUNTY OF ALBANY AMENDING LOCAL LAW NO. 6 FOR 2017, TO EXEMPT THE COUNTY FROM WIRELESS COMMUNICATION SURCHARGES
3. LOCAL LAW NO. "J" FOR 2022: A LOCAL LAW OF THE COUNTY OF ALBANY REQUIRING THAT ALL UNATTENDED WEAPONS IN THE HOME BE LOCKED OR KEPT SECURELY

CURRENT BUSINESS:

4. AMENDING RESOLUTION NO. 380 FOR 2022 REGARDING THE PURCHASE AND INSTALLATION OF AN IP PHONE SYSTEM WITH NEXGEN 911 FUNCTIONALITY AT THE SHERIFF'S OFFICE
5. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS
6. AUTHORIZING AGREEMENTS WITH PARTICIPATING MUNICIPALITIES REGARDING ADVANCED LIFE SUPPORT SERVICES
7. AUTHORIZING AGREEMENTS WITH PARTICIPATING MUNICIPALITIES REGARDING EMERGENCY MEDICAL TECHNICIAN SERVICES
8. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE STATE OF NEW YORK, DIVISION OF CRIMINAL JUSTICE SERVICES REGARDING THE 2023 BODY WORN CAMERA FUNDING PROGRAM AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET
9. AUTHORIZING AGREEMENTS REGARDING IMPLICIT BIAS AND TRAUMA INFORMED CARE TRAINING AND AMENDING THE 2023 PROBATION DEPARTMENT BUDGET

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Minutes

Thursday, January 26, 2023

5:30 PM

Harold L. Joyce Albany County Office Building
Cahill Room - First Floor

Public Safety Committee

PREVIOUS BUSINESS:

Present: William M. Clay, Zach Collins, Frank J. Commisso, Gary W. Domalewicz, Beroro T. Efekoro, Gilbert F. Ethier, Patrice Lockart and Sean E. Ward

Excused: Robert J. Beston

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

2. LOCAL LAW NO. "B" FOR 2022: A LOCAL LAW OF THE COUNTY OF ALBANY AMENDING LOCAL LAW NO. 6 FOR 2017, TO EXEMPT THE COUNTY FROM WIRELESS COMMUNICATION SURCHARGES

This Local Law was tabled at the request of the Sponsor.

3. LOCAL LAW NO. "J" FOR 2022: A LOCAL LAW OF THE COUNTY OF ALBANY REQUIRING THAT ALL UNATTENDED WEAPONS IN THE HOME BE LOCKED OR KEPT SECURELY

This Local Law was tabled at the request of the Sponsor.

CURRENT BUSINESS:

4. ADOPTING THE ALBANY COUNTY ARSON CONTROL PLAN

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

5. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2022 EMERGENCY MANAGEMENT PERFORMANCE GRANT AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

6. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2020 EXPLOSIVE DETECTION CANINE TEAM GRANT PROGRAM AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

- 7. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2020 TECHNICAL RESCUE AND URBAN SEARCH AND RESCUE GRANT PROGRAM AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

- 8. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE STATE HOMELAND SECURITY PROGRAM RED TEAM FUNDING

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

- 9. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE FY2020 HAZMAT GRANT AND AMENDING THE 2023 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

- 10. AUTHORIZING AN AGREEMENT WITH WICKED SMART, LLC REGARDING THE PURCHASE OF UNIFORMS FOR LAW ENFORCEMENT AND CORRECTIONS PERSONNEL

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

- 11. AUTHORIZING AN AGREEMENT WITH AXON ENTERPRISE, INC. REGARDING THE PURCHASE AND SERVICE OF BODY CAMERAS AND ACCESSORIES

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

LOCAL LAW “B” FOR 2022

A LOCAL LAW OF THE COUNTY OF ALBANY AMENDING LOCAL LAW NO. 6 FOR 2017, TO EXEMPT THE COUNTY FROM WIRELESS COMMUNICATION SURCHARGES

Introduced: 3/14/22
By Ms. McLean Lane:

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF ALBANY AS FOLLOWS:

SECTION 1. Legislative Intent

The purpose of this Local Law is to exempt Albany County from the payment of wireless communication surcharges on County owned or leased wireless telephones.

SECTION 2. Amendment

Section 2, of Local Law No. 6 for 2017, “A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK REPEALING THE WIRELESS COMMUNICATION SURCHARGE AUTHORIZED BY ARTICLE 6 OF THE COUNTY LAW OF THE STATE OF NEW YORK SET FORTH IN ALBANY COUNTY LOCAL LAW 9 FOR 2009 AND IMPOSING THE WIRELESS COMMUNICATIONS SURCHARGES PURSUANT TO THE AUTHORITY OF TAX LAW §186-g,” is amended by the addition of a new subdivision (d) as follows:

(d) Limitations. No wireless communication surcharge set forth in this Local Law shall be imposed upon any wireless telephone owned or leased by Albany County.

SECTION 3. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm, or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgement shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 4. Effective Date

This law shall take effect immediately upon its filing with the Secretary of State.

Referred to Law and Public Safety Committees – 3/14/22

LOCAL LAW “J” FOR 2022

A LOCAL LAW OF THE COUNTY OF ALBANY REQUIRING THAT ALL UNATTENDED WEAPONS IN THE HOME BE LOCKED OR KEPT SECURELY

Introduced: 9/12/22

By Mr. Reidy, Mss. McLean Lane, Cunningham and Mr. Peter::

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF ALBANY AS FOLLOWS:

SECTION 1. Title.

This Local Law shall be known as the “Safe Gun Storage Law.”

SECTION 2. Legislative Intent.

Albany County is dedicated to protecting its residents. This Legislature finds that an average of 483 deaths and 76,127 non-fatal injuries per year are from unintentional shootings. Studies have shown that, when a firearm is easily accessible, the risk of unintentional shootings rises dramatically.

This Legislature further finds that the access to [presence of] an unsecured, easily accessible loaded weapon in the home increases the likelihood of death or injury from accidents and impulsive acts. Guns left unattended in the home should be kept locked or stored securely to prevent access by children and others who should not have access to them. Gun owners are responsible for keeping their firearms from falling into the hands of children and other unauthorized individuals.

The purpose of this Local Law is to provide for and promote the health, safety and welfare of the general public by requiring that all unattended weapons be either locked with an appropriate safety lock or otherwise stored in a safe storage depository so as to prevent unauthorized access and use.

SECTION 3. Definitions.

Whenever used in this Local Law, the following terms shall have the following meanings:

a. Weapon shall be defined as any rifle, shotgun, or firearm, [machine gun or assault weapon including a semiautomatic rifle, shotgun, firearm,] as those terms are defined in Section 265.00 of the New York State Penal Law;

b. Serious physical injury and physical injury shall be defined as provided in Section 10.00 of the Penal Law.

c. Safety locking device shall mean an [design adaptation,] attached accessory or device installed, that when activated or installed prevents the discharge or firing of the weapon.

d. Safe storage depository shall mean a safe or other secure container which, when locked, is incapable of being opened without the key, combination or other unlocking mechanism and is capable of preventing an unauthorized person from obtaining access to and possession of the weapon contained therein.

e. Person shall include corporation, partnership, business or other entity.

f. Operable shall mean, in relation to a weapon, that the weapon is capable, when loaded with ammunition, of being fired or discharged. A weapon which is appropriately locked with a safety lock or stored within a safe storage depository shall not be considered operable for purposes of this Local Law.

SECTION 4. Safety locks or safe storage depositories required.

No person who owns or is custodian of a weapon shall store or otherwise leave such weapon out of his or her immediate possession or control without having first securely locked such weapon in an appropriate safe storage depository or rendered it incapable of being fired by use of a safety locking device appropriate to that weapon.

SECTION 5. Negligent storage of a weapon in the second degree.

A person is guilty of the negligent storage of a weapon in the second degree when he or she stores or leaves a weapon out of his or her immediate control without having first securely locked such weapon in an appropriate safe storage depository or rendered it incapable of being fired by use of a safety locking device appropriate to that weapon. [an operable weapon in any location where such weapon is accessible to another person who is not its owner or custodian.]

SECTION 6. Negligent storage of a weapon in the first degree.

A person is guilty of the negligent storage of a weapon in the first degree when, he or she stores or leaves a weapon out of his or her immediate possession or control without having first securely locked such weapon in an appropriate safe storage depository or rendered it incapable of being fired by use of a safety locking device

appropriate to that weapon [an operable weapon in any location where such weapon is accessible to another person who is not its owner or custodian] and such weapon is accessed by a person who is not the owner or custodian of the weapon and [such weapon is used to] discharged, causing physical injury, serious physical injury or death to any person.

SECTION 7. Requirements at transfer of a weapon.

No person shall sell, deliver or transfer any weapon to another person unless the transferee is provided at the time of sale, delivery or transfer with a safety locking device that is capable of preventing that particular weapon from firing.

SECTION 8. Penalties.

1. Any violation of sections 4, 5, and/or 7 shall be a violation and shall be punished by [imprisonment of not more than 15 days or by] a fine of not more than \$1,000[, or both].

2. Notwithstanding the foregoing, any person who violates sections 4, 5, and/or 7 and who has previously been found guilty of a violation of either of those provisions shall be guilty of a misdemeanor and shall be punished by imprisonment for not more than 30 days or by a fine of not more than \$1,500, or both.

3. Each violation of section 6 shall constitute a misdemeanor and a person found guilty of such misdemeanor shall be punished by imprisonment for not more than one year or by a fine of not more than \$3,000, or both.

SECTION 9. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm, or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm, or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

SECTION 10. Effective Date

This law shall take effect immediately upon its filing with the Secretary of State.

Referred to Law and Public Safety Committees – 9/12/22



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

WILLIAM M. RICE
UNDERSHERIFF

February 7, 2023

Honorable Andrew Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

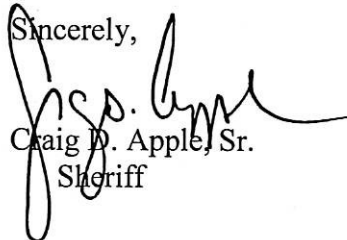
ANDREW
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required to amend resolution 380, adopted 10/11/2022, which authorized an agreement with Intrado Life and Safety Solutions Corporation to purchase and install an IP phone system with NexGen 911 functionality at the 911 Communication Center. The amendment is requested to document that the overall cost of the project is \$2,793,823.00. Of this total, \$1,365,306.00 is to be paid from grant funds as previously approved in the original resolution dated 10/11/2022. The difference, amounting to \$1,428,517.00, shall be paid from already budgeted funds reallocated from Central Square who defaulted on their project. The proposed payment schedule is listed below, and this request is budget neutral.

Year 1 (2023)	\$1,189,582
Year 2 (2024)	\$260,212
Year 3 (2025)	\$263,001
Year 4 (2026)	\$265,846
Year 5 (2027)	\$268,748
Year 6 (2028)	\$271,708
Year 7 (2029)	\$274,727

Should there be any questions, do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
Sheriff

Att.

cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chairwoman

Date Received: _____
Received By: _____
Method: Hand: _____
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

DATE: February 6, 2023
DEPARTMENT: Albany County Sheriff's Office
Contact Person: Sheriff Craig D. Apple Sr.
Telephone: 487-5440
Dept. Representative Attending
Committee Meeting: Sheriff Craig D. Apple Sr.

PURPOSE OF REQUEST:

Adoption of Local Law _____
Amendment of Prior Legislation X
Approval/Adoption of Plan/Procedure _____
Bond Approval _____
Budget Amendment (See below) _____
Contract Authorization (See below) X
Environmental Impact _____
Home Rule Request _____
Property Conveyance _____
Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No: _____
Source of Funds: _____
Title Change: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

Change Order/Contract Amendment _____
Purchase (Equipment / Supplies) _____
Lease (Equipment / Supplies) _____
Requirements _____
Professional Services X
Educational / Training _____
Grant: _____
 New _____
 Renewal _____
 Submission Deadline Date _____

Settlement of a Claim _____
Release of Liability _____
Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address):

Intrado Life & Safety Solutions

1601 Dry Creek Drive #250

Longmont, CO 80503

Amount/Rate Schedule/Fee:

NTE 2,786,396.00

Term: **Immediate**

Scope of Services: **Purchase and Install IP phone system**

With NexGen 911 at the Sheriff's E-911 Communication Center.

Contract Funding:

Anticipated in Current Budget: Yes X No _____

Funding Source: _____

County Budget Accounts: _____

Revenue: _____

Appropriation: **A93110.22100.SIG22**

Bond (Res. No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program / Service: Yes _____ No X

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes X No _____

If yes, indicate Revenue/Appropriation Accounts: _____

Fiscal Impact - Funding: (Dollars or Percentages)

Federal 50%

State _____

County 50%

Term/Length of Funding _____

Previous Requests For Identical or Similar Action:

Resolution/Law Number: 380

Date of Adoption: 10/11/22

Justification: (State briefly why legislative action is requested)

Amendment to Resolution 380 of 2022 increasing funds for the purchase and install of the IP phone system with NexGen 911 at the Sheriff's E-911 Communication Center.

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: **Craig D. Apple Sr.**

Title: **Sheriff**

LEGIS-01 (2/96)

Summary All Sites

Item	Cost
Verda Lane - Node A	\$2,502,811.33
New Salem Road - Backup Node B	\$291,011.51
Total:	\$2,793,822.84

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Discount	Totals
Year 1	\$799,426.44	\$277,894.60	\$63,246.40	\$229,750.00	(\$180,736.12)	\$1,189,581.32
Year 2		\$3,600.00	\$63,246.40	\$232,900.00	(\$39,534.64)	\$260,211.76
Year 3		\$3,600.00	\$63,246.40	\$236,113.00	(\$39,958.41)	\$263,000.99
Year 4		\$3,600.00	\$63,246.40	\$239,390.26	(\$40,390.66)	\$265,846.00
Year 5		\$3,600.00	\$63,246.40	\$242,733.07	(\$40,831.56)	\$268,747.91
Year 6		\$3,600.00	\$63,246.40	\$246,142.73	(\$41,281.27)	\$271,707.86
Year 7		\$3,600.00	\$63,246.40	\$249,620.58	(\$41,739.98)	\$274,727.00
Totals	\$799,426.44	\$299,494.60	\$442,724.80	\$1,676,649.64	(\$424,472.64)	\$2,793,822.84

RESOLUTION NO. 380

AUTHORIZING AN AGREEMENT WITH INTRADO LIFE AND SAFETY SOLUTIONS CORPORATION REGARDING THE PURCHASE AND INSTALLATION OF AN IP PHONE SYSTEM WITH NEXGEN 911 FUNCTIONALITY AT THE SHERIFF'S OFFICE

Introduced: 10/11/22

By Public Safety Committee and Mr. Commisso:

WHEREAS, The Albany County Sheriff has requested authorization to enter into an agreement with Intrado Life and Safety Solutions Corporation regarding the purchase and installation of an IP phone system with NexGen 911 Functionality in an amount not to exceed \$1,365,306 for a term commencing January 1, 2022 and ending December 31, 2024, and

WHEREAS, The Sheriff has indicated that funding from the 2021-2022 Statewide Interoperable Communications Grant will be used to purchase IP phone system, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Intrado Life and Safety Solutions Corporation, Longmont, CO 80503 regarding the purchase and installation of an IP phone system with NexGen 911 Functionality in an amount not to exceed \$1,365,306 for a term commencing January 1, 2022 and ending December 31, 2024, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 10/11/22



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

February 3, 2023

Honorable Andrew L. Joyce
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Re: Request for Legislative Action
Grant Approval

SMR
Dear Mr. Joyce:

Enclosed please find the Albany County Sheriff's Office Request for Legislative Action relative to the above captioned.

Briefly, this request will authorize the Albany County Executive to apply for a grant for incurring costs due to the incarceration of undocumented criminal aliens. The United States Department of Justice, Bureau of Justice Assistance has made available assistance to states and local governments that are affected by incarceration costs for criminal aliens through the State Criminal Alien Assistance Program (SCAAP). The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) states these funds must be used for Correctional purposes only.

Please present the enclosed at the next available Legislative Meeting for consideration and action. Thank you and if you have any questions, please feel free to contact me

Sincerely,

Craig D. Apple Sr.
Craig D. Apple Sr.
Sheriff

FOR COUNSEL USE ONLY	
Date Received:	_____
Received By:	_____
Method: Hand:	_____
Courier:	_____
Mail:	_____

REQUEST FOR LEGISLATIVE ACTION

DATE: February 3, 2023
DEPARTMENT: Albany County Sheriff's Office / Correctional Facility
 Contact Person: Sheriff Craig D. Apple, Sr.
 Telephone: 518-487-5440
 Dept. Representative Attending
 Committee Meeting: Sheriff Craig D. Apple, Sr.

PURPOSE OF REQUEST:

- Adoption of Local Law _____
- Amendment of Prior Legislation _____
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (See below) _____
- Contract Authorization (See below) X
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No: _____
 Source of Funds: _____
 Title Change: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- Change Order/Contract Amendment _____
- Purchase (Equipment / Supplies) _____
- Lease (Equipment / Supplies) _____
- Requirements _____
- Professional Services _____
- Educational / Training _____
- Grant:
 - New X
 - Renewal _____
 - Submission Deadline Date _____
- Settlement of a Claim _____
- Release of Liability _____
- Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

(Party Name/Address):

US Dept. of Justice, Bureau of Justice Assistance

810 7th Street, N.W. – SCAAP

Washington, DC 20531

Amount/Rate Schedule/Fee:

\$25,000 (estimate)

Term: **July 1, 2020 through June 30, 2021**

Scope of Services: **Reimbursement for incurring costs due to the incarceration of undocumented criminal aliens.**

Contract Funding:

Anticipated in Current Budget: Yes _____ No **X**

Funding Source: **US Dept. of Justice**

County Budget Accounts:

Revenue:

Appropriation: **A93150.22750**

Bond (Res. No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program / Service: Yes _____ No **X**

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes _____ No **X**

If yes, indicate Revenue/Appropriation Accounts: _____

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State _____

County _____

Term/Length of Funding **July 1, 2020 through June 30, 2021**

Previous Requests For Identical of Similar Action:

Resolution/Law Number: **#273 #561**

Date of Adoption: **7/8/19 12/3/18**

Justification: (State briefly why legislative action is requested)

To authorize Albany County to apply for a reimbursement grant for incurring costs due to the incarceration of undocumented criminal aliens.

Back-up Material Submitted (i.e., application/approval notices from funding source, bid tabulation sheet, civil service approval notice, program announcement, contracts and/or any materials which explain or support the request for legislative action.)

Submitted By: **Craig D. Apple Sr.**

Title: **Sheriff**

FY2019

RESOLUTION NO. 273

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS

Introduced: 7/8/19

By Public Safety Committee:

WHEREAS, The Albany County Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance, has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the United States Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 7/8/19

RESOLUTION NO. 561

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE REGARDING REIMBURSEMENT FOR THE INCARCERATION OF CRIMINAL ALIENS

Introduced: 12/3/18

By Public Safety Committee:

WHEREAS, The Sheriff has indicated that the United States Department of Justice, Bureau of Justice Assistance has made available assistance to state and local governments to reimburse them for incarceration costs for undocumented criminal aliens through the State Criminal Alien Assistance Program, and

WHEREAS, The Sheriff has requested authorization to submit a grant application in the estimated amount of \$25,000 to the U.S. Department of Justice, Bureau of Justice Assistance, regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, now, therefore be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to submit a grant application for funding with the U.S. Department of Justice, Bureau of Justice Assistance, in the estimated amount of \$25,000 regarding reimbursement for the incarceration of criminal aliens at the Albany County Correctional Facility, and, be it further

RESOLVED, That the County Attorney is authorized to approve said grant application as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote - 12/3/18



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

WILLIAM M. RICE
UNDERSHERIFF

February 3, 2023

Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

Andrew
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the members of the Albany County Legislature.

I respectfully request a resolution authorizing an agreement between the County of Albany and participating municipalities for advanced life support services in the amount of \$2,220,607.88 for 2023.

Town of Bethlehem	\$1,294,801.21
Town of Berne	107,498.59
Town of Coeymans	285,389.67
Town of New Scotland	332,710.42
Town of Rensselaerville	70,903.27
Town of Westerlo	129,304.72

Should there be any questions on this matter, please do not hesitate to call.

Sincerely,

Craig D. Apple, Sr.
Craig D. Apple, Sr.
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<input type="checkbox"/> HAND _____
	<input type="checkbox"/> COURIER _____
	<input type="checkbox"/> MAIL _____

DATE : JANUARY 13, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING: SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

- ADOPTION OF LOCAL LAW _____
- AMENDMENT OF PRIOR LEGISLATION _____
- APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
- BOND APPROVAL _____
- BUDGET AMENDMENT(SEE BELOW) _____
- CONTRACT AUTHORIZATION (SEE BELOW)
- ENVIRONMENTAL IMPACT _____
- HOME RULE REQUEST _____
- PROPERTY CONVEYANCE _____
- OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) _____

CONCERNING BUDGET AMENDMENTS

STATE, THE FOLLOWING

- INCREASE ACCOUNT/LINE NO. _____
- SOURCE OF FUNDS: _____
- TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- CHANGE ORDER/CONTRACT AMENDMENT _____
- PURCHASE (EQUIPMENT/ SUPPLIES) _____
- LEASE (EQUIPMENT/SUPPLIES) _____
- REQUIREMENTS _____
- PROFESSIONAL SERVICES
- EDUCATIONAL/TRAINING _____
- GRANT: NEW _____
- RENEWAL _____
- SUBMISSION DEADLINE DATE _____
- SETTLEMENT OF A CLAIM _____
- RELEASE OF LIABILITY _____
- OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: _____ PARTY (NAME/ADDRESS): _____

PARTICIPATING MUNICIPALITIES

AMOUNT/RATE SCHEDULE/FEE: _____

TERM: 1/1/2023 -12/31/2023

SCOPE OF SERVICES: ADVANCED LIFE SUPPORT (PARAMEDIC SERVICES)

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ **X** NO _____

FUNDING SOURCE: PARTICIPATING MUNICIPALITIES

COUNTY BUDGET ACCOUNTS: _____

REVENUE: A23110.02265

APPROPRIATION: VARIOUS

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: _____ YES _____ NO **X**

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ **X** NO _____

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

A23110.02265

FISCAL IMPACT - FUNDING: _____ (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE _____

COUNTY 100%

TERM/LENGTH OF FUNDING 1/1/23 THRU 12/31/23

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION: _____

RESOLUTION/LAW NUMBER: _____

DATE OF ADOPTION: _____

JUSTIFICATION: _____ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

AUTHORIZE AGREEMENTS BETWEEN THE COUNTY AND THE PARTICIPATING MUNICIPALITIES FOR ADVANCED LIFE SUPPORT SERVICES TOTTALLING \$2,220,607.88 FOR 2023

BACK-UP MATERIAL SUBMITTED _____ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SEE ATTACHED SPREADSHEET FOR SPECIFIC AMOUNTS FOR EACH MUNICIPALITY

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

EMS 2023 Proposed
3.89%

ACCOUNT TITLE	ACCOUNT NUMBER	CONTROL POSITION	58.309% BETHLEHEM	14.983% NEW SCOTLAND	4.841% BERNE	3.193% RENSSELAERVILLE	5.823% WESTERLO	12.852% COEYMANS	100.0% TOTAL
PARAMEDIC SUPERVISOR	A3110.1.3141.002	370024	42,820.96	11,003.22	3,555.13	2,344.88	4,276.29	9,438.25	73,438.00
PARAMEDIC 2 FULL TIME	A3110.1.3144.001	370026	33,353.91	8,570.58	2,769.15	1,826.46	3,330.87	7,351.60	57,202.00
PARAMEDIC 2 FULL TIME	A3110.1.3144.002	370027	33,353.91	8,570.58	2,769.15	1,826.46	3,330.87	7,351.60	57,202.00
PARAMEDIC 2 FULL TIME	A3110.1.3144.003	370188	33,353.91	8,570.58	2,769.15	1,826.46	3,330.87	7,351.60	57,202.00
PARAMEDIC 2 FULL TIME	A3110.1.3144.004	370189	33,353.91	8,570.58	2,769.15	1,826.46	3,330.87	7,351.60	57,202.00
PARAMEDIC 2 FULL TIME	A3110.1.3144.005	370195	33,353.91	8,570.58	2,769.15	1,826.46	3,330.87	7,351.60	57,202.00
PARAMEDIC 2 FULL TIME	A3110.1.3144.006	379230	33,353.91	8,570.58	2,769.15	1,826.46	3,330.87	7,351.60	57,202.00
PARAMEDIC FULL TIME	A3110.1.3144.007	379242	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.008	379243	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.009	379244	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.010	379245	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.011	379246	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.012	379247	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.013	379248	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.014	379249	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.015	379250	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.016	379251	26,563.25	6,825.66	2,205.37	1,454.60	2,652.73	5,854.86	45,556.00
PARAMEDIC FULL TIME	A3110.1.3144.017	379252	-	-	-	-	-	-	-
PARAMEDIC FULL TIME	A3110.1.3144.018	379253	-	-	-	-	-	-	-
PARAMEDIC FULL TIME	A3110.1.3144.019	379254	-	-	-	-	-	-	-
PARAMEDIC FULL TIME	A3110.1.3144.020	379255	-	-	-	-	-	-	-
PARAMEDIC FULL TIME	A3110.1.3144.021	379256	-	-	-	-	-	-	-
PARAMEDIC FULL TIME	A3110.1.3144.022	379257	-	-	-	-	-	-	-
PARAMEDICS PART TIME	A3110.1.9943	379997	236,501.30	60,771.05	19,635.10	12,950.81	23,618.09	52,127.71	405,600.00
MEDICAL DIRECTOR	A3110.1.1916.001	370010	2,358.89	606.14	195.84	129.17	235.57	519.93	4,045.5
OVERTIME	A3110.19900		87,463.50	22,474.50	7,261.50	4,789.50	8,734.50	19,278.00	150,000.00
FRINGE BENEFITS	OVERHEAD SHEET		320,216.14	82,282.30	26,585.37	17,535.03	31,978.23	70,579.46	549,171.04
COORDINATOR & FRINGE (80%)	OVERHEAD SHEET		-	-	-	-	-	-	-
SECRETARY & FRINGE (70%)	OVERHEAD SHEET		-	-	-	-	-	-	-
ADMINISTRATION COSTS	OVERHEAD SHEET		-	-	-	-	-	-	-
TOTAL SALARY			1,155,116.74	296,817.29	95,901.54	63,254.15	115,355.20	254,601.55	1,981,026.54
RESPONSE VEHICLE	A3110.2.2400		26,239.05	6,742.35	2,178.45	1,436.85	2,620.35	5,783.40	45,000.00
OFFICE SUPPLIES	A3110.4.4020		583.09	149.83	48.41	31.93	58.23	128.52	1,000.00
VEHICLE MAINTENANCE	A3110.4.4072		29,154.50	7,491.50	2,420.50	1,596.50	2,911.50	6,426.00	50,000.00
EQUIP REPAIR & RENTAL	A3110.4.4070		1,457.73	374.58	121.03	79.83	145.58	321.30	2,500.00
GAS & OIL	A3110.4.4102		29,154.50	7,491.50	2,420.50	1,596.50	2,911.50	6,426.00	50,000.00
INSURANCE (PROFESSIONAL)	A3110.4.4037		2,915.45	749.15	242.05	159.65	291.15	642.60	5,000.00
MEDICAL SUPPLIES	A3110.4.4023		34,985.40	8,989.80	2,904.60	1,915.80	3,493.80	7,711.20	60,000.00
UNIFORMS	A3110.4.4201		10,495.62	2,696.94	871.38	574.74	1,048.14	2,313.36	18,000.00
PHOTO COPIER	A3110.4.4065		1,314.87	337.87	109.16	72.00	131.31	289.81	2,255.00
CONFERENCES, TRAINING, ETC	A3110.4.4039		1,749.27	449.49	145.23	95.79	174.69	385.56	3,000.00
POSTAGE/OFFICE SUPPLIES	A3110.4.4035		641.40	164.81	53.25	35.12	64.05	141.37	1,100.00
TELEPHONE(PAGER&OVERHEAD)	A3110.4.4036		993.59	255.31	82.49	54.41	99.22	219.00	1,704.00
			139,684.47	35,893.13	11,597.05	7,649.12	13,949.52	30,788.12	239,559.00
A2265 ADVANCED LIFE SUPPORT			1,294,801.21	332,710.42	107,498.59	70,903.27	129,304.72	285,389.67	2,220,607.88
POPULATION BASED ON US CENSUS BUREAU 2020 CENSUS									
BETHLEHEM	33,656	58.309%							1,294,801.21
NEW SCOTLAND	8,648	14.983%							332,710.42
BERNE	2,794	4.841%							107,498.59
RENSSELAERVILLE	1,843	3.193%							70,903.27
WESTERLO	3,361	5.823%							129,304.72
COEYMANS	7,418	12.852%							285,389.67
	57,720	100.001%							2,220,607.88

UPDATED BY JC 5/20/2022



ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

CRAIG D. APPLE, SR.
SHERIFF

WILLIAM M. RICE
UNDERSHERIFF

February 3, 2023

Honorable Andrew Joyce
Chairman, Albany County Legislature
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

ANDREW
Dear Mr. Joyce:

The attached correspondence is forwarded for presentation to the members of the Albany County Legislature.

I respectfully request a resolution authorizing an agreement between the County of Albany and participating municipalities for Emergency Medical Technician-Defibrillation Services in the amount of \$1,144,847.44.

Delmar/Bethlehem Volunteer Ambulance Service	\$654,323.86
Town of New Scotland	247,823.66
Rensselaerville, Berne, Westerlo	242,699.92

Should there be any questions on this matter, please do not hesitate to call.

Sincerely,
Craig D. Apple
Craig D. Apple, Sr.
Sheriff

Att.

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE: JANUARY 13, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S OFFICE

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING
COMMITTEE MEETING: SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

- ADOPTION OF LOCAL LAW _____
- AMENDMENT OF PRIOR LEGISLATION _____
- APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
- BOND APPROVAL _____
- BUDGET AMENDMENT(SEE BELOW) _____
- CONTRACT AUTHORIZATION (SEE BELOW) X
- ENVIRONMENTAL IMPACT _____
- HOME RULE REQUEST _____
- PROPERTY CONVEYANCE _____
- OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. _____
SOURCE OF FUNDS: _____
TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- CHANGE ORDER/CONTRACT AMENDMENT _____
- PURCHASE (EQUIPMENT/ SUPPLIES) _____
- LEASE (EQUIPMENT/SUPPLIES) _____
- REQUIREMENTS _____
- PROFESSIONAL SERVICES X
- EDUCATIONAL/TRAINING _____
- GRANT: NEW _____
- RENEWAL _____
- SUBMISSION DEADLINE DATE _____
- SETTLEMENT OF A CLAIM _____
- RELEASE OF LIABILITY _____
- OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: _____ PARTY (NAME/ADDRESS): _____

AMOUNT/RATE SCHEDULE/FEE: _____

TERM: JANUARY 1, 2023 THRU DECEMBER 31, 2023

SCOPE OF SERVICES: WE WILL PROVIDE EMERGENCY MEDICAL
TECHNICIANS-DEFIBRILLATION SERVICES THROUGH OUR EMT PROGRAM

CONTRACT FUNDING:

ANTICIPATED IN CURRENT BUDGET: YES _____ X _____ NO _____
FUNDING SOURCE: PARTICIPATING MUNICIPALITIES

COUNTY BUDGET ACCOUNTS:

REVENUE: A23110.02265

APPROPRIATION: VARIOUS

BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:

MANDATED PROGRAM/SERVICE: YES _____ NO X _____

IF MANDATED CITE: AUTHORITY _____

ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ X _____ NO _____

IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

A23110.02265

FISCAL IMPACT - FUNDING: _____ (DOLLARS OR PERCENTAGES)

FEDERAL _____

STATE _____

COUNTY 100%

TERM/LENGTH OF FUNDING 1/1/23 THRU 12/31/23

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION: _____

RESOLUTION/LAW NUMBER: _____

DATE OF ADOPTION: _____

JUSTIFICATION: _____ (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

AUTHORIZE AGREEMENTS BETWEEN THE COUNTY AND THE PARTICIPATING ENTITIES

FOR EMERGENCY MEDICAL TECHNICIANS - DEFIBRILLATION TOTALLING \$ 1,144,847.44

SEE ATTACHMENT

BACK-UP MATERIAL SUBMITTED _____ (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE,
BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS
AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SEE ATTACHED SPREADSHEET FOR SPECIFIC AMOUNTS FOR EACH MUNICIPALITY

SUBMITTED BY: CRAIG D APPLE SR

TITLE: SHERIFF

EMT 2023 Proposed

ACCOUNT TITLE	ACCOUNT NUMBER	TOTAL	# OF HOURS
EMT FULL TIME	A93110.1.3145.001	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.002	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.003	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.004	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.005	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.006	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.007	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.008	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.009	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.010	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.011	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.012	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.013	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.014	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.015	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.016	30,042.00	1,872
EMT FULL TIME	A93110.1.3145.017		0
EMT FULL TIME	A93110.1.3145.018		0
EMT FULL TIME	A93110.1.3145.019		0
EMT PART TIME	A93110.1.9944.000	182,000.00	10,708
OVERTIME	A93110.19900	76,733.23	
FRINGE BENEFITS - FULL TIME		304,386.17	
FRINGE BENEFITS - OVERTIME		10,311.87	
FRINGE BENEFITS - PART TIME		35,034.55	
SECRETARY & FRINGE - (30%)	A93110.1.6402.001	3,796.15	
ADMINISTRATION COSTS	OVERHEAD SHEET	14,937.21	
TOTAL SALARY		1,107,871.18	
OFFICE SUPPLIES	A93110.4.4020	500.00	
UNIFORMS	A93110.4.4201	15,000.00	
CONFERENCES, TRAINING, ETC	A93110.4.4039	1,500.00	
POSTAGE	A93110.4.4035	600.00	
TELEPHONE(PAGER&OVERHEAD)	A93110.4.4036	1,000.00	
		18,600.00	
Total		1,126,471.18	

40,660 TOTAL HOURS

HOURS

T/O NEW SCOTLAND	247,823.66	8,760	22%
HILLTOWNS	247,823.66	8,760	22%
DELMAR BETHLEHEM VOLUNTEER AMBULANCE	654,323.86	23,140	56%
TOTAL	1,149,971.18		

		HILLTOWN BREAKDOWN	ACTUAL PAY PER D.W.
RENSELAERVILLE	1843 (23.0%)	56,999.44	60,000.00
BERNE	2794 (35.0%)	86,738.28	80,683.79
WESTERLO	3361 (42.0%)	104,085.94	102,016.13
7998		247,823.66	242,699.92

UPDATED BY JC 5/20/2022

Total \$ 1,144,847.44



MICHAEL S. MONTELEONE
EXECUTIVE UNDERSHERIFF

ALBANY COUNTY SHERIFF'S OFFICE

County Court House Albany, New York 12207 (518) 487-5400
WWW.ALBANYCOUNTYSHERIFF.COM

CRAIG D. APPLE, SR.
SHERIFF



WILLIAM M. RICE
UNDERSHERIFF

January 6, 2023

Honorable Andrew Joyce, Chairman
Albany County Legislature
Legislative Clerk's Office
112 State Street, Room 710
Albany, New York 12207

ANDREW
Dear Chairman Joyce:

The attached correspondence is forwarded for presentation to the Albany County Legislature.

Legislative approval is required in order to allow the Albany County Sheriff's Office to apply for and accept grant funding and enter into a contract with the State of New York, Division of Criminal Justice Services, for the FY2023 Body Worn Camera (BWC) Funding program.

Our award is in the amount of \$102,000.00 with no match. The grant period is for 24 months, from February 1, 2023 to January 31, 2025.

Should there be any questions, please do not hesitate to call.

Sincerely,


Craig D. Apple, Sr.
Sheriff

Cc: Hon. Daniel P. McCoy, County Executive
Hon. William Clay, Public Safety Chairman
Hon. Wanda Willingham, Audit & Finance Chairwoman

REQUEST FOR LEGISLATIVE ACTION

FOR COUNSEL USE ONLY	
DATE:	_____
RECEIVED:	_____
RECEIVED BY:	_____
METHOD:	<u>HAND</u> _____
	<u>COURIER</u> _____
	<u>MAIL</u> _____

DATE : FEBRUARY 6, 2023

DEPARTMENT: ALBANY COUNTY SHERIFF'S DEPT

CONTACT PERSON: CRAIG D APPLE SR
TELEPHONE: 487-5440

DEPT. REPRESENTATIVE ATTENDING COMMITTEE MEETING: SHERIFF CRAIG D APPLE SR

PURPOSE OF REQUEST:

- ADOPTION OF LOCAL LAW _____
 - AMENDMENT OF PRIOR LEGISLATION _____
 - APPROVAL/ADOPTION OF PLAN/PROCEDURE _____
 - BOND APPROVAL _____
 - BUDGET AMENDMENT(SEE BELOW) X
 - CONTRACT AUTHORIZATION (SEE BELOW) X
 - ENVIRONMENTAL IMPACT _____
 - HOME RULE REQUEST _____
 - PROPERTY CONVEYANCE _____
 - OTHER:(STATE BRIEFLY IF NOT LISTED ABOVE) _____
- TO APPLY AND ACCEPT THE FY2023 BODY WORN CAMERA GRANT FROM DCJS
IN THE AMOUNT OF \$102,000 AND THE CORRESPONDING BUDGET AMENDMENT

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING

INCREASE ACCOUNT/LINE NO. A33110.03305BWC23 (CIVIL DEFENSE)
SOURCE OF FUNDS: NYS DIVISION OF CRIMINAL JUSTICE SERVICES
TITLE CHANGE: _____

CONCERNING CONTRACT AUTHORIZATION,

STATE THE FOLLOWING:

TYPE OF CONTRACT

- CHANGE ORDER/CONTRACT AMENDMENT _____
- PURCHASE (EQUIPMENT/ SUPPLIES) _____
- LEASE (EQUIPMENT/SUPPLIES) _____
- REQUIREMENTS _____
- PROFESSIONAL SERVICES _____
- EDUCATIONAL/TRAINING _____
- GRANT: NEW X
- RENEWAL _____
- SUBMISSION DEADLINE DATE _____
- SETTLEMENT OF A CLAIM _____
- RELEASE OF LIABILITY _____
- OTHER: (STATE BRIEFLY) _____

CONCERNING CONTRACT AUTHORIZATION (CONT'D)

STATE THE FOLLOWING:

CONTRACT TERMS/CONDITIONS: PARTY (NAME/ADDRESS):
ROSANA ROSADO, COMMISSIONER
NYS DIVISION OF CRIMINAL JUSTICS SERVICES
80 SOUTH SWAN STREET, ALBANY NY 12210
AMOUNT/RATE SCHEDULE/FEE:
\$ 102,000.00
TERM: 2/1/2023 - 1/31/2025
SCOPE OF SERVICES: TO BE USED FOR THE PURCHASE OF BODY CAMERAS

CONTRACT FUNDING:
ANTICIPATED IN CURRENT BUDGET: YES _____ NO X
FUNDING SOURCE: NYS DIVISION OF CRIMINAL JUSTICS SERVICES
COUNTY BUDGET ACCOUNTS:
REVENUE: A33110.03305.BWC23 - CIVIL DEFENSE
APPROPRIATION: A93110.22750.BWC23 (SECURITY EQUIPMENT)
BOND(RES. NO. & DATE OF ADOPTION) _____

CONCERNING ALL REQUESTS:
MANDATED PROGRAM/SERVICE: YES X NO _____
IF MANDATED CITE: AUTHORITY SHERIFF'S DEPT. GENERAL ORDERS
ANTICIPATED IN CURRENT ADOPTED BUDGET: YES _____ NO X
IF YES, INDICATE REVENUE APPROPRIATION ACCOUNTS: _____

FISCAL IMPACT - FUNDING: (DOLLARS OR PERCENTAGES)
FEDERAL _____
STATE 100%
COUNTY _____
TERM/LENGTH OF FUNDING 2/1/2023 - 1/31/2025

PREVIOUS REQUESTS FOR IDENTICAL OR SIMILAR ACTION: _____
RESOLUTION/LAW NUMBER: _____
DATE OF ADOPTION: _____

JUSTIFICATION: (STATE BRIEFLY WHY LEGISLATIVE ACTION IS REQUESTED)

THIS GRANT PROVIDES FINANCIAL ASSISTANCE IN THE PURCHASE OF BODY CAMERAS

BACK-UP MATERIAL SUBMITTED (I.E. APPLICATION/APPROVAL NOTICES FROM FUNDING SOURCE, BID TABULATION SHEET, CIVIL SERVICE APPROVAL NOTICE, PROGRAM ANNOUNCEMENT, CONTRACTS AND/OR ANY MATERIALS WHICH EXPLAIN OR SUPPORT THE REQUEST FOR LEGISLATIVE ACTION.)

SUBMITTED BY: CRAIG D APPLE SR
TITLE: SHERIFF



Division of Criminal
Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

MEMORANDUM

TO: Douglas C Miller
FROM: Commissioner Rossana Rosado, Division of Criminal Justice Services 
DATE: February 3, 2023
SUBJECT: Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$102,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pdf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

If your department is not currently an authorized entity/user for OGS contracts, there is additional information on the OGS website on how to register. Please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for more information.

Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.

As a reminder, all funded agencies must maintain a BWC policy that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. (See *MPTC "Body-Worn Camera Model Policy," issued September 2015.*)

DCJS is pleased to be able to provide your agency with funding to support BWCs, which can help improve police officer interactions with the public and serve as an integrated part of your agency's problem-solving and community-engagement strategy. We look forward to working with you in our shared efforts to keep New Yorkers and visitors to our state safe, and ensure a criminal justice system that works for all.

If you have any questions about this award, please contact DCJS at BWCquestions@dcjs.ny.gov and please include "BWC Payment" in Subject Line of the email. Thank you for your partnership.

Cc: John Cox

DANIEL P. MCCOY
County Executive



COUNTY OF ALBANY
PROBATION DEPARTMENT
60 SOUTH PEARL STREET
ALBANY, NEW YORK 12207
PHONE: (518) 487-5200
FAX: (518) 487-5204
www.albanycountyny.com

WILLIAM CONNORS
Director

Lori Haggerty
Deputy Director

Michael OConnor
Principal Probation Officer

February 1, 2023

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Re: Probation Equity Academy Grant

Dear Chairman Joyce:

Enclosed is a request for Legislative Action for permission to accept grant award from New York State Division of Criminal Justice Services for an award of \$49,574.25. The grant which was recently received was a result of the Probation Department participating in a study to improve equity across the Juvenile Justice System by examining our policy and procedures. This award will require a budget modification and authorization to enter into an agreement with Sidney Albert Training and Research Institute.

It is respectfully requested this be considered. If you have any questions or need additional information, please do not hesitate to contact me directly at (518) 487-5194.

Sincerely,

William Connors
Probation Director

WC/km
Enc.

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Rebekah Kennedy, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-4028, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Grant Award and Training Authorization

Accept Grant Award and enter into agreement with Sidney Albert Training and Research Training and Research Institute

Date: March 1, 2023
Submitted By: William Connors
Department: Probation Department
Title: Probation Director
Phone: 518-487-5194
Department Rep.
Attending Meeting: William Connors

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: New York State, DCJS
Title Change: Albany County Policy Equity Academy

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

New

Submission Date Deadline 1/25/2023

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

New York State Division of Criminal Justice Services
4 Tower Place, Albany, NY 12210

Additional Parties (Names/addresses):

Sidney Albert Training and Research Institute
60 Academy Road, Albany, NY 12208

Amount/Raise Schedule/Fee: 49,575.00
Scope of Services: Training to provide Implicit Bias and Trauma Informed Care

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: A 3140 03389
Revenue Amount: 49,575.00

Appropriation Account and Line: A 3140 44039
Appropriation Amount: 49,575.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 6/1/2022-5/31/2024
Length of Contract: 24 months

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Albany County Probation Department was awarded a training grant as the result of participating in a study to improve equity and ensure that all youth who enter the Juvenile Justice System through the Probation Intake are provided equitable outcomes. Policy that is fair and equitable for all youth will decrease the number of youth referred for family court action. Probation Officers will be trained to be aware of their own implicit bias and how that may impact their decisions. The ability for Probation Officers to take a more equitable approach in providing resources to youth thereby increasing positive outcomes for youth



**Division of Criminal
Justice Services**

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

Grant Award Notice *Revised*

Grantee/Contractor: Albany County Probation	Date: January 25, 2023
Program Name: Albany County Policy Equity Academy	Award Amount: \$49,574.25
Signatory Name and Title: William Connors, Probation Director	Term Dates: 6/1/2022-5/31/2024
Email: william.connors@albanycounty.com	Contract Number: T612380
SFS Vendor ID No: 1000002428	
Program Description: This grant is for the Albany County Probation Department to implement components of their developed action plan to address racial and ethnic disparities in the youth justice system, with an emphasis on the adjustment decision making process.	
The following additional information is provided as required when grants are supported with federal funding:	
Award Name: OJJDP Delinquency Prevention Program Federal Award Number: 2020-JP-FX-0004 Name of the Federal Award Agency: Office of Juvenile Justice and Delinquency Prevention Federal Award Date: November 3, 2020 Federal Fiscal Year of Funds: FY20 Catalog of Federal Domestic Assistance (CFDA) Title: 16.548 Research and Development: No Indirect Cost Rate: Federally approved rate or submit rate for DCJS review and approval Period of Performance: October 1, 2020 to September 30, 2025	
Grant Questions	
Primary Contact Tonya Tamir Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518-457-9896 Email: tonya.tamir@dcjs.ny.gov	Secondary Contact Maura Gagan Public Safety Grants Representative NYS Division of Criminal Justice Services Office of Program Development and Funding Phone: 518-485-9922 Email: Maura.Gagan@dcjs.ny.gov

Thank you for all the work you do. We look forward to working with you in our continued efforts to safeguard the health and safety of all New York residents and visitors.

cc: Trista Deame

The award amount listed above is contingent upon the completion and submission (as applicable) of all contractual obligations as well as approval by the NYS Division of Budget and execution of the grant contract by the NYS Office of the State Comptroller. This funding is provided by the Division of Criminal Justice Services (DCJS) with federal funds through the Federal Office of Juvenile Justice and Delinquency Prevention. Grantees receiving these funds will be subject to federal rules, regulations, and reporting requirements.

June 24, 2022

Colleen Breslin
Albany County Probation Department
60 South Pearl Street
Albany, NY 12207
colleen.breslin@albanycountyny.gov

Dear Ms. Breslin:

On behalf of Parsons Child and Family Center, an affiliate of Northern Rivers Family of Services, I hereby inform you of the Sidney Albert Training and Research Institute's (SATRI) interest in providing an Implicit Bias Train the Trainer program for Albany County. Please find below a summary of our experience working with the larger RED team, as well as our proposal for ongoing work.

The mission of SATRI is to work collaboratively with businesses, human service agencies, school districts, and universities to provide training, conference, and speaker services to human services professionals, community members, children, and families. Since 1964, SATRI has brought the finest, most innovative training and education to members of the human services community in the Capital Region and throughout New York State.

From April to December of 2021, SATRI worked collaboratively with the Capital Region Youth Justice Team R.E.D. initiative to provide a series of Implicit Bias trainings to supervisory and direct line staff in Albany, Schenectady, and Rensselaer Counties. This initiative was largely successful. SATRI trained 86 supervisory staff and 195 line level staff from the represented counties. This training took a transfer of learning approach, with each participant attending a series of three classes and completing implementation assignments between each session. An overview of the curriculum and some feedback from participants is below:

Session One:

This session will open with acknowledgement of the challenges and trauma each and every participant has been in some way impacted by related to the 2020 COVID-19 pandemic, the current social unrest, and our current political climate. The instructor will then branch that conversation into the concept of bias, discussing and defining several types, including implicit bias. Participants will learn how the brain works, and why bias is a natural process of the human brain. The concepts of implicit and explicit bias will be explored in depth. Participants will leave the session with a transfer of learning assignment designed to encourage further thought and exploration of the concepts outside of the training session.

Session Two:

This session will open with a discussion related to the transfer of learning assignment.

Participants will then be encouraged to begin their personal exploration into the role bias plays in their own lives, as well as the role it can play in one's own work. Participants will be encouraged to participate in several self-exploration activities designed to start identifying core values, beliefs, and biases. The session will wrap up with a transfer of learning assignment to complete before the final session.

Session Three:

The final session will open with a discussion of the transfer of learning assignment. Participants will then refocus on the concepts from the first two sessions, but from the perspective of what to do with this information. They will explore the unintended impacts of bias on social outcomes and discuss the impact of implicit bias on the school and the other systems young people interact with on a day to day basis. The series will wrap up developing a plan for action in addressing personal bias, incorporating use of the palm cards for regular self-assessment.

Participant Feedback:

- *"I'm hoping this can be experienced by our whole department. Great first step."*
- *"This training focused on things I had never considered before and I plan to use strategies learned before coming to conclusions."*
- *"I like how you wrapped things up with a visual tool. The SPACEE will be helpful."*
- *"This training will open your eyes and mind as to all the preconceived information you have learned over a lifetime and begins to have you realize you need to be more cognizant of the types of decisions or choices we make on a daily basis."*
- *"Virtual training is not my style of learning."*
- *"The training was overall good, especially the presenter's use of examples. However, I am not sure all my coworkers took the information as seriously as they should have."*
- *"The training was too long."*
- *"Implicit Bias training should be done regularly and incorporated throughout supervision."*
- *"The training made me more aware of my implicit bias and how to recognize it. I often take a step back and think before making judgments or decisions when dealing with situations more so now."*

Proposal for Albany County Probation Learning and Sustainability:

SATRI recommends that Albany County prioritize training on Implicit Bias for all staff working with youth and families. Research on Implicit Bias training strongly indicates that in order for

reduced-implicit bias behavior change to occur and sustain overtime, that training must occur regularly; and that staff must be supported in these changes at all levels through continual conversations on implicit bias and innovation to confront and dismantle institutional sources of bias.

Ownership and sustainability are key factors in the success of this endeavor. SATRI specifically proposes the following action items, to be implemented in collaboration with the SATRI team:

1. Development of Leadership Team

SATRI proposes that Albany County identify a team of staff to steer this project. This team would be made up of county representatives, including some individuals who will be trained in the full curriculum as trainers. These individuals will take an active role in planning and administering the following objectives:

- Evaluation and assessment of the current culture
- Implementation plan
- Initial Implicit Bias and annual refresher training
- Consultation for ongoing challenges that will arise

This committee will meet two times per month for the first three months, and at least one time per month for the following nine months. They will participate in monthly consultation with a SATRI representative for a total of twelve months. SATRI will support the committee in developing a work plan and establishing clear objectives for implementation of such. This work plan will be developed based on the outcomes of an organizational assessment, which will be completed by the Albany County committee, with SATRI's support. The tool will be

administered during the first month of the project, re-administered at the six month mark, and again at the twelve month mark. The purpose of the final assessment is to determine impact.

2. Training

SATRI will provide the full Implicit Bias Training (3 Half days, approximately one month apart) for the full Implementation team and any additional staff selected by the county. All champions who will be part of the train the trainer model should attend this session.

SATRI proposes Albany County will identify 5-10 champions who will participate in a week long training of the full implicit Bias curriculum, designed for trainers. These champions will participate in the full training, provided by SATRI trainers, with a focus on learning to conduct the training themselves. They will be afforded ample opportunity during the training to practice training skills and present short portions of the curriculum on their own. SATRI will develop and provide participants of the train the trainer course with a manual to direct their efforts in achieving proficiency in training this curriculum.

Furthermore, SATRI proposes a second, shorter, two day train the trainer course designed to teach those same champions how to provide an annual refresher training for all staff. The training of trainers will be conducted by SATRI, again allowing participants an opportunity to experience the training, but also to learn how to train it themselves. SATRI will develop a detailed outline/instruction manual for participants, designed to support them in providing the training, while also inserting new topic areas each year.

We propose all training sessions be conducted in person when possible, allowing only for virtual training in the event that it is necessary to assure participant safety.

Budget Narrative

Please see attachment A for a full budget for this project. It is established based on hourly rate for assigned staff and estimated hours dedicated to the project. This budget is comprised, based on the below deliverables and time estimations:

Deliverable 1: SATRI trains Leadership team, trainers, and any additional staff identified by the county in the full implicit bias workshop. This workshop will take place on three different half days, about one month apart from each other. All participants will receive a participant workbook, developed by SATRI.

Deliverable 2: 12 months consultation/administrative oversight: 84 hours. This is based on an estimation of 12 hours for consultation sessions, as well as an hour of preparation time for each consultation. 24 hours is also included for record keeping and administrative oversight. Consultation should include an internal organizational assessment to be conducted by Albany County with the support and guidance of SATRI, and repeated at the six and twelve month marks. Total allocated time for this is 30 hours.

Deliverable 3: 5 day train the trainer training: 60 hours per training and development specialist. This includes the training hours for the full Implicit Bias train the trainer actual training, and re-write of the curriculum into a train the trainer format and preparation time for each training and development specialist.

Deliverable 4: Development of Full Implicit Bias curriculum Train the Trainer Manual with accompanying resources and participant workbook for full Implicit bias training: 200 hours per training & development specialist. This includes the time to create a full train the trainer manual with full script, instruction, and accompanying activities for participants.

Deliverable 5: 2 day train the trainer training: 24 hours per training and development specialist. This includes the training hours for the actual annual implicit bias training updates training, plus the curriculum writing and preparation time.

Deliverable 6: Development of Implicit Bias annual updates Train the trainer manual and accompanying resources: 60 hours per training and development specialist. This includes the time to create a full train the trainer manual with full script, instruction, and accompanying activities for participants.

Thank you for taking the time to review our proposal. SATRI looks forward to the opportunity to discuss the possibility of a collaboration with Albany County.

Attachment A: Full Project Budget

Operating Budget Implicit Bias

	Calendar Year
Full 3 1/2 Day Implicit Bias Training	\$1,800.00
Staffing	
Salaries/Wages	\$ 25,119.92
Fringe Benefits (23%)	\$ 5,777.58
OTPS	
Telephone	\$ 198.00
Supplies/Materials	\$ 1,000.00
Travel	\$ 76.18
Rent/Occupancy	
Management Overhead	\$ 3,538.88
Total Expenses	\$37,510.57

Itemized Staffing Plan						
Position/Title		Full Annual Salary	Hourly Rate	6 month allocation	Hours Dedicated to Project	Estimated Expense (Salary *hours)
Administrative Oversight/Consultation	Gecewicz	\$106,803.16	\$51.35	0.58%	48.00	\$2,464.80
Training & Curriculum Development Specialist	Ford	\$63,981.22	\$30.76	15.19%	440.00	\$13,534.40
Training & Curriculum Development Specialist	Jalloh	\$53,281.80	\$25.62	14.62%	356.00	\$9,120.72
Total						\$25,119.92

June 24, 2022

Colleen Breslin
Albany County Probation Department
60 South Pearl Street
Albany, NY 12207
colleen.breslin@albanycountyny.gov

Dear Ms. Breslin:

On behalf of Parsons Child and Family Center, an affiliate of Northern Rivers Family of Services, I hereby inform you of the Sidney Albert Training and Research Institute's (SATRI) interest in providing a Trauma Informed Care Training for Albany County.

The mission of SATRI is to work collaboratively with businesses, human service agencies, school districts, and universities to provide training, conference, and speaker services to human services professionals, community members, children, and families. Since 1964, SATRI has brought the finest, most innovative training and education to members of the human services community in the Capital Region and throughout New York State.

SATRI has a great deal of experience providing Trauma training, not only for the Northern Rivers programs, but for a number of customers within the community. SATRI has contracted with the Office of Children and Family Services for 14 years to provide training to Voluntary Foster Care Agency Staff across New York State, including training on Trauma Informed Care. Over those years, SATRI has provided many different trauma related trainings and trained thousands of staff. Additionally, SATRI has worked with Schenectady Community Action Program, Whitney Young, Ulster County Drug Court, and several other entities to provide similar training. SATRI proposes the following curriculum for Albany County Probation:

Trauma Informed Care:

This one day workshop will increase participants' knowledge of what trauma is and its impact on the individual. Participants will learn the concepts of psychobiology, and the impact of trauma on the developing brain, paying particular attention to adolescent development. Intergenerational trauma and the role of race and culture in the trauma experience will be explored in depth. Participants will explore the concepts listed above and apply them to the conflict cycle, learning de-escalation techniques to utilize in working with youth who have experienced trauma.

Proposal for Albany County Learning and Sustainability:

SATRI will train identified County staff in this curriculum. As turnover is imminent, SATRI will also provide a two day train the trainer session for a select four or five Albany County staff who would learn to provide this same training for new staff.

The four or five staff identified to become trainers will participate in a two day training of the full Trauma Informed Care training curriculum, designed for trainers. These champions will participate in the full training, provided by SATRI trainers, with a focus on learning to conduct the training themselves. They will be afforded ample opportunity during the training to practice training skills and present short portions of the curriculum on their own. SATRI will develop and provide participants of the train the trainer course with a manual to direct their efforts in achieving proficiency in training this curriculum.

Trainers who complete the TOT series will then participate in 6 months of consultation with SATRI, on a once a month basis. The objective of consultation will be to develop, execute, and

trouble shoot a training plan for trauma informed care training for all identified county employees.

We propose all training sessions be conducted in person when possible, allowing only for virtual training in the event that it is necessary to assure participant safety.

Budget Narrative

Please see attachment A for a full budget for this project. It is established based on the daily rate for the full training and the hourly rate for assigned staff and estimated hours dedicated to the train the trainer portion of the project. This budget is comprised, based on the below deliverables and time estimations:

Deliverable 1: Full day Trauma Informed Care Training for all staff at \$1200 per day.

Deliverable 2: 2 day train the trainer training: 24 hours per training and development specialist.

This includes the training hours for the actual training, plus the curriculum writing and preparation time.

Deliverable 3: Development of Trauma Informed Care Train the trainer manual with accompanying resources and a participant workbook for the Trauma Informed Care Training: 100 hours per training and development specialist. This includes the time to create a full train the trainer manual with full script, instruction, and accompanying activities for participants.

Deliverable 4: 6 months of consultation aimed at developing and evaluating the overall training plan with identified trainers: 12 hours, one training and development specialist.

Thank you for taking the time to review our proposal. SATRI looks forward to the opportunity to discuss the possibility of a collaboration with Albany County.

Attachment A: Full Project Budget

Operating Budget Trauma Informed Care

	Calendar Year
Trauma Informed Care 1 day Training	\$1,200.00
Staffing	
Salaries/Wages	\$ 7,360.24
Fringe Benefits (23%)	\$ 1,692.86
OTPS	
Telephone	\$ 198.00
Supplies/Materials	\$ 500.00
Travel	\$ 36.00
Rent/Occupancy	
Management Overhead	\$ 1,076.58
Total Expenses	\$12,063.68

Itemized Staffing Plan						
Position/Title		Full Annual Salary	Hourly Rate	6 month allocation	Hours Dedicated to Project	Estimated Expense (Salary *hours)
Training & Curriculum Development Specialist	Ford	\$63,981.22	\$30.76	8.10%	136.00	\$4,183.36
Training & Curriculum Development Specialist	Jalloh	\$53,281.80	\$25.62	8.10%	124.00	\$3,176.88
Total						\$7,360.24



Sidney Albert Training and Research Institute

The Sidney Albert Training and Research Institute (SATRI) team collaborates with businesses, human service agencies, school districts, and institutes of higher learning to provide training opportunities to professionals, community members, children and families. Customized curriculum development, external customized training, research, program evaluation, professional library resources, innovative projects and individualized consultation are available.

SATRI General Information

SATRI Clients

SATRI offers you:

- **Dignity for All Students Act (DASA)**
- **Youth Mental Health First Aid**
- **Continuing Education Units (CEU's for LMSW's, LCSW's, and LMHC's)**
- Specialized training for school districts and community agencies - **Continuing Teacher & Leader Education (CTLE's)**
- Curriculum development
- Creative and adaptive training to meet workforce challenges

APPROPRIATIONS

ACCOUNT NO.	RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
A9 3140 4 4039	CONFERENCES AND TRAINING	49,575.00		67,575.00	PROBATION
	TOTAL APPROPRIATIONS	<u>\$49,575.00</u>	<u>\$0.00</u>		

ESTIMATED REVENUES

ACCOUNT NO.	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
A3 3140 3 03389	Policy Equity Grant		49,575.00	49,575.00	PROBATION
	TOTAL ESTIMATED REVENUES	<u>\$0.00</u>	<u>\$49,575.00</u>		
	GRAND TOTALS	<u>\$49,575.00</u>	<u>\$49,575.00</u>		