



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Andrew Joyce, *Chairman, County Legislature*

October 16, 2023 MEETING AGENDA

Lisa Ramundo, Public Works	Angelo Gaudio, Water Purification	Dave Reilly, <i>Mgt. & Bdgt.</i>
Anton Konev, Comptroller	Moirra Manning, CYF	Patrick Alderson, <i>Mgt. & Bdgt.</i>
Scott Allardice, DGS	Joe DeAngelis, DSS	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Pat Dillon, Aging	Pam O'Neill, Purchasing	Zak Smetana, <i>Mgt. & Bdgt.</i>
Eugenia Condon, Law	Conor Cahalan, Law	Amanda Brady, <i>Mgt. & Bdgt.</i>
Kurtis Kennedy, Legislature	Gerry Gould, Clerk	Alexandra Araujo, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Andrew Joyce - County Legislature

The Board will review minutes from the July & September CAB Meetings. Dan Lynch & Andrew Joyce-July Minutes. Bruce Hidley & Dan Lynch-September Minutes.

Bruce Hidley opens the Contract Administration Board at 4:05pm . In attendance is the Honorable Andrew Joyce Chairman of the County Legislature and Bruce Hidley Albany County Clerk. Absent from the meeting is Daniel Lynch Deputy County Executive. The meeting minutes from the July 10, 2023 meeting and the meeting minutes from the September 13, 2023 meeting are both tabled.

2023-1350	A) New	A3110 - Sheriff	DeNooyer Chevrolet	Purchase a vehicle for the Albany County Sheriff Office utilizing a piggyback award from the Fabius Fire Department.	10/1/2023 to 12/31/2023	\$52,497.50
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Bruce Hidley reads the details of the contract. David Reilly, Commissioner of Management and Budget corrects the term as it is illogical, to be 10/1/2023 to 12/31/2023 from 9/30/2023. David Reilly on behalf of the Sheriff's Office states, this is a piggyback off of the Fabius Fire Departments contract through the NYS Vehicle Marketplace and with assistance from the Purchasing department. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1316	C) Renewal	A1410 - County Clerk	Info Quick Solutions Inc	Third-1 year renewal per contract (5709 of 2020) for the continuation of the Cashiering, Scanning, & Indexing System for Land and Court Records, pistol permits, liens, notary public, maps and various miscellaneous filings, also allowing online access to County Records	6/1/2023 to 5/31/2024	\$96,000.00
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Bruce Hidley reads the details of the contract. Gerry Gould states this is their third one-year renewal for their main County Clerk system that allows them to do everything in the office from, the scanning of documents to the collecting of fees. Their last contract in 2020 had four one-year renewal options therefore, they are asking permission to renew it for the third time. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1292	C) Renewal	DM5130 - Road Machinery Maintenance	H.L. Gage	The purchase of parts and repairs for the departments International Harvester Trucks.	1/1/2024 to 12/31/2024	\$99,000.00
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Bruce Hidley reads the details of the contract. Lisa Ramundo states H.L. Gage was the sole bidder back in 2021 and they are requesting a second renewal of the contract for the purchase of parts and services for their International Harvester Trucks. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1309	B) Amendment	D5110 - Maintenance of Roads and Bridges	Greenman Pedersen Inc.	DPW is requesting approval to extend the contract term with Greenman Pedersen, Inc. for Design and Construction Administration Services for the CR 405 (Sunset Hill Rd.) over 8 Mile Creek Culvert Replacement Project	11/30/2023 to 11/30/2025	\$104,772.50
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Bruce Hidley entertains a motion to table this contract until further action. Andrew Joyce makes a motion and Bruce Hidley seconds the motion.

2023-1311	B) Amendment	D5110 - Maintenance of Roads and Bridges	Creighton Manning Engineering, LLP	Approval to extend the contract term with Creighton Manning Engineering, LLP for design and construction support services for the CR 352 (Fox Creek Road) over Fox Creek Bridge Replacement Project. Contract No. 2021-6493. Current contract expired on 11/20/22. Requesting a contract extension with a new expiration date of 12/31/23	11/21/2022 to 12/31/2023	\$82,500.00
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Bruce Hidley reads the details of the contract. Lisa Ramundo states they are requesting a contract extension as the bridge is almost complete. It will be complete by the end of the month and when they were going through their books, they realized the contract had actually expired. Construction was supposed to begin last year however, they had to wait for materials that could not be delivered until this years construction season. When they went back in the books they realized they needed to update the term of the contract. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1358	B) Amendment	D5020 - Highways - Engineering Div	Traffic Markings, Inc	Cost of Delivery of Paint Striping Truck - purchased approved in CAB 1278 RFB 2023-105 RLA 4572	10/10/2023 to 10/31/2023	\$100,275.00
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Bruce Hidley entertains a motion to table this contract until further action. Andrew Joyce makes a motion and Bruce Hidley seconds the motion.

2023-1338	C) Renewal	G8130 - Sewage Treatment	HOLLAND COMPANY INC	PURCHASE & DELIVERY OF SODIUM BISULFITE	1/1/2024 to 12/31/2024	\$30,000.00
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Bruce Hidley reads the details of the contact. Angelo Gaudio states this is the first of two one-year renewals. This is for the supply of Sodium Bisulfite which is a neutralizing agent for their North Plant disinfecting process. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1353	A) New	G8130 - Sewage Treatment	APPLIED INDUSTRIAL TECHNOLOGIES, INC.	SUPPLY OF GRIT COLLECTOR CHAINS	10/17/2023 to 10/30/2024	\$85,000.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states they received two bids for this RFB and Applied Industrial Technologies was the lowest responsible bidder after doing their review. As indicated it is for the purchase of chain associated with their grit collector system. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1354	A) New	G8130 - Sewage Treatment	LND TECHNICAL SERVICES	PREVENTATIVE MAINTENANCE TO THE HIGH VOLTAGE SUBSTATIONS AT THE SOUTH PLANT	10/17/2023 to 10/30/2024	\$53,700.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states they received two bids for this bid as well. LND was the lowest responsible bidder and as indicated this is for PM services associated with their high voltage system at their South Plant. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1355	A) New	G8130 - Sewage Treatment	UV ENGINEERING SOLUTIONS	SUPPLY OF UV LAMPS FOR SOUTH PLANT'S UV DISINFECTION SYSTEM	10/17/2023 to 10/30/2024	\$40,000.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states two bids were received for this bid as well. UV Engineering Solutions was considered the lowest responsible bidder. This is for the supply of UV lamps associated with their disinfection system at their South Plant. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1306	C) Renewal	A6772 - Aging	Senior Projects of Ravena	The Contractor shall provide in home contact and support services to older adults age 60 years and older in Albany County. These services include; friendly visits, shopping assistance, telephone assurance counseling along with light housekeeping, laundry services, bill paying and other essential errands.	1/1/2024 to 12/31/2024	\$23,920.00
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Bruce Hidley reads the details of the contract. Pat Dillon states Senior Projects of Ravena will be one of two providers that will be handling their in home contact and support services. They feel that these services prove to be invaluable to seniors as far as isolated seniors that are home and home bound, as far as shopping assistance and friendly visiting and telephone assurance. It will be one of two providers that they are offering these services. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1307	C) Renewal	A6772 - Aging	Colonie Senior Service Centers	The Contractor shall provide social adult day services (SADS) to eligible older adults 60 years and older. SADS include supervision, monitoring, personal care and a nutritional meal in a protective setting for less than 24 hours.	1/1/2024 to 12/31/2024	\$44,496.00
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Bruce Hidley reads the details of the contract. Pat Dillon states Colonie Senior Services is one of two providers that will be offering the SADS programs to their older adults in Albany County. They have this at the Belltrone and they roughly handle about 20-25 seniors in their program. The SADS program offers structural social and therapeutic activities for the older adults and it gives the caregiver a little bit of respite during the day. On top of that, it creates a little bit of cost savings for the family because it's less cost than Assisted Living and Nursing Home care. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1308	C) Renewal	A6772 - Aging	Legal Aid Society of Northeast New York	The Contractor shall provide legal advise, advocacy, counseling and representation to older adults 60 years and older that reside in Albany County. In addition, services include community education and outreach concerning legal issues.	1/1/2024 to 12/31/2024	\$59,900.00
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Bruce Hidley reads the details of the contract. Pat Dillon states Legal Aid is their only legal assistance for their older adults. They handle all the whole entire County. They offer all of the legal services through the phone and the call center. Additionally, services are also offered throughout Albany County at different sites. They have scheduled visits throughout Albany County which they go to by appointment. They can do the call center as well as schedule appointments and then they also reach out by doing outreach events as well as educational presentations. Roughly, for legal purposes they handle well over 200 of their older adults in Albany County. They do however, reach far more people through the educational presentations and the outreach that they do. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1310	C) Renewal	A6772 - Aging	Senior Hope Counseling	The Contractor shall provide services through an evidence based program grant for older adults 60 years and older. The evidence based medication assisted treatment peer recovery program will meet the growing needs of the older adults struggling with opioid and other substance misuse.	1/1/2024 to 12/31/2024	\$25,000.00
Bruce Hidley reads the details of the contract. Pat Dillon states Senior Hope is one of three providers that offer the evidence-based programs that they offer the community. Catholic Charities is one that offers a balance program as well as Life Path offering aging Mastery and Senior Hope is zeroing in on the substance misuse for seniors which has proved to be really valuable out there in the community. The program is growing as they see it. This is their third year of participating with the County. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2023-1313	A) New	A6772 - Aging	Senior Citizens of Green Island	Green Island Senior Citizens shall provide Congregate Meal Services to older adults and serve 4950 meals at their one (1) congregate site.	1/1/2024 to 12/31/2024	\$56,529.00
Bruce Hidley reads the details of the contract. Pat Dillon states the Department for Aging issued a RFP this year and they do it annually for their congregate meal sites. They received the proposals and reviewed them and scored them. The scoring committee awarded both Senior Citizens of Green Island and the contract below, 2023-1314 for Albany Jewish Community Center, which will also be handling their congregate meal site. Senior Citizens of Green Island will handle Green Island, Watervliet and Cohoes population through the congregate meal program. Albany Jewish Community Center will handle their Albany site, which will be Kosher meals. Mr. Hidley entertains a motion to bundle contracts 2023-1313 and 2023-1314 into one. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. Mr. Hidley then entertains a motion for contract 2023-1313 and 2023-1314 which just was explained in full detail. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried for both contracts.						
2023-1314	A) New	A6772 - Aging	Albany Jewish Community Center	Albany Jewish Community Center shall provide Congregate Meal Services to older adults and serve 2250 meals at their one (1) congregate site.	1/1/2024 to 12/31/2024	\$35,392.50
See comments for above contract.						
2023-1319	C) Renewal	A6010 - Social Services	Multiple See Attachment	The providers will install and maintain electronic communication equipment in the home of frail, elderly or disabled DSS clients. The equipment is designed to signal a monitoring agency for help when activated by the individual.	1/1/2024 to 12/31/2024	\$75,000.00
Bruce Hidley reads the details of the contract. Joe DeAngelis states the two providers are Trinity Health and Life Phone. DSS clients will have a choice of two contractors to install a monitor electronic communication equipment which allows them to remain in their homes, thus reducing the need for potential nursing home placements. Currently there are 108 clients utilizing these per services. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.						
2023-1336	C) Renewal	A6071 - Preventative Assistance Program (Title XX)	St Anne Institute	Agreement with St. Anne Institute--Clinical Sexual Abuse Fee for Service for the provision of Specialty Prevention Services	1/1/2024 to 12/31/2024	\$61,451.00

Bruce Hidley reads the details of the contract. Moira Manning states St Annes is the expert provider of sex abuse treatment. They provide not only the clinical assessment but also, individual, family and group. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1349	A) New	A6071 - Preventative Assistance Program (Title XX)	St Anne Institute	Provision of Pre-Dispositional Placement Services for PINS youth for a daily per diem rate of \$477.00, not to exceed \$50,000.	1/1/2023 to 12/31/2023	\$50,000.00
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Bruce Hidley reads the details of the contract. Moira Manning states they put out a RFP for this predisposition placement because PINS children can no longer be remanded to a nonsecure facility. This is an opportunity if the judge feels that the child is going to be a flight risk that they can stay up to three days in this residential program. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

2023-1297	A) New	A1620 - Building Services	Grassland Equipment and Irrigation Corp.	Equipment purchase authorization, Sidewalk Snow Machine with attachments.	10/15/2023 to 10/14/2024	\$34,090.99
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Bruce Hidley reads the details of the contract. Scott Allardice states this machine will be used to maintain the sidewalks at the County buildings and also the Spruce Street garage. Mr. Hidley entertains a motion. Andrew Joyce makes a motion and Bruce Hidley seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:30pm. Andrew Joyce makes a motion and Bruce Hidley seconds the motion.