

# **County of Albany**

Harold L. Joyce  
Albany County Office Building  
112 State Street - Albany, NY 12207



## **Meeting Agenda**

**Tuesday, August 29, 2023**

**5:30 PM**

**Harold L. Joyce Albany County Office Building  
Cahill Room - First Floor**

### **Social Services Committee**

**PREVIOUS BUSINESS:**

1. APPROVING PREVIOUS MEETING MINUTES
2. PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "I" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY
3. LOCAL LAW NO. "I" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY

**CURRENT BUSINESS:**

4. AUTHORIZING AN AGREEMENT WITH CARES, INC. REGARDING A CONTINUUM OF CARE PROGRAM FOR ALBANY COUNTY
5. AUTHORIZING PRESCHOOL EDUCATION SERVICE AGREEMENTS FOR CHILDREN WITH SPECIAL NEEDS AGES 3-5
6. AUTHORIZING AN AGREEMENT WITH REJHA GROUP, LLC REGARDING TRANSPORTATION FOR CHILDREN WITH SPECIAL NEEDS TO EDUCATION AND THERAPY PROGRAMS
7. AUTHORIZING AGREEMENTS WITH VARIOUS PROVIDERS REGARDING SERVICES ASSOCIATED WITH THE FAMILY FIRST PREVENTION SERVICES ACT
8. AMENDING RESOLUTION NO. 251 FOR 2023 REGARDING AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE FOR GRANT FUNDING FOR ONGOING RENTAL SUPPLEMENTS

# County of Albany

*Harold L. Joyce*  
*Albany County Office Building*  
*112 State Street - Albany, NY 12207*



## Meeting Minutes

**Tuesday, July 25, 2023**

**5:30 PM**

**Harold L. Joyce Albany County Office Building**  
**Cahill Room - First Floor**

## **Social Services Committee**

**PREVIOUS BUSINESS:**

**Present:** Samuel I. Fein, Norma J. Chapman, Mickey Cleary, Patrice Lockart, Carolyn McLaughlin, Christopher H. Smith and Ellen Rosano

**Excused:** Merton D. Simpson and Jeff S. Perlee

**1. APPROVING PREVIOUS MEETING MINUTES**

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

**CURRENT BUSINESS:****2. REQUIRING A SURVEY OF THE IMPACT OF NEWLY ARRIVED PERSONS ON THE ALBANY COUNTY BUDGET**

A motion was made to move the proposal forward with a negative recommendation. The motion passed 7-1 with Smith opposed.

**3. PUBLIC HEARING ON PROPOSED LOCAL LAW NO. "I" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY**

This proposal was tabled at the request of the Sponsor.

**4. LOCAL LAW NO. "I" FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY**

This Local Law was tabled at the request of the Sponsor.

**5. AUTHORIZING AGREEMENTS REGARDING THE 2023 SUMMER YOUTH EMPLOYMENT PROGRAM AND AMENDING THE 2023 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

**6. AMENDING THE 2023 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET: ADMINISTRATIVE ADJUSTMENTS**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

**7. AUTHORIZING AN AGREEMENT BETWEEN THE DEPARTMENTS OF SOCIAL SERVICES AND MENTAL HEALTH REGARDING SERVICES FOR SAFETY NET AND TANF APPLICANTS AND RECIPIENTS**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

**8. AUTHORIZING AN AGREEMENT WITH EQUINOX, INC. REGARDING RESIDENTIAL DOMESTIC VIOLENCE SERVICES**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

**9. AMENDING RESOLUTION NO. 162 FOR 2023 REGARDING THE HOME ENERGY ASSISTANCE PROGRAM**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

## LOCAL LAW “I” FOR 2023

### A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY

Introduced: 7/10/23

By Burgdorf, Collins, Drake, Grimm, Lockart, Mauriello, Perlee, Smith,  
Tunny, Whalen:

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF ALBANY AS  
FOLLOWS:

#### **Section 1. Chapter Creation.**

Chapter 225, Article I, **Resettlement Disclosure**, is hereby created.

#### **Section 2. § 225-1 – Title.**

This article shall be known as the “Albany County Resettlement Disclosure Law.”

#### **Section 3. § 225-2 – Legislative Purpose and Intent.**

This legislation is to ensure that when a hotel, motel, owner of a multiple dwelling, or shelter is planning to contract for the purpose of providing housing or accommodations for homeless persons, migrants, or asylum seekers, the duly-elected local and school officials representing Albany County residents are offered the opportunity [to be informed about the proposed housing.] of time to plan for the health, safety, and welfare of the new arrivals as well as Albany County residents.

#### **Section 4. § 225-3 – Definitions.**

Agent – Any individual or organization contracted by or otherwise engaged with a foreign municipality and/or acting on their behalf.

Foreign Municipality – Any municipality other than the County of Albany.

[Migrant Emergency Order – Any Emergency Order issued by the County Executive of the County of Albany pertaining to migrant placement issued on or after May 23<sup>rd</sup>, 2023.]

Venue – Any hotel, motel, multiple dwelling, or shelter in Albany County contacted for the purposes of contracting with or otherwise engaging in business with any foreign municipality for the purpose of providing housing or accommodations for homeless persons, migrants, or asylum seekers.

**Section 5. § 225-4 - Notice of Contract or Engagement to Involved Representatives.**

[A.] Within [12] 24 hours of [receipt] execution of a contract offer or any other type of [offer] agreement to engage in business for the purposes of housing homeless persons, migrants, or asylum seekers by a foreign municipality or their agent, [and prior to execution or any other engagement,] venues in Albany County shall provide to the following representatives [a copy of the correspondence] relevant information including number of rooms to be rented, the period of time said rooms shall be rented, maximum number of persons intended to be served, number of children with respective ages, intended lengths of stay and[/or notice of] contract (with financial information redacted) from said foreign municipality or their agent along with any other available information regarding the homeless persons, migrants, or asylum seekers:

1) The Chairperson of the Albany County Legislature, who shall disseminate such notice to the Albany to the Majority Leader and Minority Leader of the Albany County Legislature as well as the [The] Albany County Legislator who represents the legislative district which contains the venue; and

2) [The Albany County Legislator who represents any legislative district adjoining the district which contains the venue;] The Albany County Executive; and

3) Each City, Town, or Village Mayor or Supervisor who represents the municipality which contains the venue; and

4) The school district superintendent for the school district in which the venue is located. [Each City, Town, or Village Council or Board member who represents the municipality which contains the venue; and

5) Each New York State Senate and Assembly Representative who represents the municipality which contains the venue; and

6) The principal of any elementary, middle, or high school within 1,500 feet of the address of the venue.

B. All notifications pursuant to this Section shall be sent via electronic mail prior to full execution of any contract or any other engagement.]

**Section 6. § 225-5 – Violations.**

[Any violations of this section by an owner of a venue shall place that owner in non-compliance with any Migrant Emergency Order and shall be subject to any penalty or remedy process provided therein.] Any venue owner or manager who violates the provisions of this article shall be subject to an initial civil penalty of \$500 per violation per day and a penalty of \$1,000 per each subsequent violation per day.

**Section 7. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm, corporation or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of the

Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of the Local Law or in its application to the person, individual, firm, corporation or circumstance directly involved in the controversy in which such judgment or order may be rendered.

**Section 8. Effective Date.**

This local law shall take effect immediately after its filing with the Secretary of State.



**RESOLUTION NO. 300**

**PUBLIC HEARING ON PROPOSED LOCAL LAW NO. “I” FOR 2023: A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY**

Introduced: 7/10/23

By Burgdorf, Collins, Drake, Grimm, Lockart, Mauriello, Perlee, Smith, Tunny, Whalen:

RESOLVED, By the County Legislature of the County of Albany that a public hearing on proposed Local Law No. “I” for 2023, “A Local Law of the County of Albany, New York Establishing Chapter 225 of the Albany County Code Setting Forth Requirements for Resettlement Disclosure in Albany County” to be held by the Albany County Legislature at 7:15 p.m. on Tuesday, [August 29<sup>th</sup>] September 26<sup>th</sup>, 2023, with participation information to be made available on the Albany County website, and the Clerk of the County Legislature is directed to cause notice of such hearing to be published containing the necessary information in accordance with the applicable provisions of law.

## LOCAL LAW “I” FOR 2023

### A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK ESTABLISHING CHAPTER 225 OF THE ALBANY COUNTY CODE SETTING FORTH REQUIREMENTS FOR RESETTLEMENT DISCLOSURE IN ALBANY COUNTY

Introduced: 7/10/23

By Burgdorf, Collins, Drake, Grimm, Lockart, Mauriello, Perlee, Smith,  
Tunny, Whalen:

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FOLLOWS:

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#### **Section 3. § 225-2 – Legislative Purpose and Intent.**

This legislation is to ensure that when a hotel, motel, owner of a multiple dwelling, or shelter is planning to contract for the purpose of providing housing or accommodations for homeless persons, migrants, or asylum seekers, the duly-elected local and school officials representing Albany County residents are offered the opportunity [to be informed about the proposed housing.] of time to plan for the health, safety, and welfare of the new arrivals as well as Albany County residents.

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Venue – Any hotel, motel, multiple dwelling, or shelter in Albany County contacted for the purposes of contracting with or otherwise engaging in business with any foreign municipality for the purpose of providing housing or accommodations for homeless persons, migrants, or asylum seekers.

**Section 5. § 225-4 - Notice of Contract or Engagement to Involved Representatives.**

[A.] Within [12] 24 hours of [receipt] execution of a contract offer or any other type of [offer] agreement to engage in business for the purposes of housing homeless persons, migrants, or asylum seekers by a foreign municipality or their agent, [and prior to execution or any other engagement,] venues in Albany County shall provide to the following representatives [a copy of the correspondence] relevant information including number of rooms to be rented, the period of time said rooms shall be rented, maximum number of persons intended to be served, number of children with respective ages, intended lengths of stay and[/or notice of] contract (with financial information redacted) from said foreign municipality or their agent along with any other available information regarding the homeless persons, migrants, or asylum seekers:

1) The Chairperson of the Albany County Legislature, who shall disseminate such notice to the Albany to the Majority Leader and Minority Leader of the Albany County Legislature as well as the [The] Albany County Legislator who represents the legislative district which contains the venue; and

2) [The Albany County Legislator who represents any legislative district adjoining the district which contains the venue;] The Albany County Executive; and

3) Each City, Town, or Village Mayor or Supervisor who represents the municipality which contains the venue; and

4) The school district superintendent for the school district in which the venue is located. [Each City, Town, or Village Council or Board member who represents the municipality which contains the venue; and

5) Each New York State Senate and Assembly Representative who represents the municipality which contains the venue; and

6) The principal of any elementary, middle, or high school within 1,500 feet of the address of the venue.

B. All notifications pursuant to this Section shall be sent via electronic mail prior to full execution of any contract or any other engagement.]

**Section 6. § 225-5 – Violations.**

[Any violations of this section by an owner of a venue shall place that owner in non-compliance with any Migrant Emergency Order and shall be subject to any penalty or remedy process provided therein.] Any venue owner or manager who violates the provisions of this article shall be subject to an initial civil penalty of \$500 per violation per day and a penalty of \$1,000 per each subsequent violation per day.

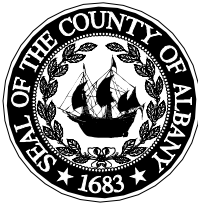
**Section 7. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm, corporation or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of the

Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of the Local Law or in its application to the person, individual, firm, corporation or circumstance directly involved in the controversy in which such judgment or order may be rendered.

**Section 8. Effective Date.**

This local law shall take effect immediately after its filing with the Secretary of State.



DANIEL P. MCCOY  
COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT OF SOCIAL SERVICES  
162 WASHINGTON AVENUE  
ALBANY, NEW YORK 12210-2304  
(518) 447-7300  
WWW.ALBANYCOUNTY.COM

MICHELE G. MCCLAVE  
COMMISSIONER

ERIN M. STACHEWICZ  
EXECUTIVE DEPUTY  
COMMISSIONER

VALERIE SACKS  
DEPUTY COMMISSIONER

August 9, 2023

Hon. Andrew Joyce, Chairman  
Legislative Clerk's Office  
112 State St., Room 710  
Albany, NY 12207

Dear Chairman Joyce,

The Department of Social Services respectfully requests legislative approval for the following:

HUD requires that all partners of a Continuum of Care (CoC), actively participate in their CoC's Coordinated Entry project. CARES of NY, Inc. maintains the Continuum of Care Program for Albany County and requires a Memorandum of Understanding in order for a provider to participate.

Sincerely,

Michele G. McClave  
Commissioner

cc: Dennis A. Feeney, Majority Leader  
Frank A. Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-4494, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**  
Contract Authorization for Social Services

Date:	8/4/2023
Submitted By:	Joseph DeAngelis
Department:	Social Services
Title:	Contract Administrator
Phone:	518-447-7583
Department Rep.	
Attending Meeting:	Michele G. McClave

#### Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):

Cares of NY, Inc.  
7 Wells Street  
Saratoga Springs, NY 12866

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: Non-Financial

Scope of Services: HUD requires that all partners of a Continuum of Care (CoC), actively participate in their CoC's Coordinated Entry project. CARES maintains the Continuum of Care Program for Albany County and requires a Memorandum of Understanding in order for a provider to participate.

Bond Res. No.: .

Date of Adoption: .

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No

If Mandated Cite Authority: NYCRR 352.8

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: .  
Revenue Amount: .

Appropriation Account and Line: .  
Appropriation Amount: .

Source of Funding - (Percentages)

Federal: .  
State: .  
County: .  
Local: .

Term

Term: (Start and end date) 10/1/2023-9/30/2024  
Length of Contract: 1 Year

Impact on Pending Litigation

Yes  No   
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: .  
Date of Adoption: .

**Justification:** (state briefly why legislative action is requested)

Provisions in the Continuum of Care (CoC) Program interim rule (24 CFR part 578.7) require that CoCs establish a Centralized Coordinated Assessment System. HUD’s primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present. Most communities lack the resources needed to meet all the needs of people experiencing homelessness. They often face long waiting times to receive assistance or are screened out of needed assistance. This can result in severe hardships for people experiencing homelessness.

Coordinated Entry processes:

1. Help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.
2. Provider information about service needs and gaps to help communities plan their assistance and identify needed resources.

HUD requires that all funded partners of a CoC, participate in their CoC’s Coordinated Entry (CE) project.

In order for DSS to be represented and participate in the review of applications for housing assistance handled by the Coordinated Assessment/Entry Committee, DSS must agree to contents in the MOU including maintaining confidentiality and participation in HMIS. The Coordinated Entry Committee reviews applications for housing for persons who are homeless/at-risk of homelessness including those in DSS shelters.





## Memorandum of Understanding for ACCH Coordinated Entry

Provisions in the Continuum of Care (CoC) Program interim rule (24 CFR part 578.7) require that CoCs establish a Centralized Coordinated Assessment System. HUD's primary goals for coordinated entry processes are that assistance be allocated as effectively as possible and that it be easily accessible no matter where or how people present. Most communities lack the resources needed to meet all the needs of people experiencing homelessness. They often face long waiting times to receive assistance or are screened out of needed assistance. This can result in severe hardships for people experiencing homelessness.

Coordinated Entry processes:

1. Help communities prioritize assistance based on vulnerability and severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.
2. Provider information about service needs and gaps to help communities plan their assistance and identify needed resources.

HUD requires that all funded partners of a CoC, which includes funding from HUD, Emergency Solutions Grants (ESG), and Solutions to End Homelessness programs (STEHP) actively participate in their CoC's Coordinated Entry (CE) project.

The following is a description of the requirements for Albany County Coalition on Homelessness (ACCH) CoC funded agencies and non-funded agencies that participate in the Coordinated Entry project, as it relates to participation in the Coordinated Entry process or CE project. The ACCH CoC invites:

Name of Agency: \_\_\_\_\_ agrees to:

- Actively participate in the Coordinated Entry System as specified in the ACCH CoC Coordinated Entry Policy and Procedures
  - Designate a minimum of one staff member to facilitate and administrate the Coordinated Entry System at their respective agency. This includes completing CE assessments, entering those assessments, and sending referrals through Homeless Management Information System (HMIS) CE project. If the above agency does not have access to HMIS, paper assessments will be completed and sent on to the CE Lead.
  - Designate a minimum of one staff member to represent their agency at Coordinated Entry case review meetings to discuss program vacancies, intakes, and consumers on the priority list.
- Ensure all staff involved in the CE project practice appropriate confidentiality of protected personal information, CE forms, and all information related to CE.

- Work cooperatively with all ACCH agencies participating in the CE system to maintain active releases of information gathered through the CE process.
  - Share information gathered on comprehensive assessment forms with the participating CE agencies for the purpose of populating the Priority List, discussing program vacancies, current open cases and consumer information shared through the CE process.
  - Ensure designated CE staff from your agency practice strict confidentiality when discussing cases at all meetings.
  - Note: Domestic Violence programs and agencies are prohibited from sharing protected personal information of consumers and clients involved with their programs, services, or agency. It is strongly recommended that agencies and partners that encounter a situation involving domestic violence, dating violence, and/or a situation involving stalking, refer the individual(s) to a domestic violence program. It is imperative to not share protected personal information with anyone.
- Maintain an active HMIS membership with CARES of NY, Inc., and ensure all staff working on the CE system have access to HMIS (if applicable)
  - The agency designated for CE will keep timely and complete records in HMIS as it relates to CE.
- Participate in stakeholder meetings, focus groups, and strategic planning processes for the ongoing improvement of the CE system.



This Memorandum of Understanding (MOU) is in effect from:

Date: \_\_\_\_\_ and will remain in effect for one year from the date of signing or until terminated by either party. The MOU is required to be signed annually or when a substantive change to the document is instituted by an authorized representative of the participating agency.

The MOU will be reviewed annually and signed by the designated agency representative from the participating agency.

Name of participating agency: \_\_\_\_\_

Name of designated representative authorized to sign MOU: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature of designated agency representative: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Executive Director: \_\_\_\_\_

Date: \_\_\_\_\_





DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH  
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY  
DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES  
112 STATE STREET – SUITE 300  
ALBANY, NEW YORK 12207  
(518) 447-7324 - FAX (518) 447-7578  
www.albanycounty.com

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
Deputy Commissioner

August 3, 2023

Hon. Andrew C. Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for authorization to enter into contractual arrangements with the Albany County School Districts to provide Preschool Evaluations for Children with Special Needs.

The combined agreements have an anticipated cost of approximately \$30,000, based on rates not to exceed the New York State established rates, for the term of July 1, 2023 – June 30, 2024

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-4471, **Version:** 1

### **REQUEST FOR LEGISLATIVE ACTION**

**Description (e.g., Contract Authorization for Information Services):**

Contract Authorization with Albany County School Districts for Preschool Evaluations

Date:	August 3, 2023
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
Please see attached spreadsheet

Additional Parties (Names/addresses):  
Please see attached spreadsheet

Amount/Raise Schedule/Fee: \$30,000 (approx.)  
Scope of Services: Preschool Services for Children with Disabilities

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: NYS Education Law Sections 4401 and 4410

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA2960 01605 AA2960 03277  
Revenue Amount: \$1,800 \$16,500

Appropriation Account and Line: AA2960 44039 AA2960 44046  
Appropriation Amount: \$28,500 \$1,500

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 55%  
County: 39%  
Local: 6%

Term

Term: (Start and end date) 7/1/2023 - 6/30/2024  
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 22-151, 21-145, 20-199, 19-182, 18-204, 17-185,  
Date of Adoption: 5/9/22, 5/10/21, 6/8/20, 5/13/19, 5/14/18, 5/8/17

**Justification:** (state briefly why legislative action is requested)

Please see attached



**Albany County Department of Children Youth and Families  
Justification and Backup Material for Contractual Agreements between  
Albany County and Albany County School Districts to Provide  
Preschool Evaluation Services for Children with Special Needs**

The New York State Education Law (Section 4410) requires that the New York State Education Department (NYSED) meet the physical and educational needs of children with disabilities. NYSED administers, through local school districts, preschool special education programs and services for preschool students with disabilities, ages 3 to 5 years of age. The board of education or trustees of each School District required, by regulation (Part 200.2(a)), to identify and evaluate all students with disabilities who reside in the school district and establish a register of children who are entitled to attend public schools in the district or to attend a preschool program during the next school year. As of November of 2017, the law was amended to establish that all School Districts are approved evaluators of preschool students suspected of having a disability.

Municipalities are required to provide an approved preschool special education program for children who have been evaluated and determined by the school district to have a disabling condition. Albany County may contract with School Districts approved by NYSED as having an appropriate, structured program capable of offering Preschool Evaluations to children with disabilities.

Reimbursement under these agreements shall be at the applicable rates established or approved by the New York State Education Department (NYSED). New York State reimburses Albany County 59.5% for costs incurred in the delivery of these services after backing out Medicaid reimbursement for the related services component of center based programs.

The Department for Children, Youth and Families respectfully request legislative authorization to enter into a contractual agreement with Albany County School Districts, contained on the attached list, to Provide Preschool Evaluation Services for Children with Special Needs for the term of July 1, 2023 – June 30, 2024.

Albany County School Districts

Albany City Schools	Middleburgh
Berne-Knox-Westerlo	Mohonasen
Bethlehem	Niskayuna
Cairo-Durham	North Colonie
Cohoes	Ravena-Coeymans-Selkirk
Duanesburg	Schalmont
Green Island	Schoharie
Greenville	South Colonie
Guilderland	Voorheesville
Menands	Watervliet

**RESOLUTION NO. 165**

**AUTHORIZING PRESCHOOL SPECIAL EDUCATION PROVIDER AGREEMENTS  
FOR CHILDREN WITH DISABILITIES AGES THREE TO FIVE YEARS OLD**

Introduced: 5/8/23

By Social Services Committee and A. Joyce:

WHEREAS, The Albany County Department for Children, Youth and Families is required to provide an approved preschool special education program for children ages three to five years old who have been evaluated and determined by the Board of Education to have a disabling condition, and

WHEREAS, The Commissioner has requested authorization to enter into agreements with those preschool special education programs determined to be appropriate for each individual child, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into agreements with the following preschool special education program providers for children ages three to five years old who have been evaluated and determined by the Board of Education to have a disabling condition for sums not to exceed the New York State established rates for said services for a term commencing July 1, 2023 and ending June 30, 2024:

Achievements  
623 New Loudon Road, Suite 100  
Latham, NY 12110

Advanced Therapy  
One Rapp Road  
Albany, NY 12203

Albany City School District  
1 Academy Park  
Albany, NY 12207

Circle of Friends  
14379 Route 9W  
Ravena, NY 12143

Early Childhood Education  
Center  
230 Washington Ave. Ext.  
Albany, NY 12203

Parsons Child and Family  
Center  
60 Academy Road  
Albany, NY 12208

Center For Disability Services  
314 South Manning Blvd.  
Albany, NY 12208

Unity House of Troy  
Dba A Child's Place  
435 Fourth Street  
Troy, NY 12180

Whispering Pines  
2841 Thousand Acre Road  
Delanson, NY 12053

Capital District Beginnings  
673 Columbia Turnpike  
East Greenbush, NY 12061

Crossroads Center for  
Children  
1136 North Westcott Rd.  
Suite 100  
Schenectady, NY 12306

Newmeadow Inc.  
23 Sitterly Rd.  
Clifton Park, NY 12065

Saint Anne's Preschool  
160 N. Main Avenue  
Albany, NY 12206

Spotted Zebra Learning  
Center  
26 Computer Drive East  
Albany, NY 12205

and, be it further



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET - SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

[www.albanycounty.com](http://www.albanycounty.com)

DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
DEPUTY COMMISSIONER

August 3, 2023

Hon. Andrew C. Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to enter a contractual agreement for Transportation Providers for Children with Special Needs who travel to Special Education and Therapy Programs.

The requested agreement is for six distinct transportation zones for a maximum total cost, not to exceed \$4,303,221.63, for the term of September 1, 2023 – August 31, 2024. The six zones have been awarded to Rejha Group L.L.C. and the cost of these contracts are reimbursed by NYS Ed at a rate of 59.5%

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-4472, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Contract Authorization with Rejha Group LLC for Transportation of Department for Children, Youth and Families Children with Special Needs

Date:	August 3, 2023
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
Rejha Group L.L.C.  
23 Railroad Avenue  
Albany NY 12205

Additional Parties (Names/addresses):  
Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$4,303,221.63  
Scope of Services: Transportation for Children with Special Needs

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: NYS Education Law 4410/ NYS Public Health Law Title 11-  
A

Is there a Fiscal Impact: Yes  No

Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA 2960 03277  
Revenue Amount: \$2,560,416.87

Appropriation Account and Line: AA 2960 44038  
Appropriation Amount: \$4,303,221.63

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 59.5%  
County: 40.5%  
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 9/1/2023 - 8/31/2024  
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 22-239; 21-202; 20-248; 19-330; 18-351; 17-228; 16-277  
Date of Adoption: 7/11/22; 7/12/21; 8/10/20; 8/12/19; 8/13/18; 6/12/17; 7/11/16

**Justification:** (state briefly why legislative action is requested)

Please See Attached

**Department for Children, Youth and Families**  
**Transportation Renewal Contract Authorization with Rejha Group L.L.C. for Children with Special Needs Who Travel to Special Education and Therapy Programs**

The Department for Children, Youth and Families is requesting that the Albany County Legislature authorize the County to enter into a renewal agreement with Rejha Group L.L.C., for transportation services for children with special needs. The Department is seeking authorization to exercise the second and final renewal option to renew for all 6 zones. The total funding for all zones is not to exceed \$4,303,221.63. The contract term will run from September 1, 2023 to August 1, 2024.

The Department issued a Request for Proposals for Transportation Services for pre-School Aged Handicapped Children in Need of special Education—*RFP-2020-030--* on February 17, 2021 with responses due March 26, 2021. It should be noted that Rejha Group L.L.C was the only company that submitted a proposal.

Transportation of children with special needs to special education and therapy services, as recommended by the individual education/family service plan approved by the child’s school district or by the Early Intervention Official, is mandated by New York State law.

Given the varying fluctuations in the fuel market, proposing vendors need to anticipate any potential increases in fuel costs so that they are not inadvertently penalized for swings in the fuel market. This puts the County in a vulnerable situation; requiring it to pay for costs that may not actually be incurred assuming a stabilized fuel market. In order to better safeguard the County financially, the Department, with assistance from the County’s Purchasing Department, have structured the bids with a fuel escalation/de-escalation clause. This language provides a safety valve for both the County and the transportation provider so that the effect on either entity’s bottom line is minimized in the event(s) of changes in the fuel commodity market.

The costs associated with transportation are reimbursed by the State at a rate of 59.5% after subtracting out any reimbursement received from Medicaid. All contracts will be reviewed and approved by the County Attorney’s Office as to form and content prior to execution.

Contracts for transportation services are divided into zones based on program locations. There are six unique zones.

**Zone #1—not to exceed \$180, 999**  
Rejha Group L.L.C  
23 Railroad Avenue  
Albany, NY 12205

**Zone #4 – not to exceed \$1,044,823**  
Rejha Group L.L.C  
23 Railroad Avenue  
Albany, NY 12205

**Zone #2 - not to exceed \$397,666**  
Rejha Group L.L.C  
23 Railroad Avenue  
Albany, NY 12205

**Zone #5 – not to exceed \$570,731**  
Rejha Group L.L.C  
23 Railroad Avenue  
Albany, NY 12205

**Zone #3 – not to exceed \$897,139**  
Rejha Group L.L.C  
23 Railroad Avenue  
Albany, NY 12205

**Zone #6--not to exceed \$1,211,863**  
Rejha Group L.L.C  
23 Railroad Avenue  
Albany, NY 12205

Albany County DCYF  
2022 Transportation Payments By Zone

Month	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Total
January	\$ 11,408.47	\$ 19,229.08	\$ 56,690.90	\$ 59,114.37	\$ 26,744.05	\$ 82,752.22	\$ 255,939.09
February	\$ 11,338.18	\$ 20,708.24	\$ 54,841.95	\$ 63,710.77	\$ 26,374.26	\$ 72,579.02	\$ 249,552.42
March	\$ 18,887.22	\$ 35,308.68	\$ 91,468.41	\$ 108,599.70	\$ 51,985.89	\$ 121,977.50	\$ 428,227.40
April	\$ 12,568.05	\$ 22,643.61	\$ 62,072.67	\$ 73,403.55	\$ 37,320.36	\$ 83,225.65	\$ 291,233.89
May	\$ 15,989.82	\$ 31,086.99	\$ 80,646.39	\$ 93,421.02	\$ 46,818.09	\$ 107,273.26	\$ 375,235.57
June	\$ 13,335.63	\$ 26,097.72	\$ 67,553.97	\$ 65,171.04	\$ 38,228.52	\$ 88,914.15	\$ 299,301.03
July	\$ 21,195.57	\$ 27,854.97	\$ 65,705.31	\$ 86,577.48	\$ 41,055.63	\$ 89,247.25	\$ 331,636.21
August	\$ 17,038.56	\$ 23,217.15	\$ 55,293.81	\$ 51,197.19	\$ 33,514.80	\$ 55,144.92	\$ 235,406.43
September	\$ 8,785.26	\$ 34,227.27	\$ 57,466.53	\$ 76,466.61	\$ 48,068.46	\$ 93,931.11	\$ 318,945.24
October	\$ 9,761.40	\$ 39,045.60	\$ 69,316.83	\$ 85,041.00	\$ 52,945.20	\$ 95,425.34	\$ 351,535.37
November	\$ 9,273.33	\$ 35,141.04	\$ 63,538.20	\$ 77,798.16	\$ 48,837.69	\$ 87,527.79	\$ 322,116.21
December	\$ 7,809.12	\$ 31,236.48	\$ 55,526.13	\$ 68,040.72	\$ 44,394.57	\$ 75,795.97	\$ 282,802.99
<b>Total</b>	<b>\$ 157,390.61</b>	<b>\$ 345,796.83</b>	<b>\$ 780,121.10</b>	<b>\$ 908,541.61</b>	<b>\$ 496,287.52</b>	<b>\$ 1,053,794.18</b>	<b>\$ 3,741,931.85</b>

15% Adj	\$180,999.20	\$397,666.35	\$897,139.27	\$1,044,822.85	\$570,730.65	\$1,211,863.31	\$4,303,221.63
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Albany County DCYF  
2022 Transportation Payments

Clerk	Document	Invoice	Inv Date	Warrant	Zone	Check #	Amount	Monthly Total
hdiiillo	<u>729</u>	729	03/22/2022	04/20/22	6	3125216	\$ 82,752.22	
hdiiillo	<u>723</u>	723	03/22/2022	04/20/22	5	3125216	\$ 26,744.05	
hdiiillo	<u>717</u>	717	03/22/2022	04/20/22	4	3125216	\$ 59,114.37	
hdiiillo	<u>705</u>	705	03/22/2022	04/20/22	3	3125216	\$ 56,690.90	
hdiiillo	<u>699</u>	699	03/22/2022	04/20/22	2	3125216	\$ 19,229.08	
hdiiillo	<u>693</u>	693	03/22/2022	04/20/22	1	3125216	\$ 11,408.47	\$ 255,939.09
hdiiillo	<u>8872</u>	8872	05/12/2022	06/15/22	3,6	3128148	7,322.44	
hdiiillo	<u>2964</u>	2964	04/11/2022	05/11/22	6	3126275	70,378.62	
hdiiillo	<u>2963</u>	2963	04/11/2022	05/11/22	5	3126275	26,374.26	
hdiiillo	<u>2962</u>	2962	04/11/2022	05/11/22	4	3126275	63,710.77	
hdiiillo	<u>2958</u>	2958	04/11/2022	05/11/22	3	3126275	49,719.91	
hdiiillo	<u>2957</u>	2957	04/11/2022	05/11/22	2	3126275	20,708.24	
hdiiillo	<u>2955</u>	2955	04/11/2022	05/11/22	1	3126275	11,338.18	\$ 249,552.42
hdiiillo	<u>6011</u>	6011	04/27/2022	06/01/22	6	3127341	121,977.50	
hdiiillo	<u>6010</u>	6010	04/27/2022	06/01/22	5	3127341	51,985.89	
hdiiillo	<u>6009</u>	6009	04/27/2022	06/01/22	4	3127341	108,599.70	
hdiiillo	<u>6008</u>	6008	04/27/2022	06/01/22	3	3127341	91,468.41	
hdiiillo	<u>6007</u>	6007	04/27/2022	06/01/22	2	3127341	35,308.68	
hdiiillo	<u>6006</u>	6006	04/27/2022	06/01/22	1	3127341	18,887.22	\$ 428,227.40
hdiiillo	<u>9280</u>	9280	05/13/2022	06/15/22	6	3128148	83,225.65	
hdiiillo	<u>9277</u>	9277	05/13/2022	06/15/22	5	3128148	37,320.36	
hdiiillo	<u>9274</u>	9274	05/13/2022	06/15/22	4	3128148	73,403.55	
hdiiillo	<u>9273</u>	9273	05/13/2022	06/15/22	3	3128148	62,072.67	
hdiiillo	<u>9272</u>	9272	05/13/2022	06/15/22	2	3128148	22,643.61	
hdiiillo	<u>9270</u>	9270	05/13/2022	06/15/22	1	3128148	12,568.05	\$ 291,233.89
hdiiillo	<u>13909</u>	13909	06/13/2022	07/13/22	6	3129955	107,273.26	
hdiiillo	<u>13905</u>	13905	06/13/2022	07/13/22	5	3129955	46,818.09	
hdiiillo	<u>13904</u>	13904	06/13/2022	07/13/22	4	3129955	93,421.02	
hdiiillo	<u>13903</u>	13903	06/13/2022	07/13/22	3	3129955	80,646.39	
hdiiillo	<u>13902</u>	13902	06/13/2022	07/13/22	2	3129955	31,086.99	
hdiiillo	<u>13901</u>	13901	06/13/2022	07/13/22	1	3129955	15,989.82	\$ 375,235.57
hdiiillo	<u>17028</u>	17028	07/06/2022	08/03/22	6	3131137	88,914.15	
hdiiillo	<u>17026</u>	17026	07/06/2022	08/03/22	5	3131137	38,228.52	
hdiiillo	<u>17024</u>	17024	07/06/2022	08/03/22	4	3131137	65,171.04	
hdiiillo	<u>17022</u>	17022	07/06/2022	08/03/22	3	3131137	67,553.97	
hdiiillo	<u>17020</u>	17020	07/06/2022	08/03/22	2	3131137	26,097.72	
hdiiillo	<u>17016</u>	17016	07/06/2022	08/03/22	1	3131137	13,335.63	\$ 299,301.03
hdiiillo	<u>23469</u>	23469	08/12/2022	09/14/22	6	3133746	89,247.25	
hdiiillo	<u>23465</u>	23465	08/12/2022	09/14/22	5	3133746	41,055.63	
hdiiillo	<u>23461</u>	23461	08/12/2022	09/14/22	4	3133746	86,577.48	
hdiiillo	<u>23457</u>	23457	08/12/2022	09/14/22	3	3133746	65,705.31	
hdiiillo	<u>23455</u>	23455	08/12/2022	09/14/22	2	3133746	27,854.97	
hdiiillo	<u>23454</u>	23454	08/12/2022	09/14/22	1	3133746	21,195.57	\$ 331,636.21
hdiiillo	<u>27347</u>	27347	09/02/2022	10/05/22	6	3134525	55,144.92	
hdiiillo	<u>27346</u>	27346	09/02/2022	10/05/22	5	3134525	33,514.80	
hdiiillo	<u>27345</u>	27345	09/02/2022	10/05/22	4	3134525	51,197.19	
hdiiillo	<u>27344</u>	27344	09/02/2022	10/05/22	3	3134525	55,293.81	
hdiiillo	<u>27343</u>	27343	09/02/2022	10/05/22	2	3134525	23,217.15	
hdiiillo	<u>27342</u>	27342	09/02/2022	10/05/22	1	3134525	17,038.56	\$ 235,406.43
hdiiillo	<u>34126</u>	34126	10/21/2022	11/23/22	6	3137442	93,931.11	
hdiiillo	<u>34125</u>	34125	10/21/2022	11/23/22	5	3137442	48,068.46	
hdiiillo	<u>34123</u>	34123	10/21/2022	11/23/22	4	3137442	76,466.61	
hdiiillo	<u>34121</u>	34121	10/21/2022	11/23/22	3	3137442	57,466.53	
hdiiillo	<u>34119</u>	34119	10/21/2022	11/23/22	2	3137442	34,227.27	
hdiiillo	<u>34114</u>	34114	10/21/2022	11/23/22	1	3137442	8,785.26	\$ 318,945.24
hdiiillo	<u>38359</u>	38359	11/15/2022	12/14/22	6	3138178	95,425.34	
hdiiillo	<u>38354</u>	38354	11/15/2022	12/14/22	5	3138178	52,945.20	
hdiiillo	<u>38351</u>	38351	11/15/2022	12/14/22	4	3138178	85,041.00	

Albany County DCYF  
2022 Transporation Payments

Clerk	Document	Invoice	Inv Date	Warrant	Zone	Check #	Amount	Monthly Total
hdiiillo	<del>38347</del>	38347	11/15/2022	12/14/22	3	3138178	69,316.83	
hdiiillo	<del>38346</del>	38346	11/15/2022	12/14/22	2	3138178	39,045.60	
hdiiillo	<del>38342</del>	38342	11/15/2022	12/14/22	1	3138178	9,761.40	\$ 351,535.37
hdiiillo	<del>42812</del>	42812	12/14/2022	01/11/23	6	3139230	87,527.79	
hdiiillo	<del>42806</del>	42806	12/14/2022	01/11/23	5	3139230	48,837.69	
hdiiillo	<del>42805</del>	42805	12/14/2022	01/11/23	4	3139230	77,798.16	
hdiiillo	<del>42804</del>	42804	12/14/2022	01/11/23	3	3139230	63,538.20	
hdiiillo	<del>42803</del>	42803	12/14/2022	01/11/23	2	3139230	35,141.04	
hdiiillo	<del>42796</del>	42796	12/14/2022	01/11/23	1	3139230	9,273.33	\$ 322,116.21
hdiiillo	<del>45599</del>	45599	01/06/2023	02/08/23	6	3140343	75,795.97	
hdiiillo	<del>45598</del>	45598	01/06/2023	02/08/23	5	3140343	44,394.57	
hdiiillo	<del>45595</del>	45595	01/06/2023	02/08/23	4	3140343	68,040.72	
hdiiillo	<del>45593</del>	45593	01/06/2023	02/08/23	3	3140343	55,526.13	
hdiiillo	<del>45592</del>	45592	01/06/2023	02/08/23	2	3140343	31,236.48	
hdiiillo	<del>45591</del>	45591	01/06/2023	02/08/23		3140343	7,809.12	\$ 282,802.99
							\$ 3,741,931.85	\$ 3,741,931.85

**RESOLUTION NO. 239**

**AUTHORIZING AN AGREEMENT WITH REJHA GROUP, LLC REGARDING  
TRANSPORTATION FOR CHILDREN WITH SPECIAL NEEDS TO  
EDUCATION AND THERAPY PROGRAMS**

Introduced: 7/11/22  
By Social Services Committee:

WHEREAS, The Department for Children, Youth and Families provides appropriate transportation services for children who have been evaluated and found to have special needs related to special education and therapy programs assigned by school district-based committees, as mandated by New York State, and

WHEREAS, The costs associated with these transportation services are reimbursed by the New York State Education Department at a rate of 59.5% after subtracting out any reimbursement received from Medicaid, and

WHEREAS, The Commissioner of the Department for Children, Youth and Families has requested authorization to enter into an agreement with Rejha Group, LLC regarding transportation of children with special needs to special education and therapy programs in all six transportation zones for a term commencing September 1, 2022 and ending August 31, 2023, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Rejha Group, LLC, Albany, NY 12205 regarding transportation of children with special needs to special education and therapy programs for a term commencing September 1, 2022 and ending August 31, 2023, for the following six district transportation zones:

Zone #1 Not to exceed \$248,932	Zone #4 Not to exceed \$787,206
Zone #2 Not to exceed \$289,855	Zone #5 Not to exceed \$418,194
Zone #3 Not to exceed \$837,326	Zone #6 Not to exceed \$1,077,121

and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote – 7/11/22*



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

[www.albanycounty.com](http://www.albanycounty.com)

DANIEL P. MCCOY  
COUNTY EXECUTIVE

DANIEL C. LYNCH  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
Deputy Commissioner

August 3, 2023

Hon. Andrew C. Joyce, Chairman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for permission to enter into Contractual Renewal Agreements with Qualified Individual provider agencies approved by the NYS Office of Children and Family Services for the facilitation of services involved with the Family First Prevention Services Act

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-4473, **Version:** 1

### **REQUEST FOR LEGISLATIVE ACTION**

**Description (e.g., Contract Authorization for Information Services):**

Contract Renewal Authorization for Albany County and Providers of Qualified Individual Assessments

Date:	August 3, 2023
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

### **CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):

Various Agencies

Please see attached Justification

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$2,000 per Assessment

Scope of Services: Assessments of Children placed in Congregate Care

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No

If Mandated Cite Authority: The Family First Prevention Services Act

Is there a Fiscal Impact: Yes  No

Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA6119 03619 04619  
Revenue Amount: \$25,000 \$25,000

Appropriation Account and Line: AA6119 44046  
Appropriation Amount: \$50,000

Source of Funding - (Percentages)

Federal: 50  
State: 50  
County: 0  
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 9/1/2023 - 8/31/2024  
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 22-432, 21-409, 21-245  
Date of Adoption: 11/14/22, 11/8/21, 8/9/21

**Justification:** (state briefly why legislative action is requested)

Please see attached

**Albany County Department for Children, Youth and Families**

**Justification for Contractual Renewal Agreements between Albany County and Providers of Qualified Individual Assessments**

The Department respectfully requests Legislative authorization to enter into contractual agreements with the below provider agencies for the term of September 1, 2023- August 31, 2024, in an amount not to exceed \$20,000 per Provider

The Family First Prevention Services Act took effect on October 1, 2021. The goal of this legislation was to reduce the number of children in congregate care, and to increase the number of kinship and foster care homes. This legislation is intended to promote interventions that keep children safely at home with relatives or in the community, whenever possible. The goal is to reduce lengths of stay in congregate care and prevent recurrence of placement.

Family First Legislation requires if a child is placed in qualified residential treatment program (QRTP) , within 30 days of the start of each placement, the child must be assessed to determine the appropriate level of care by a qualified individual (QI). The QI is a licensed clinician with a minimum of two years of child welfare experience, and will work DCYF, the QRTP and permanency team to develop the assessment within 30 days of the placement in congregate care.

The Providers will be reimbursed an amount not to exceed \$2,000.00 per each assessment, for the aforementioned services. There is no anticipated cost to the county for the assessments, as they will be paid by Medicaid through the Child and Family Treatment Services and Supports (CFTSS) initiative.

The following agencies have been approved by the NYS Office of Children and Family services as Qualified Individual providers:

Berkshire Farm Center & Services for Youth  
13640 State Route 22, Canaan, NY 12029

St. Anne Institute  
160 N. Main Ave, Albany, NY 12206

JCCA Repair the World  
858 E. 29th Street, Brooklyn, NY 11210

St. Catherine’s Center for Children  
40 N. Main Ave, Albany, NY 12203

LaSalle School  
391 Western Avenue, Albany, NY 12203

William George Agency  
3829 U.S. Rt. 11, Marathon, NY 13803

Northern Rivers Family of Services  
60 Academy Road, Albany, NY 12208



**RESOLUTION NO. 432**

**AUTHORIZING AGREEMENTS WITH VARIOUS AGENCIES REGARDING THE FACILITATION OF SERVICES ASSOCIATED WITH THE FAMILY FIRST PREVENTION SERVICES ACT**

Introduced: 11/14/22  
By Social Services Committee:

WHEREAS, In 2018, New York State signed into legislation the Family First Prevention Services Act, the goal of the legislation is to reduce the number of children in congregate care, increase the number of kinship and foster care homes, and promote interventions that keep children safely at home with relatives or in the community whenever possible, and

WHEREAS, The Commissioner of the Department for Children, Youth and Families has indicated that the aforementioned legislation requires that a child is placed in a qualified residential treatment program within 30 days of the start of each placement in congregate care and assessed by a licensed clinician or qualified individual (QI) to determine the appropriate level of care toward permanency, and

WHEREAS, The Commissioner of the Department for Children, Youth and Families has requested authorization to enter into agreements with the following New York State Office of Children and Family Services approved QI providers for the facilitation of services associated with the Family First Prevention Services Act:

- Berkshire Farm Center & Services for Youth
- LaSalle School
- Northern Rivers Family of Services
- St. Anne Institute
- St. Catherine’s Center for Children
- Albany Psychological Service
- JCCA Repair the World
- Cornerstone Mobile Counseling
- William George Agency
- Hillside Children’s Center
- Learning Insights
- Maximus US Services, Inc.

now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into agreements with the aforementioned New York State Office of Children and Family Services approved QI providers for the facilitation of services associated with the Family First Prevention Services Act, at no cost to the County,

**RESOLUTION NO.**

**AMENDING RESOLUTION NO. 251 FOR 2023 REGARDING AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE FOR GRANT FUNDING FOR ONGOING RENTAL SUPPLEMENTS**

Introduced: 7/10/23

By Social Services Committee:

WHEREAS, By Resolution No. 251 for 2023, this Honorable Body authorized to enter into an agreement with OTDA regarding ongoing rental supplements to eligible households which are homeless or facing an imminent loss of housing, and

WHEREAS, An amendment is necessary in order to effectuate the program, now, therefore, be it

RESOLVED, By the Albany County Legislature, that Resolution No. 251 for 2023 is hereby amended to reflect a term beginning April 1, 2023, and ending March 31, 2024, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.