

# **County of Albany**

Harold L. Joyce  
Albany County Office Building  
112 State Street - Albany, NY 12207



## **Meeting Agenda**

**Tuesday, April 23, 2024**

**5:30 PM**

**Harold L. Joyce Albany County Office Building  
Room 730**

### **Social Services Committee**

**PREVIOUS BUSINESS:**

1. APPROVING PREVIOUS MEETING MINUTES

**CURRENT BUSINESS:**

2. AUTHORIZING PRESCHOOL EDUCATION SERVICE AGREEMENTS FOR CHILDREN WITH SPECIAL NEEDS AGES 3-5
3. AUTHORIZING AN AGREEMENT WITH SCHENECTADY COUNTY REGARDING THE PROVISION OF EVALUATION SERVICES FOR THE CHILDREN WITH SPECIAL NEEDS PROGRAM
4. AUTHORIZING PRESCHOOL SPECIAL EDUCATION PROVIDER AGREEMENTS FOR CHILDREN WITH DISABILITIES AGES THREE TO FIVE YEARS OLD
5. AUTHORIZING AGREEMENTS WITH SPOTTED ZEBRA LEARNING CENTER AND ACHEIVEMENTS REGARDING INDIVIDUALIZED EDUCATION PROGRAMS FOR CHILDREN AGES 3-5
6. AMENDING THE 2024 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET: ADMINISTRATIVE ADJUSTMENTS

# County of Albany

*Harold L. Joyce*  
*Albany County Office Building*  
*112 State Street - Albany, NY 12207*



## Meeting Minutes

**Tuesday, March 26, 2024**

**5:30 PM**

**Harold L. Joyce Albany County Office Building**  
**Room 730**

## **Social Services Committee**

**PREVIOUS BUSINESS:**

**Present:** Samuel I. Fein, Merton D. Simpson, Mickey Cleary, Beroro T. Efekoro, Andrew Joyce, Matthew J. Miller, Ellen Rosano, Patrice Lockart and Jeff S. Perlee

**1. APPROVING PREVIOUS MEETING MINUTES**

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

**CURRENT BUSINESS:**

**2. AUTHORIZING THE ACCEPTANCE OF AN ALLOCATION FROM THE NYS OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE REGARDING THE RENTAL SUPPLEMENT PROGRAM**

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

www.albanycounty.com

DANIEL P. MCCOY  
COUNTY EXECUTIVE

MICHAEL P. MCLAUGHLIN  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
Deputy Commissioner

March 26, 2024

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for authorization to enter into contractual arrangements with the Albany County School Districts to provide Preschool Evaluations for Children with Special Needs.

The combined agreements have an anticipated cost of approximately \$30,000, based on rates not to exceed the New York State established rates, for the term of July 1, 2024 – June 30, 2025

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-5380, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Contract Authorization with Albany County School Districts for Preschool Evaluations

Date:	March 26, 2024
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

**CONCERNING BUDGET AMENDMENTS**

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

### **CONCERNING CONTRACT AUTHORIZATIONS**

#### **Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

#### **Contract Terms/Conditions:**

Party (Name/address):

Please see attached spreadsheet

Additional Parties (Names/addresses):

Please see attached spreadsheet

Amount/Raise Schedule/Fee: \$30,000 (approx.)  
Scope of Services: Preschool Services for Children with Disabilities

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

### **CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: NYS Education Law Sections 4401 and 4410

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

---

**File #: TMP-5380, Version: 1**

---

Revenue Account and Line: AA2960 01605 AA2960 03277  
Revenue Amount: \$1,800 \$16,500

Appropriation Account and Line: AA2960 44039 AA2960 44046  
Appropriation Amount: \$28,500 \$1,500

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 55%  
County: 39%  
Local: 6%

Term

Term: (Start and end date) 7/1/2024 - 6/30/2025  
Length of Contract: 12 Months

Impact on Pending Litigation

Yes  No   
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 23-360, 22-151, 21-145, 20-199, 19-182, 18-204  
Date of Adoption: 9/11/23, 5/9/22, 5/10/21, 6/8/20, 5/13/19, 5/14/18

**Justification:** (state briefly why legislative action is requested)

Please see attached



**Albany County Department of Children Youth and Families  
Justification and Backup Material for Contractual Agreements between  
Albany County and Albany County School Districts to Provide  
Preschool Evaluation Services for Children with Special Needs**

The New York State Education Law (Section 4410) requires that the New York State Education Department (NYSED) meet the physical and educational needs of children with disabilities. NYSED administers, through local school districts, preschool special education programs and services for preschool students with disabilities, ages 3 to 5 years of age. The board of education or trustees of each School District required, by regulation (Part 200.2(a)), to identify and evaluate all students with disabilities who reside in the school district and establish a register of children who are entitled to attend public schools in the district or to attend a preschool program during the next school year. As of November of 2017, the law was amended to establish that all School Districts are approved evaluators of preschool students suspected of having a disability.

Municipalities are required to provide an approved preschool special education program for children who have been evaluated and determined by the school district to have a disabling condition. Albany County may contract with School Districts approved by NYSED as having an appropriate, structured program capable of offering Preschool Evaluations to children with disabilities.

Reimbursement under these agreements shall be at the applicable rates established or approved by the New York State Education Department (NYSED). New York State reimburses Albany County 59.5% for costs incurred in the delivery of these services after backing out Medicaid reimbursement for the related services component of center based programs.

The Department for Children, Youth and Families respectfully request legislative authorization to enter into a contractual agreement with Albany County School Districts, contained on the attached list, to Provide Preschool Evaluation Services for Children with Special Needs for the term of July 1, 2024 – June 30, 2025.

Albany County School Districts

Albany City Schools	Middleburgh
Berne-Knox-Westerlo	Mohonasen
Bethlehem	Niskayuna
Cairo-Durham	North Colonie
Cohoes	Ravena-Coeymans-Selkirk
Duanesburg	Schalmont
Green Island	Schoharie
Greenville	South Colonie
Guilderland	Voorheesville
Menands	Watervliet

**RESOLUTION NO. 360**

**AUTHORIZING PRESCHOOL EDUCATION SERVICE AGREEMENTS FOR CHILDREN WITH SPECIAL NEEDS AGES 3-5**

Introduced: 9/11/23

By Social Services Committee:

WHEREAS, Pursuant to New York State Education Law, Albany County is required to provide an approved preschool special education program for children ages 3 - 5 years old who have been evaluated and determined by the Board of Education to have a disabling condition, and

WHEREAS, As of November 2017, the law was amended to establish that all school districts are approved evaluators of preschool students suspected of having a disability, and

WHEREAS, The Commissioner of the Department for Children, Youth and Families has requested authorization to enter into agreements with the School Districts listed below for the provision of preschool evaluation services for children with special needs at the applicable rates established or approved by the New York State Education Department (NYSED), where Albany County is reimbursed 59.5% for costs incurred in the delivery of these services after backing out Medicaid reimbursement, for a term commencing July 1, 2023, and ending June 30, 2024, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into agreements with the School Districts listed below for the provision of preschool evaluation services for children with special needs at the applicable rates established or approved by the NYSED, where Albany County is reimbursed 59.5% for costs incurred in the delivery of these services after backing out Medicaid reimbursement, for a term commencing July 1, 2023, and ending June 30, 2024:

Albany City Schools	Middleburgh
Berne-Knox-Westerlo	Mohonasen
Bethlehem	Niskayuna
Cairo-Durham	North Colonie
Cohoes	Ravena-Coeymans-Selkirk
Duanesburg	Schalmont
Green Island	Schoharie
Greenville	South Colonie
Guilderland	Voorheesville
Menands	Watervliet



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

[www.albanycounty.com](http://www.albanycounty.com)

DANIEL P. MCCOY  
COUNTY EXECUTIVE

MICHAEL P. MCLAUGHLIN  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
DEPUTY COMMISSIONER

March 27, 2024

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to renew a contractual agreement with Schenectady County to provide Evaluation Services under the Preschool Special Education Program for children ages 3 -5 years old with disabilities.

The requested agreement is anticipated to generate \$5,000 for the term of July 1, 2024–June 30, 2025.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-5327, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Contract Authorization with Schenectady County for Preschool Evaluation Services

Date:	March 27, 2024
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

**Party (Name/address):**

Schenectady County Public Health Services  
Children with Special Needs Program  
107 Nott Terrace Room 306  
Schenectady, NY 12308

**Additional Parties (Names/addresses):**

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$5000 (approx.)  
Scope of Services: Provision of Preschool Evaluation Services

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA4059 03449  
Revenue Amount: \$5000 (approx.)

Appropriation Account and Line: Click or tap here to enter text.  
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: Click or tap here to enter text.  
County: Click or tap here to enter text.  
Local: 100%

Term

Term: (Start and end date) 7/1/2024 - 6/30/2025  
Length of Contract: 12 months

Impact on Pending Litigation

Yes  No   
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 23-164, 22-117, 21-147, 20-197, 19-181, 18-201  
Date of Adoption: 5/8/23, 4/11/22, 5/10/21, 6/8/20, 5/13/19, 5/14/18

**Justification:** (state briefly why legislative action is requested)

Please See Attached

## **Department for Children, Youth and Families**

### **Backup Material for Contract Authorization with the Schenectady County Public Health Services Children with Special Needs Program for Evaluation Team Services**

The Albany County Department for Children, Youth and Families respectfully request legislative authorization to renew a contractual arrangement with the County of Schenectady to provide Evaluation Team services to the Schenectady County Children with Special Needs program. The Term of this agreement is July 01, 2024 to June 30, 2025. Reimbursement under this agreement shall be at the applicable rates established or approved by the New York State Education Department.

Schenectady County does not have their own Children with Special Needs evaluation team and are interested in extending their agreement with Albany County for these services. The Early Intervention program evaluations will be provided under the currently enacted contract with the New York State Department of Health. The requested approval covers those evaluations provided under the Preschool Special Education program, serving children ages three to five years old who are approved by the school district Committee on Preschool Special Education (CPSE). The Albany County Department for Children, Youth and Families Evaluation Team is an approved provider of service by both the New York State Department of Health and the New York State Education Department, to conduct both comprehensive and supplemental evaluations for early intervention and preschool services.

The contract revenue is anticipated in the current budget and the Albany County Department for Children, Youth and Families will utilize existing staff and resources within the Albany County Department for Children, Youth and Families budget to provide the services. Renewed contracting with Schenectady County for Preschool Evaluation Services would generate approximately \$5,000 in revenue for the Albany County Department for Children, Youth and Families while providing an additional service to a neighboring county.

## RESOLUTION NO. 164

AUTHORIZING AN AGREEMENT WITH SCHENECTADY COUNTY  
REGARDING THE PROVISION OF EVALUATION SERVICES FOR THE  
CHILDREN WITH SPECIAL NEEDS PROGRAM

Introduced: 5/8/23

By Social Services Committee:

WHEREAS, The Commissioner of the Department for Children, Youth and Families (DCYF) has requested authorization to enter into an agreement with Schenectady County regarding the provision of evaluation services to children with special needs through the DCYF Evaluation Team for a term commencing July 1, 2023 and ending June 30, 2024, and

WHEREAS, The DCYF Evaluation Team is an approved provider of services by both the New York State Department of Health and the New York State Education Department (NYSED) to conduct both comprehensive and supplemental evaluations for early intervention and preschool services, and

WHEREAS, The reimbursements under this agreement will be at the applicable rates established by NYSED and Albany County will be reimbursed 100% by Schenectady County for all preschool evaluation services rendered by the DCYF Evaluation Team, and

WHEREAS, The Department anticipates approximately \$5,000 in revenue over the term of the agreement, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Schenectady County regarding the provision of evaluation services to children with special needs through the DCYF Evaluation Team for a term commencing July 1, 2023 and ending June 30, 2024, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote - 5/8/23*





COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

www.albanycounty.com

DANIEL P. MCCOY  
COUNTY EXECUTIVE

MICHAEL P. MCLAUGHLIN  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
Deputy Commissioner

March 26, 2024

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to renew contractual agreements with service providers who have been approved by the Board of Education as having an appropriate, structured program capable of offering mandated preschool education to children with disabilities.

The combined agreements have an anticipated cost of approximately \$17,308,238.00, based on rates not to exceed the New York State established rates for the term of July 1, 2024 – June 30, 2025

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

**File #:** TMP-5328, **Version:** 1

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**

Contract Authorization for Preschool Services Program

Date:	March 26, 2024
Submitted By:	Scott McNelis
Department:	Children, Youth and Families
Title:	Contract Administrator
Phone:	7306
Department Rep.	
Attending Meeting:	Moira Manning, Commissioner

**Purpose of Request:**

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.  
Source of Funds: Click or tap here to enter text.  
Title Change: Click or tap here to enter text.

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

**Contract Terms/Conditions:**

Party (Name/address):  
Please see attached spreadsheet

Additional Parties (Names/addresses):  
Please see attached spreadsheet

Amount/Raise Schedule/Fee: \$17,308,238  
Scope of Services: Mandated Preschool Services for children with disabilities

Bond Res. No.: Click or tap here to enter text.  
Date of Adoption: Click or tap here to enter text.

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: NYS Education Law Sections 4401 and 4410

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA2960 01605 AA2960 03277  
Revenue Amount: \$1,038,494 \$9,519,531

Appropriation Account and Line: AA2960 44039 AA2960 44046  
Appropriation Amount: \$17,273,622 \$34,616

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 55%  
County: 39%  
Local: 6%

Term

Term: (Start and end date) 7/1/2024 - 6/30/2025  
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 23-165, 22-151, 21-145, 20-199, 19-182, 18-204  
Date of Adoption: 5/8/23, 5/9/22, 5/10/21, 6/8/20, 5/13/19, 5/14/18

**Justification:** (state briefly why legislative action is requested)

Please see attached

**Albany County Department of Children Youth and Families**  
**Justification and Backup Material for**  
**Contractual Agreements between Albany County and Various Center Based**  
**Providers for Preschool Children with Special Needs**

The New York State Education Law (Section 4410) requires that the New York State Education Department (NYSED) meet the physical and educational needs of children with disabilities.

NYSED administers, through local school districts, preschool special education programs and services for preschool students with disabilities, ages 3 to 5 years of age. The board of education or trustees of each school district are required, by regulation (Part 200.2(a)), to identify all students with disabilities who reside in the school district and establish a register of children who are entitled to attend public schools in the district or to attend a preschool program during the next school year.

Municipalities are required to provide an approved preschool special education program for children age three to five, who have been evaluated and determined by the school district to have a disabling condition. Albany County contracts with service providers who have been approved by the board as having an appropriate, structured program capable of offering preschool education to children with disabilities. These providers deliver therapy as prescribed by individual education plans (IEPs) which are developed by school district based Committees on Preschool Special Education (CPSE).

The Department for Children, Youth and Families is requesting authorization to enter into a contractual agreement with those providers contained on the attached list for the term of July 1, 2024 – June 30, 2025. The Department is seeking authorization from the County Executive and the Contract Administration Board for those vendors with contractual amounts that fall within their request parameters.

The rates for these providers are set by New York State based on an entity's certified financial report. These interim rates are not available to either the vendor or the County until the early fall of a given year and may change an additional two times before being officially reconciled. The contract amounts for the 2024-2025 contract year assumes an increase of five (5) percent which will hopefully offset any rate increase or changes in utilization. However, in no instance will the County pay more than the State approved and authorized rate for a provider.

A child with special needs may be placed in an integrated class that contains children with and/or without other children with special needs. A Special Education Teacher and assistants are involved with the children throughout their educational program as well as a regular preschool or daycare teacher. A child may also be placed in a special class in which there are no more than twelve (12) children all of whom have special needs.

The Special Education teacher works directly with the child, the child's family and the child's regular teacher to help adapt an educational program to the child's needs. Some children in this model also receive related services therapies.

**SEIT / Center Based Providers**

**Legislative Requests**

**07/01/2024 - 06/30/2025**

<b>PROVIDER</b>	<b>ADDRESS</b>	<b>DISCIPLINE</b>	<b>PAYMENTS 2023</b>	<b>ESTIMATED PAYMENTS 7/01/24 - 6/30/25</b>
<b>Achievements</b>	<b>623 New London Road Ste 100 Latham, NY 12110</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$1,898,706</b>	<b>\$1,993,641</b>
<b>Advanced Therapy</b>	<b>One Rapp Road Albany, NY 12203</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$2,216,563</b>	<b>\$2,327,391</b>
<b>Anderson Center for Autism</b>	<b>4885 Route 9 Staatsburg, NY 12580</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$423,534</b>	<b>\$444,711</b>
<b>Capital District Beginnings</b>	<b>673 Columbia Turnpike E Greenbush, NY 12061</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$1,842,732</b>	<b>\$1,934,869</b>
<b>Center For Disability Services</b>	<b>314 South Manning Blvd Albany, NY 12208</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$1,093,724</b>	<b>\$1,148,410</b>
<b>Circle of Friends</b>	<b>14379 Route 9W Ravena, NY 12143</b>	<b>EVALS/ INTEGRATED</b>	<b>\$1,179,523</b>	<b>\$1,238,499</b>
<b>Crossroads Center for Children</b>	<b>1136 North Westcott Road, Suite 100 Schenectady, New York 12306</b>	<b>EVALS/ INTEGRATED</b>	<b>\$272,865</b>	<b>\$286,508</b>
<b>Early Childhood Education Center</b>	<b>230 Washington Ave Ext Albany, NY 12203</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$2,590,264</b>	<b>\$2,719,777</b>
<b>Newmeadow Inc.</b>	<b>23 Sitterly Road Clifton Park, NY 12065</b>	<b>EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$696,637</b>	<b>\$731,469</b>
<b>Parsons Child and Family Center</b>	<b>60 Academy Road Albany, NY 12208</b>	<b>SEIT / INTEGRATED / SELF CONTAINED</b>	<b>\$661,158</b>	<b>\$694,216</b>
<b>Saint Anne's Preschool</b>	<b>160 N. Main Ave Albany, NY 12206</b>	<b>INTEGRATED / SELF CONTAINED</b>	<b>\$378,641</b>	<b>\$397,573</b>
<b>Spotted Zebra Learning Ctr</b>	<b>26 Computer Drive East Albany, NY 12205</b>	<b>EVALS/ INTEGRATED</b>	<b>\$1,269,312</b>	<b>\$1,332,778</b>
<b>Story Place</b>	<b>1477 South Schodack Rd Castleton, NY 12033</b>	<b>EVALS/ INTEGRATED</b>	<b>\$129,154</b>	<b>\$135,612</b>
<b>Unity House of Troy dba A Child's Place</b>	<b>435 Forth Street Troy, NY 12180</b>	<b>SEIT / EVALS/ INTEGRATED / SELF CONTAINED</b>	<b>\$1,638,628</b>	<b>\$1,720,559</b>
<b>Whispering Pines</b>	<b>2841 Thousand Acre Rd Delanson, NY 12053</b>	<b>SEIT / INTEGRATED</b>	<b>\$192,595</b>	<b>\$202,225</b>
			<b>\$16,484,036</b>	<b>\$17,308,238</b>

RESOLUTION NO. 165

**AUTHORIZING PRESCHOOL SPECIAL EDUCATION PROVIDER AGREEMENTS  
FOR CHILDREN WITH DISABILITIES AGES THREE TO FIVE YEARS OLD**

Introduced: 5/8/23

By Social Services Committee and A. Joyce:

WHEREAS, The Albany County Department for Children, Youth and Families is required to provide an approved preschool special education program for children ages three to five years old who have been evaluated and determined by the Board of Education to have a disabling condition, and

WHEREAS, The Commissioner has requested authorization to enter into agreements with those preschool special education programs determined to be appropriate for each individual child, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into agreements with the following preschool special education program providers for children ages three to five years old who have been evaluated and determined by the Board of Education to have a disabling condition for sums not to exceed the New York State established rates for said services for a term commencing July 1, 2023 and ending June 30, 2024:

Achievements  
623 New Loudon Road, Suite 100  
Latham, NY 12110

Advanced Therapy  
One Rapp Road  
Albany, NY 12203

Albany City School District  
1 Academy Park  
Albany, NY 12207

Circle of Friends  
14379 Route 9W  
Ravena, NY 12143

Early Childhood Education  
Center  
230 Washington Ave. Ext.  
Albany, NY 12203

Parsons Child and Family  
Center  
60 Academy Road  
Albany, NY 12208

Center For Disability Services  
314 South Manning Blvd.  
Albany, NY 12208

Unity House of Troy  
Dba A Child's Place  
435 Fourth Street  
Troy, NY 12180

Whispering Pines  
2841 Thousand Acre Road  
Delanson, NY 12053

Capital District Beginnings  
673 Columbia Turnpike  
East Greenbush, NY 12061

Crossroads Center for  
Children  
1136 North Westcott Rd.  
Suite 100  
Schenectady, NY 12306

Newmeadow Inc.  
23 Sitterly Rd.  
Clifton Park, NY 12065

Saint Anne's Preschool  
160 N. Main Avenue  
Albany, NY 12206

Spotted Zebra Learning  
Center  
26 Computer Drive East  
Albany, NY 12205

and, be it further



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

www.albanycounty.com

DANIEL P. MCCOY  
COUNTY EXECUTIVE

MICHAEL P. MCLAUGHLIN  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
Deputy Commissioner

March 26, 2024

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to renew contractual agreements with service provider approved by the Board of Education to provide mandated Individualized Education Programs through Related Services, to meet the physical and educational needs of children ages 3 -5 years old with disabilities.

The agreement has an anticipated cost of \$225,213.45 based on rates not to exceed the New York State approved rates for the term of July 1, 2024 – June 30, 2025

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel





# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

---

**File #:** TMP-5329, **Version:** 1

---

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**  
Contract Authorization for the Preschool Related Services Program

Date: March 26, 2024  
Submitted By: Scott McNelis  
Department: Children, Youth and Families  
Title: Contract Administrator  
Phone: 7306  
Department Rep.  
Attending Meeting: Moira Manning, Commissioner

### Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) [Click or tap here to enter text.](#)

### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: [Click or tap here to enter text.](#)  
Source of Funds: [Click or tap here to enter text.](#)  
Title Change: [Click or tap here to enter text.](#)

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

[Choose an item.](#)

Submission Date Deadline [Click or tap to enter a date.](#)

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) [Click or tap here to enter text.](#)

**Contract Terms/Conditions:**

Party (Name/address):  
See Attached

Additional Parties (Names/addresses):  
[Click or tap here to enter text.](#)

Amount/Raise Schedule/Fee: \$225,213.45  
Scope of Services: Mandated Related Services for children with disabilities

Bond Res. No.: [Click or tap here to enter text.](#)  
Date of Adoption: [Click or tap here to enter text.](#)

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: NYS Education Law Sections 4401 and 4410

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line:	AA2960 01605	AA2960 03277
Revenue Amount:	\$13,512.81	\$123,867.40

Appropriation Account and Line:	AA2960 44252
Appropriation Amount:	\$225,213.45

Source of Funding - (Percentages)

Federal:	Click or tap here to enter text.
State:	55%
County:	39%
Local:	6%

Term

Term: (Start and end date)	7/1/2024 - 6/30/2025
Length of Contract:	12 Months

Impact on Pending Litigation

If yes, explain:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number:	23-166, 22-150, 21-146, 19-183, 18-205, 17-186
Date of Adoption:	5/8/23, 5/9/22, 5/10/21, 5/13/19, 5/14/18, 5/8/17

**Justification:** (state briefly why legislative action is requested)

Please see attached

**Albany County Department of Children Youth and Families  
Justification and Backup Material for Preschool  
Related Services Program**

The State Education Law requires the State Education Department (SED) to meet the physical and educational needs of children with disabilities. The Individualized Education Programs (IEP's) of many special education children prescribe instruction by Special Education Itinerant Teachers, as well as Related Services, such as Speech Pathology, Physical or Occupational therapies, to name a few, to help them attain their educational goals. Municipalities contract with private service providers to obtain Related Services, in which the providers deliver in 30-60 minute sessions.

This option provides a child with the services of one or more therapists to meet his/her special needs. The therapist works with the child a specified number of times each week, and also interacts with the family and the staff of any typical program the child might attend. The therapy(ies) can be provided at any site, including the child's home, decided at the Committee on Preschool Special Education (CPSE) meeting.

The Albany County Department of Children Youth and Families Related Services Program provides a broad array of services to children ages 3 to 5, to meet the physical and educational needs of children with disabilities.

The contract amount for the 2024-2025 contract years assumes an increase of five (5) percent which will hopefully offset any rate increase or changes in utilization.

Attached is the list of contractors who require authorization.

Therefore, the Commissioner of the Department for Children, Youth and Families is requesting authorization for Albany County to enter into agreements with the attached listed providers for the term July 01, 2024 to June 30, 2025.

**Related Service Providers**

**Legislative Requests**

**07/01/2024 - 06/30/2025**

<b>PROVIDER</b>	<b>ADDRESS</b>	<b>DISCIPLINE</b>	<b>PAYMENTS 2023</b>	<b>ESTIMATED PAYMENTS 7/01/24 - 6/30/25</b>
Achievements	623 New London Road Ste 100 Latham, NY 12110	OT, PT, Psych, Speech Language Pathology	\$98,978.00	\$103,926.90
Spotted Zebra Learning Ctr	26 Computer Dr East Albany, NY 12205	OT, PT, Psych, Speech Language Pathology	\$115,511.00	\$121,286.55
			\$214,489.00	\$225,213.45

## RESOLUTION NO. 166

## AUTHORIZING AGREEMENTS WITH SPOTTED ZEBRA LEARNING CENTER AND ACHIEVEMENTS REGARDING INDIVIDUALIZED EDUCATION PROGRAMS FOR CHILDREN AGES 3-5

Introduced: 5/8/23

By Social Services Committee and A. Joyce:

WHEREAS, The Department for Children, Youth and Families (DCYF) is required to provide an approved preschool special education program for children ages 3-5 years old who have been evaluated and determined by the Board of Education to have a disabling condition, and

WHEREAS, The Commissioner of DCYF has requested authorization to enter into an agreement with Spotted Zebra Learning Center which has been approved by the Board of Education to provide mandated Individualized Education Programs through Related Services to meet the physical and educational needs of children ages 3-5 years old with disabilities, and

WHEREAS, The Commissioner has also requested authorization to enter into an agreement with Achievements which has been approved by the Board of Education to provide mandated Individualized Education Programs through Related Services to meet the physical and educational needs of children ages 3-5 years old with disabilities, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with Spotted Zebra Learning Center, Albany, NY 12205, regarding mandated Individualized Education Programs through Related Services to meet the physical and educational needs of children ages 3-5 years old with disabilities for an amount not to exceed the New York State established rates for said services for a term commencing July 1, 2023 and ending June 30, 2024, and, be it further

RESOLVED, That the County Executive is authorized to enter into an agreement with Achievements, Latham, NY 12110, regarding mandated Individualized Education Programs through Related Services to meet the physical and educational needs of children ages 3-5 years old with disabilities for an amount not to exceed the New York State established rates for said services for a term commencing July 1, 2023 and ending June 30, 2024, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreements as to form and content, and, be it further



COUNTY OF ALBANY

DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES

112 STATE STREET – SUITE 300

ALBANY, NEW YORK 12207

(518) 447-7324 - FAX (518) 447-7578

www.albanycounty.com

DANIEL P. MCCOY  
COUNTY EXECUTIVE

MICHAEL P. MCLAUGHLIN  
DEPUTY COUNTY EXECUTIVE

MOIRA E. MANNING  
COMMISSIONER

NICOLE WARD  
Deputy Commissioner

March 27, 2024

Hon. Joanne Cunningham, Chairwoman  
Albany County Legislature  
112 State St., Rm. 710  
Albany, NY 12207

Dear Chairwoman Cunningham:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to amend the 2024 Adopted Budget, in order to raise the current rate for Related Services Providers for Children with Special Needs, from \$55.00 to \$58.00 per session, effective July 1, 2024.

The increase need for our appropriations is \$49,375.00. Permission is respectfully requested to move funds from the Travel, Mileage and Freight account to the Medical Services/Therapy account.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-2014.

Sincerely,

Moira Manning, LCSW-R  
Commissioner

cc: Dennis Feeney, Majority Leader  
Frank Mauriello, Minority Leader  
Rebekah Kennedy, Majority Counsel  
Arnis Zilgme, Minority Counsel



# County of Albany

Harold L. Joyce  
Albany County Office  
Building  
112 State Street - Albany,  
NY 12207

## Legislation Text

---

**File #:** TMP-5341, **Version:** 1

---

### REQUEST FOR LEGISLATIVE ACTION

**Description (e.g., Contract Authorization for Information Services):**  
Budget Amendment for the Preschool Related Services Program

Date: March 27, 2024  
Submitted By: Scott McNelis  
Department: Children, Youth and Families  
Title: Contract Administrator  
Phone: 7306  
Department Rep.  
Attending Meeting: Moira Manning, Commissioner

### Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

### CONCERNING BUDGET AMENDMENTS

**Increase/decrease category (choose all that apply):**

- Contractual
- Equipment
- Fringe
- Personnel



- Personnel Non-Individual
- Revenue

Increase Account/Line No.: A2960.44252  
Source of Funds: Albany County, NYSOCFS  
Title Change: [Click or tap here to enter text.](#)

**CONCERNING CONTRACT AUTHORIZATIONS**

**Type of Contract:**

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

[Choose an item.](#)

Submission Date Deadline [Click or tap to enter a date.](#)

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) [Click or tap here to enter text.](#)

**Contract Terms/Conditions:**

Party (Name/address):

Additional Parties (Names/addresses):  
[Click or tap here to enter text.](#)

Amount/Raise Schedule/Fee:  
Scope of Services:

Mandated Related Services for children with disabilities

Bond Res. No.: [Click or tap here to enter text.](#)  
Date of Adoption: [Click or tap here to enter text.](#)

**CONCERNING ALL REQUESTS**

Mandated Program/Service: Yes  No   
If Mandated Cite Authority: NYS Education Law Sections 4401 and 4410

Is there a Fiscal Impact: Yes  No   
Anticipated in Current Budget: Yes  No

County Budget Accounts:

Revenue Account and Line: AA2960 03277  
Revenue Amount: \$29,378

Appropriation Account and Line: AA2960 44252 AA2960 44038  
Appropriation Amount: \$49,375 (\$19,997)

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.  
State: 55%  
County: 39%  
Local: 6%

Term

Term: (Start and end date) 7/1/2024 - 12/31/2024  
Length of Contract: 6 Months

Impact on Pending Litigation

If yes, explain: Yes  No   
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 23-166, 23-253  
Date of Adoption: 5/8/23, 7/10/23

**Justification:** (state briefly why legislative action is requested)

Please see attached

## **Department for Children, Youth and Families**

### **Back Up Material for a Budget Amendment for the Related Services Program**

The Department for Children, Youth and Families respectfully requests legislative authorization to amend the 2024 Adopted Budget for costs associated with Related Services for Children with Special Needs.

Over the last few months, the County has conducted numerous meetings with providers in the County for therapeutic services and have taken note of their concerns in regards to current rates and their request to have the rates increased. The historical data and cost of services was taken into account over the last couple of decades as well as reviewing the surrounding County's rates for services. What we have determined with the current economic climate that a rate increase is in order and will raise the current rate from \$55.00 to \$58.00 effective July 1, 2024.

Budget account A2960.44252 is used to pay for costs associated with these expenses. The Department requests an increase in this account of \$49,375.00 for the remainder of the year. As listed on the attached Budget Amendment, the 59.5% is an increase to Revenue Account A2960.03277, and the remainder taken from the transportation line A2960.44038.

**APPROPRIATIONS**

ACCOUNT N	RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME
AA 2960 4 4252 000	Medical Services/Therapy	49,375	0		DCYF
AA 2960 4 4038 000	Travel,Mileage,Freight	0	19,997		DCYF
<b>TOTAL APPROPRIATIONS</b>		<u>49,375</u>	<u>19,997</u>		

**ESTIMATED REVENUES**

ACCOUNT N	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME
AA 2960 0 3277 000	Phys Handicapped Children	0	29,378		DCYF
<b>TOTAL ESTIMATED REVENUES</b>		<u>0</u>	<u>29,378</u>		
<b>GRAND TOTALS</b>		<u>49,375</u>	<u>49,375</u>		

RESOLUTION NO. 322

AMENDING THE 2023 DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES BUDGET: ADMINISTRATIVE ADJUSTMENTS

Introduced: 8/14/23  
By Social Services Committee:

WHEREAS, The Albany County Department for Children, Youth and Families has requested a budget amendment to transfer funds from the Computer Fees account line to Office Equipment, Computer Supplies, and Telephone lines in order to better meet the changing needs of the Department, now, therefore, be it

RESOLVED, By the Albany County Legislature that the 2023 Albany County Department for Children, Youth and Families Budget is amended as follows:

Decrease Appropriation Account A6119.4 by \$198,875 by decreasing Line Item A6119 4 4041 Computer Fees by \$198,875

Increase Appropriation Account A6119.2 by \$168,625 by decreasing Line Item A6119 2 2001 Office Equipment by \$168,625

Increase Appropriation Account A2960.4 by \$5,250 by increasing Line Item A2960 4 4021 Computer Supplies by \$5,250

Increase Appropriation Account A4059.4 by \$2,500 by increasing Line Item A4059 4 4036 Telephone by \$2,500

Increase Appropriation Account A6119.4 by \$22,500 by increasing Line Item A6119 4 4036 Telephone by \$22,500

and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

*Adopted by unanimous vote – 8/14/23*