

County of Albany

112 State Street
Albany, NY 12207



Meeting Agenda

Monday, March 9, 2020

7:15 PM

**William J. Conboy II Legislative Chambers
Albany County Courthouse**

County Legislature

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LOCAL LAW NO. "A" FOR 2020

A LOCAL LAW OF THE COUNTY OF ALBANY, NEW YORK AMENDING SECTION 603 OF THE ALBANY COUNTY CHARTER AND LOCAL LAW NO. 8 FOR 1993 AS SUBSEQUENTLY AMENDED TO CHANGE THE PROCESS FOR THE RELEASE OF THE TENTATIVE ANNUAL BUDGET

Introduced: 2/10/20

By Messrs. A. Joyce, O'Brien, Peter, Mayo and Ms. Lekakis:

PURSUANT TO SECTIONS 10 AND 33 OF THE MUNICIPAL HOME RULE LAW AND SECTION 2702 OF THE ALBANY COUNTY CHARTER

BE IT ENACTED by the Legislature of the County of Albany as follows:

SECTION 1. Section 603 (d) of the Albany County Charter is hereby amended to read as follows:

Elements of the tentative annual budget. Upon completion of her review, the Commissioner of the Department of Management and Budget shall prepare the tentative annual budget for the County Executive, which shall be filed with the Clerk on or before [October 10] September 15. Upon such filing, the tentative annual budget submission shall become a public record in the office of the Clerk, and copies of it shall be made available by the Clerk for distribution. Elements of the tentative annual budget submission shall be in compliance with the provisions of County law and include such material as the County Executive deems desirable, or the County Legislature may require. In addition, such submission shall include, but not be limited to: Legislative Intent and purpose.

SECTION 2. If any article, section, paragraph, phrase or sentence of this local law is for any reason held invalid or unconstitutional by any court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion thereof.

SECTION 3. Effective Date

This local law shall take effect immediately upon filing in the Office of the Secretary of State.

Referred to Law and Audit and Finance Committees – 2/10/20

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LOCAL LAW NO. "B" FOR 2020

A LOCAL LAW OF THE COUNTY OF ALBANY TO PROHIBIT WASTE BURNING AND TO PROTECT THE CLEAN AIR OF ALBANY COUNTY

Introduced: 2/10/20

By Messrs. Reinhardt, Miller, Mss. Cunningham, Plotsky, Messrs. Kuhn, A. Joyce, Ms. Chapman, Messrs. Cleary, Fein, Mss. Lekakis, McLaughlin, McLean Lane, Messrs. Reidy and Peter:

Section 1: TITLE

This Local Law shall be known as the "Albany County Clean Air Law."

Section 2: STATUTORY AUTHORIZATION

This Local Law is hereby adopted pursuant to the provisions of the New York Municipal Home Rule Law § 10(1)(ii)(a)(11), the Clean Air Act (42 U.S.C. § 7416), the Resource Conservation and Recovery Act (42 U.S.C. § 6929), New York State Air Pollution Control Act (Environmental Conservation Law §§ 19-0703 and 19-0709), and New York State Environmental Conservation Law § 27-0711.

Section 3: INTENT

It is the intent of this Local Law to promote and protect the public health and welfare of the residents of Albany County by prohibiting the burning or related processing of Waste.

Section 4: DEFINITIONS

As used in this Local Law, the following terms shall have the following meanings:

- A. NEW WASTE DISPOSAL FACILITY** shall mean any facility that, after the effective date of this Local Law:
- 1) disposes of Waste, uses Waste to heat an industrial process, or uses Waste to produce energy (heat, electricity, or a burnable fuel), and
 - 2) accomplishes this through the combustion of Waste (or gases produced on-site from the burning, gasification or pyrolysis of such Waste), or by producing a solid, liquid and/or gaseous fuel product through conversion of Waste.
 - 3) A New Waste Disposal Facility does not include:
 - i. landfills,
 - ii. publically owned treatment works,
 - iii. anaerobic digesters,
 - iv. facilities burning landfill gas or gas produced from anaerobic digestion, unless they are also burning Waste,

- v. systems used exclusively for on-site space heating purposes at a residential home,
 - vi. manufacturing facilities that, on a consistent basis as part of their operations, have, prior to the effective date of this law, burned Waste generated on-site from their own manufacturing process, and plan to continue burning the same types of Waste, or
 - vii. facilities that burned an average of at least 10 tons of Waste per day throughout calendar year 2019.
- B. **RESPONSIBLE OFFICIAL** shall mean the natural person who is on file with the New York State Department of Environmental Conservation (DEC) as the Responsible Official, as defined in 6 NYCRR 201-2(b)(28). If no such individual properly meeting that definition is currently on file with DEC, the Responsible Official shall be the owner of the New Waste Disposal Facility. If the owner is a business entity, then the Responsible Official(s) shall be the person or persons sharing the highest level of decision-making power within the business entity.
- C. **PERSON** shall mean any natural person, general or limited partnership, corporation, limited liability company, limited liability partnership, firm, association or organization, trust or other legal entity, or any combination thereof, and the agent(s) or employee(s) thereof.
- D. **BURNING AND/OR PROCESSING** shall mean any type of combustion process involving any waste, including for use as a fuel in recovering useable energy.
- E. **COMBUSTION** shall mean the thermal treatment of waste in a device which uses elevated temperatures as the primary means to change the chemical, physical, or biological character or composition of the waste. Examples of the combustion process include incineration, pyrolysis, and fluidized bed.
- F. **WASTE** shall mean:
- i. all putrescible and non-putrescible materials or substances discarded or rejected as being spent, useless, worthless or in excess to the owners at the time of such discard or rejection, including but not limited to garbage, refuse, industrial and commercial waste, sludges from air or water control facilities, rubbish, ashes, contained gaseous material, incinerator residue, demolition and construction debris, discarded automobiles and offal but not including sewage and other highly diluted water carried materials or substances and those in gaseous form; and
 - ii. solid waste as defined by 6 NYCRR 360.2(1) and 42 USC 6903(27); and
 - iii. biosolids; and
 - iv. hazardous waste as defined by NY Environmental Conservation Law § 27-0901(3); and

- v. waste as defined by NY Environmental Conservation Law § 27-0901(11); and
- vi. high-level radioactive waste; and
- vii. transuranic waste; and
- viii. regulated medical waste as defined by NY Environmental Conservation Law § 27-1501(1); and
- ix. automobile shredder residue; and
- x. discarded automobiles; and
- xi. waste tires as defined by NY Environmental Conservation Law § 27-1901(13); and
- xii. pharmaceutical wastes or expired pharmaceuticals; and
- xiii. disaster debris; and
- xiv. electronic wastes; and
- xv. processed engineered fuel; and
- xvi. refuse derived fuels; and
- xvii. the solid residue of any air or water pollution control device.

Section 5: PROHIBITION

No person shall be permitted to burn or otherwise use the combustion process to dispose of waste at a New Waste Disposal Facility in Albany County.

Section 6: PENALTIES FOR OFFENSES

A. Failure to comply with any of the provisions of this Local Law shall be a violation as contemplated by Article 10 of the New York State Penal Law, and, upon conviction thereof, shall be punishable by a fine of up to \$2,000 or imprisonment of the Responsible Official for not more than 10 days, or both, for the first offense. A second offense shall be a misdemeanor as contemplated by Article 10 of the New York State Penal Law, and, upon conviction thereof, shall be punishable by a fine up to \$5,000 or imprisonment of the Responsible Official for a period of not more than 30 days, or both. All subsequent offenses shall be a misdemeanor punishable of a fine up to \$10,000 or imprisonment of the Responsible Official for a period of not more than 50 days, or both. For purposes of this subsection, each day of noncompliance with this Local Law shall constitute a separate and distinct offense.

B. Injunctions; concurrent remedies.

- i. In addition to any other remedy provided herein, the County of Albany may institute a suit in equity where unlawful conduct exists for an injunction to restrain a violation of this article.
- ii. In addition, any officer enforcing this law may issue stop work orders or compliance notices relative to any violation of this Local Law.
- iii. The penalties and remedies prescribed by this article shall be deemed concurrent. The existence or exercise of any remedy shall not prevent

the County of Albany from exercising any other remedy provided herein or otherwise provided at law or equity.

iv. The terms and provisions of this article are to be liberally construed, so as best to achieve and effectuate the goals and purposes hereof.

C. In the event the County desires or is required to take legal action to enforce this Local Law, the violator will be responsible for any and all necessary costs and expenses incurred by the County relative thereto, including attorneys', engineering, consulting, and experts' fees; provided, however, any responsibility or liability therefor, and the amount thereof, shall be determined by a court or other tribunal of competent jurisdiction, and this clause shall be interpreted, construed, and applied only to the maximum extent permitted by applicable law.

Section 7: ENFORCEMENT AND ADMINISTRATION

Enforcement of this Local Law shall be the responsibility of the law enforcement agencies within the County.

Section 8: SEVERABILITY

If any provisions of this Local Law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of this Local Law shall remain in effect.

Section 9: CONFLICTS OF LAW

Whenever any Local Law, Chapter, Ordinance or Regulation of the County of Albany, State of New York, or United States of America is inconsistent with this Local Law, whichever Local Law, Chapter, Ordinance or Regulation is more stringent shall supersede the less stringent Local Law, Chapter, Ordinance or Regulation.

Section 10: EFFECTIVE DATE

This Local Law shall take effect upon filing with the Secretary of State.

Referred to Law and Conservation, Sustainability and Green Initiatives Committees – 2/10/20

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DANIEL P. MCCOY
COUNTY EXECUTIVE

DAVID M. LATINA
COMMISSIONER

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
112 STATE STREET, SUITE 1300
ALBANY, NEW YORK 12207
(518) 447-7210 FAX (518) 447-7747

MARTIN V. MCCLUNE
DEPUTY COMMISSIONER

February 3, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Re: Contract Authorization

Dear Chairman Joyce:

The Department of General Services respectfully requests the approval of a contract with Structural Preservation Systems, LLC in the amount not to exceed \$3,541,850.00. This contract is for General Construction services regarding the Remediation and Repairs of the Times Union Garage.

The Scope of Work consists mainly of the structural rehabilitation of the entire parking garage and stair towers, replacement of deteriorated joints & sealants and the subsequent application of a traffic bearing waterproofing membrane of the upper levels. The garage shall remain open during the duration of the project with partial closures of work areas to be conducted in phased sequences to minimize disruptions to garage users. Completion of the prescribed repairs and restoration, as outlined in the construction documents and combined with a continual preventive maintenance program, will extend the service life of the parking facility to the greatest extent possible.

Please note the total amount requested includes the cost of all three alternate bids and contingencies.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

If you have any questions regarding this matter, please do not hesitate to contact me.

Sincerely,

David M. Latina
Commissioner

DML:pl
Enclosure(s)

cc: Honorable Dennis Feeney, Majority Leader
Honorable Frank Mauriello, Minority Leader
Kevin Cannizzaro, Esq., Majority Counsel
Arnis Zilgme, Esq., Minority Counsel



Legislation Text

File #: TMP-1502, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Authorizing an Agreement with Structural Preservation Systems, LLC for GC Services in regards to the Remediation and Repairs Project of the Times Union Parking Garage

Date: February 3, 2020
Submitted By: David M. Latina
Department: Department of General Services
Title: Commissioner
Phone: 7202
Department Rep.
Attending Meeting: David M. Latina

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
 Source of Funds: Click or tap here to enter text.
 Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.
 Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
 Structural Preservation Systems, LLC
 1755 Highland Avenue
 Cheshire, CT 06410

Additional Parties (Names/addresses):
 Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$3,541,850.00
 Scope of Services: As outlined in RFB#2019-113

Bond Res. No.:	Resolution No. 569 for 2018	Resolution No. 148 for 2019
Date of Adoption:	12/3/2018	4/8/2019

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
 If Mandated Cite Authority: Click or tap here to enter text.
 Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HKUY (1)

Appropriation Amount: \$3,541,850.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: 100%

Local: Click or tap here to enter text.

Term

Term: (Start and end date) March 1, 2020 - September 30, 2021

Length of Contract: 18 months

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of General Services respectfully requests the approval of a contract with Structural Preservation Systems, LLC in the amount not to exceed \$3,541,850.00. This contract is for General Construction services regarding the Remediation and Repairs of the Times Union Garage.

The Scope of Work consists mainly of the structural rehabilitation of the entire parking garage and stair towers, replacement of deteriorated joints & sealants and the subsequent application of a traffic bearing waterproofing membrane of the upper levels. The garage shall remain open during the duration of the project with partial closures of work areas to be conducted in phased sequences to minimize disruptions to garage users. Completion of the prescribed repairs and restoration, as outlined in the construction documents and combined with a continual preventive maintenance program, will extend the service life of the parking facility to the greatest extent possible.

Please note the total amount requested includes the cost of all three alternate bids and contingencies.

This project has been included in the 2020 Capital Plan and a SEQR has been completed.

C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture, Landscape Architecture & Geology, D.P.C.



50 Century Hill Drive, Latham, NY 12110
518.786.7400 FAX 518.786.7299 www.ctmale.com

February 3, 2020

Michael L. Martin, PE
Director of Facilities Engineering Division
Albany County Department of General Services
112 State Street - Suite 1310
Albany, NY 12207

RE: Recommendation for Award
RFB #2019-113 Times Union Center Garage Remediation and Repairs Project

Director Martin;

In reference to the project mentioned above, please be advised that based upon our review of the three low bids received, and subsequent qualification of the apparent low bidder's qualifications conducted through a teleconference held with our consulting engineer, O&S Associates, it is our recommendation that the County award the Contract as follows:

Structural Preservations Systems LLC **\$ 3,477,800.00**

This amount includes the total lump sum base bid, plus the 10% project contingency and field engineering allowance included in the Bid Documents. Subject to selection of the Alternates, which were included in the Bid, the total Contract Amount may be increased as follows:

Alternate No. 1: Asphalt Patch Repairs:	\$ 3,750.00
Alternate No. 2: Asphalt Seal Coating:	\$ 44,800.00
Alternate No. 3: Restriping:	\$ <u>15,500.00</u>
TOTAL CONTRACT AMOUNT TO BE AWARDED:	\$ 3,541,850.00

The successful bidder, whose bid has been determined to be substantially responsive, and to be the lowest evaluated bidder, has also been determined to be qualified to perform the contract satisfactorily, all of which has been taken into consideration in our recommendation.

If you have any further questions regarding this matter, or need any additional information, please feel free to contact me directly at (518) 786-7412.

Sincerely,

C.T. MALE ASSOCIATES


Richard A. Campagnola, R.A.
Principal Architect

C: N. Raazi



DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
112 STATE STREET, SUITE 1300
ALBANY, NEW YORK 12207
(518) 447-7210 FAX (518) 447-7747
WWW.ALBANYCOUNTY.COM

DAVID M. LATINA
COMMISSIONER

MARTIN V. MCCLUNE
DEPUTY COMMISSIONER

To: Karen Storm, Purchasing Agent

From: David M. Latina, Commissioner

Date: February 3, 2020

Re: Request for Bids #2019-113
TUC Garage – GC Services Remediation and Repairs

I have reviewed the bids for the General Construction Services for the Remediation and Repairs for the Times Union Center Garage Project and recommend awarding the contract to Structural Preservation Systems, LLC for the amount not to exceed \$3,541,850.00.

If you need any further information or have any questions, please feel free to contact me.

DML:pl

Memo

To: David Latina, Commissioner, Department of General Services
From: Michael Martin PE, Director, Facilities Engineering Division
Cc: Karen Storm, Purchasing Agent
Date: February 3, 2020
Re: **RFB #2019-113 –GC – Times Union Center Garage Remediation and Repairs Project**

Recommendation for Award to Structural Preservations Systems, LLC

Commissioner Latina,

As you are aware, C.T. Male Associates and the Facilities Engineering Division, have developed construction documents, a Request for Bid (RFB) and along with the Purchasing Division solicited bid prices for the **Remediation and Repairs of the Times Union Center Parking Garage**. Bids for the General Construction prime contract (GC) have been received and reviewed for conformance with the bid documents.

A complete tabulation of the **General Construction** Bids is attached for your use. After review of the quotes that were submitted, the Facilities Engineering Division recommends you proceed with a request for contract approval of the lowest responsive bidder, **Structural Preservations Systems LLC** at a cost of **\$3,541,850.00** which includes all Contingency Allowances and also all three Alternate Bid items listed on the Bid tabulation.

If you have any questions regarding this project, I can be reached at 447-7032.

Thank you

Albany County RFB#2019-113							
Remediation and Repairs for the Times Union Center Parking Garage							
January 30, 2020 @11:00am							
	Structural	Patterson Stevens	Debrino	PCC Contracting	Lupini Construction	Bette & Cring	Lolus C Allegre
Bid Security (5%)	BOND	BOND	BOND	BOND	BOND	BOND	BOND
A. Total Lump Sum Base Bid Items#1-#3	\$ 2,998,000.00	\$ 4,165,400.00	\$ 4,438,452.00	\$ 4,774,955.00	\$ 5,106,127.35	\$ 5,665,400.00	\$ 7,668,269.00
B. 10% Project contingency Allowance	\$ 299,800.00	\$ 416,540.00	\$ 443,845.00	\$ 477,495.50	\$ 510,612.74	\$ 566,540.00	\$ 766,827.00
C. Field Engineering Allowance	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00	\$180,000.00
D. Total Bid (A+B+C+D)	\$ 3,477,800.00	\$ 4,761,940.00	\$ 5,062,297.00	\$ 5,432,450.50	\$ 5,790,140.09	\$ 6,411,940.00	\$ 7,955,096.00
Alternate Item#1 (Asphalt Patch Repairs)	\$ 3,750.00	\$ 6,000.00	\$ 6,000.00	\$ 5,400.00	\$ 9,750.00	\$ 3,750.00	\$ 5,850.00
Alternate Item#2 (Asphalt Seal Coating)	\$ 44,800.00	\$ 67,200.00	\$ 70,000.00	\$ 66,080.00	\$ 56,000.00	\$ 36,400.00	\$ 72,800.00
Alternate Item#3 (Restraining)	\$ 15,500.00	\$ 16,000.00	\$ 37,375.00	\$ 15,120.00	\$ 25,454.00	\$ 25,000.00	\$ 14,868.00
Total with Alternates	\$ 3,541,850.00	\$ 4,851,140.00	\$ 5,175,672.00	\$ 5,519,050.50	\$ 5,881,344.09	\$ 6,477,090.00	\$ 8,048,614.00

Albany County
Department of Economic Development, Conservation and Planning
112 State Street, Room 800
Albany, NY 12207-2021
Telephone: (518) 447-5670 Fax: (518) 447-5662
<http://www.albanycounty.com>

MEMORANDUM

TO: David Latina, Commissioner, Department of General Services
CC:
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: October 18, 2017
RE: Times Union Center Improvements
SUBJECT: SEQR compliance for Capital Projects

I have reviewed the documentation you provided describing the referenced project as it relates to State Environmental Quality Review (SEQR). As I understand it, the project includes repairs and upgrades to the garage elevators and repairs.

As described above, the proposed project meets the criteria established for SEQR Type II actions pursuant to 6 NYCRR 617.5(c) subdivisions (1), (2), and (25). Accordingly, this action has been determined not to have a significant impact on the environment, and as such, no procedural compliance with SEQR beyond this determination is required.

Should you have any questions or require additional information, please feel free to call me at your convenience.



COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DANIEL P. McCOY
COUNTY EXECUTIVE

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: David M. Latina, Commissioner
General Services

FROM: Karen Storm *[Signature]*
Purchasing Agent

DATE: February 4, 2020

RE: RFB#2019-113 Remediation and Repairs for the Times Union Parking Garage

I am in receipt of your recommendation to award the aforementioned Request for Bids to Structural Preservation Systems, LLC in the amount of \$3,541,850.00.

As Structural Preservation Systems, LLC is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.

COUNTY OF ALBANY

BID FORM

BID IDENTIFICATION:

Title: Remediation and Repairs to the Times Union Center Garage
 Bid Number: 2019-113

THIS BID IS SUBMITTED TO:

Karen A. Storm, Purchasing Agent
 Albany County Department of General Services
 Purchasing Division
 112 State Street, Room 1000
 Albany, NY 12207

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into a Contract with the owner in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the Contract Documents.
2. BIDDER accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the Disposition of Bid Security. This Bid may remain open for ninety (90) days after the day of Bid opening. BIDDER will sign the Contract and submit the Contract Security and other documents required by the Contract Documents within fifteen days after the date of OWNER'S Notice of Award.
3. In submitting this Bid, BIDDER represents, as more fully set forth in this Contract, that:

- (a) BIDDER has examined copies of all the Contract Documents and of the following addenda: (If none, so state)

Date	Number
1/9/2020 - Addendum #1	1/22/2020 - Addendum #4
1/14/2020 - Addendum #2	1/24/2020 - Addendum #5
1/17/2020 - Addendum #3	

(receipt of all of which is hereby acknowledged) and also copies of the Notice to Bidders and the Instructions to Bidders;

- (b) BIDDER has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as BIDDER deems necessary;

- (c) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other BIDDER to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over the owner.
4. BIDDER will complete the Work for the following prices(s): (Attach Bid Proposal)
5. BIDDER agrees to commence the Work within the number of calendar days or by the specific date indicated in the Contract. BIDDER agrees that the Work will be completed within the number of Calendar days or by the specific date indicated in the contract.
6. The following documents are attached to and made a condition of this Bid:
- (a) Non-Collusive Bidding Certificate (Attachment "A")
 - (b) Acknowledgment by Bidder (Attachment "B")
 - (c) Vendor Responsibility Questionnaire (Attachment "C")
 - (d) Iranian Energy Divestment Certification (Attachment "D")
 - (e) MS-4-1 Certification Statement RE: Stormwater Discharges (Attachment "E")
 - (f) Bidder Qualification Questionnaire (Attachment "F")
 - (g) Non-Interruption of Work Agreement (Attachment "G")
 - (h) Required Apprenticeship Training Program Documentation (refer to RFB Section 27)
7. Communication concerning this Bid shall be addressed to:
- Structural Preservation Systems, LLC
-
- Griffin Fehrs
-
-
- Phone: 203-269-7552
8. Terms used in this Bid have the meanings assigned to them in the Contract and General Provisions.

COUNTY OF ALBANY

BID FORM

BID IDENTIFICATION:

Title: Remediation and Repairs to the Times Union Center Garage
Bid Number: 2019-113

Bid Item #1	Total \$ <u>24,105.00</u>
Bid Item #2	Total \$ <u>296,415.00</u>
Bid Item #3	Total \$ <u>240,325.00</u>
Bid Item #4	Total \$ <u>119,100.00</u>
Bid Item #5	Total \$ <u>80,625.00</u>
Bid Item #6	Total \$ <u>4,030.00</u>
Bid Item #7A	Total \$ <u>135,470.00</u>
Bid Item #7B	Total \$ <u>21,000.00</u>
Bid Item #7C	Total \$ <u>26,850.00</u>
Bid Item #7D	Total \$ <u>12,450.00</u>
Bid Item #8	Total \$ <u>83,400.00</u>
Bid Item #9	Total \$ <u>16,185.00</u>
Bid Item #10A	Total \$ <u>3,260.00</u>
Bid Item #10B	Total \$ <u>11,100.00</u>
Bid Item #11	Total \$ <u>16,960.00</u>
Bid Item #12	Total \$ <u>92,050.00</u>
Bid Item #13	Total \$ <u>54,600.00</u>
Bid Item #14A	Total \$ <u>1,340.00</u>
Bid Item #14B	Total \$ <u>690.00</u>
Bid Item #15A	Total \$ <u>375,750.00</u>
Bid Item #15B	Total \$ <u>33,460.00</u>
Bid Item #15C	Total \$ <u>160,500.00</u>

BID FORM**BID IDENTIFICATION:**

Title: Remediation and Repairs to the Times Union Center Garage
 Bid Number: 2019-113

Bid Item #15D	Total \$ <u>35,700.00</u>
Bid Item #16	Total \$ <u>18,228.00</u>
Bid Item #17	Total \$ <u>226,600.00</u>
Bid Item #18	Total \$ <u>65,445.00</u>
Bid Item #19	Total \$ <u>246,400.00</u>
Bid Item #20	Total \$ <u>78,375.00</u>
Bid Item #21	Total \$ <u>20,645.00</u>
Bid Item #22	Total \$ <u>16,275.00</u>
Bid Item #23A	Total \$ <u>24,300.00</u>
Bid Item #23B	Total \$ <u>21,400.00</u>
Bid Item #23C	Total \$ <u>5,937.00</u>
Bid Item #23D	Total \$ <u>6,030.00</u>
Bid Item #24	Total \$ <u>40,310.00</u>
Bid Item #25	Total \$ <u>133,215.00</u>
Bid Item #26	Total \$ <u>43,190.00</u>
Bid Item #27	Total \$ <u>56,820.00</u>
Bid Item #28	Total \$ <u>12,260.00</u>
Bid Item #29A	Total \$ <u>9,520.00</u>
Bid Item #29B	Total \$ <u>22,800.00</u>
Bid Item #30	Total \$ <u>70,385.00</u>
Bid Item #31	Total \$ <u>34,500.00</u>

A. TOTAL LUMP SUM BASE BID (Bid Items #1- #31)\$ 2,998,000.00

Project Contingency Allowance. Base Bid work shall carry a 10% Base Bid Contingency Allowance for additional work discovered during construction beyond scope of work indicated on drawings and specifications. Contractor shall receive advance approval from the County Engineer prior to performing any additional work.

B. 10% PROJECT CONTINGENCY ALLOWANCE\$ 299,800.00

Field Engineering Allowance. Contractor shall carry a Testing and Inspection Allowance to authorize design Engineer of Record to visit the site to assist the Construction Manager with evaluations of the quantity, limits and depth of deterioration and unforeseen conditions discovered by the Contractor during construction beyond the limits of the Work indicated in the Contract Documents. Upon recognizing the need to provide Field Engineering Services, the Contractor shall notify the County with reasonable promptness and explain the facts and circumstances giving rise to the need. There will be no retainage for this line item. The Contractor shall not obtain the services of the Engineer of Record and/or perform any additional work until the Contractor receives written authorization from the County Engineer.

C. FIELD ENGINEERING ALLOWANCE\$ 180,000.00

A. Total Lump Sum Base Bid (Bid Items #1 - #31) (Price in Words): (Price in Numbers):	Two Million Nine Hundred Ninety Eight Thousand Dollars \$ <u>2,998,000.00</u>
B. 10% Project Contingency Allowance	\$ <u>299,800.00</u>
C. Field Engineering Allowance	\$ <u>180,000.00</u>

<p>D. TOTAL BID (A + B + C = D)</p> <p>(Price in Words):</p> <p>(Price in Numbers):</p>	<p>Three Million Four Hundred Seventy Seven Thousand Eight Hundred Dollars</p> <hr/> <p>\$ <u>3,477,800.00</u></p>
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Alternate Item #1 (Asphalt Patch Repairs)	Total \$ <u>3,750.00</u>
Alternate Item #2 (Asphalt Seal Coating)	Total \$ <u>44,800.00</u>
Alternate Item #3 (Restriping)	Total \$ <u>15,500.00</u>

COMPANY: Structural Preservation Systems, LLC

ADDRESS: 1755 Highland Avenue, Building B

CITY, STATE, ZIP: Cheshire, CT 06410

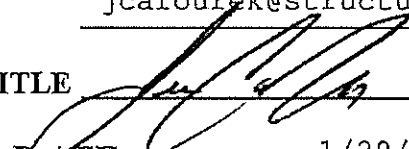
TEL. NO.: 203-269-7552

FAX NO.: 203-284-1436

FEDERAL TAX ID NO.: 20-2058265

REPRESENTATIVE: Jesse Cafourek

E-MAIL: jcafourek@structural.net

SIGNATURE AND TITLE  Assistant Secretary

DATE 1/29/2020

BID ITEM DESCRIPTIONS & WORKSHEET**ALBANY COUNTY TIMES UNION CENTER GARAGE****REMEDIATION AND REPAIRS PROJECT – PHASE 1 (2020/2021)****Albany Times Union Center**

100 Beaver Street

Albany, NY 12207

PROPOSED PRICE**Summary Scope of Work**

The scope of work for Phase 1 consists of structural rehabilitation of the parking garage, waterproofing of the Roof/6th and 5th Levels of the garage, with selected waterproofing at the lower levels. The main structural repair items include: Full depth concrete repairs of selected tee flanges, Partial Depth repairs of pre-topped tees and CIP pour strips, replacement and/or re-tensioning of selected barrier cables, new supplemental steel connections such as precast connections and supplemental shear connectors, Overhead and Vertical concrete patch repairs, scaled concrete repairs, and Metal Pan stair replacements. The main waterproofing work items include: provisions for a new traffic bearing waterproofing membrane over the exposed roof level floor slab and selected areas of lower level floor slabs, replacement of all roof level tee-joint and slab sealants and selected sealants at lower level floor slabs, rout and seal selected slab cracks, and provision of supplemental floor drains at selected locations of water accumulation. Other miscellaneous work is included. The scope of work is explained in each bid item as per the following.

NOTES:

- CONTRACTOR TO PROVIDE WORK ACCESS THROUGHOUT THE PROJECT, INCLUDING ACCESS FOR THE ENGINEER FOR THE PURPOSES OF INSPECTING & MARKING REPAIRS.
- APPROPRIATE CONSTRUCTION BARRICADES, SAFE PEDESTRIAN ACCESS ROUTES TO THE EGRESS POINTS, STAIRS AND ELEVATORS, ETC. WILL BE PROVIDED BY THE CONTRACTOR TO ENSURE ISOLATION OF WORK AREAS FROM ACTIVE AREAS OF THE BUILDING; AND TO PROTECT BUILDING WORKERS/OCCUPANTS FROM FALLING DEBRIS. ALL REQUIRED EGRESS/INGRESS WILL BE MAINTAINED TO THE BUILDING AT ALL TIMES.
- CONTRACTOR SHALL PROVIDE PORTABLE SANITARY FACILITIES THROUGHOUT THE DURATION OF THE PROJECT.
- CONTRACTOR TO BE RESPONSIBLE FOR TEMPORARY REMOVAL OF ELECTRICAL AND SECURITY EQUIPMENT AS NEEDED TO PERFORM WORK.
- WATER AND POWER ARE AVAILABLE ON ALTERNATE FLOOR LEVELS.
- CONTRACTOR STAGING AREA IS AVAILABLE IN THE GRASSY AREA & STRIPED PORTION OF ROADWAY ADJACENT TO THE SOUTH SIDE OF THE PARKING GARAGE, INCLUDING CONTRACTOR PARKING. PERMIT FEE IS REQUIRED, AND IS TO BE INCLUDED IN MISCELLANEOUS WORK ITEM. CONTRACTOR MAY NOT PARK IN THE PARKING GARAGE.
- EVENT CALENDAR IS PROVIDED. CONTRACTOR MAY NOT PERFORM WORK ON EVENT DAYS EXCEPT AS NOTED ELSEWHERE OR OTHERWISE ALLOWED BY THE OWNER.
- THE GENERAL INTENT FOR PHASE 1 IS TO ADDRESS THE ROOF AND 5TH LEVELS OF THE GARAGE. STRUCTURAL REPAIRS AND LIMITED WATERPROOFING ARE SCHEDULED FOR THE LOWER LEVELS AT LOCATIONS DIRECTED BY THE ENGINEER. THE LOWER LEVEL REPAIRS WILL TYPICALLY BE PIECEMEAL AND SPORADIC THROUGHOUT THE LEVELS AND TRAFFIC FLOW WILL BE REQUIRED TO BE MAINTAINED AT ALL TIMES; PARKING SPACE CLOSURE WILL BE MINIMAL AND ON AN AS NEEDED BASIS.

Bid Item #1 – Mobilization & Demobilization:

For setting up all necessary protection and facilities required by State laws and City/County Ordinances, and the general mobilization and demobilization of equipment and labor required for completion of the work as per Contract Documents and in accordance with material manufacturers recommendations or work ordered by the Owner's Representative. (Maximum Allowance for Mobilization and Demobilization is \$ 35,500).

LUMPSUM= \$ 24,105.00

CONCRETE REPAIRS**Bid Item #2 – Full Depth Reconstruction of Selected Tee Flanges at Top and Bottom of ramps:**

Work under this item includes removal and reconstruction of the existing Double Tee flanges located along the transition from the sloped ramps to the flat bays throughout the parking garage. Contractor shall provide access to work areas, provide continuous shoring along the double tee stems, sawcut 1/2" at extent of repair; demolish two adjacent tee flanges along the existing tee-to-tee joint from center of stem to center of stem (roughly 4 feet wide), provide new, doweled reinforcement bars (18" long #4 bars at 12" o.c. at 8" min embedment) and new w2.0/2.0 4x4 WWF; form and pour new monolithic 6" thick slab at location of removed tee flanges, and provide tooled and sealed joints at extent of work. Unit of measure is linear feet measured along span of tee and consists of full depth removal from tee stem to tee stem, approximately a 4' wide strip. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, at the direction of the Owner's Representative, as per design drawings and detail 3/R-20, and as per applicable sections of the specification.

900 LF X \$ 329.35 /LF = \$ 296,415.00

Bid Item #3 – Patch Repairs along Inverted Tee Girders:

This work consists of partial & full depth removal and replacement of selected sections of concrete over the inverted tee girders and adjacent portions of the pre-topped double tees (approximately 7' wide centered over girders). Contractor shall assist Owner's Representative with marking repair locations, provide access to work areas, install adequate shoring, sawcut 1/2" deep along perimeter of repair, remove deteriorated & sound concrete to extents shown in repairs detail (pour strip removal over beam, full depth removal over double tee flanges leaving tee stems intact. Existing reinforcement is to remain and shall be cleaned to white metal. Contractor shall provide new rebar dowels, WWF reinforcement, and anchors as shown in the repair detail; form and pour new concrete slab and topping, sloped same as existing. Assume existing topping thickness over girders is 3" average and tee flanges are varying thickness from 4" min to 7" along edge of slab. Contractor shall exercise care to prevent damage and cracking at concrete scheduled to remain. Contractor shall provide new tooled and sealed joints directly above existing girder-tee joints and at extents of repairs. Contractor shall provide all labor, materials, equipment, incidentals necessary to complete the work as shown on plans, as per detail 1/R-20 as per applicable sections of the specification, and as directed by the Owner's Representative.

500 LF X \$ 480.65 /LF = \$ 240,325.00

Bid Item #4 – Partial Depth Floor Slab Repairs:

This work consists of general partial depth patch repairs at cast-in-place pour strips, stair landings, pre-topped tees, etc. at locations of concrete spalls, delaminations, debonded CIP topping, and other locations as determined by the Owner's Representative. Contractor shall assist Owner's Representative in marking repair areas, remove deteriorated and sound concrete minimum ¾" beyond and behind corroded steel reinforcement or down to surface of structural slab at locations of CIP topping, existing reinforcement shall remain and shall be cleaned to white metal, prewet concrete substrate and patch with a new repair concrete. Slope new concrete same as existing. Contractor shall exercise care to prevent damage and cracking to concrete scheduled to remain. Contractor shall provide shoring as required. Contractor shall provide new rebar dowels, WWF reinforcement, and anchors as shown in repair details. Contractor shall provide new tooled and sealed joints around the perimeter of patch and along tee joints within the patch. Contractor shall provide all labor, materials, equipment, incidentals necessary to complete the work as shown on plans, as per detail 2/R-20, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$2000 \text{ SF X } \$ \underline{59.55} \text{ /SF} = \$ \underline{119,100.00}$$

Bid Item #5 – Partial Depth Double Tee Patch Repairs at Shear Connectors:

This work consists of partial depth concrete and tee flange connector repairs at pre-topped double tees, at corroded and spalled locations to be determined by the Owner's Representative. Contractor shall assist Owner's Representative with marking repair areas in the field, sawcut ½" around perimeter of repair, remove deteriorated and sound concrete exposing the shear connector or reinforcement. Contractor shall exercise care to prevent damage and cracking to concrete scheduled to remain. Steel shear connectors to be cleaned to white metal and painted with zinc rich rust inhibitive coating. Stainless steel connector plates will require stainless steel rods, welds, and accessories. Repair area shall be patched with repair concrete. Contractor shall provide new tooled and sealed joints around the perimeter of repairs, and new backer rod and sealant along the tee- tee joint. Assume each repair location approximately 2 SF or less. Once connector is exposed, it will be inspected by the Contractor. Broken connectors shall be brought to the attention of the Owner's Representative and new supplemental connectors will be scheduled by the representative and shall be reimbursed as per bid item 12, do not include costs for supplemental connections in this bid item. Contractor shall provide all labor, materials, equipment, incidentals necessary to complete the work as shown on plans, as per detail 4/R-20, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$750 \text{ EA X } \$ \underline{107.50} \text{ /EA} = \$ \underline{80,625.00}$$

Bid Item #6 – Remove and Patch Existing Rebar Stitching at Roof Level:

This work consists of removal of the existing embedded rebar across tee-girder joints at the roof level of the garage. Contractor to remove grout and existing bar, clean and roughen surface and fill groove with epoxy sand patch mix. Length of rebar stitch is approximately 7'. Contractor shall provide all labor, materials, equipment, incidentals necessary to complete the work as shown on plans, as per detail 4/R-21, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$65 \text{ EA X } \$ \underline{62.00} \text{ /EA} = \$ \underline{4,030.00}$$

Bid Item # 7 – Overhead Patch Repairs:

Work under this item includes overhead concrete patch repairs at deteriorated sections of the double tee flange soffits, structural girders, and tee stems at locations to be marked in the field by the Owner's Representative. Contractor shall assist Owner's Representative in marking repairs in the field, provide access to work area, provide ½" sawcut around perimeter of repair area, remove deteriorated and sound concrete average 2" deep and minimum 1" behind reinforcement; clean exposed reinforcement to white metal; supplement reinforcement as needed; install new epoxy set pin anchors; prewet concrete substrate, and patch the area using approved repair mortar. The contractor shall provide all shoring as required. The contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, as per design drawings and as per referenced details below, as per applicable sections of the specification, and as directed by the Owner's Representative.

7A: AT TEE SOFFITS/DETAIL 5/R-20: 950 SF X \$	<u>142.60</u>	/SF = \$	<u>135,470.00</u>
7B AT TEE STEMS/DETAIL 6/R-20: 125 LF X \$	<u>168.00</u>	/LF = \$	<u>21,000.00</u>
7C AT GIRDERS/DETAIL 7/R-20: 150 SF X \$	<u>179.00</u>	/SF = \$	<u>26,850.00</u>
7D AT CORBELS/DETAIL 1/R-21: 75 SF X \$	<u>166.00</u>	/SF = \$	<u>12,450.00</u>

Bid Item # 8 – Vertical Patch Repairs:

Work under this item includes vertical concrete patch repairs at deteriorated sections of the columns, walls, etc. at locations to be marked in the field by the Owner's Representative. Contractor shall assist Owner's Representative in marking repairs in the field, provide access to work area, provide ½" sawcut around perimeter of repair area, remove deteriorated and sound concrete average 2" deep and minimum ¾" behind reinforcement; clean exposed reinforcement to white metal; supplement reinforcement as needed; install new epoxy set pin anchors; prewet concrete substrate, and patch the area using approved repair mortar. The contractor shall provide all shoring as required. The contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, as per design drawings and as per detail 9 and 10/R-20, as per applicable sections of the specification, and as directed by the Owner's Representative.

600 SF X \$ 139.00 /SF = \$ 83,400.00

Bid Item #9 – Concrete Scaling Repairs:

This item includes repair of scaled & pitted concrete slabs at locations to be marked in the field by the Owner's Representative. Locations may include CIP or precast sections of the slab. Contractor shall assist the Owner's Representative in marking repair locations in the field, sawcut ½" around perimeter of repair, demo a ¾" deep by 6" strip around perimeter of repair area, scarify the surface of the rest of the patch to a jagged profile min depth of 1/2", and pour new fiber reinforced polymer modified repair mortar in strict accordance with manufacturer's instructions. Contractor shall "mound up" repair material to a min. thickness of 1", and level with existing surface around perimeter of the repair. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, detail 8/R-20 per manufacturer's instructions, and as directed by the Owner's Representative.

1,300 SF X \$ 12.45 /SF = \$ 16,185.00

Bid Item #10 – Deep Patch Repair of Precast Walls at Stair Towers:

Work item includes providing new bolted C Channel for shoring and then providing deep patch repairs (4" to full depth) of the deteriorated sections of the walls. Contractor shall furnish and install new galvanized C10 approximately 4' in length and secure to wall panel and foundation wall using thru-bolts and epoxy set bolts stabilizing a heavily deteriorated section of the stair tower "C" precast concrete walls. Contractor shall then remove all loose and sound concrete to the extent described in the details, provide new rebar dowels and pour new section of wall panel flush to the top of the foundation wall. Contractor shall paint patched area to match existing façade. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per detail 5/R-21 & applicable specifications, per manufacturer's instructions, and as directed by the Owner's Representative. Note that channel section is required at on location however deep patch repairs may be needed at a few locations in more than one stair tower.

10A: NEW CHANNEL SECTION: 1 EA X \$ 3,260.00 /EA = \$ 3,260.00

10B: DEEP CONCRETE PATCH REPAIRS: 50 SF X \$ 222.00 /SF = \$ 11,100.00

STEEL REPAIRS**Bid Item #11 – Provide New Supplemental Slab-HSS Columns Connections:**

This work consists of fabricating and installing new steel connections around existing HSS steel columns that support vehicular cable barriers along the east elevation of the garage. New assembly shall consist of new L8x6X1/2" galvanized steel angles mitered and welded in a U shape. The assembly shall wrap the column at each supported floor level that does not have an existing connection and be installed firmly against the column. Epoxy bolt connection into the floor slab using (4) ea. 3/4" dia. bolts with min 3" embedment into the slab. Total length of steel per assembly is roughly 5'. The work shall include all labor, materials, equipment and incidentals necessary to complete the work as shown on plans, as per detail 3/R-21, applicable section of the drawings & specifications and as directed by the Owner's Representative.

8 EA X \$ 2,120.00 /EA = \$ 16,960.00

Bid Item #12 – New Surface Mounted Tee Connections:

This work consists of fabricating and attaching new structural steel angles to the underside of the tee slabs, at locations of missing or damaged connectors as determined by the Owner's Representative. Contractor shall assist Owner's Representative in marking repair locations, provide work access, fabricate and install steel angle to the underside of the tee to provide tee flange connectors across the tee joint at selected locations. Contractor shall exercise care as normally expected to prevent cracking, chipping, spalling or other damage to existing precast concrete from drilling, coring or other means and methods chosen by the contractor. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, detail 2A/R-21, per manufacturer's instructions, and as directed by the Owner's Representative.

350 EA X \$ 263.00 /EA = \$ 92,050.00

Bid Item #13 – New Surface Mounted Tee-Girder Connections:

This work consists of fabricating and attaching new structural steel angles between the tee slab flanges and inverted tee girders, at locations determined by the Owner's Representative.

Contractor shall assist Owner's Representative in marking repair locations, provide work access, fabricate and install steel angle (L6"x6"x1/2"X6" long) to the underside of the tee flange and side of girder. Fasten as shown in repair detail using thru bolts in double tee flange and epoxy set bolts into side of girder. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 2B/R-21, as per manufacturer's instructions, and as directed by the Owner's Representative.

$$325 \text{ EA X } \$ \underline{168.00} / \text{EA} = \$ \underline{54,600.00}$$

Bid Item #14 – New Wall Panel-Column Connections:

This work consists of fabricating and attaching a new structural steel angles or plates between selected façade panels and columns, at locations identified by the Owner's Representative. Contractor shall fabricate new steel and install to wall panels and columns as shown in the repair details using 5/8" dia. Hilti anchor rods embedded a minimum of 6". Contractor shall exercise care as normally expected to prevent cracking, chipping, spalling or other damage to existing precast concrete from drilling, coring or other means and methods chosen by the contractor. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & details, applicable sections of the specification, per manufacturer's instructions, and as directed by the Owner's Representative.

$$14A: \text{ NEW SIDE MOUNT L BRACKETS AS PER 4A/R-21: } 5 \text{ EA X } \$ \underline{268.00} / \text{EA} = \$ \underline{1,340.00}$$

$$14B: \text{ NEW TOP MOUNT PL BRACKETS AS PER 4B/R-21: } 3 \text{ EA X } \$ \underline{230.00} / \text{EA} = \$ \underline{690.00}$$

Bid Item #15 – Metal Pan Stair Repairs:

Work item includes restoration of the metal pan stairs and landings at locations shown in the drawings and determined in the field by the Owner's Representative. Work will consist of wire wheel cleaning corroded sections of the metal stair pans, landing pans, and steel framing and spot painting with zinc rich primers. Once the corrosion deposits are removed, steel framing and metal pan replacements will be inspected and directed for repair by the Owner's Representative. Metal Pan replacement work will consist of removing the existing concrete fill and metal pan stringer to stringer or beam to beam, fabricating a new metal pan using 1/4" thick steel plate following contours and bend of existing, and welding it to the existing steel framing. Framing replacement will consist of installing proper shoring to floor below, removal of selected existing beams (C8 assumed, V.I.F.), selected bearing angles, etc., providing a new C8x13.7 at locations of beam replacement, and new 2"x2"x3/8" L at locations of angle replacement, welded all around to existing bearing supports with min 1/4" groove welds or equivalent. Tack weld to metal pans and landings. The new steel shall be coated with rust inhibitive coatings and a new concrete fill shall be poured with new bagged repair concrete mix. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the repair details 1&2/R-22 & applicable specifications, per manufacturer's instructions, and as directed by the Owner's Representative.

$$15A - \text{ REPLACE PANS AS PER DETAIL 1/R-22: } 450 \text{ EA X } \$ \underline{835.00} / \text{EA} = \$ \underline{375,750.00}$$

$$15B - \text{ REPLACE LANDING PANS SIM DETAIL 1/R-22: } 7 \text{ EA X } \$ \underline{4,780.00} / \text{EA} = \$ \underline{33,460.00}$$

$$15C - \text{ REPLACE C8 BEAMS AS PER DETAIL 2/R-22: } 75 \text{ LF X } \$ \underline{2,140.00} / \text{LF} = \$ \underline{160,500.00}$$

$$15D - \text{ REPLACE ANGLES: } 100 \text{ EA X } \$ \underline{357.00} / \text{EA} = \$ \underline{35,700.00}$$

WATERPROOFING

Bid Item #16 – Rout & Seal Selected Floor Slab Cracks:

This work consists of routing and sealing floor slab cracks at the Roof Level. Contractor shall rout ½" by ½" v-notch groove along crack, remove all dust, debris, and all other deleterious materials, and prime and seal using a two-component polyurethane sealant. Bid item includes all labor, materials, equipment, and incidentals necessary to complete the work as shown on plans, as per detail 5B/R-23 and as directed by the Owner's Representative and in accordance with manufacturer's installation instructions.

2940 LF X \$ 6.20 /LF = \$ 18,228.00

Bid Item #17 – Joint Sealant Replacement:

This work includes typical removal and replacement of urethane joint sealants at selected sections of the floor slabs of the parking garage including all of the roof level, 5th level and elsewhere as identified by the Owner's Representative. Locations include but are not limited to the perimeter of floor slabs, cove sealants and tee joints. Joint widths vary as is normal in precast construction. Assume existing joints are an average of 1" wide. Contractor shall remove existing sealant and backer rod, clean surfaces free of deleterious material, replace backer rod, prime, and apply approved multi-component polyurethane sealant. All surface preparation, primers, etc. for joint sealant replacement is the responsibility of the Contractor and shall be in strict accordance with manufactures written instructions and to the satisfaction of the sealant manufacturer. Surface preparation work is to be certified by the sealant manufacturer. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 5/R-23 per manufacturer's instructions, and as directed by the Owner's Representative.

22,000 LF X \$ 10.30 /LF = \$ 226,600.00

Bid Item #18 – Metal Pan Stair Sealants:

This work includes providing new urethane joint sealants around the perimeter of all of the stair treads and landings. Contractor to provide & tool new cove sealant between stair treads and risers/stringer and rout and seal joint between tread and nosing. Contractor shall seal around the perimeter of the landing using cove sealants or rout and seal as is applicable per locations. All surfaces shall be cleaned and primed prior to applications of sealant. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 5/R-23 per manufacturer's instructions, and as directed by the Owner's Representative.

LUMPSUM = \$ 65,445.00

Bid Item #19 – New Traffic Bearing Waterproofing Membrane (Roof Level):

This work includes providing a new polyurethane traffic bearing Waterproofing membrane over the entire exposed Roof Level floor slab of the parking garage, as shown in drawings. Work consists of thoroughly shot-blast cleaning the slab surface, priming and applying approved polyurethane traffic bearing waterproofing membrane system in strict accordance with the manufacturer's instructions. After membrane has cured, contractor shall provide new striping and floor signage same as existing, contractor is responsible for documenting existing striping and floor signage prior to commencement of prep work in sufficient detail to properly stripe after membrane has cured.

Provide any other sealants required for the purposes of installing membrane such as cove sealants, etc. not expressly included in other bid items. Turnups shall be provided at horizontal/vertical joints. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 1/R-23 per manufacturer's instructions, and as directed by the Owner's Representative.

$$56,000 \text{ SF} \times \$ 4.40 / \text{SF} = \$ 246,400.00$$

Bid Item #20 – Joint Repair and New Preformed Joint Seal in Tee-Girder Joints:

This work consists of repairing deteriorated wide joints at the roof level to provide consistent joint width and installing a new preformed joint seal along the slab to girder joints. Contractor shall grind and patch existing joint to provide joint of consistent, approximately 3" width. Contractor shall clean, and install new preformed joint seal joint seal in strict accordance with seal manufacturers written instructions. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 7/R-23 per manufacturer's instructions, and as directed by the Owner's Representative.

$$375 \text{ LF} \times \$ 209.00 / \text{LF} = \$ 78,375.00$$

Bid Item #21 – Clean and Paint Corroded Cable Barriers, Steel Connections, etc.:

This work consists of sandblast cleaning selected locations of medium or worse corroded areas to white metal and painting with new protective coatings, classification of level of corrosion and determination of work areas shall be as determined by the Owner's Representative. The steel shall be cleaned free of corrosion for inspection by the Owner's Representative in order to schedule steel repairs, to prep for new welded in place supplemental steel, and to prep for new protective paints. Include costs for cleaning of steel and painting only in this bid item; costs for steel repairs shall be included under other bid items. Bid item to include work access, providing access for the Owner's Representative to inspect steel close up, and painting of cleaned areas with approved protective coating. Bid item includes all labor, materials, equipment, incidentals and work access, necessary to complete the work as shown on plans, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$\text{LUMPSUM} = \$ 20,645.00$$

Bid Item #22 – Provide New Preformed Joint Seals at Stair Tower "A":

This work consists of removing existing slab sealants between the deck and Stair Tower "A" and installing new preformed joint seals. Contractor shall remove all existing slab sealants, clean all surfaces free of deleterious materials, prepare surfaces and install new preformed joint seal in strict accordance with seal manufacturers written instructions. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 9/R-23 per manufacturer's instructions, and as directed by the Owner's Representative.

$$150 \text{ LF} \times \$ 108.50 / \text{LF} = \$ 16,275.00$$

CABLE BARRIERS & FENCING

Bid Item #23 – Cable Barrier Repairs:

This work consists of repair of existing or replacement of selected tensioned vehicular impact/fall protection cable barriers, primarily at roof level. Owner's Representative to identify cables to be repaired in the field. For existing cables to be reused, contractor to inspect cable, clean any corrosion deposits from cable, paint cleaned location with protective rust inhibitive coatings, ensure cable is properly anchored and dead end, cut and provide splice chuck and new length of cable with enough slack to tension at stressing end, provide new stressing end anchor same as existing, and stress cable to load specified by the Owner's Representative (assume NTE 3K). At cables to be replaced, remove existing cable in its entirety including all anchors, clean and paint intermediate supports with rust inhibitive coatings as is applicable, provide new dead end anchor same as existing, feed new cable through existing intermediate anchors, provide new stressing end anchor and tension cable to required force (assume NTE 3K). New cable shall be sheathed 7 strand ½ dia. PT cable. Average length of each cable is around 90 LF. This work also includes removal and reinstallation of existing chain link fence to extent needed for access to cables (if chain link is in poor condition, it will be replaced and paid for under separate work items. At several locations, the intermediate eye bolt supports are bent or broken and will be replaced or reused at the discretion of the Owner's Representative. Contractor to remove existing eye bolt, provide new eye bolt same as existing, dowel and epoxy bolt to existing column/wall. Contractor will need to temporarily remove existing chain link fence to access the cables; assume existing systems are in good condition and can be reused however existing bolts, etc. attaching the system to the garage structure will need to be replaced. The work shall be performed as per detail 1/R-24, and as per applicable sections of the specification. The work shall include all labor, materials, equipment and incidentals necessary to complete the work as shown on plans and directed by the Owner's Representative.

23A – REPLACE SELECTED BARRIER CABLES: 3000 LF X \$ 8.10 /LF=\$ 24,300.00

23B – RE-TENSION EXISTING CABLES: 4000 LF X \$ 5.35 /LF=\$ 21,400.00

23C – NEW INTERMEDIATE EYE BOLTS: 60 EA X \$ 98.95 /EA=\$ 5,937.00

23D – TEMPORARY REMOVAL AND RE-INSTALLATION OF EXISTING CHAIN LINK FENCE FOR ACCESS: LUMPSUM= \$ 6,030.00

Bid Item #24 – Remove and Replace Chain Link Fence along West Elevation of Roof Level:

Work item includes removal and replacement of the chain link fence along the west elevation of the roof level with new 6'-0" tall fence and gate sections. Contractor shall submit shop drawings to the Owner's Representative for approval prior to fabrication and installation. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the repair detail & applicable specifications, per manufacturer's instructions, and as directed by the Owner's Representative. Provide 8 ea. New 6'-0" tall 8'-0" wide snow gates at locations shown on plan on sheet R-6. Replace plate anchors with new U strap anchors. General design guidelines as per detail 3/R-24. This bid item also includes temporary removal and reinstallation of chain link fencing as needed to access work areas along the edge of the slab, primarily cable barrier work and new steel connections along the east elevation.

LUMPSUM= \$ 40,310.00

Bid Item #25 – New Snow Barrier Containment:

Work item includes complete removal of existing chain link fence & framing along the west side of the 2nd floor and constructing a new snow containment barrier. The new barrier will consist of a new 18" x 8" concrete grade beam/knee wall supported on new 14' deep x 18" dia. footings at 10' O.C. using approved 5KSI concrete. A new structural steel frame will be installed and attached to the new knee wall and existing parapet walls, and a new expanded metal grating will be attached to the new framing. Basis of design is shown on sheet R-19; contractor to submit shop drawings for entire assembly including connections to the Owner's Representative for approval prior to fabrication. New fence will be approximately 8' tall and entire assembly will be grade to underside of 3rd floor parapets. Existing asphalt paving will need to be removed and patched as needed to construct knee wall. Knee wall and top of footing shall be coated with waterproofing coating. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the repair drawings & applicable specifications, per manufacturer's instructions, and as directed by the Owner's Representative.

LUMPSUM = \$ 133,215.00

MISCELLANEOUS, ETC.**Bid Item #26 – Rebuild CMU Knee Walls and Replace Storefronts at Roof Level of Stair "A" & "D":**

Work item includes removal and replacement of selected damaged masonry blocks and widows at the roof level of stair towers "A" and "D". Contractor shall remove and dispose of damaged masonry blocks, window frames and glazing, and replace with new closely matching existing. Contractor shall provide all labor, materials, equipment and incidentals necessary to complete the work as described, as per the plans, as per details 6/R-22 and 1/R-13, as per specifications, as directed by the Owner's Representative, and in strict accordance to the manufacturer's instructions.

LUMPSUM= \$ 43,190.00

Bid Item #27 – Striping Revisions:

Work includes removal of the existing striping and floor graphics at the turning bays and ADA spaces and restriping in accordance with the design drawings, on all floors. Item also includes replacement of ADA signs with new. Contractor shall remove existing graphics completely and provide a new traffic stable striping paint. Contractor shall provide all labor, materials, equipment and incidentals necessary to complete the work as described, as per the plans and specifications, as directed by the Owner's Representative, and in strict accordance to the manufacturer's instructions.

LUMPSUM= \$ 56,820.00

Bid Item #28 – Removal of Car Stops:

Work includes removal of all of the existing car stops on every floor level of the garage. Contractor shall remove and properly dispose existing car stops, and remove existing adhesive, rebar, etc. flush with the slab surface and provide patching of slab surface as needed. Contractor shall provide all labor, materials, equipment and incidentals necessary to complete the work as described, as per the plans and specifications, as directed by the Owner's Representative, and in strict accordance to the manufacturer's instructions.

LUMPSUM= \$ 12,260.00

Bid Item #29 – New Supplemental Floor Drains on Floor Slabs:

This work consists of providing new supplemental floor drains, piping for positive drainage. Contractor shall remove sound and unsound concrete and core or cut opening for new floor drain and floor reinforcement and anchorage to slab. Install a new floor drain and piping to connect to the existing drainage system. Contractor shall provide all work, labor, materials, equipment, and incidentals required to perform all work as described above, per the design drawings & specification, as per detail 8/R-23 per manufacturer's instructions, and as directed by the Owner's Representative.

29A – NEW SUPPLEMENTAL FLOOR DRAINS: 7 EA X \$1,360.00/EA = \$ 9,520.00

29B – NEW PIPING: 100 LF X \$ 228.00 /LF = \$ 22,800.00

Bid Item #30 – Miscellaneous Work:

Work includes general items, conditions, daily cleanup, permits, and all incidentals necessary to perform contracted work above that is not specifically included elsewhere in the bid form. Item also includes grout repairs at connection and lift pockets, column bearings, etc. Grout repairs consist of removal of all loose grout material and patch back with new approved patching material.

LUMPSUM= \$ 70,385.00

Bid Item #31 – Bonds:

This work consists of furnishing a Payment and Performance Bond for 100% of the contract amount.

Arthur J. Gallagher Risk Management

Provide Name of Bonding Company: Services, Inc.

and Contact Person: Bob Chlada

and Tel# 443-798-7471

LUMPSUM= \$ 34,500.00

ALTERNATES:

Alternate Item #1 – Asphalt SOG Patch Repairs:

This work consists of providing minor patch repairs of potholes, etc. over the asphalt paving on-grade. Contractor shall remove any loose asphalt and fill in small "pot-hole" type spalls as marked in the field by the Owner's Representative with new cold patch asphalt mix. Extensive repairs such as full depth replacement is not included in this repair item. Bid item includes all labor, materials, equipment, incidentals and work access, necessary to complete the work as shown on plans, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$150 \text{ SF X } \$ \underline{25.00} / \text{SF} = \$ \underline{3,750.00}$$

Alternate Item #2 – New Asphalt Seal Coat:

This work consists of providing a new asphalt seal coat over the entire asphalt paving on-grade. Work includes locations within footprint of parking garage. Contractor shall powerwash clean entire asphalt pavement on-grade and provide a commercial asphalt seal coat over the entire asphalt surface. Contractor shall restripe pavement markings same as existing unless noted otherwise on drawings. Bid item includes all labor, materials, equipment, incidentals and work access, necessary to complete the work as shown on plans, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$56,000 \text{ SF X } \$ \underline{0.80} / \text{SF} = \$ \underline{44,800.00}$$

Alternate Item #3 – Restriping and Floor Signage of Entire Parking Garage:

This work consists of restriping and new floor signage at all floor levels of the garage at locations not already included in the base bid. Striping shall be as per floor plans (drawing sheets R-7 through R-12). Assume SOG level is included in this bid item, to be removed upon approval of Alternate #2. Bid item includes all labor, materials, equipment, incidentals and work access, necessary to complete the work as shown on plans, as per applicable sections of the specification, and as directed by the Owner's Representative.

$$\text{LUMPSUM} = \$ \underline{15,500.00}$$

Project Duration**CONSTRUCTION TIME**

The undersigned agrees to commence work under this Contract on or before a date to be specified in a written "Notice to Proceed", and proposes to complete all work within:

Proposed Start Date: MARCH 30, 2020

Note: Paperwork, submittals, shop drawings, etc. to be delivered prior to this date

Total Working Days:

BASE BID: 240 days (48 weeks)

ALTERNATE #1: 2 days

ALTERNATE #2: 10 days

ALTERNATE #3: 10 days

GENERAL REQUIREMENTS

The bidder shall, before submitting his Proposal, carefully examine the Contract Documents. He shall inspect in detail the site of the proposed work and familiarize himself with all the local conditions affecting The Work and the detailed requirements of construction. If his Proposal is accepted, he will be responsible for all errors in his Proposal resulting from his failure or neglect to comply with these instructions or errors in judgment arising from said inspections of the work site and examination of the Contract Documents. The Engineer/ Owner's Representative, in no case, be responsible for any losses or change in Contractor's anticipated profits resulting from such failure or neglect.

If the bidder finds any language in the Contract inconsistent, vague or difficult to understand or interpret, for any reason, he shall request clarification in writing from the Engineer/Owner's Representative not less than 7 working days prior to the scheduled dates for response thereto in writing to all bidders known to the Owner. Unless the bidder seeks clarification in accordance with this paragraph, he will be deemed to have waived his rights, if any he had, to object to said Contract language as vague or misleading for any reason.

When the plans and Special Provisions include information pertaining to surface observations, material testing and other preliminary investigations, such information represents only the opinion of the Engineer/Owner's Representative as to the location, character, or quantity of the materials encountered and is only included for the convenience of the bidder. The Engineer/ Owner's Representative assumes no responsibility whatever in respect to the sufficiency or accuracy of the information, and there is no guarantee, either expressed or implied, that the conditions indicated are accurate or that unanticipated developments may not occur. Said information shall not be considered by the parties as a basis for the Contract award amount.

The Bidder agrees that adequate time was allowed the bidder to inspect all work sites and, unless express written request has been made, the Engineer/Owner's Representative will be presumed to have supplied the bidder all the information and access required to adequately complete the Proposal.

The estimated quantities of work to be done and materials to be furnished under these Specifications are given in the Proposal. All quantities are to be considered as approximate and are to be used only for comparison of bids and as a basis for computing amounts of bid bonds, payments bonds and performance bonds to be furnished. The unit and lump sum prices to be tendered by the bidders are to be for the scheduled quantities as they may be increased or decreased. Payments will be made to the Contractor only for the actual quantities of work performed and materials furnished in accordance with the Plans and Specifications. The scheduled quantities may each be increased or diminished or entirely deleted. Such changes may become necessary for the best interest of the project due to circumstances not known at the time the Contract was entered into or arising thereafter. In the event, in the sole judgment of the Owner or its representative such changes become necessary, the lump sum and unit prices set forth in the Proposal and embodied in the Contract shall remain valid.

Work acceptance is to be made by the Engineer/ Owner's Representative. Any extra work beyond the scheduled quantities requiring additional cost to the Owner shall be approved by the Owner prior to taking such action. Claims for extra work which have not been authorized in writing by the Owner and approved by the Engineer/Owner's Representative will be rejected and the Contractor shall not be entitled to payment thereof.



Gallagher

Insurance | Risk Management | Consulting

Re: Structural Preservation Systems, LLC
Surety Qualification

To Whom It May Concern:

We represent Structural Preservation Systems, LLC relative to their bonding program and serve as Attorney-in-Fact for their Surety, Fidelity and Deposit Company of Maryland (Zurich North American Insurance Company). Structural Preservation Systems, LLC has a single bonding capacity of \$30,000,000 and an aggregate program capacity of \$300,000,000.

Structural Preservation Systems, LLC enjoys an excellent reputation with their surety who they have been with for nearly 10 years. We highly recommend them.

Our consideration and issuance of bonds is a matter solely between Structural Preservation Systems, LLC and ourselves, and we assume no liability to third parties or to you by the issuance of this letter

We also possess certificates of authority as an acceptable surety authorized to do business throughout the United States as published annually in the Federal Register, Department of Treasurer, Fiscal Service, Department Circular 570 and both sureties have an A.M. Best Rating of "A+", "XV".

Please feel free to contact us should you require further clarification or need additional information.

Sincerely,
Fidelity and Deposit Company of Maryland
Gallagher CRS

Robert A. Chlada,
Vice-President, Surety and Attorney-in-Fact



11311 McCormick Road, Suite 450
Hunt Valley, MD 21031-8622
443-798-7499, 877-740-1963, Fax 443-798-7290

ATTACHMENT "A"
NON-COLLUSIVE BIDDING CERTIFICATE PURSUANT TO
SECTION 103-D OF THE NEW YORK STATE GENERAL MUNICIPAL LAW

A. By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organizations, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not knowingly been disclosed by the bidder and will not knowingly be disclosed by the bidder, directly or indirectly, prior to opening, to any bidder or to any competitor.

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

A bid shall not be considered for award nor shall any award be made where (1), (2), and (3) above have not been complied with; provided, however, that in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons thereof. Where (1), (2), and (3) above have not been complied with, the bid shall not be considered for any award nor shall any award be made unless the head of the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customer of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of paragraph "A" above.

B. Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, local law, and where such bid contains the certification referred to in paragraph "A" of this section, shall be deemed to have been authorized by the Board of Directors of the bidder, and such authorization shall be deemed to include the submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation



 Signature

Jesse Cafourek, Assistant Secretary

 Title

Structural Preservation Systems, LLC

 Company Name

1/29/2020

 Date

ATTACHMENT "B"
ACKNOWLEDGMENT BY BIDDER

If Individual or Individuals:

STATE OF _____)
COUNTY OF _____) SS.:

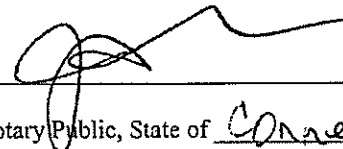
On this _____ day of _____, 200__, before me personally appeared _____ to me known and known to me to be the same person(s) described in and who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed the same.

Notary Public, State of _____
Qualified in _____
Commission Expires _____

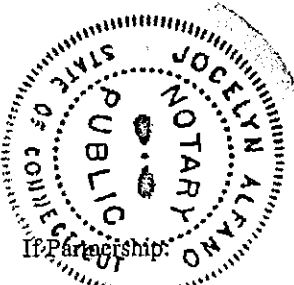
If Corporation:

STATE OF CT)
COUNTY OF New Haven) SS.:

On this _____ day of _____, 2020, before me personally appeared Jesse Cafouer to me known, who, being by me sworn, did say that he resides at (give address) 1755 Highland Avenue, Building B, Cheshire, CT 06410; that he is the (give title) Assistant Secretary of the (name of corporation) Structural Preservation Systems, LLC, the corporation described in and which executed the above instrument; that he knows the seal of the corporation, and that the seal affixed to the instrument is such corporate seal; that it was so affixed by order of the board of directors of the corporation, and that he signed his name thereto by like order.



Notary Public, State of Connecticut
Qualified in New Haven
Commission Expires _____



Jocelyn Alfano
Notary Public, State of Connecticut
My Commission Expires Oct. 31 2023

STATE OF _____)
COUNTY OF _____) SS.:

On the _____ day of _____, 200__, before me personally came _____, to me known to be the individual who executed the foregoing, and who, being duly sworn, did depose and say that he / she is a partner of the firm of _____ and that he / she has the authority to sign the same, and acknowledged that he / she executed the same as the act and deed of said partnership.

Notary Public, State of _____
Qualified in _____
Commission Expires _____

ATTACHMENT "C"
ALBANY COUNTY
VENDOR RESPONSIBILITY QUESTIONNAIRE

1. VENDOR IS: <input checked="" type="checkbox"/> PRIME CONTRACTOR			
2. VENDOR'S LEGAL BUSINESS NAME Structural Preservation Systems, LLC		3. IDENTIFICATION NUMBERS a) FEIN # 20-2058265 b) DUNS # 60-198-2775	
4. D/B/A – Doing Business As (if applicable) & COUNTY FIELD: N/A		5. WEBSITE ADDRESS (if applicable) www.structural.net	
6. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE 10150 Old Columbia Road, Columbia, MD 21046		7. TELEPHONE NUMBER 410-850-7000	8. FAX NUMBER 410-850-4111
9. ADDRESS OF PRIMARY PLACE OF BUSINESS/EXECUTIVE OFFICE <i>IN NEW YORK STATE, if different from above</i> 35-21 Vernon Blvd., Long Island City, NY 11106		10. TELEPHONE NUMBER 718-347-2046	11. FAX NUMBER 718-347-2049
12. AUTHORIZED CONTACT FOR THE QUESTIONNAIRE Name Gennifer Burns Title Prequal Specialist Telephone Number 410-850-7000 Fax Number 410-850-4111 e-mail prequals@structural.net AND gburns@structuraltec.com			
13. LIST ALL OF THE VENDOR'S PRINCIPAL OWNERS.			
a) NAME SGI Holdings, LLC	TITLE Member, 100%	b) NAME Jeffrey Venanzi	TITLE President, 0%
c) NAME Keith Eberhardt	TITLE Vice Pres., 0%	d) NAME Jesse Cafourek	TITLE Asst. Secretary, 0%
A DETAILED EXPLANATION IS REQUIRED FOR EACH QUESTION ANSWERED WITH A "YES," AND MUST BE PROVIDED AS AN ATTACHMENT TO THE COMPLETED QUESTIONNAIRE. YOU MUST PROVIDE ADEQUATE DETAILS OR DOCUMENTS TO AID THE COUNTY IN MAKING A DETERMINATION OF VENDOR RESPONSIBILITY. PLEASE NUMBER EACH RESPONSE TO MATCH THE QUESTION NUMBER.			
14. DOES THE VENDOR USE, OR HAS IT USED IN THE PAST FIVE (5) YEARS, ANY OTHER BUSINESS NAME, FEIN, or D/B/A OTHER THAN THOSE LISTED IN ITEMS 2-4 ABOVE? List all other business name(s), Federal Employer Identification Number(s) or any D/B/A names and the dates that these names or numbers were/are in use. Explain the relationship to the vendor.		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
15. ARE THERE ANY INDIVIDUALS NOW SERVING IN A MANAGERIAL OR CONSULTING CAPACITY TO THE VENDOR, INCLUDING PRICIPAL OWNERS AND OFFICERS, WHO NOW SERVE OR IN THE PAST ONE (1) YEARS HAVE SERVED AS:			
a) An elected or appointed public official or officer? <i>List each individual's name, business title, the name of the organization and position elected or appointed to, and dates of service</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
b) An officer of any political party organization in Albany County, whether paid or unpaid? <i>List each individuals name, business title or consulting capacity and the official political position held with applicable service dates.</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

16.	<p>WITHIN THE PAST (5) YEARS, HAS THE VENDOR, ANY INDIVIDUALS SERVING IN MANAGERIAL OR CONSULTING CAPACITY, PRINCIPAL OWNERS, OFFICERS, MAJOR STOCKHOLDER(S) (10% OR MORE OF THE VOTING SHARES FOR PUBLICLY TRADED COMPANIES, 25% OR MORE OF THE SHARES FOR ALL OTHER COMPANIES), AFFILIATE OR ANY PERSON INVOLVED IN THE BIDDING OR CONTRACTING PROCESS:</p> <p>a) 1. been suspended, debarred or terminated by a local, state or federal authority in connection with a contract or contracting process;</p> <p>2. been disqualified for cause as a bidder on any permit, license, concession franchise or lease;</p> <p>3. entered into an agreement to a voluntary exclusion from bidding/contracting;</p> <p>4. had a bid rejected on an Albany County contract for failure to comply with the MacBride Fair Employment Principles;</p> <p>5. had a low bid rejected on a local, state or federal contract for failure to meet statutory affirmative action or M/WBE requirements on a previously held contract;</p> <p>6. had status as a Women's Business Enterprise, Minority Business Enterprise or Disadvantaged Business Enterprise, de-certified, revoked or forfeited;</p> <p>7. been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any local, state or federal government contract;</p> <p>8. been denied an award of a local, state or federal government contract, had a contract suspended or had a contract terminated for non-responsibility; or</p> <p>9. had a local, state or federal government contract suspended or terminated for cause prior to the completion of the term of the contract.</p> <p>b) been indicted, convicted, received a judgment against them or a grant of immunity for any business-related conduct constituting a crime under local, state or federal law including but not limited to, fraud extortion, bribery, racketeering, price-fixing, bid collusion or any crime related to truthfulness and/or business conduct?</p> <p>c) been issued a citation, notice, violation order, or are pending an administrative hearing or proceeding or determination of violations of:</p> <p>1. federal, state or local health laws, rules or regulations.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
17.	<p>IN THE PAST THREE (3) YEARS, HAS THE VENDOR OR ITS AFFILIATES HAD ANY CLAIMS, JUDGMENTS, INJUNCTIONS, LIENS, FINES OR PENALTIES SECURED BY ANY GOVERNMENTAL AGENCY?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. State whether the situation(s) was a claim, judgment, injunction, lien or other with an explanation. Provide the name(s) and address(es) of the agency, the amount of the original obligation and outstanding balance. If any of these items are open, unsatisfied, indicate the status of each item as "open" or "unsatisfied."</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
18.	<p>DURING THE PAST THREE (3) YEARS, HAS THE VENDOR FAILED TO:</p> <p>a) file returns or pay any applicable federal, state or city taxes? <i>Identify the taxing jurisdiction, type of tax, liability year(s), and tax liability amount the vendor failed to file/pay and the current status of the liability.</i></p> <p>b) file returns or pay New York State unemployment insurance? <i>Indicate the years the vendor failed to file/pay the insurance and the current status of the liability.</i></p> <p>c) Property Tax <i>Indicate the years the vendor failed to file.</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
19.	<p>HAVE ANY BANKRUPTCY PROCEEDINGS BEEN INITIATED BY OR AGAINST THE VENDOR OR ITS AFFILIATES WITHIN THE PAST SEVEN (7) YEARS (WHETHER OR NOT CLOSED) OR IS ANY BANKRUPTCY PROCEEDING PENDING BY OR AGAINST THE VENDOR OR ITS AFFILIATES REGARDLESS OF THE DATE OF FILING?</p> <p>Indicate if this is applicable to the submitting vendor or affiliate. If it is an affiliate, include the affiliate's name and FEIN. Provide the court name, address and docket number. Indicate if the proceedings have been initiated, remain pending or have been closed. If closed, provide the date closed.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
20.	<p>IS THE VENDOR CURRENTLY INSOLVENT, OR DOES VENDOR CURRENTLY HAVE REASON TO BELIEVE THAT AN INVOLUNTARY BANKRUPTCY PROCEEDING MAY BE BROUGHT AGAINST IT? Provide financial information to support the vendor's current position, for example, Current Ratio, Debt Ratio, Age of Accounts Payable, Cash Flow and any documents that will provide the agency with an understanding of the vendor's situation.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

21. IN THE PAST FIVE (5) YEARS, HAS THE VENDOR OR ANY AFFILIATES: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
a) defaulted or been terminated on, or had its surety called upon to complete, any contract (public or private) awarded;
Indicate if this is applicable to the submitting vendor or affiliate. Detail the situation(s) that gave rise to the negative action, any corrective action taken by the vendor and the name of the contracting agency.

1 "Affiliate" meaning: (a) any entity in which the vendor owns more than 50% of the voting stock; (b) any individual, entity or group of principal owners or officers who own more than 50% of the voting stock of the vendor; or (c) any entity whose voting stock is more than 50% owned by the same individual, entity or group described in clause (b). In addition, if a vendor owns less than 50% of the voting stock of another entity, but directs or has the right to direct such entity's daily operations, that entity will be an "affiliate" for purposes of this questionnaire.

Attachment "D"
Certification Pursuant to Section 103-g
Of the New York State
General Municipal Law

- A. By submission of this bid/proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the bidder/proposer cannot make the foregoing certification set forth in Paragraph A above, the bidder/proposer shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefor. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.

 Signature

Jesse Cafourek, Assistant Secretary

 Title

Structural Preservation Systems, LLC

 Company Name

 Date

1/29/2020

ATTACHMENT "E"Sheet MS4-1: Bidder/Proposer Certification Statement (to be used with Section 34 Part A – General Contracts)

As a bidder seeking to provide services on behalf of Albany County, I certify under penalty of law that I understand and agree to comply with the terms and conditions of the New York State Pollutant Discharge Elimination System ("SPDES") General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4 Permit) and Albany County Local Law 7 of 2007, and agree to implement any Best Management Practices or corrective actions identified by Albany County or an authorized representative thereof as necessary to maintain compliance. I understand that Albany County must comply with the terms and conditions of the aforementioned MS4 Permit, and that it is unlawful for any person to directly or indirectly cause or contribute to a violation of water quality standards. I am also aware that County Local Law 7 of 2007 prohibits any activities that cause or contribute to a violation of the County's SPDES permit. Further, I understand that any non-compliance by Albany County will not diminish, eliminate or lessen my own liability.

Name of Third Party Entity: Structural Preservation Systems, LLC

Address: 1755 Highland Avenue, Building B

Cheshire, CT 06410

Phone Number(s): 203-269-7552

Description of activities to be performed by your firm or organization within Albany County are related to the Albany County Storm Water Management Program (SWMP) (include any activities that have the potential to generate or prevent pollution and/or affect water quality):

Concrete repair and waterproofing parking garage project

Description of where the work is to be performed within Albany County facilities:

Times Union Center Garage


Signature

Jesse Cafourek

Printed Name

Assistant Secretary

Title

Date

1/29/2020

ATTACHMENT "F"
BIDDER QUALIFICATION QUESTIONNAIRE

The undersigned guarantees the accuracy of all statements and answers herein contained. (Please print in ink or type in the spaces provided). Attach additional sheets if necessary. This statement of Bidder's qualifications is required of all Bidders. Additional data on Bidder's qualifications may be requested from selected Bidders after the Bid opening.

1. How many years has your firm been in business? 15 years

2. List up to three (3) projects of this nature that you have completed in the last three (3) years, and give the name, address and telephone number of a reference from each. Also give the completion date, the original contract bid price and the completed cost of each project listed.

1. Marcus Partners, Inc. - Brandon Fritz, Vice President, Construction
Manager (203) 845-4937. 401 Merritt 7 - Plaza and Parking Garage
Norwalk, CT \$2,240,533.00 Completed August 2018

2. New Haven Parking Authority - James Staniewicz, Chief Engineer
(203) 946-7526. New Haven Parking Authority, New Haven, CT
\$707,516.36. Completed April 2018.

3. Massachusetts Bay Transportation Authority Capital Delivery
John McCormack, Senior Project Manager (617) 222-2631
MBTA South Shore Garages, Braintree, MA \$2,959,543.35.
Completed March 2017.

BQ1

ATTACHMENT "F"
BIDDER QUALIFICATION QUESTIONNAIRE

3. List projects presently under contract by your firm, the dollar volume of the contract and the percentage completion of the contract.

Please see attached

4. Has your firm ever failed to complete work awarded to it, if so, state where and why.

No

5. Is your firm presently or has your firm ever been a party defendant in a lawsuit commenced against your firm alleging failure to properly complete work in accordance with the contract for same; if so, give details.

No

ATTACHMENT "F"
BIDDER QUALIFICATION QUESTIONNAIRE

6. Has your firm received two (2) final determinations within any consecutive six-year period, the second final determination occurring within the past five (5) years, that your firm willfully failed to pay the prevailing rate of wages or to provide supplements with Article 8 of the Labor Law, if so, give details.

No

7. Do you plan to sublet any part of this work? If so, give details.

TBD, trades to be subbed include: Line Striping, Asphalt, Plumbing, Fencing, Steel fabrication,
Shot Blasting, Window / Glazing

8. Give the name, address and telephone number of an individual who represents each of the following and whom the Owner may contact to investigate your financial responsibility: a surety, and a bank.

Surety: Fidelity and Deposit Company of Maryland (Zurich): 1299 Zurich Way, Schaumburg, IL 60196-1056
Contact: Bob Chlada, 443-798-7471 / Bob_Chlada@aig.com

Broker: Arthur J. Gallagher Risk Management Services, Inc.: 11311 McCormick Road, Suite 450, Hunt Valley, MD 21031-8622
Contact: Bob Chlada, 443-798-7471 / Bob_Chlada@aig.com

Bank: Wells Fargo Bank, N.A.: 420 Montgomery St. 7th Fl., San Francisco, CA 94104
Contact: Heather Torzok, 410-332-5208 / heather.torzok@wellsfargo.com

BQ3

ATTACHMENT "F"
BIDDER QUALIFICATION QUESTIONNAIRE

9. Give a summary of your financial statement. (List assets and liabilities, use an insert sheet, if needed).

Please see attached

10. State the true, exact, correct and complete name of the partnership, corporation or trade name under which you do business, and the address of the place of business. (If a corporation, state the name and title of all officers. If a partnership, state the name of all partners. If a trade name, state the names of the individuals who do business under the trade name.) It is absolutely necessary that information be furnished.

Structural Preservation Systems, LLC

Correct Name of Bidder

(a) The business is a: Limited Liability Company

(b) The address of principal place of business is: 10150 Old Columbia Road, Columbia, MD 21046

(c) The names of the corporate officers, or partners, or individuals doing business under a trade name, are as follows:

Jeffrey Venanzi, President

Keith Eberhardt, Vice President

Bradley Holland, Secretary Treasurer

Jesse Cafourek, Assistant Secretary

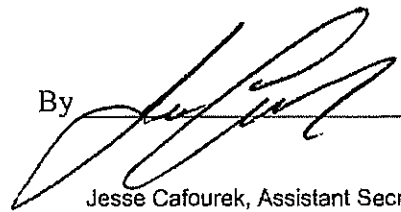
BQ4

ATTACHMENT "F"
BIDDER QUALIFICATION QUESTIONNAIRE

11. Is your firm qualified to do business in the State of New York? Yes X No ____.
If No, signing this qualification statement constitutes agreement to obtain such qualification prior to award of contract immediately upon owner's request.

Structural Preservation Systems, LLC
Firm

Dated: 1/29/2020

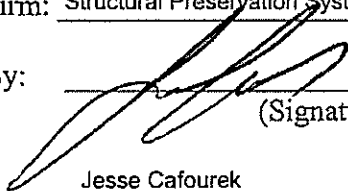
By 
Jesse Cafourek, Assistant Secretary
(Typed)

ATTACHMENT "G"
NON-INTERRUPTION OF WORK AGREEMENT

By submission of the bid for:

The bidder agrees that if this bid is accepted, he/she will not intentionally engage in any course of conduct or activity, or employ for the purposes of performing the public work, any subcontractors, employees, labor or materials which will or may result in the interruption of the performance of the public work due to labor strife or unrest by workmen employed by the bidder or by any of the trades working in or about the public works and/or premises where the work is being performed.

Firm: Structural Preservation Systems, LLC

By:  _____
(Signature)

Jesse Cafourek
(Typed)

Title: Assistant Secretary

Date: 1/29/2020

NOTICE OF JOB VACANCIES

1. The Contractor recognizes the continuing commitment on the part of Albany County to assist those receiving temporary assistance to become employed in jobs for which they are qualified, and the County's need to know when jobs become available in the community.
2. The Contractor is encouraged to notify the County when the Contractor has or is about to have a job opening for a full time position within Albany County or any contiguous County. The County requests that notice be given as soon as practicable after the Contractor has knowledge that a job opening will occur. The notice should contain information that will facilitate the identification and referral of appropriate candidates. This would include at least a description of conditions for employment, including the job title and information concerning wages, hours per week, location and qualifications (education and experience).
3. Please provide notice of job vacancies in writing to:

Albany County Job Alert Line
Albany County Department of Social Services
162 Washington Avenue
Albany, NY 12210

Fax: (518) 447-7613
Telephone: (518) 447-7678
4. The Contractor recognizes that this is an opportunity to make a good faith effort to work with Albany County for the benefit of the community. Nothing contained in this provision however, shall be interpreted as an obligation on the part of the Contractor to employ any individual who may be referred by or through the County for job openings as a result of the above notice.

Carlos Rodriguez
Apprenticeship Training Representative

Department of Labor
75 Varick Street, 7th Floor
New York, NY 10013
www.labor.ny.gov

February 9, 2015

To: Stephen Camisa
Structural Preservation Systems, LLC
35-21 Vernon Boulevard
Long Island City, New York 11106

This is in response to a request on Friday, February 7, 2015, wherein you requested verification that **Structural Preservation Systems, LLC** has an official New York State Apprenticeship Program.

According to our records, Structural Preservation Systems, LLC has a registered apprenticeship program with the New York State Department of Labor as indicated:

Trade: Bricklayer/Mason
Sponsor: Structural Preservation Systems, LLC.

Additionally, Structural Preservation Systems, LLC's Bricklayer/Mason apprenticeship program successfully completed its two year probationary period on October 24, 2013.

Should you have any questions concerning the above information, please contact my office at (212) 775-3351.

Sincerely,



Apprentice Training Representative
Office of Apprenticeship Training

Structural Group, Inc. and Subsidiaries

Consolidated Financial Report
September 30, 2019

Contents

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Supplementary information	
Consolidating balance sheet	21-28
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Independent Auditor's Report

RSM US LLP

To the Board of Directors
Structural Group, Inc.

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Structural Group, Inc. and Subsidiaries (collectively, the Company), which comprise the consolidated balance sheets as of September 30, 2019 and 2018, and the related consolidated statements of income, comprehensive income, equity and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Structural Group, Inc. and Subsidiaries as of September 30, 2019 and 2018, and the results of their operations and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

RSM US LLP

Baltimore, Maryland
December 23, 2019

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

Structural Group, Inc. and Subsidiaries

Consolidated Balance Sheets
September 30, 2019 and 2018

	2019	2018
Assets		
Current assets:		
Cash and cash equivalents (Note 7)	\$ 7,267,816	\$ 2,541,881
Contract receivables, net (Notes 3, 4 and 7)	150,839,446	149,147,214
Costs incurred and estimated earnings in excess of billings on uncompleted contracts (Note 5)	28,910,997	30,238,084
Notes receivable	1,228,538	1,039,813
Inventory (Note 7)	13,787,483	11,881,347
Prepaid expenses and other current assets (Note 8)	12,890,566	7,709,015
Total current assets	214,924,846	202,557,354
Property and equipment (Note 7):		
Land and buildings	1,366,378	1,366,378
Construction equipment	56,858,769	50,100,952
Autos and trucks	16,397,009	14,301,440
Office equipment	7,556,965	7,252,080
Leasehold improvements	7,832,745	6,138,913
Construction in progress	1,439,656	1,939,830
	91,451,522	81,099,593
Less accumulated depreciation and amortization	(64,791,588)	(58,665,142)
Property and equipment, net	26,659,934	22,434,451
Investment in unconsolidated affiliates (Note 6)	7,491,485	7,330,364
Goodwill	1,541,639	1,541,639
Intangible assets, net of accumulated amortization	700,292	905,525
Deposits	5,970,462	9,885,028
Notes receivable	3,008,629	2,286,194
	18,712,507	21,948,750
Total assets	\$ 260,297,287	\$ 246,940,555

See notes to consolidated financial statements.

	2019	2018
Liabilities and Equity		
Current liabilities:		
Accounts payable, including subcontractor retainages (2019 - \$5,294,047; 2018 - \$2,958,456)	\$ 48,767,849	\$ 46,567,252
Accrued expenses (Notes 8 and 10)	26,659,989	26,187,774
Billings in excess of costs incurred and estimated earnings on uncompleted contracts (Note 5)	32,026,576	23,294,811
Current portion of long-term debt (Note 7)	7,229,340	23,931,227
Total current liabilities	114,683,754	119,981,064
Deferred compensation (Note 10)	4,600,510	3,211,725
Long-term debt (Note 7)	13,855,541	10,572,492
Total liabilities	133,139,805	133,765,281
Commitments and contingencies (Notes 2, 8, 9 and 10)		
Equity:		
Common stock – voting; 1,000,000 shares authorized; \$.001 par value; 720,867 shares issued and outstanding	721	721
Common stock – non-voting; 54,000,000 shares authorized; \$.001 par value; 46,146,673 shares issued and outstanding	46,147	46,147
Additional paid-in capital	4,079,698	3,811,482
Retained earnings	123,059,870	109,345,785
Accumulated other comprehensive loss	(28,954)	(28,861)
Total equity	127,157,482	113,175,274
Total liabilities and equity	\$ 260,297,287	\$ 246,940,555

See notes to consolidated financial statements.

Structural Group, Inc. and Subsidiaries

**Consolidated Statements of Income
Years Ended September 30, 2019 and 2018**

	2019	2018
Earned revenue	\$ 587,501,548	\$ 519,563,906
Cost of earned revenue	458,748,457	399,528,201
Gross profit	<u>128,753,091</u>	<u>120,035,705</u>
General and administrative expenses (Notes 8, 9, 10 and 11)	108,004,614	93,342,665
Operating income	<u>20,748,477</u>	<u>26,693,040</u>
Other (expense) income:		
Interest expense (Note 7)	(957,363)	(507,261)
Interest income	226,545	87,040
Other income, net	(813,901)	(1,006,277)
Gain on equity investment in unconsolidated affiliate (Note 6)	586,170	544,012
Other income	<u>(958,549)</u>	<u>(882,486)</u>
Net income	<u>\$ 19,789,928</u>	<u>\$ 25,810,554</u>

See notes to consolidated financial statements.

Structural Group, Inc. and Subsidiaries**Consolidated Statements of Comprehensive Income
Years Ended September 30, 2019 and 2018**

	2019	2018
Net income	\$ 19,789,928	\$ 25,810,554
Other comprehensive (loss) gain:		
Foreign currency translation (loss) gain	<u>(93)</u>	<u>777</u>
Comprehensive income	<u>\$ 19,789,835</u>	<u>\$ 25,811,331</u>

See notes to consolidated financial statements.

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, THAT WE Structural Preservation Systems, LLC
10150 Old Columbia Road, Columbia, MD 21046

as Principal, hereinafter called the Principal, and Fidelity and Deposit Company of Maryland
1299 Zurich Way, 5th Floor, Schaumburg, IL 60196-1056

a corporation duly organized under the laws of the State of IL
as Surety, hereinafter called the Surety, are held and firmly bound unto Director of Finance, Albany County
112 State St, Albany, NY 12207-2004

as Oblige, hereinafter called the Oblige, in the sum of Five Percent of Amount Bid
Dollars (\$ 5%),
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Times Union Center Garage Remediation and Repairs Project

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and materials furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 30th day of January, 2020

[Signature]
(Witness)

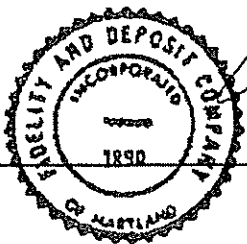
Structural Preservation Systems, LLC
(Principal) (Seal)

By: *[Signature]* ASST SECRETARY
(Title)

Fidelity and Deposit Company of Maryland
(Surety) (Seal)

By: *[Signature]* Attorney-in-Fact Robert A. Chlada
(Title)

[Signature]
Samantha Campbell
(Witness)



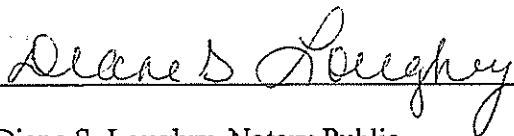
SURETY ACKNOWLEDGMENT

Form 152

STATE OF: MarylandCOUNTY OF: Baltimore

On this 30th day of January 2020, before me personally came Robert A. Chlada to me known, who, being by me duly sworn, did depose and say that she/he resides Baltimore County, MD that he is the Attorney-In-Fact of Fidelity and Deposit Company of Maryland, the corporation described in and which executed the above instrument that she/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and that she/he signed her/his name thereto by like order.

(SEAL)



Diane S. Loughry

Diane S. Loughry, Notary PublicMy Commission Expires: November 16, 2020

Certificate of Good Standing

STATE OF NEW YORK
DEPARTMENT OF FINANCIAL SERVICES

It is hereby certified that

FIDELITY AND DEPOSIT COMPANY OF MARYLAND
of Schaumburg, Illinois

was incorporated under the Laws of the State of Illinois and was licensed to transact insurance business in the State of New York on January 01, 1982 under the title of F & D COMPANY OF MARYLAND;

that it changed its name to FIDELITY AND DEPOSIT COMPANY OF MARYLAND on February 3, 1997.

IT IS HEREBY FURTHER CERTIFIED that the aforesaid Company is duly authorized in the State of New York to transact the business of fire, miscellaneous property, water damage, burglary and theft, glass, boiler and machinery, elevator, collision, personal injury liability, property damage liability, workers' compensation and employers' liability, fidelity and surety, credit, motor vehicle and aircraft physical damage and marine and inland marine (inland only) insurance as specified in the paragraph(s) 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 19 and 20 of Section 1113(a) of the New York Insurance Law, and, and as authorized by Section 4102(c), reinsurance of every kind or description and has been continuously licensed and remains in good standing to the date of this certificate.



In Witness Whereof, I have hereunto set my hand
and affixed the official seal of this Department
at the City of Albany, New York, this
2nd day of May, 2019

LINDA A. LACEWELL

Acting Superintendent

By

Special Deputy Superintendent

**STATE OF NEW YORK
DEPARTMENT OF FINANCIAL SERVICES**

**CERTIFICATE OF SOLVENCY UNDER SECTION 1111 OF THE NEW YORK
INSURANCE LAW**

It is hereby certified that

Fidelity and Deposit Company of Maryland
of Schaumburg, Illinois

a corporation organized under the laws of the State of Illinois and duly authorized to transact the business of insurance in this State, is qualified to become surety or guarantor on all bonds, undertakings, recognizances, guaranties and other obligations required or permitted by law; and that the said corporation is possessed of a capital and surplus including gross paid-in and contributed surplus and unassigned funds (surplus) aggregating the sum of \$273,709,716. (Capital \$5,000,000.) as is shown by its sworn financial statement for the year ended December 31, 2018, on file in this Department, prior to audit.

The said corporation cannot lawfully expose itself to loss on any one risk or hazard to an amount exceeding 10% of its surplus to policyholders, unless it shall be protected in excess of that amount in the manner provided in Section 4118 of the Insurance Law of this State.



In Witness Whereof, I have here-
unto set my hand and affixed the
official seal of this Department
at the City of Albany, this 12th
day of April, 2019.

Linda A. Lacewell
Acting Superintendent

By *Ellen Buxbaum*

Ellen Buxbaum
Special Deputy Superintendent

THE FIDELITY AND DEPOSIT COMPANY

OF MARYLAND
1299 Zurich Way Schaumburg, IL 60196 .

Statement of Financial Condition As Of December 31, 2018

ASSETS

Bonds	\$ 245,255,635
Stocks	22,855,569
Cash and Short Term Investments	3,092,872
Reinsurance Recoverable	73,242,781
Federal Income Tax Recoverable	42,258
Other Accounts Receivable	4,801,363
TOTAL ADMITTED ASSETS	\$ 349,290,278

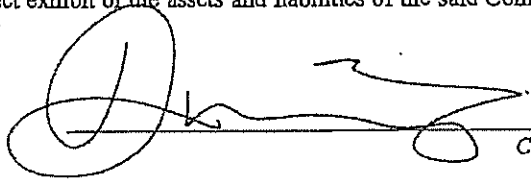
LIABILITIES, SURPLUS AND OTHER FUNDS

Reserve for Taxes and Expenses	\$ 106,785
Ceded Reinsurance Premiums Payable	46,727,605
Remittances and Items Unallocated	125,000
Payable to parents, subs and affiliates	28,621,373
Securities Lending Collateral Liability	0
TOTAL LIABILITIES	\$ 75,580,762
Capital Stock, Paid Up	\$ 5,000,000
Surplus	268,709,716
Surplus as regards Policyholders	273,709,716
TOTAL	\$ 349,290,478

Securities carried at \$162,739,508 in the above statement are deposited with various states as required by law.

Securities carried on the basis prescribed by the National Association of Insurance Commissioners. On the basis of market quotations for all bonds and stocks owned, the Company's total admitted assets at December 31, 2018 would be \$349,736,423 and surplus as regards policyholders \$274,155,661.

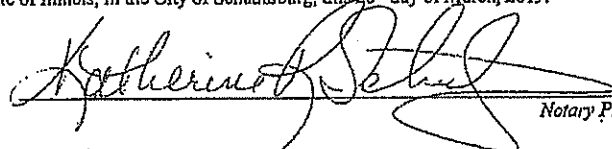
I, DENNIS F. KERRIGAN, Corporate Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing statement is a correct exhibit of the assets and liabilities of the said Company on the 31st day of December, 2018.



Corporate Secretary

State of Illinois }
 City of Schaumburg } SS:

Subscribed and sworn to, before me, a Notary Public of the State of Illinois, in the City of Schaumburg, this 20th day of March, 2019.



Notary Public



ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by ROBERT D. MURRAY, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Joseph A. PIERSON, Robert A. CHLADA, Cynthia M. CHARVAT, Dennis C. OURAND, Steven A. DZURIK, JR., John J. MARKOTIC and Diane S. LOUGHRY, all of Hunt Valley, Maryland, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 31st day of July, A.D. 2019.

ATTEST:

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND



By: *Dawn E. Brown*
Assistant Secretary
Dawn E. Brown

Robert D. Murray
Vice President
Robert D. Murray

State of Maryland
County of Baltimore

On this 31st day of July, A.D. 2019, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, ROBERT D. MURRAY, Vice President, and DAWN E. BROWN, Assistant Secretary, of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and say, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Constance A. Dunn



Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 27, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Cappellino Chevrolet Inc., for the purchase of four (4) 2020 Chevrolet Silverado 2500 Double Cab Trucks. These trucks will replace a 2006 Dodge Dakota Pickup Truck with over 250,000 miles and a 2008 Ford F-250 with over 300,000 miles. The trucks will be used for daily operations such as travel and delivery of equipment to and from job sites.

Cappellino Chevrolet Inc. was the low bidder on NYS Vehicle Marketplace Mini Bid #2903. The total cost will be for an amount not to exceed \$167,192.68.

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1477, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for the Purchase of Four Chevrolet 2500 Double Cab Trucks

Date: January 29, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Cappellino Chevrolet Inc.
9000 Boston State Rd.
Boston, NY 14025

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$167,192.68
Scope of Services: Purchase of Four Chevrolet Double Cab Trucks

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHT55197.22000E
Appropriation Amount: \$167,192.68

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2020-6/30/2020
Length of Contract: 90 Days

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Cappellino Chevrolet Inc., for the purchase of four (4) 2020 Chevrolet Silverado 2500 Double Cab Trucks. These trucks will replace a 2006 Dodge Dakota Pickup Truck with over 250,000 miles and a 2008 Ford F-250 with over 300,000 miles. The trucks will be used for daily operations such as travel and delivery of equipment to and from job sites.

Cappellino Chevrolet Inc. was the low bidder on NYS Vehicle Marketplace Mini Bid #2903. The total cost will be for an amount not to exceed \$167,192.68.

If there are any questions or further information is needed, please feel free to contact my office.

Name	Model Year	Make	Model & Trim Level	Model Code	Drive Type	Fuel Type	NYS Base MSRP	NYS Discount (%)	NYS Base Price	NYS Aftermarket Components Price	NYS Price for Vehicle	Total Number of Vehicles	Total Price for Mini-Bid
Cappellino Chevrolet Inc	2020	Chevrolet	Silverado 2500HD Double cab WT	CK20753	4WD	Gasoline	\$44,153.00	29.3%	\$31,216.17	\$10,582.00	\$41,798.17	4	\$167,192.68
Joe Basil Chevrolet, Inc.	2020	Chevrolet	Silverado 2500 DBL Cab WT	CK20753	4WD	Gasoline	\$44,888.00	29.22%	\$31,771.73	\$10,500.00	\$42,271.73	4	\$169,086.91
Eagle Auto Mall Sales, Inc.	2020	Chevrolet	Silverado Pickup	CK20753	4WD	Flex Fuel	\$44,138.00	28.38%	\$31,611.64	\$13,281.00	\$44,892.64	4	\$179,570.54
Eagle Auto Mall Sales, Inc. 1	2019	Chevrolet	Silverado Pickup	CK20753	4WD	Gasoline	\$44,138.00	28.38%	\$31,611.64	\$13,281.00	\$44,892.64	4	\$179,570.54



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
WWW.ALBANYCOUNTY.COM

LISA M. RAMUNDO, PE
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

RECOMMENDATION NOTICE

TO: Karen Storm, Purchasing Agent

FROM: Lisa M. Ramundo, Commissioner

DATE: June 27, 2019

RE: Purchase of Four Chevrolet Silverado Double Cabs
Mini-Bid #2903

I have reviewed the bid results from Mini-Bid #2903 for the purchase of four (4) 2020 Chevrolet Silverado 2500HD Double Cab Trucks and would like to recommend the low bidder, Cappellino Chevrolet, Inc., be awarded the bid. This contract is not to exceed \$167,192.68.

If you have any questions, please feel free to contact my office.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Lisa M. Ramundo, Commissioner
Public Works

FROM: Karen Storm *K Storm*
Purchasing Agent

DATE: January 27, 2020

RE: NYS Vehicle Marketplace Mini Bid#2903

I am in receipt of your recommendation to award the aforementioned Vehicle Marketplace to Cappellino Chevrolet in the amount of \$167,192.68

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.

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DANIEL P. MCCOY
COUNTY EXECUTIVE

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DEPARTMENT OF PUBLIC WORKS
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www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 27, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to enter into a contract with John Deere Construction Retail Sales for the purchase of one (1) 622G Motor Grader. The Motor Grader will be purchased using NYS Contract PC67075. The total cost will be for an amount not to exceed \$275,500.00.

This piece of equipment will play a significant role in snow removal on County right-of-ways as well as being used for various construction jobs throughout the County.

We have attached copies of all supporting documentation. If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1478, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for the Purchase of a John Deere 622G Motor Grader

Date: January 29, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

John Deere Construction Retail Sales
151S 5th Avenue
Moline, IL 61205

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$275,500.00
Scope of Services: Purchase of a John Deere 622G Motor Grader

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHT55197.22000E
Appropriation Amount: \$275,500.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2020-5/31/2020
Length of Contract: 60 Days

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's approval to enter into a contract with John Deere Construction Retail Sales for the purchase of one (1) 622G Motor Grader. The Motor Grader will be purchased using NYS Contract PC67075. The total cost will be for an amount not to exceed \$275,500.00.

This piece of equipment will play a significant role in snow removal on County right-of-ways as well as being used for various construction jobs throughout the County.

We have attached copies of all supporting documentation. If there are any questions or further information is needed, please feel free to contact my office.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Lisa Ramundo
Department of Public Works

FROM: Karen Storm
Purchasing Agent

DATE: January 27, 2020

RE: Purchase from New York State Contract

I am in receipt of your recommendation to purchase 1 (one) John Deere 622G Motor Grader.

As I have reviewed the New York State Office of General Services documentation under Group #40625, Award 22792, contract #PC67075, I concur that we are eligible to purchase the John Deere 622G Motor Grader from this contract at the pricing listed.

Please obtain the necessary contract approval from the Albany County Legislature.



Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contractor Information Summary

Updated: December 24, 2019

Group 40625 – HEAVY DUTY EQUIPMENT (Statewide)

Award Number: PGB-22792 Contract Period See Below For Specific Contract Periods

For a list of available equipment types for each Contractor, please click here:
<https://online.ogs.ny.gov/purchase/spg/pdfdocs/4062522792Equipment.pdf>

OGS CONTRACT NUMBER	CONTRACTOR INFORMATION	CONTRACT PERIOD	CONTRACT SPECIFICS
PC66595	Gradall Industries, Inc. 406 Mill Avenue S.W. New Philadelphia, OH 44663 Federal ID 742660540 NYS Vendor ID 1100121209	Contract Period: 08/11/2014 to 04/10/2020 (Gradall)	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>
PC68449	Gradall Industries, Inc. 406 Mill Avenue S.W. New Philadelphia, OH 44663 Federal ID 742660540 NYS Vendor ID 1100121209	Contract Period: 12/20/2018 to 2/20/2022 (Vacall)	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>
PC67075	John Deere Shared Services DBA John Deere Construction Retail Sales 1515 5 th Avenue Moline, IL 61205 Federal ID 363387700 NYS Vendor ID 1000044783	Contract Period: 10/22/2015 to 05/19/2020	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>
PC67693	Kubota Tractor Corporation 1000 Kubota Drive Grapevine, TX 76051 Federal ID 952801513 NYS Vendor ID 1100162991	Contract Period: 02/01/2017 to 05/19/2020	<u>Contractor and Pricing Information</u> <u>Terms & Conditions</u>

Group 40625– Award 22792, Heavy Equipment

John Deere Shared Services, Inc.

Contractor and Pricing Information

September 20, 2019

Contract #	Contractor & Address	Centralized Contract Contacts	Federal ID NYS Vendor ID
NYS Contract: PC67075	John Deere Shared Services, Inc. d/b/a John Deere Construction Retail Sales 1515 5th Avenue Moline, IL 61265	Name: Richard Murga Phone: (800) 319-3757 Email: murgarichard@johndeere.com	Federal ID 36-3387700 NYS Vendor ID 1000044783
NJPA Contract: 032515-JDC			
Business Hours: M-F 8am to 4:30pm. Closed Sat & Sun			

Contract Pricelist and Discounts

NOTE: Price shall include all customs duties and charges. Shipping costs from the shipping point may be added to invoice for the product, with a copy of the freight bill. Shipping costs are to be prepaid by Contractor and such orders are to be shipped on an F.O.B. destination basis. Contractor shall provide the Authorized User with an estimate of shipping charges prior to placement of an order. All such orders shall be shipped by the most economical method for the proper delivery of the product unless special instructions are stated on the Purchase Order by the Authorized User.

Link to Contractor Price List (List Prices): Contact Centralized Contract Contact listed above for price list.

Product Category & Model	Discount off List Price (%)
Articulated Dump Trucks	
260E	30
310E	30
370E	30
410E	30
460E	30
Backhoes	
310L EP	47
310L	47
310SL	47
310SL HL	47
315SL	47
410L	44
710L	44
Compact Track Loaders	
317G	33
325G	33
331G	33
333G	33

Product Category & Model	Discount off List Price (%)
Excavators (Hitachi Compact)	
ZX17U-5	30
ZX26U-5	30
ZX30U-5	30
ZX35U-5	30
ZX50U-5	30
ZX60U-5	30
Forwarder	
1910G	30
Tractor Loaders	
210L EP	40
210L	40
Motor Graders	
620G	42
622G	42
670G	42
672G	42
770G	45
772G	45

Group 40625-22792 John Deere Shared Services Inc. Contractor & Pricing Information

Page 4

Authorized Resellers

Note: John Deere Construction Retail Sales is the contractor and has authorized the resellers listed below to receive purchase orders, issue invoices and take payments on their behalf. Purchase orders should reference the NYS contract number and the appropriate reseller. The reseller will also be responsible for shipping backhoes, 4WD Loaders, Motor Graders, Dozers, and Excavators. John Deere Construction Retail Sales will continue to assume full responsibility for all the terms and conditions of the contract.

Dealer Name	Address	City	State	Zip	Phone	Fax	MWBE/ SB	FEIN / NYS Vendor ID
Backhoes, 4WD Loaders, Motor Graders, Dozers, Excavators								
FIVE STAR EQUIPMENT, INC.	60 PAUL RD.	ROCHESTER	NY	14624	585-235-3011	585-436-8255	SB	23-2281067 / 1000008911
FIVE STAR EQUIPMENT, INC.	1653 NY ROUTE 11	KIRKWOOD	NY	13795	607-775-2006	607-775-1238	SB	23-2281067 / 1000008911
FIVE STAR EQUIPMENT, INC.	6500 E TAFT RD.	EAST SYRACUSE	NY	13057	315-452-4560	315-452-4564	SB	23-2281067 / 1000008911
FIVE STAR EQUIPMENT, INC.	284 ELLICOTT RD.	WEST FALLS	NY	14170	716-662-2191	716-662-1038	SB	23-2281067 / 1000008911
JESCO, INC.	110 JEFRYN BLVD. EAST	DEER PARK	NY	11729	631-392-2605	N/A		22-1979549 / 1000047221
JESCO, INC.	497 FISHKILL AVE.	BEACON	NY	12508	845-831-1800	845-831-1898		22-1979549 / 1000047221
NORTRAX, INC	1486 US HIGHWAY 11	GOUVERNEUR	NY	13642	315-287-0703	315-287-7728		36-4485436 / 1100042661
NORTRAX, INC, LLC	14 CROSSING BLVD.	CLIFTON PARK	NY	12065	518-371-5111	518-371-3447		02-0512896 / 1100010821

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 27, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Motorola Solutions Inc. for the purchase of forty (40) APX1500 Mobile Radios. The Mobile Radios will be purchased using NYS Contract PT68722, Group 77200, Award 23141. The total cost will be for an amount not to exceed \$102,110.00.

DPW recently installed 30 mobile units into fleet vehicles in the hill-towns. The purchase of forty additional units will allow the Department to outfit the rest of our fleet with the upgraded system and equipment. The upgrade eliminates dead zones and provides employees with uninterrupted connectivity with dispatch and each other. Improved communications allows our employees to better serve the County.

We have attached copies of all supporting documentation. If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Amis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1479, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for the Purchase of Forty APX1500 Mobile Radios

Date: January 29, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Motorola Solutions Inc.
123 Tice Blvd. Suite 202
Woodcliff Lake, NJ 07677

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$102,110.00
Scope of Services: Purchase of Forty APX1500 Mobile Radios

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHT55197.22000E
Appropriation Amount: \$102,110.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2020-5/31/2020
Length of Contract: 60 Days

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Motorola Solutions Inc. for the purchase of forty (40) APX1500 Mobile Radios. The Mobile Radios will be purchased using NYS Contract PT68722, Group 77200, Award 23141. The total cost will be for an amount not to exceed \$102,110.00.

DPW recently installed 30 mobile units into fleet vehicles in the hill-towns. The purchase of forty additional units will allow the Department to outfit the rest of our fleet with the upgraded system and equipment. The upgrade eliminates dead zones and provides employees with uninterrupted connectivity with dispatch and each other. Improved communications allows our employees to better serve the County.

We have attached copies of all supporting documentation. If there are any questions or further information is needed, please feel free to contact my office.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Lisa Ramundo
Department of Public Works

FROM: Karen Storm
Purchasing Agent

DATE: January 27, 2020

RE: Purchase from New York State Contract

I am in receipt of your recommendation to purchase Motorola APX1500 7/800 mobile radios.

As I have reviewed the New York State Office of General Services documentation under Group #77200, Award 23141, contract #PT68722, I concur that we are eligible to purchase these Motorola mobile radios from this contract at the pricing listed.

Please obtain the necessary contract approval from the Albany County Legislature.



Office of General Services
Procurement Services

Corning Tower, Empire State Plaza, Albany, NY 12242 | <https://ogs.ny.gov/procurement> | customer.services@ogs.ny.gov | 518-474-6717

Contractor Information Summary

Effective October 24, 2019

Group 77200 – PUBLIC SAFETY COMMUNICATIONS EQUIPMENT AND SERVICES (TWO-WAY RADIOS AND SATELLITE PHONES) (Statewide)

Award Number: 23141 Contract Period August 27, 2019 - August 26, 2024

OGS CONTRACT NUMBER	Lot Region	CONTRACTOR INFORMATION	CONTRACT SPECIFICS
PT68716	2 Statewide	<p>L3 Harris Technologies Inc (formerly Harris Corporation) 1680 University Ave Rochester, NY 14610</p> <p>Federal ID: 34-0276860 NYS Vendor ID: 1000017642</p>	<p><u>Contact, Reseller, and Subcontractor Information</u></p> <p><u>Product Pricing</u></p> <p><u>Labor Rates</u></p> <p><u>List of Maintenance Facilities</u></p> <p>Accepts PCard orders up to \$50,000</p>
PT68720 SB	1 Statewide	<p>LD Allen Communications Inc 5820 Main Street Suite 404 Williamsville, NY 14221</p> <p>Federal ID: 16-1498872 NYS Vendor ID: 1000044099</p>	<p><u>Contact, Reseller, and Subcontractor Information</u></p> <p><u>Product Pricing</u></p> <p>Does Not Accept PCard</p>
PT68721	2 Statewide	<p>Microwave Networks Inc 4000 Greenbriar Drive Stafford, TX 77477</p> <p>Federal ID: 76-0565333 NYS Vendor ID: 1100228681</p>	<p><u>Contact, Reseller, and Subcontractor Information</u></p> <p><u>Product Pricing</u></p> <p><u>Labor Rates</u></p> <p><u>List of Maintenance Facilities</u></p> <p>Accepts PCard orders up to \$50,000</p>
PT68722	2 Statewide	<p>Motorola Solutions Inc 123 Tice Blvd Suite 202 Woodcliff Lake, NJ 07677</p> <p>Federal ID: 36-1115800 NYS Vendor ID: 1000031408</p>	<p><u>Contact, Reseller, and Subcontractor Information</u></p> <p><u>Product Pricing</u></p> <p><u>Labor Rates</u></p> <p><u>List of Maintenance Facilities</u></p> <p>Accepts PCard orders up to \$50,000</p>

ATTACHMENT 3
CONTRACTOR/RESELLER/SUBCONTRACTOR INFORMATION
(for ordering and contract administration purposes)

Contractor Information	
Company Name:	Motorola Solutions, Inc.
Address (from first page of bid):	123 Tice Blvd, Suite 202, Woodcliff Lake, NJ 07677
Company Website:	www.motorolasolutions.com
Federal ID #:	36-1115800
NYS Vendor ID #:	1000031408
Contract #:	PT68722
Contract Administrator Name:	Lance Hamilton
Title:	Area Sales Manager - NY
Email:	l.hamilton@motorolasolutions.com
Phone:	860-710-2163
Toll Free Phone:	n/a
Lot Awarded:	<input type="checkbox"/> Lot 1 <input checked="" type="checkbox"/> Lot 2 <input type="checkbox"/> Lot 3
Region(s) Awarded:	Statewide
MWBE and/or SDVOB Certification:	<input type="checkbox"/> NYS Certified Women Owned <input type="checkbox"/> NYS Certified Minority Owned <input type="checkbox"/> SDVOB
SBE:	<input type="checkbox"/> NYS Small Business Enterprise (self-identified)
Contractor accepts NYS Procurement Card?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Contractor Offers Volume Discounts?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Contractor offers Prompt Payment Discount?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes

Sales Contact Information	
Contact Name:	John Kunz
Title:	Customer Support Manager
Address:	123 Tice Blvd, Suite 202, Woodcliff Lake, NJ 07677
Email:	john.kunz@motorolasolutions.com
Phone:	315-767-0904
Toll Free Phone:	

Billing Contact Information	
Contact Name:	Lance Hamilton
Title:	Area Sales Manager - NY
Address:	123 Tice Blvd, Suite 202, Woodcliff Lake, NJ 07677
Email:	l.hamilton@motorolasolutions.com
Phone:	860-710-2163
Toll Free Phone:	860-710-2163

Emergency Contact Information	
Contact Name:	Lance Hamilton
Title:	Area Sales Manager - NY
Address:	123 Tice Blvd, Suite 202, Woodcliff Lake, NJ 07677
Email:	l.hamilton@motorolasolutions.com
Phone:	860-710-2163
Cell Phone:	860-710-2163

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DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
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LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 29, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting adoption of the SEQR determination of no significant environmental impact, for asbestos abatement and demolition of 1538 New Scotland Road in Slingerlands. The project meets the criteria established for SEQR unlisted actions.

The dwelling is a County owned, single family wooden home located in the Slingerlands Historic District. The building is in a state of disrepair and it was determined that it would not be cost effective to rehabilitate the structure. As such, the County has decided to raze the building and use the space as a park alongside the rail trail.

The project was submitted to NYS SHPO for comment. SHPO determined that the building is a non-contributing resource due to numerous alterations and loss of historic integrity and that the project would have no adverse impact on the District.

If you have any questions, please contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1480, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Request Adoption of a SEQR Determination with no Significant Environmental Impact

Date: January 29, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

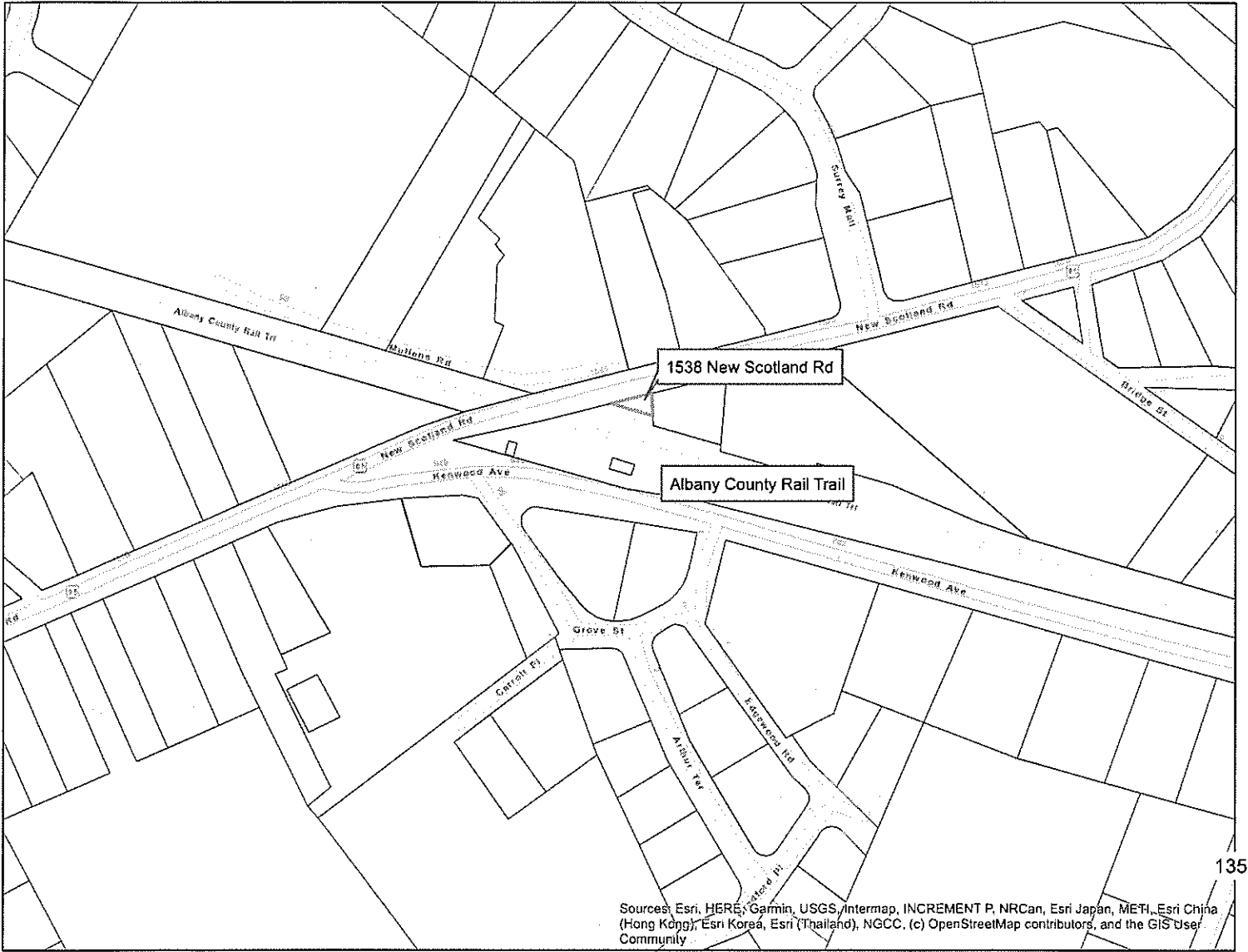
Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting adoption of the SEQR determination of no significant environmental impact, for asbestos abatement and demolition of 1538 New Scotland Road in Slingerlands. The project meets the criteria established for SEQR unlisted actions.

The dwelling is a County owned, single family wooden home located in the Slingerlands Historic District. The building is in a state of disrepair and it was determined that it would not be cost effective to rehabilitate the structure. As such, the County has decided to raze the building and use the space as a park alongside the rail trail.

The project was submitted to NYS SHPO for comment. SHPO determined that the building is a non-contributing resource due to numerous alterations and loss of historic integrity and that the project would have no adverse impact on the District.

If you have any questions, please contact my office.



1538 New Scotland Rd

Albany County Rail Trail

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Project:

Date:

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____ 137 _____
 Date: _____

**Short Environmental Assessment Form
 Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Albany County Legislature

 Name of Lead Agency
 Hon. Andrew C. Joyce

 Date
 Chairman

 Print or Type Name of Responsible Officer in Lead Agency

 Title of Responsible Officer

 Signature of Responsible Officer in Lead Agency

Danore D. Gaetano
 Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project: Asbestos abatement and demolition of 1528 New Scotland Rd.				
Project Location (describe, and attach a location map): Town of Bethlehem Parcel 85.05-2-35				
Brief Description of Proposed Action: This project will remove asbestos and demolish the single family residential structure located at 1538 New Scotland Rd. This includes disconnection of utilities, removal and disposal of exterior asbestos shingle siding, demolition and disposal of the single family wooden home, removal of the foundation 2 feet below grade and bury and backfill. Also, tree removal if necessary, air monitoring and visual inspections.				
Name of Applicant or Sponsor: Albany County Department of Public Works		Telephone: 518-765-2055 E-Mail: lisa.ramundo@albanycountyny.gov		
Address: 449 New Salem Rd.				
City/PO: Voorheesville		State: NY	Zip Code: 12186	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		_____ <1 acres		
b. Total acreage to be physically disturbed?		_____ <1 acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ 67 acres		
4. Check all land uses that occur on, are adjoining or near the proposed action:				
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):				
<input type="checkbox"/> Parkland				

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: _____ Date: _____ Signature: _____ Title: _____		

Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). All data and qualifications shown in the EAF are generated by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Helpbooks. Although the EAF Mapper provides the most up-to-date digital data available to EAF, you may wish to consult local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	No



**Parks, Recreation,
and Historic Preservation**

ANDREW M. CUOMO
Governor

ERIK KULLESEID
Commissioner

January 8, 2020

Ms. Laura DeGaetano
Sr. Natural Resource Planner
Albany County
112 State St. Room 800
Albany, NY 12207

Re: DEC
Asbestos abatement and demolition of 1538 New Scotland Rd.
1538 New Scotland Rd, Slingerlands, NY
19PR08263

Dear Ms. DeGaetano:

Thank you for requesting the comments of the Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP). We have reviewed the submitted materials in accordance with the New York State Historic Preservation Act of 1980 (section 14.09 of the New York Parks, Recreation and Historic Preservation Law). These comments are those of the Division for Historic Preservation and relate only to Historic/Cultural resources. They do not include potential impacts that must be considered as part of the environmental review of the project pursuant to the State Environmental Quality Review Act (New York Environmental Conservation Law Article 8) and its implementing regulations (6NYCRR Part 617).

We note that 1538 New Scotland Road is located within the State and National Register listed Slingerlands Historic District. The building is a non-contributing resource to the historic district due to numerous alterations and loss of historic integrity. We understand that the proposed project will include asbestos abatement and demolition of the building.

Based on this review, it is the opinion of the SHPO that the proposed project will have No Adverse Impact to the Slingerlands Historic District.

If you have any questions, I can be reached at (518) 268-2164.

Sincerely,

Weston Davey
Historic Site Restoration Coordinator
weston.davey@parks.ny.gov

via e-mail only

Albany County
Economic Development, Conservation and Planning
112 State Street, Room 800
Albany, NY 12207-2021
Telephone: (518) 447-5670
<http://www.albanycounty.com>

MEMORANDUM

TO: Lisa Ramundo - Commissioner DPW
CC:
FROM: Laura DeGaetano, Sr. Natural Resource Planner
DATE: January 8, 2020
RE: SEQR Compliance for DPW Projects
SUBJECT: Asbestos abatement and demolition of 1538 New Scotland Rd.

I have reviewed the documentation provided for the above referenced project as it relates to State Environmental Quality Review (SEQR). This project includes asbestos abatement and the demolition and removal of a single family wooden home and its foundation at 1538 New Scotland Rd. As the structure is located in the State and National Register listed Slingerlands Historic District, the project was submitted to NYS SHPO for comment. It was their finding that the building is a non-contributing resource due to numerous alterations and loss of historic integrity and that the project would not have an adverse impact on the District.

As described above, this project meets the criteria established for SEQR unlisted actions. Accordingly, a short environmental assessment form (see attached) has been completed. This action has been determined not to have a significant impact on the environment and as such, no procedural compliance beyond this determination is required at this time.

Should you have any questions or require additional information, please feel free to call me at your convenience.

86



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

June 28, 2019

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval of Supplemental Agreement #5 with MJ Engineering and Land Surveying, P.C. regarding expanding the design scope of the project to include a capacity analysis for the temporary detour and additional construction inspection hours in an amount not to exceed \$53,500.00.

NYSDOT has requested Albany County provide a capacity analysis of the intersection of Kenwood Road with Cherry Avenue (NY Route 140) as it relates to the relocated volumes associated with the proposed temporary detour for the Albany County Rail Trail Bridge Replacement Project. MJ will produce a Level of Service analysis summarizing the comparison of existing and temporary detour conditions and recommended mitigation. They will also design any necessary intersection capacity modifications. The additional design fees are not to exceed \$10,000.00.

The original contract with MJ included 10 weeks of construction inspection at 50 hours per week. This was based on using a prefabricated truss replacement structure and no additional hours for intersection modifications. We are requesting an additional 10 weeks of construction inspection to account for the fact that the replacement structure will not be prefabricated, but will be a through girder structure that will be fabricated in the field. Only the number of hours actually used for inspection will be charged to the project. The additional construction inspection fees are not to exceed \$43,500.00.

MJ proposed Supplement #4, which included a request from the Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP) to document the existing structure through photographs, archival materials and a written history. The County decided to perform this work in-house, and did not approve Supplement #4.

The Legislature authorized the original agreement with MJ Engineering in the amount of \$95,500.00 for design and construction inspection services as per Resolution No. 455 of 2018, dated 10/9/2018 (attached).

The additional Supplemental #1 funding was required to pay for design and construction inspection services for emergency repairs to the existing structure required to strengthen it until it is either rehabilitated or replaced. Supplemental #1 added \$24,000.00 (Resolution No. 322 8/12/19) to the Original Agreement of \$95,500.00.

The additional Supplemental #2 funding was required to progress the SEQRA Type I process. The project was originally scoped as a SEQRA Type II. Supplemental #2 added \$9,000.00 (Resolution No. 322 8/12/19) to the Original Agreement. This combined with Supplemental #1 gave a new contract total of \$128,500.00.

Supplemental Agreement #3 of the project included an Expanded Design Report, preparation of renderings, facilitation of a design charrette and additional meeting coordination required to ensure the stakeholder and public interest is being taken into account during the design process for the Albany County Rail Trail Bridge over New Scotland Road (SR85). The expanded scope was necessary to meet the requirements of the SEQRA Type 1 process. This additional work was not part of the scope of Supplemental #2. The additional Supplemental #3 added \$31,000.00 (Resolution 322 8/12/19) to the original agreement. Combined with Supplemental #1 and #2 this agreement would have a new contract total of \$159,500.00.

Upon the approval of Supplemental Agreement #5 this agreement would have a new contract total of \$213,000.00.

This project is 100% County funded. If you have any questions or require additional information, please contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1483, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Supplemental Agreement #5 with MJ Engineering for Rail Trail Bridge over New Scotland Road

Date: January 29, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

MJ Engineering & Land Surveying
1533 Crescent Rd.
Clifton Park, NY 12065

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$53,500.00
Scope of Services: Design and Construction Inspection Services

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHT45197.22000R
Appropriation Amount: \$53,500.00

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2020-9/30/2021
Length of Contract: 18 Months

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's approval of Supplemental Agreement #5 with MJ Engineering and Land Surveying, P.C. regarding expanding the design scope of the project to include a capacity analysis for the temporary detour and additional construction inspection hours in an amount not to exceed \$53,500.00.

NYSDOT has requested Albany County provide a capacity analysis of the intersection of Kenwood Road with Cherry Avenue (NY Route 140) as it relates to the relocated volumes associated with the proposed temporary detour for the Albany County Rail Trail Bridge Replacement Project. MJ will produce a Level of Service analysis summarizing the comparison of existing and temporary detour conditions and recommended mitigation. They will also design any necessary intersection capacity modifications. The additional design fees are not to exceed \$10,000.00.

The original contract with MJ included 10 weeks of construction inspection at 50 hours per week. This was based on using a prefabricated truss replacement structure and no additional hours for intersection modifications. We are requesting an additional 10 weeks of construction inspection to account for the fact that the replacement structure will not be prefabricated, but will be a through girder structure that will be fabricated in the field. Only the number of hours actually used for inspection will be charged to the project. The additional construction inspection fees are not to exceed \$43,500.00.

MJ proposed Supplement #4, which included a request from the Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP) to document the existing structure through photographs, archival materials and a written history. The County decided to perform this work in-house, and did not approve Supplement #4.

The Legislature authorized the original agreement with MJ Engineering in the amount of \$95,500.00 for design and construction inspection services as per Resolution No. 455 of 2018, dated 10/9/2018 (attached).

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Supplemental Agreement #3 of the project included an Expanded Design Report, preparation of renderings, facilitation of a design charrette and additional meeting coordination required to ensure the stakeholder and public interest is being taken into account during the design process for the Albany County Rail Trail Bridge over New Scotland Road (SR85). The expanded scope was necessary to meet the requirements of the SEQRA Type I process. This additional work was not part of the scope of Supplemental #2. The additional Supplemental #3 added \$31,000.00 (Resolution 322 8/12/19) to the original agreement. Combined with Supplemental #1 and #2 this agreement would have a new contract total of \$159,500.00.

Upon the approval of Supplemental Agreement #5 this agreement would have a new contract total of \$213,000.00.

This project is 100% County funded. If you have any questions or require additional information, please contact my office.



Via email: Lisa.Ramundo@albanycountyny.gov

January 28, 2020

Ms. Lisa Ramundo
Commissioner
Albany County Department of Public Works
449 New Salem Road
Voorheesville, NY 12186

Re: Design and Construction Inspection for the Albany County Rail Trail over
New Scotland Road (NY Route 85) Bridge Replacement Project
Albany County Project No. 18-C541
Intersection Capacity Analysis – Detour
Supplemental Agreement No. 5

Dear Ms. Ramundo:

MJ Engineering and Land Surveying, P.C is pleased to submit this proposal for the intersection capacity analysis for the temporary detour included in the Albany County Rail Trail bridge project (18-C541) per your request.

Project Understanding

NYS DOT has requested Albany County provide a capacity analysis of the intersection of Kenwood Road with NY Route 140 (Cherry Avenue) as it relates to the relocated volumes associated with the proposed temporary detour for the Albany County 18 -C541 project during construction.

The following scope of work covers the analysis of the existing condition and future condition at the above stated intersection during the proposed detour and includes the redistribution of traffic associated with the temporary closing of NY Route 85 (New Scotland Road) between Kenwood Avenue and Mullens Road for the proposed project.

The additional Construction Inspection time is a result of the change in scope of the project.

Scope of Work

Task 1: Capacity Analysis for Temporary Detour

Turning movements will be provided. MJ will determine the peak hour traffic volumes from the turning movement volume data provided.

The peak hour volumes (year 2020) of vehicles that currently use NY Route 85 (New Scotland Road) between the intersections with Kenwood Avenue and NY Route 140 (Slingerland Bypass/Cherry Avenue) will be redistributed to the temporary detour route as specified in the contract plans to determine the anticipated detour volumes for analysis that will be applied at the subject intersection.



MJ will utilize industry standard design and traffic analysis software Synchro 10© to analyze the subject intersection for the existing and temporary detour conditions and provide Level of Service (LOS) results. NYSDOT has requested an analysis of the following intersection:

NY Route 140 (Cherry Avenue) with Kenwood Avenue

Deliverable: A letter report summarizing the comparison of existing and temporary detour traffic conditions, LOS analysis, delay and recommended mitigation. Once comments have been received and incorporated from the County and the NYSDOT, a final letter report will be prepared.

Task 2: Contract Plans – Intersection Capacity Modifications

In the event modifications are required at the subject intersection based on the results of the analysis, MJ will coordinate with Albany County on the specific scope of work to address the capacity deficiencies (if any) that result from the capacity analysis and subsequent NYSDOT review. MJ will supplement the current contract plans with additional information and/or plan sheets in order to address the modifications required.

The cost associated with this task is based on the assumptions noted below for Task 2 and may require negotiation once the results of the capacity analysis and subsequent NYSDOT review is complete and the scope of work associated with this task is more clearly defined.

Deliverable: Supplemental contract plans to implement mitigation measures agreed upon with NYSDOT.

Task 3: Construction Inspection

MJ will provide one inspector to perform full time on-site inspection services for the duration of this construction project. The inspector shall possess, at a minimum, NICET Level IV certification and shall have at least ten years of actual bridge construction field experience. As part of the contract, the inspector shall:

- Attend all preconstruction meetings and prepare meeting minutes.
- Review all shop drawings associated with proposed construction and inform the County of approvals and any discrepancies.
- Create and maintain inspection reports using the NYSDOT CAM/MURK system, which upon completion of construction work, will be turned over to the County.
- Maintain inspection reports for sediment and erosion control during construction activity.
- Prepare a monthly estimate for work completed by contractor.
- Review and prepare change order(s) to be submitted to the County for approval.
- Assist the County with all construction contract disputes that arise while the contract is in effect.
- Prepare final as-built drawings. Submit one paper copy along with a CD for County's files.



Assumptions

Task 1

1. Turning movement counts will be provided for the following intersections:
 - a. NY Route 85 (New Scotland Road) with Kenwood Avenue
 - b. NY Route 140 (Cherry Avenue) with Kenwood Avenue
2. Turning movement counts will include all movements at the intersections listed above.
3. Albany County will request the traffic signal data and as-built plans from NYSDOT for the two intersections listed above. This information will be used in developing the Synchro© traffic models.
4. The capacity analysis will include the AM commuter peak period only for the temporary detour year 2020.

Task 2

1. Additional survey is not required at the subject intersections.
2. Two additional contract plan drawing, and two additional detail/table drawings are included.
3. Modifications to existing work zone traffic control and detour plans are included.

Task 3

1. Assume an additional 10 weeks of construction at 50 hrs./week.

FEE

MJ proposes to complete the above-listed work and services for the following lump sum fee inclusive of expenses. Additional work, if requested that is not specified in or arising out of this proposal will be completed under a separate agreement.

Task	Description	Total Cost	Total Cost
1	Capacity Analysis for Temporary Detour	\$3,000	\$53,500
2	Intersection Capacity Modifications	\$7,000	
3	Construction Inspection	\$43,500	

These estimated fees assume there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control.



Schedule

MJ proposes to begin Task 1 immediately upon receipt of Notice to Proceed and the required data. We anticipate the draft letter to be completed within 10 business days of receipt of turning movement volume data.

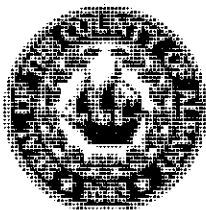
Summary

We appreciate the ongoing working relationship with the County and look forward to the next steps. Please contact us with any questions.

Sincerely,

Michael D. Panichelli, PE
President

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

February 6, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Cappellino Chevrolet Inc., for the purchase of five (5) 2020 Chevrolet 3500 One Ton Dump Trucks with Sander Body and Plow. These trucks will replace 2008 Ford F350 Dump Trucks and will be used for the winter maintenance as well as throughout the summer months for road maintenance.

Cappellino Chevrolet Inc. was the low bidder on NYS Vehicle Marketplace Mini Bid #3220. The total cost will be for an amount not to exceed \$242,248.55.

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1518, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for the Purchase of Five Chevrolet One Ton Dump Trucks

Date: February 6, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Cappellino Chevrolet Inc.
9000 Boston State Rd.
Boston, NY 14025

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$242,248.55
Scope of Services: Purchase of Five Chevrolet One Ton Dump Trucks

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHRA5197.22000E

Appropriation Amount: \$242,248.55

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: 100%

Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2020-7/31/2020

Length of Contract: 120 Days

Impact on Pending Litigation

Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Cappellino Chevrolet Inc., for the purchase of five (5) 2020 Chevrolet 3500 One Ton Dump Trucks with Sander Body and Plow. These trucks will replace 2008 Ford F350 Dump Trucks and will be used for the winter maintenance as well as throughout the summer months for road maintenance.

Cappellino Chevrolet Inc. was the low bidder on NY5 Vehicle Marketplace Mini Bid #3220. The total cost will be for an amount not to exceed \$242,248.55.

If there are any questions or further information is needed, please feel free to contact my office.

Calculate total price selected

<u>Rank</u>	<u>Name</u>	<u>Chassis/B ody</u>	<u>Model Year</u>	<u>Make</u>	<u>Model</u>	<u>NYS Price for Vehicle</u>	<u>Total Number of Vehicles</u>	<u>Total Price for Mini-Bid Invited to phase</u>
* 1	Cappellino <u>Chevrolet Inc</u>	Body	2020	Air Flo	9' 2-3 yard	\$17,033	5	\$85,165 Evaluation
6	Cappellino <u>Chevrolet Inc</u>	Chassis	2020	Chevrolet	Silverado 3500 Reg Cab WT	\$31,416.71	5	\$157,083.55 Evaluation
2	Websmart <u>Chevrolet LLC</u>	Body	2020	Unicell	Q06893B TE	\$19,451.25	5	\$97,256.25 Evaluation
4	Websmart <u>Chevrolet LLC</u>	Chassis	2020	Chevy	3500HD Chassis	\$30,235.35	5	\$151,176.75 Evaluation
3	Joe Basil <u>Chevrolet, Inc.</u>	Body	2020	AIRFLO	DUMP	\$19,480	5	\$97,400 Evaluation
5	Joe Basil <u>Chevrolet, Inc.</u>	Chassis	2020	CHEVROLET	SILVERA DO	\$30,798.28	5	\$153,991.38 Evaluation
					Total			\$242,248.55
					Total			\$248,433
					Total			\$251,391.38

3220 (5) Chevrolet Silverado 3500 WT Regular Cab 4WD Chassis w/Airflo Dump Body (Unicell Package) - Albany County

Cappellino Chevrolet Inc

Chassis and Body Mini-Bid Response

1.1. Chassis and Body Mini-Bid Response

Filled

Questionnaire is not weighted

1.1.1. Filled

Is the Mini-Bid for Vehicles to be purchased or leased by the Authorized User?

- Purchased (—)
 Leased (—)

1.1.2. Filled

Are the Vehicles offered in this Mini-Bid Response to be Built to Specifications, Pre-Existing Inventory (i.e., off the lot), or a combination?

- Built to Specifications (—)
 Pre-Existing Inventory (—)
 Combination (—)

1.1.3. Filled

Does the Vehicle offered meet all Authorized User Specifications for the requested Vehicle? You can find the Specification Details under tab 1 "Information" within this Mini-Bid. *[Note: A Vehicle offered that does not meet all Authorized User Specifications may be deemed non-responsive and may be rejected].*

- Yes. We meet the exact specifications as detailed in Tab 1. Information (—)
 No. We do not meet the exact specifications and will provide deviations in the next question. (—)

1.1.4. Filled

If applicable, enter any deviations from the Authorized User Specifications, or other additional information applicable to this Mini-Bid. Do not enter information about Options or Aftermarket Components available for the Vehicle offered, unless it has been included in the Authorized User Specifications. If not applicable, enter "N/A".

N/A

Evaluation method:
Yes / No

1.1.5. Filled

Can the Vehicles offered for the Mini-Bid be delivered by the delivery date specified in the Specification Details? You can find the Specification Details under tab 1 "Information" within this Mini-Bid. [Note: A Mini-Bid response may be deemed non-responsive and be rejected if the Vehicles cannot be delivered by the delivery date specified]

- Yes
- No

1.1.6. Filled

Enter the estimated number of days after receipt of a Purchase Order, or other ordering document, that the delivery shall be made.

Worst: 365.00 Best: 0.00

155 Days

1.1.7. Filled

Enter the Final Order Date for the Vehicle offered for the Mini-Bid, or "TBA" if the date has not been announced by the manufacturer. (Date format: "MM/DD/YYYY")

03/05/2020

Evaluation method: Yes / No

1.1.8. Filled

Enter the vendor business name(s) of the Aftermarket Components Provider(s), if applicable. If not applicable, enter "N/A".

Unicell

Evaluation method: Yes / No

Rank	Name	Chassis/Body	Model Year	Make	Model	NYS Price for Vehicle	Total Number of Vehicle	Total Price for Mini-Bid	Invited to Phase
1	Cappellino Chevrolet Inc	Body	2020	Air Fb	9' 2.3 yard	\$17,033.00	5	\$85,165.00	Evaluation
2	WebSmart Chevrolet LLC	Body	2020	Uncoil	069938TE	\$19,451.25	5	\$97,256.25	Evaluation
3	Joe Basil Chevrolet, Inc	Body	2020	ARFLO	DUMP	\$19,480.00	5	\$97,400.00	Evaluation
4	WebSmart Chevrolet LLC	Chassis	2020	Chevy	3500HD Chassis	\$30,235.35	5	\$151,176.75	Evaluation
5	Joe Basil Chevrolet, Inc.	Chassis	2020	CHEVROLET	SILVERADO	\$30,798.28	5	\$153,991.38	Evaluation
6	Cappellino Chevrolet Inc	Chassis	2020	Chevrolet	Silverado 3500 Reg Cab	\$31,418.71	5	\$157,083.65	Evaluation



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Lisa M. Ramundo, Commissioner
Public Works

FROM: Karen Storm *K Storm*
Purchasing Agent

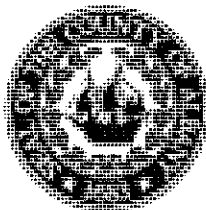
DATE: February 6, 2020

RE: NYS Mini Bid#3220, Purchase of five (5) 3500 Chevrolet One Ton Dump Trucks

I am in receipt of your recommendation to award the aforementioned NYS Vehicle Marketplace to Cappellino Chevrolet in the amount of \$242,248.55.

As Cappellino Chevrolet is the low responsive and responsible bidder, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
WWW.ALBANYCOUNTY.COM

LISA M. RAMUNDO, PE
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

RECOMMENDATION NOTICE

TO: Karen Storm, Purchasing Agent

FROM: Lisa M. Ramundo, Commissioner

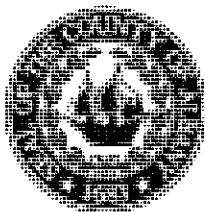
DATE: February 6, 2020

RE: Purchase of Five (5) 3500 Chevrolet One Ton Dumps
Mini-Bid #3220

I have reviewed the bid results from Mini-Bid #3220 for the purchase of five (5) 2020 Chevrolet 3500 One Ton Dump Trucks with Plow and Sander. I would like to recommend the low bidder, Cappellino Chevrolet, Inc., be awarded the bid. This contract is not to exceed \$242,248.55.

If you have any questions, please feel free to contact my office.

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

February 12, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Joe Basil Chevrolet Inc., for the purchase of one (1) 2020 Chevrolet Silverado 4WD Crew Cab Service Truck. This truck will replace a 2008 Dodge 3500 Service Truck. The truck will be used to service breakdowns on the road and at sub-stations.

Joe Basil Chevrolet Inc. was the sole bidder on NYS Vehicle Marketplace Mini Bid #3317. The total cost will be for an amount not to exceed \$140,932.06.

If there are any questions or further information is needed, please feel free to contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1527, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for the Purchase of a 2020 Chevrolet Service Truck

Date: February 12, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Joe Basil Chevrolet, Inc.
5111 Transit Rd.
Depew, NY 14043

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$140,932.06
Scope of Services: Purchase of a 2020 Chevrolet Service Truck

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: HHT55197.22000E
Appropriation Amount: \$140,932.06

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 4/1/2020-6/30/2020
Length of Contract: 90 Days

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the Legislature's approval to enter into a contract with Joe Basil Chevrolet Inc., for the purchase of one (1) 2020 Chevrolet Silverado 4WD Crew Cab Service Truck. This truck will replace a 2008 Dodge 3500 Service Truck. The truck will be used to service breakdowns on the road and at sub-stations.

Joe Basil Chevrolet Inc. was the sole bidder on NYS Vehicle Marketplace Mini Bid #3317. The total cost will be for an amount not to exceed \$140,932.06.

If there are any questions or further information is needed, please feel free to contact my office.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Lisa M. Ramundo
Commissioner

FROM: Karen Storm *Karen Storm*
Purchasing Agent

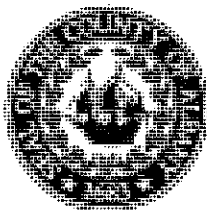
DATE: February 12, 2020

RE: Purchase of 2020 Chevrolet Silverado 4WD Crew Cab Work Truck
Mini Bid #3317

I am in receipt of your recommendation to award the aforementioned NYS OGS Mini-bid #3317 to Joe Basil Chevrolet, Inc., in the amount of \$140,932.06.

As they were the sole bidder, and it has been determined by you that it meets your department's needs, I concur with your recommendation.

Please obtain the necessary contract approval of the County Legislature, so that we may issue a Notice of Award to the successful bidder.



DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
WWW.ALBANYCOUNTY.COM

LISA M. RAMUNDO, PE
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

RECOMMENDATION NOTICE

TO: Karen Storm, Purchasing Agent

FROM: Lisa M. Ramundo, Commissioner

DATE: February 12, 2020

**RE: Purchase of 2020 Chevrolet Silverado 4WD Crew Cab Work Truck
Mini Bid #3317**

I have reviewed the bid results from Mini-Bid #3317 for the purchase of one (1) 2020 Chevrolet Silverado 4WD Crew Cab Work Truck and would like to recommend the sole bidder, Joe Basil Chevrolet, Inc., be awarded the bid. This contract is not to exceed \$140,932.06.

If you have any questions, please feel free to contact my office.

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES
112 STATE STREET - SUITE 300
ALBANY, NEW YORK 12207
(518) 447-7324 - FAX (518) 447-7578
www.albanycounty.com

GAIL GEOHAGEN-PRATT
COMMISSIONER

MOIRA E. MANNING
DEPUTY COMMISSIONER

January 29, 2020

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action for permission to enter into a Contractual Agreement with Cayuga Centers for the provision of Parent Partner Services. The total contractual amount is for \$74,692.20 for the period of January 1, 2020 – December 31, 2020.

The Department identified the Parent Partner as one of the programs to be funded under the Supervision and Treatment Services for Juveniles Program (STSJP) Plan. Albany was allocated funding in the amount of \$172,722. The Department received approval to accept this allocation and the submission of the STSJP Plan via Resolution 2019-536.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1467, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization with Cayuga Centers for the Provision of Parent Partner Services

Date: January 27, 2020
Submitted By: Scott McNelis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Gail Geohagen, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Cayuga Centers
101 Hamilton Ave
Auburn, NY 13021

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$74,692.20
Scope of Services: Provision of Parent Partner Services

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Title 4 of Article 6 of the Social Services Law, sections 409 through 409-b

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line:	AA6071	03670	04615	04670
Revenue Amount:		\$29,877	\$27,637	\$17,178

Appropriation Account and Line:	AA6071	44046
Appropriation Amount:		\$74,692.20

Source of Funding - (Percentages)

Federal:	40
State:	37
County:	23
Local:	Click or tap here to enter text.

Term

Term: (Start and end date)	1/1/2020 - 12/31/2020
Length of Contract:	12 Months

<u>Impact on Pending Litigation</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, explain:	Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number:	19-536, 16-374, 15-399, 14-388, 13-479
Date of Adoption:	12/5/19, 9/12/16, 10/13/15, 10/14/14, 11/12/13

Justification: (state briefly why legislative action is requested)

Please see attached

Department for Children, Youth and Families

Request for Authorization to enter into Contractual Agreement with Cayuga Centers for the Provision of Parent Partner Services

The Department for Children, Youth and Families respectfully requests Legislative authorization to enter into a contractual agreement with Cayuga Centers for the provision of Parent Partner Services. The total contractual amount is for \$74,692.20 for the period of January 1, 2020 – December 31, 2020.

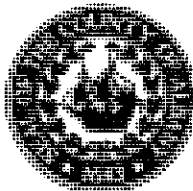
The Department identified the Parent Partner as one of the programs to be funded under the Supervision and Treatment Services for Juveniles Program (STSJP) Plan. Albany was allocated funding in the amount of \$172,722 for FY October 1, 2019 to September 30, 2020. The Department received approval to accept this allocation and the submission of the STSJP Plan via Resolution 2019-536.

In order to implement the Parent Partner services, the Department, in collaboration with the Department of Probation, issued a Request for Proposals for Parent Partner Services—*RFP-2019-133*—on November 28, 2019 with responses due January 10, 2020. Albany County sought proposals to provide Parent Partner services with a focus on reducing reliance on Persons in Need of Supervision (PINS) petitions to address family conflicts.

As of January 1, 2020, the new PINS legislation became effective. At this time, there is no longer be the ability to remand PINS youth to detention. Additionally, there are significant changes to PINS placement, including PINS-Truancy. In Albany County, PINS-Runaways and Truancy are a driving factor in the number of PINS youth placed. The goal is to significantly reduce and eventually eliminate all PINS placements as they are 100% local costs as of 1-1-20. Albany County believes the Parent Partner Service is a proactive strategy to address these concerns and be responsive to the changes in PINS legislation.

Parent Partners are typically individuals who have gained a unique set of skills and knowledge based on their personal experience in advocating for their own child(ren) who have been involved in one or more formal service systems. Effective Parent Partners assist families by engaging them and offering empathy, support, encouragement, information and advocacy as to what they should expect from service providers within the system of care. Having a Parent Partner available can be of tremendous support to families as they learn the complexities and challenges presented within Child Welfare and Probation (juvenile justice) services.

The Department received four proposals in response to the RFP. Based on the scoring, the recommended awardee is Cayuga Centers. Cayuga Centers has been providing Clinical prevention services in Albany for the past 5 years. They will soon be expanding (pending legislative approval) to provide Functional Family Therapy- Therapeutic Case management (TCM) services in Albany based on grant funding they received through the Cabrini Foundation. Noted strengths of their RFP included the use of The Home Builders model first created and utilized in Tacoma, Washington in 1978 which is a strength-based approach that utilizes family crisis as an opportunity for change, an understanding of the target population to be served, and an innovative approach to engagement of families.



DANIEL P. McCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF GENERAL SERVICES
PURCHASING DIVISION
112 STATE STREET, ROOM 1000
ALBANY, NEW YORK 12207-2021
(518) 447-7140 - FAX (518) 447-5588

DAVID M. LATINA
COMMISSIONER OF GENERAL SERVICES

KAREN A. STORM
PURCHASING AGENT

MEMORANDUM

TO: Gail Geohagen-Pratt, Commissioner
Children, Youth and Families

FROM: Karen Storm *K Storm*
Purchasing Agent

DATE: January 27, 2020

RE: RFP #2019-133, Parent Partner Services

I am in receipt of your recommendation to award the aforementioned Request for Proposals to Cayuga Centers in the amount of \$74,962.80.

I have reviewed your scoring sheets and believe that you have performed a thorough evaluation of the proposals submitted. I have no objection to the selection of Cayuga Centers for an award.

Please obtain the necessary contract approval of the Contract Administration Board, so that we may issue a Notice of Award to the successful proposer.

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT FOR CHILDREN, YOUTH AND FAMILIES
112 STATE STREET - SUITE 300
ALBANY, NEW YORK 12207
(518) 447-7324 - FAX (518) 447-7578
www.albanycounty.com

GAIL GEOHAGEN-PRATT
COMMISSIONER
MOIRA MANNING
DEPUTY COMMISSIONER

January 29, 2020

Hon. Andrew C. Joyce, Chairman
Albany County Legislature
112 State St., Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

Enclosed is our Request for Legislative Action from the Department for Children, Youth and Families for permission to enter into contractual agreement with LaSalle School for the provision of Prevention Services in the area of Juvenile Justice Raise the Age Services.

The requested agreement is for the term of January 1, 2020 – December 31, 2020 in the amount not to exceed \$240,000.

The Department respectfully requests consideration in this matter. If you have any questions or need additional information, please do not hesitate to contact me directly at 447-7792.

Sincerely,

Gail Geohagen-Pratt
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1472, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Contract Authorization for Juvenile Justice Raise the Age Prevention Services with LaSalle School (as a Collaboration)

Date: January 29, 2020
Submitted By: Scott McNelis
Department: Children, Youth and Families
Title: Contract Administrator
Phone: 7306
Department Rep.
Attending Meeting: Gail Geohagen, Commissioner

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

LaSalle School
391 Western Avenue
Albany, NY 12203

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$240,000
Scope of Services: Intensive Family Support Program (IFSP) that target at risk families with children age birth to five years old.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Title 4 of Article 6 of the Social Services Law, sections 409 through 409-b

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: A6119 03322
Revenue Amount: \$240,000

Appropriation Account and Line: A6071 44046R
Appropriation Amount: \$240,000

Source of Funding - (Percentages)

Federal: 0
State: 100
County: 0
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 1/1/2020 - 12/31/2020
Length of Contract: 12 Months

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: 19-427, 18-506, 17-388, 16-367, 15-357,14-390, 13-481, 12-472,
Date of Adoption: 10/15/19, 11/13/18, 10/10/17, 9/12/16, 9/14/15, 10/14/14, 11/12/13,
12/3/12

Justification: (state briefly why legislative action is requested)

Please see attached

**The Department for Children, Youth and Families
Justification for Contract Authorization with LaSalle School
for the Provision of Juvenile Justice Raise the Age Services**

The Department for Children, Youth and Families respectfully requests legislative authorization to enter into a contractual agreement with LaSalle School—Juvenile Reporting and Family Center (JRFC) for the provision of Juvenile Justice- Raise the Age Services. The requested contract term is for January 1, 2020 – December 31, 2020 not to exceed the amount of \$240,000.

Albany County submitted a Raise the Age plan to provide programs and services for 16 and 17 year olds entering the juvenile justice system. The County received approval of the Raise the Age plan in April of 2019. Within the approved plan, Albany County received approval to expand the JRFC program to serve RTA youth.

The premise behind Raise the Age is to provide services to 16 and 17 year olds that previously were not available to them as they were in the adult system. Albany County recognizes the need to have programming that effectively addresses the needs and complexities of RTA youth. Programming that focuses on independent living skills, educational and vocational activities, as well as conflict resolution and management of anger are key skills for this population. The JRFC has a proven record of delivering programs and services to that target these essential needs of youth interfacing with the juvenile justice system. As such, expanding the program to meet the needs of RTA youth is felt to be an effective strategy.

LaSalle's Juvenile Reporting and Family Center (JRFC) for RTA youth is a collaborative effort between the LaSalle School and Saint Anne Institute. The program will connect youths and their families with holistic services through the program's Service Partners to address the risk factors and provide key skills building programming to referred youths and their families in a safe and neutral location. This collateral programming will be tailored to each family, provide custom designed discharge planning to foster meaningful connections to their community and natural supports, and may include, but is not limited to: substance abuse treatment, mediation services, mentoring, employment planning, recreation, school based organizations and parental empowerment. The JRFC and their service partners share the vision of providing services and supports which will positively impact the youth and families involved with the Juvenile Justice System and reduce recidivism.



Office of Children
and Family Services

ANDREW M. CUOMO
Governor

SHEILA J. POOLE
Commissioner

November 14, 2019

Dear Chief Executive Officer,

Thank you for submitting Albany County's Supervision and Treatment Services for Juveniles Program (STSJP) plan for Program Year (PY) 2019-20. Your plan has been reviewed by the Office of Children and Family Services (OCFS), and we are pleased to inform you that your STSJP plan has been approved.

Please note that this approval does not extend to the amount listed for the STSJP RTA programming unless your county has received a NYS Division of Budget approval letter. OCFS will send out a revised STSJP approval letter reflecting the STSJP RTA programming amount approved by NYS DOB as applicable

Albany County is eligible to receive 62% State reimbursement for STSJP expenditures up to the capped STSJP allocation amount. Your municipality will continue to receive 49% State reimbursement for eligible non-Raise The Age detention services expenditures up to the capped allocation amount. If your municipality shifts a portion of its detention allocation into its STSJP plan, your municipality will receive 62% State reimbursement if such shifted funds are spent on STSJP eligible expenditures. A municipality may make a detention allocation shift at the time of the STSJP plan submission or up until 6/30/20, unless otherwise approved by the Office of Children and Family Services. If Albany County plans to shift its detention allocation for STSJP eligible expenses, please submit a request on official letterhead to Lynn Tubbs and email it to stsjp@ocfs.ny.gov outlining the amount that will be shifted and the type of programming or services the re-purposed detention funds will be used for under STSJP. An amended STSJP plan will also need to be submitted.

As a reminder, to access RTA reimbursement for which a municipality may be eligible, the expenditures must be specifically included in a locality's Division of Budget approved comprehensive RTA plan.

All STSJP claims must be submitted electronically via the Juvenile Detention Automated System (JDAS) for the service period of October 1, 2019 to September 30, 2020. Questions on all aspects of the claiming process should be directed to Daniel Hulihan at (518) 473-4511 or at Daniel.Hulihan@ocfs.ny.gov.

Thank you for your continued partnership as we reform the juvenile justice practices in New York State by safely engaging youth and their families through innovative programming to reduce out of home placement and detention of youth.

If you have any questions, please email us at stsjp@ocfs.ny.gov and write "STSJP Plan Questions" in the subject line so that we may best assist you in a timely manner. You can direct STSJP inquiries to Lynn Tubbs at (518) 473-9116 or Lynn.Tubbs@ocfs.ny.gov.

Sincerely,

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
SUPERVISION AND TREATMENT SERVICES
FOR JUVENILE PROGRAM (STSJP) ANNUAL PLAN
FOR PROGRAM YEAR OCTOBER 1, 2019 - SEPTEMBER 30, 2020

STSJP plans are due to the Office of Children and Family Services (OCFS) by 08 / 19 / 2019

Plans should be submitted to: stsjp@ocfs.ny.gov

Please be sure that the title "STSJP 2019-2020 Annual Plan-Municipality Name" are in the Subject Field to facilitate the timely review of your STSJP plan.

Note: Program Year (PY) refers to the performance period for STSJP-funded programs.

Please direct any STSJP plan questions to:

- Geneva Hilliard: 518-486-1819
- Lynn Tubbs: 518-473-9116

MUNICIPALITY INFORMATION	
NAME OF APPLICANT COUNTY, COUNTIES OR JURISDICTION: Albany	
LEAD AGENCY FOR STSJP SUBMISSION: Department for Children, Youth, and Families	NAME OF CONTACT PERSON: Gail Geohagen-Pratt
CONTACT PERSON'S PHONE NUMBER: (518) 447-7324	CONTACT PERSON'S EMAIL ADDRESS: Gail.Geohagen@albanycountyny.gov

PLAN SUBMISSION INSTRUCTIONS
Instructions for submitting an STSJP plan for OCFS review: <ol style="list-style-type: none"> a. Once you have opened this form on your computer, please immediately use the "Save As" function in Microsoft Word to save a copy; b. Save your application using the file name "STSJP 2019-2020 Annual Plan – (Name of County)"; c. Work from the "saved" application document, using it to record all of your municipality information; d. Once you have completed entering the required data, save the document. <p>Send the completed application to OCFS via the STSJP email address at: stsjp@ocfs.ny.gov</p>

PART I – STSJP PROGRAMS

SECTION 1	PLAN AMOUNTS
EXPENSES	
1. Total program expenses	\$ 573,207
2. State reimbursement	\$ 355,388.34
3. Local share amount	\$ 217,818.66
Reimbursements for the plan (Enter all amounts that are applicable.)	
4. STSJP allocation amount	\$ 172,722
5. STSJP local approved plan amount	\$ 172,722
6. Detention approved amount shifted to STSJP	\$ 182,666.34
7. PY rollover approved amount	\$ 0
8. Total approved amounts for state reimbursement	\$ 355,388.34

**See Addendum for Enhanced Title I*

SECTION 2	LIST OF STSJP PROGRAMS TO BE FUNDED		
Program Name	Local Share (38 percent)	State Share (62 percent)	Total Program Expenses (100 percent)
STSJP Program 1 Juvenile Community Accountability Board (JCAB)	\$ 4180	\$ 6820	\$ 11,000
STSJP Program 2	\$ 18,908.61	\$ 30,850.89	\$ 49,759.50

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DANIEL P. MCCOY
COUNTY EXECUTIVE

DANIEL C. LYNCH
DEPUTY COUNTY EXECUTIVE

COUNTY OF ALBANY
DEPARTMENT OF PUBLIC WORKS
449 NEW SALEM ROAD
VOORHEESVILLE, NEW YORK 12186-4826
(518) 765-2055 - FAX (518) 447-7047
www.albanycountyny.gov

LISA M. RAMUNDO
COMMISSIONER

SCOTT D. DUNCAN
DEPUTY COMMISSIONER

January 29, 2020

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Rm. 710
Albany, NY 12207

Dear Chairman Joyce:

The Department of Public Works is requesting the approval to enter into a municipal agreement with Cornell Cooperative Extension of Saratoga County for invasive species removal at Ann Lee Pond. Capital/Mohawk Partnership for Regional Invasive Species Management (PRISM), is hosted by the Cornell Cooperative Extension of Saratoga County. The agreement would allow PRISM to manually remove Lesser Celandine from Ann Lee Pond this spring as well as educate Department staff on how to identify the invasive plant. Their service is at no cost to the County.

Lesser Celandine is an aggressive invader of wetlands that propagates in the spring and dies back in the summer. If left unchecked, it chokes out wetlands and leaves little room for native plant species.

Removal requires completely digging out the bulbils from the soil and disposing of the in dark plastic contractor bags.

If you have any questions or additional information is needed, please contact my office.

Sincerely,

Lisa M. Ramundo
Commissioner

cc: Dennis Feeney, Majority Leader
Frank Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1482, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Approval for an Agreement with Cornell Cooperative Extension for the Removal Lesser Celandine at the Ann Lee Pond

Date: January 29, 2020
Submitted By: Lisa M. Ramundo
Department: Public Works
Title: Commissioner
Phone: 518-765-2055
Department Rep.
Attending Meeting: Lisa M. Ramundo

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel

- Personnel Non-Individual
- Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Inter-Municipal Agreement

Contract Terms/Conditions:

Party (Name/address):

Cornell Cooperative Extension, Saratoga County/056
50 West High Street
Ballston Spa, NY 12020

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: No Charge
Scope of Services: Remove Lesser Celadine in Ann Lee Pond

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.

Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.

Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.

State: Click or tap here to enter text.

County: Click or tap here to enter text.

Local: Click or tap here to enter text.

Term

Term: (Start and end date) May 1, 2020-July 31, 2020

Length of Contract: 3 Months

Impact on Pending Litigation Yes No

If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The Department of Public Works is requesting the approval to enter into a municipal agreement with Cornell Cooperative Extension of Saratoga County for invasive species removal at Ann Lee Pond. Capital/Mohawk Partnership for Regional Invasive Species Management (PRISM), is hosted by the Cornell Cooperative Extension of Saratoga County. The agreement would allow PRISM to manually remove Lesser Celandine from Ann Lee Pond this spring as well as educate Department staff on how to identify the invasive plant. Their service is at no cost to the County.

Lesser Celandine is an aggressive invader of wetlands that propagates in the spring and dies back in the summer. If left unchecked, it chokes out wetlands and leaves little room for native plant species.

Removal requires completely digging out the bulbils from the soil and disposing of the in dark plastic contractor bags.

If you have any questions or additional information is needed, please contact my office.

Spencer Barrett

Proposal for Lesser Celandine Removal at Ann Lee Pond



Introduction: The Capital/Mohawk PRISM is a group that was founded to combat invasive species in the Capital Region from the Town of Catskill to the Town of Glen’s Falls. Invasive species have varied impacts depending on the species, but are all classified by their weedy presence outside of their native range and their negative impact on the ecology, the economy, and/or human health in their new location. Removal efforts by the PRISM focus on emerging invasives, those that do not have an extremely established population in the region. The hope is that by focusing on these less present invaders, the overall effect of invasive species can be minimized through keeping new species at bay, especially in protected natural areas. All PRISMs work to coordinate management efforts regarding invasive species as well as educate the public about the threat these species pose.

Species of Focus: Lesser Celandine is one such species whose impact is mainly considered on an ecological basis. Historically, humans have put our wetlands under strain through development and as a result, many of our endangered plants and animals are those that make use of these areas for habitat and forage. Some of the most threatening invasive species are those that invade wet areas, putting those already imperiled species at further risk. Lesser Celandine, unfortunately, prefers these areas. It has been reported since the 1800s in Pennsylvania, and has spread west to Missouri, with populations also existing on the west coast. On state risk assessments for this plant, it scores 85.56, an invasive rank of Very High for the state of New York.

The plant itself is a spring ephemeral, completely dying back by summer. This makes it very hard to manage due to a limited management window. This window does exist in May. The plant can be removed by completely digging out the bulbils from the soil and disposing of them in dark plastic contractor bags, preferably on-site. Thankfully, the management of this plant is relatively low-intensity, straightforward, and with follow-up, can be successful. The highest priority should be placed on streambed locations as these have the highest risk of spread through water movement.

The Site: Reports of Lesser Celandine at Ann Lee Pond first reached the PRISM by way of third-party report from local naturalist David Behm, who has conducted a wildflower survey of the property. These reports were verified by Terrestrial Coordinator Spencer Barrett and PRISM Coordinator Kris Williams during the 2018 field season. The main population of the plant is near the northern parking lot in a drainage area leading into the pond, though it stretches in patches along the path leading south. The reason this find is significant and the reason the PRISM is proposing the removal of this plant is due to the geography of the infestation, the northernmost confirmed population of Lesser Celandine in the

region. Due to the hydrology of the site as well as the close proximity of the plant to the walking path, it is imperative to get a handle on this plant before further disturbance occurs and the risk of this plant spreading increases. It is also recommended that native species be planted in place of the plant to discourage other invasive species from making use of the disturbed area. While it is currently unknown if there are other Lesser Celandine locations in Albany County, it is the hope of the PRISM that involving Albany County DPW will increase the number of eyes on the ground looking for new infestations of this aggressive invader.

Synopsis: The proposed event is an invasive species removal project with an educational component for any DPW staff that wish to attend. The PRISM agrees to furnish the event with available tools and supplies, including black contractor bags for disposal, trowels, shovels, and gloves that we have on-hand, as well as making staff available for days of the proposed project. The goal of the removal is to reduce the amount of Lesser Celandine on site at Ann Lee Pond significantly, with follow up efforts to follow in coming years with an end goal of full on-site eradication. This work would be done with no monetary cost to the county. Proposed timing for this event is a two day time period (Monday-Thursday) occurring during the last two weeks of May.

References:

- NY Invasive Species Information: http://nyis.info/invasive_species/lesser-celandine/
- Cap/Mo PRISM Website: <http://www.capitalmohawkprism.org/>
- PRISM Lesser Celandine Factsheet:
http://www.capitalmohawkprism.org/uploads/8/1/4/0/81407728/ficaria_verna_lesser_celandine.pdf
- DEC PRISM Information: <https://www.dec.ny.gov/animals/47433.html>

The Capital-Mohawk PRISM is funded by the New York State Department of Environmental Conservation through the Environmental Protection Fund. The PRISM is hosted by the Cornell Cooperative Extension of Saratoga County.

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
CRIME VICTIM AND SEXUAL VIOLENCE CENTER
112 STATE STREET, ROOM 1010
ALBANY, NEW YORK 12207-2077
(518) 447-7100 FAX: (518) 447-7102
EMERGENCY: (518) 447-7716
www.albanycounty.com
e-mail: cvsvc@albanycounty.com

KAREN ZIEGLER
DIRECTOR

Hon. Andrew Joyce, Chairman
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

January 29, 2020

Dear Chairman Joyce:

I am submitting the enclosed Request for Legislative Action for approval on behalf of the Albany County Crime Victim and Sexual Violence Center to contract with the City of Albany to provide support for our annual Take back the Night March. We are asking the police department to provide traffic and crowd control and the fire department to provide emergency medical services.

Back up material is provided for your review. Please do not hesitate to contact me if you have any questions or require additional information. Thank you for your consideration.

Respectfully Submitted,

Karen Ziegler
Director

Cc: Dennis A. Feeney, Majority Leader
Frank A. Mauriello, Minority Leader
Kevin Cannizzaro, Majority Counsel
Arnis ZilgmeMinority Counsel



Legislation Text

File #: TMP-1395, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Take Back the Night

Date: January 10, 2020
Submitted By: Karen Ziegler
Department: Crime Victim and Sexual Violence Center
Title: Director
Phone: S18-447-7100
Department Rep.
Attending Meeting: Karen Ziegler

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

City of Albany
City Hall
Albany, NY 12207

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$0.00

Scope of Services: To utilize APD to provide a police escort during the 2020 Take Back the
Night March through downtown Albany

Bond Res. No.: Click or tap here to enter text.

Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No

Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: Click or tap here to enter text.
Appropriation Amount: Click or tap here to enter text.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: Click or tap here to enter text.
Local: Click or tap here to enter text.

Term

Term: (Start and end date) April 23, 2020
Length of Contract: 24 hours

Impact on Pending Litigation Yes No
If yes, explain: Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Resolution 114
Date of Adoption: 3/11/2019

Justification: (state briefly why legislative action is requested)

This is the 39th Annual Take Back the Night March for CVSVC. This event is to encourage community mobilization. There is a rally on campus followed by a march. We are requesting that the Albany Police Department provides a mounted police escort for the one mile march through the City of Albany



ALBANY COUNTY
OFFICE OF COMMUNITY DEVELOPMENT



TAKE BACK *the* NIGHT

#fromalbany

Rally and march against sexual violence

Thursday, April 23rd, 2020

Washington Park Lake House
8:00pm - 8:00pm

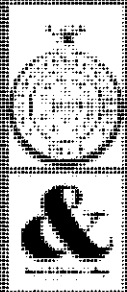
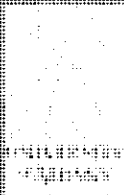
Community Tapping, Live Performances, Survivor
Speak Out, March & Candle Light Vigil

For more information please contact Rachel Wilson
(518) 447-7100 or rachel.wilson@albanycountyny.gov

2020 - 2021



Albany County Crime Victim
and Sexual Violence Center



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Albany County

Department of **HUMAN RESOURCES**

Daniel P. McCoy, Albany County Executive
Jennifer Skelly Clement, Commissioner

MEMORANDUM

TO: Hon. Andrew Joyce, Chairman, Albany County Legislature

CC: Hon. Dennis Feeney, Majority Leader
Hon. Frank Mauriello, Minority Leader
Majority Counsel
Minority Counsel

FROM: Jennifer Skelly Clement, Commissioner of Human Resources

DATE: 01/29/2020

RE: RLA: Excess Workers' Compensation Insurance Contract Approval

Attached please find the RLA to approve the Excess Insurance Policy with Midwest Employers Casualty Company for an annual premium of \$266,463. The policy is brokered by Arthur J. Gallagher Risk Management Services.

Excess Insurance covers claims for Albany County's self-insured workers' compensation claims that exceed the specified cost limits. The premium provides an \$800,000 retention, a \$1,000,000 retention per occurrence for Police Officers, and an Employer's Liability Limit of \$2,000,000.

Please feel free to contact me with any additional questions you may have.



Legislation Text

File #: TMP-1486, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):
Contract Authorization for Excess Insurance Policy

Date: 01/29/2020
Submitted By: Jennifer Clement
Department: Human Resources
Title: Commissioner
Phone: 518-447-5690
Department Rep.
Attending Meeting: Jennifer Clement

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):

Arthur J. Gallagher
677 Broadway
Albany, NY 12207

Additional Parties (Names/addresses):

Click or tap here to enter text.

Amount/Raise Schedule/Fee: \$266,463
Scope of Services: Excess Insurance Coverage for Workers' Compensation Claims

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: CS 1722 44999
Appropriation Amount: \$266,463.

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) 01/01/2020-12/31/2020
Length of Contract: 1 year

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

RLA to approve the Excess Insurance Policy with Midwest Employers Casualty Company for an annual premium of \$266,463. The policy is brokered by Arthur J. Gallagher Risk Management Services.

Excess Insurance covers claims for Albany County's self-insured workers' compensation claims that exceed the specified cost limits. The premium provides an \$800,000 retention, a \$1,000,000 retention per occurrence for Police Officers, and an Employer's Liability Limit of \$2,000,000.

Insurer: Midwest Employers Casualty Company

Policy Effective Date: 01/01/2020

Insured: County of Albany

Quote Date: 12/23/2019

Policy #: EWC009365

Quote Expiration Date: 60 Days

POLICY TERMS	QUOTE OPTIONS					
	0225528	0225547	0225548			
Named States	NY	NY	NY			
<u>SPECIFIC:</u>						
Specific Limit	STATUTORY	STATUTORY	STATUTORY			
Specific Retention	\$800,000	\$1,000,000	\$1,000,000			
Specific Retention - 7720 NY	\$1,000,000	NA	NA			
<u>EMPLOYERS LIABILITY:</u>						
Employers Liability Limit	\$2,000,000	\$2,000,000	\$2,000,000			
Employers Liability Retention	See Specific	See Specific	See Specific			
<u>AGGREGATE:</u>						
Aggregate Limit	NA	NA	NA			
Aggregate Retention	NA	NA	NA			
Estimated Aggregate Retention	NA	NA	NA			
Minimum Aggregate Retention	NA	NA	NA			
<u>RATING BASE:</u>						
Est. Annual Payroll	\$132,305,256	\$132,305,256	\$132,305,256			
Est. Annual Manual Premium	\$6,065,972	\$6,065,972	\$6,065,972			
Length of Policy (Years)	1.000000	1.000000	2.000000			
Est. Policy Normal Premium	\$6,065,972	\$6,065,972	\$12,131,944			
Rate per \$100 of Payroll	.2014	.1878	.1878			
<u>PREMIUM:</u>						
Total Est Policy Prd Premium (including Flat Charges)	\$266,463	\$248,469	\$496,938			
Policy Minimum Premium	\$239,817	\$223,622	\$447,245			
Deposit Premium	\$266,463	\$248,469	\$248,469			
Deposit Flat Charge(s)	NA	NA	NA			
Total Deposit Due	\$266,463	\$248,469	\$248,469			
Terrorism Risk Ins Act of 2002 (incl in Total Deposit Due above)	\$7,994	\$7,454	\$7,454			
Commission	12%	12%	12%			

CONDITIONS / COMMENTS:

* MECC must be notified of any aircraft changes occurring during the policy period.

Insurer: Midwest Employers Casualty Company

Policy Effective Date: 01/01/2020

Insured: County of Albany

Quote Date: 12/23/2019

Policy #: EWC009365

Quote Expiration Date: 60 Days

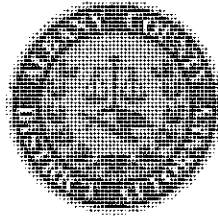
Quote Option(s) 225548 Include(s) the following Endorsements:

CMB-187	Two Year Policy Short Rate Table
ISI-285	More Than One Premium Adjustment

The following endorsements apply to all quote options:

CMB-6-CLS	Amendment to Schedule Item 6
CMB-11	Amendment to Schedule Item 11
CMB-160	Foreign
CMB-184-NY	Change in Notification Time Required for Cancellation - Insured NOC 30 Days; MECC NOC 90 Days
CMB-197	Policyholder Disclosure Notice of Terrorism Insurance
ISI-254-EXC	Aircraft Exclusion
ISI-261	Voluntary Compensation
ISI-266	Endemic Disease and Repatriation
ISI-282	Limited Longshore and Harbor Workers' Compensation Act
CMB-NY	New York
CMB-NY-ACK	New York Acknowledgement
CMB-NY-NOT	Notice to Policyholder
CMB-NY-NOT-SXS	Notice to Policyholder

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P. DAVID SOARES
DISTRICT ATTORNEY

COUNTY OF ALBANY
OFFICE OF THE DISTRICT ATTORNEY
COUNTY COURT HOUSE
ALBANY, NEW YORK 12207
(518) 487-5460
(518) 487-5093 - FAX

DAVID M. ROSSI
CHIEF ASSISTANT DISTRICT ATTORNEY

CHERYL K. FOWLER
DEPUTY CHIEF ASSISTANT DISTRICT
ATTORNEY

January 17, 2020

Brandon Russell, Majority Counsel
Albany County Legislature
112 State Street, Rm. 700
Albany, N.Y. 12207

Arnis Zilgme, Minority Counsel
Albany County Legislature
112 State Street, Rm. 1360
Albany, N.Y. 12207

Dear Sirs:

I am requesting legislative action to further the mission of the Office of the Albany County District Attorney.

The attached resolutions seek permission to:

- Apply and accept funding from DCJS for the Aid to Prosecution Program;
- Apply and accept funding from DCJS for the Motor Vehicle Theft and Insurance Fraud Program;
- Apply and accept funding from DCJS for the Crimes Against Revenue Program; and
- Amend the 2020 budget for the Office of the District Attorney to reallocate existing funds to comply with Criminal Justice Reforms.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 275-4706.

Thank you for your assistance.

Sincerely,

P. David Soares
Albany County District Attorney

FOR COUNSEL USE ONLY

Date Received: _____
Received By: _____
Method: Hand: _____
Courier: _____
Mail: _____

REQUEST FOR LEGISLATIVE ACTION

DATE: February 5, 2020

DEPARTMENT:

Contact Person: Heather Orth
Telephone: 275 4704
Dept. Representative Attending
Committee Meeting: Heather Orth and/or David Soares, District Attorney

PURPOSE OF REQUEST:

- Adoption of Local Law _____
- Amendment of Prior Legislation _____
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (See below) _____
- Contract Authorization (See below) X
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____

Other: (State briefly if not listed above) X Authorization to submit an application and accepts funds from the NYS Division of Criminal Justice Services to continue the Aid to Prosecution Program.

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING:

Contract Terms/Conditions:

Party (Name/Address):
NYS DCJS
80 South Swan Street
Albany, NY 12210

Amount/Rate Schedule/Fee:
\$176,540

Term: 10/1/2019 – 9/30/2020

Scope of Services: Funds will be used to enhance the prosecution of repeat violent and serious felony offenders by maintaining increased levels of experienced prosecution personnel who will seek to minimize the plea-bargaining option and to impose the maximum sentence for such defendants.

Contract Funding:

Anticipated in Current Budget: Yes X No _____

Funding Source: State Funds

County Budget Accounts:

Revenue: A9116503325

Appropriation: A91165 12010; 89010; 89030; 89060

Bond (Res. No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: Yes ___ No X

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes X No ___

If yes, indicate Revenue/Appropriation Accounts:

Revenue: A9116503325

Appropriation: A91165 12010; 89010; 89030; 89060

Fiscal Impact – Funding: (Dollars or Percentages)

Federal _____

State 100%

County _____

Term/Length of Funding 10/1/2019 – 9/30/2020

Previous Requests for Identical or Similar Action:

Resolution/Law Number: 18-386

Date of Adoption: 9/12/18

Justification: (State briefly why legislative action is requested)

The Office of the District Attorney requests legislative authority to seek funds from NYS DCJS to continue the Aid to Prosecution program.

Back-up Material Submitted: Aid to Prosecution Award Information, previous resolution.

Submitted By: Heather Orth

Title: Confidential Assistant to the District Attorney



**Division of Criminal
Justice Services**

ANDREW M. CUOMO
Governor

MICHAEL C. GREEN
Executive Deputy Commissioner

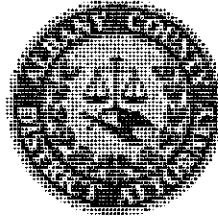
JEFFREY P. BENDER
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Albany County District Attorney	Date: August 15, 2019		
Program Name: Aid to Prosecution	Award Amount: \$176,540		
Agency Head Name and Title: David Soares District Attorney	Term Dates: October 1, 2019 – September 30, 2020		
Email: dsoares@albanycounty.com	Project ID No.: AP19-1001-R02		
SFS Vendor ID No.: 100002428	Contract No.: C445009		
<p>Additional Information:</p> <p>A DCJS Public Safety Grants Representative will contact your office to assist with the development of the grant contract. Please see the Contract Instruction Sheet for additional contract information and note that items are required within 30 days of receiving this letter.</p>			
<p>The award amount listed above is contingent on the availability of grant funds. If you have any questions on this award, please contact the contract or programmatic specialist listed below :</p> <p style="text-align: center;"><u>Questions:</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> <p>Jason Tillou Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 485-2729 or jason.tillou@dcjs.ny.gov</p> </td> <td style="width: 50%; border: none; vertical-align: top;"> <p>Katelyn Mallick Public Safety Grants Representative 1 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-3776 or Katelyn.mallick@dcjs.ny.gov</p> </td> </tr> </table>		<p>Jason Tillou Public Safety Grants Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 485-2729 or jason.tillou@dcjs.ny.gov</p>	<p>Katelyn Mallick Public Safety Grants Representative 1 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-3776 or Katelyn.mallick@dcjs.ny.gov</p>
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Congratulations on your award. DCJS looks forward to working with you on this important project.

95



P. DAVID SOARES
DISTRICT ATTORNEY

COUNTY OF ALBANY
OFFICE OF THE DISTRICT ATTORNEY
COUNTY COURT HOUSE
ALBANY, NEW YORK 12207
(518) 487-5460
(518) 487-5093 - FAX

DAVID M. ROSSI
CHIEF ASSISTANT DISTRICT ATTORNEY

CHERYL K. FOWLER
DEPUTY CHIEF ASSISTANT DISTRICT
ATTORNEY

January 17, 2020

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Albany County Legislature
112 State Street, Rm. 700
Albany, N.Y. 12207

Arnis Zilgme, Minority Counsel
Albany County Legislature
112 State Street, Rm. 1360
Albany, N.Y. 12207

Dear Sirs:

I am requesting legislative action to further the mission of the Office of the Albany County District Attorney.

The attached resolutions seek permission to:

- Apply and accept funding from DCJS for the Aid to Prosecution Program;
- Apply and accept funding from DCJS for the Motor Vehicle Theft and Insurance Fraud Program;
- Apply and accept funding from DCJS for the Crimes Against Revenue Program; and
- Amend the 2020 budget for the Office of the District Attorney to reallocate existing funds to comply with Criminal Justice Reforms.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 275-4706.

Thank you for your assistance.

Sincerely,

P. David Soares
Albany County District Attorney

FOR COUNSEL USE ONLY	

Date Received:	_____
Received By :	_____
Method: Hand:	_____
Courier:	_____
Mail :	_____

REQUEST FOR LEGISLATIVE ACTION

DATE: February 5, 2020
DEPARTMENT: Office of the District Attorney
 Contact Person: Heather Orth
 Telephone: 275-4704
 Dept. Representative Attending
 Committee Meeting: District Attorney David Soares and/or Heather Orth

PURPOSE OF REQUEST:

- Adopting of Local Law _____
- Amendment of prior Legislation _____
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (See Below) _____
- Contract Authorization (See below) X
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) X Permission to submit an application for state funds

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. _____
 Source of Funds: _____
 Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING: N/A

TYPE OF CONTRACT

- Change Order/Contract Amendment _____
- Purchase (Equipment/Supplies) _____
- Lease (Equipment/Supplies) _____
- Requirements _____
- Professional Services _____
- Education/Training _____
- Grant _____
- New _____
- Renewal X
- Settlement of a Claim _____
- Release of Liability _____
- Other: (State briefly) _____

STATE THE FOLLOWING :N/A

Contract Terms/Conditions:

Party (Name/Address):

Division of Criminal Justice Services, Office of Program Development and Funding,
80 South Swan Street, NY 12207

Amount/Raise Schedule/Fee: _____

Term: January 1, 2020 – December 31, 2020

Scope of Services: These funds will support the Motor Vehicle Theft and Insurance Fraud
Prevention program.

Contract Funding:

Anticipated in Current Budget: Yes Yes X No _____

Funding Source: State Funds

County Budget Accounts

Revenue: A31165.0.3498

Appropriation: A91165, 22050, 44039, 12010; 89010; 89030; 89060

Bond (Res.No. & Date of Adoption) _____

CONCERNING ALL REQUESTS:

Mandated Program/Service: Yes _____ No X

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes X No _____

If yes indicate Revenue/Appropriation Account: A31165.0.3498
A91165 22050, 44039, 12010; 89010; 89030; 89060

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State \$65,050

County _____

Term/Length of Funding One Year

Other Reimbursement: _____

Previous Requests for Identical or Similar Action:

Resolution /Law Number 18-450

Date of Adoption: 10/9/18

Justification: (State briefly why legislative action is requested)

This resolution is requested to provide the authority to apply, accept and enter into the contract with the Department of Criminal Justice Services for the Motor Vehicle Theft and Insurance Fraud Prevention Program.

Back-up Material Submitted: Grant Award Letter, previous resolution.

Submitted By: Heather Orth

Title: Confidential Assistant to the District Attorney



**Division of Criminal
Justice Services**

ANDREW M. CUOMO
Governor

MICHAEL C. GREEN
Executive Deputy Commissioner

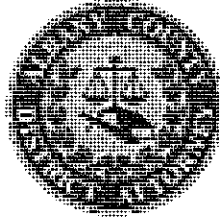
JEFFREY P. BENDER
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Albany County District Attorney	Date: 9/27/19
Program Name: Motor Vehicle Theft and Insurance Fraud Prevention (MVTIFP)	Award Amount: \$65,050
Agency Head Name and Title: District Attorney David Soares	Term Dates: 1/1/20-12/31/20
Email: dsoares@albanycounty.com	Project ID No.: MV19-1027-R02
	Contract No.: C464316
<p>Additional Information: This is the second of two optional 1-year renewals from your original 2017-2018 MVTIFP award. Please see the Contract Instruction Sheet for further details on the processing of your renewal contract.</p>	
<p>The award amount listed above is contingent on the availability of grant funds. If you have any questions on this award, please contact the contract or programmatic specialist listed below :</p> <p><u>Contract and Programmatic Questions</u></p> <p>Jason Tillou Criminal Justice Program Representative 2 NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 485-2729 or Jason.Tillou@dcjs.ny.gov</p>	

Congratulations on your award. DCJS looks forward to working with you on this important project.

96



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DISTRICT ATTORNEY

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January 17, 2020

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Albany, N.Y. 12207

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Dear Sirs:

I am requesting legislative action to further the mission of the Office of the Albany County District Attorney.

The attached resolutions seek permission to:

- Apply and accept funding from DCJS for the Aid to Prosecution Program;
- Apply and accept funding from DCJS for the Motor Vehicle Theft and Insurance Fraud Program;
- Apply and accept funding from DCJS for the Crimes Against Revenue Program; and
- Amend the 2020 budget for the Office of the District Attorney to reallocate existing funds to comply with Criminal Justice Reforms.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 275-4706.

Thank you for your assistance.

Sincerely,

P. David Soares
Albany County District Attorney

FOR COUNSEL USE ONLY	
Date Received:	_____
Received By :	_____
Method: Hand:	_____
Courier:	_____
Mail :	_____

REQUEST FOR LEGISLATIVE ACTION

DATE: February 5, 2020

DEPARTMENT: Office of the District Attorney

Contact Person: Heather Orth

Telephone: 275-4704

Dept. Representative Attending Committee Meeting: District Attorney David Soares and/or Heather Orth

PURPOSE OF REQUEST:

- Adopting of Local Law _____
- Amendment of prior Legislation _____
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (See Below) _____
- Contract Authorization (See below) X
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) X Permission to submit an application for state funds

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. _____

Source of Funds: _____

Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING: N/A

TYPE OF CONTRACT

- Change Order/Contract Amendment _____
- Purchase (Equipment/Supplies) _____
- Lease (Equipment/Supplies) _____
- Requirements _____
- Professional Services _____
- Education/Training _____
- Grant _____
- New _____
- Renewal X
- Settlement of a Claim _____
- Release of Liability _____
- Other: (State briefly) _____

STATE THE FOLLOWING :N/A

Contract Terms/Conditions:

Party (Name/Address):

Division of Criminal Justice Services, Office of Program Development and Funding, Alfred E. Smith Building, 80 S. Swan Street. Albany NY 12210

Amount/Raise Schedule/Fee:

Term: January 1, 2020 – December 31, 2020

Scope of Services: These funds will support the Crimes Against Revenue Program.

Contract Funding:

Anticipated in Current Budget: Yes Yes No

Funding Source: State Funds

County Budget Accounts

Revenue: A31165.0.3335

Appropriation: A91165 12010; 89010; 89030; 89060

Bond (Res.No. & Date of Adoption)

CONCERNING ALL REQUESTS:

Mandated Program/Service: Yes No

If Mandated Cite: Authority

Anticipated in Current Adopted Budget: Yes No

If yes indicate Revenue/Appropriation Account: A31165.0.3335

A91165 19954; 44046; 22050; 44039; 12010; 89010; 89030; 89060

Fiscal Impact - Funding: (Dollars or Percentages)

Federal

State \$299,710

County

Term/Length of Funding One Year

Other Reimbursement:

Previous Requests for Identical or Similar Action:

Resolution /Law Number 19-242

Date of Adoption: 6/10/19

Justification: (State briefly why legislative action is requested)

This resolution is requested to provide the authority to apply, accept and enter into the contract with the Department of Criminal Justice Services for the Crimes Against Revenue Program.

Back-up Material Submitted: Grant Award Letter previous resolution..

Submitted By: Heather Orth

Title: Confidential Assistant to the District Attorney



**Division of Criminal
Justice Services**

ANDREW M. CUOMO
Governor

MICHAEL C. GREEN
Executive Deputy Commissioner

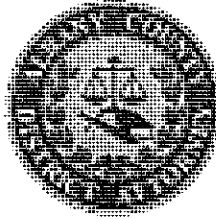
JEFFREY P. BENDER
Deputy Commissioner

Grant Award Notice

Grantee/Contractor: Albany County District Attorney	Date: October 3, 2019
Program Name: Crimes Against Revenue Program (CARP)	Award Amount: \$299,710
District Attorney Name: David Soares, District Attorney	Term Dates: January 1, 2020 to December 31, 2020
Email: dsoares@albanycounty.com	Project ID No.: CR19-1027-R01
	Contract No.: C445117
Additional Information:	
<p>This is the first of two optional 1-year renewals to your 2018-19 CARP contract. Your Program Representative will contact your office to assist in the development of the grant contract. Please see the CARP Contract Instruction Sheet for additional contract information and note that items are required within 30 days of receiving this letter.</p>	
<p>The Crimes Against Revenue Program (CARP) is managed by the New York State Division of Criminal Justice Services (DCJS) in coordination with the Department of Taxation and Finance (DTF). The award amount listed above is contingent on the availability of grant funds. If you have any questions on this award, please contact the grant contract specialist listed below:</p> <p style="text-align: center;"> Katelyn Mallick Public Safety Grant Representative NYS Division of Criminal Justice Services Office of Program Development and Funding (518) 457-3776 or Katelyn.mallick@dcjs.ny.gov </p>	

Congratulations on your award. DCJS, in coordination with DTF, looks forward to working with you on this important project.

97



P. DAVID SOARES
DISTRICT ATTORNEY

COUNTY OF ALBANY
OFFICE OF THE DISTRICT ATTORNEY
COUNTY COURT HOUSE
ALBANY, NEW YORK 12207
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January 17, 2020

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I am requesting legislative action to further the mission of the Office of the Albany County District Attorney.

The attached resolutions seek permission to:

- Apply and accept funding from DCJS for the Aid to Prosecution Program;
- Apply and accept funding from DCJS for the Motor Vehicle Theft and Insurance Fraud Program;
- Apply and accept funding from DCJS for the Crimes Against Revenue Program; and
- Amend the 2020 budget for the Office of the District Attorney to reallocate existing funds to comply with Criminal Justice Reforms.

Attached is the request for legislative action and supporting documents. If you have any questions, please feel free to contact me at 275-4706.

Thank you for your assistance.

Sincerely,

P. David Soares
Albany County District Attorney

FOR COUNSEL USE ONLY	

Date Received:	_____
Received By :	_____
Method: Hand:	_____
Courier:	_____
Mail :	_____

REQUEST FOR LEGISLATIVE ACTION

DATE: January 17, 2020

DEPARTMENT: Office of the District Attorney

Contact Person: Heather Orth

Telephone: 275-4704

Dept. Representative Attending
Committee Meeting: District Attorney David Soares and/or Heather Orth

PURPOSE OF REQUEST:

- Adopting of Local Law _____
- Amendment of prior Legislation _____
- Approval/Adoption of Plan/Procedure _____
- Bond Approval _____
- Budget Amendment (See Below) X
- Contract Authorization (See below) _____
- Environmental Impact _____
- Home Rule Request _____
- Property Conveyance _____
- Other: (State briefly if not listed above) _____

CONCERNING BUDGET AMENDMENTS

STATE THE FOLLOWING:

Increase Account/Line No. A91165 12017; 12011; 14021; 12558; 12012; 16412; 12262

Source of Funds: A91165 16192; 15025; 12710; 14022; 11150; 15015

Title Change: _____

CONCERNING CONTRACT AUTHORIZATION

STATE THE FOLLOWING: N/A

TYPE OF CONTRACT

- Change Order/Contract Amendment _____
- Purchase (Equipment/Supplies) _____
- Lease (Equipment/Supplies) _____
- Requirements _____
- Professional Services _____
- Education/Training _____
- Grant _____
- New _____
- Renewal _____
- Settlement of a Claim _____
- Release of Liability _____
- Other: (State briefly) _____

CONCERNING CONTRACT AUTHORIZATION (Cont'd)

STATE THE FOLLOWING :N/A

Contract Terms/Conditions:
Party (Name/Address):

Amount/Raise Schedule/Fee:

Term:
Scope of Services:

Contract Funding:

Anticipated in Current Budget: Yes _____ No _____

Funding Source:

County Budget Accounts

Revenue:

Appropriation:

Bond (Res.No. & Date of Adoption)

CONCERNING ALL REQUESTS:

Mandated Program/Service: Yes _____ No _____

If Mandated Cite: Authority _____

Anticipated in Current Adopted Budget: Yes _____ No _____

If yes indicate Revenue/Appropriation Account: _____

Fiscal Impact - Funding: (Dollars or Percentages)

Federal _____

State _____

County 0 _____

Term/Length of Funding _____

Other Reimbursement: _____

Previous Requests for Identical or Similar Action:

Resolution /Law Number _____

Date of Adoption: _____

Justification: (State briefly why legislative action is requested)

The attached resolution seek permission to amend the 2020 budget for the Office of the District Attorney to reallocate existing funds to comply with Criminal Justice Reforms. When the budget was submitted and accepted, the full extent of Reforms were not know. Now that the new laws have been in implemented, these small, budget neutral, changes will allow for compliance based on actual needs rather than anticipated needs.

Back-up Material Submitted: Budget amendment spreadsheet.

Submitted By:
Title:

Heather Orth

Confidential Assistant to the District Attorney

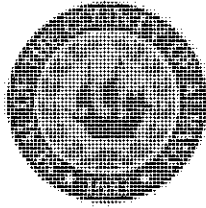
2020 Discovery Reform Request

APPROPRIATIONS						
ACCOUNT I	RESOLUTION DESCRIPTION	INCREASE	DECREASE	UNIT COST	DEPARTMENT NAME	
A9 1165	1 5025 004 LEGAL SECRETARY		42,188		0 District Attorney	
A9 1165	1 5025 007 LEGAL SECRETARY		42,917		0 District Attorney	
A9 1165	1 2017 004 CRIMINAL LAW ASSOCIATE	39,826		54,122	District Attorney	
A9 1165	1 2017 005 CRIMINAL LAW ASSOCIATE	39,826		54,122	District Attorney	
A9 1165	1 2710 001 DATABASE ADMINISTRATOR		86,000		0 District Attorney	
A9 1165	1 2011 003 ADA VI	75,669		102,832	District Attorney	
A9 1165	1 4022 001 CRIMINAL INVESTIGATOR PT		31,212		0 District Attorney	
A9 1165	1 4022 002 CRIMINAL INVESTIGATOR PT		31,212		0 District Attorney	
A9 1165	1 4021 007 CRIMINAL INVESTIGATOR	48,349		65,705	District Attorney	
A9 1165	1 4021 008 CRIMINAL INVESTIGATOR	48,349		65,705	District Attorney	
A9 1165	1 1150 002 BUREAU CHIEF ASSISTANT DA		88,070		0 District Attorney	
A9 1165	1 2558 001 CONFIDENTIAL ASSISTANT TO DA	16,677		116,904	District Attorney	
A9 1165	1 2012 006 ADA V	67,704		92,008	District Attorney	
A9 1165	1 5015 002 ATTORNEYS TRIAL ASSISTANT		65,000		0 District Attorney	
A10 1165	1 7107 001 CLERK OF THE WORKS (DA)	47,830		65,000	District Attorney	
A9 1165	1 6412 001 RECEPTIONIST	840		42,840	District Attorney	
A9 1165	1 2262 001 CRIME VICTIM PROGRAM COORD	1,530		78,030	District Attorney	

TOTAL APPROPRIATIONS 386,598.74 386,598.74 737,268.00

ESTIMATED REVENUES						
ACCOUNT I	RESOLUTION DESCRIPTION	DECREASE	INCREASE	UNIT COST	DEPARTMENT NAME	
TOTAL ESTIMATED REVENUES		<u>0.00</u>	<u>0.00</u>			
GRAND TOTALS		<u>386,598.74</u>	<u>386,598.74</u>			

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DANIEL P. MCCOY
COUNTY EXECUTIVE

COUNTY OF ALBANY
OFFICE OF THE EXECUTIVE
112 STATE STREET, ROOM 1200
ALBANY, NEW YORK 12207-2021
(518) 447-7040 - FAX (518) 447-5589
WWW.ALBANYCOUNTY.COM

DANIEL C. LYNCH, ESQ.
DEPUTY COUNTY EXECUTIVE

February 5, 2020

Hon. Bruce A. Hidley
Office of the Albany County Clerk
Albany County Courthouse
Albany, NY 12207

Hon. Necole Chambers, Clerk
Albany County Legislature
112 State Street, Room 710
Albany, NY 12207

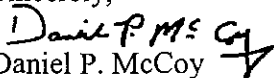
Dear Mr. Hidley and Ms. Chambers:

I write to advise that I am appointing Moira E. Manning as Commissioner of the Department for Children, Youth & Families, subject to confirmation by the County Legislature. Authority to make this appointment lies in the County Charter under Sec. 302(c) and Sec. A2401. Given the size, scope and import of the Department for Children, Youth & Families within Albany County, I anticipate the County Legislature will take up this appointment in an expedient fashion.

I have enclosed a resume for review by the legislature.

Please advise if there are any questions,

Sincerely,


Daniel P. McCoy

cc: Andrew Joyce, Chair, County Legislature
Kevin Cannizzaro, Majority Counsel
Arnis Zilgme, Minority Counsel



Legislation Text

File #: TMP-1514, Version: 1

REQUEST FOR LEGISLATIVE ACTION

Description (e.g., Contract Authorization for Information Services):

Approval of appointment of Commissioner of Department of Children Youth & Families

Date: 2/5/19

Submitted By: Mike McLaughlin

Department: County Executive's Office

Title: Director of Policy and Research

Phone: 518-447-7040

Department Rep.

Attending Meeting: Mike McLaughlin

Purpose of Request:

- Adopting of Local Law
- Amendment of Prior Legislation
- Approval/Adoption of Plan/Procedure
- Bond Approval
- Budget Amendment
- Contract Authorization
- Countywide Services
- Environmental Impact/SEQR
- Home Rule Request
- Property Conveyance
- Other: (state if not listed) Click or tap here to enter text.

CONCERNING BUDGET AMENDMENTS

Increase/decrease category (choose all that apply):

- Contractual
- Equipment
- Fringe
- Personnel
- Personnel Non-Individual

Revenue

Increase Account/Line No.: Click or tap here to enter text.
Source of Funds: Click or tap here to enter text.
Title Change: Click or tap here to enter text.

CONCERNING CONTRACT AUTHORIZATIONS

Type of Contract:

- Change Order/Contract Amendment
- Purchase (Equipment/Supplies)
- Lease (Equipment/Supplies)
- Requirements
- Professional Services
- Education/Training
- Grant

Choose an item.

Submission Date Deadline Click or tap to enter a date.

- Settlement of a Claim
- Release of Liability
- Other: (state if not listed) Click or tap here to enter text.

Contract Terms/Conditions:

Party (Name/address):
Click or tap here to enter text.

Additional Parties (Names/addresses):
Click or tap here to enter text.

Amount/Raise Schedule/Fee: Click or tap here to enter text.
Scope of Services: Click or tap here to enter text.

Bond Res. No.: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

CONCERNING ALL REQUESTS

Mandated Program/Service: Yes No
If Mandated Cite Authority: Click or tap here to enter text.

Is there a Fiscal Impact: Yes No
Anticipated in Current Budget: Yes No

County Budget Accounts:

Revenue Account and Line: Click or tap here to enter text.
Revenue Amount: Click or tap here to enter text.

Appropriation Account and Line: A6119 11010 001 470001
Appropriation Amount: \$110,603

Source of Funding - (Percentages)

Federal: Click or tap here to enter text.
State: Click or tap here to enter text.
County: 100%
Local: Click or tap here to enter text.

Term

Term: (Start and end date) Click or tap here to enter text.
Length of Contract: Click or tap here to enter text.

Impact on Pending Litigation

If yes, explain: Yes No
Click or tap here to enter text.

Previous requests for Identical or Similar Action:

Resolution/Law Number: Click or tap here to enter text.
Date of Adoption: Click or tap here to enter text.

Justification: (state briefly why legislative action is requested)

The County Executive is seeking legislative approval for the appointment of Moira E. Manning as the Commissioner of the Department of Children Youth & Families. Please find a copy of Ms. Manning's resume attached for your review.

MOIRA E. MANNING, LCSW-R***EDUCATION***

July 1989	M.S.W. State University of New York at Albany
	Major: Direct Practice in Social Work
May 1987	B.A. Siena College
	Major: Social Work

CLINICAL EXPERIENCE**Albany County Department for Children, Youth and Families (DCYF)**

August 2013 - Present

Deputy Commissioner

Responsibilities include organizing, directing and coordinating the work of employees, both professional and non-professional, in the Children, Youth and Families Department to achieve effective and efficient operations of multiple programs under the Department. Assist in the in the daily operations of the department with primary oversight over personnel matters, including all phases of the hiring processes, disciplinary actions and arbitration, formulation of job duties and qualifications of employees. Work closely with CSEA, County Civil Service and Human Resources. Complete Requests for Proposals (RFP), Request for Legislative Action (RLA) and provide fiscal implications to service delivery for Albany County resident to the County Legislature. Provide direct supervision of the Director's of Children's Mental Health Services, Children with Special Needs, Youth Bureau, Staff Development and Healthy Families.

Albany County Department for Children, Youth and Families (DCYF)

January 2012- April 2014

Clinical Director (DCYF), Children's Mental Health Services and Division for Children with Special Needs

In the dual Director role, my responsibilities remain consistent with the below description under mental health Clinical Director. However, my new title has expanded my accountability, which now includes the administration and supervision of the Division for Children with Special Needs. Responsible for the supervision of a multi-tiered division; which includes Early Intervention services coordination, preschool services and transportation for children with special needs. Development and implementation of policies and procedures and to ensure compliance with New York State Education Department and New York State Department of Health mandates and regulatory standards.

Albany County Department for Children, Youth and Families (DCYF)

March 2009 – April 2014

Clinical Director, Children's Mental Health Services

Responsibilities include the administering and supervising of the social work and administration services of community mental health programs. This includes the Children's OMH licensed outpatient clinic, Intensive and Supportive Case Management programs, Child Forensic Services and the Single Point of Access. Developed and implementation of policies and procedures to ensure compliance with the New York State Office of Mental Health with the new Part 599 Regulations, state mandate and regulatory standards of care. Formulated a Suicide Prevention and Education Committee (SPEC) to address Community needs related to suicide awareness, educational, community resource and developing a response after a suicide. Collaboration with community providers through the newly formed Mental Health Collaboration meeting to address the changing landscape of mental health service delivery system, this includes partnership the Behavioral Health Organization in the region.

Albany County Department for Children, Youth and Families (DCYF)

December 2004 – September 30, 2011

***Albany County System of Care Coordinator/Project Director
Substance Abuse and Mental Health Services Administration (SAMHSA)***

Responsible for the management of a 9.4 million dollar SAMHSA grant from the Federal Government. Serving as administrative and operational leader for the project. Ensure all program requirements related to goals and objectives are achieved. Developed an operational manual for the System of Care in Albany County. Additional responsibilities include oversight of subcontract agencies, development of a Management Information System (MIS), oversight of sub specialty groups, such as Social Marketing, Family Resource Center and Early Intervention. Cross system collaboration with County departments and providers to ensure that the System of Care principles are infused in children's services throughout Albany County. Facilitation of cross system collaborations including Special Planning Meeting, Joint Case Conferencing with Child Protective Services (CPS) and Probation, Clinic Plus Initiative and Youth in Transition. Interface with representatives of SAMHSA, Technical Assistance Partnership and Opinion Research Corporation (ORC) Macro. Coordinate and facilitate the Executive Committee, Project Management and Project Workgroup meetings. Responsible for biannual reporting to SAMHSA, which includes implementation, strategic planning, fiscal reporting and regulatory compliance.

Albany County DCYF January 2004 - February 2005

Albany County Department of Mental Health (MH) March 2003 - December 2003

Coordinated Children's Services Initiative (CCSI) Coordinator

Facilitated cross systems Tier II meetings to address Children's mental health needs and gaps in service delivery. Advocated for strength-based approach when working with families and adhered to the Child and Adolescent Service System Program (CASSP) principles. Coordinated a community action response to address the needs of high risk children and their families. Accountable for devising statistics for New York State Office of Mental Health (NYS OMH).

Albany County DCYF January 2004 - February 2005

Albany County MH February 2002 - December 2003

Single Point of Access (SPOA) Coordinator

Implemented the Single Point of Access for Children in Albany County, according to NYS OMH recommendations. Assessed the high risk high need Seriously Emotionally Disturbed (SED) children and families, who are in need of high end mental health services. Oversight monitoring of services provided through the SPOA process for all eligible children in Albany County. Acted as the Local Government Unit (LGU) for HCBSW at Parsons Child and Family Center. Accountable for devising quarterly and annual reports for the NYS OMH.

Albany County DCYF January 2004 - February 2005

Albany County MH September 2000 - December 2003

Coordinator of Children's Mental Health Case Management

Responsible for the direct day to day operations of the Children's Intensive Case Management (ICM) and Supportive Case Management (SCM) programs.

Albany County Department of Mental Health

December 1994 - September 2000

Supervising Social Worker, Crisis Stabilization Intervention Program (CSI)

Created the CSI program in Albany County, based on the Home Builders/ Family Preservation Model. Development and implementation of policy and procedures manual. Responsible for crisis assessments and triage of SED children and youth. Provided individual and family therapy in an intensive home based program, thus diverting psychiatric hospitalization.

The Center for the Advancement of Family and Youth

February 1992 - December 1994

Unit Coordinator, Lewis Swyer Shelter, Emergency Group Foster Care

Administrator of a 10-bed emergency group foster care program for Albany County youth. Provided Albany County Family Court with 30 day diagnostic assessments and treatment recommendation.

November 1989 - July 1992

Family Social Worker, Project STRIVE Prevention Services

Provided clinical treatment to service mandated children and families, including individual psychotherapy and family therapy.

COMMISSIONER OF CHILDREN, YOUTH AND FAMILIES

DISTINGUISHING FEATURES OF THE CLASS: The Commissioner of the Department of Children, Youth and Families is charged with the responsibility for administering public assistance and care as defined in the Social Services Law. In discharging this responsibility, the Commissioner must organize, direct and coordinate the work of all employees, both professional and non-professional, in the Children, Youth and Families Department to achieve the effective and efficient operation of the multiple programs undertaken by the Department. The Commissioner has complete control over Department operations and the direction of the personnel, subject to financial limitations imposed by the law legislative body and the Rules and Regulations of the State Department of Social Services. Major objectives of the Commissioner and the Department are to provide adequately for those unable to maintain themselves and who are at risk of health and safety, and to administer such care, treatment and services as may restore such persons to a condition of self support and wellbeing. An additional objective is to give service to those liable to become destitute in order to prevent the necessity of their becoming public charges. The work is performed under the administrative direction of the County Executive. Supervision is exercised over the work of all Department employees. Does related work as required.

TYPICAL WORK ACTIVITIES:

- Responsible for all phases of the public welfare program, including planning, organizing, directing and coordinating the work of the various units of administration for efficient and effective operation;
- Has charge of financial planning, including preparation of budgets, maintenance of fiscal controls and submission of required reports to the local legislative body and the State;
- Determines personnel requirements and is responsible for the appointment of staff in compliance with State law , Federal law and local Civil Service Rules;
- Oversee the organization and administration of a comprehensive and effective staff development program, including in service training and appropriate use of other educational recourses as well as the State's educational leave programs;
- Cooperates with representatives of the State Department of Social Services in the operation and development of the local Social Services district program, and directs the preparation and submission of the required reports to the State Department;
- Responsible for the public relations of the social services district and for the interpretation of the public welfare program to the community;
- Cooperates with other agencies, both public or private, and officials and citizens in planning for community service;
- Has responsibility for the maintenance and operation or providing services for children's shelters and other institutions as dictated by the needs of the social services district.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Comprehensive knowledge of Federal, State and local public welfare laws, rules and regulations;
- Comprehensive knowledge of modern principles and practices of social case work and Public Welfare Administration;
- Good knowledge of modern principles and practices of public administration;
- Ability to plan, coordinate and supervise a wide variety of social service activities on a large scale;
- Ability to prepare complex written and oral reports clearly and concisely;
- Ability to establish and maintain cooperative relations with public and other governmental and private agencies;
- Ability to operate a computer terminal;
- Ingenuity and resourcefulness in solving administrative problems;
- Good judgment;
- Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university with a bachelor's degree and either:

- A. Five years of experience in a health, education or social services agency, three years of which must have been in an administrative or supervisory capacity; OR,
- B. Five years of experience in an administrative or managerial position in which there was responsibility for planning, directing and coordinating the work of a substantial staff working in several units or performing several separate functions.

NOTE:

1. Each year of experience as the Chief Executive Officer of a public welfare department or public welfare district gained within the six years immediately preceding the date of appointment shall be the equivalent of two years of the above experience.
2. Post graduate study in a regionally accredited of New York State registered college or university in social work, public administration, hospital administration, educational administration or business administration may be substituted on a

year for year basis for up to two years of the above experience. (No such post graduate training however shall be substituted for any of the three years of administrative or supervisory experience required in A and B above).

3. Appointments to the position of Commissioner of Social Services shall be for a term of five years, pursuant to New York State Law and the Albany County Charter and Code. Appointments are subject to the approval of the New York State Department of Social Services.

Juris. Class: Non-Competitive (PIC)

ACCS Adopted: Reviewed and readopted by ACCS resolution on 2/10/11

Revised: 6/10, 10/10, 10/17, 1/18