

**RESOLUTION NO. 233**

**REQUIRING THE CONTRACT ADMINISTRATION BOARD TO ABIDE BY CERTAIN REPORTING REQUIREMENTS**

Introduced: 5/14/18

By Messrs. Signoracci, A Joyce, Feeney, Beston, Bullock, Ms. Chapman, Messrs. Clay, Commisso, Dawson, Ethier, Fein, Higgins, Ms. Lekakis, Mr. Mayo, Ms. McKnight, Messrs. Miller, O'Brien, Ms. Plotsky, Messrs. Reinhardt, Simpson, Smith, Touchette and Ms. Willingham:

WHEREAS, The Albany County Charter sets forth requirements and powers to several policymaking boards of the County, including the Contract Administration Board [of Contract Administration], and

WHEREAS, Article 13 of the Albany County Charter established the Contract Administration Board [of Contract Administration] comprised of the County Executive, the County Clerk and the Chairperson of the County Legislature, and

WHEREAS, The Albany County Charter requires the Contract Administration Board [of Contract Administration] to report to the County Legislature periodically its decisions in authorizing contracts between \$20,000 and \$100,000, and

WHEREAS, While the agenda of items for consideration before the Board are regularly posted to the county website in advance of the monthly meeting, including a brief summary of the items, the supporting backup materials provided to the members of the Board and support staff are not available to the public for review, and

WHEREAS, In the interest of transparency, the public should be provided an opportunity to review the backup materials distributed to the members of the Board upon which they base their decisions, now, therefore, be it

RESOLVED, That the Contract Administration Board [of Contract Administration] shall post to the County website all backup materials provided to the members of the Contract Administration Board at the same time when such agenda is posted, and be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Referred to Law Committee – 5/14/18*