



## CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*  
 Honorable Bruce A. Hidley, *County Clerk*  
 Honorable Andrew Joyce, *Chairman, County Legislature*

### April 20, 2023 MEETING AGENDA

Tina Harris, Sheriff	Angelo Gaudio, Water Purification	Dave Reilly, <i>Mgt. &amp; Bdgt.</i>
David Cady, BOE	Lisa Ramundo, Public Works	Patrick Alderson, <i>Mgt. &amp; Bdgt.</i>
Melissa Kermani, BOE	David Latina, DGS	Sarah Cantwell, <i>Mgt. &amp; Bdgt.</i>
Bob Belber, MVP Arena	Nicole Ward, CYF	Sameer Modasra, <i>Mgt. &amp; Bdgt.</i>
Lucas Rogers, County Executive	Susan Rizzo, Comptroller	Amanda Brady, <i>Mgt. &amp; Bdgt.</i>
Justin Atlas, Recreation	Pam O'Neill, Purchasing	Chris Herbert, <i>Mgt. &amp; Bdgt.</i>
Pat Collins, Legislature	Eugenia Condon, Law	Zak Smetana, <i>Mgt. &amp; Bdgt.</i>
Austin Wolfgang, Legislature	John Liguori, Law	Alexandra Araujo, <i>Mgt. &amp; Bdgt.</i>
Tracy Murphy, Law		

Board Members: Hon. Andrew Joyce - County Legislature / Daniel Lynch - Deputy County Executive

**The Board will review minutes from the March CAB meeting.**

Andrew Joyce opens the Contract Administration Board at 4:05pm. In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Dan Lynch Deputy County Executive. Absent from the meeting is Bruce Hidley Albany County Clerk. The meeting minutes from the March 13, 2023 meeting are approved. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The meeting minutes are accepted.

2023-938	C) Renewal	A3110 - Sheriff	Tyler Technologies	Software Maintenance/Support FOR CIVILSERVE in the Civil Unit at the Sheriff's Office 04/01/23-03/31/26	4/1/2023 to 3/31/2026	\$39,524.63
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Andrew Joyce reads the details of the contract. Tina Harris states this is software for their civil unit. It is preventative maintenance and is an annual renewal for a 3-year term. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2023-943	A) New	A3110 - Sheriff	Bulldog Fire Apparatus of NY Inc.	Purchase a used ambulance for the Albany County Sheriff's EMS Unit	3/20/2023 to 3/19/2024	\$62,000.00
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Andrew Joyce reads the details of the contract. Tina Harris states a RFB was developed and the vendor was the sole bidder to submit a bid. This is a used ambulance that is a 2006 and will be for the EMS in Voorheesville. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.

2023-972	A) New	A1450 - Board of Elections	Arnoff Moving & Storage	The Albany County Board of Election is seeking contract approval with Arnoff Moving & Storage to provide services for the pick-up, delivery and return of electronic voting machines for use by the electorate during the State and Local Primary Election, to be held on Tuesday, June 27, 2023, between the hours of 6:00 AM and 9:00 PM and the General Election, to be held on Tuesday, November 7, 2023 between the hours of 6:00 AM and 9:00 PM. In the tabulation of bids received for RFB #2023-040, NYS contract #79004, Award #23140, Arnoff was the sole bidder in the amount of \$39,665.56	4/1/2023 to 12/31/2023	\$39,665.56
Andrew Joyce reads the details of the contract. Melissa Kermani states they are not having a County wide Primary this year in June. Therefore, they are using twenty nine sites and the amount of money will be significantly less for the County. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-953	A) New	A7128 - Civic Center	John W. Danforth Company	Purchase & Installation of walk-in cooler on the concourse at the MVP Arena.	5/1/2023 to 9/30/2023	\$98,650.04
Andrew Joyce reads the details of the contract. Bob Belber states this will be a great addition to the arena and allows for stock up on the concourse rather than bringing it up. They will be able to restock the concession stands and portable units much quicker. It will increase upper caps on sales and there is also revenue generating from advertising on the doors facing the concourse. They expect this to be a financial benefit to the County. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-973	A) New	A8020 - Economic Dev, Conservation and Planning	Barton and Laguidice D.P.C.	Complete County Operations and Community Greenhouse Gas Inventories for Albany County	4/15/2023 to 4/14/2024	\$30,000.00
Andrew Joyce reads the details of the contract. Lucas Rogers states this is for a Greenhouse Gas Inventory that was awarded with DEC grant funding to complete this project in the amount of half of the funding. It looks at data for both the Counties Greenhouse Gas emissions, in terms of operations such as vehicles, buildings, etc. as well as, an analysis of the community wide emissions. This will be used as a baseline to setup what the goals and policies will be to continue to reduce emissions. It is a good starting point and the last time it was used was in 2013. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-975	A) New	A8020 - Economic Dev, Conservation and Planning	Niagara Mohawk Power Corporation	Conducting an Investment Grade Audit (IGA) to determine the feasibility of adding solar carports to the top level of the MVP Arena Garage.	4/17/2023 to 4/16/2024	\$43,000.00
Andrew Joyce reads the details of the contract. Lucas Rogers states this will be 100% funded by the revenue received from solar post community benefit agreement. An initial evaluation will be completed to determine whether the facility can support the installation of solar car ports on the top, if so, this is a project that could have significant benefits, including power production, a covered area. In the analysis they will look at the potential of including charging stations with the car ports, which will address power constraints for the future expansion of charging ports in the facility. This will be phase one of evaluating the engineering feasibility. Andrew Joyce agrees that there will be a lot of people pleased with this project. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						

2023-969	A) New	A7410 - Recreation	Albany Dutchmen	To provide a co-ed baseball program for approximately 60 individuals between the ages six (6) to fourteen (14) years old who will participate in each session. Baseball instruction will be provided by Albany Dutchmen coaches and players, providing a 10:1 camper to instructor ratio. There will be four successive two week camps, consisting of ten 3-hour sessions on weekdays at the following locations: Colonie: at the North Colonie Bight Baseball Complex (1155 New Loudon Road) Watervliet: at the Watervliet Dome (1300 2nd Ave) Voorheesville: at Voorheesville High School Satellite Fields (432 New Salem Road) Ravena: at Mosher Park (2 Park Drive)	6/25/2023 to 9/30/2023	\$20,400.00
Andrew Joyce reads the details of the contract. Justin Atlas states the Albany Dutchmen were the sole bidder on this contract. They were also the contractor last year. There is a small discrepancy from the bid. They put ages 7-13 however, speaking with the General Manager of the Albany Dutchmen, there is no issue with being able to accommodate ages 6-14 as outlined. Dan Lynch adds that there is lots of positive feedback about this program last year and this is great partnership generated with our Parks and Recs. Department. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-957	A) New	G8130 - Water Purification District	WSG & Solutions, Inc.	Purchase replacement grit collector bucket and stirring flights.	3/24/2023 to 4/24/2024	\$55,000.00
Andrew Joyce reads the details of the contract. Angelo Gaudio states the buckets and the flights are for the collection system. WSG was the sole responsible bidder. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-958	A) New	G8130 - Water Purification District	Adirondack Environmental	Various environmental laboratory testing needed to comply with the Districts SPDES permits.	3/31/2023 to 3/31/2024	\$30,000.00
Andrew Joyce reads the details of the contract. Angelo Gaudio states Adirondack was one of two bidders for this. They were identified as the sole responsible bidder. This is for lab services needed for the SPDES permits. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-967	A) New	G8130 - Sewage Treatment	Gammie Air Monitoring, LLC	Permit required air testing of both North and South Plant incinerators.	5/1/2023 to 12/31/2023	\$32,600.00
Andrew Joyce reads the details of the contract. Angelo Gaudio states Gammie was one of two bidders. They were identified as the sole responsible bidder. This is an annual requirement that they have with EPA for the air emissions. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-941	A) New	D5110 - Maintenance of Roads and Bridges	Various Vendors as per the attached spreadsheet	The purchase of asphalt items by Public Works for various jobs throughout the County for road maintenance and repair.	5/1/2023 to 4/30/2024	\$48,000.00
Andrew Joyce reads the details of the contract. Lisa Ramundo states this is the annual asphalt bid. Different suppliers won the bid depending on the extra cost for delivery. The best price will be given depending on which town they are delivering to. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						

2023-944	A) New	D5110 - Maintenance of Roads and Bridges	Various as per the attached spreadsheet	The purchase of crushed stone items by Public Works for various jobs throughout the County for road maintenance and repair.	5/1/2023 to 4/30/2024	\$75,000.00
Andrew Joyce reads the details of the contract. Lisa Ramundo states this is the annual crushed stone bid. This is used on various projects throughout the County. Much like the asphalt bid, different vendors were the low bidders depending on which town items are being delivered to. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-950	A) New	D5110 - Maintenance of Roads and Bridges	Gorman Bros., Inc.	The Joint and Crack Sealing of various County Roads using NYS Liquid Bituminous Material Contract #PC69536.	5/1/2023 to 11/30/2023	\$99,000.00
Andrew Joyce reads the details of the contract. Lisa Ramundo states this is completed annually for their crack sealing project. They will be crack sealing about 23 miles of roadway. This will extend the roadway life by 3-4 years. Gorman has been performing this for them for the past five years. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-979	A) New	A6119 - Children, Youth & Families	Trinity Alliance of the Capital Region	Provisions of a Domestic Violence Advocate. The Domestic Violence Advocate will work alongside Trinity's Mobile Response Team to provide immediate and relevant mobile response support to parents and caregivers, which will empower them to assist their child at home and mitigating disruption.	4/1/2023 to 7/31/2023	\$20,000.00
Andrew Joyce reads the details of the contract. Nicole Ward states this is to add another layer to the mobile response Winnebago that Trinity runs for the County. It is to add a domestic violence advocate and to support families first, also to keep youth in with their families. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-931	A) New	A1620 - Building Services	McBain Electric, Inc.	Purchase of Color Kinetics ReachElite LED Luminaires and associated installation materials.	4/1/2023 to 9/30/2023	\$25,337.00
Andrew Joyce reads the details of the contract. David Latina states General Services put out a RFP for LED lighting for the front of the building. This will allow during holidays and for Crime Victims to put the different lighting on the building. McBain was the only responsible bidder. Andrew Joyce adds Albany County was lit up for green, the month for Veterans and DGS has been very helpful with that. It is important to the public to see and is a good show of advocacy for different causes. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-937	A) New	A1620 - Building Services	Alarm & Suppression, Inc.	Annual fire alarm and fire sprinkler system test and inspections of various County facilities.	5/1/2023 to 4/30/2024	\$44,500.00
Andrew Joyce reads the details of the contract. David Latina states they went off of State contract for this for the fire alarm and sprinkler system testing on all of the buildings throughout the County. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						
2023-955	A) New	A1620 - Building Services	M&J Engineering, P.C.	Testing and Special Inspection Services for the Capital District Juvenile Secure Detention Facility Project pursuant to RFP#2023-032.	4/15/2023 to 4/14/2026	\$52,710.00
Andrew Joyce reads the details of the contract. David Latina states this is for the project at the Children's Youth Detention Center. They need to have special inspections for concrete, soil compact, any welding that goes on there. M & J was the lowest responsible bidder to the RFP. An extra \$5,000 was also added for any unforeseen inspections they may have to do. However, this should pretty much cover the whole project. Andrew Joyce states the fiscal impact is 11% to Albany County & 89% to the State of New York. Mr. Latina clarifies that out of the 11% funding, 60% the County of Albany is only responsible for. Andrew Joyce entertains a motion. Dan Lynch makes a motion and Andrew Joyce seconds the motion. The motion is carried.						

Andrew Joyce entertains a motion to go into executive session at 4:26pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion.					
	A) New	A1420 - Law		Confidential Settlement	
Andrew Joyce entertains a motion to come out of executive session at 4:31pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion.					
Andrew Joyce entertains a motion to approve the settlement agreement. Dan Lynch makes a motion and Andrew Joyce seconds the motion.					
Andrew Joyce entertains a motion to adjourn the meeting at 4:32pm. Dan Lynch makes a motion and Andrew Joyce seconds the motion.					