



CONTRACT ADMINISTRATION BOARD

Honorable Daniel P. McCoy, *County Executive*
 Honorable Bruce A. Hidley, *County Clerk*
 Honorable Joanne Cunningham, *Chairwoman, County Legislature*

January 8, 2024 MEETING AGENDA

Dr. Giordano, Mental Health	Eugenia Condon, Law	Dave Reilly, <i>Mgt. & Bdgt.</i>
Mike Fitzgerald, Mental Health	Pam O'Neill, Purchasing	Patrick Alderson, <i>Mgt. & Bdgt.</i>
Tina Harris, Sheriff	Kurtis Kennedy, Legislature	Sarah Cantwell, <i>Mgt. & Bdgt.</i>
Lisa Ramundo, Public Works	Pat Collins, Legislature	Zak Smetana, <i>Mgt. & Bdgt.</i>
Scott Allardice, DGS		Amanda Brady, <i>Mgt. & Bdgt.</i>
Angelo Gaudio, Water Purification		Alexandra Araujo, <i>Mgt. & Bdgt.</i>
		Faye Fetters, <i>Mgt. & Bdgt.</i>

Board Members: Hon. Bruce Hidley - County Clerk / Hon. Joanne Cunningham - County Legislature / Michael McLaughlin - Deputy County Executive

The Board will review minutes from the December CAB meeting.

Bruce Hidley opens the Contract Administration Board at 4:05pm . In attendance is the Honorable Joanne Cunningham Chairwoman of the County Legislature, Bruce Hidley Albany County Clerk and Michael McLaughlin Deputy County Executive. Michael McLaughlin states for the record, although he was not a member of the board at the time, he was present at the December CAB meeting and has reviewed the meeting minutes. Given the review of the minutes, Michael and Joanne can motion for the acceptance of the December CAB meeting minutes. The minutes from the December meeting are approved.

2023-1530	A) New	A3150 - Correctional Facility	Troy Boiler Works	Replace Steam Condensate Return Tank at the Albany County Correctional Facility	12/20/2023 to 12/19/2024	\$56,422.00
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Bruce Hidley reads the details of the contract. Tina Harris states Troy Boiler Works was the lowest vendor to submit the bid for the steam tank that needs to be replaced. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2023-1565	A) New	A3150 - Correctional Facility	Performance Industrial	Replace Flooring for Sheriff's Homeless Improvement Program	12/20/2023 to 12/19/2024	\$56,000.00
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Bruce Hidley reads the details of the contract. Tina Harris states this is renovating the other side of the Sheriff's Homeless Improvement Program flooring. This bid was issued and Performance Industrial was the lowest vendor to submit the bid. Mr. McLaughlin confirms this is for the expansion and Tina states that is correct. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2023-1557	A) New	D5010 - Public Works	Colliers Engineering & Design, P.C.	Agreement with Colliers Engineering & Design, P.C. for the Construction Inspection Services for CR412 (Airport Rd.) over Hannacrois Creek (Site 1) Culvert Replacement Project.	1/1/2024 to 12/31/2024	\$89,600.00
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Bruce Hidley reads the details of the contract. Lisa Ramundo states there were five (5) bids for this project. Colliers was the second lowest bid however, they had the most comprehensive understanding of the project at hand. Lisa points out that the amount has been transposed and should be for \$89,600 not \$86,900. Mr. Hidley adds to amend the amount of this contract to change the amount from \$86,900 to \$89,600. Mr. Hidley entertains a motion to accept the amendment. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. Bruce Hidley then entertains a motion to accept the contract. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2023-1549	A) New	A4310 - Mental Health	Brett Hartman Ph.D	The Consultant will provide court-ordered (Criminal Procedure Law Section 730) competency evaluations. Service will be provided on an as needed basis and dependent upon requests from various criminal courts in Albany County. Evaluations will include a clinical interview of the defendant, review of available records, collateral interviews, if necessary. The consultant will prepare and provide a report to the Court.	1/1/2024 to 12/31/2024	\$25,000.00
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Bruce Hidley reads the details of the contract. Mr. Hidley also entertains a motion to bundle contracts 2023-1549, 2023-1551 and 2023-1552. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. Dr. Giordano states these are contract renewals. Every County in NYS is required by virtue of Criminal Procedure Law and Mental Hygiene Law to provide examinations of defendants who appear before any court in the County, to determine whether they are able to meaningfully participate in their own defense. Those require two (2) examinations in each instance and the three (3) examiners have been working with the County as contractors for a number of years successfully. Joanne Cunningham asks if these are provided on an as needed basis. Dr. Giordano responds that they are on an as ordered basis by the court. Joanne asks what happens if they exceed the value because they have a lot of requests. Dr. Giordano responds that they gauge as best as they can and this total amount is an increase reflecting what the trend has been. He further states there were eighty (80) court orders last year and each order required two (2) examinations which equals 160 examinations. Over the last 15 years, that has exponentially increased and so they try and keep their anticipated contract amount to reflect that trend. If the cost were to exceed the \$25,000, Mental Health would need to return to CAB and amend the amounts for each contract for what they exceed over \$25,000. Joanne further asks, if they do not hit that value what happens. Dr. G. responds that they are billed each case. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2023-1551	A) New	A4310 - Mental Health	Kerry Brand Ph.D	The Consultant will provide court-ordered (Criminal Procedure Law Section 730) competency evaluations. Service will be provided on an as needed basis and dependent upon requests from various criminal courts in Albany County. Evaluations will include a clinical interview of the defendant, review of available records, collateral interviews, if necessary. The consultant will prepare and provide a report to the Court.	1/1/2024 to 12/31/2024	\$25,000.00
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See comments for contract 2023-1549.

2023-1552	A) New	A4310 - Mental Health	Marilyn McKee Ph.D.	The Consultant will provide court-ordered (Criminal Procedure Law Section 730) competency evaluations. Service will be provided on an as needed basis and dependent upon requests from various criminal courts in Albany County. Evaluations will include a clinical interview of the defendant, review of available records, collateral interviews, if necessary. The consultant will prepare and provide a report to the Court.	1/1/2024 to 12/31/2024	\$25,000.00
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See comments for contract 2023-1549.

2023-1591	A) New	A4230 - Narcotic Addiction Control	Albany Diocesan School	Provides evidence based substance abuse prevention services to students attending Albany Catholic Schools.	1/1/2024 to 12/31/2024	\$49,474.00
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Bruce Hidley reads the details of the contract. Dr. Giordano states this is one of the many contracts from the Office of Alcohol and Substance Abuses. He further states this is a renewal and are a long standing provider in their network of services. They provide prevention and education services in the Diocese. Mr. Hidley adds that it is wonderful this is 100% State funded. Joanne Cunningham would like to confirm if this is the Albany Catholic schools contracting with Albany County to supply these treatment services. Dr. Giordano states the State Office directs millions of dollars through the County each year to their network of providers. This is one of the State identified programs and the County acts as the ground fiduciary. Therefore, they manage and oversee the programs functioning by virtue of having a contract with them. Joanne asks if these are private schools and not public school. Dr. G. states it very well could be, these are Catholic schools. Joanne would like to confirm that State dollars are contracting with the County to provide these services. Dr. Giordano states they are technically pass through State funding contracts so the State has identified their Network and they funnel the money, every County in the State has this. Joanne responds they are private students and they are nonpublic students. Eugenia Condon adds that the vendor is the licensed provider and there is a wealth of providers, most of them go to the Legislature who's clients are getting the funding through Oasis. They come through the County and this is just one of them. Dr. Giordano adds that is does not reach the threshold to go every time he visits the Legislature in October. Joanne comments she is struck by the fact that someone who is paying for the services of these private students versus not being public students. Eugenia comments that they likely have funding through the City School District. Dr. Giordano states they do not give anything from the State to the City School Districts. There are prevention agencies such as ACCA that is in all of the schools with Oasis money and that may be the equivalent Michael McLaughlin adds for some reason they may just use this as the pass through and regardless the State dollars are paying for this. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

2024-1594	A) New	G8130 - Sewage Treatment	ADVANCE GLASS INC.	REPLACEMENT OF ENTRY DOORS FOR BOTH THE NORTH AND SOUTH PLANTS	1/31/2024 to 7/31/2024	\$44,790.00
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Bruce Hidley reads the details of the contract. Angelo Gaudio states this is in response to RFB 2023-161. They received three (3) bids and Advance Glass was the lowest responsible bidder. This is for entry doors at their administration buildings at both the North and South plants. The doors are original to the facility and parts are not readily available. Mr. Hidley entertains a motion. Michael McLaughlin makes a motion and Joanne Cunningham seconds the motion. The motion is carried.

2024-1595	A) New	A1640 - Fleet Management	T & T Sales, Inc.	FURNISH & INSTALL Two (2) FISHER 8' HD2 SNOWPLOW WITH HALOGEN PLOW LIGHTS AND HANDHELD CONTROLLER. FURNISH & INSTALL FISHER 8' 2.5 CUBIC YARD POLYCASTER DUAL CIRCUIT ELECTRIC SPREADER, INDEPENDENT VARIABLE SPEED CONTROLS, OVERLAPPING COVERS, SCREENS, ADJUSTABLE FEED GATE, ADJUSTABLE CHUTE ASSEMBLY & HOLD DOWN KIT	1/9/2024 to 4/8/2024	\$20,759.00
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Bruce Hidley reads the details of the contract. Scott Allardice states they would like to purchase the two (2) plows and salter for their two trucks they recently purchased. Their plan is to retire the two (2) 2012 they are currently using at the end of the season. Joanne Cunningham asks if these are DPW plows or not, that you see. Scott responds that these are pick up trucks plows and Joanne asks if the County uses these for parking lots. Mr. Allardice confirms that these are used for the County facilities. Mr. Hidley entertains a motion. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. The motion is carried.

Mr. Hidley entertains a motion to adjourn the meeting at 4:20pm. Joanne Cunningham makes a motion and Michael McLaughlin seconds the motion. All are in favor.