

RESOLUTION NO. 498

Requiring the Posting of Job Descriptions for Certain Albany County Positions to the County Website

Introduced: 10/9/18

By: Grimm

WHEREAS, Resolution 378 for 2018 increased transparency by requiring the salary information regarding positions that must be approved by the County Legislature to be posted on the County website, and

WHEREAS, It is the intent of this Resolution to further said transparency by requiring additional details to be provided on the County website, and

WHEREAS, Some County positions, which are subject to the Legislature's approval under Section 209 of the Charter, do not currently have a full job description and it is in the best interests of the public, the County, the Legislators reviewing the appointments, and potential job applicants for a full and detailed job description to exist, now, therefore be it

RESOLVED, The Commissioner of Human Resources is hereby directed to review the job descriptions for any position that requires approval of the Legislature under Section 209 of the Albany County Charter, identify any positions that are missing or have inadequate or antiquated descriptions, and replace them with full detailed job descriptions, and, be it further

RESOLVED, That whenever a salary is to be posted on the County website pursuant to Resolution 378 for 2018, said job description shall be posted to accompany it, and, be it further

RESOLVED, That said salary and job description information shall be included in the County Executive's Request for Legislative Action regarding said appointments, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Referred to Personnel Committee - 10/9/18

Favorable Recommendation Personnel Committee – 10/24/18

Adopted by unanimous vote – 11/13/18