

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Tuesday, March 26, 2024

6:00 PM

**Harold L. Joyce Albany County Office Building
Room 730**

Conservation, Sustainability and Green Initiatives Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES
2. AUTHORIZING AN AGREEMENT WITH THE TOWN OF COLONIE REGARDING NON-REFERRAL ITEMS FOR THE ALBANY COUNTY PLANNING BOARD

County of Albany

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112 State Street - Albany, NY 12207



Meeting Minutes

Tuesday, February 27, 2024

6:00 PM

Harold L. Joyce Albany County Office Building
Cahill Room - First Floor

Conservation, Sustainability and Green Initiatives
Committee

PREVIOUS BUSINESS:

Present: William Reinhardt, Mickey Cleary, Beroro T. Efekoro,
Matthew J. Miller, Ellen Rosano and Jeff S. Perlee

Excused: Merton D. Simpson, Susan C. Laurilliard and Christopher
H. Smith

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:

2. AUTHORIZING AN AGREEMENT WITH THE TOWN OF COLONIE REGARDING NON-REFERRAL ITEMS FOR THE ALBANY COUNTY PLANNING BOARD

This proposal was tabled at the request of the Committee.

3. AUTHORIZING AN AGREEMENT WITH VARIOUS MUNICIPALITIES REGARDING NON-REFERRAL ITEMS FOR THE ALBANY COUNTY PLANNING BOARD

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

MICHAEL MCLAUGHLIN
DEPUTY COUNTY EXECUTIVE

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 24, 2024

Hon. Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairwoman Cunningham:

Albany County Department of Public Works is requesting authorization of an agreement with the Town of Colonie, regarding certain matters of referral to the Albany County Planning Board (ACPB)

The Legislature authorized to amend the Albany County Planning Board's list of Non-Referral items (Resolution 2023-389) to include the following three items that are of local concern in the Town of Colonie, do not have an impact on county-wide and pursuant to §190 of the Code of the Town of Colonie, undergo local administrative review and do not go before the town planning board or zoning board:

- Addition or other site change affecting less than 10,000 square feet
- Commercial redevelopment on lots less than one acre which meet the following conditions:
 - o Addition or other site change other than demolition; and
 - o Previously developed site with a building that was occupied within the preceding ten (10) years.
- Subdivision of a parcel of land into four (4) lots or fewer, where no new public streets are required.

Adding these items to the non-referral list would allow the Board to spend extra time on projects that have County-wide impact, and would reduce the review timeframe for the applicant by one month.

If you have any questions, please contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Rebekah Kennedy, Majority Counsel
Arnis Zilgme, Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5083, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization of an agreement with the Town of Colonie regarding certain matters of referral to the Albany County Planning Board (ACPB)

Date:	01/29/2024
Submitted By:	Rosa Maria Tirino
Department:	Public Works
Title:	Director of Operations
Phone:	518-655-7919
Department Rep.	
Attending Meeting:	Lisa M. Ramundo, PE, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe

- Personnel
- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$0.00
Scope of Services: Agreement with Town of Colonie for Non-Referral Items

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Original Awarding Agency / Funder:

Click or tap here to enter text.

New York State Pass-Through Agency (if applicable):

Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.

Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Res. 389

Date of Adoption: 10/10/2023

Justification: (state briefly why legislative action is requested)

Albany County Department of Public Works is requesting authorization of an agreement with the Town of Colonie, regarding certain matters of referral to the Albany County Planning Board (ACPB)

The Legislature authorized to amend the Albany County Planning Board's list of Non-Referral items (Resolution 2023-389) to include the following three items that are of local concern in the Town of Colonie, do not have an impact on county-wide and pursuant to §190 of the Code of the Town of Colonie, undergo local administrative review and do not go before the town planning board or zoning board:

- Addition or other site change affecting less than 10,000 square feet
- Commercial redevelopment on lots less than one acre which meet the following conditions:
 - o Addition or other site change other than demolition; and
 - o Previously developed site with a building that was occupied within the preceding ten (10) years.
- Subdivision of a parcel of land into four (4) lots or fewer, where no new public streets are required.

Adding these items to the non-referral list would allow the Albany County Planning Board to spend extra time on

projects that have County-wide impact, and would reduce the review timeframe for the applicant by one month.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
PLANNING BOARD
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186
PHONE (518) 655-7932 FAX (518) 447-7047

GERALD A. ENGSTROM JR.,
AICP
CHAIRPERSON

TRAVON T. JACKSON
VICE CHAIRPERSON

**LIST OF NON-REFERRAL ITEMS FROM TOWN OF COLONIE TO THE ALBANY
COUNTY PLANNING BOARD**

Minor Site Plans per § 190 of the Code of the Town of Colonie, which includes:

1. Addition or other site change affecting less than 10,000 square feet

Redevelopment Site Plans per § 190 of the Code of the Town of Colonie, which includes:

1. Commercial redevelopment on lots less than one acre which meet the following conditions:
 - a. Addition or other site change other than demolition; and
 - b. Previously developed site with a building that was occupied within the preceding 10 years.

Minor Subdivisions per § 190 of the Code of the Town of Colonie, which includes:

1. Subdivision of a parcel of land into four lots or fewer, where no new public streets are required. (Proposal for new well and/or septic should require review by Albany County Department of Health)

(Any changes to existing ingress/egress on a state or county highway or a proposal for new access for the above actions should require review by Department of Transportation or Albany County Highway Department as required.)

The Albany County Planning Board requires the Town of Colonie to send a summary list of all non-referrals showing project name, type of action, and location within 30 days of approval.

RESOLUTION NO. 389

AUTHORIZING THE ALBANY COUNTY PLANNING BOARD TO ADD NON-REFERRAL ITEMS FOR TOWN OF COLONIE

Introduced: 10/10/23
By Public Works Committee:

WHEREAS, The Commissioner of the Department of Public Works has requested authorization to amend the Albany County Planning Board's (ACPB) list of Non-Referral items to include three that are of local concern in the Town of Colonie and do not have an impact county-wide, and

WHEREAS, The Commissioner has indicated that pursuant to § 190 of the Code of the Town of Colonie, the following items undergo local administrative review and do not go before the town planning board or zoning board:

- Addition or other site change affecting less than 10,000 square feet
- Commercial redevelopment on lots less than one acre which meet the following conditions:
 - a. Addition or other site change other than demolition; and
 - b. Previously developed site with a building that was occupied within the preceding 10 years.
- Subdivision of a parcel of land into four lots or fewer, where no new public streets are required.

, and

WHEREAS, Adding these items to the Non-Referral list would allow ACPB to focus on projects that have a county-wide impact while also reducing the review time frame for each applicant, now, therefore, be it

RESOLVED, By the Albany County Legislature that the Department of Public Works is authorized to amend ACPB's list of Non-Referral items to include the three aforementioned items in the Town of Colonie, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 10/10/23

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 10th day of October, 2023, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the official seal of the County Legislature this 11th day of October, 2023.

Nicole Chambers

Clerk, Albany County Legislature

RESOLUTION NO.

**AUTHORIZING AN AGREEMENT WITH THE TOWN OF COLONIE
REGARDING CERTAIN MATTERS OF REFERRAL TO THE
ALBANY COUNTY PLANNING BOARD**

WHEREAS, By Resolution No. 389 for 2023, this Honorable Body authorized to amend the Albany County Planning Board's List of Non-Referral items to include the following three items that are of local concern in the Town of Colonie, do not have an impact county-wide and pursuant to §190 of the Code of the Town of Colonie, undergo local administrative review and do not go before the town planning board or zoning board:

- Addition or other site change affecting less than 10,000 square feet
- Commercial redevelopment on lots less than one acre which meet the following conditions:
 - a. Addition or other site change other than demolition; and
 - b. Previously developed site with a building that was occupied within the preceding 10 years.
- Subdivision of a parcel of land into four lots or fewer, where no new public streets are required.

, and

WHEREAS, The Albany County Department of Public Works has requested authorization for the Albany County Planning Board to enter into an agreement with the Town of Colonie regarding the three aforementioned Non-Referral items in the Town of Colonie, now, therefore, be it

RESOLVED, By the Albany County Legislature that the Albany County Planning Board is authorized to enter into an agreement with the Town of Colonie regarding the three aforementioned Non-Referral items in the Town of Colonie as annexed hereto, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.