



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

August 15, 2023 MEETING AGENDA

Kurtis Kennedy, Legislature	Matthew Alpern, Public Defender	Dave Reilly, <i>Mgt. & Bdgt.</i>
Tyler Masick, Water Purification	Ransom Moore, Health	Patrick Alderson, <i>Mgt. & Bdgt.</i>
Justin Atlas, Recreation	Joslyn Strock, BOE	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Pam O'Neill, Purchasing	Nana Clark, BOE	Sameer Modasra, <i>Mgt. & Bdgt.</i>
Nicole Ward, CYF	Melissa Kermani, BOE	Amanda Brady, <i>Mgt. & Bdgt.</i>
Eugenia Condon, Law	Vincent Berghela, Hall of Records	Chris Herbert, <i>Mgt. & Bdgt.</i>
Craig Carlson, Hall of Records	Tina Harris, Sheriff	Zak Smetana, <i>Mgt. & Bdgt.</i>
		Alexandra Araujo, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Bruce Hidley - County Clerk / Daniel Lynch - Deputy County Executive

The Board will review minutes from the June & July CAB Meetings. Dan Lynch & Bruce Hidley-June Minutes. Dan Lynch & Andrew Joyce-July Minutes.

Bruce Hidley opens the Contract Administration Board at 11:07am. In attendance is Dan Lynch Deputy County Executive and Bruce Hidley Albany County Clerk. Absent from the meeting is the Honorable Andrew Joyce Chairman of the County Legislature. The meeting minutes from the June 13, 2023 meeting are approved. The meeting minutes from the July 10, 2023 meeting are tabled until Andrew Joyce returns. Bruce Hidley entertains a motion. Dan Lynch makes a motion and Bruce Hidley seconds the motion.

2023-1227	C) Renewal	A3150 - Correctional Facility	DSI, ITI, INC.	Annual software and maintenance to the offender management system previously purchased with prior resolution #408 of 2001 at the Correctional Facility.	1/1/2023 to 12/31/2023	\$34,694.00
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Bruce Hidley reads the details of the contract. Tina Harris states this is software that needs to be purchased annually for the Correctional Facilities Jail Offender Management System. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1228	C) Renewal	A3150 - Correctional Facility	POWERDMS, INC	Annual Subscription Renewal for PowerDms software w730 License manuals, and accreditations.	1/1/2023 to 12/31/2023	\$23,740.92
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Bruce Hidley reads the details of the contract. Tina Harris states this is for Corrections and Law Enforcement. It is to serve over 700 users for platform managing and connecting their policies, trainings and used for accreditations. Bruce Hidley entertains a motion. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1223	A) New	A3020 - Emergency 911	Verizon	Sheriff Office personnel will be issued an Apple iPad with hardened Keyboard. This device will be used to transition from Mobile Data terminals that are currently secured in vehicles to a more mobile solution that can we remove from cars. The devices will also be used to provide officer live 911 video as well as live 911 data directly in field.	8/1/2023 to 7/31/2024	\$85,364.50
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Bruce Hidley reads the details of the contract. Tina Harris states this is for the E911 Center. It is for the sworn Deputies to have these iPads to be used in the vehicles. As stated, it is a Mobile Data that is more of a solution that can be removed from the cars. Bruce Hidley asks if this is an upgrade from what is currently being used in the vehicles. Tina Harris confirms that is correct. Dan Lynch asks what will happen with the old devices. Tina Harris does not have that answer but will get back to the board with that answer. Bruce Hidley entertains a motion. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried and Bruce reiterates that Tina will get back to them with that answer regarding the old devices and Tina confirms that she will do that.

2023-1229	A) New	A3020 - Emergency 911	Priority Dispatch	ProQA Medical Software Licenses Automated calltaking software, priority dispatch system ESP (P) M System License Renewal, Service & Support for Town of Colonie Police Department & Guilderland Police Department	8/1/2023 to 8/1/2024	\$32,435.00
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Bruce Hidley reads the details of the contract. Tina Harris states this is for the EMS Division Priority Dispatch for medical software. It is with Colonie and Guilderland, as well as, Albany County. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1192	C) Renewal	A1450 - Board of Elections	Election Systems & Software	The Albany County Board of Elections is seeking renewal of its annual agreement with ES&S to provide maintenance services for ES&S' proprietary Elections Management Software and Firmware as well as their voting machine equipment used by the Board of Elections to conduct elections. ES&S is the sole and exclusive developer and licensor of the ES&S software. The term of the agreement is 01/01/2023 to 12/31/2023 for \$89,285.55	1/1/2023 to 12/31/2023	\$89,286.00
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Bruce Hidley reads the details of the contract. Nana Clark states she is the Administrator on the Democratic side and Melissa Kermani is the Republican Deputy. Nana states they are seeking renewal of their annual agreement with ES&S to provide maintenance, service and ES&S proprietary election management software and firmware, as well as, their voting machines equipment used by BOE to conduct the election. Melissa states ES&S is the only manufacturer that they use for the voting machines therefore, they need to have the annual renewal of the maintenance agreement. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1216	A) New	A1411 - Hall of Records	Van Bortel Ford	The Albany County Hall of Records is going to purchase a new 2023 Ford Transit Electric Cargo Van from Van Bortal Ford. The van will be used to deliver and return records on a daily basis from Albany County agencies.	8/3/2023 to 12/31/2023	\$58,555.08
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Bruce Hidley reads the details of the contract. Vincent Berghela introduces himself and Deputy Clerk, Craig Carlson. Vincent states they are looking to purchase a new electric 2023 Ford Electric Cargo Van to obtain, retrieve and deliver volume to the agencies that they serve throughout Albany County. Bruce Hidley asks if this is in accordance with the County Executives initiative to Go Green. Dan Lynch states he is thrilled to see this. He asks what is the expected date of delivery. Vincent states production would start as early as next week however, they have not found out when the van will be delivered yet. Dan Lynch notes that the County is still waiting for some electric vehicles due to the high demand. Bruce adds that he Craig and Vincent worked really hard on this project to get a fair and reasonable vehicle that would support needs of the Hall of Records for pick up and delivery of supplies. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1221	B) Amendment	G8130 - Sewage Treatment	GAMMIE AIR MONITORING, LLC	CONTRACT VALUE AMENDED AN ADDITIONAL \$15,000 TO COVER RETEST	5/1/2023 to 12/31/2023	\$47,600.00
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Bruce Hidley reads the details of the contract. Tyler Masick states they are requesting to amend the GAMMIE Air contract for an extra \$15,000.00. This is to cover re-test for one of the constituents that did not meet their permit in their test from June. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1188	A) New	A7410 - Parks & Recreation	WBE Fence Company, Inc	Supply and Install Fencing for New Pickleball Court, per Scope of Services detailed in Bid 2023-083.	7/21/2023 to 9/30/2023	\$23,310.00
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Bruce Hidley reads the details of the contract. Justin Atlas states this bid went out to be able to equip their pickleball court that is being installed at the Hockey Facility on the front lawn area, with a fence that is able to make sure participants are secure, as well as, to provide a better playing experience. Bruce asked if any of the local fence companies bid on this. Justin confirms they did however, they were a little bit higher and the vendor selected was the lowest responsible bidder and had quite a few good references for work they do down towards the city. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1207	A) New	A4010 - Health	DeNooyer Chevrolet	Albany County DOH is requesting authorization to purchase two (2) Chevrolet Bolts from DeNooyer Chevrolet, which was the low bidder for an electric vehicle. Each Chevrolet Volt will cost \$28,415.10 for a total of \$56,830.20.	7/31/2023 to 12/31/2023	\$56,830.20
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Bruce Hidley reads the details of the contract. Ransom Moore states they are requesting permission to buy two (2) electric vehicles, Chevy Bolts, from DeNooyer Chevrolet. They were the lowest responsible bidder through the NYS Vehicle Marketplace. One of the vehicles will be for the Adolescent Tobacco Use Prevention Act which enforces the tobacco laws across the County. The second one will be used for the Drinking Water Enhancement Act which ensures clean and safe drinking water from a variety of public sources throughout the County. Dan Lynch asks if there is a plan to have the vehicles wrapped for the respective uses to promote. Ransom is unsure of that answer and notes that would be a separate contract. He states they can of course do that and states that currently some of the fleet are not wrapped however, they can look into that for these two programs. These two programs specifically have to have the vehicles used for the grant work and are not allowed to be in the general pool of Health department vehicles, due to it being State funded. Dan Lynch responds that is why he asked the question regarding the branding and wrapping of the vehicles. Ransom states the only thing about the TUPA contract he is unsure if they want to do it for that but, he can look into it. It is used for enforcement so one of the things they have picked up doing since COVID has kind of ended is, doing sting operations with undercover kids/anyone younger than 21, to attempt to purchase cigarettes or other tobacco at retail locations. This is one of Ransom's only concerns and Bruce adds that may be why you would not want to get it wrapped. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1176	C) Renewal	A1170 - Public Defender	New York State Defenders Association	Access to and software maintenance, new software releases, and training for the Public Defender's client management system (PDCMS). This service includes discovery files stored in the cloud and integrated with PDCMS.	1/1/2023 to 12/31/2023	\$68,460.00
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Bruce Hidley reads the details of the contract. Matthew Alpern states they are requesting authorization for a one-year extension of their contract with the NYS Defenders Association to provide their Public Defender Case Management System. This allows them to store and manage client data, which they have to report to NYS Office of Indigent Legal Services and it also provides cloud storage and access to discovery files. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1218	C) Renewal	A2960 - Service for Physically Handicapped Children	See Attached	Nurse needed on bus/vehicle to assure that a child in need of individual and continuous care participating in center-based sessions are transported safely and that the child's health needs are being met. The nursing services may include but are not limited to: catheterization, tube feeding and tracheotomy maintenance. Children approved for Special Education center-based programs, may require the same type of nursing services as listed above, during the transporting of the child to and from the center-based program on a vehicle that is contracted through Albany County.	9/1/2023 to 8/31/2024	\$50,000.00
<p>Bruce Hidley reads the details of the contract. Nicole Ward states they request to renew their contract with Pro Link Health Care and Equilibrium Health Care to be able to provide nursing services on their buses for any medically necessary children while being transported to program. Dan Lynch makes a motion and Bruce Hidley seconds the motion. The motion is carried.</p>						
<p>Mr. Hidley entertains a motion to adjourn the meeting at 11:25am. Dan Lynch makes a motion and Bruce Hidley seconds the motion.</p>						