

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Agenda

Thursday, June 27, 2024

5:30 PM

**Harold L. Joyce Albany County Office Building
Cahill Room - First Floor**

Public Safety Committee

PREVIOUS BUSINESS:

1. APPROVING PREVIOUS MEETING MINUTES

CURRENT BUSINESS:

2. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES REGARDING REIMBURSEMENT FOR RAISE THE AGE IMPLEMENTATION
3. AUTHORIZING AGREEMENTS WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES REGARDING THE ALTERNATIVES TO INCARCERATION PROGRAM

County of Albany

Harold L. Joyce
Albany County Office Building
112 State Street - Albany, NY 12207



Meeting Minutes

Thursday, May 30, 2024

5:30 PM

Harold L. Joyce Albany County Office Building
Cahill Room - First Floor

Public Safety Committee

PREVIOUS BUSINESS:

Present: Frank J. Commisso, Robert J. Beston, Gary W. Domalewicz, Gilbert F. Ethier, Zach Collins and Patrice Lockart

Excused: William M. Clay, Beroro T. Efekoro and Sean E. Ward

1. APPROVING PREVIOUS MEETING MINUTES

A motion was made that the previous meeting minutes be approved. The motion carried by a unanimous vote.

CURRENT BUSINESS:

2. AUTHORIZING A LEASE AGREEMENT WITH THE TOWN OF NEW SCOTLAND REGARDING THE USE OF SPACE AT THE ALBANY COUNTY SHERIFF'S OFFICE FOR THE TOWN OF NEW SCOTLAND JUSTICE COURT

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

3. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2021 HAZMAT GRANT AND AMENDING THE 2024 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

4. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2022 HAZMAT GRANT AND AMENDING THE 2024 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

5. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2021 EXPLOSIVE DETECTION CANINE TEAM GRANT AND AMENDING THE 2024 SHERIFF'S OFFICE BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

6. AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND AN AGREEMENT WITH THE NEW YORK STATE CANAL CORPORATION REGARDING REIMBURSEMENT FOR MARINE PATROL SERVICES

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

7. AUTHORIZING AN AGREEMENT WITH CFG MEDICAL SERVICES REGARDING MEDICAL CARE AT THE ALBANY COUNTY CORRECTIONAL FACILITY

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

8. AUTHORIZING THE APPOINTMENT OF MEMBERS TO THE FIRE ADVISORY BOARD

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

9. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2021 CYBER SECURITY GRANT AND AMENDING THE 2024 ALBANY COUNTY BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

10. AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES REGARDING THE 2021 CRITICAL INFRASTRUCTURE GRANT AND AMENDING THE 2024 ALBANY COUNTY BUDGET

A motion was made to move the proposal forward with a positive recommendation. The motion carried by a unanimous vote.

DANIEL P. MCCOY
County Executive



COUNTY OF ALBANY
PROBATION DEPARTMENT
60 SOUTH PEARL STREET
ALBANY, NEW YORK 12207
PHONE: (518) 487-5200
FAX: (518) 487-5204
www.albanycounty.com

WILLIAM CONNORS
Director

Lori Haggerty
Deputy Director

Michael OConnor
Principal Probation Officer

May 17, 2024

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Re: Raise the Age Grant Approval

Dear Chairwoman Cunningham:

Enclosed is a request for Legislative Action for permission to accept funding to the Probation Department for services for Raise the Age Youth. NYS enacted legislation raising the age of Juvenile Delinquency to 16 and 17 year old children. Raise the age legislation was first enacted on October 1, 2018 for 16 year olds and October 1, 2019 for 17 year olds. It also created a new class of offender called "adolescent offender". This was any 16 or 17 year being charged with a felony. The Probation Department is mandated to provide supervision and services to these youth. This grant was anticipated in the current budget. Albany County Probation is scheduled to receive \$1,648,066 for staffing, and programming for RTA youth. The grant renewal period is from 4.1.2023– 3.31.2024 in Albany County.

It is respectfully requested this be considered. If you have any questions or need additional information, please do not hesitate to contact me directly at (518) 487-5194.

Sincerely,

William Connors
Probation Director

WC/km
Enc.

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Rebekah Kennedy, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5526, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Raise the Age Plan Approval 4.1.2023-3.31.2024

Date: May 17, 2024
Department: Probation Department
Attending Meeting: William Connors
Submitted By: William Connors
Title: Probation Director
Phone: 518-487-5194

Purpose of Request: Contract Authorization Raise the Age Plan Approval 4.1.2023-3.31.2024

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

New York State Division of Criminal Justice, 80 South Swan St, Albany NY 12210

Term: (Start/end date or duration) 12 months
Amount/Raise Schedule/Fee: 1,648,066.00

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes No
 Anticipated in Budget: Yes No
 Spreadsheet attached: Yes No

Source of Funding - (Percentages)

Federal:0 Enter text. County: 0
State: 100 Enter text. Local: 0

County Budget Accounts:

Revenue Account and Line: A3140 03322
Revenue Amount: 1,648,066.00
Appropriation Account and Line: Various RTA Lines
Appropriation Amount: 1,648.066.00

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes No
If Mandated, Cite Authority: New York State Executive Law
Request for Bids / Proposals:

Competitive Bidding Exempt: Yes No
of Response(s): Enter text.
of MWBE: Enter text.
of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program Yes No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: 23-540

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

New York State legislation raised the age of juvenile Delinquency to 16 and 17 year old children. Raise the age legislation was first enacted on October 1, 2018 for 16 year olds and October 1, 2019 for 17 year olds. It also created a new class of offender call Adolescent Offender. This was any 16 or 17 year old being charged with a felony. Adolescent Offenders charged with all but the most serious felonies will automatically have their case removed to Family Court after 30 days unless there is a written objection by the District Attorney. Voluntary probation services tailored for youth will be available for Adolescent and Juvenile Offenders, Youth in adolescent Court will no longer be sentenced or detained in a facility with adults. The probation Department is mandated to provide supervision and services to raise the age youth.

Connors, William (Probation Dept)

From: DCJSFUNDING@dcjs.ny.gov
Sent: Thursday, May 16, 2024 11:27 AM
To: Connors, William (Probation Dept)
Subject: GMS Notification for RT24-1030-D00, contract number: C524284, Grantee: Albany County

GMS - Project RT24-1030-D00 has been approved by DCJS.

DCJS has approved your application for funding for ProjectID - RT24-1030-D00. Your signatory has been instructed on how to complete your local acceptance of this grant contract with the following instructions: Use the following link to get to the GMS system.

<https://grants.criminaljustice.ny.gov/AccessNotice.jsp?ProjectID=RT24-1030-D00>

If you have any questions, please contact GMS Help at (518) 457-9787, or at DCJSFUNDING@dcjs.ny.gov

This e-mail, including any attachments, may be confidential, privileged or otherwise legally protected. It is intended only for the addressee. If you received this e-mail in error or from someone who was not authorized to send it to you, do not disseminate, copy or otherwise use this e-mail or its attachments. Please notify the sender immediately by reply e-mail and delete the e-mail from your system.

Project #: RT24-1030-D00 Raise the Age Project Status: Pending Grantee Signature
Participant: Albany County

Project

Home Search Open

| General | Participants | Budget | Work Plan | Questions | Conditions | Acceptance | Contract Checklist |
|---------|--------------|--------|-----------|-----------|------------|------------|--------------------|
|---------|--------------|--------|-----------|-----------|------------|------------|--------------------|

Please enter budget information. If you are requesting an advance, please enter the amount requested and the justification, then save the screen before proceeding. You may edit the Advance if necessary at a later time. Enter budget information by participant. If you will only be operating with one budget, please enter the budget for the Grantee agency. For consortia, you may enter budgets by individual implementing agency. When you have completed your budget, please go on to the Workplan tab.

Go to Attachment Progress Site Review Equipment

Budget Summary

| Participant | Grant Funds | Matching Funds | Total |
|------------------------------------|-------------------------------|---------------------|-----------------------|
| Albany County | \$1,648,066.00 | \$0.00 | \$1,648,066.00 |
| Albany County Probation Department | \$0.00 | \$0.00 | \$0.00 |
| Total | 100.00% \$1,648,066.00 | 0.00% \$0.00 | \$1,648,066.00 |

Reports Application Deficiency Draft Contract

Advance Request Amount (If not requesting an advance, please skip) \$ 0.00

Advance Request Justification (200 character limit)

Help Logout

Budget Summary by Participant
Albany County

Login ID: albco

Version 1 - Edit (Click here to add more lines to budget categories)

Version 5.1.14

| # | Personnel | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|---------------------------|--------|--------------|---------------------|---------------------|----------------|-----------|
| 1 | Sr. Probation Officer | 1 | \$97,447.00 | \$97,447.00 | \$97,447.00 | \$0.00 | no |
| 2 | Probation Assistants | 1 | \$40,950.00 | \$40,950.00 | \$40,950.00 | \$0.00 | no |
| 3 | Probation Officers | 1 | \$224,703.00 | \$224,703.00 | \$224,703.00 | \$0.00 | no |
| 4 | Probation Supervisors | 1 | \$164,790.00 | \$164,790.00 | \$164,790.00 | \$0.00 | no |
| 5 | Probation Officer Trainee | 1 | \$135,180.00 | \$135,180.00 | \$135,180.00 | \$0.00 | no |
| 6 | Overtime | 1 | \$43,700.00 | \$43,700.00 | \$43,700.00 | \$0.00 | no |
| Total | | | | \$706,770.00 | \$706,770.00 | \$0.00 | |

| # | Fringe Benefits | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|---------------------------|--------|--------------|---------------------|---------------------|----------------|-----------|
| 1 | Probation Supervisors | 1 | \$86,542.00 | \$86,542.00 | \$86,542.00 | \$0.00 | no |
| 2 | Probation Officer Trainee | 1 | \$71,645.00 | \$71,645.00 | \$71,645.00 | \$0.00 | no |
| 3 | Probation Assistants | 1 | \$21,704.00 | \$21,704.00 | \$21,704.00 | \$0.00 | no |
| 4 | Probation Officers | 1 | \$119,093.00 | \$119,093.00 | \$119,093.00 | \$0.00 | no |
| 5 | Sr. Probation Officer | 1 | \$51,647.00 | \$51,647.00 | \$51,647.00 | \$0.00 | no |
| Total | | | | \$350,631.00 | \$350,631.00 | \$0.00 | |

| # | Travel and Subsistence | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|------------------------|--------|------------|-------------------|-------------------|----------------|-----------|
| 1 | Travel | 1 | \$3,300.00 | \$3,300.00 | \$3,300.00 | \$0.00 | no |
| Total | | | | \$3,300.00 | \$3,300.00 | \$0.00 | |

| # | All Other Expenses | Number | Unit Cost | Total Cost | Grant Funds | Matching Funds | Deficient |
|--------------|---|--------|--------------|---------------------|---------------------|----------------|-----------|
| 1 | Program Services: Cognitive Behavioral Interventio... | 1 | \$2,590.00 | \$2,590.00 | \$2,590.00 | \$0.00 | no |
| 2 | Program Services: Other | 1 | \$400,000.00 | \$400,000.00 | \$400,000.00 | \$0.00 | no |
| 3 | Alternative to Detention Services | 1 | \$181,775.00 | \$181,775.00 | \$181,775.00 | \$0.00 | no |
| 4 | Ancillary: Transportation of Youth | 1 | \$3,000.00 | \$3,000.00 | \$3,000.00 | \$0.00 | no |
| Total | | | | \$587,365.00 | \$587,365.00 | \$0.00 | |

| Version 1 Total | Total Cost | Grant Funds | Matching Funds |
|-----------------|----------------|----------------|----------------|
| | \$1,648,066.00 | \$1,648,066.00 | \$0.00 |

Albany County Probation Department

RESOLUTION NO. 540**AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES REGARDING REIMBURSEMENT FOR RAISE THE AGE IMPLEMENTATION**

Introduced: 11/13/23

By Public Safety Committee:

WHEREAS, The Director of the Probation Department has requested authorization to enter into an agreement with the New York State Division of Criminal Justice Services regarding reimbursement for Raise the Age implementation in the amount of \$1,488,232 for the term commencing April 1, 2022 and ending March 31, 2023, and

WHEREAS, The Director has indicated that the funding will be used to provide probation supervision, case management, evidence-based programming, and training for all Raise the Age youth in Albany County, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to enter into an agreement with the New York State Division of Criminal Justice Services regarding reimbursement for Raise the Age implementation in an amount not to exceed \$1,488,232 for the term commencing April 1, 2022 and ending March 31, 2023, and, be it further

RESOLVED, That the County Attorney is authorized to approve said agreement as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

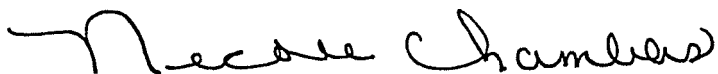
Adopted by unanimous vote – 11/13/23

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 13th day of November, 2023, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the official seal of the County Legislature this 14th day of November, 2023.



Clerk, Albany County Legislature



**COUNTY OF ALBANY
PROBATION DEPARTMENT
60 SOUTH PEARL STREET
ALBANY, NEW YORK 12207**
PHONE: (518) 487-5200
FAX: (518) 487-5204
www.albanycounty.com

WILLIAM CONNORS
Director

Lori Haggerty
Deputy Director

Michael OConnor
Principal Probation Officer

DANIEL P. MCCOY
County Executive

May 23, 2024

Honorable Joanne Cunningham, Chairwoman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

Dear Chairwoman Cunningham:

Enclosed is a request for Legislative Action to renew The Albany County Plan Alternatives to Incarceration Plan. The plan reimburses the Probation Department and the Public Defender's Office. This request is to continue to receive New York State funding for our Alternative to Incarceration Program for 2024 – 2025. The Probation Department provides Pretrial Services and the Public Defender provides Defender Based Advocacy for Criminal Courts in Albany County. New York State DCJS, has informed us the total reimbursement will be added to Probation State Aide revenue. We have not received this figure yet. Once received it will be reflected in the 2025 budget.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

William Connors
Probation Director

WC/km
Enc.

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Rebekah Kennedy, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel



County of Albany

Harold L. Joyce
Albany County Office
Building
112 State Street - Albany,
NY 12207

Legislation Text

File #: TMP-5538, **Version:** 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorization for Alternatives to Incarceration (ATI Program) for Probation and Public Defender

Date: May 23,2024
Department: Probation Department
Attending Meeting: William Connors
Submitted By: William Connors
Title: Probation Director
Phone: 518-487-5194

Purpose of Request: Approval of Plan/Procedure Authorization for Alternatives to Incarceration (ATI Program) for Probation and Public Defender

CONTRACT TERMS/CONDITIONS:

Party Names and Addresses:

New York State Division of Criminal Justice, 80 South Swan Street, Albany NY 12110

Term: (Start/end date or duration) 7.1.2024-6.30.2025
Amount/Raise Schedule/Fee: 49,037.00

BUDGET INFORMATION:

Is there a Fiscal Impact: Yes No
 Anticipated in Budget: Yes No
 Spreadsheet attached: Yes No

Source of Funding - (Percentages)

Federal:0 Enter text. County: 67
State: 33 Enter text. Local: 0

County Budget Accounts:

Revenue Account and Line: A1170 03340
Revenue Amount: 19,921.00

Revenue Account and Line: A3140 03340
Revenue Amount: 29,116.00

Appropriation Account and Line: Various Probation and Public Defender Lines
Appropriation Amount: 49,037.00

ADDITIONAL INFORMATION:

Mandated Program/Service: Yes No
If Mandated, Cite Authority: NYS Executive law 13-A
Request for Bids / Proposals:
 Competitive Bidding Exempt: Yes No
 # of Response(s): Enter text.
 # of MWBE: Enter text.
 # of Veteran Business: Enter text.
Bond Resolution No.: Enter text.
Apprenticeship Program Yes No

Previous requests for Identical or Similar Action:

Resolution/Law Number and Date: 23-134

DESCRIPTION OF REQUEST: (state briefly why legislative action is requested)

The Albany County Probation Department and the Public Defenders' Office request County legislative authorization to accept Alternatives to Incarceration (ATI) funding from the NYS Division of Criminal Justice Services in the amount of \$49,037 for a 12-month period to begin July 1, 2024 through June 30, 2025. The Albany County Probation Department will provide Pre-Trial Services including Release on Recognizance and Release under Supervision for defendants eligible under the program criteria as required for funding. The Albany County Public Defender will provide Defender Based Advocacy Services for those defendants eligible as required for funding. This funding will be added to the 2025 Probation State Aid revenue and will be adjusted in the 2025 budget.



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

CILLIAN FLAVIN
Deputy Commissioner

Grant Award Notice

DCJS is pleased to inform you that your County is eligible to receive the below noted amount for your county's Article 13-A Classification/Alternatives to Incarceration (ATI) program(s) for term of July 1, 2024, to June 30, 2025. This funding provides localities the opportunity to examine their criminal justice and jail populations, to consider possible program implications as a result of legislative changes, and to conduct planning for effective ATI programs.

| | |
|---|-------------------------------------|
| Grantee: Albany County | Date: May 15, 2024 |
| Program Name: Albany County 13A Classification | Award Amount: \$49,037.00 |
| Name of Official: Daniel C. Lynch, Deputy County Executive | Term Dates: 07/01/2024 - 06/30/2025 |
| Email: daniel.lynch@albanycountyny.gov | |

Article 13-A Funding- Additional Information: This funding is contingent upon the submission and subsequent DCJS approval of, the Article 13-A Classification/Alternatives to Incarceration (ATI) Service Plan Application completed by the county. Article 13-A programs run by probation departments in the 2023-2024 term will find their application as an Appendix to the Probation Annual Plan. For non-probation run 13-A programs in 2023-2024, a separate application will be sent to the program contact. This funding is contingent on the availability of state funds and any state agency review as required.

The 13-A Service Plan application(s) should be submitted to DCJS via email to dcjsopcaati@dcjs.ny.gov. Once plans are approved by DCJS, grantees will be notified and shall receive payment for their entire award in the Fall of 2024. The county shall subsequently and promptly make this funding available to the recipient agencies (e.g., Public Defenders, probation department, sheriff's offices, local county, not-for-profits, or any other agencies contracted with to provide services to the county) within 60 days of receipt.

Quarterly Progress Reports will continue to be required and should be submitted to OPCA at dcjsopcaati@dcjs.ny.gov for each program utilizing Article 13-A funding as identified below:

July 1 - September 30 DUE October 31

January 1 - March 31 DUE April 30

October 1 - December 31 DUE January 31

April 1 - June 30 DUE July 31

| | |
|---|--|
| <p>PRIMARY CONTACT (Block Grant/Funding)</p> <p>NYS Division of Criminal Justice Services, Finance Office</p> <p>dcjsGrantsUnitVoucherInquiry@dcjs.ny.gov</p> | <p>PRIMARY CONTACT (Program)</p> <p>Nicole Aldi Nicole.aldi@dcjs.ny.gov</p> <p>Community Corrections Representative 3</p> <p>NYS Division of Criminal Justice Services</p> <p>Office of Probation and Correctional Alternatives</p> |
|---|--|

Thank you for your continued partnership to help keep New Yorkers safe and ensure a justice system that works for all.

CC: William Connors, Director



2024/25 New York State Executive Law Article 13-A Classification/Alternatives to Incarceration (ATI) Service Plan Application for Funding

DCJS will send the Article 13-A Classification/Alternatives to Incarceration (ATI) Service Plan Application, (herein after "application") for funding to the Chief Elected Official in each jurisdiction for 13-A programs not run by the county's probation department. Programs run by the county's probation department will be completing their applications via the annual Probation Plan. The completed application(s), an application must be submitted for each program being funded with Article 13-A money and be approved by the chief elected official in each county/City of New York and submitted to DCJS as instructed in the award notice. Please submit all applications by close of business Friday June 21, 2024 to dcjsopcaati@dcjs.ny.gov .

Article 13-A Classification/Alternatives to Incarceration (ATI) Application General Information:

https://www.nysenate.gov/legislation/laws/EXC/A13-A

DCJS funds Alternatives to Incarceration programs serving Criminal and Supreme Courts. The programs offer a range of services that include, but are not limited to, pretrial services, referrals and monitoring, program screening and assessment, case management, cognitive-based interventions, substance use disorder and mental health treatment, vocational/educational/and employment-readiness training. Programs may deliver these services directly or through referral to an established network of community-based providers.

Localities are asked to consider the justice-involved population to determine common trends that may impact the community (e.g., opioid drug related crimes). Additional information to be considered is an analysis of the jail population to assist in determining incarceration practices and trends, this information can be found at https://www.criminaljustice.ny.gov/crimnet/ojsa/stats.htm. This information can be used to inform the types and nature of programming to be included in the county application. The Criminal Justice Advisory Board, Criminal Justice Coordinating Council, or Committee may be helpful in this analysis as the various agencies comprising the criminal justice system have representatives who are well-informed.

Term: The term is for 12 months beginning July 1, 2024, to June 30, 2025.

Availability of Funds: DCJS funding provided to localities through NYS Executive Law Article 13-A Classification/Alternatives to Incarceration (ATI) is contingent upon the approval by the NYS Division of Budget.

Table with 2 columns: PROJECT and PROPOSED SUBALLOCATION OF STATE FUNDS. Rows include Probation Pre Trial ROR/RUS (29,116.28) and Public Defender Based Advocacy (19,921.04).

| | |
|-------------------------|-----------|
| | |
| | |
| | |
| | |
| | |
| Total Allocation | 49,037.00 |

Criminal Justice Advisory Board/Criminal Justice Coordinating Council/Local Planning Group:

It is recommended that localities utilize a Criminal Justice Advisory Board; Criminal Justice Coordinating Council; or Local Planning Group when developing the ATI application for funding.

Was there a Local Planning Group or Team utilized when developing the ATI application for funding?

Yes **No** (if yes, please see Appendix A (2) and complete the names of the individuals that make up this board. Executive Law Article 13-A § 261 (2 (a-m)))

Please fully Complete the Program Contact Information Sheet below along with the following additional required items for each program proposed (multiple copies of the program contact information sheet and sections a-e will need to be made if your county funds more than one program with Article 13-A money):

- a. Program Information
- b. Program Funding
- c. Program Staff form
- d. Table of Organization
- e. Actuarial Risk/Needs Assessment

Program Contact Information Sheet

| | | | | |
|------------------------------|---------------------------------|------------|-----------------|--|
| LEGAL NAME OF PROGRAM | Albany County Pre Trial ROR/RUS | | ACRONYM | ATI/ROR/RUS |
| PROGRAM DIRECTOR | Mathew Calderwood | | TITLE | Probation Supervisor |
| PROGRAM ADDRESS | 60 South Pearl Street | | | |
| CITY, STATE | Albany, New York | | ZIP CODE | 12207 |
| PHONE | 518-487-5200 | FAX | 518-487-5204 | EMAIL mathew.calderwood@albanycountyny.gov |

| | | | |
|--|------------------------------------|--------------|--------------------|
| LEGAL NAME OF MANAGING/SUPERVISING AGENCY | Albany County Probation Department | | |
| AGENCY HEAD | William Connors | TITLE | Probation Director |
| ADDRESS | 60 South Pearl Street | | |

| | | | | | |
|-------------|------------------|-----|--------------|----------|------------------------------------|
| CITY, STATE | Albany, New York | | | ZIP CODE | 12207 |
| PHONE | 518-487-5200 | FAX | 518-487-5204 | EMAIL | william.connors@albanycountyny.gov |

| | | | | | |
|--------------------------------|---------------------------------|-----|--------------|----------|------------------------------------|
| FISCAL REPORTING PERSON | Elizabeth Knapp, Budget Officer | | | | |
| ADDRESS | 60 South Pearl Street | | | | |
| CITY, STATE | Albany, New York | | | ZIP CODE | 12207 |
| PHONE | 518-487-5200 | FAX | 518-487-5204 | EMAIL | elizabeth.knapp@albanycountyny.gov |

| | | | | | |
|---|-----------------------|-----|--------------|----------|--------------------------------------|
| PERSON PREPARING QUARTERLY REPORTS | Mathew Calderwood | | | | |
| ADDRESS | 60 South Pearl Street | | | | |
| CITY, STATE | Albany, New York | | | ZIP CODE | 12207 |
| PHONE | 518-487-5200 | FAX | 518-487-5204 | EMAIL | mathew.calderwood@albanycountyny.gov |

(Please add Contact Information Sheets as needed)

(a) Current Year Program Information (all questions must be answered)

1. Provide a complete and detailed description of your program, the **population served**, and the **services provided**. Include a description of the program’s impact within the local criminal justice system.

See Attachment 1

2. Describe any programmatic barriers the program has faced.

N/A **Please enter N/A if not applicable.*

If the program is continuing and it has experienced barriers to providing services, please describe an action plan to address any barriers identified.

N/A **Please enter N/A if not applicable.*

3. If new programming or a modified program model is being applied for, please describe the program, the need for this program, and how the program will be implemented.

N/A *Please enter N/A if not applicable.

(b) Program Funding Worksheet

A program funding worksheet must be completed for **each program** and must reflect all funds expected to be spent to support this program for the proposed contract year. see funding b

This itemization must accompany the budget worksheets and budget summary.

| | AMOUNT OF FUNDS |
|---|------------------------|
| DCJS Funds | 49,037.00 |
| Other State Funds (specify source) | Type text here |
| Federal Funds | |
| County Funds | 506,425.00 |
| Total Program Budget (include all sources) | 555,462.00 |

(c) Program Staff Form (*positions that are supported with monies from Article 13-A Classification funds either in full or partially*).

| Staff Position | Incumbent | Salary Budgeted | Actual Salary | Contract FTE | Fill Date (Date began working in the program) |
|----------------|--------------------|-----------------|---------------|--------------|--|
| Senior PO | Kim Pelletier | 72,616 | 72,616 | full | 2016 |
| PO | Mary Star | 63,185 | 63,185 | full | 2014 |
| PO | John Autrey | 58,350 | 58,350 | full | 2020 |
| PA | Michelle Driscoll | 56,782 | 56,782 | full | 2002 |
| PA | Shelyan Madera | 40,697 | 40,697 | full | 2023 |
| Attorney | Daniel Speranza | 86,998 | 86,998 | full | 2023 |
| Attorney | Melissa Carpinello | 92,797 | 92,797 | full | 1997 |
| Attorney | Ed Shupp | 35,000 | 35,000 | part-time | 2024 |

(d) Table of Organization

Please attach a Table of Organization that describes how this funded project fits within the overall county criminal justice system. See attached Org Chart

(e) Actuarial Validated RISK/NEEDS Assessment

Where appropriate, programs should be using validated risk and need instruments that identify the criminogenic needs that inform effective case planning and supervision/case management.

Please answer the following questions regarding the program’s use of Actuarial Validated Risk and Needs Assessment Tools.

1. If the program requires, when and how is the Risk and Needs Assessment tool used to assess program population(s)? See Attachment (e)1

N/A *Please enter N/A if not applicable.

2. What specialized screens or assessment tools are being used and for which populations? (e.g., sex offenses, domestic violence, mental health, substance abuse)

N/A *Please enter N/A if not applicable.

2A. Please provide a description of how specialized screens or assessments are used.

EXECUTIVE APPROVAL:

The chief elected official, or his/her designee hereby approves the application as submitted. The proposed allocation of state funds shall be distributed to each of the programs listed below in accordance with contractual agreements established subsequent to the submission and approval of this Application.

County Executive Certification (equivalent Local Official)

Electronic signature may be used.



Division of Criminal Justice Services

Appendix A: Program Models

Program Model options include, but are not limited to:

Pretrial Services, when authorized or requested by the court, will interview individuals for conditions of release; review criminal history warrants, domestic violence history, weapons restrictions, and advise the Court. Additionally, pretrial services agencies will, when authorized or requested by the court, monitor or supervise individuals, and refer clients to court ordered services. When requested by the Office of Court Administration, pretrial services agencies will also notify defendants to return for all court appearances.

Defender-Based Advocacy Services (DBA) screen and identify individuals appropriate for community-based alternatives to incarceration programs. Programs are required to prepare written Client Specific Plans for individuals before the court that identify appropriate community-based services that will reduce (or in some cases eliminate) sentences to incarceration and reduce reoffending. DBA Service Programs refer clients to evidence-based services in the community and may provide monitoring/case-management services.

Community Service programs provide courts with community-based alternative sentencing. Community Service programs screen and identify individuals appropriate for community service. Community Service programs may refer clients to community-based service organizations or directly oversee clients performing community service. Programs work to ensure that individuals ordered by the court to complete the prescribed hours of community service do so and may be required to report the completion of community service to the court.

Treatment Accountability for Safer Communities (TASC) Model Programs screen, assess, and refer individuals with substance use disorder and/or mental illness for further evaluation and treatment. TASC model programs monitor the progress of individuals in treatment and report back to the court. TASC model programs may also provide cognitive-behavioral and/or employment-readiness training and job placement services.

Other Alternatives to Incarceration (ATI) Programs that use evidence-based services target individuals appropriate for community-based services with the goal of reducing unnecessary reliance on incarceration and reducing re-offending. These programs may refer individuals to community-based services or provide direct services, including residential. They may also provide monitoring and/or case-management services and report back to the court on client progress. Programs may provide gender specific services or services to individuals with behavioral health needs, developmental disabilities, individuals convicted of a sex offense, and other criminal justice involved populations.

Please refer to <http://www.criminaljustice.ny.gov/opca/standards.htm> or <https://nyapsa.org/pretrial-release-for-ati-program-standards>

Depending on the type of program, the following are guidelines for program operation:

Screening, Assessment, and Intake: TASC, DBA, and Other Alternatives to Incarceration (ATI) Programs that use evidence-based services must use an actuarial validated risk and needs assessment; Community Service programs will use an actuarial validated risk and needs assessment where applicable.

Program Procedures and Services: The program shall develop and implement written protocols and procedures for delivering services. The procedures *may* include, but are not limited to the following areas:

- Some program models use a validated risk/need instruments that identify criminogenic factors to be addressed in the case plan. This protocol shall include a process for periodic review and re-assessment.
- Screening, monitoring and referral protocols (e.g., substance abuse, mental health, medical, entitlements, housing, employment, vocational and educational services, etc.) and follow up.
- Use of evidence-based practices and cognitive interventions, including the incorporation of risk, needs and responsivity principles.
- Mechanisms for regular reporting to the court on participant's program compliance and the prompt reporting of non-compliant behaviors.
- A written protocol for the use of incentives and rewards that recognize individual progress and achievement and graduated responses to address non-compliant behaviors.
- Discharge planning (if applicable).

Liaison/Court Staff: The program may maintain a presence in and/or staff the courts in the counties they serve. Program staff assigned to the court may:

- Screen potential participants, when authorized or requested by the court.
- Advocate for program services.
- Report to the court on participant's progress in program and compliance with court order(s) and conditions (if applicable).

Court Screening and Collaboration with Criminal Justice Agencies: The program will work with criminal justice agencies that may include: the court, prosecutors, defense counsel, police, probation and community-based agencies (housing, social services, treatment agencies, etc.) to facilitate participant identification, screening, assessment and enrollment in community-based services.

Administration: The program is to maintain appropriate facilities for the population being served and have a system to track and monitor participant progress and service delivery.

Personnel and Staff Development: The program will employ and retain qualified personnel. Programs will ensure that personnel are trained and continue to receive in-service training consistent with accepted evidence-based principles.

Appendix A (2): New York State Executive Law Article 13-A
Classification/Alternatives to Incarceration (ATI) Service Plan Application

Criminal Justice Advisory Board/Criminal Justice Coordinating Council/Local Planning Group
NAME AFILLIATION

| | |
|--------------------|--------------------------------|
| William Connors | Albany County Probation |
| Stephen Herrick | Public County Defender |
| Mary Sill | Public County Defender Office |
| Kim Pelletier | Albany County Probation |
| Matthew Calderwood | Albany County Probation |
| Stefanie Thomas | Albany County Executive Office |
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**Appendix A (3): New York State Executive Law Article 13-A
Classification/Alternatives to Incarceration (ATI) Service Plan Application**

Standardized Reporting Requirements

Below are the metrics that should be reported in each quarterly report submitted.

Due Dates:

***January 1 - March 31 DUE April 30
July 1 - September 30 DUE October 31***

***April 1 - June 30 DUE July 31
October 1 - December 31 DUE January 31***

Pretrial Release Programs:

Number Screened

Number Interviewed

Number Released

a. ROR

b. RUS

c. Bail

Total Number Released

Total Number Under Pretrial Release

Number FTA With Warrant

Community Service Programs:

Number Placed in the Project

TASC/Specialized Programs:

Number Interviewed/Assessed/Evaluated

Number of Admissions/placements/Intakes

Defender Based Advocacy (DBA) Programs:

Plans Prepared

Plans Accepted

All Program Models:

Number Satisfactorily Completing Program

Number Terminated Unsatisfactorily

Number Administratively Discharged

Albany County Probation has obtained a validated RISK instrument (Niagara County RAI). In 2022 correspondence was sent to every Court/Judge in the county indicating we would begin using the risk instrument on eligible defendants and would send reports with interviews to the Court. The instrument is also used on direct referrals being released to the Probation Department. Probation ATI will begin the use of Brief Intervention Tools (BITS) on select cases.

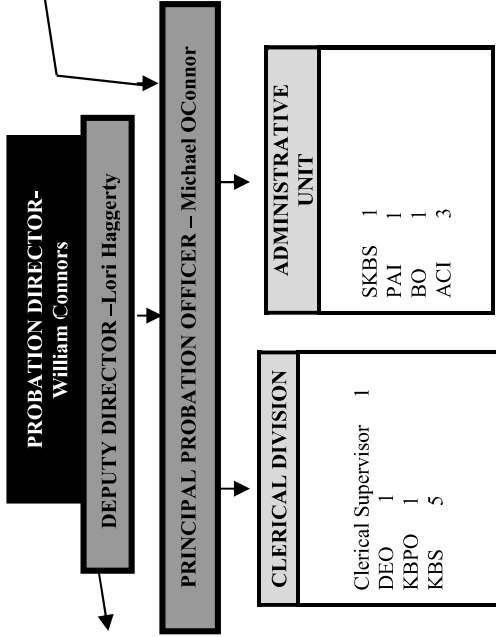
Pretrial:

Albany County Probation provides Pre-Trial Services to the Courts of Albany County. Courts depend on this quality service provided to defendants who are released after having been arraigned. Probation staff also interview eligible persons at Albany County Jail post arraignment and Albany City Court Pre-Arraignment. Prepared reports are sent to Courts. Under Bail Reform Courts are utilizing GPS monitoring at a high rate.

DBA:

The Albany County Public Defender provides defender-based advocacy to clients it serves. Clients are screened by attorneys where their cases are pending. Plans are developed for ATI, including mental health treatment, anger management, alcohol or substance abuse treatment or community service programs which can be proposed to the prosecutor and the court. Programs for Drug Court and Veteran Track Programs are also utilized when appropriate for the client.

| JUVENILE DIVISION | |
|-----------------------------------|---------------------------------------|
| JUVENILE UNIT A-INTAKE DIVERSION | Supervisor 1 SPO 1 PO 6 PA 1 |
| JUVENILE UNIT B-FAMILY COURT UNIT | Supervisor 1 SPO 1 PO 6 PA 1 |
| JUVENILE UNIT - RAISE THE AGE | Supervisor 1 SPO 1 PO 2 |
| JUVENILE UNIT - RAISE THE AGE | Supervisor 1 SPO 1 PO 1 |



| ADULT DIVISION | | |
|---------------------------------------|--|---------------------------------------|
| ADULT INVESTIGATIONS | ADULT SUPERVISION A DWI | |
| Supervisor 1 SPO 1 PO 5 PA 1 | Supervisor 1 SPO 1 PO 5 | |
| ADULT SUPERVISION C SEX OFFENDER | ADULT SUPERVISION D DOMESTIC VIOLENCE | ADULT SUPERVISION E GREATEST RISK |
| Supervisor 1 SPO 1 PO 5 | Supervisor 1 SPO 1 PO 5 | Supervisor 1 SPO 1 PO 4 |
| ADULT SUPERVISION F MENTAL HEALTH | ADULT SUPERVISION B TRANSFERS | ADULT PRE-TRIAL PROGRAMS |
| Supervisor 1 SPO 1 PO 5 | Supervisor 1 PO 5 PA 1 | Supervisor 1 SPO 1 PO 3 PA 3 |

KEY
 PS = Probation Supervisor // SPO = Senior Probation Officer // PT PO = Part-Time Probation Officer //
 PO = Probation Officer // PA = Probation Assistant // RUS = Released Under Supervision //
 ISP/GR = Intensive Supervision Program - Greatest Risk // FIO = Field Intelligent Officer // CS = Clerical Supervisor //
 PAI = Personnel Assistant I // BO = Budget Officer // ACI = Account Clerk I // DEO = Data Entry Operator //
 KBS = Keyboard Specialist // KBPO = Keyboard Punch Operator // SKBS = Senior Keyboard Specialist

Public Defender

xx-DBA

Attorney full time

Attorney full time

Attorney part time

RESOLUTION NO. 134

**AUTHORIZING AGREEMENTS WITH THE NEW YORK STATE DIVISION
OF CRIMINAL JUSTICE SERVICES REGARDING THE ALTERNATIVES TO
INCARCERATION PROGRAM**

Introduced: 4/10/23
By Public Safety Committee:

WHEREAS, New York State law requires that counties develop and submit a Comprehensive Alternatives to Incarceration (ATI) Service Plan to identify and provide eligible programs which afford alternatives to incarceration to suitable persons, and

WHEREAS, The Director of the Probation Department has indicated that the New York State Division of Criminal Justice Services (NYS DCJS) has determined that the County is eligible to receive funding for the Probation Department and the Public Defender's Office which will be provided through the New York State Executive Law Article 13-A Classification/ATI Programs in the total amount of \$49,037 for the term commencing July 1, 2023 and ending June 30, 2024, and

WHEREAS, The Director has further indicated that the aforementioned grant funds will be divided between the Public Defender's Office in the amount of \$19,921 to support Defender Based Advocacy Services, and the Department of Probation in the amount of \$29,116 to provide Pre Trial Services including Release on Recognizance and Release under Supervision for defendants eligible under program criteria as required for funding, now, therefore, be it

RESOLVED, By the Albany County Legislature that the County Executive is authorized to renew the annual ATI Service Plan application to the NYS DCJS and renew agreements on behalf of the aforementioned departments in the amounts of \$29,116 for the Alternatives to Incarceration Initiative and \$19,921 for the Defender Based Advocacy Program for a total agreement amount not to exceed \$49,037 for the term commencing July 1, 2023 and ending June 30, 2024, and, be it further

RESOLVED, That the County Attorney is authorized to approve said applications and agreements as to form and content, and, be it further

RESOLVED, That the Clerk of the County Legislature is directed to forward certified copies of this resolution to the appropriate County Officials.

Adopted by unanimous vote – 4/10/23

State of New York
County of Albany

This is to certify that I, the undersigned, Clerk of the Albany County Legislature, have compared the foregoing copy of the resolution and/or local law with the original resolution and/or local law now on file in the office, and which was passed by the Legislature of said County on the 10th day of April, 2023, a majority of all members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and/or local law and the whole thereof.



IN WITNESS THEREOF, I have hereunto set my hand and the official seal of the County Legislature this 12th day of April, 2023.


Clerk, Albany County Legislature