

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Thursday, July 27, 2023

5:00 PM

**Harold L. Joyce Albany County Office Building
Cahill Room - First Floor**

Health Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES
2. PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "F" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 106 OF THE ALBANY COUNTY CODE, SETTING FORTH REQUIREMENTS FOR LOCATION OF SUBSTANCE ABUSE TREATMENT FACILITIES WITHIN ALBANY COUNTY
3. PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "G" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 242 OF THE ALBANY COUNTY CODE TO PROHIBIT THE USE SMOKING AND VAPING OF TOBACCO OR CANNABIS PRODUCTS AT COUNTY PROPERTIES AND IN COUNTY VEHICLES
4. LOCAL LAW NO. "F" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 106 OF THE ALBANY COUNTY CODE, SETTING FORTH REQUIREMENTS FOR LOCATION OF SUBSTANCE ABUSE TREATMENT FACILITIES WITHIN ALBANY COUNTY
5. LOCAL LAW NO. "G" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 242 OF THE ALBANY COUNTY CODE TO PROHIBIT THE USE SMOKING AND VAPING OF TOBACCO OR CANNABIS PRODUCTS AT COUNTY PROPERTIES AND IN COUNTY VEHICLES

CURRENT BUSINESS:

6. AMENDING THE 2023 DEPARTMENT OF HEALTH BUDGET: PUBLIC HEALTH STRENGTHENING INFRASTRUCTURE, WORKFORCE AND DATA SYSTEMS FUNDING
7. AMENDING THE 2023 DEPARTMENT OF MENTAL HEALTH BUDGET: ACCORD FUNDING

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Minutes

Thursday, June 29, 2023

5:00 PM

Harold L. Joyce Albany County Office Building
Cahill Room - First Floor

Health Committee

PREVIOUS BUSINESS:

- Present:** Raymond F. Joyce, Robert J. Beston, Alison McLean Lane, Matthew J. Miller, Frank A. Mauriello, Sean E. Ward and Wanda F. Willingham
- Excused:** Dustin M. Reidy and Zach Collins

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:

2. PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "F" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 106 OF THE ALBANY COUNTY CODE, SETTING FORTH REQUIREMENTS FOR LOCATION OF SUBSTANCE ABUSE TREATMENT FACILITIES WITHIN ALBANY COUNTY

This proposal was tabled at the request of the Sponsor.

3. PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "G" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 242 OF THE ALBANY COUNTY CODE TO PROHIBIT THE USE SMOKING AND VAPING OF TOBACCO OR CANNABIS PRODUCTS AT COUNTY PROPERTIES AND IN COUNTY VEHICLES

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This Local Law was tabled at the request of the Sponsor.

6. AUTHORIZING AN AGREEMENT WITH OCHIN, INC. REGARDING THE ELECTRONIC MEDICAL RECORDS/ELECTRONIC HEALTH RECORDS AND PRACTICE MANAGEMENT SYSTEM

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

7. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH REGARDING THE DRINKING WATER ENHANCEMENT GRANT PROGRAM

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

8. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HEALTH/HEALTH RESEARCH, INC. REGARDING THE EXPANDED PARTNER SERVICES PROGRAM AND AMENDING THE 2023 DEPARTMENT OF HEALTH BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

LOCAL LAW NO. "F" FOR 2023

A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 106 OF THE ALBANY COUNTY CODE, SETTING FORTH REQUIREMENTS FOR LOCATION OF SUBSTANCE ABUSE TREATMENT FACILITIES WITHIN ALBANY COUNTY

Introduced: 6/12/23

By McLean Lane and Miller:

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF ALBANY AS FOLLOWS:

Section 1. Article Creation.

Chapter 106, Article II, **Substance Abuse Treatment Clinics**, is hereby created.

Section 2. § 106-9 -- Legislative Purpose and Intent.

This legislation is to ensure that when a facility applies to dispense controlled substances for the purpose of treating substance use disorders, Albany County residents are offered the opportunity to be informed about the applicant and participate in the public process, including providing input, before any decisions are made by County or State authorities.

Section 3. § 106-10 - Notice of Receipt of Application to Involved Representatives.

A. Within 10 days of receipt of an application or notice of application from the New York State Office of Addiction Services and Supports (OASAS) to the "local governmental unit" which is the Albany County Department of Mental Health related to a facility applying to treat substance use disorders in the County of Albany, the Commissioner of the Department of Mental Health shall provide to the following representatives a copy of the application and/or notice of application from OASAS along with any accompanying documentation, and allow 60 days for those representatives to submit comment on the proposed facility:

- 1) The Albany County Legislator who represents the legislative district which contains the proposed location or facility; and
- 2) The Albany County Legislator who represents any legislative district adjoining the district which contains the proposed location or facility; and
- 3) Each City, Town, or Village Mayor or Supervisor who represents the municipality which contains the proposed location or facility; and
- 4) Each City, Town, or Village Council or Board member who represents the municipality which contains the proposed location or facility; and
- 5) Each New York State Senate and Assembly Representative who represents the municipality which contains the proposed location or facility; and

6) The principal of any elementary, middle, or high school within 1,500 feet of the address of the proposed location or facility.

B. All notifications pursuant to this Section shall be sent via certified mail.

Section 4. § 106-11 - Notice of Public Meeting to Involved Representatives.

A. Within 5 days of the posting of a notice of a public meeting agenda of the Behavioral Health Services Advisory Council, the Albany County Community Services Board, and/or the Albany County Alcohol and Substance Abuse Subcommittee where an application to locate a facility to treating substance use disorders in the County of Albany is on the agenda, the Commissioner of the Department of Mental Health shall provide a copy of that notice to the following representatives:

1) The Albany County Legislator who represents the legislative district which contains the proposed location or facility; and

2) The Albany County Legislator who represents any legislative district adjoining the district which contains the proposed location or facility; and

3) Each City, Town, or Village Mayor or Supervisor who represents the municipality which contains the proposed location or facility; and

4) Each City, Town, or Village Council or Board member who represents the municipality which contains the proposed location or facility; and

5) Each New York State Senate and Assembly Representative who represents the municipality which contains the proposed location or facility; and

6) The principal of any elementary, middle, or high school within 1,500 feet of the address of the proposed location or facility.

B. All notifications pursuant to this Section shall be sent via certified mail.

Section 5. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm, corporation or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of the Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of the Local Law or in its application to the person, individual, firm, corporation or circumstance directly involved in the controversy in which such judgment or order may be rendered.

Section 6. SEQRA Compliance.

This County Legislature determines that this local law constitutes a “Type II action” pursuant to the provisions of the State Environmental Quality Review Act (SEQRA), and that no further action under SEQRA is required.

Section 7. Effective Date.

This local law shall take effect immediately after its filing with the Secretary of State.

RESOLUTION NO. 241

PUBLIC HEARING ON PROPOSED LOCAL LAW NO. “F” FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 106 OF THE ALBANY COUNTY CODE, SETTING FORTH REQUIREMENTS FOR LOCATION OF SUBSTANCE ABUSE TREATMENT FACILITIES WITHIN ALBANY COUNTY

Introduced: 6/12/23

By McLean Lane:

RESOLVED, By the County Legislature of the County of Albany that a public hearing on proposed Local Law No. “F” for 2023, “A Local Law of the County of Albany, New York Amending Chapter 106 of the Albany County Code, Setting Forth Requirements for Location of Substance Abuse Treatment Facilities within Albany County” to be held by the Albany County Legislature at 7:15 p.m. on Tuesday, July, 25, 2023, with participation information to be made available on the Albany County website, and the Clerk of the County Legislature is directed to cause notice of such hearing to be published containing the necessary information in accordance with the applicable provisions of law.

LOCAL LAW NO. "G" FOR 2023

A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING CHAPTER 242 OF THE ALBANY COUNTY CODE TO PROHIBIT THE USE SMOKING AND VAPING OF TOBACCO OR CANNABIS PRODUCTS AT COUNTY PROPERTIES AND IN COUNTY VEHICLES

Introduced: 6/12/23

By McLean Lane, Commisso and Miller:

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF ALBANY AS FOLLOWS:

Section 1. Article Creation.

Chapter 242, Article VI, **Smoking and Vaping on County Properties**, is hereby created.

Section 2. § 242-32 - Legislative Intent and Purpose.

The Albany County Legislature finds that, each year, 41,000 people die prematurely from exposure to second hand smoke. According to the U.S. Surgeon General, there is no safe level of secondhand smoke exposure. E-cigarette aerosol (often called vapor) can also contain harmful and potentially harmful substances including nicotine, ultrafine particles, flavoring chemicals, volatile organic compounds, and heavy metals. County employees and visitors to Albany County buildings or vehicles should be able to work and seek services without being exposed to second hand smoke or e-cigarette vapors, aerosols, and smells. Therefore, it is the purpose of this law to protect the public health and welfare of the residents of Albany County by prohibiting all types of smoking, vaping, and smokeless use in Albany County buildings, within 25 feet of an entrance to and Albany County buildings, and within any County vehicles.

Section 3. § 242-33 - Definitions.

Smoking – Inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette, tobacco, marijuana, hookah, or any other combustible substance in any manner or in any form, or any other lighted or heated plant or chemical product intended for inhalation, in any manner or in any form.

Vaping/Smokeless Use – The release of tobacco, nicotine, marijuana, smokeless tobacco, or e-cigarette aerosol or vapor in any manner or in any form via e-cigarette, electronic aerosol delivery system, smokeless device, or other similar device.

Section 4. § 242-34 - Smoking Prohibitions.

Smoking, vaping, and/or the use of all other tobacco products, vaping or smokeless use products, or cannabis products by any person shall be prohibited within all County owned, operated and/or maintained buildings, within 25 feet of any entrance to a County owned, operated and/or maintained building, and in all County owned, operated and/or maintained vehicles.

Section 5. § 242-35 - Signage.

- A. Signage shall be posted in a conspicuous manner advising persons about the prohibition on the use of such products and the associated fines for violations.
- B. Signs shall be posted at all major entrances to County buildings and in indoor common areas where smoking, cannabis use, e-cigarette use, and/or smokeless use is not permitted.
- C. Signs shall also be posted at outside of all major entrances to County buildings indicating that smoking, cannabis use, e-cigarette use, and/or smokeless use is not permitted within 25 feet of the entrance to any Albany County building.

Section 6. § 242-36 - Enforcement and Penalties.

Any person who violates the provisions of Section 242-34 shall be subject to the imposition of a civil penalty by the Commissioner Health of not more than \$250 for a first violation, \$350 for a second violation, and \$500 for each subsequent violation thereafter. The civil penalties provided by this section shall be recoverable in an action instituted in the name of the County of Albany.

Section 7. Severability.

If any clause, sentence, paragraph, subdivision, or part of this law or the application thereof to any person, firm, corporation or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of the law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of the law or in its application to the person, individual, firm, corporation or circumstance directly involved in the controversy in which such judgment or order may be rendered.

Section 8. SEQRA Compliance.

This County Legislature determines that this local law constitutes a “Type II action” pursuant to the provisions of the State Environmental Quality Review Act (SEQRA), and that no further action under SEQRA is required.

Section 9. Effective Date.

This local law shall take effect immediately after its filing with the Secretary of State.

RESOLUTION NO. 242

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Introduced: 6/12/23

By McLean Lane:

RESOLVED, By the County Legislature of the County of Albany that a public hearing on proposed Local Law No. “G” for 2023, “A Local Law of the County of Albany, New York Amending Chapter 242 of the Albany County Code to Prohibit the Use Smoking and Vaping of Tobacco or Cannabis Products at County Properties and in County Vehicles” to be held by the Albany County Legislature at 7:15 p.m. on Tuesday, July, 25, 2023, with participation information to be made available on the Albany County website, and the Clerk of the County Legislature is directed to cause notice of such hearing to be published containing the necessary information in accordance with the applicable provisions of law.

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Vaping/Smokeless Use – The release of tobacco, nicotine, marijuana, smokeless tobacco, or e-cigarette aerosol or vapor in any manner or in any form via e-cigarette, electronic aerosol delivery system, smokeless device, or other similar device.

Section 4. § 242-34 - Smoking Prohibitions.

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Section 9. Effective Date.

This local law shall take effect immediately after its filing with the Secretary of State.



DEPARTMENT OF HEALTH

COUNTY OF ALBANY
175 GREEN STREET
ALBANY, NEW YORK 12202

The Dr. John J.A. Lyons
ALBANY COUNTY HEALTH FACILITY
(518) 447-4580 FAX (518) 447-4698
www.albanycounty.com

ELIZABETH F. WHALEN, MD, MPH
Commissioner of Health

MARIBETH MILLER, BSN, MS
Deputy Commissioner of Health

RANSOM E. MOORE III
Assistant Commissioner of Finance and
Administration

DANIEL P. McCOY
County Executive

June 29, 2023

Honorable Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, New York 12207

Dear Chairman Joyce:

The Albany County Department of Health (ACDOH) requests a 2023 Budget Amendment to account for the Public Health Strengthening Infrastructure, Workforce and Data Systems funding sponsored by the Centers for Disease Control and Prevention (CDC). This Budget Amendment reflects the \$171,777 awarded for the first grant period ending November 30, 2023 and \$14,315 for one-twelfth of the second grant period ending November 30, 2024, totaling \$186,092 in calendar year 2023. This is additional funding that was not solicited by the ACDOH and was not anticipated in the 2023 ACDOH Budget.

Please don't hesitate to contact me if you have any questions or need additional information.

Sincerely,

Elizabeth F. Whalen, MD, MPH
Commissioner of Health

cc: Hon. Dennis Feeney, Majority Leader
Hon. Frank A. Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel

Enclosures



Albany County Department of Health is nationally accredited and meets rigorous public health standards set forth to best meet the needs of our community.



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-4328, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Budget Amendment for the Public Health Strengthening Infrastructure, Workforce and Data Systems Grant

Date:	June 29, 2023
Submitted By:	Dr. Elizabeth Whalen
Department:	Health Department
Title:	Commissioner of Health
Phone:	518-447-4695
Department Rep.	
Attending Meeting:	Dr. Elizabeth Whalen

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed)

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Various
Source of Funds: Centers for Disease Control and Prevention
Title Change:

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed)

Contract Terms/Conditions:

Party (Name/address):

Additional Parties (Names/addresses):

Amount/Raise Schedule/Fee:

Scope of Services:

Bond Res. No.:

Date of Adoption:

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority:

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Public Health Infrastructure Grant
A.4010.0.4406

Revenue Amount: \$186,092

Appropriation Account and Line: Various
Appropriation Amount: \$186,092

Source of Funding - (Percentages)

Federal: 100%
State:
County:
Local:

Term

Term: (Start and end date)

Length of Contract:

Impact on Pending Litigation Yes No

If yes, explain:

Previous requests for Identical or Similar Action:

Resolution/Law Number:

Date of Adoption:

Justification: (state briefly why legislative action is requested)

The Albany County Department of Health (ACDOH) requests a 2023 Budget Amendment to account for the Public Health Strengthening Infrastructure, Workforce and Data Systems funding sponsored by the Centers for Disease Control and Prevention (CDC). This Budget Amendment reflects the \$171,777 awarded for the first grant period ending November 30, 2023 and \$14,315 for one-twelfth of the second grant period ending November 30, 2024, totaling \$186,092 in calendar year 2023. This is additional funding that was not solicited by the ACDOH and was not anticipated in the 2023 ACDOH Budget.

Health Budget Amendment for Public Health Strengthening Infrastructure, Workforce and Data Systems Funding

ACCOUNT NO.		APPROPRIATIONS		RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
A	4010	2	2080	Specialty Equipment	\$ 6,000	\$ -		Health Dept.
A	4010	2	2001	Office Equipment	\$ 37,130	\$ -		Health Dept.
A	4010	2	2050	Computer Equipment	\$ 10,000	\$ -		Health Dept.
A	4010	2	2600	Medical Equipment	\$ 10,000	\$ -		Health Dept.
A	4010	4	4039	Conferences, Training, Tuition	\$ 25,000	\$ -		Health Dept.
A	4010	4	4046	Fees for Services	\$ 45,000	\$ -		Health Dept.
A	4010	1	19954	Enhanced Pay	\$ 46,000	\$ -		Health Dept.
A	4010	1	19954	Enhanced Pay - FICA	\$ 3,519	\$ -		Health Dept.
A	4010	1	19954	Enhanced Pay - FICA	\$ 3,443	\$ -		Health Dept.
				TOTAL APPROPRIATIONS	\$ 186,092	\$ -		
				REVENUES				
A	4010	0	4406	Public Health Infrastructure Grant	\$ -	\$ 186,092		Health Dept.
				TOTAL ESTIMATED REVENUES	\$ -	\$ 186,092		
				GRAND TOTALS	\$ 186,092	\$ 186,092		

Public Health Infrastructure Grant - Proposed Allocations for Budget Amendment 2023CYE

Specialty Equipment	22080 Computer Cart with Drawers for Clinic (2)	<u>6,000</u>
		\$ 6,000
Office Equipment	22001 Office Furniture, etc.	<u>37,130</u>
		\$ 37,130
Computer Equipment	22050 IT Upgrades	<u>10,000</u>
		\$ 10,000
Medical Equipment	22600 Miscellaneous Upgrades	<u>10,000</u>
		\$ 10,000
Conferences, Training, Tuition	44039 Additional Training & Conferences for Staff	<u>25,000</u>
		\$ 25,000
Fees For Services	44046 Health and Wellness Benefits (\$500 x 90 employees)	<u>45,000</u>
		\$ 45,000
Enhanced Pay	19954 One time \$1,000 retention bonus (3-year employees)	46,000
	19954 Bonus FICA - Employer Share @ 7.65%	3,519
	19954 Wellness FICA - Employer Share @ 7.65%	<u>3,443</u>
		\$ 52,962
	Total 2023 Appropriations	<u>\$ 186,092</u>
	First Year \$ to Spend by 11/30/2023	\$ 171,777
	1/12 Second Year \$ to Spend in December 2023	<u>14,315</u>
		<u>\$ 186,092</u>



COUNTY OF ALBANY
DEPARTMENT OF MENTAL HEALTH
175 GREEN STREET
ALBANY, NEW YORK 12202
518-447-4537 FAX 518-447-4577
WWW.ALBANYCOUNTY.COM

Daniel P. McCoy
County Executive

Daniel C Lynch, Esq.
Deputy County Executive

Stephen J. Giordano, Ph.D.
Director of Mental Health

Cindy G. Hoffman, LCSW-R
Deputy Director

June 28, 2023

Hon. Andrew Joyce, Chairman
 Albany County Legislature
 112 State St., Rm. 710
 Albany, NY 12207

Dear Chairman Joyce,

The Albany County Department of Mental Health (ACDMH) requests permission to amend our 2023 budget in order to reallocate funds, in order to optimize their use by the end of the grant period. Additionally, funds will be re-purposed to allow for other high need areas to be met. These include extended funding of the Certified Peer on the Patient's Services Coordinating Committee, food and clothing to individuals served by this grant, outreach/educational materials, printing and advertising, uniforms, and computer software to enhance program efficiencies.

Please feel free to contact Associate Director Michael Fitzgerald or me if you have any questions concerning this request.

Sincerely,

Stephen Giordano, Ph.D.
 Director

cc: Hon. Dennis A. Feeney, Majority Leader
 Hon. Frank A. Mauriello, Minority Leader
 Rebekah Kennedy, Majority Counsel
 Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-4381, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

The Albany County Department of Mental Health requests to amend the 2023 budget.

Date:	June 27, 2023
Submitted By:	Mark Gleason
Department:	Mental Health
Title:	Budget Analyst
Phone:	518-447-3014
Department Rep.	
Attending Meeting:	Dr. Stephen Giordano, Director

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Various Lines please see attached budget amendment
Source of Funds: Various Lines please see attached budget amendment
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Various Lines please see attached budget amendment
Appropriation Amount: \$55,656

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: 100%
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 8/1/2023-12/29/2023
Length of Contract: 5 Months

Impact on Pending Litigation

Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: N/A
Date of Adoption: N/A

Justification: (state briefly why legislative action is requested)

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